

NEXUS

Member's Guide



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Government
of Canada

Gouvernement
du Canada



United States
of America

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NEXUS - Guide du participant.

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Introduction

Welcome to the NEXUS program! As you know, NEXUS is designed to simplify border clearance for pre-approved, low-risk travellers like you.

The Canada Border Services Agency (CBSA) and U.S. Customs and Border Protection (CBP) jointly administer the program. NEXUS allows border officials to concentrate their efforts on potentially higher-risk travellers and goods, thereby upholding security and protection at the border.

General Information

In this guide, you will find information about NEXUS.

As an approved member in this program, you will receive the following:

- a NEXUS membership card
- the publication called *Crossing the Border with \$10,000 or More?*

U.S. residents will also receive the following publications: *Information for Visitors to Canada and Seasonal Residents, Coming to Canada by Small Aircraft or Recreational Boat and Know Before You Go.*

Canadian residents will also receive the following publications: *I Declare* and *Visiting the United States.*

Importing Restrictions

For information on what you must report when entering the United States, consult the CBP Web site at www.cbp.gov.

For information on what you must report when entering Canada, consult the CBSA Web site at www.cbsa.gc.ca.

Note: Laptop computers, briefcases, notes and similar personal business items are not considered commercial goods.

Terms and Conditions

As a NEXUS member, you agree to do the following:

- comply with all customs and immigration laws and regulations and any other laws or regulations that are enforced by the CBSA and CBP;
- understand that your NEXUS membership card is valid for your use only. You must not transfer your card to other individuals;
- recognize that the NEXUS membership card belongs to the governments of Canada and the United States; and
- return the NEXUS membership card(s) and any unused *Traveller Declaration Cards* (for Canadian residents only) to a CBSA or CBP officer when you or any child under the age of 18 for whom you have legal custody or guardianship are no longer a member of the NEXUS program.

Note: Your authorized period of admission to Canada or the United States will depend on your immigration status for each country or your citizenship of that country. Your immigration status and citizenship must be valid at all times and you must possess appropriate immigration and identity documents in addition to your NEXUS card.

When you travel to Canada or the United States:

- carry your NEXUS membership card with you, as well as any required travel or identification documents;
- show the CBSA and CBP proof of your NEXUS membership, your personal identification and any other immigration or citizenship documents when requested;
- ensure that each person you are transporting has a valid NEXUS membership. If any of the passengers in your vehicle/boat are not carrying their NEXUS membership card or you have passengers in your vehicle/boat who are not NEXUS members, you must report to border officials in the regular manner; and

- carry copies of legal custody documents when you travel with children for whom you share custody. If you are not a custodial parent or legal guardian, you should carry the children's identification as well as written permission from the parents or legal guardians to supervise them. Ensure that the permission letter includes addresses and telephone numbers where the parents or legal guardians can be reached. Children must also be NEXUS members to access the NEXUS lane or self-serve kiosk.

Changes or loss of NEXUS membership card

You must notify a NEXUS Enrolment Centre at once if the following occurs:

- your NEXUS membership card is lost, stolen or damaged;
- you have changes to your personal information such as citizenship, immigration status (i.e. work permit/student visa), or name, address and telephone number;
- your primary purpose of travel changes; or
- changes occur that could affect your NEXUS membership such as an arrest, a criminal charge or conviction or a customs or immigration violation in the United States or Canada.

You can find the locations of NEXUS Enrolment Centres on the NEXUS Web site at www.nexus.gc.ca.

Penalties

Border officials strictly enforce the law. Any time you enter Canada or the United States, you may be selected for a full inspection. If you violate any condition of the NEXUS program, your privileges may be revoked. In addition, should you violate any law or regulation of Canada or the United States, your NEXUS privileges will be revoked.

Crossing the Border by Air

Entering the United States

- Proceed to the self-serve kiosk located in the U.S. preclearance area.
- Stand in front of the camera to have your irises captured. Follow the prompts on the screen and complete the entry process. You will then receive a self-serve kiosk receipt.
- Unless you are otherwise directed to an inspection area, you may proceed to the transborder lounge.

Declaring goods

- All persons entering the United States must complete CBP Form 6059B, *Customs Declaration Form*.
- If you are entering the United States and you are importing goods for your own personal use, you may use the self-serve kiosk to declare these goods.
- If the self-serve kiosk is closed, you must use either the crew counter or the regular lanes and declare your goods to a CBP officer.

Entering Canada

- All persons entering Canada by air must complete Form E311, *CBSA Declaration Card*.
- Proceed to the self-serve kiosk located in the Canadian inspection services area.
- Stand in front of the camera to have your irises captured. Follow the prompts on the screen and complete the entry process. You will then receive a self-serve kiosk receipt.
- The self-serve kiosk will direct you to the cashier for collection of duties and taxes owing, if applicable.
- Proceed to the baggage claim and then to the exit. Present your self-serve kiosk receipt and the completed *CBSA Declaration Card* to the border services officer.
- Unless you are directed to an inspection area or the cashier, you may proceed into Canada.

