

GETTING STARTED WITH THE CANADIAN NOTICE AND MOVEMENT TRACKING SYSTEM

HAZARDOUS WASTE AND HAZARDOUS RECYCLABLE MATERIAL NOTICE AND PERMIT MODULE: *NOTIFIERS' OVERVIEW*

Prior to shipping hazardous waste and hazardous recyclable material (HWHRM) across international borders, **notice** must be given to the appropriate authorities so that they can determine whether the movement of HW or HRM may proceed as proposed. A **permit** is issued once all regulatory requirements are met and authorities provide consent. Notices and permits are required under the *Canadian Environmental Protection Act* and the *Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations* (the Regulations), which Canada adopted as a party to the Basel Convention on the Control of Transboundary Movement of Hazardous Wastes and Their Disposal, and the OECD Decision on the Control of Transboundary Movement of Wastes Destined for Recovery Operations.

Environment and Climate Change Canada's (ECCC) secure web portal known as the Canadian Notice and Movement Tracking System (CNMETS) modernizes the way transboundary shipments of HWHRM are managed in Canada. The notification and permit module enables regulatees to submit notices and obtain official permits online. In this CNMETS module, a regulatee can save notices, track the status of their submissions, obtain electronic copies of official documents (e.g. permits), search past completed submissions, and clone (reuse) draft and submitted notices.

ELIGIBILITY, ROLES AND RESPONSIBILITIES

Anyone wishing to export, import, or convey in transit HWHRM must provide a notice to ECCC and obtain a permit before any international shipment can occur.

The applicant must be a Canadian resident or have a place of business in Canada, and:

own or operate the
facility from which the
HWHRM will be
exported

or

own or operate the facility
to which the HWHRM will
be imported

or

buy and sell HRM for
recycling in Canada or
other country subject to
OECD Decision
C(2001)107/Final

An applicant could be an individual, a company, a municipality, a province or a federal department.

Any user with a Government of Canada key (GC key) and a profile connected to an organization in the ECCC Single Window Information Manager can enter and submit a notice in the CNMETS notice and permit module.





Notice requirements

The CNMETS electronic notice form includes all the information requirements specified in the Regulations for the notification of proposed exports, imports or transits.

At the time of notification, the applicant must identify only one shipping site in the country of origin, and one delivery site in the country of destination. No more than one interim disposal or recycling operation can be done in the country of destination and it must always be followed by a final operation. All processing facilities must be identified on the notice.

A notice must relate to either HW or HRM, unless it is a notice for transit through Canada, but it may address different types of HW or HRM. The notice may include one or more shipments. A notice will also include at least one authorized carrier, commercial port(s) of entry and/or exit, and one or more contracts.



Tips to avoid delays

- The information contained in the Canadian notice, the foreign notice, and the contract(s) must match identically (e.g. legal names of business, address).
- A street address, not a P.O. Box, must be used for the shipping and receiving site addresses.
- Classification codes used to describe each waste or recyclable material must be coherent and listed in order of importance.
- Most current and relevant customs tariff code(s) should be used.
- Contract(s) must address all elements required by the Regulations. They must be signed and dated by authorized representatives, and attached to the notice submission.
- Insurance company name and policy number must be included.



Key steps

1. The applicant logs into the CNMETS, in the notice and permit module. The e-Notification user guide explains how to submit and track your notice. A notice reference number will automatically be assigned.
2. Authorities from both the importing, exporting and transit countries will exchange information and review the notice. Each country / authority will make a decision in accordance with their regulations and may apply specific conditions.
3. A permit is issued once all regulatory requirements are met and all competent authorities have provided consent. ECCC informs the applicant when an official document is uploaded in the CNMETS. The permit holder cannot delegate its responsibilities and is responsible for shipments done under its permits, including outside Canada.

OTHER RESOURCES

Find reliable and useful tools on our website to help determine if the Regulations apply and how to comply with them:

- Full text of the **Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations (EIHWHRMR)**
- **EIHWHRMR User Guide**
- Guide to Hazardous Waste and Hazardous Recyclable Material Classification
- Contract Requirements Fact sheet
- Insurance Requirements Fact sheet
- Other **fact sheets**:


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Notice and Permit Module	Notifiers' Overview
Movement Tracking Module	Permit Holders' Overview
	Consignors' Overview
	Consignees' Overview
	Carriers' Overview
	Processing Facilities' Overview

For more information, visit our website

www.canada.ca/hazardous-waste

or contact us:

 **ec.dm-md.ec@canada.ca**

 **1-844-524-5295**

***Disclaimer:** This material has been prepared for convenience of reference and accessibility. For all purposes of interpreting and applying the Regulations, users must consult the official version of the EIHWHRMR and seek their own legal advice as appropriate.*

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