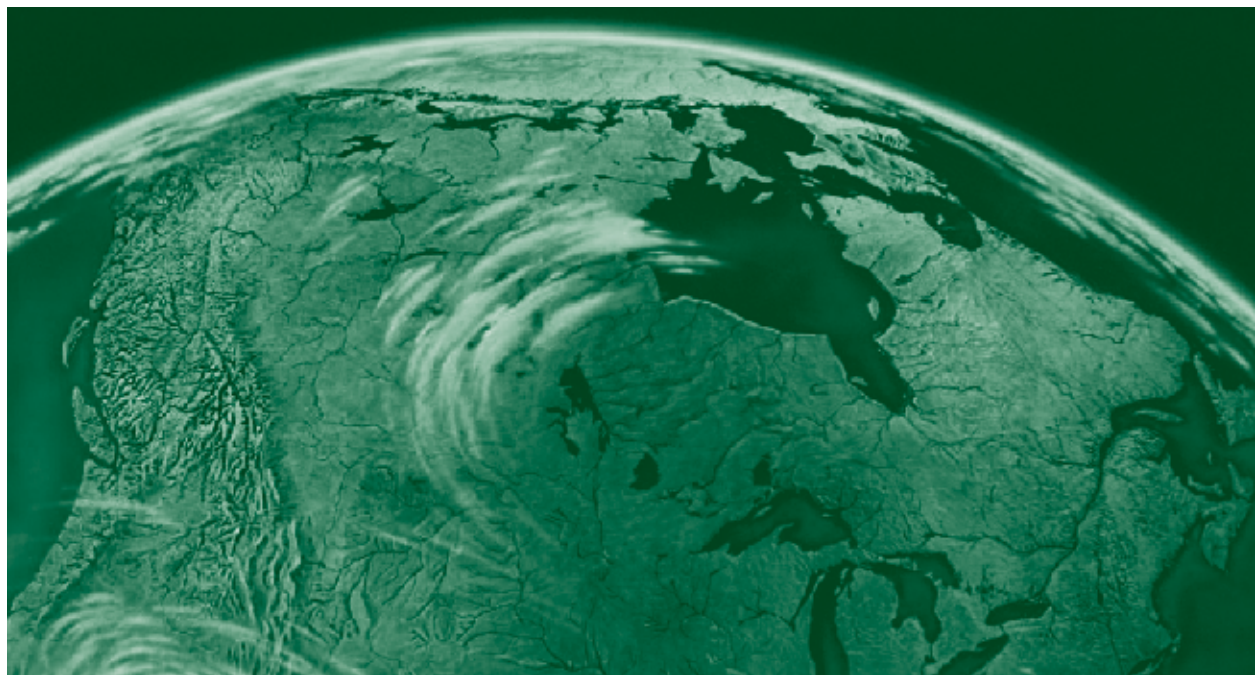


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# A Strategy for Emergency Management Training in Canada 2010–2015



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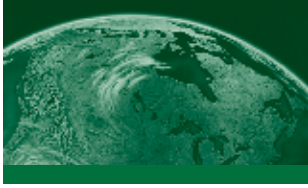
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# A Strategy for Emergency Management Training in Canada 2010–2015



## PREAMBLE



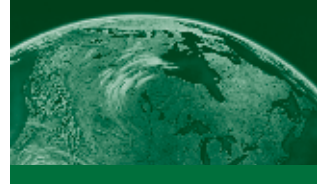
This *Strategy for Emergency Management Training in Canada 2010–2015* (the Strategy) has been developed by the National Emergency Management Training Committee (NEMTC). It is designed to advance the shared emergency management training aims of all jurisdictions within a document that encompasses a strategic framework and objectives. It is understood that training is the jurisdictional responsibility of provincial/territorial governments and that the federal government and others have responsibility as employers in providing appropriate in-service training to improve the performance of their employees.

The Strategy is the product of federal/provincial/territorial (FPT) review and updating of the Strategy for 2005–2010. The Strategy seeks to maintain the enunciated vision of creating and maintaining progressive and sustainable training activities and projects in support of emergency management in Canada. It also builds on the principles of collaboration, providing the right training to the right people, avoiding duplication, opportunities for teamwork, sharing of training information and best practices, and respect for the unique needs of each government.

The Strategy is supported by the NEMTC Work Plan which provides the Committee with an iterative plan which guides its activities and tracks year-to-year progress.

The Strategy sunsets in 2015, prior to which NEMTC members will review the document and recommend any changes to the Senior Officials Responsible for Emergency Management (SOREM) for approval.

Once approved, the Strategy will supersede the *Strategy for Emergency Management Training in Canada 2005–2010*.



# A STRATEGY FOR EMERGENCY MANAGEMENT TRAINING IN CANADA

## **Vision**

This *Strategy for Emergency Management Training in Canada, 2010–2015* (the Strategy) has been developed by the National Emergency Management Training Committee (NEMTC) to build sustainable and progressive emergency management (EM) learning activities and projects that are responsive to the challenges of diverse jurisdictional responsibilities and contribute to the development of more resilient communities.

## **Strategic Framework**

The first part of the Strategy is comprised of a strategic framework of goals, roles and responsibilities, guiding principles and governance. This framework is intended to provide long-term guidance to the NEMTC.

