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National Occupational Analysis

Hairstylist

2016

**CANADIAN
STANDARD
OF EXCELLENCE**
FOR SKILLED TRADES



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Développement social Canada

Canada 

Hairstylist

2016

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The Canadian Council of Directors of Apprenticeship (CCDA) recognizes this National Occupational Analysis (NOA) as the national standard for the occupation of Hairstylist.

Background

The first National Conference on Apprenticeship in Trades and Industries, held in Ottawa in 1952, recommended that the federal government be requested to cooperate with provincial and territorial apprenticeship committees and officials in preparing analyses of a number of skilled occupations. Employment and Social Development Canada (ESDC) sponsors a program, under the guidance of the CCDA, to develop a series of NOAs.

The NOAs have the following objectives:

- to describe and group the tasks performed by skilled workers;
- to identify which tasks are performed in every province and territory;
- to develop instruments for use in the preparation of Interprovincial Red Seal Examinations and curricula for training leading to the certification of skilled workers;
- to facilitate the mobility of apprentices and skilled workers in Canada; and,
- to supply employers, employees, associations, industries, training institutions and governments with analyses of occupations.

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STRUCTURE OF ANALYSIS

To facilitate understanding of the occupation, the work performed by tradespersons is divided into the following categories:

Blocks	the largest division within the analysis that is comprised of a distinct set of trade activities
Tasks	distinct actions that describe the activities within a block
Sub-Tasks	distinct actions that describe the activities within a task
Key Competencies	activities that a person should be able to do in order to be called 'competent' in the trade

The analysis also provides the following information:

Trends	changes identified that impact or will impact the trade including work practices, technological advances, and new materials and equipment
Related Components	a list of products, items, materials and other elements relevant to the block
Tools and Equipment	categories of tools and equipment used to perform all tasks in the block; these tools and equipment are listed in Appendix A
Context	information to clarify the intent and meaning of tasks
Required Knowledge	the elements of knowledge that an individual must acquire to adequately perform a task

The appendices located at the end of the analysis are described as follows:

Appendix A – Tools and Equipment	a non-exhaustive list of tools and equipment used in this trade
Appendix B – Glossary	definitions or explanations of selected technical terms used in the analysis
Appendix C – Acronyms	a list of acronyms used in the analysis with their full name
Appendix D – Block and Task Weighting	the block and task percentages submitted by each jurisdiction, and the national averages of these percentages; these national averages determine the number of questions for each block and task in the Interprovincial exam
Appendix E – Pie Chart	a graph which depicts the national percentages of exam questions assigned to blocks
Appendix F – Task Profile Chart	a chart which outlines graphically the blocks, tasks and sub-tasks of this analysis

DEVELOPMENT AND VALIDATION OF ANALYSIS

Development of Analysis

A draft analysis is developed by a committee of industry experts in the field led by a team of facilitators from ESDC. This draft analysis breaks down all the tasks performed in the occupation and describes the knowledge and abilities required for a tradesperson to demonstrate competence in the trade.

Draft Review

The NOA development team then forwards a copy of the analysis and its translation to provincial and territorial authorities for a review of its content and structure. Their recommendations are assessed and incorporated into the analysis.

Validation and Weighting

The analysis is sent to all provinces and territories for validation and weighting. Participating jurisdictions consult with industry to validate and weight the document, examining the blocks, tasks and sub-tasks of the analysis as follows:

BLOCKS	Each jurisdiction assigns a percentage of questions to each block for an examination that would cover the entire trade.
TASKS	Each jurisdiction assigns a percentage of exam questions to each task within a block.
SUB-TASKS	Each jurisdiction indicates, with a YES or NO, whether or not each sub-task is performed by skilled workers within the occupation in its jurisdiction.

The results of this exercise are submitted to the NOA development team who then analyzes the data and incorporates it into the document. The NOA provides the individual jurisdictional validation results as well as the national averages of all responses. The national averages for block and task weighting guide the Interprovincial Red Seal Examination plan for the trade.

