

Lest We Forget Information Package First World War



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Happy Canadians who captured Vimy Ridge returning to rest billets on motor lorries, May 1917.
Department of National Defence/Library and Archives Canada, PA-001353

First World War Personnel Files

These information sheets will help to interpret the documents found in the service files of the Canadian Expeditionary Force.

The War Diaries

Service files indicate where enlisted personnel were posted in England, but do not record the locations of military postings or battles in France or Belgium. The files provide the name or number of the unit in which the individual served. With that information, locations and battles can be determined by searching the relevant War Diaries.

Canadian Expeditionary Force units were required to maintain a daily account of their "Actions in the Field." These logs were called War Diaries and they are a historical record of a unit's administration, operations and activities during the First World War. The records have been scanned and can be viewed

online. Find out how to consult the War Diaries at <http://www.bac-lac.gc.ca/eng/discover/military-heritage/first-world-war/Pages/war-diaries.aspx>.

Military Abbreviations, Terms and Meanings

Service personnel military files from the First World War contain many abbreviations and terms, the most common of which are explained here. A more complete list is available at <http://www.bac-lac.gc.ca/eng/discover/military-heritage/Pages/military-abbreviations.aspx>.

Abbreviation	Term	Meaning
Acting or a/	Acting Rank	higher rank held on a temporary basis – also known as a brevet rank for officers
Adj	Adjutant	administrative assistant to a commanding officer (below divisional level)
adm	admitted	soldiers entering hospital for medical treatment
ARD	Alberta Regimental Depot	facility in England used to assemble men and to store and administer equipment and materials
att'd	attached	to be made part of a specific unit on a temporary basis
auth	authorized, authority	designation of the individual or organization permitting the action noted
AWL or AWOL	absent without leave	away from a unit without permission; an offence under military law
Batt'n or Bn	Battalion	unit of approximately 1,000 men commanded by a lieutenant-colonel
BCRD	British Columbia Regimental Depot	facility in England used to assemble men and to store and administer equipment and materials
BEF	British Expeditionary Force	army of more than 3,000,000 men established by the Government of Britain for service overseas
Bde	Brigade	unit of approximately 4,000 men commanded by a brigadier-general
Bramshott	Bramshott	location of a Canadian military training base in Hampshire, England
Bty	Battery	artillery unit commanded by a major and composed of four or six guns or mortars
Boulogne	Boulogne	location of Canadian General Hospital (No.3) in France
CADC	Canadian Army Dental Corps	corps of military dentists and other personnel providing dental services to soldiers
CAMC	Canadian Army Medical Corps	corps of military doctors, nursing sisters and other personnel providing medical treatment to soldiers
Canterbury	Canterbury	location of Canadian Military Hospital (No.2) in Kent, England
CASC	Canadian Army Service Corps	branch of the military responsible for supplying troops in the field
Cav	Cavalry	soldiers who fought on horseback
CBD	Canadian Base Details	small units charged with maintaining and improving camp areas
CCAC	Canadian Casualty Assembly Centre	centre where wounded were assessed for either further treatment or return to duty

CCCC	Canadian Corps Composite Company	unit of men unfit for active duty at the front and attached to Corps Headquarters for employment
CCD	Canadian Convalescent Depot	facility where soldiers could recover from wounds and rebuild their strength
CCRC	Canadian Corps Reinforcement Centre	centre in France where troops were held before being sent to reinforce existing units
CCS	Casualty Clearing Station	first medical unit (after the Aid Post) where wounded soldiers were evacuated from the front lines
CDD	Canadian Discharge Depot	centre in Canada where soldiers returning from war were released from service
CDAC	Canadian Divisional Ammunition Column	railhead where divisional ammunition was stored before being shipped to the front
CE	Canadian Engineers	corps of men who built bridges, railway depots, camps, bases and other military installations
CEF	Canadian Expeditionary Force	force of more than 600,000 men established by the Government of Canada for service overseas
CERD	Canadian Engineer Reinforcement Depot	centre from which reinforcements were allocated to existing engineer units
CFA	Canadian Field Ambulance	unit responsible for evacuating the wounded from the front lines to medical centres
CFC	Canadian Forestry Corps	units designated to cut down and process trees to provide wood and lumber
CGA	Canadian Garrison Artillery	organization responsible for using large-calibre guns in direct or indirect support of infantry
CGH	Canadian General Hospital	permanent hospital where extensive treatment was given to the wounded