## **Goals**

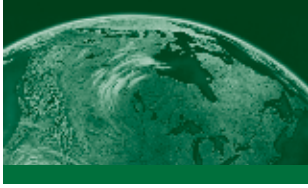
To guide the work, the following three goals have been identified and agreed to as being fundamental to FPT EM training efforts:

- the enhancement of inter-jurisdictional cooperation and partnership through a strengthened FPT process;
- the advancement of Knowledge Growth and Learning within the FPT EM community; and
- the on-going alignment of the Strategy and consequent activities with policy direction provided by FPT Ministers of Emergency Management.

## **Roles and Responsibilities**

The parties to this Strategy have complementary and distinct roles and responsibilities. Provinces have jurisdictional responsibility for training, are responsible for EM training in their jurisdiction and consequently exercise control over their training initiatives.

The federal government is responsible for the identification of its own EM training needs, for determining how these needs will be met and for meeting them as appropriate. In collaboration with the provinces and territories, the federal government also facilitates national coordination and advancement of EM training and supports provincial and territorial training efforts through the sharing of information, materials and other resources.



Where appropriate, the membership of NEMTC may also provide training and/or support to other member jurisdictions upon mutual agreement.

Where appropriate, parties support each other's EM training efforts and share training resources.

### *Guiding Principles*

In addition to the goals noted above, there is general support for the value of approaching work on EM training on the following three guiding principles:

- complementarity of FPT EM training efforts by sharing information and materials, avoiding working in isolation, and avoiding replication of effort when possible;
- the recognition and respect for unique jurisdictional responsibilities and needs; and
- the freedom to opt in or out of specific action items based on jurisdictional need.

To achieve the goals and objectives of the Strategy, FPT governments agree, in accordance with their capacity, to share resources and to collaborate in their EM training efforts.

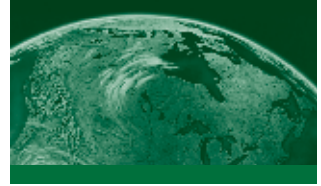
The success of the Strategy depends on the commitment, the follow-through, and the cooperation of the various partners across Canada. These shared obligations are seen as investments with returns for individual jurisdictions and the broader Canadian emergency management community.

### *Governance*

The Strategy will be implemented by the NEMTC under the direction of SOREM and, through SOREM, be responsive to strategic direction established by Ministers and Deputy Ministers.

The NEMTC shall provide input and recommendations to SOREM on issues related to the Strategy's development and implementation.

SOREM representatives shall endeavor to commit resources for specific activities identified in the Strategy at their discretion through the regular budgeting processes, recognizing budget and resource pressures in their respective jurisdictions.



### 1. NEMTC Membership

- NEMTC will be composed of a single official from each provincial and territorial EMO who is responsible for training within that jurisdiction and the Executive Director, Canadian Emergency Management College (CEMC).
- The NEMTC will have co-chairs, one representing the federal government and the other, representing SOREM. The federal co-chair will be the Executive Director, CEMC. The provincial/territorial (PT) co-chair will be chosen by SOREM; wherever possible, consideration should be given for the PT co-chair to sit for 2 years to provide increased continuity.
- Other FPT departments/agencies or other organizations of interest may participate on an ad-hoc basis in NEMTC meetings at the invitation of the NEMTC for specific and agreed-upon purposes.

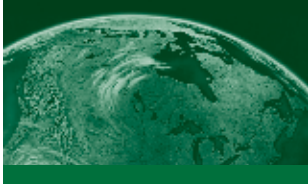
### 2. NEMTC Reporting

The NEMTC will report annually through the co-chairs directly to the Preparedness Working Group of SOREM or in such a manner as determined by SOREM. The co-chairs are responsible for

- setting meeting agendas in consultation with the other members;
- determining the location and date of meetings, after consultation with the membership;
- facilitating ongoing business on behalf of the NEMTC (e.g., handling requests for participation), in consultation with the membership; and
- ensuring records of decisions and proceedings are produced and circulated.

### 3. NEMTC Administration

- *Frequency and Location of Meetings:* One meeting shall take place annually. A second meeting will take place as circumstances permit and when warranted as a result of work to be completed under the NEMTC Action Plan. Meetings will be hosted by different member jurisdictions on a rotational basis. Periodic teleconferences will take place throughout the year as determined by the NEMTC and the co-chairs.
- *Decision Making Protocol:* Decision making and direction setting by NEMTC members for NEMTC activities will be on a consensus basis with the co-chairs working to facilitate the process.



- *Funding Model(s) and Support for the NEMTC:* For the NEMTC and the Strategy to succeed, it is important that funding is adequate to enable all governments to have the opportunity to fully participate in the various meetings. The CEMC co-chair will provide Secretariat support such as minutes, document preparation, etc.

#### 4. NEMTC Objectives

The objectives of the NEMTC, as agreed by the membership will be to:

- exchange views and undertake cooperative projects on action items that are responsive to FPT training needs and initiatives;
- develop and support the mechanism(s) needed to facilitate FPT communication and information sharing;
- review and update the Work Plan annually and provide it to the Preparedness Working Group for approval.