



Public Service Commission  
of Canada

Language Training Canada

Commission de la fonction publique  
du Canada

Formation linguistique Canada

# ***INTERFACE CANADA***

**Student's Book 2**

**Revised Edition**

Canada 



# ***INTERFACE*** ***CANADA***

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## **Student's Book 2**

by

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**INTERFACE CANADA** is the core component of the Communicative English at Work Program, Language Training Canada, Public Service Commission of Canada.

Development Managing Editor: Howard Woods (Original Edition)  
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Illustration: Carisse Graphics

Any references in this book to products or services have been chosen for pedagogical reasons only. These references do not represent endorsement or disapproval of the products or services.

#### **Canadian Cataloguing in Publication Data**

Main entry under title :

Interface Canada. Student's Book

Rev. ed.

"Communicative English at Work Program".--[p.4] of cover.

"Series for adults studying English as a second language."--Introd.

"The Interface Canada series consists of eight Student's Books, eight Teacher's Books, and Role Playing for Consolidation, with accompanying CD."--Introd.

ISBN 0-660-18254-8 (Book 1) ; 0-660-18255-6 (Book 2) ; 0-660-18256-4 (Book 3) ;  
0-660-18257-2 (Book 4) ; 0-660-18258-0 (Book 5) ; 0-660-18259-9 (Book 6) ;  
0-660-18260-2 (Book 7) ; 0-660-18261-0 (Book 8) ; 0-660-18262-9 (Role playing for consolidation) ;  
0-660-18272-6 (CD) .  
Cat. nos SC84-2-5555-2001E-2009E ; SC84-2-5555-5001E-MRC.

1. English language -- French speakers -- Study and teaching.
2. English language -- Textbooks for second language learners.
  - I. Language Training Canada.
  - II. Title: Communicative English at Work Program.

PE1131.I56 2000

428.3'441

C00-980383-1

Canadian Government Publishing  
SC84-2-5555-2002E  
ISBN 0-660-18255-6

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# UNIT 15

## DESCRIBING YOUR JOB

### GETTING STARTED

1

#### Saying What You Do at Work

SPEAKER 1

I \_\_\_\_\_ and \_\_\_\_\_ visitors and clients. I  
\_\_\_\_\_ and I \_\_\_\_\_

SPEAKER 2

I \_\_\_\_\_ general office work. I \_\_\_\_\_ documents. I  
\_\_\_\_\_ photocopies and I \_\_\_\_\_ paycheques.

SPEAKER 3

I'm in charge of a small section. I \_\_\_\_\_ work to my  
employees, \_\_\_\_\_ any problems they have, and I  
\_\_\_\_\_ their appraisals.

SPEAKER 4

I \_\_\_\_\_ dictation. I \_\_\_\_\_ letters, memos, and  
reports. I \_\_\_\_\_ the files up to date.

## What I Do at Work

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# STUDY

## Vocabulary and Expressions

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.





## PRACTICE

P1

LISTEN/WRITE/SPEAK

To practise the language for saying what you do at work.



A. Listen to the conversations and fill in the blanks.

1.

A: Joyce _____ applicants for jobs in the different departments.	B: That sounds like an interesting job.
--	---

2.

A: What exactly do you do?	B: I _____ fires. Then I _____ reports to the insurance companies.
----------------------------	--

3.

A: What does Dan do at the restaurant?	B: He _____ In the kitchen and sometimes he _____ tables.
--	---

4.

A: Did you know that Harold \_\_\_\_\_  
pro basketball?

B: Yeah, I often see him on TV.

5.

A: You're a truck driver, aren't you?

B: Not exactly. I \_\_\_\_\_ a  
small van. I \_\_\_\_\_ parcels all  
over the city.

6.

A: What does Ann's brother do?

B: He's in sales. I think he \_\_\_\_\_  
computers to large companies.

7.

A: What does George do at the institute?

B: He \_\_\_\_\_ research and  
I think he \_\_\_\_\_ too.

8.

A: Do you just answer the phone?	B: No, I also _____ photocopies and _____ documents.
----------------------------------	--

9.

A: What exactly does Diane do in her job?	B: She _____ The people in the research and development unit.
---	---

10.

A: What kind of work do you do at the port?	B: I _____ ships when they come in.
---	-------------------------------------

B. Work with a partner.

Practise the conversations with your partner.

## P=2=

### SPEAK

In this practice, you will:

- find out about another student's job (Part A)
- describe his/her job to the class (Part B)

#### A. Work with a partner.

Find out as much as you can about what your partner does at work. Take notes in the space provided.

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---

- B. Refer to your notes from Part A and tell the class what your partner does at work.

## P=3=

### *Guess the Occupation*

To practise describing people's jobs.

Your teacher will explain how to play this game.



# UNIT 16

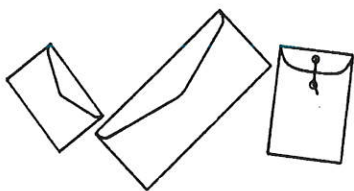
## SAYING WHICH ONE

### GETTING STARTED

1

#### Saying Which One

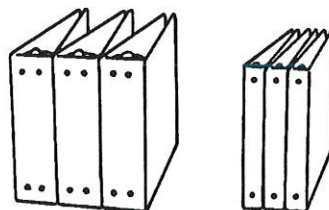
##### Conversation 1



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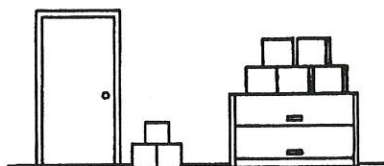
##### Conversation 2



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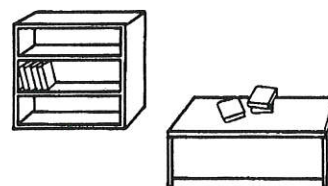
##### Conversation 3



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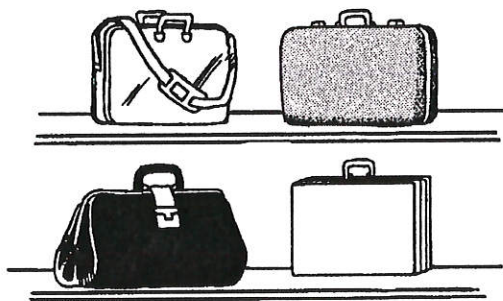
##### Conversation 4



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---

### Conversation 5



### Conversation 6

STAFF LIST	
John Abrams	
Roger Berry	
Ken Dodds	
Lisa Forest	
Pamela James	
Thomas Ramsey	
Carol Weir	

STAFF LIST	
Abrams, J.	592-1746
Berry, R.	221-1561
Dodds, K.	341-9236
Forest, L.	894-6181
James, P.	947-1257
Ramsey, T.	411-6217
Weir, C.	866-3199

2

### Asking and Saying Which One

Roles: S1 - Ask which one using the cues in the first column.

S2 - Say which one using the cues in the second column.

Switch roles and repeat the role plays.

#### Cues

S1

S2

1. which tape recorder/need?
2. want/new edition?
3. mean/coffee shop downstairs?
4. which tables/need?
5. want/large room?
6. mean these keys?

1. large
2. no/old
3. no/across the street
4. wooden
5. no/small
6. yes

## STUDY

### ASKING WHICH ONE

**Which** dictionary **do you want?**

**Which one** **do you need?**

**Which** dictionary?

**Do you want** this one?

**Do you mean** that one?

### SAYING WHICH ONE

**This one** (here).

**That one** (over there).

**The** French-English **one**.

**Yes, the one** with the green cover.

**No, the thin one** on the top shelf.

#### One and Ones

When saying which one, **one** or **ones** can replace the noun.

the blue <sup>noun</sup>book — the blue **one**

the long folders — the long **ones**

the <sup>noun</sup>book on the shelf — the **one** on the shelf

the folders on the desk — the **ones** on the desk

#### Demonstrative Adjectives

	Singular	Plural
<b>Near</b>	this	these
<b>Far</b>	that	those

Demonstrative adjectives and demonstrative pronouns are the same in English.

<sup>adjective</sup>These newspapers are old.

<sup>pronoun</sup>These are old newspapers.





## PRACTICE

**P=1**

WRITE

To practise vocabulary for saying which one.

A. The newspaper ads below describe different things.

For each number:

Read the ad.

In the first column, write the word that is underlined in the ad.

In the second column, write the opposite of that word.

### NEWSPAPER ADS

- |    |  |       |       |
|----|--|-------|-------|
| 1. | Ultra <u>thin</u> Calculators.<br>Fit in your wallet.<br>Introductory price \$19.99.             | _____ | _____ |
| 2. | <u>Large</u> 2-bedroom<br>apartment to rent. July 1<br>occupancy. 322-9175                       | _____ | _____ |
| 3. | <u>Round</u> conference table.<br>Perfect for modern office.<br>\$530.00.                        | _____ | _____ |
| 4. | Executive Chairs. Black<br>leather, <u>high</u> back.<br>\$250.00                                | _____ | _____ |
| 5. | Memo sheets. Ideal size<br>for <u>short</u> messages<br>3½" × 3½". \$5/package.                  | _____ | _____ |
| 6. | Martin's Specialty Shoes.<br>Extra <u>wide</u> sizes up to<br>EEE. 1701 St. Mark St.<br>334-1275 | _____ | _____ |
| 7. | Extended Wear soft<br>contact lenses. Available<br>at R.C. Opticians. 3792<br>Lorne Ave.         | _____ | _____ |

B. The items below are often associated with colours.  
For each number, write an appropriate colour in the space provided.

1. grass

\_\_\_\_\_

2. snow

\_\_\_\_\_

3. the sky

\_\_\_\_\_

4. coal

\_\_\_\_\_

5. chocolate

\_\_\_\_\_

6. a lemon

\_\_\_\_\_

7. an orange

\_\_\_\_\_

8. a fire engine

\_\_\_\_\_

9. an elephant

\_\_\_\_\_

10. a flamingo

\_\_\_\_\_

## P=2= LISTEN/WRITE/SPEAK



A. You will hear conversations in which people are asking and saying which one.

Listen to the conversations and fill in the chart.

What are the items?	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

B. Listen to the conversations again and fill in the blanks.

1.

A: And could you also give me a box of thumbtacks?

B: \_\_\_\_\_ ?

A: Small ones, please.

2.

A: And then you can put those stickers on all the packages.

B: These stickers here?

A: No, \_\_\_\_\_ over there.

3.

A: I need some envelopes.

B: \_\_\_\_\_ long or short?

A: Long ones, please.

4.

A: Can you get me the nails, please?

B: Which ones do you need?

A: The ones in the can \_\_\_\_\_

5.

A: Could you open those boxes and find out what's in them?

B: You mean \_\_\_\_\_ ?

A: Yeah. Those ones.

6.

A: Why don't you use tape to fix the book?

B: This tape here?

A: No, \_\_\_\_\_ over there's better.

7.

A: Isn't that Sheila's car down the street?

B: You mean \_\_\_\_\_?

A: Yeah. That's her car, isn't it?

8.

A: Could you pass me that binder over there, please?

B: What? This one?

A: No, the one beside it. \_\_\_\_\_

C. Work with a partner.

Practise the conversations with your partner.

# P=3=

SPEAK Work with a partner

You will role play situations in which one person asks which one and the other person responds.

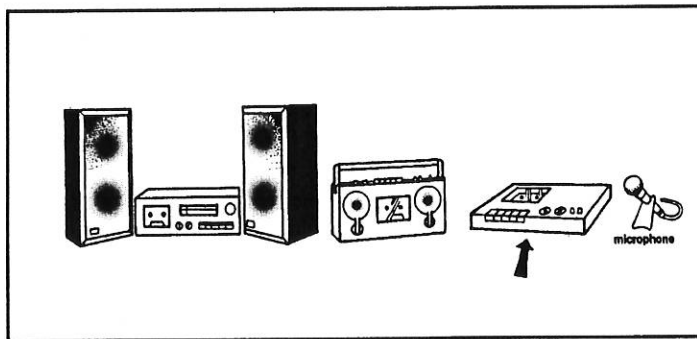
Roles: S1 - p. 18  
S2 - p. 22

S1

A. For each situation, use the picture and the arrow to answer your partner's question. **You begin.**

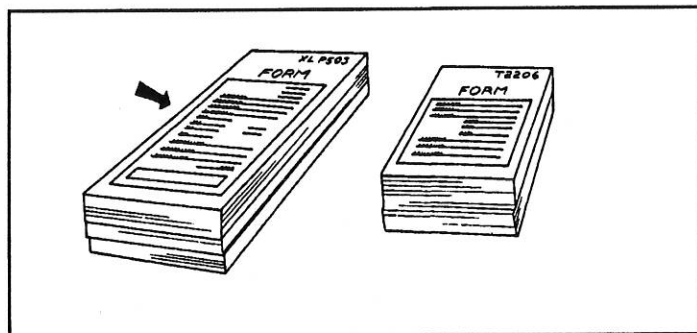
1. **Begin like this:** "I need a tape recorder."

**Respond:**



2. **Begin like this:** "Could you pass me one of those forms over there, please?"

**Respond:**

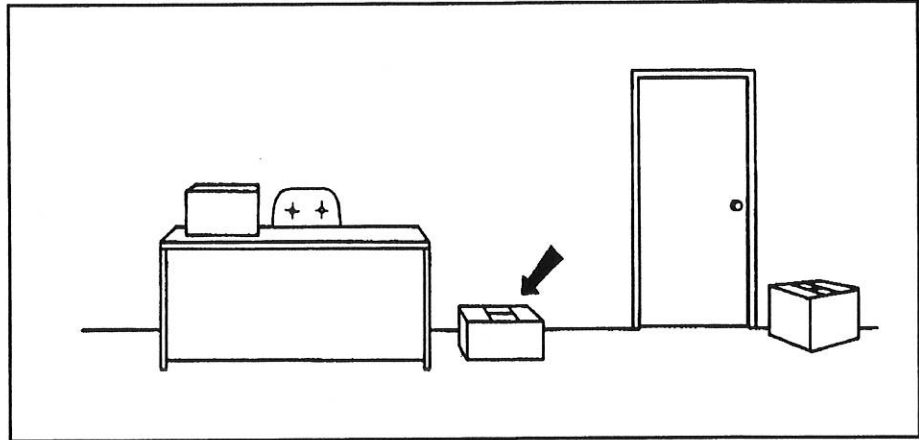




S1

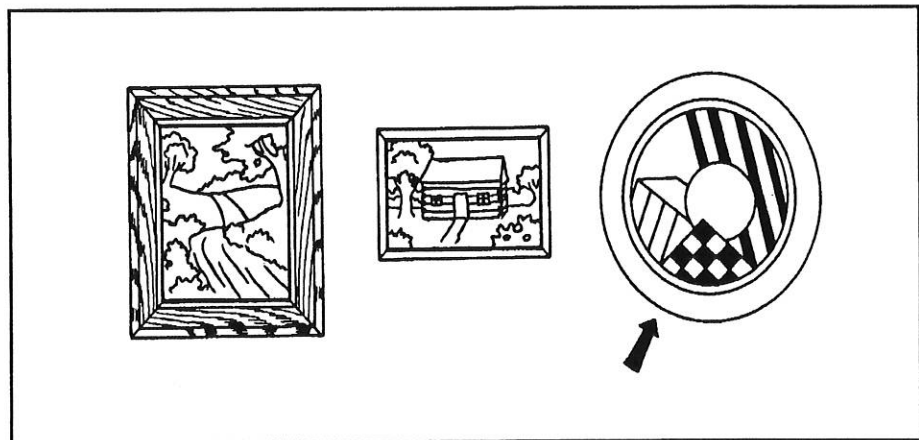
3. **Begin like this:** "What's in the box?"