This method for the validation of the NOA also identifies common core sub-tasks across Canada for the occupation. If at least 70% of the responding jurisdictions perform a sub-task, it shall be considered common core. Interprovincial Red Seal Examinations are based on the common core sub-tasks identified through this validation process.

Definitions for Validation and Weighting

YES	sub-task performed by qualified workers in the occupation in a specific jurisdiction
NO	sub-task not performed by qualified workers in the occupation in a specific jurisdiction
NV	analysis <u>N</u> ot <u>V</u> alidated by a province/territory
ND	trade <u>N</u> ot <u>D</u> esignated in a province/territory
NOT COMMON CORE (NCC)	sub-task, task or block performed by less than 70% of responding jurisdictions; these will not be tested by the Interprovincial Red Seal Examination for the trade
NATIONAL AVERAGE %	average percentage of questions assigned to each block and task in Interprovincial Red Seal Examination for the trade

Provincial/Territorial Abbreviations

NL	Newfoundland and Labrador
NS	Nova Scotia
PE	Prince Edward Island
NB	New Brunswick
QC	Quebec
ON	Ontario
MB	Manitoba
SK	Saskatchewan
AB	Alberta
BC	British Columbia
NT	Northwest Territories
YT	Yukon Territory
NU	Nunavut

ANALYSIS

Safe working procedures and conditions, accident prevention, and the preservation of health are of primary importance to industry in Canada. These responsibilities are shared and require the joint efforts of government, employers and employees. It is imperative that all parties become aware of circumstances that may lead to injury or harm. Safe learning experiences and work environments can be created by controlling the variables and behaviours that may contribute to accidents or injury.

It is generally recognized that safety-conscious attitudes and work practices contribute to a healthy, safe and accident-free work environment.

It is imperative to apply and be familiar with the Occupational Health and Safety (OH&S) Acts and Workplace Hazardous Materials Information System (WHMIS) regulations. As well, it is essential to determine workplace hazards and take measures to protect oneself, co-workers, the public and the environment.

Safety education is an integral part of training in all jurisdictions. As safety is an imperative part of all trades, it is assumed and therefore it is not included as a qualifier of any activities. However, the technical safety tasks and sub-tasks specific to the trade are included in this analysis.

SCOPE OF THE HAIRSTYLIST TRADE

“Hairstylist” is this trade’s official Red Seal occupational title approved by the CCDA. This analysis covers tasks performed by hairstylists whose occupational title has been identified by some provinces and territories of Canada under the following names:

	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	YT	NU
Hairstylist	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Hairstylists shampoo, cut, style and chemically treat hair. They may also provide other services such as scalp treatments and hairpiece services. In some jurisdictions, hairstylists may also provide additional services such as basic natural nail services, basic facial care and ear piercing.

To be a successful hairstylist, one must incorporate technical and interpersonal skills. Continuous personal and professional development and client retention are crucial for long-term success. Hairstylists may recommend styles based on trends, clients’ physical features and lifestyle. Critical thinking, questioning and listening skills are important to serve their clientele. Depending on the workplace, recommending and selling hair and skin products may be done by the hairstylist.

According to jurisdictional requirements, hairstylist may work in hair salons, spas, barber shops, schools, hair replacement clinics, health care establishments, hotels, and in the cruise, fashion and entertainment industries. With experience, hairstylists may move into other positions such as salon managers, owners, fashion consultants, educators, platform artists and product sales representatives. Salons may specialize in services to either women or men, or both. Hairstylists may be remunerated through salary, commission, a combination of salary and commission or chair rental agreements. Some hairstylists work out of their residences where by-laws allow.

Hairstylists work with various tools and equipment including brushes, combs, shears, clippers, razors, hair dryers and thermal irons. They own most of their tools and must keep them sanitized, disinfected and maintained.

Some hairstylists specialize in areas such as cutting, hair extensions and chemical services. In addition, diversity across Canada requires specialization in ethnic specific services.

Hairstylists work in clean environments, though the chemicals that they use may irritate their skin and produce strong odours and fumes. Some physical considerations of this trade are long periods of standing, posture fatigue and repetitive motion. This may result in repetitive strain injury, back and foot pain, although ergonomic considerations may reduce these effects.