CGR	Canadian Garrison Regiment	unit of 13 battalions formed in April 1918 to perform garrison duty in Canada's 13 military districts
CL	Casualty List	list of soldiers wounded, killed, missing or taken prisoner by the enemy
CLH	Canadian Light Horse	cavalry unit, originally intended as a scouting force
CMGC	Canadian Machine Gun Corps	soldiers with machine guns responsible for supporting or defending against infantry attack
CMR	Canadian Mounted Rifles	soldiers on horseback originally and later on foot, used largely as infantry
C of I	Court of Inquiry	group of officers convened to investigate specific questions or events
Com	Command	unit under the command of one officer or non-commissioned officer
CO	Commanding Officer	any officer in command of a specific unit (usually battalion level and up)
Conv	Convalescent	a soldier recovering from wounds or illness
CORD	Central Ontario Regimental Depot	facility in England used to assemble men and to store and administer equipment and materials
Coy	Company	unit of approximately 200 men, divided into four groups

CRCR	Canadian Reserve Cavalry Regiment	cavalry reserve unit based in England
CRT	Canadian Railway Troops	men recruited and organized to operate railways in rear areas
CSM	Company Sergeant-Major	senior non-commissioned officer in a company
DAC	Divisional Ammunition Company	organization responsible for supplying ammunition to a division
DCM	Distinguished Conduct Medal	medal for bravery awarded to other ranks (non-officers)
dis	discharged	released from military service, or from a hospital
Div	Division	unit of approximately 12,000 men commanded by a major-general
DO	Daily Order (of a unit)	administration orders issued to mark personnel changes of a unit (transfers, hospitalizations, etc.)
D of W	died of wounds	official cause of death
Dvr	Driver	designation or rank of a soldier who drives vehicles
East Sandling	East Sandling	location of Canadian military training base in Kent, England
emb	embarked	went aboard ship for departure overseas; Canada to Britain or Canada to France
EORD	Eastern Ontario Regimental Depot	facility in England used to assemble men and to store and administer equipment and materials
Frac	fractured	medical term for broken bone
GC Badge	Good Conduct Badge	award for good conduct during service
Gen	General	commanding officer at division or corps level
GHQ	General Headquarters	command centre from which corps or army commanders direct the war
Gnr	Gunner	lowest rank in the Royal Canadian Artillery (equivalent to a private)
GSW	Gunshot Wound	wound caused by a bullet
GOC	General Officer Commanding	highest ranking general, usually at the corps level
HMS	His Majesty's Ship	vessel under the control of the Royal Navy
HMT	His Majesty's Troopship	designated ship carrying troops between Canada and England and England and France
Hosp	Hospital	designated location where soldiers receive medical treatment
How	Howitzer	an artillery weapon (various calibres) capable of firing shells in a low or high arc
HQ	Headquarters	command centre for a military unit in the field (company level and above)
inv "wd"	Invalided wounded	a soldier transferred away from the front as a result of wounds received in action
KIA	Killed in action	designation of how a soldier died
LG (Lon Gaz)	London Gazette	official British government publication of decorations, honours and promotions
LMB	Light Mortar Battery	front line unit of light mortars used for direct fire support

LSH	Lord Strathcona's Horse (Royal Canadians)	cavalry unit first established for South African War
M&D/ Medals & Dec	Medals and Decorations	list of theatre medals or decorations received for military service, as well as special citations
MC	Military Cross	award given to officers for specific act(s) of bravery, or for meritorious service
MD	Military District (or Depot)	designated military administrative areas in Canada (13 in number)
MIA	Missing in action	casualty whose whereabouts and status (alive, dead or captured) after an action are unknown

MID	Mentioned-in-Despatches	commendation by commanding officer for outstanding or meritorious service
Mil	Military	organization responsible for defending a country or for the conduct of a war
Miss	Missing	location of an individual is unknown
MM	Military Medal	medal for bravery awarded to other ranks (non-officers)
MRD	Manitoba Regimental Depot	facility behind front used to assemble men and to store and administer equipment and materials
NCO	non-commissioned officer	non-commissioned officer
NSRD	Nova Scotia Regimental Depot	facility behind front used to assemble men and to store and administer equipment and materials
NYD	not yet determined	a medical condition not yet diagnosed
OMFC	Overseas Military Forces of Canada	Canadian cabinet ministry that conducted Canadian military affairs in London, England
Orpington	Orpington	location of military hospital in Kent, England
O.S.	Overseas	all areas outside the territorial waters of North America
P&S	Plaque and Scroll (Memorial)	given to the families of soldiers who died during service
Pnr	Pioneer	member of a pioneer battalion, used for specialized engineering work in rear areas
PPCLI	Princess Patricia's Canadian Light Infantry	Canadian regiment of experienced soldiers privately established by Hamilton Galt
Pte	Private	lowest rank of enlisted soldier
Pt. II O	Part II Orders	administrative orders issued by a unit (see DO)
PUO	pyrexia of unknown origin	fever of an undetermined cause
QRD	Quebec Regimental Depot	facility in England used to assemble men and to store and administer equipment and materials
RAF	Royal Air Force	British air force (Royal Flying Corps (RFC) before April 1918)
RCD	Royal Canadian Dragoons	heavy cavalry unit
RCHA	Royal Canadian Horse Artillery	specific regiment of artillery inside the Royal Canadian Artillery
RCR	Royal Canadian Regiment	one of the oldest Canadian infantry regiments, founded in 1883
rem	remained	stayed in an area, or stayed on duty