**Respond:**



4. **Begin like this:** "I like that painting over there."

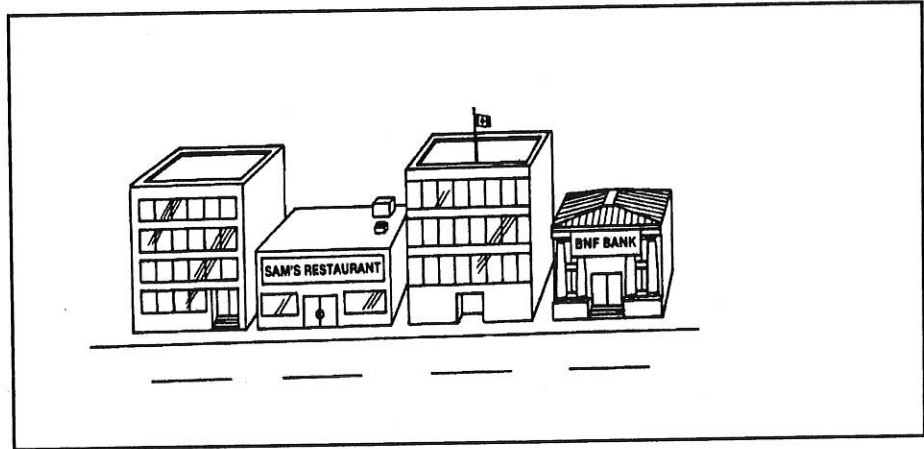
**Respond:**



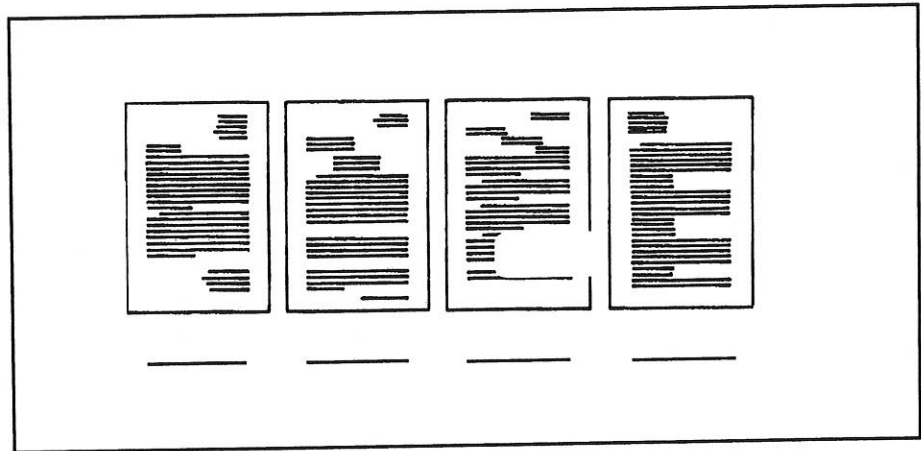
S1

B. For each picture, ask about which one, using the cue. Then check off the correct item in the picture. **Your partner begins.**

1. **cue:** which?

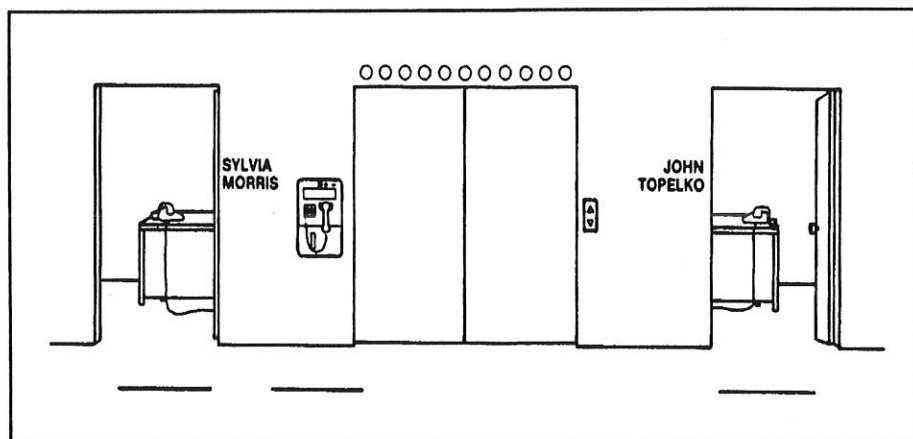


2. **cue:** first?

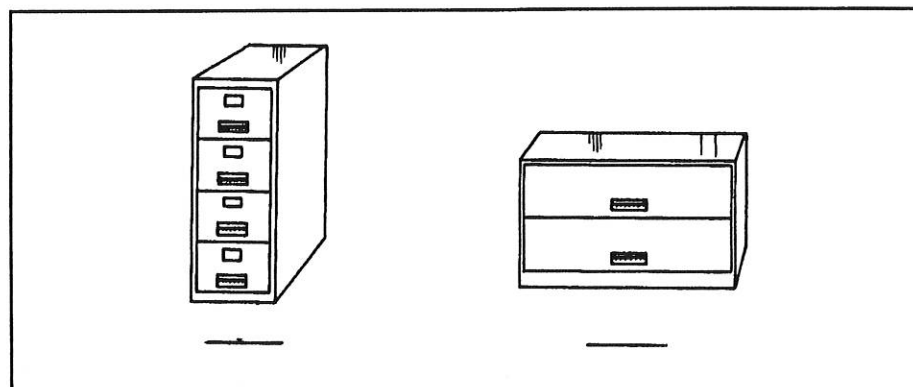


S1

3. **cue:** which?



4. **cue:** two drawers?

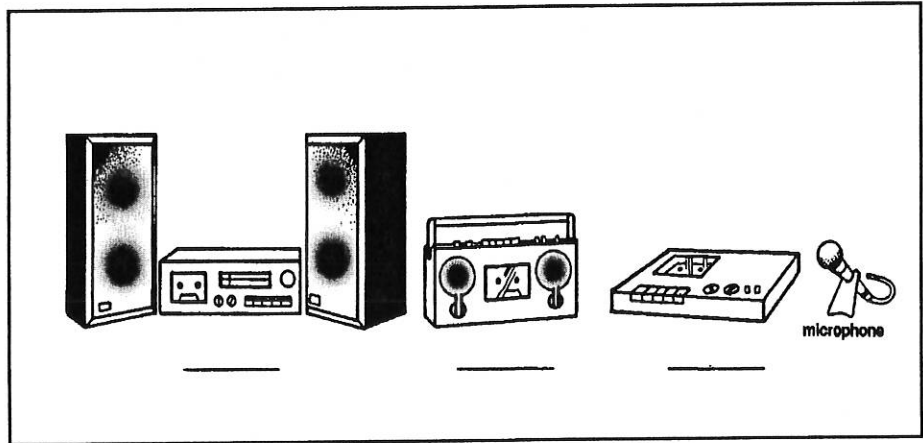


Check your information with your partner.

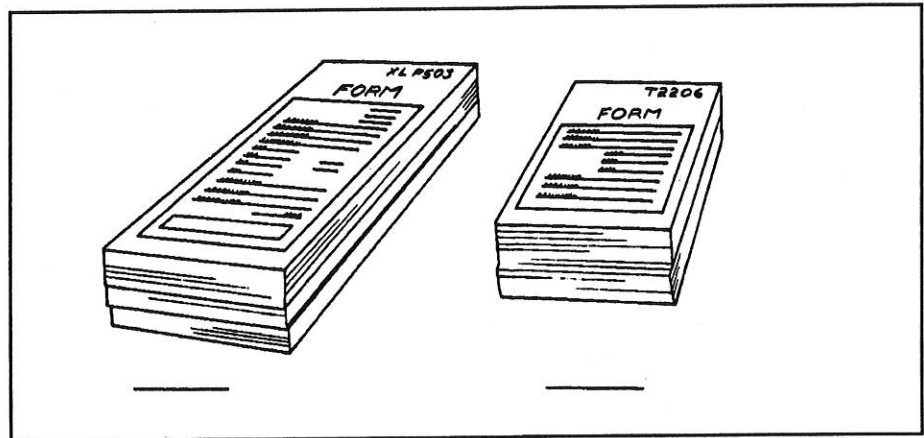
S2

- A. For each picture, ask about which one, using the cue.  
Then check off the correct item in the picture. **Your partner begins.**

1. cue: which?

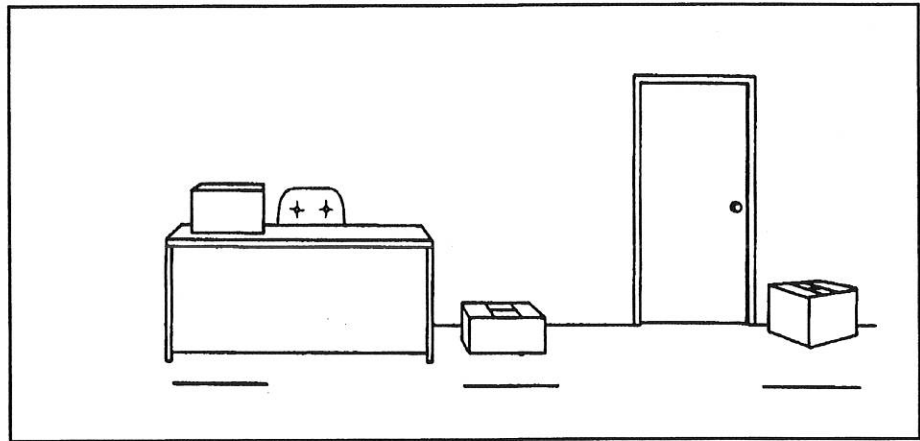


2. cue: long?

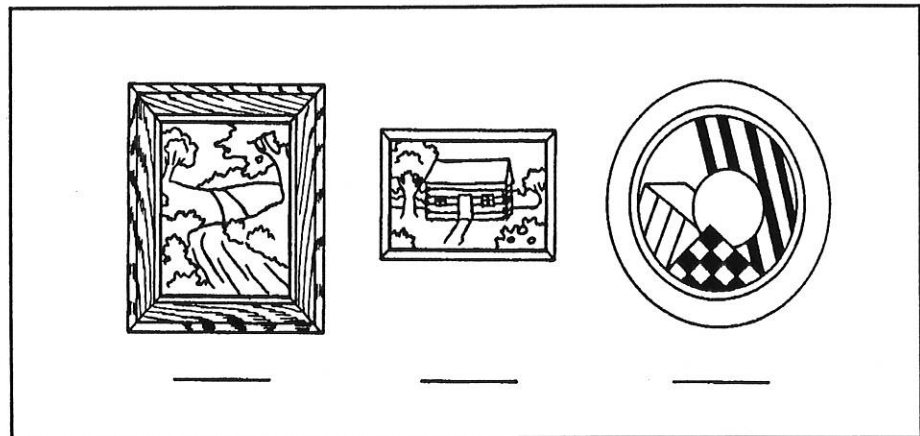


S2

3. **cue:** which?



4. **cue:** small?



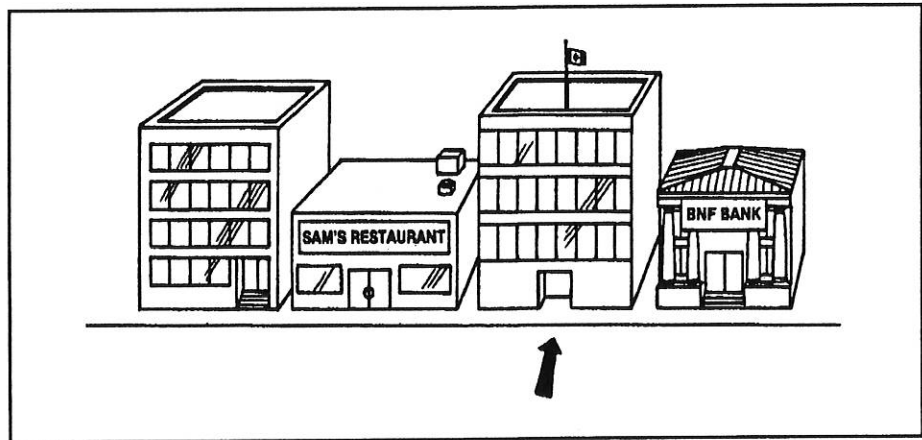
Check your information with your partner.

S2

B. For each situation, use the picture and the arrow to answer your partner's question.  
**You begin.**

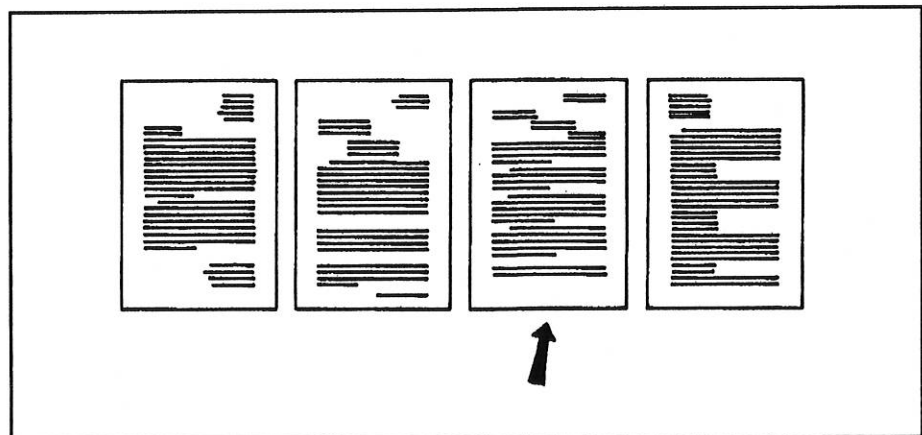
1. **Begin like this:** "That's the building where Barry works."

**Respond:**



2. **Begin like this:** "I like that version the best."

