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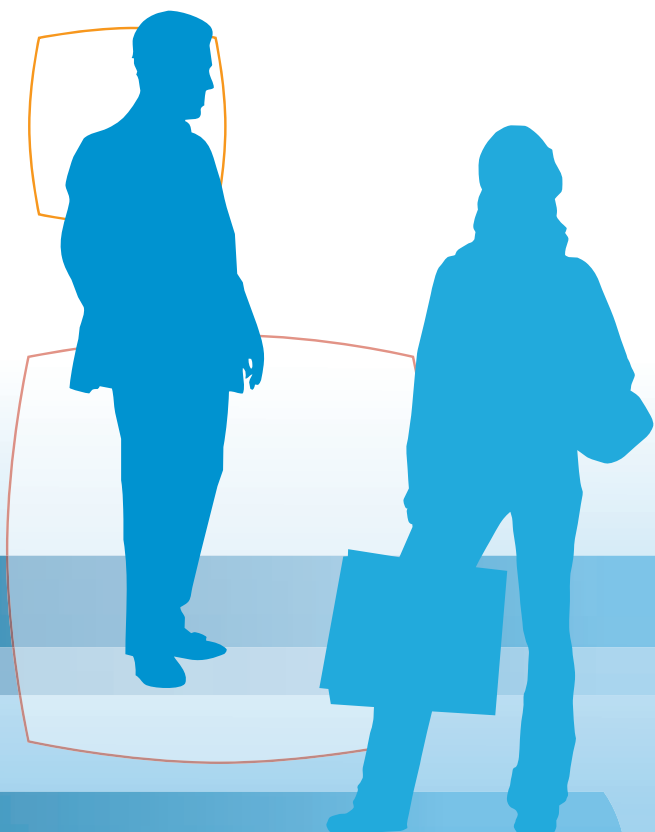
Industrie  
Canada

# ACCESS TO INFORMATION ACT

[www.ic.gc.ca/eic/site/atip-aiprp.nsf/eng/home](http://www.ic.gc.ca/eic/site/atip-aiprp.nsf/eng/home)



## 2014-15 Annual Report on the Access to Information Act



Canada

**Annual Report  
on the Administration  
of the  
*Access to Information Act*  
  
2014-2015**

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## **PREFACE AND PURPOSE**

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The *Access to Information Act* (Revised Statutes of Canada, Chapter A-1, 1985) was proclaimed on July 1, 1983.

Section 2 of the *Access to Information Act* gives Canadian citizens and permanent residents a broad right of access to information contained in government records, subject to certain specific and limited exceptions.

Section 72 of the *Access to Information Act* requires that the head of every government institution prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each financial year.

This annual report is tabled in Parliament in accordance with section 72 of the *Access to Information Act* and describes how Industry Canada administered its responsibilities for 2014-2015.

## **ABOUT THE ORGANIZATION**

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### **Industry Canada's Mandate**

Industry Canada's mandate is to help make Canadian industry more productive and competitive in the global economy, thus improving the economic and social well-being of Canadians.

The many and varied activities Industry Canada carries out to deliver on its mandate are organized around three interdependent and mutually reinforcing strategic outcomes, each linked to a separate key strategy. The key strategies are shown in the illustration below.



Additional information is available on [Industry Canada's website](http://www.ic.gc.ca/eic/site/icgc.nsf/eng/h_00018.html) (www.ic.gc.ca/eic/site/icgc.nsf/eng/h\_00018.html).

### **Information and Privacy Rights Administration**

April 1, 2014, Information and Privacy Rights Administration (IPRA) was reporting to the Chief Information Office (CIO) but effective November 11, 2014, it became part of the Office of the Corporate Secretary (OCS) of Industry Canada. IPRA has a complement of 15 employees consisting of one Director, three managers, eight advisors and three support staff, all of whom are dedicated to processing access and privacy requests, as well as related functions.

IPRA is responsible for the implementation and management of programs and services relating to the administration of the *Access to Information Act* and *Privacy Act* for Industry Canada. Specifically, IPRA makes decisions on the disposition of access and privacy requests; promotes awareness of the legislation to ensure departmental responsiveness to statutory obligations; monitors and advises on departmental compliance with the Acts, regulations, procedures and policies; and acts as the spokesperson for the Department when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government departments and agencies. IPRA is also responsible for consulting with other federal departments and third parties with respect to ATIP requests received by Industry Canada.