Res	Reserve	force of men remaining behind the lines to reinforce the front lines where needed
RFB	Reported from Base	unit base report about a soldier
RFC	Royal Flying Corps	see RAF
RSM	Regimental Sergeant-Major	senior non-commissioned officer in a regiment
RTC	Returned to Corps	a soldier returning to duty
Salisbury	Salisbury	location of first Canadian military training base in Southwest England in 1915
Seaford	Seaford	location of Canadian military training base in Sussex, England
SEF	Siberian Expeditionary Force	small international force sent to Russia in 1918 to help anti-communist forces
Shorncliffe	Shorncliffe	location of Canadian military training base in Kent, England
SOS	Struck off strength (of a unit)	when a soldier ceases to be a member of a unit because of transfer, injury or death
Spr	Sapper	lowest enlisted rank in Canadian Engineers (see CE)
SS	Steamship	transport vessel used to carry troops and equipment
Staty	Stationary (Hospital)	large movable hospital of between 400 and 1,000 beds
SW	Shrapnel (Shell) Wound	type of wound received from shrapnel or shell fragment
TMB	Trench Mortar Battery	small- to medium-calibre mortars used in infantry support and to shell enemy trenches
TOS	Taken on strength (of a unit)	entry of a soldier to a unit
Tpr	Trooper	lowest rank in a cavalry unit
trans	transferred	to be sent from one unit or location to another
unk	unknown	location of a soldier is not known
VDG	venereal disease, gonorrhea	a sexually transmitted disease
VDS	venereal disease, syphilis	a sexually transmitted disease
Wilton	Wilton	location of Canadian military training base in Wiltshire, England (on Salisbury Plain)
w, (w)	wounded	Injury caused by enemy action

How to Read a Record of Service or a Casualty Form from the First World War

The entries on these documents are taken from unit Part II Orders. The orders are the administrative directives concerning the movement of personnel into and out of a unit for various reasons, such as leave, hospitalization and transfer to and from another unit, as well as changes in financial or ration allowances, or punishment awarded for service offences.

Each unit of the Canadian Expeditionary Force issued these orders on a regular basis, and they are collected in our holdings and arranged by unit and date in Record Group (RG) 150, Series 1. However, each entry for an individual mentioned in the orders is placed separately on that individual's personnel record, with a reference to the order number of the original entry (see remarks column on the image).

- Report date (first column): Date on which a specific report about the individual is received by a higher authority.
- Report from whom received (second column): Information about who is making the report.
- Record of promotions, reductions, transfers, casualties, etc. during active service (third column): The authority is quoted in each case, providing information about the individual that has been noted in the unit administrative orders.

Note: The terms "taken on strength" (TOS) or "struck off strength" (SOS) refer to the movement of personnel into and out of a unit. They are usually entered in pairs in an individual's personnel records, recording the departure from one unit and the entry into another, and the dates when such movements took place.

- Place (fourth column): The place in which the noted action occurred.
- Date (fifth column): Date on which the noted action took place. It should not be confused with the previous date, which refers to when the report was made (first column).
- Remarks (sixth column): These are taken from official documents and refer to the Part II Order that noted the action.

Report Date	Report from whom received	Record of promotions, reductions, transfers, casualties, etc. during active service	Place	Date	Remarks
1914
1915
1916
1917
1918
1919

Record of Service.
Library and Archives Canada,
RG 150, accession 1992-93/166, Box 3698-53

Report Date	Report from whom received	Record of promotions, reductions, transfers, casualties, etc. during active service	Place	Date	Remarks
1914
1915
1916
1917
1918
1919

Casualty Form.
Library and Archives Canada,
RG 150, accession 1992-93/166, Box 3698-53

GRAHAM Edward Watson.

1051630.

Rank

Name _____

Ref. No.

Unit 243rd Bn to 368th Regt. What Unit? If in perm. Corps. }

Married or Single Single.

Place and Date of Enlistment Prince Albert. Mar 23rd 1917 Place of Birth Ont. Can.

Name and Address, Next-of-Kin Mrs R.W. Graham.

Relationship Mother.

1502 1st Ave West, Prince Albert, Sask.

Assigned Pay Monthly \$

Payable to

REC. N.B. 5168

Relationship

Separation Allowance\$	Payable to
------------------------	------------

Relationship

Discharge, Date and Place

Reason

Character

11, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 92

Comment.

Water

From within
movement.

Need of promotions, reductions, transfers, dismissals, etc., during active service.
The authority to be granted in each case.

Methods

Date _____

REFERENCES

report date

report from whom
received

record of transfers, promotions, casualties etc.

date

place

remarks

Fill in only:—Unit, Number, Rank and Name.

Casualty Form—Active Service.