Declaring goods

- If you are a **Canadian resident** returning with goods that you want to import for your own personal use, you may choose to report them by completing a CBSA *Traveller Declaration Card* (TDC) in advance and depositing it in the designated box located at the kiosk. Duties and taxes owed on goods that exceed your personal exemptions are automatically charged to your credit card number on file. If you do not choose the TDC option, the self-serve kiosk will refer you to the cashier to pay duties and taxes on the excess amount.
- If you are a **United States resident** with goods to declare, you may use the NEXUS self-serve kiosk for goods that are part of your personal entitlement. If you have goods that **exceed your personal entitlement**, you will receive a receipt that will refer you to a cashier for payment.

If the self-serve kiosk is closed, you must use the special services counter, the crew counter or the regular lanes and declare your goods to a border services officer.

Biometrics

There are no known health or safety issues associated with using an iris recognition device. For additional information, visit www.nexus.gc.ca.

Crossing the Border by Land

Entering the United States

- Use the dedicated NEXUS lane and stop and hold your membership card in front of the card reader.
- Proceed to the inspection booth for a visual inspection. Unless you are otherwise directed to an inspection area, you may proceed into the United States.

Declaring goods

- If you are a **Canadian or U.S. resident** entering the United States and you are importing goods for your own personal use, you may use the NEXUS lane and make an oral declaration to the CBP officer.

Entering Canada

- Use the dedicated NEXUS lane and stop and hold your membership card in front of the card reader.
- Proceed to the inspection booth for a visual inspection. The border services officer will indicate whether you are to enter the inspection area or proceed into Canada.

Declaring goods

- If you are a **Canadian resident** entering Canada and you are importing goods for your own personal use, you must complete a *Traveller Declaration Card* (TDC) before you arrive and deposit it in the designated box in the NEXUS lane. If you do not have TDC privileges, you must use the regular lane to declare your goods.
- If you are a **U.S. resident entering** Canada with goods that are part of your personal entitlement, you may use the dedicated NEXUS lane. If you have goods that **exceed your personal entitlement**, you **must** use the regular lanes.

When the NEXUS lane is closed, you must use the regular lanes and declare your goods to a border services officer.

Transporting non-NEXUS members

If you are transporting persons into Canada or the United States that are not NEXUS members, you must use the regular lanes.

Crossing the Border by Marine

The boat master is the person in charge of the boat. Boat masters are responsible for presenting themselves and their passengers and reporting all goods on behalf of the NEXUS members on board. All persons on board must be NEXUS members in order for the boat to take advantage of NEXUS reporting procedures.

Boat master responsibilities

- When entering the **United States**, the boat master must call the local CBP marine reporting number for that arrival area;
- When entering **Canada**, the boat master must call the NEXUS Telephone Reporting Centre at 1-866-99-NEXUS (1-866-996-3987);
- Provide advance notice to the CBSA or CBP (as noted above) at least 30 minutes (minimum) and up to four hours (maximum) before arriving in either country;
- Provide an estimated time of arrival (ETA);
- Provide the name and location of the landing site of arrival (“designated sites” are required for entering Canada; refer to the CBSA’s Web site at www.cbsa.gc.ca for more information);
- Provide the registration number and/or the name of the boat;
- Provide the full name, date of birth and country of citizenship and/or permanent residence status for all NEXUS members on board;
- Provide the destination, purpose of trip and length of stay in Canada or the United States for each passenger;
- Provide passport and visa details of passengers when applicable or required;
- Ensure all passengers have photo identification and proof of citizenship, permanent residence status and/or other immigration status documents when applicable or required; and
- Declare all goods being imported.

If any information changes before your arrival, contact the NEXUS Telephone Reporting Centre.

As proof of presentation, you will receive a report number for your records. You must produce this number when asked to do so by border officials.

If a border official is not at the specified landing site to meet the boat at the reported ETA or actual time of arrival, the individuals who have reported may proceed to their intended final destination.

Transporting non-NEXUS members

- For arrivals into Canada, you must arrive at a marine “telephone reporting site” and immediately call the Canadian Telephone Reporting Centre at **1-888-226-7277**. Only the boat master may leave the boat until authorization is given by the CBSA.
- For arrivals into the United States, the boat must arrive at a “physical report site” and the boat master must call the local CBP reporting telephone number.

Declaring goods

As a NEXUS member, you agree to declare all goods that you import into Canada and the United States.

Entering the United States

If you are a **Canadian or U.S. resident** and you are importing goods for your own personal use, you must report these items by using the marine reporting procedures and make an oral declaration to a border official by contacting the local CBP office.

Entering Canada

If you are a **Canadian or U.S. resident** and you are importing goods for your own personal use, you must report these items to a border services officer by contacting the NEXUS Telephone Reporting Centre at 1-866-99-NEXUS (1-866-996-3987).

If you are a **U.S. resident** and you have **goods that exceed your personal entitlement**, you will be advised of the necessary procedures by a border services officer from the Telephone Reporting Centre.

Need More Information?

If you want to know more about NEXUS, please call 1-866-NEXUS-26 (1-866-639-8726) or visit www.nexus.gc.ca.

Notes

Notes

Think recycling!



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