**Respond:**

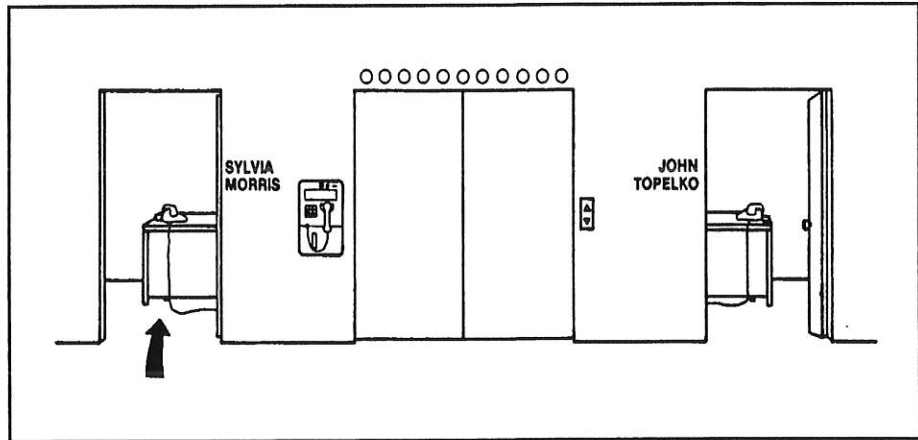




S2

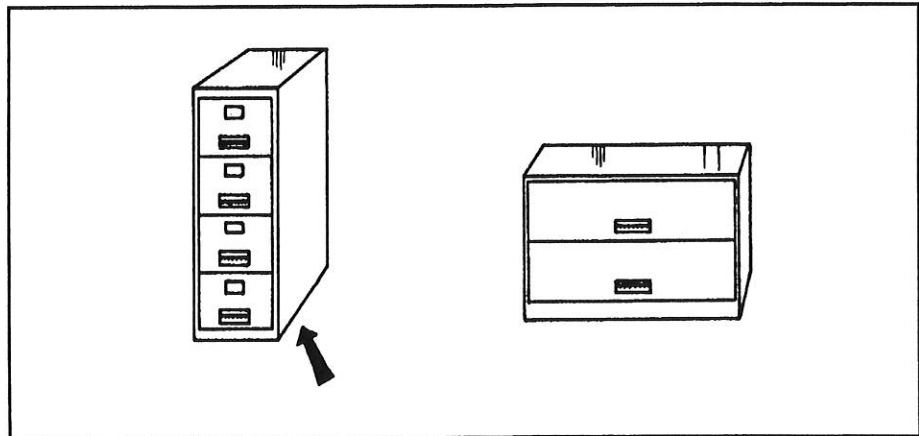
3. **Begin like this:** "Could you use the other phone please?"

**Respond:**



4. **Begin like this:** "I need that filing cabinet for my office."

**Respond:**





# UNIT 17

## SAYING WHAT SOMEONE'S DOING

### GETTING STARTED

#### 1 Saying What People Are Doing

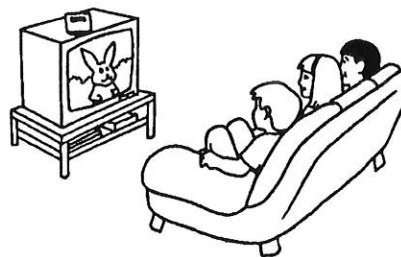
1. Conversation \_\_\_\_



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2. Conversation \_\_\_\_



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3. Conversation \_\_\_\_



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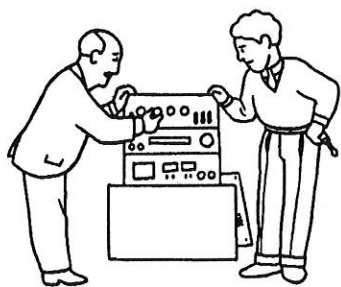
4. Conversation \_\_\_\_



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5. Conversation \_\_\_\_



---

---

6. Conversation \_\_\_\_



---

---

7. Conversation \_\_\_\_



---

---

8. Conversation \_\_\_\_



---

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2

Asking What People Are Doing

CONVERSATION 1

A: \_\_\_\_\_ Daryl \_\_\_\_\_ his report?

B: Yes, he is.

CONVERSATION 2

A: \_\_\_\_\_ on the budget?

B: No. I'm not working on it at the moment.

CONVERSATION 3

A: \_\_\_\_\_ Steven and Gary \_\_\_\_\_ the inventory?

B: No, they're not. They're working with Gladys.

CONVERSATION 4

A: \_\_\_\_\_ you \_\_\_\_\_ the agenda?

B: Yes, I am. Do you want to see it?

CONVERSATION 5

A: \_\_\_\_\_ Irene \_\_\_\_\_ job applicants today?

B: Yes, she is. There's somebody in there with her now.

CONVERSATION 6

A: \_\_\_\_\_ you \_\_\_\_\_ the sports section?

B: No, I'm not looking at it right now. Do you want to borrow it?

**3****Asking What People Are Doing and Responding**

Roles: S1 - Ask questions, using the cues in the first column.

S2 - Respond, using the cues in the second column.

Switch roles and repeat the roles plays.

Cues	
S1	S2
1. Daryl/check his report?	1. yes
2. you/work on budget?	2. no/not at the moment
3. Steven and Gary/do the inventory?	3. yes/work with Gladys
4. you/prepare the agenda?	4. no/just make a few changes
5. Irene/interview job applicants?	5. yes/someone with her now
6. you/read sports section?	6. no/not right now



**4**

**Asking if Someone's Free and Responding**

Roles: S1 - Ask if the people are free, using the cues in the first column.

S2 - Say what the people are doing, using the cues in the second column.

Switch roles and repeat the role plays.

Cues	
S1	S2
1. David/free?	1. no/file documents
2. Linda/busy?	2. yes/write appraisal
3. someone/with John?	3. yes/talk with Adam
4. Matthew/busy?	4. no/wait for a phone call
5. anyone/with Mrs. Kent?	5. yes/interview a job applicant
6. boss/free?	6. no/get ready for the meeting



## STUDY

### PRESENT CONTINUOUS

The present continuous is used to say what someone is doing at the present moment.

Affirmative			
I'm	working	I am	working
you're		you are	
he's/she's		he/she is	
we're	working	we are	working
you're		you are	
they're		they are	

Interrogative	
am I	working
are you	
is he/she	
are we	working
are you	
are they	

Negative			
I'm	not working	you aren't	working
you're		he/she isn't	
he's/she's			
we're	not working	we aren't	working
you're		you aren't	
they're		they aren't	

Short Answers	
Yes, I am.	No, I'm not.
Yes, you are.	No, you aren't.
Yes, he/she is.	No, he/she isn't.
...	...

### ASKING IF SOMEONE'S FREE

**Is Mr. Hernandez free?**

**Do you know if Mr. Hernandez is free?**

**Is Ken busy?**

**Do you know if Ken's busy?**

**Is** | **someone** | **with Ken?**  
| **anyone** |

### RESPONDING

I think so. His door is open.

No, he's not. He's working with Rita on the budget.

Yes, he is. He's talking on the phone.

No, he's free. Go right in.

Yes, Rick is | in there.  
| with him.










## PRACTICE

### P=1 WRITE/SPEAK

To practise asking and saying what people are doing.

A. Read SITUATION 1:

**It's seven o'clock on a Monday morning. These people live in the West End apartment building.**

1  <b>Walter</b>	2  <b>Betty</b>	3  <b>Larsons</b>
4  <b>Paul</b>	5  <b>Frank</b>	6  <b>Mr. Jackson</b>
7  <b>Gloria</b>	8  <b>Roy Jackie</b>	9  <b>Victor</b>

For each picture: Choose an appropriate cue from the list on the side to write what the people are doing.










1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

#### CUES:

get up  
make/breakfast  
take/shower  
wash/face  
wake up  
put on/coats  
shave  
get dressed  
have/breakfast

Read SITUATION 2:

It's seven o'clock, Monday evening, in the same apartment building.

1  Claire Bruce	2  Henry	3  Laura
4  Sandra	5  Corey	6  Isabel
7  Sam	8  Arthur Lois	9  Robert

For each picture: Choose an appropriate cue from the list on the side to write what the people are doing.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

**CUES:**  
 study/English  
 read/magazine  
 talk/phone  
 arrive/home  
 eat/supper  
 cook/supper  
 have/glass/milk  
 write/letter  
 listen/music

**B. Work with a partner.**

You will ask and respond to questions about what the people in the pictures in Part A are doing.

S1 - p. 37

S2 - p. 38

**S1**

For SITUATION 1 on p. 35:

Refer to the cues below and the corresponding pictures.

Ask your partner questions about what the people in the pictures are doing.

**Cues**

- |                               |                            |
|-------------------------------|----------------------------|
| 1. Walter/sleep?              | 6. what/Mr. Jackson/do     |
| 2. Betty/make bacon and eggs? | 7. Gloria/do the dishes?   |
| 3. the Larsons/wake up?       | 8. what/Roy and Jackie/do? |
| 4. what/Paul do?              | 9. Victor/shave?           |
| 5. Frank/shave?               |                            |

For SITUATION 2 on p. 36:

Respond to your partner's questions using only the pictures.  
Cover up the answers you wrote in Part A.

## S2

For SITUATION 1 on p. 35:

Respond to your partner's questions using only the pictures.  
Cover up the answers you wrote in Part A.

For SITUATION 2 on p. 36:

Refer to the cues below and the corresponding pictures.  
Ask your partner questions about what the people are doing.

### Cues

- |                                  |                             |
|----------------------------------|-----------------------------|
| 1. Claire and Bruce/have dinner? | 6. what/Isabel/do?          |
| 2. Henry/leave for work?         | 7. Sam/cook supper?         |
| 3. what/Laura/do?                | 8. what/Arthur and Lois/do? |
| 4. Sandra/read the newspaper?    | 9. Robert/sleep?            |
| 5. Corey/watch/TV?               |                             |



# P=2=====

LISTEN/WRITE/SPEAK



- A. You will hear conversations in which people talk about what other people are doing.

Listen and check off the appropriate boxes.

Are these people free?		
	Yes	No
1. Ruth		
2. Jack		
3. Jim		
4. Lana		
5. Mr. Holt		
6. Kathy		
7. Edith and Rick		
8. Stephen		

B. Listen to the conversations again and fill in the blanks.

1. A: Is Ruth busy?

B: No, \_\_\_\_\_ a break.

2. A: Is Jack in his office?

B: Yes, but \_\_\_\_\_ to a client.

3. A: Jim, I need someone to help me move some boxes.

B: I'm sorry. I can't come right now, \_\_\_\_\_  
Mrs. Wells. But I can help you later.

4. A: \_\_\_\_\_ Lana \_\_\_\_\_ ?

B: She's right here in front of me, having a cup of coffee. Do you  
want to speak to her?

5. A: Is Mr. Holt in his office?

B: Yes, but \_\_\_\_\_ on the monthly report.  
I can't disturb him.

6. A: Do you know if Kathy's free?

B: I think \_\_\_\_\_ lunch right now.

7. A: Where's Edith and Rick?

B: Oh, they're busy. \_\_\_\_\_ people all day today.

8. A: Got a minute, Stephen? I'd like to talk to you.

B: Sure. Come on in. \_\_\_\_\_ some  
forms.

C. Work with a partner.

Practise the conversations with your partner.

# **P=3= CHARADES**

To practise saying what people are doing.

Your teacher will explain how to play this game.



# UNIT 18

## LEISURE ACTIVITIES

### GETTING STARTED

1

Activities	Average number of hours spent on a	
	workday	day off work (weekend)
1. leisure	<hr/>	<hr/>
2. meals and personal needs	<hr/>	<hr/>
3. work	<hr/>	<hr/>
4. sleep	<hr/>	<hr/>
5. housework	<hr/>	<hr/>

2

Conversation	What leisure activities are the people talking about?
1	
2	
3	
4	
5	
6	

3

### Asking About Leisure Activities and Responding

Roles: S1 - Ask your partner about his/her leisure activities using the cues in the first column.

S2 - Respond using the cues in the second column.

Switch roles and repeat the role plays.

#### Cues

##### S1

1. do/free time?
2. like to do/weekends?
3. have/hobbies?
4. how/spend/leisure time?
5. what things/like doing?
6. enjoy doing/spare time?

##### S2

1. like to do carpentry
2. visit friends
3. enjoy gardening
4. read a lot
5. like watching TV
6. enjoy playing cards

**VOCABULARY FOR LEISURE ACTIVITIES****Sports and Outdoor Activities**

playing hockey  
skiing  
hiking/camping  
cycling  
doing fitness exercises  
  e.g. jogging, going to the gym, aerobics  
swimming  
skating  
going for walks  
watching sports on TV

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**Hobbies**

collecting stamps, coins, ...  
building model airplanes, boats, ...  
doing pottery  
weaving  
knitting/sewing  
making furniture  
working in the garden/gardening  
painting/drawing/sculpting  
playing a musical instrument  
working around the house/on the car  
cooking/baking  
reading  
doing crosswords/jigsaw puzzles

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**Cultural Activities**

movies  
opera  
ballet  
concerts  
plays/theatre  
museums/art galleries  
watching TV

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**Other**

visiting friends  
entertaining  
playing cards/games  
going to restaurants/clubs  
doing volunteer work

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## ASKING ABOUT LEISURE ACTIVITIES

What do you do in your spare time?

How do you spend your leisure time?

What does Helen like to do in her free time?

What kinds of things does she like doing?

Do you have any hobbies?

Do you play any sports?

### More Specific

Do you like to play golf?

Do you enjoy working around the house?

Do you (ever) play cards?

## TALKING ABOUT LEISURE ACTIVITIES

We often use the simple present to talk about leisure activities.

I ski and I play tennis.

She collects stamps.

I play the piano.

### Gerunds and Infinitives

A **gerund** is the "-ing" form of the verb used as a noun.

e.g. driving  
singing  
playing

An **infinitive** is the base form of the verb usually used with **to**.

to drive  
to sing  
to play

**Like** can be followed by a gerund or an infinitive.

I like **watching** TV.

She likes **to work** in the garden.

**Enjoy** can only be followed by a gerund.

I enjoy **going** for long walks.

He enjoys **reading** novels.



## PRACTICE

### P=1 WRITE/SPEAK

A. Complete the conversations using the cues provided.

#### Ask about leisure activities

#### Respond

1.

What do you like to do in your spare time?

cues: enjoy/work/around the house

2.

cues: have/hobbies?

In the winter she goes cross-country skiing a lot.

3.

How \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
cues: spend/leisure time?

He watches a lot of sports on television.

4.

What kinds of sports do you like?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**cues:** like/play/squash and  
Hockey.

5.

Do they ever go camping?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**cues:** not like/camp

6.

What \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**cues:** like/do/spare time?

Well, I enjoy listening to classical  
music.