Unit, Regiment or Corps
243rd Overseas Battalion C.E.F.

Regimental No.	1051630	Rank	Private	Name	Graham, Edward Watson
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Enlisted (a) Mar. 23/17 Terms of Service (a) G.F.F. D. of 6-2 Service expires from (a) Mar. 23/1917

Date of promotion to present rank		Date of appointment to lance rank		Numerical position on roll of N. C. Co.

Extended	Re-nugrad	Qualification (b)	Military:	None
			Civilian:	Student

Date	Report		Received of promotions, reductions, transfers, exonerations, etc., during action service, as reported on Army Form B, 21, Army Form A, 3, or in other official documents. The following is to be attached for each entry:	Place	Date	Remarks taken from Army Form B, 21, Army Form A, 3, or other official documents
	From whom received	To whom reported				

			1917
Embarked	H.M.T. Olympic	Halifax, N.S.	May 28
	Disembarked. England.	Liverpool June 10 th	"H.M.L. "Olympic"
	Entered Segregation Camp.	Barrackport June 10 th	Placed in Camp 4 for 6 & 8 Reg. Camp.

25-6.17	Oct. 15th Pen Res Batten	Taken on the Strength of the 15th Can Res Batten.	Branscott 10-6.17 M-51402/105-6.17	for a very long time
OCT 22 1917	15th Nov.		BRAMSCOTT; "LLOCHRYN"	OCT 22 1917 10.15.288

1911/12. L.R.D. T.O.S. reported to Dept B's shots 22/10/11 D.C. 237.

12/10/17.	On Command to G.D. Buxton	17/1/17 D.G. 257	ASST. FOR QUARTERMASTER DEPOT.
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in the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.

How to Read a Medal Card from the First World War

First World War Medal Card.
Library and Archives Canada,
RG 150, accession 1992-93/166, Box 1111-2

The sample document is taken from the service file of Private George Albert Broome, who died of wounds on 7 November 1917. He received the British War Medal and the Victory Medal, but was not eligible for the 1914–1915 Star. One can determine these awards from his medal card in the following ways:

- In the upper right corner there is a capital letter B, with a check mark through it. The “B” denotes that Mr. Broome was awarded the British War Medal, and the check mark indicates that it was sent out.
- In the same corner is a capital letter V, also with a check mark. The “V” denotes the award of the Victory Medal, and the check mark indicates that it was sent out.

Note: If there is only one letter on the card, only one of the medals has been awarded. This is most likely the British War Medal.

- Eligibility for the 1914–1915 Star is determined by Theatre of War and Date of Service. If Theatre of War reads France, and Date of Service shows a date before 31 December 1915, the soldier is eligible for the Star. In this case, we can see that Mr. Broome was transferred to France on 21 January 1916, and is therefore not eligible for the Star.

Note: If Theatre of War reads England, and the Date of Service is before 11 November 1918, the soldier is only eligible for the British War Medal and only a capital letter B will be written in the upper right corner. Soldiers who never left Canada are not eligible for any service awards, and consequently there is no medal card in their service files.

Criteria for the Award of First World War Theatre Medals

- 1914–1915 Star: Granted to all officers and other ranks who actively served on the establishment of a unit in a Theatre of War, for example France or Belgium, between midnight 22 November 1914 and midnight 31 December 1915.

- British War Medal: Granted to all officers and other ranks, who either entered a Theatre of War on duty, or left places of residence and rendered approved service overseas, on or before midnight 11 November 1918. According to regulation, all veterans of the Canadian Expeditionary Force who proceeded to the United Kingdom were eligible for the award. In addition, the medal was awarded to all naval personnel who performed 28 days of mobilized service anywhere. It was also awarded to those who proceeded to the British West Indies and to Siberia.
- Victory Medal: Granted to all officers and other ranks who actually served on the establishment of a unit in a Theatre of War on or before midnight 11 November 1918, and to those officers and other ranks of the Canadian Expeditionary Force who proceeded to Siberia.

Note: Decorations such as a Mentioned-in-Despatches, Military Medal or Military Cross, Distinguished Service Order, etc. are not indicated on the medal card, but are entered on the individual's Record of Service and Casualty Form, along with the number (issue) of the *London Gazette* in which the award was promulgated.

MEH.

Number *440955* Rank *Pte*

Surname *B.P.O. ME*

Christian Name *George Albert Bradley*

Unit *5 Bn. Can. Inf.* Theatre of War *France*

Date of Service *11.1.16* *D*

Remarks *Father*

Latest Address *Mr. Albert E. Brooks*

Page 3076 *Box 285 Maple Creek Sask.*

Roll No.

