



Use this Pamphlet for

This pamphlet outlines the general information and process for facilities applications that do not involve a hearing, such as pipelines that are less than 40 kilometers long, deactivations, reactivations, construction of meter stations, and other small scale projects.

For Further Information

If you are a landowner, the NEB publication *National Energy Board—Landowner Guide* may help you to understand the lifecycle of a pipeline, and the rights of landowners. It discusses regulatory processes administered by the Board, including how concerns about projects can be addressed. For information on the hearing process, please see the publication titled *National Energy Board—Hearing Process Handbook*.

For copies of any NEB publication or for more information, contact us:

- Online: www.neb-one.gc.ca
- Email: info@neb-one.gc.ca
- Toll free: 1-800-899-1265
- Write us or visit our library at:

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Powerline Projects That Do Not Involve a Hearing
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National Energy
Board



Office national
de l'énergie

Information for Proposed Pipeline or Power Line Projects that Do Not Involve a Hearing



Canada

The Role of the National Energy Board

The National Energy Board (NEB or Board) is an independent federal regulator established to promote safety and security, environmental protection, and economic efficiency in the Canadian public interest. We regulate pipelines, international power lines, energy development and trade. The Board reports to Parliament through the Minister of Natural Resources.

Before a company can develop a pipeline or power line that crosses provincial or international borders, it must apply to the Board and receive its approval. The Board examines whether the project is in the public interest, and then decides whether it should be approved.



The Company's Consultation Program

For most projects, the company is required to conduct a consultation program to communicate with all individuals, groups and agencies that may be affected by the project. The company should involve those who are potentially affected early in the planning and design phases of the project, and respond to concerns or input. Interested groups and individuals should become involved in the public consultation process as early as possible to raise their concerns. Companies should also tell the people it has consulted with when they plan to submit their project application to the Board.

The company's consultation program should continue throughout the planning and design phases of the project and—if the project is approved—during construction, operation and abandonment. The company is also expected to develop plans for ongoing communication during the operation of the project. The Board expects the company to respond to any issues or complaints it might receive through the life of the project.

Becoming Involved and Staying Informed

Anyone who has concerns about a project should contact the company first with those concerns. If you still have concerns at the time the project application is submitted, you are encouraged to write the Board a letter outlining your concerns as soon as possible (preferably within 14 days of the application being submitted). This allows the Board to consider your views when it reviews the company's project application.

How to File your Letter of Comment

For projects that do not go to a hearing, you do not need to submit an application to participate. You may send a letter of comment and it should include:

- your name, mailing address, and phone number;
- the name of your organization, if you represent one;
- the proposed project name;
- comments on why you are interested in the project and how you will be impacted positively or negatively by the project, or what relevant or expert information you can provide; and
- any information that explains or supports your comments.

You may send your letter of comment to the Board (file) in one of three ways:

1. Submit it electronically through the Board's website at www.neb-one.gc.ca under Submit Documents.

2. Send a Fax to:

Secretary of the National Energy Board
Fax: 403-292-5503 or
(toll free fax): 1-877-288-8803

3. Mail a copy of your letter of comment to:

Secretary of the Board
National Energy Board
444 Seventh Avenue SW
Calgary, Alberta, T2P 0X8

You must also send a copy of your letter to the company.