



**SOUP-KITCHEN ENUMERATION DEBRIEFING QUESTIONNAIRE
CITY COORDINATOR**

To help us with the evaluation of the soup-kitchen enumeration project, feedback from everyone is very important. You can assist us by providing information on your work and experiences in this project, as well as opinions on how the process could have been improved. As a city coordinator, you have the best appreciation of the scope of activities in your city. Therefore, your input is of great importance.

If you would take some time to complete this questionnaire, our future work in this area would be much improved. Space is provided for your responses. If this is not sufficient, you may attach additional notes. You may have something important to report which does not fit into one of the areas of questioning. You are encouraged to write this down as well, attaching additional sheets.

A. Manuals and Other Materials

- Form 3B - Questionnaire for soup-kitchen enumeration
- SK-1 - Identification of Soup Kitchens
- SK-2 - City Coordinator's Procedures Manual
- SK-3 - Interviewer's Procedures Manual
- SK-4 - Questionnaire Reference Guide
- SK-5 - Interviewer Training Guide

Please comment on each of these with respect to the following topics:

A1. Did the materials meet their objectives? That is, was the content explained sufficiently well?

A2. Was there anything missing which should have been there?

A3. Was there anything included which should not have been?

A4. How could we improve these documents?

FORM	COMMENTS
3B	
SK-1	

SK-2	
SK-3	
SK-4	
SK-5	

B. Training (both that which you received as well as gave)

B1. Have you previously had any experience with supervising the data collection for a survey? If so, please describe it.

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B2. What training did you receive specifically for the soup-kitchen enumeration? Was it sufficient to allow you to effectively conduct your duties? What suggestions for improvement would you make?

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B3. Was the interviewer training successful? (This includes both the classroom training as well as the precensal visits to the interview locations.) Did any problems arise during the training? If so, how did you deal with them? Please comment on the appropriateness of the training, both on the time allotted and on the content.

B4. Were the precensal visits to the interview locations with the interviewers worthwhile?

C. Data Collection

C1. How easy or difficult was it to compile the list of interview locations? What was the reaction of the soup-kitchen managers with respect to the Census enumeration?

C2. Now that you have been through the entire process, would you have added any other interview locations to the original list? If so, which ones and why?

C3. How did you hire interviewers? What qualities (both good and bad) did they have? On Census Day, were they prepared to do the job? If not, what could have been done to prevent this?

C4. What did you do on Census Day? Were you required to help with the data collection in any way? If so, please describe the situation(s).

C5. Did the soup-kitchen managers participate in the data collection in any way on Census Day (for example, by actively encouraging individuals to participate)? If so, was this effective?

C6. Did the interviewers encounter any problems during data collection? If so, how were they resolved?

C7. Were you able to collect all the survey materials soon after enumeration? If not, why not?

C8. What was the attitude of the respondents (e.g., cooperative, passive, hostile)? Of the interviewers (e.g., friendly, intimidated, business-like)?

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C9. Did the procedures lead to the interviewers missing people? Could this have been avoided? If so, how?

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C10. How did the interviewers deal with those who refused or were reluctant to participate? Was this successful?

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C11. On average, how long did it take to interview each person?

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C12. Separately for each of the eleven questions on the questionnaire (Form 3B), please comment on how well the data were collected? Do you have any suggestions for improved wording?

Question		COMMENTS / SUGGESTIONS
Q1	Sex	
Q2	Age	

Q3	Stay last night	
Q4	Included by another	
Q5	Marital status	
Q6	Common-law status	
Q7	Place of Birth	
Q8	Mother Tongue	
Q9	Education	
Q10	Name	

Q11	Already counted?	
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C13. Did you have any contact with the media? If so, briefly describe the situation(s)?

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C14. Do you have any suggestions for improvements to any of the data-collection procedures?

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