### **Delegation of Authority**

The existing ATIP Delegation Order was updated to reflect IPRA's new reporting structure and was approved by the Minister in November 2014. Pursuant to section 73 of the Acts, the Minister has delegated full authority to the Corporate Secretary, the Director and the Managers of IPRA. The designation of the Corporate Secretary position is for the purposes of providing strategic support and advice to the executive management of the Department concerning ATIP issues, if and when required. For all daily ATIP activities and operations, the Director and the Managers of IPRA exercise full responsibility (see Appendix B).

The Director of IPRA is responsible for the development, coordination and implementation of effective policies, guidelines and procedures to manage the Department's compliance with the Acts. The administration of the legislation within Industry Canada is managed by IPRA, but is also facilitated at the sector, branch and regional office levels. Each sector and corporate branch has an ATIP Liaison Officer (reporting to an Assistant Deputy Minister, Executive Director, etc.) who coordinates activities and provides guidance on the administrative processes and procedures of the Acts. IPRA, which is located in Ottawa, responds to all formal requests submitted to Industry Canada under both Acts.

### **ATIP Policies, Procedures and Business Practices**

To improve the administration of the ATIP program, and to ensure that Treasury Board ATIP policies are respected and implemented, IPRA regularly develops and updates various internal guidelines, procedures, and business practices. One such business practice is the electronic management of consultation requests, in that no paper file is generated, nor retained.

IPRA communicates information using various methods from direct interactions with departmental officials (i.e.: training and meetings), to publishing articles in the IC's weekly newsletter and/or posting on its intranet site. For example, in 2014-15, IPRA updated its intranet site to include a guide on managing public consultations.

IPRA continues to maintain its lean engineering practices by reviewing processes and eliminating redundant administrative activities to ensure a high-level compliance and performance as well as positive communications with its clients and stakeholders.

## **Training and Outreach**

Enhanced awareness and knowledge of ATIP obligations on the part of departmental officials has shown to improve the quality of responses and the Department's rate of compliance with legal obligations.

IPRA updated its training products to reflect legislative and policy requirements, as well as to promote best practices in responding to ATIP requests and managing information. Throughout the reporting period, IPRA delivered 28 training sessions and a total of 369 employees received some form of ATIP training. Most of this training was tailored to specific needs of various sectors. IPRA also provided key ATIP messages at several new employee orientation sessions that were held throughout the year.

Quarterly meetings continued to be held with Sector ATIP Liaison Officers throughout the reporting period. These meetings provided a forum to provide regular updates, discuss various ATIP issues, and ensure understanding of ATIP roles and responsibilities. Four meetings were held during the 2014-15 reporting period.

Finally, IPRA developed a series of messages designed to promote best practices and remind employees of legal and policy requirements. These messages were communicated to all Industry Canada employees via the departmental weekly newsletter and were posted on the intranet site.

## **ACCESS TO INFORMATION – TRENDS AND STATISTICS**

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A summarized statistical report on *Access to Information Act* requests processed from April 1, 2014 to March 31, 2015 is found at Appendix A. An explanation and interpretation of the information contained in the statistical report follows.

### **Statistical Report – Interpretation and Analysis**

The Department received a total of 749 ATI requests and completed 705 during the reporting period. The total of completed requests included 197 deemed to be treated informally either upon request by applicants or by negotiating with applicants to accept previously released material or by redirecting them to areas of the department that have publicly accessible information.

During the reporting period, the Department also received 177 consultation requests from other government institutions and organizations, closed 221 and carried forward 8 outstanding consultations.

The volume of pages processed (both access and consultation requests) totaled in excess of 1,362,586. Of these pages, 91,614 were disclosed in part or in full, while the balance was either entirely exempt or excluded in keeping with legislative requirements.



## **Levelling of costs and human resources**

### IPRA

Total salary costs associated with IPRA administering the *Access to Information Act* activities amounted to \$1,065,545 for this reporting period. Non-salary costs amounted to \$64,292 for a total cost of \$1,129,837.

The human resources required to administer the *Access to Information Act* amounted to 13.12 full-time equivalents (FTEs).

### Department

Administrative costs as reported by program officials across the Department associated with retrieving, reviewing and providing information to IPRA amounted to \$98,886. The human resources outside of IPRA required to retrieve documents and provide recommendations totaled 1.5 FTEs.

### Total Costs

The overall cost to administer the ATIA at Industry Canada amounts to \$1,228,723.53 for the reporting period. Total human resources required to administer the *Access to Information Act* at Industry Canada for 2014-2015, was 14.6 FTEs.

## **Changes in requester source**

The media was once again the most frequent type of requester, representing 51% of all requests received in 2014-2015, as compared to 62% of requests received in 2013-2014.