7.

What \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**cues:** do/free time?

Well, I like working on the car and  
I spend a lot of time with the kids.

8.

How do you spend your leisure time?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**cues:** like/go/movies

B. Work with a partner.

Practise your corrected conversations and those of your partner.

## **P=2=** SPEAK

In this practice, you will:

- find out about another student's leisure activities (Part A)
- tell the class about that student's leisure activities (Part B)

A. Work with a partner.

Find out as much as you can about what your partner does in his/her spare time. Refer to the categories and examples listed below. Take notes in the spaces provided.

### **Sports and Outdoor Activities**

- summer sports  
golf,  
tennis,...
- winter sports  
skiing,  
hockey,...
- outdoor activities  
bicycling,  
boating,...
- exercise  
jogging,  
aerobics,...

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### **Hobbies**

- arts and crafts  
pottery,  
flower arrangement,...
- collecting things  
stamps,  
antiques,...
- other hobbies  
taking pictures,  
painting,...

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### Cultural Activities

- music  
    playing an instrument,  
    listening to music,...
- theatre, movies, TV
- reading

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### Other Activities

- travelling
- playing games
- cooking
- working around the house/  
    on the car
- shopping
- etc.

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B. Refer to your notes from Part A and tell the class what your partner does in his/her spare time.

## P<sub>3</sub> Guess the Pastime

To practise talking about leisure activities.

Your teacher will explain how to play this game.



# UNIT 19

## PAST ACTIVITIES

### GETTING STARTED

1

#### Describing Past Activities

##### SPEAKER 1

We \_\_\_\_\_ along the lake and then we  
\_\_\_\_\_ lunch. The weather \_\_\_\_\_  
perfect and we \_\_\_\_\_ a lot of pictures. At  
night, we \_\_\_\_\_ supper over the fire  
beside the tent.

walk	take
have	cook
be	

##### SPEAKER 2

Saturday, I \_\_\_\_\_ late and I just \_\_\_\_\_  
around the house. I \_\_\_\_\_ the newspaper  
and \_\_\_\_\_ to music. In the evening, we  
\_\_\_\_\_ Chinese food and \_\_\_\_\_  
a movie on TV.

get up	listen
sit	order
read	watch

SPEAKER 3

We \_\_\_\_\_ the house early Friday morning and  
\_\_\_\_\_ in Montréal around noon. They  
\_\_\_\_\_ us around the city and \_\_\_\_\_  
us to a really nice restaurant downtown. On Saturday  
we \_\_\_\_\_ to a baseball game at the  
Olympic Stadium.

leave	take
arrive	go
show	

SPEAKER 4

We \_\_\_\_\_ a great time. It \_\_\_\_\_  
Jack's birthday so Sheila \_\_\_\_\_ a bunch of his  
friends over. She \_\_\_\_\_ a huge birthday  
cake. We \_\_\_\_\_ and \_\_\_\_\_ and  
\_\_\_\_\_ all evening.

have		eat
be	make	drink
invite		dance

SPEAKER 5

I was really busy all weekend. I \_\_\_\_\_ the  
basement and \_\_\_\_\_ all the windows. Then  
I \_\_\_\_\_ my bookshelves and I finally  
\_\_\_\_\_ our new air conditioner. And I even  
\_\_\_\_\_ time to fix my bicycle.

clean	install
wash	find
organize	



1. A: \_\_\_\_\_ to cancel the order?  
B: Yes, I did. I cancelled it the day before yesterday.
2. A: \_\_\_\_\_ tennis with you \_\_\_\_\_ **did he borrow**  
on Saturday? **did you remember**  
B: No, she didn't. She was too busy.
3. A: When \_\_\_\_\_ ? **did this letter arrive**  
B: It came a few days ago. **did you watch**
4. A: Don't forget Allan worked overtime last week. **was Barbara**  
B: How many hours \_\_\_\_\_ ? **were you**
5. A: Where \_\_\_\_\_ your car this **did he leave**  
morning? **did he work**  
B: In the building. There was no space on the street. **did Denise play**
6. A: \_\_\_\_\_ money from you too **did you park**  
yesterday?  
B: Yes, he did. He asked me for \$20.
7. A: Mr. Donahue called you this morning, but  
I didn't know where you were.  
B: \_\_\_\_\_ a message?
8. A: \_\_\_\_\_ that documentary on  
drugs last night?  
B: I wanted to but I didn't have time.
9. A: \_\_\_\_\_ on the telephone a few  
minutes ago?  
B: Yes, I was.
10. A: \_\_\_\_\_ at the meeting yesterday  
afternoon?  
B: No, she wasn't. She wasn't in yesterday.

**3****Talking About Past Activities**

Roles: S1 - Ask about using past activities using the cues in the first column.  
S2 - Respond using the cues in the second column.

Switch roles and repeat the role plays.

Cues	
S1	S2
1. Denise/play tennis with you/Saturday?	1. no
2. he/borrow money from you yesterday?	2. yes/\$20
3. you/watch documentary on drugs/last night?	3. no/not have time
4. you/park your car/in the building?	4. no/on the street
5. Alan/work overtime last week?	5. yes
6. Barbara/at meeting yesterday?	6. no
7. Mr. Donahue/call this morning?	7. yes/about half an hour ago
8. letter/arrive today?	8. yes/this morning

## STUDY

**To be**

I was  
you were  
he/she was

we were  
you were  
they were

## SIMPLE PAST

	To work	To be
<b>Interrogative</b>	<div style="display: flex; justify-content: space-around; align-items: center;"> <span><u>did</u></span> <span>+</span> <span><u>subject</u></span> <span>+</span> <span><u>infinitive</u></span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div>did did did ...</div> <div>I you he/she</div> <div>work? work? work?</div> </div>	<div style="text-align: center;"> was I? were you? was he/she? ... </div>
<b>Negative</b>	<div style="display: flex; align-items: center; justify-content: center;"> <div style="display: flex; flex-direction: column; align-items: center;"> I you he/she ... </div> <div style="margin: 0 10px;"> </div> <div> didn't work   <b>didn't = did not</b> </div> </div>	<div style="text-align: center;"> I wasn't you weren't he/she wasn't ... </div> <div style="text-align: center; margin-top: 10px;"> <b>wasn't = was not</b>  <b>weren't = were not</b> </div>
<b>Short Answers</b>	<div style="text-align: center;"> Did you work last night?   <b>Yes, I did.</b>  <b>No, I didn't.</b> </div>	<div style="text-align: center;"> Were you busy?   <b>Yes, I was.</b>  <b>No, I wasn't.</b> </div>

Past Time Expressions		
<b>last</b>	Wednesday night week month year	<b>yesterday</b>  <b>yesterday</b>   morning afternoon  <b>the day before yesterday</b>
four days two months	<b>ago</b>	

## PRACTICE

### P=1 WRITE/SPEAK

A. Complete the conversations using the cues provided and the appropriate forms of the simple past.

#### Ask about past activities

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- cues:** John/leave early today?

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- cues:** Maria/take the bus to work this morning?

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- cues:** you/catch the five o'clock train?

4. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- cues:** you/type my letters?

#### Respond

Yes, He did. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**cues:** he/have a doctor's appointment

No, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**cues:** Sharon/give her a lift

\_\_\_\_\_

**cues:** no/get/next one at five-thirty.

Yeah, they're in your basket.  
I \_\_\_\_\_  
\_\_\_\_\_

**cues:** finish them/before lunch

### Ask about past activities

### Respond

5. \_\_\_\_\_

Yes, I did. \_\_\_\_\_

\_\_\_\_\_

**cues:** you/enjoy your holiday?

\_\_\_\_\_

**cues:** I/have a great time

6. \_\_\_\_\_

\_\_\_\_\_

**cues:** Tom/on the committee last year?

\_\_\_\_\_

**cues:** yes/responsible for public relations

7. \_\_\_\_\_

\_\_\_\_\_

**cues:** you/home Monday night?

\_\_\_\_\_

**cues:** no/go/movies

8. \_\_\_\_\_

\_\_\_\_\_

**cues:** you/go to Norman's party last night?

\_\_\_\_\_

**cues:** yes/a lot of fun

9. \_\_\_\_\_

\_\_\_\_\_

**cues:** you/go to bank at lunch time?

No, \_\_\_\_\_

\_\_\_\_\_

**cues:** I/go at coffee break

**Ask about past activities**

**Respond**

10. \_\_\_\_\_

\_\_\_\_\_

**cues:** Martha/call this morning?

\_\_\_\_\_

\_\_\_\_\_

**cues:** no/maybe/forget

11. \_\_\_\_\_

\_\_\_\_\_

**cues:** you/get the new catalogue?

Yes, \_\_\_\_\_

\_\_\_\_\_

**cues:** it/arrive a few days ago

12. \_\_\_\_\_

\_\_\_\_\_

**cues:** meeting/start on time?

No, it didn't. \_\_\_\_\_

\_\_\_\_\_

**cues:** chairperson/arrive half an  
hour late

B. Work with a partner.

Practise your corrected conversations and those of your partner.

## **P=2=** SPEAK Work with a partner.

You and your partner will take turns talking about past activities.

For each number:

S1 - Find out as much as you can about what your partner did.

Begin by asking a question using the cues provided.

S2 - Tell your partner as much as possible about what you did.

**Your partner begins.**

### **Cues for S1**

1. go anywhere Saturday night?
2. take a winter holiday last year?
3. go out last night?

### **Switch roles**

4. do anything special for your last birthday?
5. busy at work last week?
6. watch television last night?

## **P=3=** Memory Game

To practise talking about past activities.

Your teacher will explain how to play the game.



## ***DATES***

## GETTING STARTED

1

## DAYS OF THE WEEK

Monday  
Tuesday  
Wednesday  
Thursday

Friday  
Saturday  
Sunday

## When's your payday?

What day do you do your banking?

When do you do your shopping?

Which day do you do your laundry?

2

## MONTHS

## The Calendar

	S	M	T	W	T	F	S		S	M	T	W	T	F	S	
JAN	1	2	3	4	5	6	7		1	2	3	4	5	6	7	
	8	9	10	11	12	13	14		8	9	10	11	12	13	14	
	15	16	17	18	19	20	21		15	16	17	18	19	20	21	
	22	23	24	25	26	27	28		22	23	24	25	26	27	28	
	29	30	31						29	30	31					
FEB																
	5	6	7	8	1	2	3	4	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18		12	13	14	15	16	17	18	
	19	20	21	22	23	24	25		19	20	21	22	23	24	25	
	26	27	28	29					26	27	28	29	30	31		
MAR																
	4	5	6	7	8	1	2	3	2	3	4	5	6	7	8	1
	11	12	13	14	15	16	17		9	10	11	12	13	14	15	
	18	19	20	21	22	23	24		16	17	18	19	20	21	22	
	25	26	27	28	29	30	31		23	24	25	26	27	28	29	
									30							
APR																
	1	2	3	4	5	6	7		7	1	2	3	4	5	6	
	8	9	10	11	12	13	14		14	15	16	17	18	19	20	
	15	16	17	18	19	20	21		21	22	23	24	25	26	27	
	22	23	24	25	26	27	28		28	29	30	31				
	29	30														
MAY																
	6	7	1	2	3	4	5		4	5	6	7	8	9	10	
	13	14	15	16	17	18	19		11	12	13	14	15	16	17	
	20	21	22	23	24	25	26		18	19	20	21	22	23	24	
	27	28	29	30	31				25	26	27	28	29	30		
JUN																
	3	4	5	6	7	1	2		2	3	4	5	6	7	1	8
	10	11	12	13	14	15	16		9	10	11	12	13	14	15	
	17	18	19	20	21	22	23		16	17	18	19	20	21	22	
	24	25	26	27	28	29	30		23	24	25	26	27	28	29	
									30	31						

## THE SEASONS

What are:

the **winter** months?

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the **spring** months?

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the **summer** months?

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the **fall** months?

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## HOLIDAYS AND SPECIAL DAYS

- |  |                      |  |
|--|----------------------|--|
| 1. New Year's Day                      | (Gregorian Calendar) |  |
| 2. Valentine's Day                     |                      |  |
| 3. St. Patrick's Day                   |                      |  |
| 4. The first day of spring (equinox)   |                      |  |
| 5. April Fools' Day                    |                      |  |
| 6. Victoria Day                        |                      |  |
| 7. The first day of summer (solstice)  |                      |  |
| 8. Saint-Jean-Baptiste Day             |                      |  |
| 9. Canada Day                          |                      |  |
| 10. Hiroshima Day                      |                      |  |
| 11. The first day of fall (equinox)    |                      |  |
| 12. Halloween                          |                      |  |
| 13. Remembrance Day                    |                      |  |
| 14. The first day of winter (solstice) |                      |  |
| 15. Christmas Day                      |                      |  |
| 16. Boxing Day                         |                      |  |

.....  
 \*(Four important holidays from four other calendars)

- |   |  |  |
|---|--|--|
| 17. Divali (Festival of Lights)                   |  |  |
| 18. Eid-ul-Fitr (Breaking of the Fast of Ramadan) |  |  |
| 19. Wesak (Birth of Buddha)                       |  |  |
| 20. Yom Kippur (Day of Atonement)                 |  |  |

\* While many countries and cultures may use the western Gregorian calendar for international business, they have their own calendars. Number 17 is from a Hindu or Sikh calendar; 18 to 20 are from Islamic, Buddhist and Jewish calendars.

5

## SAYING THE YEAR

Historical Events	Year
Canadian Confederation	1000
World War I	1492
World War II	1939-1945
the French Revolution	1914-1918
Jacques Cartier arrived in Canada	1969
Astronauts first landed on the moon	1789
Leifur Eiriksson arrived in Canada	1534
Christopher Columbus arrived in America	1867

### Other Historical Events

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6

## TALKING ABOUT DAYS AND DATES

What day is it today?	_____
What's today?	_____
What's the date today?	_____
What's today's date?	_____
When's your birthday?	_____
	_____

## STUDY

### ASKING ABOUT DAYS AND DATES

What day is it today?

What's today?

What's the date today?

What's today's date?

### SAYING DAYS AND DATES

It's Monday.

It's the tenth.

It's December the 10th\*.

It's December 10.

It's in | December.  
the spring.

When's your birthday?

On | Wednesday.  
the 10th of January.

Days of the Week	Months of the Year	Seasons
Monday Tuesday Wednesday Thursday Friday Saturday Sunday	January February March April May June July August September October November December	spring summer fall/autumn winter

### ORDINAL NUMBERS

Ordinal numbers are used when **saying** the date. Note they are not always written.