How to Read a Memorial Cross Card from the First World War

649-B-2746
✓✓✓✓✓
BROOME, G.A.C. Pte. 440955, 5th Bn., Sask. Regt.
Medals & Dec. (Father) Albert E. Broome,
Box 285, Maple Creek, Sask.
P. & S. (Father) Albert E. Broome,
(Ser # 750947) Same address
Mem. Cross (Mother) Mrs. Amelia S. Broome,
Same address
Scroll Dec. MAY 12 1920 Acc. No. 742621
38752
not elig for 4-15-16 (Not married) 29 7/42502
E. W. on

First World War Memorial Cross Card (front).
Library and Archives Canada,
RG 150, accession 1992-93/166, Box 1111-2

627
637475 DEC 20 1920

First World War Memorial Cross Card (back).
Library and Archives Canada,
RG 150, accession 1992-93/166, Box 1111-2

The first line provides the name of the soldier, his regimental number, rank and unit.

Medals & Decs: This abbreviation (also written as M&D) refers to the medals and decorations that were sent to the next of kin of the deceased soldier.

P. & S.: This abbreviation refers to the memorial Plaque and Scroll. It was issued to the next of kin as a commemoration of the soldier's sacrifice in the service of the King.

Mem. Cross: This abbreviation (also written as the Cross of Sacrifice) refers to the Memorial Cross. It was issued to the mother and/or widow of the deceased soldier.

The other dates entered on the card refer to when the plaque and scroll were despatched to the next of kin by the government, and when medals and decorations (M) were awarded. The number C37475 signifies the number of the Medal Roll on which the awards are registered in the soldier's name.

Next of Kin

The recipient is deemed the blood next of kin of the deceased at the time the memorials are distributed. The order of the next of kin is defined as follows:

- (a) widow;
- (b) eldest surviving son;
- (c) eldest surviving daughter;
- (d) father;
- (e) mother;
- (f) eldest surviving brother;
- (g) eldest surviving aunt on mother's side.

✓ ✓ ✓ ✓ ✓ ✓ ✓ 649-B-2746
BROOME, G.A.C. Pte. 440955, 5th Bn., Sask. Regt.

Medals & Dec. (Father) Albert E. Broome,
Box 285, Maple Creek, Sask.

P. & S. (Father) Albert E. Broome,
Same address
(Sur # 750947)

Mem. Cross (Mother) Mrs. Amelia S. Broome,
Same address

Scroll Despatched MAY 12 1921 Reg. No. 2 142821
38752
not elig. for 14-15-16 (Not married) 29 1/2 142502
E. ... on
B.W. on

Pay and Allowances

In 1914, the original daily rates of pay and allowances for members of the Canadian Expeditionary Force were as follows:

Colonel or Lieutenant-Colonel	\$5.00
Major	\$4.00
Captain	\$3.00
Lieutenant (qualified or provisional)	\$2.00
Paymaster, Quartermaster (QM)	\$3.00
Adjutant, in addition to pay of rank	\$0.50
Brigade, Regimental or Staff Sergeant-Major (SM)	\$1.85
Brigade, Regimental or Staff SM (if Warrant Officer)	\$2.00
Brigade, Regimental or Staff SM (if QM Sergeant (QMS))	\$1.60
Orderly Room Sergeant	\$1.50
Pay Sergeant	\$1.60
Squadron, Battery, Troop or Company SM	\$1.60
Squadron, Battery, Troop or Company QMS	\$1.50
Farrier Sergeant	\$1.50
Sergeant	\$1.35
Corporal, Bombardier or 2nd Corporal	\$1.10
	\$1.05
Private, Gunner, Sapper, Driver, Batman, etc.	\$1.00

Field Allowance rates were authorized according to the following scale:

Colonel	\$1.50
Lieutenant-Colonel	\$1.25
Major	\$1.00
Captain	\$0.75
Lieutenant	\$0.60
Warrant Officer	\$0.30
Staff Sergeant	\$0.20
Sergeant	\$0.15
Rank and file (Corporal, Private, etc.)	\$0.10

For example, a Private in the Canadian Expeditionary Force would be paid \$1.00 per day plus an additional 10 cents per day for being in the field (on the battlefield).

Permission was given to officers, non-commissioned officers and other ranks to assign a portion of their pay, not exceeding four-fifths of the monthly amount, to their relatives. The amount was instructed to be in dollars only (no cents), and the maximum amount assigned by a Private was \$25.00.