Key attributes for people entering this trade are: communication skills, personal interaction, self-motivation, coordination and manual dexterity, stamina, colour vision and depth perception. Respect, professionalism, teamwork, tact, discretion and creativity are important personal qualities. To keep current with trends and styles, hairstylists need to update their skills through trade shows and other educational venues. They must also understand and implement personal and public hygiene procedures to maintain workplace health and safety.

This analysis recognizes similarities or overlaps with the work of estheticians.

Continuous learning and upgrading on styles, techniques, products and tools are crucial to this trade for professional success.

OCCUPATIONAL OBSERVATIONS

The hairstyling industry is becoming more diversified in areas that are not part of the initial training. With clients becoming more educated about trends, hairstylists need to be motivated to stay current in the industry. Continuous learning is paramount to a hairstylist's success.

While the industry attracts creative and artistic individuals, business skills are increasingly necessary to become a successful hairstylist.

With a movement towards health and wellness, hair products and services are adapting to meet this trend. The quality and diversity of products has improved for stylists and clients alike. This has encouraged salons to realize the importance of retail diversity for greater profits.

Salons are being designed to optimize the client experience and increase sales.

Digital technology is being used to track daily salon operations, advertise products and services, store client information and perform financial functions.

The *Privacy Act* is impacting the industry, further protecting the client and hairstylist.

ESSENTIAL SKILLS SUMMARY

Essential skills are needed for work, learning and life. They provide the foundation for learning all other skills and enable people to evolve with their jobs and adapt to workplace change.

Through extensive research, the Government of Canada and other national and international agencies have identified and validated nine essential skills. These skills are used in nearly every occupation and throughout daily life in different ways.

A series of CCDA-endorsed tools have been developed to support apprentices in their training and to be better prepared for a career in the trades. The tools can be used independently or with the assistance of a tradesperson, trainer, employer, teacher or mentor to:

- understand how essential skills are used in the trades;
- learn about individual essential skills, strengths and areas for improvement; and
- improve essential skills and increase success in an apprenticeship program.

Tools are available online or for order at: <http://www.hrsdc.gc.ca/eng/jobs/les/tools/index.shtml>.

The application of these skills may be described throughout this document within the competency statements which support each subtask of the trade. The following are summaries of the requirements in each of the essential skills, taken from the essential skills profile. A link to the complete essential skills profile can be found at www.red-seal.ca.

Reading

Hairstylists read a variety of material including bulletins, manufacturers' specifications, notices, labels, product inserts, client history profiles and forms. They read regulations and agreements outlining chair-rental contracts, salaries and commissions. Hairstylists may read city by-laws to determine licensing requirements and allowable business practices. They read articles and trade magazines to stay informed about industry trends and developments as well as descriptions of new products.

Document Use

Hairstylists locate information on labels to determine ingredients, storage techniques and safety hazards. They also review trend releases and specifications on colour charts, diagrams and tables in order to identify processing times, mixing ratios and colouring agents. They consult client history profiles.

Writing

Hairstylists update client history profiles. They complete forms and also write reminders/notes to co-workers and clients.

Numeracy

Hairstylists use numeracy in a range of tasks. For example, they measure the amount of fluids using calibrated beakers and tubes. They also compare measurements of time, temperature and fluid volume to product specification and colouring charts. Hairstylists determine length of hair being cut. When scheduling appointments, they also determine amount of time needed to complete appointments and maximize productivity by taking into consideration condition of hair, service being delivered and time specified on product information sheet. They complete financial transactions and collect payment for hairstyling, services and products.

Oral Communication

Hairstylists communicate with clients to determine customers' need and hairstyling service required. They discuss a variety of topics with clients including fashion trends and hairstyle choices. Hairstylists also exchange information with coworkers, suppliers and supervisors. There may be a need to provide reassurance and resolve conflicts.

Thinking Skills

Hairstylists use thinking skills to select tools and products required to create specific hairstyles and to judge the performance of hair care products by considering customers' hair. They use problem solving skills to meet client preferences. Hairstylists evaluate condition of hair and scalp to determine treatment and hairstyle options.