<b>1st</b> first	<b>8th</b> eighth	<b>15th</b> fifteenth	<b>22nd</b> twenty-second
<b>2nd</b> second	<b>9th</b> ninth	<b>16th</b> sixteenth	<b>23rd</b> twenty-third
<b>3rd</b> third	<b>10th</b> tenth	<b>17th</b> seventeenth	<b>24th</b> twenty-fourth
<b>4th</b> fourth	<b>11th</b> eleventh	<b>18th</b> eighteenth	<b>25th</b> twenty-fifth
<b>5th</b> fifth	<b>12th</b> twelfth	<b>19th</b> nineteenth	...
<b>6th</b> sixth	<b>13th</b> thirteenth	<b>20th</b> twentieth	<b>30th</b> thirtieth
<b>7th</b> seventh	<b>14th</b> fourteenth	<b>21st</b> twenty-first	<b>31st</b> thirty-first

\* Note the letters after the number change with the value of the number - **1st**, **2nd**, **3rd**, **4th**, etc.



## PRACTICE

### P=1 WRITE/SPEAK

To practise asking about dates and responding.

A. Complete the conversations.

1. A: \_\_\_\_\_ today?  
B: \_\_\_\_\_ Monday.

2. A: \_\_\_\_\_ meeting next Tuesday?  
B: \_\_\_\_\_ Thursday.

3. A: \_\_\_\_\_ Carol's birthday?  
B: \_\_\_\_\_ July 1st.

4. A: \_\_\_\_\_ today Thursday?  
B: \_\_\_\_\_ Wednesday.

5. A: \_\_\_\_\_ date?  
B: \_\_\_\_\_ September 20th.

6. A: \_\_\_\_\_ Thanksgiving?  
B: \_\_\_\_\_ October the 8th.

7. A: \_\_\_\_\_ today the 14th?  
B: \_\_\_\_\_ 17th.

8. A: \_\_\_\_\_ today?  
B: \_\_\_\_\_ 6th.

B. Work with a partner.

Practise your corrected conversations and those of your partner.

## P=2 LISTEN/WRITE/SPEAK



A. You will hear different people talking about dates. Listen to the conversations and fill in the blanks.

1. A: Can you come on \_\_\_\_\_ ?  
B: Yes, I can. The 23rd is fine.

2. A: Make your cheque out to L.J. Goldberg.  
B: O.K. Can I postdate it to \_\_\_\_\_ ?



3. A: Is he coming next week?  
B: No. He's coming \_\_\_\_\_ ?
4. Good morning. This is the eight o'clock news for  
\_\_\_\_\_
5. A: When's your Christmas party at work?  
B: \_\_\_\_\_ but I don't know if I'm going.
6. A: Do you go back to work at the end of the month?  
B: No, I'm going back \_\_\_\_\_
7. A: I'd like to register for an accounting course.  
B: I'm sorry, but the last day for registration was  
\_\_\_\_\_
8. A: Congratulations, Maggie. I hear you got a promotion.  
B: Oh, thanks, Victor.  
A: When do you start your new job?  
B: \_\_\_\_\_

B. Work with a partner.

Practise the conversations with your partner.

# P=3= LISTEN/WRITE/SPEAK

You will role play situations in which one person asks about dates and the other responds.

Roles: S1 - p. 72

S2 - p. 74

S1

A. Ask your partner about some dates using the cues below. Write the dates in the spaces provided. **You begin.**

Cues	Dates							
1. what/the date today?								
2. today ..... <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr></table> ?	S	M	T	W	Th	F	S	
S	M	T	W	Th	F	S		
3. John's birthday . . . 01/29?								
4. when/the conference?								
5. payday Thursday this week?								
6. when/the annual meeting?								
7. what day/your interview?								
8. when/the staff party?								

- B. Give your partner the dates he/she asks about, using the cues below.  
**Your partner begins.**

Cues	
1. staff meeting:	S <u>M</u> T W Th F S
2. last day of the fiscal year:	03/31
3. Halloween:	S M T W Th F <u>S</u>
4.	_____
5. Easter:	04/05
6. training session:	10/23 - 10/25
7. union meeting:	S M <u>T</u> W Th F S
8. Susan and Bob's wedding anniversary:	06/23

S2

- A. Give your partner the dates he/she asks about, using the cues below.  
**Your partner begins.**

Cues	
1.	_____
2. today:	S M T W <u>Th</u> F S
3. John's birthday:	01/22
4. conference:	04/12 - 04/15
5. payday:	S M T <u>W</u> Th F S
6. annual meeting:	05/13
7. interview:	S M T W Th <u>F</u> S
8. staff party:	02/19

B. Ask your partner about some dates using the cues below. Write the dates in the spaces provided. **You begin**

Cues	Dates							
1. when/the staff meeting?	_____							
2. when/the last day of the fiscal year?	_____							
3. Halloween ... <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td><b>F</b></td><td>S</td></tr></table> ?	S	M	T	W	Th	<b>F</b>	S	_____
S	M	T	W	Th	<b>F</b>	S		
4. what day/today?	_____							
5. Easter ... 04/11 this year?	_____							
6. when/the training session?	_____							
7. the union meeting ... <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>S</td><td>M</td><td><b>T</b></td><td>W</td><td>Th</td><td>F</td><td>S</td></tr></table>	S	M	<b>T</b>	W	Th	F	S	_____
S	M	<b>T</b>	W	Th	F	S		
8. Susan and Bob's wedding anniversary ... 06/25?	_____							



# UNIT 21

## FINDING THE OWNER

### GETTING STARTED

1

Asking Whose It Is

#### CONVERSATION 1

- A: I found this calculator on my desk. \_\_\_\_\_ ?  
B: No, it's not mine. It looks like Patrick's.

#### CONVERSATION 2

- A: \_\_\_\_\_ ? It's marked "Budget".  
B: I think it's Wendy's. She's working on the budget.

#### CONVERSATION 3

- A: \_\_\_\_\_ ? It was in the conference room.  
B: Yes, it's mine. Thank you very much.

#### CONVERSATION 4

- A: \_\_\_\_\_ ? It's blocking our driveway.  
B: No. I don't. Maybe it's somebody visiting the neighbours.

#### CONVERSATION 5

- A: \_\_\_\_\_ ?  
B: No. I'm sitting over there.

#### CONVERSATION 6

- A: \_\_\_\_\_ ? I found it beside the fax machine.  
B: I think it belongs to Melvin.

1. A: Do you know whose papers those are?  
B: No, but I think I saw Judy in here before lunch.  
Maybe they're \_\_\_\_\_
2. A: Is this the Johnson's car?  
B: No, \_\_\_\_\_ is parked in front of the drugstore.
3. A: Whose scarf is this, \_\_\_\_\_ or Ken's?  
B: It's not mine. Maybe it's Ken's.
4. A: Does this gym bag belong to Bob?  
B: I don't think so. \_\_\_\_\_ is red. **mine**
5. A: Are these your gloves? **yours**  
B: No, \_\_\_\_\_ are brown. Those look like Frank's. **hers**
6. A: Whose key case is this?  
B: Ann has one like that. Maybe it's \_\_\_\_\_ **his**
7. A: Do these file cards belong to you or Ted? **ours**  
B: Let's see. Well, they're not \_\_\_\_\_ But I  
don't think they're Ted's either. **theirs**
8. A: Do you know whose umbrella this is?  
B: I think it belongs to Gordon. He was looking  
for \_\_\_\_\_ this morning.
9. A: Is that the Wilsons' ladder?  
B: No, this one is ours. \_\_\_\_\_ is aluminium.
10. A: Are these your coats?  
B: No, they aren't. We left \_\_\_\_\_ in Penny's office.



### 3

### Finding the Owner

Roles: S1 - Ask who the items belong to, using the picture cues in the first column.

S2 - Respond using the cues in the second column.

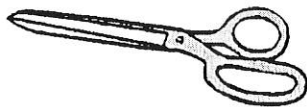
Switch roles and repeat the role plays.

#### Cues

S1

S2

1.



1. mine

2.



2. Chuck

3.



3. Susie

4.



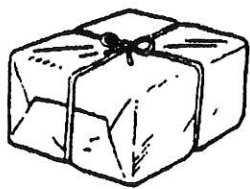
4. man in the grey suit

5.



5. Shirley

6.



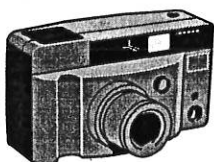
6. woman over there

7.



7. don't know

8.



8. Ross

9.



9. Paul

10.



10. mine

## STUDY

### ASKING WHOSE IT IS

I found **this** calculator on my desk.

Do you know **who it belongs to?**  
**whose it is ?**

**Whose** calculator is this?

**Is this** Brent's calculator?

**Is this** (calculator) yours?

**Does this** (calculator) **belong to** you?

### RESPONDING

Yes, it's Patrick's.

No, I don't.

I think it belongs to Jane.

I think it's  
It looks like  
It could be

Gordon's.

Ask Marilyn. Maybe it's hers.

Yes it is.

No, it isn't (mine).

Yes, it does.

No, it doesn't.

Possessive Pronouns	
Singular	Plural
mine	ours
yours	yours
his/hers	theirs



## PRACTICE

### P=1 LISTEN/WRITE/SPEAK

To practise the language for trying to find the owner.



A. Listen to the conversations and fill in the chart.

What did Speaker 1 find?
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

B. Listen to the conversations again and fill in the blanks.

1. A: Do these manuals \_\_\_\_\_ Jim?  
B: No, they don't, Louise. Just leave them there.
2. A: Hey, Marie \_\_\_\_\_ watch on the counter?  
B: Yeah. I guess I left it there this morning. Thanks a lot.
3. A: Does anyone know whose briefcase this is?  
B: It looks like \_\_\_\_\_
4. A: \_\_\_\_\_ scarf \_\_\_\_\_ over by the phone?  
B: I don't know. It's not mine.
5. A: Do you know who these glasses belong to?  
B: Yeah, \_\_\_\_\_ Where were they?
6. A: Helen, I found this notepad in the conference room.  
\_\_\_\_\_  
B: Oh, is that where I left it? Thanks, Edward.
7. A: \_\_\_\_\_ are these, George?  
B: They're Michaels. He forgot them here last night.
8. A: Is this \_\_\_\_\_ dictionary?  
B: No, it's mine. Carl's is on the shelf over there.

9. A: Are these scissors yours?

B: No mine are on my desk. Maybe they're \_\_\_\_\_

10. A: Do you know \_\_\_\_\_ this address book \_\_\_\_\_ ?  
I found it in the lounge.

B: I think it's Lucy's. She has one like that.

## **P=2** WRITE/SPEAK Work with a partner.

To practise the language for finding the owner and responding.

A. Read the situations and write what you might say.

Situation	Ask someone	Respond	Cues
1. You found a pair of Sunglasses.	_____	_____	yes
You think they belong to Wayne	_____	_____	
2. You found a notebook.	_____	_____	no
You're looking for the owner.	_____	_____	

- |    |  |       |       |                   |
|----|--|-------|-------|-------------------|
| 3. | You found a wallet.                          | _____ | _____ | no/mine           |
|    | You think it belongs to Jeff.                | _____ | _____ |                   |
| 4. | You see some magazines in the lunch room.    | _____ | _____ | yes/Mrs. Harvey's |
|    | You're looking for the owner.                | _____ | _____ |                   |
| 5. | You found a bankbook on your filing cabinet. | _____ | _____ | maybe Shirley's   |
|    | You're looking for the owner.                | _____ | _____ |                   |

B. Work with a partner.

Practise your corrected conversations and those of your partner.

## **P=3=** Finding the Owner

Your teacher will explain how to do this activity.



# UNIT 22

## ASKING FOR THINGS

### GETTING STARTED

1

Responding

#### CONVERSATION 1

A: Do you have any aspirins?

B: \_\_\_\_\_ Here you go.

#### CONVERSATION 2

A: Got any staples?

B: \_\_\_\_\_

#### CONVERSATION 3

A: Hey, Wanda, do you have any tape?

B: Sure. \_\_\_\_\_ in my desk drawer.

#### CONVERSATION 4

A: Have you got a big envelope?

B: \_\_\_\_\_ but I think Sandra has some.

#### CONVERSATION 5

A: Brian, got any matches?

B: \_\_\_\_\_ matches but I have a lighter.

## Asking if There Is Any

## Responding

1. \_\_\_\_\_ any cream?

Yes, \_\_\_\_\_ in the fridge.

2. \_\_\_\_\_ a clean spoon  
around here?

Sure, I think \_\_\_\_\_ on the table.

3. \_\_\_\_\_ any napkins?

Yes, \_\_\_\_\_ beside the  
coffee pot.

4. \_\_\_\_\_ any sugar?

No sorry. \_\_\_\_\_

5. \_\_\_\_\_ any milk?

Sorry, \_\_\_\_\_

3

### Some and Any—A and An

1. I'm sorry, I don't have \_\_\_\_\_ lined paper. Ask Stephen.  
maybe he has some.
2. Is there \_\_\_\_\_ flashlight around here?  
I need to go into the attic.
3. This thing broke again. Have you got \_\_\_\_\_ glue?
4. Do you have \_\_\_\_\_ ruler? I think Donald  
borrowed mine.
5. Here's the tape recorder. There're\* \_\_\_\_\_ blank  
cassettes over there on the table. **some**
6. Excuse me, Caroline, are there \_\_\_\_\_ time sheets left? **any**
7. Do you have \_\_\_\_\_ extra pen? I left mine in my office. **a**
8. There're \_\_\_\_\_ new labels in the drawer. Help yourself. **an**
9. We don't have \_\_\_\_\_ lemons, do we? I need some  
for the salad dressing.
10. Get yourself \_\_\_\_\_ drink. There's \_\_\_\_\_ beer  
and soft drinks in the fridge.

---

\* **There're** is sometimes said. Do not use it when writing notes, memos, letters, etc.; use **there are** instead.

**Asking if There Is Any and Responding**

Roles: S1 - Ask for things, using the cues in the first column.

S2 - Respond using the cues in the second column.

Switch roles and repeat the role plays.

**Cues****S1**

1. we/have/blank tapes?
2. you/got/change for a dollar?
3. there/mail today?
4. you/have/envelope?
5. we/got/masking tape?
6. there/glue?
7. you/got/stamps?
8. we/have/paper clips?
9. there/writing pads?
10. you/have/scissors?

**S2**

1. sorry/none left
2. don't think so
3. yes/on the filing cabinet
4. yes/on my desk
5. sorry/not have any
6. yes/on the shelf
7. no/but John
8. yes/in the top drawer
9. no/no more
10. yes/in my desk drawer

## STUDY

### ASKING SOMEONE FOR SOMETHING

Do you have a stamp / an envelope?

(Have you) got any aspirins?

### RESPONDING

Yes, I do.

Sure. Here you go.

Yes. Here you are.

No, I don't, but	maybe I think	Jan does
------------------	------------------	----------

I don't have any aspirins, but I have some cold tablets.

### ASKING IF THERE IS ANY

Do we have	any cream?
Have we got	

### RESPONDING

No, we don't have any (more).

