



Aboriginal Affairs and  
Northern Development Canada

Affaires autochtones et  
Développement du Nord Canada

# Aboriginal Affairs and Northern Development Canada

## **Inuit Cultural Education Centres Grant Program**

## **National Program Guidelines 2013-2014**



Canada 



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## **1 Introduction**

The Inuit Cultural Education Centres Grant Program applies to all Inuit individuals and community-based Inuit cultural education centres, to support the development and promotion of their cultural heritage.

## **2 Objective**

The objective of the Inuit Cultural Education Centres Grant Program is to support Inuit individuals, organizations and cultural education centres in expressing, preserving, developing, revitalizing and promoting their cultural language and heritage, as well as in sharing their cultural heritage with other Canadians, thereby promoting awareness of Canada's cultural diversity.

## **3 Outcomes**

It is expected that this grant program will lead to an enhanced understanding of Inuit culture and a richer Canadian cultural fabric.

## **4 Activities**

Activities funded under the program must support the expression, preservation, development and/or promotion of Inuit cultural heritage.

## **5 Eligible Recipients**

Eligible recipients are all Inuit individuals and community-based Inuit cultural education centres.

## **6 Proposal Process**

All funding for the Inuit Cultural Education Centres Grant Program will be based on approved proposals. Proposals are selected on the basis of meeting program objectives, with consideration given to geographic distribution.

Applicants must submit detailed proposals for the activities to be undertaken over the course of the agreement, clearly stating how the proposed activities will further the objectives and expected results of this program.

### **Submission of Proposals**

Only complete electronic proposal templates will be considered for assessment. To access the proposal template, log on to the AANDC Services Portal. If you do not have access to the AANDC Services Portal, contact your regional office. The regional offices coordinates can be found in the [Contact Information](#) section of this document. If you are a national recipient, please write to [education@aadnc-aandc.gc.ca](mailto:education@aadnc-aandc.gc.ca).

**Deadline for Submission of Proposals**

May 7

**Assessment Criteria**

All proposals will be assessed by the following criteria:

- The extent to which the proposal furthers one or more of the program objectives; and,
- The degree to which the activity plan, including specific project activities, timeframe and budget, will result in the expected outcomes.

**Note:** Meeting these criteria does not guarantee funding from the CECF program.

**Review and Approval of Proposals**

AANDC regional or headquarter staff will review and approve proposals. A written response will be sent to applicants to confirm whether, or not, their proposal has been approved for funding. A cheque will be sent to successful applicants.

## **7 Eligible Expenditures**

Payments are limited to covering the direct costs of one-time projects related to Inuit culture, which are outlined in the proposals submitted and include:

- Materials and supplies;
- Printing and publishing; and
- Travel.

## **8 Ineligible Expenditures**

Payments do not include the following expenditures:

- Ongoing activities or operations; and
- Periodic events such as annual meetings, or festivals.

## **9 Maximum Program Contribution**

This program is proposal-driven and the level of funding is determined on a case-by-case basis, limited overall by total available funding and the number of proposals submitted. Payments are limited to covering the expected direct costs, as outlined in the approved proposals, up to a maximum of \$5,000 per recipient annually.

If the number of eligible applicants exceeds the available budget, eligible applications will be approved on a “first come, first served” basis.



## 10 Reporting Requirements

Recipients are encouraged to provide a brief summary (4-6 lines) of their completed project to the AANDC Inuit Cultural Education Centres Grant Program officer by e-mail at [education@aadnc-aandc.gc.ca](mailto:education@aadnc-aandc.gc.ca). The summary should include the project results upon completion of the project.

## 11 Contact Information

The regional offices coordinates can be found on the [Contact Regional Offices](http://www.aadnc-aandc.gc.ca/eng/1100100033694/1100100033695) page (<http://www.aadnc-aandc.gc.ca/eng/1100100033694/1100100033695>).

You can also write to:

Education Branch  
Aboriginal Affairs and Northern Development Canada  
10 Wellington Street  
GATINEAU QC K1A 0H4  
Fax number: (819) 934-1478  
[education@aadnc-aandc.gc.ca](mailto:education@aadnc-aandc.gc.ca)

These National Program Guidelines can be downloaded from the departmental website in the [Education](http://www.aadnc-aandc.gc.ca/eng/1100100033601/1100100033605) section (<http://www.aadnc-aandc.gc.ca/eng/1100100033601/1100100033605>). AANDC education programs funding recipients can also access them through the *View Instructions* button on the first page of this program's proposal template. To access the proposal template, log on to the AANDC Services Portal.