DIVISIONS OF THE CANADIAN EXPEDITIONARY FORCE (NOVEMBER 1918)			
1ST DIVISION	2ND DIVISION	3RD DIVISION	4TH DIVISION
1st Brigade Canadian Field Artillery 1st Field Battery 3rd Field Battery 4th Field Battery 2nd Howitzer Battery	5th Brigade Canadian Field Artillery 17th Field Battery 18th Field Battery 20th Field Battery 23rd Howitzer Battery	9th Brigade Canadian Field Artillery 31st Field Battery 33rd Field Battery 45th Field Battery 36th Howitzer Battery	3rd Brigade Canadian Field Artillery 10th Field Battery 11th Field Battery 12th Field Battery 9th Howitzer Battery
2nd Brigade Canadian Field Artillery 5th Field Battery 6th Field Battery 7th Field Battery 48th Howitzer Battery	6th Brigade Canadian Field Artillery 15th Field Battery 16th Field Battery 25th Field Battery 22nd Howitzer Battery	10th Brigade Canadian Field Artillery 5th Field Battery 6th Field Battery 7th Field Battery 48th Howitzer Battery	4th Brigade Canadian Field Artillery 13th Field Battery 19th Field Battery 27th Field Battery 21st Howitzer Battery
1st Divisional Ammunition Column	2nd Divisional Ammunition Column	3rd Divisional Ammunition Column	4th Divisional Ammunition Column
1st Canadian Infantry Brigade 1st Canadian Infantry Battalion 2nd Canadian Infantry Battalion 3rd Canadian Infantry Battalion 4th Canadian Infantry Battalion 1st Trench Mortar Battery	4th Canadian Infantry Brigade 18th Canadian Infantry Battalion 19th Canadian Infantry Battalion 20th Canadian Infantry Battalion 21st Canadian Infantry Battalion 4th Trench Mortar Battery	7th Canadian Infantry Brigade The Royal Canadian Regiment Princess Patricia's Canadian Light Infantry 42nd Battalion 49th Battalion 7th Trench Mortar Battery	10th Canadian Infantry Brigade 44th Canadian Infantry Battalion 46th Canadian Infantry Battalion 47th Canadian Infantry Battalion 50th Canadian Infantry Battalion 10th Trench Mortar Battery
2nd Canadian Infantry Brigade 5th Canadian Infantry Battalion 7th Canadian Infantry Battalion 8th Canadian Infantry Battalion 10th Canadian Infantry Battalion 2nd Trench Mortar Battery	5th Canadian Infantry Brigade 22nd Canadian Infantry Battalion 23rd Canadian Infantry Battalion 25th Canadian Infantry Battalion 26th Canadian Infantry Battalion 5th Trench Mortar Battery	8th Canadian Infantry Brigade 1st Canadian Mounted Rifles 2nd Canadian Mounted Rifles 4th Canadian Mounted Rifles 5th Canadian Mounted Rifles 8th Trench Mortar Battery	11th Canadian Infantry Brigade 54th Canadian Infantry Battalion 75th Canadian Infantry Battalion 87th Canadian Infantry Battalion 102nd Canadian Infantry Battalion 11th Trench Mortar Battery
3rd Canadian Infantry Brigade 13th Canadian Infantry Battalion 14th Canadian Infantry Battalion 15th Canadian Infantry Battalion 16th Canadian Infantry Battalion 3rd Trench Mortar Battery	6th Canadian Infantry Brigade 27th Canadian Infantry Battalion 28th Canadian Infantry Battalion 29th Canadian Infantry Battalion 31st Canadian Infantry Battalion 6th Trench Mortar Battery	9th Canadian Infantry Brigade 43rd Canadian Infantry Battalion 52nd Canadian Infantry Battalion 58th Canadian Infantry Battalion 116th Canadian Infantry Battalion 9th Trench Mortar Battery	12th Canadian Infantry Brigade 38th Canadian Infantry Battalion 72nd Canadian Infantry Battalion 78th Canadian Infantry Battalion 85th Canadian Infantry Battalion 12th Trench Mortar Battery
1st Brigade Canadian Engineers 1st Battalion Canadian Engineers 2nd Battalion Canadian Engineers 3rd Battalion Canadian Engineers	2nd Brigade Canadian Engineers 4th Battalion Canadian Engineers 5th Battalion Canadian Engineers 6th Battalion Canadian Engineers	3rd Brigade Canadian Engineers 7th Battalion Canadian Engineers 8th Battalion Canadian Engineers	4th Brigade Canadian Engineers 10th Battalion Canadian Engineers

		9th Battalion Canadian Engineers	11th Battalion Canadian Engineers 12th Battalion Canadian Engineers
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**CORPS TROOPS OF THE CANADIAN EXPEDITIONARY
FORCE (NOVEMBER 1918)**

CAVALRY

- Royal Canadian Dragoons
- Lord Strathcona’s Horse (Royal Canadians)
- Fort Garry Horse
- Canadian Light Horse
- R.N.W.M.P. Squadron

ARTILLERY

RCHA Brigade

8th Army Brigade Canadian Field Artillery

- 24th Field Battery
- 30th Field Battery
- 32nd Field Battery
- 43rd Howitzer Battery
- 8th Army Brigade Ammunition Column
- AE Anti-Aircraft Battery

Corps Heavy Artillery

- 1st Brigade, Canadian Garrison Artillery
 - 1st Siege Battery
 - 3rd Siege Battery
 - 7th Siege Battery
 - 9th Siege Battery
- 2nd Brigade, Canadian Garrison Artillery