No, I don't think so.

Is there ... ? Are there ... ?
-----------------------------------

There's ...* There're ...**
--------------------------------

Is there a clean spoon around here?

Yes, there's one on the table.

Is there any sugar?

Yes, there's some on the counter.

No, there isn't any (left).

Sorry, there're none left.

Are there any napkins?

Yes, there're some beside the coffee pot.

No, there aren't any (more).

\***There's** is sometimes used with plural nouns in spoken English. It is considered to be sub-standard.

I think **there's** some clean **glasses** in the cupboard.

\*\***There're** is sometimes spoken in informal situations but is generally not used when writing. Use **there are**.

Countable and Uncountable Nouns	
<p><b>Countable</b> nouns can be counted and have a plural form.</p> <p>We say:</p> <p><b>one</b> pencil      <b>two</b> pencils  <b>three</b> pencils</p> <p><b>a</b> pencil      <b>(some)</b> pencils</p>	<p><b>Uncountable</b> nouns cannot be counted and have no plural form.</p> <p>We say:</p> <p>water      <b>some</b> water</p> <hr/> <p>Examples of uncountable nouns:</p> <p>paper      ink  sugar      milk  glue      tea</p>

Some and Any—A and An	
<p><b>"Some"</b> is generally used in affirmative sentences.</p> <p>There's <b>some</b> paper beside the photocopier.</p> <p>There are <b>some</b> copies in my filing cabinet.</p>	<p><b>"Any"</b> is generally used in questions and negatives.</p> <p>Do you have <b>any</b> paper clips?</p> <p>There aren't <b>any</b> binders left.</p>
<p>Sometimes <b>some</b> and <b>any</b> are omitted.</p> <p>We need <b>(some)</b> labels for these files.</p> <p>Do you have <b>(any)</b> books on English pronunciation?</p>	
<p><b>"A"</b> is used before singular countable nouns beginning with a consonant.</p> <p>There's <b>a</b> copy on the desk.</p> <p>Is there <b>a</b> pen and <b>a</b> pencil?</p>	<p><b>"A"</b> is used before singular countable nouns beginning with a vowel.</p> <p>There's <b>an</b> envelope in the drawer.</p> <p>Isn't there <b>an</b> envelope and stamp?</p>

## PRACTICE

### P=1 WRITE/SPEAK

To practise asking for things and responding.

A. Write what you might say in the following situations.

You want:	Ask:	Respond	Cues
1. labels	a member of your work group		no
2. an elastic band	a colleague		in my desk
3. ice cubes	a neighbour		I have some
4. glue	a colleague		no - I have some tape
5. change for a dollar	a friend		no - John

You want:	Ask:	Respond	Cues
6. file cards	someone in your work area		
			in the supply cabinet
7. a lightbulb	your husband/wife		
			on the bottom shelf
8. soap	your room-mate		
			in the bathroom cabinet
9. stamps	the secretary		
			no - Elizabeth
10. kleenex	your friend		
			yes

B. Work with a partner.

Practise your corrected conversations and those of your partner.



# P=2= SPEAK Work with a partner.

You will role play situations in which one person asks for things and the other person responds using the pictures.

Roles: S1 - p. 95

S2 - p. 96

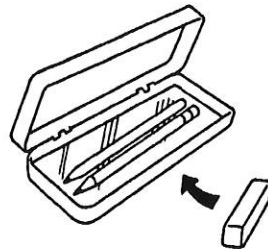
S1

A. You want the following things. Ask your partner. **You begin.**

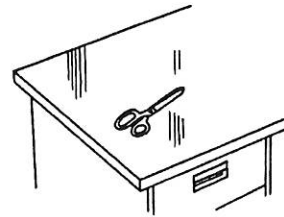
- |                   |                |
|-------------------|----------------|
| 1. stapler        | 4. tape        |
| 2. staples        | 5. sugar       |
| 3. long envelopes | 6. cough drops |

B. Respond to your partner's questions using the pictures.  
**Your partner begins**

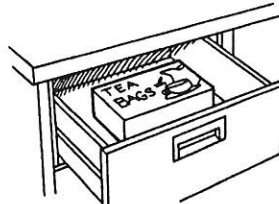
1.



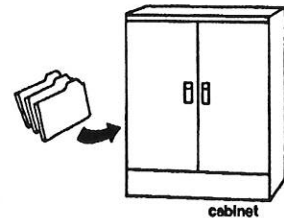
4.



2.



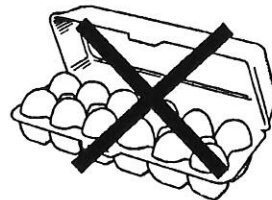
5.



3.

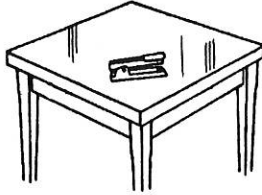


6.

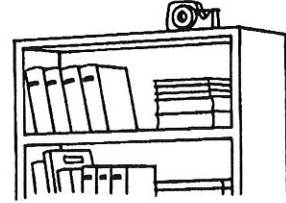


- A. Respond to your partner's questions using the pictures.  
**Your partner begins**

1.



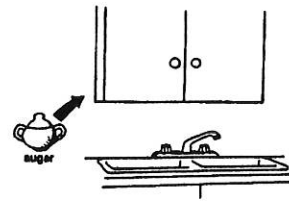
4.



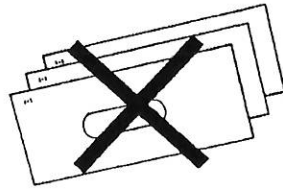
2.



5.



3.



6.



- B. You want the following things. Ask your partner. **You begin.**

1. eraser

4. scissors

2. tea bags

5. file folders

3. salt

6. eggs

## P<sub>3</sub> JIGSAW

In this practice, you will:

- take down some information as you listen to conversations in which different people ask a store person for supplies (Part A)
- use this information to role play (Part B)



### A. Work in a group.

Look at the list of supplies and the picture.

For each item mentioned on your tape or CD-ROM:

If the store person has the item, write the letter of the item in the appropriate location on the picture.

If the store person does NOT have the item, put an X beside the item on the list.

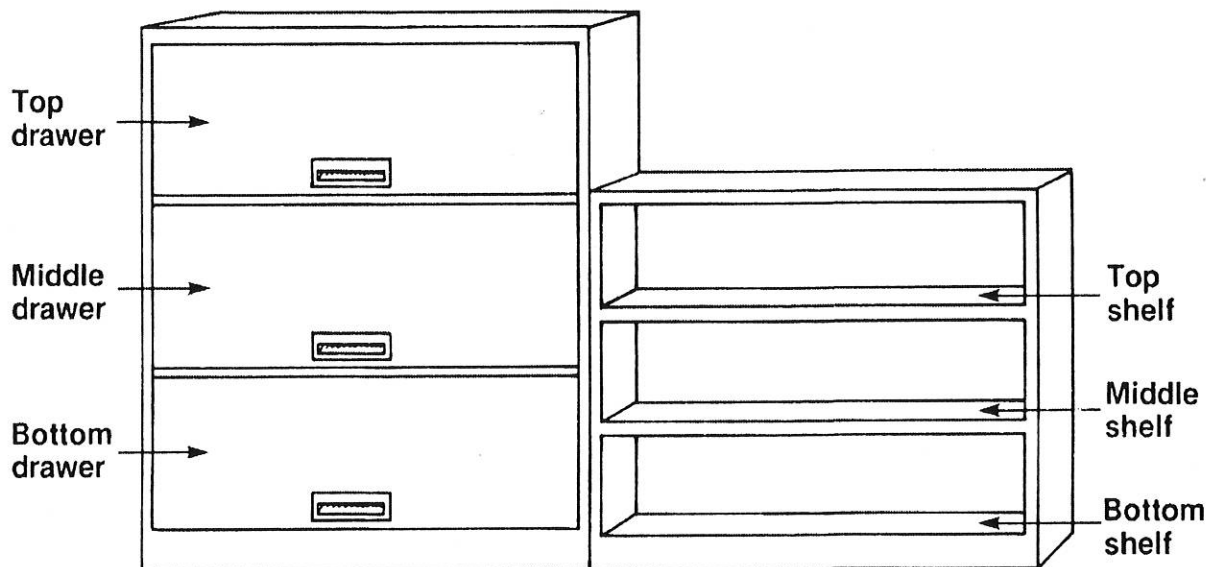
Then check your information with the other members of your group.

Circle the items in the chart that were NOT mentioned on your tape or CD-ROM. You will need this information in Part B.

Supplies	
a) address labels	f) paper clips
b) ribbons for the printer	g) thumbtacks
c) 3" x 5" index cards	h) elastic bands
d) graph paper	i) desk calendars
e) big note pads	j) correction fluid

**Filing Cabinet**

**Bookcase**



B. Work with a partner.

Roles: S1 - Ask for the items that were NOT mentioned on your tape or CD-ROM. Use the information S2 gives you to finish labelling your picture.

S2 - You are the store person. Refer to your picture and list of supplies from Part A to respond to your partner.

After S1 has asked about all his/her items, switch roles and repeat the role play.

# UNIT 23

## FUTURE PLANS

---

### GETTING STARTED

---

1

#### Asking About Future Plans

##### CONVERSATION 1

A: What are you doing after work?

B: I'm meeting a friend downtown.

##### CONVERSATION 2

A: Have you got any plans for tomorrow night?

B: Yeah. I'm going to a movie with my cousin, Jerry.

##### CONVERSATION 3

A: So what are you going to do tonight?

B: Tonight? I'm going to stay home and work around the house.

##### CONVERSATION 4

A: Do you have any plans for next weekend?

B: Oh yes, we're going to be really busy. On Saturday, we're going to see a play at the Globe Theatre and on Sunday, we're having visitors.

##### CONVERSATION 5

A: Got any plans for this evening?

B: No, not really. I'm just going to relax and catch up on some reading.

**2****Asking About Future Plans and Responding**

Roles: S1 - Ask about your partner's plans using the cues in the first column.

S2 - Respond using the cues in the second column.

Switch roles and repeat the role plays.

**Cues****S1**

1. after class?
2. Saturday night?
3. tomorrow morning?
4. tonight?
5. this afternoon?
6. tomorrow night?
7. on the weekend?
8. next week?

**S2**

1. see a movie
2. go to a concert
3. wash the car
4. watch TV
5. write a letter
6. stay home
7. drive to the country
8. take the week off

## STUDY

### Some Ways to Express the Future

#### Going To\*

I'm  
You're  
He/She's

**going to** work overtime this evening.

We're  
You're  
They're

When **going to** is used to express the future, it is often pronounced **gonna**\*.

He's **gonna** call you tonight around eight o'clock.

#### Present Continuous Tense

The present continuous (**be + V-ing**) is often used to express the future:

- when there is a future time expression

I'm working **tonight**.

They're having a meeting **tomorrow**.

I'm doing my income tax **this weekend**.

- with verbs of movement such as **come, go, arrive** and **leave**

**He's coming** to town.

**They're going** to a conference.

\* Pronounce **going to** as **gonna** only in informal situations. **Gonna** is never used in memos, letters or other official office documents. Sometimes you will see **gonna** used in the comics in the newspaper.

## ASKING ABOUT FUTURE PLANS

What are you | **doing**  
going to do | tonight?

Do you have | **any plans** for the weekend?  
(Have you) got

Future Time Expressions			
tonight		next	week month year spring, summer,... Monday, Tuesday,...
tomorrow			
tomorrow	morning afternoon evening night	after	work lunch supper the party the meeting



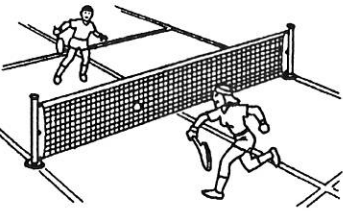
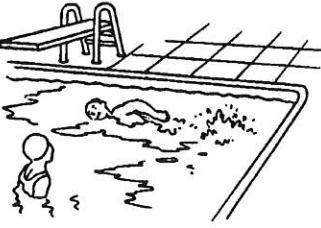


## PRACTICE

### P1 WRITE/SPEAK

A. For each number:

Complete the question.

Then respond using the picture cue provided.

	Ask about future plans	Respond	Cues
1.	<div>_____</div> <div>_____ Sunday?</div>	<div>I _____</div> <div>_____</div>	
2.	<div>_____</div> <div>next Tuesday night?</div>	<div>We _____</div> <div>_____</div>	
3.	<div>_____</div> <div>_____ tonight?</div>	<div>Yes, we _____</div> <div>_____</div>	
4.	<div>_____</div> <div>_____ this evening?</div>	<div>I _____</div> <div>_____</div>	

Ask about future plans

Respond

Cues

5.

\_\_\_\_\_

\_\_\_\_\_ the weekend?

We \_\_\_\_\_

\_\_\_\_\_



6.

\_\_\_\_\_

\_\_\_\_\_ Saturday?

Yes, I \_\_\_\_\_

\_\_\_\_\_



7.

\_\_\_\_\_

\_\_\_\_\_ Sunday morning?

Yes, I \_\_\_\_\_

\_\_\_\_\_



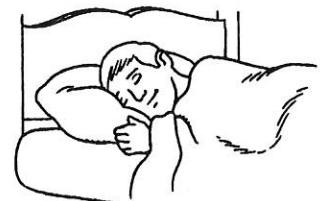
8.

\_\_\_\_\_

\_\_\_\_\_ the long weekend?

No, I \_\_\_\_\_

\_\_\_\_\_



B. Work with a partner.

Practise your corrected conversations and those of your partner.

**P=2=** **SPEAK** Work with a partner.  
To practise talking about future plans.  
Roles: S1 - p. 105  
S2 - p. 106

S1

A. For each number:

Find out as much as you can about your partner's plans. Begin by asking a question using the cue provided.

**Cues**

1. doing next Sunday?
2. going out of town next weekend?
3. plans for tonight?
4. going to play bridge Thursday evening?
5. plans for Saturday night?

B. Tell your partner as much as you can about your plans. Refer to the cues provided below. **Your partner begins.**

Cues	
1. this evening .....	watch program on TV
2. Monday .....	attend training session
3. Saturday night .....	play cards with neighbour
4. next weekend .....	go to cottage in the country
5. tomorrow afternoon .....	work with Bill

## S2

- A. Tell your partner as much as you can about your plans. Refer to the cues provided below. **Your partner begins.**

Cues	
1. next Sunday .....	go to the car show
2. next weekend .....	help the neighbour move
3. tonight .....	visit friend in the hospital
4. Thursday evening .....	go to concert
5. Saturday night .....	go to hockey game

- B. For each number:

Find out as much as you can about your partner's plans. Begin by asking a question using the cue provided.