Businesses and members of the general public also submitted a significant portion of received requests at 18% and 17% respectively. The proportion of requests from academia (10 percent) and organizations (5 percent) remain the sources of the least number of requests.

## **Improvements for completion time**

The 705 requests were completed within the following timeframes:

- 265 within 1 to 15 days (37.6 percent)
- 210 within 16 to 30 days (29.8 percent)
- 67 within 31 to 60 days (9.5 percent)
- 76 within 61 to 120 days (10.7 percent)
- 56 within 121 to 180 days (7.9 percent)
- 15 within 181 to 365 days (2.2 percent)
- 16 in 366 or more days (2.3 percent)

An overall 93 percent on-time compliance level was achieved during the reporting period, a ranking of “B” based on the Information Commissioner’s compliance formula.

With respect to monitoring the processing time of requests, IPRA has established the following business practices:

- Managers regularly review and monitor the status of access requests using the ATIP case management tool (Axxcess-1);
- Managers regularly review the status of consultations processes on access requests using the ATIP case management tool (Axxcess-1);
- Managers conduct weekly operational meetings with staff to review work plans and establish priorities; and
- Managers report weekly to the Director on requests to be closed as well as on-time compliance.

### **Frequency and reasons for not meeting statutory deadline**

Of the 705 completed requests, the Department was able to respond within legislated deadlines 95 percent of the time (668 requests). However, 37 requests were completed past the legal due date. Most of these instances were attributed to workload, although internal consultations and other reasons were also contributing factors.

### **Disposition of requests**

The disposition of the 705 completed requests is as follows:

- 279 were fully disclosed (39.6 percent)
- 227 were disclosed in part (32.2 percent)
- 90 had no existing records (12.8 percent)
- 65 requests were abandoned (9.2 percent)
- 17 requests were transferred (2.4 percent)
- 16 were all exempted (2.3 percent)
- 11 were all excluded (1.5 percent)

### **Limits to the right of access - Exemptions and Exclusions**

Exemptions in accordance with sections 13 through 24 of the *Access to Information Act* were invoked by the Department as outlined at Appendix A. Several exempting provisions can be applied to withhold information in response to one request, and these are reported separately in the statistical report. However, the same exempting provision invoked to withhold information more than once within the same request is reported only once in the statistical report.

The statistics demonstrate that the Department invoked a broad range of exempting provisions throughout the reporting period, with sections 15, 19, 20, 21, 23 and 24 being the most frequently used. This reflects the nature of the information held by the Department (i.e., third party, personal, advice/recommendations, legal advice and other statutes).

Although the Department has four statutory provisions recognized by the *Access to Information Act* relating to section 24, such exemptions are most frequently applied to information relating to the *Competition Act* and the *Investment Canada Act*.

The *Access to Information Act* does not apply to published material, material available for purchase by the public, or confidences of the Queen's Privy Council for Canada, pursuant to sections 68 and 69 of the Act, respectively. As in the case of exemptions, Appendix A shows the types of exclusions invoked. The majority of exclusionary provisions invoked by Industry Canada to withhold information related to Cabinet Confidences.

## **Complaints, Audits, Investigations and Appeals**

Applicants have the right to register a complaint with the Office of the Information Commissioner (OIC) regarding any matter relating to the processing of their requests, and several complaints can be linked to the same request. The Department received 11 new complaint notices from the OIC during the reporting year. This represents a 74 percent decrease in complaints from the previous reporting period of 2013-2014.

The OIC issued findings on 32 complaint investigations during the reporting period. This represents a 33 percent increase in closed complaints from 2013-2014. Of these complaint findings, 69 percent were discontinued. The nature of these complaints and their findings are summarized below:

<b>Complaint type</b>	<b>Completed</b>	<b>Findings</b>
Refusal – exemptions	21	16 – discontinued 3 – well-founded resolved 2 – settled in the course of investigation
Refusal – general (i.e.: missing information, no records, etc.)	5	3 – discontinued 1 – not well-founded 1 – well-founded resolved
Deemed refusal (delay)	1	1 – well-founded resolved
Extensions	2	1 – well-founded resolved 1 – discontinued
Refusal - exclusion	3	2 – discontinued 1 – well-founded resolved
<b>Total</b>	<b>32</b>	

The Department also received nine formal section 35 notices concerning active exemption investigation complaints and responded to eight during the reporting period.

Two new court challenges were received during the reporting period and the two outstanding ones from 2011-2012 were discontinued.

No audits relating to the administration of ATIP legislation were concluded during the reporting period.