Digital technology

Hairstylists may use current technology to communicate with suppliers, access product manufacturers' website and update client information. They may use calculators or point of sales systems to complete numeracy-related tasks. They may use social media for marketing themselves, networking with others, researching current trends, inspiring creativity and training/self-development. Hairstylists may use technology to create images of desired hairstyles.

Working with Others

Hairstylists may work independently or with other team members to perform tasks and optimize client experience in a professional manner. Hairstylists may also mentor apprentices.

Continuous Learning

Continuous learning is important for hairstylists due to ongoing changes in the industry. They also learn by speaking with co-workers and colleagues and by participating in training. Hairstylists may also learn by reading articles, attending educational events and shows, analyzing photographs and noting hairstyles worn by style leaders.

Trends	Digital tools and equipment are becoming more common. New technology and higher temperature styling tools are enabling hairstylists to perform their task faster and with a higher quality finish.
Related Components (including, but not limited to)	All components apply.
Tools and Equipment	See Appendix A.

Task 1**Uses and maintains tools and equipment.**

Context	Hairstylists constantly use and maintain tools and equipment for their optimal use and longevity.
----------------	---------------------------------------------------------------------------------------------------

Required Knowledge

K 1	disposal requirements of products and materials such as razor blades, salon chemicals, colour and disinfectant solutions
K 2	storage requirements for all products, tools and equipment
K 3	recycling procedures
K 4	types of cutting tools such as shears, clippers and razors
K 5	types of styling tools such as brushes, combs, blow dryers and irons
K 6	colouring tools such as applicator bottles, bowls and colour brushes
K 7	imperial and metric measurement systems
K 8	chemical wave tools such as conventional rods, specialty rods, neck tray and neutralizing bibs
K 9	types of client capes such as cutting capes, styling capes, chemical capes, shampoo capes and smocks
K 10	sanitizing equipment and products
K 11	disinfecting equipment and products
K 12	types of major equipment such as chairs, sinks, hood dryers and cutting stools

K 13	types of tools for additional services
K 14	health and safety regulations

Sub-task

A-1.01 Maintains manual tools.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-1.01.01	recognize when to oil and sharpen tools
A-1.01.02	replace worn and damaged cutting tool components
A-1.01.03	remove debris from styling tools such as combs, brushes, clips and color equipment
A-1.01.04	replace perm tool components such as elastics
A-1.01.05	maintain perm tools using techniques such as cleaning them after use to eliminate chemicals
A-1.01.06	organize and store manual tools such as combs, shears, chemical wave tools, towels and capes
A-1.01.07	maintain colouring tools by removing product to prevent unintentional mixing of colours
A-1.01.08	inspect capes, towels and smocks for stains and wear and replace as required
A-1.01.09	inspect other service tools such as ear piercing tools and make-up brushes to ensure optimal performance

Sub-task

A-1.02 Maintains electric tools.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-1.02.01	remove debris and oil tools for optimal performance
A-1.02.02	remove debris from filter in blow dryer for optimal performance
A-1.02.03	remove product build-up from surface of tools such as curling irons and flat irons

- A-1.02.04 organize and store electric tools
- A-1.02.05 recognize when tools need to be replaced or repaired

Sub-task

A-1.03 Maintains sanitizing and disinfecting equipment.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- A-1.03.01 maintain sanitizing and disinfecting equipment by changing components such as ultraviolet (UV) sanitizer bulbs
- A-1.03.02 replace disinfecting solution regularly to maintain required disinfecting strength
- A-1.03.03 store sanitizing and disinfecting solutions according to local health and safety regulations

Sub-task

A-1.04 Uses major equipment.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- A-1.04.01 select major equipment according to task
- A-1.04.02 maintain major equipment by removing debris from filters and organizing work stations according to hairstylist' ergonomic needs
- A-1.04.03 adjust equipment such as chairs and hood dryers according to client needs
- A-1.04.04 identify and arrange for required repairs or replacements of major equipment such as hydraulic chairs, hood dryers and sinks

Task 2

Cleans, sanitizes and disinfects.