### Cues

1. plans for this evening?
2. going to the meeting Monday morning?
3. going to do this Saturday night?
4. staying home next weekend?
5. doing tomorrow afternoon?

## **P=3=** SPEAK Work with a partner.

You and your partner will take turns talking about your future plans.

For each number:

S1 - Find out as much as possible about your partner's future plans.

Begin by asking a question using the cues provided.

S2 - Tell your partner as much as possible about your plans. **Your partner begins.**

### **Cues for S1**

1. any plans/weekend?
2. what/do/after work?
3. busy/tomorrow afternoon?
4. take holiday/this winter?
5. go to bed early/tonight?

### **Switch roles**

6. free/Wednesday morning?
7. go out/Saturday night?
8. what/do/tomorrow for lunch?
9. any plans/your vacation?
10. stay home/Sunday evening?



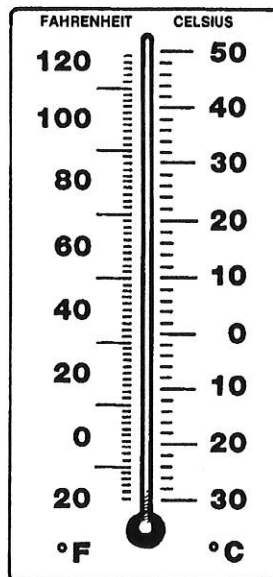
# UNIT 24

## TALKING ABOUT THE WEATHER

### GETTING STARTED

1

#### THE THERMOMETER



2

#### SAYING WHAT THE TEMPERATURE IS

What's the temperature?

1. 35°C \_\_\_\_\_
2. 25°C \_\_\_\_\_
3. 5°C \_\_\_\_\_
4. -10°C \_\_\_\_\_
5. -20°C \_\_\_\_\_

3

Date	Temperature	Weather	
1. Jan. 17th	-20°C	It's _____	<b>HOT</b>
2. Mar. 1st	5°C	It's _____	<b>WARM</b>
3. June 5th	20°C	It's _____	<b>MILD</b>
4. July 29th	35°C	It's _____	<b>COOL</b>
5. Aug. 22nd	25°C	It's _____	<b>CHILLY</b>
6. Oct. 3 <sup>rd</sup>	10°C	It's _____	<b>COLD</b>
7. Feb. 13th	-30°C	It's _____	<b>FRIGID</b>

4

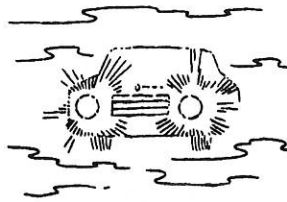
## DESCRIBING THE WEATHER

1.



\_\_\_\_\_

2.



\_\_\_\_\_

sunny

cloudy

windy

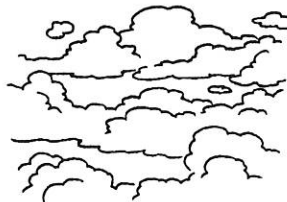
foggy

3.



\_\_\_\_\_

4.



\_\_\_\_\_

snowing

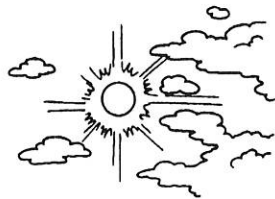
raining

clearing up

clouding over



5.



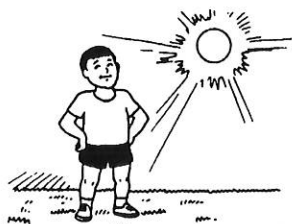

---

6.




---

7.




---

8.




---

5

Conversation	Description of the Weather
1	
2	
3	
4	
5	
6	

Roles: S1 - Ask about the weather using the cues in the first column.

S2 - Respond using the cues in the second column.

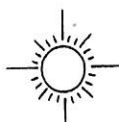
Switch roles after Number 4.

### Cues

#### S1

1. weather ?

2. ?



3. warm ?

4. ?



5. foggy ?

6. weather ?

7. ?



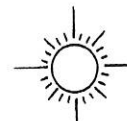
8. weather ?

#### S2

1.



2.



3. quite cool

4.



5. very foggy

6. pretty warm

7.



8.



## STUDY

### TALKING ABOUT THE TEMPERATURE

It's plus 5 | (degrees) Celsius.  
It's minus 10 |

What's the temperature?  
What temperature is it?

It's 15 | above.  
| below.  
| (degrees) Fahrenheit.

### ASKING ABOUT THE WEATHER

What's it like out?

It's | very hot.  
| quite warm.  
| pretty cool/chilly.

What's the weather like?

It's | sunny.  
| cloudy.  
| foggy.

How's the weather?

It's | snowing.  
| raining.  
| clouding over.

Is it cold out?

Yes, it is. And it's really windy too.

Is it going to snow?

Is it | raining?  
| snowing?

I don't think so. It's clearing up.

Intensifiers		
Intensifiers are words which express degree.		
pretty quite	very really	just



## **PRACTICE**

**P=1** WRITE

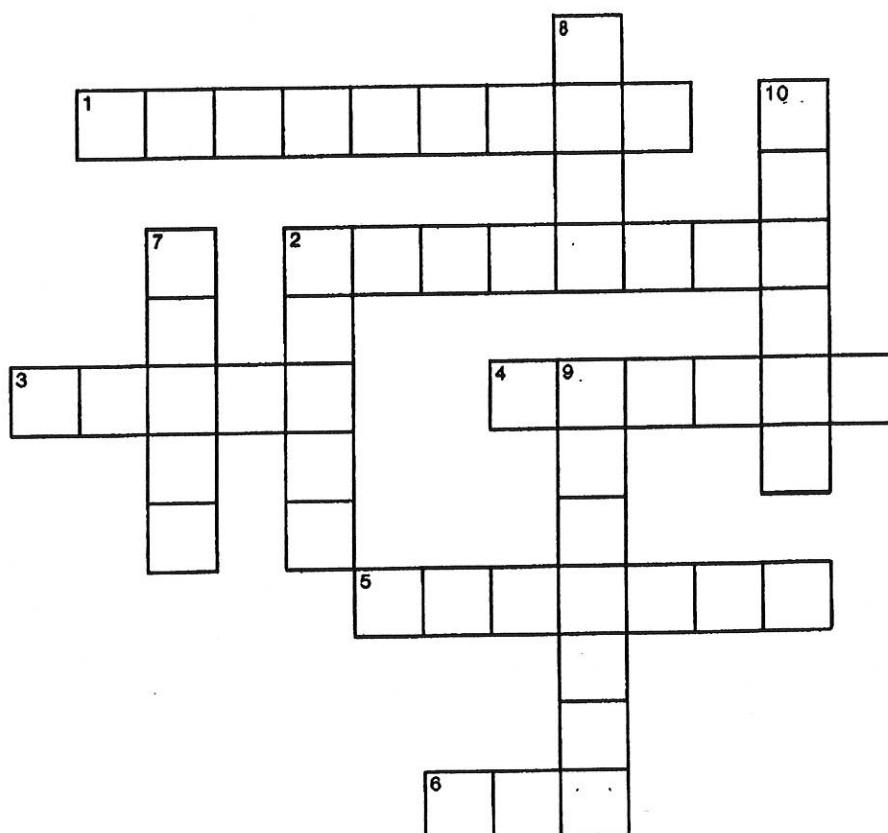
For each number:  
Read the situation and describe the weather.  
Write your answer in the space provided.

Situation	Describe the weather
1. You're wearing your parka.	_____
2. You don't need your sunglasses.	_____
3. You need your umbrella.	_____
4. It's a perfect day for sailing.	_____
5. You don't need a coat.	_____
6. You turned on the air conditioner.	_____
7. It's a good day to get a suntan.	_____
8. The sky's getting dark. Maybe it's going to rain.	_____
9. It's an ideal day to fly a kite.	_____
10. It's a beautiful spring day. The snow is melting.	_____

# P=2==CROSSWORD PUZZLE

To practise weather vocabulary.

Do the crossword puzzle. Use the words on the side to help you.



breeze  
frost  
lightning  
thunder  
rainbow  
freeze  
humid  
dew  
snow  
storm  
heat wave

### Across

1. a flash of light during a storm
2. a period a very hot weather
3. violent weather activity
4. a gentle wind
5. a loud noise during a storm
6. water formed on objects at night

### Down

2. When there is a lot of water vapour in the air, it's \_\_\_\_\_.
7. ice formed on objects at night
8. white flakes that fall from the sky
9. an arch of bright colours in the sky after rain
10. to change from water to ice at 0°C

# P=3== JIGSAW *Weather Report*



A. Work in a group.

You will listen to a cross-Canada weather report for a winter day.

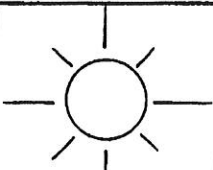




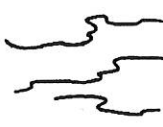



Look at the weather symbols and the map of Canada.

Then listen to the weather report.

For each city mentioned on your tape or CD-ROM:

Write the temperature beside the city on the map.

Then listen again and draw the appropriate weather symbol beside the temperature.

 sunny	 cloudy	 partly cloudy
 rain	 freezing rain	 fog
 snow	 light snow	 wet snow





B. Work with a partner.

Ask your partner questions about the weather and the temperatures for the rest of the cities on your map.

C. On your own.

Use the Internet or other source to get the weather and temperature for the places listed below which are not on your map.

S1 - Charlottetown, PE; Tuktoyaktuk, NT; Happy Valley, NF; Churchill, MB.

S2 - Fredericton, NB; Yellowknife, NT; Thunder Bay, ON; Iqaluit, NT.

D. Work with a partner.

Share the information you found about your four places with your partner and add it to the map. Then check to see if the information is complete and correct including the location of the places on the map.

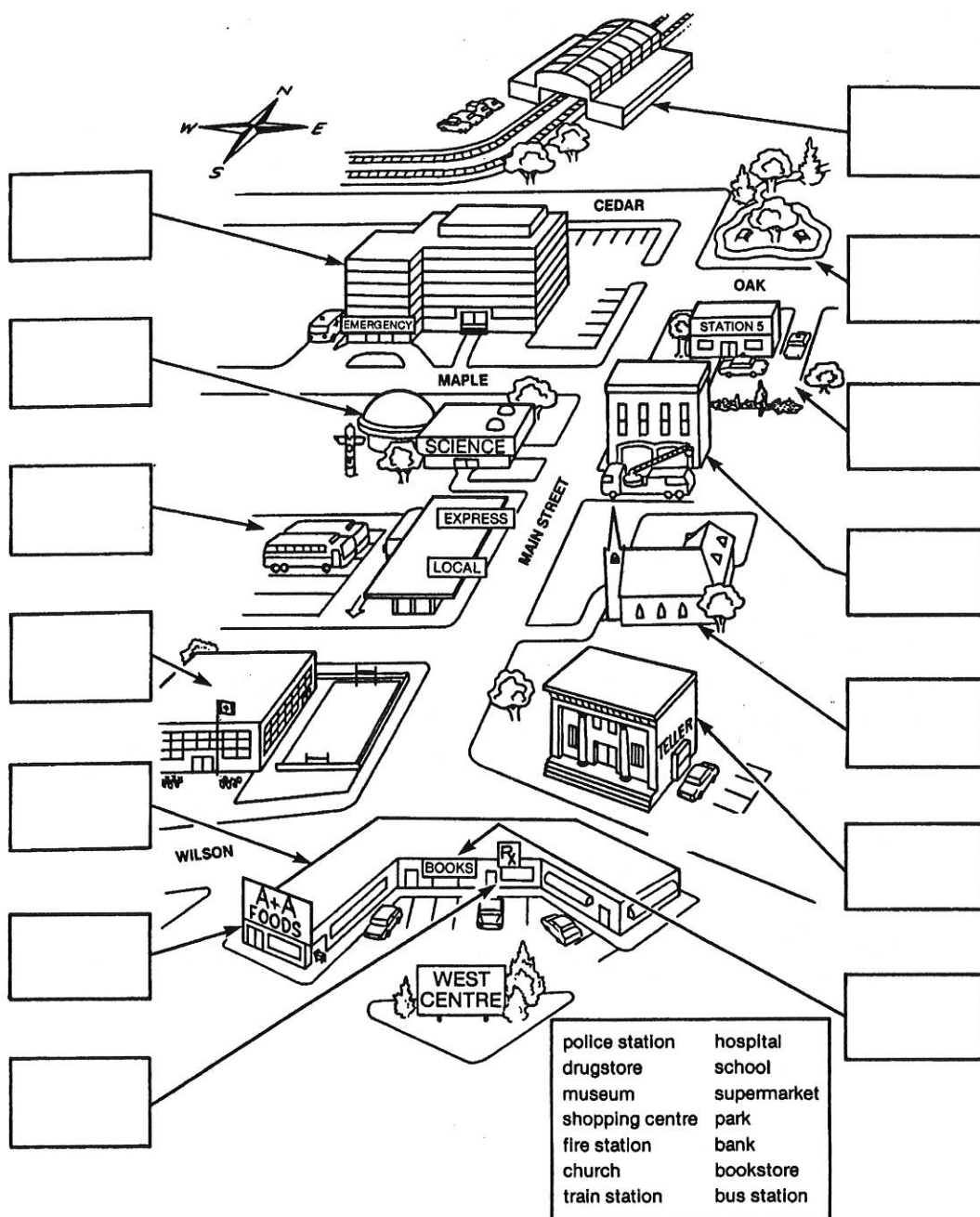
# UNIT 25

## GIVING THE LOCATION

### GETTING STARTED

1

Places



**2**

**Prepositions of Place**

**Where's....**

1. the church? It's \_\_\_\_\_ Main street.
2. the school? It's \_\_\_\_\_ Wilson and Main.
3. the fire station? It's on Main Street, \_\_\_\_\_  
\_\_\_\_\_ the museum.
4. the bus station? It's on Main, \_\_\_\_\_ Arch and Maple.
5. the museum? It's on Main Street, \_\_\_\_\_  
\_\_\_\_\_ the bus station.
6. the hospital? It's on Maple Avenue, one block \_\_\_\_\_ Cedar
7. the police station? It's on Oak Avenue, \_\_\_\_\_  
\_\_\_\_\_ the fire station
8. the bookstore? It's \_\_\_\_\_ the shopping centre.

**in**

**on**

**north/south/east/west  
of**

**between**

**on the corner of**

**around the corner  
from**

**across (the street)  
from**

**opposite**

**next to**

**3****Asking Where Places Are****CONVERSATION 1**

A: \_\_\_\_\_ the train station in Toronto?

B: It's right downtown, near the waterfront.

**CONVERSATION 2**

A: \_\_\_\_\_ is Dave's Steak House on?

B: It's on James Street, around the corner from the Royalmount Theatre.