## APPENDIX A



### Statistical Report on the Access to Information Act

Name of institution: Industry Canada

Reporting period: 2014-04-01 to 2015-03-31

#### Part 1: Requests Under the Access to Information Act

##### 1.1 Number of requests

	Number of Requests
Received during reporting period	749
Outstanding from previous reporting period	93
<b>Total</b>	<b>842</b>
Closed during reporting period	705
Carried over to next reporting period	137

##### 1.2 Sources of requests

Source	Number of Requests
Media	384
Academia	71
Business (private sector)	132
Organization	40
Public	122
Decline to Identify	0
<b>Total</b>	<b>749</b>

##### 1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
180	17	0	0	0	0	0	197

**Note:** All requests previously recorded as "treated informally" will now be accounted for in this section only.

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	182	68	15	13	1	0	0	279
Disclosed in part	2	46	39	59	50	15	16	227
All exempted	0	10	3	2	1	0	0	16
All excluded	1	0	6	1	3	0	0	11
No records exist	13	76	0	1	0	0	0	90
Request transferred	17	0	0	0	0	0	0	17
Request abandoned	50	10	4	0	1	0	0	65
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	265	210	67	76	56	15	16	705

### 2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	8	16(2)	0	18(a)	15	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	2	20.2	0
13(1)(c)	12	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	12	18(d)	1	21(1)(a)	154
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	157
14	0	16.1(1)(a)	0	18.1(1)(b)	1	21(1)(c)	9
14(a)	11	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	2
14(b)	11	16.1(1)(c)	0	18.1(1)(d)	0	22	3
15(1)	0	16.1(1)(d)	0	19(1)	112	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	34
15(1) - Def.*	31	16.3	0	20(1)(b)	49	24(1)	29
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	1	26	1
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	100		
16(1)(a)(ii)	11	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	17	0				
16(1)(b)	0						
16(1)(c)	2						
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

## 2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	12	69(1)	0	69(1)(g) re (a)	32
68(b)	0	69(1)(a)	4	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	15
68.1	0	69(1)(c)	0	69(1)(g) re (d)	17
68.2(a)	0	69(1)(d)	13	69(1)(g) re (e)	26
68.2(b)	0	69(1)(e)	44	69(1)(g) re (f)	12
		69(1)(f)	0	69.1(1)	0

## 2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	164	115	0
Disclosed in part	123	104	0
<b>Total</b>	<b>287</b>	<b>219</b>	<b>0</b>

## 2.5 Complexity

### 2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	136361	53522	279
Disclosed in part	70066	30841	227
All exempted	1143931	0	16
All excluded	296	0	11
Request abandoned	3992	0	65
Neither confirmed nor denied	0	0	0

### 2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	213	3244	66	50278	0	0	0	0	0	0
Disclosed in part	146	2788	46	7415	20	6028	13	6772	2	7838
All exempted	10	0	2	0	0	0	1	0	3	0
All excluded	10	0	1	0	0	0	0	0	0	0
Request abandoned	60	0	2	0	1	0	2	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>439</b>	<b>6032</b>	<b>117</b>	<b>57693</b>	<b>21</b>	<b>6028</b>	<b>16</b>	<b>6772</b>	<b>5</b>	<b>7838</b>

### 2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	31	0	0	1	32
Disclosed in part	750	8	0	83	841
All exempted	12	0	0	12	24
All excluded	17	0	0	9	26
Request abandoned	1	4	0	8	13
Neither confirmed nor	0	0	0	0	0
<b>Total</b>	<b>811</b>	<b>12</b>	<b>0</b>	<b>113</b>	<b>936</b>

### 2.6 Deemed refusals

#### 2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
37	30	0	1	6

#### 2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	3	2	5
16 to 30 days	3	1	4
31 to 60 days	0	5	5
61 to 120 days	1	5	6
121 to 180 days	0	2	2
181 to 365 days	0	6	6
More than 365 days	0	9	9
<b>Total</b>	<b>7</b>	<b>30</b>	<b>37</b>

### 2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>



### Part 3: Extensions

#### 3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	1	0	22	6
Disclosed in part	49	53	95	57
All exempted	1	2	3	0
All excluded	2	10	0	0
No records exist	0	0	1	0
Request abandoned	3	0	7	1
<b>Total</b>	<b>56</b>	<b>65</b>	<b>128</b>	<b>64</b>

#### 3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	40	3	18	0
31 to 60 days	10	1	54	63
61 to 120 days	4	59	45	1
121 to 180 days	0	2	10	0
181 to 365 days	2	0	1	0
365 days or more	0	0	0	0
<b>Total</b>	<b>56</b>	<b>65</b>	<b>128</b>	<b>64</b>

### Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	480	\$2,400	0	\$0
Search	5	\$1,150	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	2	\$753	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	449	\$1,033
<b>Total</b>	<b>487</b>	<b>\$4,303</b>	<b>449</b>	<b>\$1,033</b>

## Part 5: Consultations Received From Other Institutions and Organizations

### 5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	172	5744	5	497
Outstanding from the previous reporting period	52	2000	0	0
<b>Total</b>	<b>224</b>	<b>7744</b>	<b>5</b>	<b>497</b>
Closed during the reporting period	216	7443	5	497
Pending at the end of the reporting period	8	301	0	0

### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	59	17	13	0	0	0	35	124
Disclose in part	43	24	12	1	0	0	7	87
Exempt entirely	3	0	0	0	0	0	0	3
Exclude entirely	1	1	0	0	0	0	0	2
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>106</b>	<b>42</b>	<b>25</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>42</b>	<b>216</b>

### 5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	3	0	0	0	0	0	0	3
Disclose in part	1	0	1	0	0	0	0	2
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>

## Part 6: Completion Time of Consultations on Cabinet Confidences

### 6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	11	72	4	568						
16 to 30	20	239	7	863	1	297				
31 to 60	13	229	3	280	3	749	1	627		
61 to 120	1	0			1	106				
121 to 180										
181 to 365										
More than 365										
<b>Total</b>	<b>45</b>	<b>540</b>	<b>14</b>	<b>1711</b>	<b>5</b>	<b>1152</b>	<b>1</b>	<b>627</b>	<b>0</b>	<b>0</b>

### 6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
11			11

## Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	2	2

## Part 9: Resources Related to the Access to Information Act

### 9.1 Costs

Expenditures		Amount
Salaries		\$1,065,545
Overtime		\$0
Goods and Services		\$64,292
• Professional services contracts	\$0	
• Other	\$64,292	
<b>Total</b>		<b>\$1,129,837</b>

### 9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	13.12
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
<b>Total</b>	<b>13.12</b>

**Note:** Enter values to two decimal places.

## Industry Canada / Industrie Canada

### *Access to Information Act and Privacy Act Delegation Order*

#### **Arrêté sur la délégation en vertu de la *Loi sur l'accès à l'information* et de la *Loi sur la protection des renseignements personnels***

The Minister of Industry Canada, pursuant to section 73 of the *Access to Information Act* and the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and functions of the Minister as the head of a government institution, under the section of the Acts set out in the schedule opposite each position. This Delegation Order supersedes all previous Delegation Orders

En vertu de l'article 73 de la *Loi sur l'accès à l'information* et la *Loi sur la protection des renseignements personnels*, le Ministre d'Industrie Canada délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire les-dits postes, les attributions dont il est, en qualité de responsable d'une institution fédérale, investie par les articles des lois mentionnées en regard de chaque poste. Le présent décret de délégation remplace et annule tout décret antérieur

### **Schedule / Annexe**

<b><u>Position / Poste</u></b>	<b><i>Access to information Act and Regulations / Loi sur l'accès à l'information et règlements</i></b>	<b><i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i></b>
Corporate Secretary / Secrétaire général	Full authority / Autorité absolue	Full authority / Autorité absolue
Director, Information and Privacy Rights Administration (IPRA) / Directeur (trice), Administration des droits à l'information et à la protection des renseignements personnels (ADIPRP)	Full authority / Autorité absolue	Full authority / Autorité absolue

Manager, IPRA /  
Gestionnaire, ADIPRP

Full authority / Autorité  
absolue

Full authority / Autorité  
absolue

And / et

Senior Advisor IPRA /  
Conseiller (ère) principal(e),  
ADIPRP

Section / Articles: 7, 8(1), 9,  
11(4)(5), 13, 14, 15, 16, 17,  
18, 19, 20, 21, 22, 23, 24, 25,  
26, 27(1), 68, 69

Section / Articles : 8(1), 14,  
15, 19, 20, 21, 22, 23, 24, 25,  
26, 27, 28, 69, 70

Dated, at the City of Ottawa  
this *25* day of *NOVEMBER*, 2014

Date, en la ville d'Ottawa  
ce *25* jour de *NOVEMBRE* 2014

THE HONOURABLE JAMES MOORE  
MINISTER OF INDUSTRY CANADA



MINISTRE D'INDUSTRIE CANADA  
L'HONORABLE JAMES MOORE