



Ottawa, August 17, 2015

Customs Notice 15-031

Update to the Implementation of the Single Window Initiative

1. This notice provides information for commercial importers, custom brokers and software/service providers about the Canada Border Services Agency's (CBSA) Single Window Initiative (SWI).
2. On March 29, 2015, the CBSA launched a new electronic interim accounting release service option, providing clients with an alternative to CBSA's existing Pre-Arrival Review System (PARS) and Release on Minimum Documentation (RMD) release processes.
3. The new Integrated Import Declaration (IID) release service option further expands the ability for importers/brokers to submit and obtain electronic release for goods regulated by Participating Government Departments and Agencies (PGAs).
4. PGA Licenses, Permits, Certificates and Other (LPCO) information can be provided on an IID, and validated by PGAs, prior to arrival of the goods.
5. LPCO information that cannot be dematerialized into IID fields may be submitted as digital images via a parallel transmission channel called the Document Image Functionality (DIF).
6. As of June 29, 2015, the following additional PGA program is available for the IID: Environment Canada - Hazardous Waste and Hazardous Recyclable Materials.
7. To transmit the IID, importers, customs brokers and service providers must register with the CBSA; including those currently providing release information electronically via PARS, OGD PARS and RMD.
8. Trade Chain Partners (TCP) should complete Form [BSF373 – Electronic Data Interchange \(EDI\) Application for the Integrated Import Declaration \(IID\)](#).
9. If the TCP would like to commence testing for the DIF, the TCP should complete [the ICM form](#).
10. If the TCP would like to commence testing for the DIF, the TCP should complete [the CATE certificates](#).
11. The TCP will send a request to the Technical Commercial Client Unit (TCCU) indicating they would like to commence with the IID testing. The request should be sent either via email at tccu-ustcc@cbsa-asfc.gc.ca or via fax at 343-291-5482. The client should include the completed EDI IID application form, the ICM and CATE forms with the request.
12. The SWI IID Electronic Commerce Client Requirements Document (ECCRD) provides technical and system requirements information. Appendix B of the ECCRD includes a list of required data elements and related images for PGA programs.
13. To request a copy of SWI IID ECCRD and the DIF PRD, contact the CBSA's Technical Commercial Client Unit by e-mail [<tccu-ustcc@cbsa-asfc.gc.ca>](mailto:tccu-ustcc@cbsa-asfc.gc.ca).

14. Applicable D-Memoranda in the D19 series, Acts and Regulations of OGDs, are being revised to reflect process changes for the respective PGA program.

15. For information about the SWI, contact the CBSA by e-mail <swi-igu@cbsa-asfc.gc.ca>.