**CONVERSATION 3**

A: \_\_\_\_\_ Mr. O'Brien lives?

B: Yeah. He lives on Kensington, north of Selby.

**CONVERSATION 4**

A: \_\_\_\_\_ a public library \_\_\_\_\_ ?

B: Yes, there's one just two blocks from our place.

**CONVERSATION 5**

A: \_\_\_\_\_ a drugstore \_\_\_\_\_ ?

B: Yeah, it's right across the street from the bank.

Have the Ss role play using the picture. See p. 168.

**4****Asking Where Places Are and Responding**

See the picture on p. 120.

Roles: S1 - Ask about the location of the places listed beside the picture.

S2 - Give the location.

Switch roles after g).

## STUDY

### Names of Places

bank  
bookstore  
bus station  
church

drugstore  
fire station  
hospital

museum  
park  
police station

school  
shopping centre  
supermarket  
train station

Prepositions of Place	
in	on the corner of
on	around the corner from
between	across (the street) from
opposite	north/south/east/west of
near/ close to	two blocks from
next to	

### ASKING WHERE PLACES ARE

**Where's the** train station in Toronto?

**What street is** Dave's Steak House on?

**Do you know where** Mr. O'Brien lives?

**Is there a** public library

**in your area?**  
**where you live?**

**Is there a** drugstore **around here?**

### RESPONDING

It's right downtown, near the waterfront.

It's on James Street, around the corner from the Royalmount Theatre.

Yes. He lives on Kensington, north of Selby.

Yes, there's one just two blocks from our place.

Yes. It's right across the street from the bank.

## PRACTICE

### P=1 WRITE

To practise vocabulary for places.

For each number:

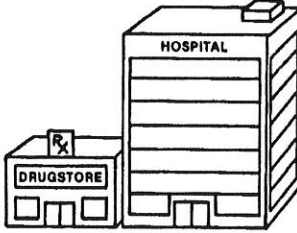
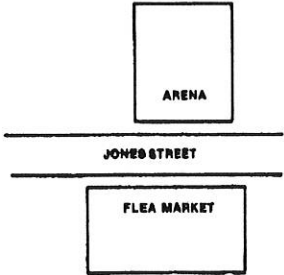
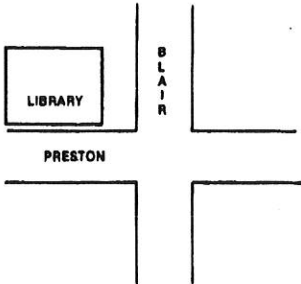
Read the situation and write your answer in the space provided.

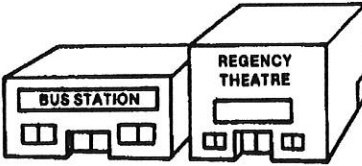
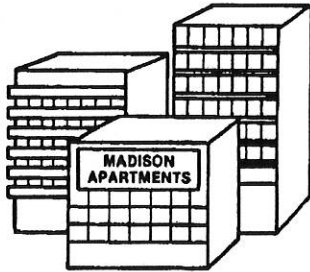
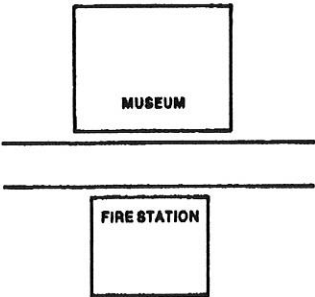
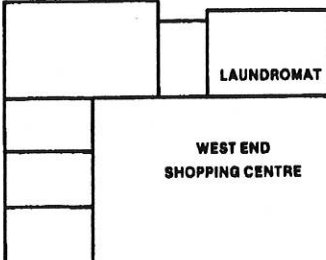
**Where do you go to:**

1. take a plane? \_\_\_\_\_
2. borrow books? \_\_\_\_\_
3. look at works of art? \_\_\_\_\_
4. take a train? \_\_\_\_\_
5. see a movie? \_\_\_\_\_
6. buy medicine? \_\_\_\_\_
7. buy bread and pastry? \_\_\_\_\_
8. buy tools and paint? \_\_\_\_\_
9. buy food? \_\_\_\_\_
10. feed the pigeons? \_\_\_\_\_
11. deposit money? \_\_\_\_\_
12. buy stamps? \_\_\_\_\_

# P=2== WRITE/SPEAK

- A. For each number:  
Complete the question.  
Then respond using the picture cue provided.

	Ask where the place is	Respond	Cues
1.	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div>drugstore around here?</div> </div>	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> </div>	
2.	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div>flea market?</div> </div>	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> </div>	
3.	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div>What street ____ the public library ____ ?</div> </div>	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; min-height: 80px;"> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> </div>	

	Ask where the place is	Respond	Cues
4.	<div>_____</div> <div>Regency Theatre?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	
5.	<div>_____ where</div> <div>Mr. Robbins _____?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	
6.	<div>_____ the</div> <div>fire station?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	
7.	<div>_____</div> <div>Laundromat in the</div> <div>area?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	



	Ask where the place is	Respond	Cues
8.	<div>_____ the</div> <div>Circle Restaurant on?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	<p>MASON</p> <p>CIRCLE RESTAURANT</p> <p>ALEXANDER</p> <p>ROYAL</p>
9.	<div>_____</div> <div>Where Sally _____ ?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	<p>QUEEN</p> <p>X</p> <p>MOORE</p>
10.	<div>_____</div> <div>a hardware store near here?</div>	<div>_____</div> <div>_____</div> <div>_____</div>	<p>SUPERMARKET</p> <p>HARDWARE STORE</p>

B. Work with a partner.  
Practise your corrected conversations and those of your partner.

# P=3 JIGSAW

In this practice, you will:

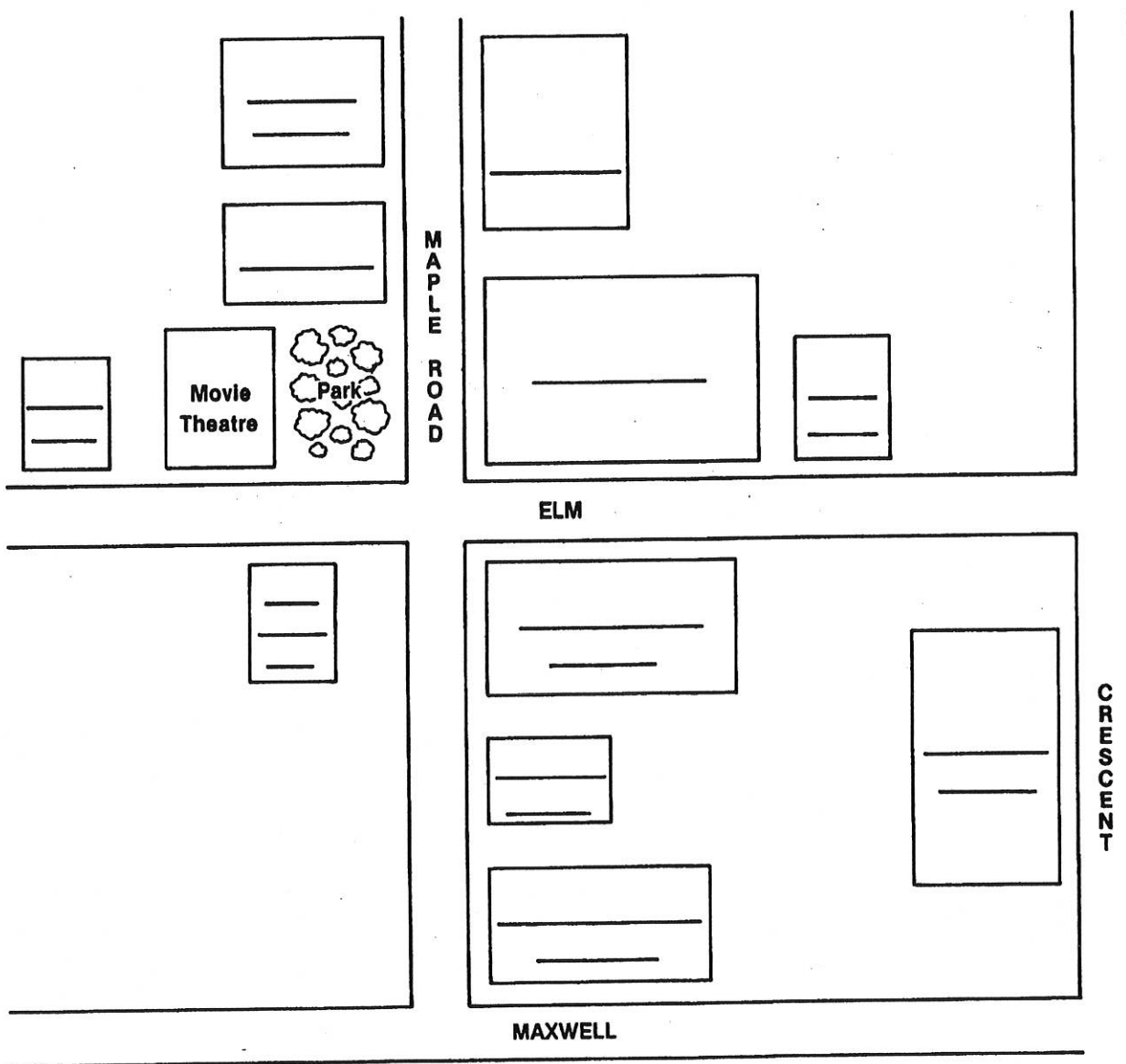
- listen to conversations in which people talk about the location of different places, and locate them on a map (Part A)
- use this information to role play (Part B)



A. Work in a group.

Listen to the conversations and label as many of the places on the map as you can.

Then check your information with the other members of your group.



B. Work with a partner.

Ask each other for the information you need to finish labelling your maps.

S1

Ask your partner about the location of the following places. Label them on your map.

**You begin.**

Deluxe Apartment Building  
Mackenzie King Building  
hardware store  
coffee shop  
community college

Then answer your partner's questions, using the information on your map.

**Your partner begins.**

S2

Answer your partner's questions, using the information on your map.

**Your partner begins.**

Ask your partner about the location of the following places. Label them on your map.

**You begin.**

stationery shop  
Blue Moon Bar  
Bank of Alberta  
liquor store  
supermarket



# UNIT 26

## SMALL TALK

### GETTING STARTED

1

#### MAKING SMALL TALK

##### OPENER

##### RESPONSE

1. Got any plans for the weekend?

\_\_\_\_\_

2. Did you have a nice weekend?

\_\_\_\_\_

3. How was your weekend?

\_\_\_\_\_

4. How's work?

\_\_\_\_\_

5. Working hard?

\_\_\_\_\_

6. Busy these days?

\_\_\_\_\_

7. How're the kids?

\_\_\_\_\_

8. How's everybody at home?

\_\_\_\_\_

**OPENER****RESPONSE**

9. Is it ever nice out! \_\_\_\_\_
10. It's getting cold, isn't it? \_\_\_\_\_
11. Cold enough for you? \_\_\_\_\_

12. How're you feeling? \_\_\_\_\_
13. Are you feeling better? \_\_\_\_\_
14. Is your cold any better? \_\_\_\_\_

**2****Making Small Talk**

Look at pp. 131-132.

Roles: S1 - Read the opener in the first column.

S2 - Respond using the response in the second column.

Switch roles after each topic.

## STUDY

### MAKING SMALL TALK

#### WEEKEND

Opening	Responding
(Got) any plans for the weekend?	No, not really. How about you?
(Did you) have a nice weekend?	Not bad. Yeah, it was great.
How was your weekend?	Quiet. Yours? Wonderful! (And) you? Fantastic! Yours? (Too) busy, and you?

#### WORK

Opening	Responding
How's work?	Fine. We're quite busy, though.
Working hard?	(Yes,) always. It never stops. Not too hard.
Busy these days?	No, things're pretty slow right now. Oh, yeah! We're (really) swamped.

## FAMILY

### Opening

How're the kids?

How's everybody at home?

### Responding

OK. School keeps them pretty busy.

Just fine thanks.

## WEATHER

### Opening

Is it ever nice out!

It's getting cold, isn't it?

(Is it) cold enough for you?

Isn't it a beautiful day?

### Responding

Yeah, it's really warm for a change.

Yeah, winter's on its way.

Sure is. Too cold.

(Just) lovely/wonderful/perfect.

## HEALTH

### Opening

How're you | feeling?  
| doing?

Are you feeling better?

Is your cold any better?

### Responding

Not great. I've got a cold.

Not too bad.

Pretty good. Thanks.

(Yes), much better thanks.

No, I just can't get rid of it.



# **PRACTICE**

**P=1**

LISTEN/WRITE/SPEAK



- A. For each number:  
You will hear someone making small talk.  
Listen and decide if what you hear is an opener or a response.  
Indicate your answer by putting a check mark (✓) in the appropriate box.

Listen again and write what you hear in the space beside your check mark.

	Opener	Response
1.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
2.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
3.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
4.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____

	Opener	Response
5.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
6.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
7.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
8.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
9.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____
10.	<input type="checkbox"/> _____ _____ _____	<input type="checkbox"/> _____ _____ _____

B. Complete the conversations in Part A by writing what the other speaker might say.

C. Work with a partner.

Practise your corrected conversations and those of your partner.

**P=2=** **SPEAK** Work with a partner.  
To practise making small talk.

Role play the following situations.

**S1 begins.**

**SITUATION 1**

It's Friday afternoon before a long weekend.

S1 - Colleague.  
Ask about plans for the weekend.

S2 - Colleague.  
Respond.

**SITUATION 2**

Two friends meet in the bank.

S1 - Ask about work.

S2 - Respond.

### **SITUATION 3**

Two neighbours are in their yards. One neighbour's child was sick last week.

S1 - Ask if the child is feeling better.

S2 - Parent of the sick child.  
Respond.

### **SITUATION 4**

Two people are waiting for a bus. It's a very hot and humid day.

S1 - Comment on the weather.

S2 - Respond.

### **Switch roles**

### **SITUATION 5**

A friend visits another friend in the hospital.

S1 - Friend.  
Ask how he/she's feeling.

S2 - Person in the hospital.  
Respond.

**SITUATION 6**

It's Monday morning. Two colleagues are having coffee together.

S1 - Ask about the weekend.

S2 - Respond.

**SITUATION 7**

Two former neighbours meet in a shopping centre.

S1 - Ask about the family.

S2 - Respond.

**SITUATION 8**

Two friends meet for lunch. It's a beautiful day.

S1 - Comment on the weather.

S2 - Respond.

## **P=3=** SPEAK Work with a partner.

You will make small talk about different topics.

For each topic:

S1 - Make small talk with your partner. Begin by asking him/her a question.

S2 - Make small talk with your partner by responding to his/her question.

### **Topics**

1. health
2. weather
3. family
4. job
5. weekend