- 1st Heavy Battery
- 2nd Heavy Battery
- 2nd Siege Battery
- 4th Siege Battery
- 5th Siege Battery
- 6th Siege Battery
- 3rd Brigade, Canadian Garrison Artillery
 - 8th Siege Battery
 - 10th Siege Battery
 - 11th Siege Battery
 - 12th Siege Battery
- 5th Divisional Artillery
 - 13th Brigade, Canadian Field Artillery
 - 52nd Field Battery
 - 53rd Field Battery
 - 55th Field Battery
 - 51st Howitzer Battery
 - 14th Brigade, Canadian Field Artillery
 - 60th Field Battery
 - 61st Field Battery
 - 66th Field Battery
 - 58th Howitzer Battery
 - 5th Divisional Ammunition Column

ENGINEERS

- 1st Army Troops Company
- 2nd Army Troops Company
- 3rd Army Troops Company
- 4th Army Troops Company
- 5th Army Troops Company
- Anti-Aircraft Searchlight Company
- 3rd Tunnelling Company
- Corps Survey Section
- 1st Tramways Company
- 2nd Tramways Company

MACHINE GUN CORPS

- 1st Motor Machine Gun Brigade
- 2nd Motor Machine Gun Brigade

ARMY SERVICE CORPS

- Corps Troops Motor Transport Company
 - 1st Divisional Motor Transport Company
 - 2nd Divisional Motor Transport Company
 - 3rd Divisional Motor Transport Company
 - 4th Divisional Motor Transport Company
 - Engineers Motor Transport Company
 - Motor Machine Gun Motor Transport Company
 - 5th Divisional Artillery Motor Transport Company
- 5th Divisional Train Detachment

MEDICAL CORPS

No. 1 Canadian General Hospital
No. 2 Canadian General Hospital
No. 3 Canadian General Hospital
No. 6 Canadian General Hospital
No. 7 Canadian General Hospital
No. 8 Canadian General Hospital
No. 2 Stationary Hospital
No. 3 Stationary Hospital
No. 7 Stationary Hospital
No. 8 Stationary Hospital
No. 9 Stationary Hospital
No. 10 Stationary Hospital
Forestry Corps Hospitals (6)
No. 1 Casualty Clearing Station
No. 2 Casualty Clearing Station
No. 3 Casualty Clearing Station
No. 4 Casualty Clearing Station
No. 7 (Cavalry) Field Ambulance
No. 14 Field Ambulance

CANADIAN RAILWAY TROOPS

Canadian Overseas Railway Construction Corps
1st Battalion, Canadian Railway Troops
2nd Battalion, Canadian Railway Troops

3rd Battalion, Canadian Railway Troops
4th Battalion, Canadian Railway Troops
5th Battalion, Canadian Railway Troops
6th Battalion, Canadian Railway Troops
7th Battalion, Canadian Railway Troops
8th Battalion, Canadian Railway Troops
9th Battalion, Canadian Railway Troops
10th Battalion, Canadian Railway Troops
11th Battalion, Canadian Railway Troops
12th Battalion, Canadian Railway Troops
13th Battalion, Canadian Railway Troops

LABOUR

1st Infantry Works Company
2nd Infantry Works Company
3rd Infantry Works Company
4th Infantry Works Company
5th Area Employment Company
6th Area Employment Company
7th Area Employment Company
8th Area Employment Company
9th Area Employment Company

MISCELLANEOUS

Canadian Cyclist Battalion
Corps Signal Company

Corps Reinforcement Camp
Corps Schools
Forestry Companies (58)

APPENDIX F

(from the *Official History of the Canadian Army in the First World War: Canadian Expeditionary Force, 1914–1919* by Colonel G.W.L. Nicholson, pgs. 534 to 536)

BATTLES AND OTHER ENGAGEMENTS IN WHICH CANADIAN FORCES PARTICIPATED

FRANCE AND FLANDERS: 1915–1918

Dates shown are those during which Canadian troops were present and do not necessarily cover the full period of the battle. An asterisk has been placed before the names of battles and actions in which the only Canadian forces present were detached units or sub-units, e.g., Batteries, Tunnelling Companies, etc. This list uses the official names contained in the Report of the Battles Nomenclature Committee, 1921.

TRENCH WARFARE 1915

*BATTLE OF NEUVE CHAPELLE	10 March
Action of St. Eloi	14-15 March
THE BATTLE OF YPRES, 1915	
GRAVENSTAFEL RIDGE (The Gas Attack)	22-23 April
ST. JULIEN	24 April-4 May
FREZENBERG RIDGE	8-13 May
BELLEWAARDE RIDGE	24-25 May
*BATTLE OF AUBERS RIDGE	9 May
BATTLE OF FESTUBERT	17-25 May
Second Action of Givenchy, 1915	15-16 June
THE BATTLE OF LOOS	25 September-8 October
*Action of Bois Grenier	25 September
*Actions of the Hohenzollern Redoubt	13-19 October

II. TRENCH WARFARE 1916

Actions of St. Eloi Craters	27 March-16 April
BATTLE OF MOUNT SORREL	2-13 June

III. THE ALLIED OFFENSIVE 1916

THE BATTLES OF THE SOMME, 1916	1-13 July
*ALBERT, 1916 (Capture of Montauban, Mametz, Fricourt, Contalmaison and la Boisselle)	
BAZENTIN RIDGE	14-17 July
*Attack at Fromelles	19 July
Attacks on High Wood	20-25 July
POZIERES RIDGE (Fighting for Mouquet Farm)	1-3 September
*GUILLEMONT	3-6 September
*GINCHY	9 September
FLERS-COURCELETTE	15-22 September
THIEPVAL RIDGE	26-29 September
LE TRANSLOY RIDGES (Capture of Eaucourt l'Abbaye)	1-18 October
ANCRE HEIGHTS (Capture of Regina Trench)	1 October-11 November
THE ANCRE, 1916 (Capture of Beaumont Hamel)	13-18 November

IV. THE ADVANCE TO THE HINDENBURG LINE 1917

German Retreat to the Hindenburg Line	24-29 March
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V. THE ALLIED OFFENSIVE 1917

THE BATTLE OF ARRAS, 1917	9-14 April
VIMY RIDGE	9-14 April
*FIRST SCARPE, 1917	23-24 April
*SECOND SCARPE, 1917	23 April
Attack on la Coulotte	28-29 April
ARLEUX	3-4 May
THIRD SCARPE, 1917 (Capture of Fresnoy)	
Affairs south of the Souchez River	3-25 June
Capture of Avion	26-29 June
BATTLE OF HILL 70	15-25 August
*THE BATTLE OF MESSINES, 1917 (Capture of Wytschaete)	7-14 June
THE BATTLES OF YPRES, 1917	31 July-2 August
*PILCKEM RIDGE	
*LANGEMARCK, 1917	16-18 August
*MENIN ROAD RIDGE	20-25 September
*POLYGON WOOD	26 September-3 October
*BROODSEINDE	4 October
*POELCAPPELLE	9 October
*FIRST PASSCHENDAELE	12 October
SECOND PASSCHENDAELE	26 October-10 November
BATTLE OF CAMBRAI, 1917	
The Tank Attack	20-21 November
*Capture of Bourslon Wood	23-28 November
The German Counter-Attacks	30 November-3 December

VI. THE GERMAN OFFENSIVES 1918

THE FIRST BATTLES OF THE SOMME, 1918	21-23 March
ST. QUENTIN	
*Actions at the Somme Crossings	24-25 March
*FIRST BAPAUME	24-25 March
*ROSIERES	26-27 March
*FIRST ARRAS, 1918	28 March
*AVRE	4 April
*Capture of Hamel	4 July
THE BATTLES OF THE LYS	
*ESTAIRE (First Defence of Givenchy, 1918)	9-11 April
*MESSINES, 1918 (Loss of Hill 63)	10-11 April
*HAZEBROUCK	12-15 April
*BAILLEUL (Defence of Neuve Eglise)	13-15 April
*FIRST KEMMEL RIDGE	17-19 April
*Action of La Becque	28 June

VII. THE ADVANCE TO VICTORY 1918

THE BATTLE OF AMIENS	8-11 August
Actions round Damery	15-17 August
THE SECOND BATTLES OF THE SOMME, 1918	
*ALBERT, 1918	21-23 August
*SECOND BAPAUME	31 August-3 September
THE SECOND BATTLES OF ARRAS, 1918	
SCARPE, 1918 (Capture of Monchy-le-Preux)	26-30 August
DROCOURT-QUEANT CANAL	2-3 September
THE BATTLES OF THE HINDENBURG LINE	
*HAVRINCOURT	12 September
*EPEHY	18 September-27
CANAL DU NORD (Capture of Bourlon Wood)	September-1 October
ST. QUENTIN CANAL	29 September-2 October
BEAUREVOIR LINE	3-5 October
CAMBRAI, 1918 (Capture of Cambrai)	8-9 October
*BATTLE OF YPRES, 1918	28 September-2 October
Pursuit to the Selle	9-12 October
*BATTLE OF COURTRAI	14-19 October
*BATTLE OF THE SELLE	17-25 October
BATTLE OF VALENCIENNES (Capture of Mont Houy)	1-2 November
BATTLE OF THE SAMBRE	4 November
Passage of the Grande Honnelle	5-7 November
Capture of Mons	11 November

OTHER THEATRES OF WAR

MACEDONIA	1915-1917
DARDANELLES	1915-1916
EGYPT AND PALESTINE	1915-1916, 1918
NORTH WEST PERSIA AND CASPIAN	1918-1919
MURMAN	1918-1919
ARCHANGEL	1918-1919
SIBERIA	1918-1919

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