Context Hairstylists clean, sterilize and disinfect tools and equipment to avoid cross contamination.

Required Knowledge

K 1	disinfecting procedures such as immersing tools in disinfectant solution and applying spray disinfectant
K 2	communicable diseases
K 3	cleaning products and their applications
K 4	national, provincial and territorial health and safety regulations
K 5	location of first aid kit, eye wash station, fire extinguisher and additional safety information
K 6	methods of infection control such as washing hands and cleaning work station
K 7	types of personal protective equipment (PPE) such as gloves and masks
K 8	personal hygiene

Sub-task

A-2.01 Disinfects tools and equipment.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-2.01.01	clean tools and equipment so that disinfecting procedure is effective
A-2.01.02	select method of disinfecting according to applicable regulations, type of contamination and type of tools and equipment
A-2.01.03	disinfect tools and equipment using methods such as spraying, wiping and soaking, according to manufacturers' directions

Sub-task**A-2.02 Sanitizes towels, capes and smocks.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- A-2.02.01 operate washing machine according to manufacturers' directions
- A-2.02.02 select cleaning product for towels, capes and smocks
- A-2.02.03 wash towels, capes and smocks after every use and according to jurisdictional regulations

Sub-task**A-2.03 Maintains safe and hygienic work environment.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- A-2.03.01 clean work area to ensure infection control
- A-2.03.02 comply with applicable OH&S regulations and directions such as WHMIS symbols, Safety Data Sheet (SDS) information and manufacturers' warnings
- A-2.03.03 ensure that all areas for clients and employees are safe
- A-2.03.04 discard sharps according to health and safety regulations to prevent infection or injury
- A-2.03.05 remove hazards such as hair and water from floor to prevent slips and falls
- A-2.03.06 use PPE such as gloves and smocks to protect self and client
- A-2.03.07 use safety equipment such as fire extinguishers and first aid kits
- A-2.03.08 perform basic first aid
- A-2.03.09 store materials such as towels, capes and smocks to maintain cleanliness
- A-2.03.10 maintain personal hygiene

Task 3

Prepares for client services.

Context In order to ensure efficient delivery of services hairstylists will refer to salon documents and have a thorough consultation with the client.

Required Knowledge

K 1	types of salon documents such as manual, client records, appointment book and receipts
K 2	types of services available
K 3	time required for each service
K 4	price of each service
K 5	hair types; texture, density and wave pattern
K 6	clients' allergies and sensitivities
K 7	supplies for specific service
K 8	products for client services

Sub-task

A-3.01 Consults with client.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-3.01.01	ask questions to obtain client information such as style desires, allergies and other medical conditions
A-3.01.02	listen attentively to determine client needs
A-3.01.03	identify condition of hair and scalp such as previous chemical treatments, products and growth patterns in relation to current and future services
A-3.01.04	identify morphology, skin tone, hair type and lifestyle of client
A-3.01.05	inform client of time, cost and maintenance required for desired services
A-3.01.06	confirm services to be performed

Sub-task**A-3.02 Plans client services.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-3.02.01	assess time required for service
A-3.02.02	organize schedule and manage time effectively to coordinate multiple clients and services
A-3.02.03	select and organize products, supplies, tools and equipment needed for services

Sub-task**A-3.03 Drapes client.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

A-3.03.01	select type of cape required for specific service such as styling, cutting and chemical service
A-3.03.02	provide smock to client to protect clothing and skin depending on salon requirements
A-3.03.03	determine barrier required between neck and cape to protect the skin
A-3.03.04	secure cape around client's neck

Sub-task**A-3.04 Refers to records and manufacturer's directions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- A-3.04.01 record and store client information in accordance with the *Privacy Act*
- A-3.04.02 consult salon information such as client scheduling, manufacturers' directions, release forms and client records
- A-3.04.03 use swatch books and colour charts
- A-3.04.04 organize information and documents using document management system
- A-3.04.05 update client history with information such as adverse reactions, services provided and formulas used

Trends	There is an increased emphasis on recommending retail products. Hair products for integrity retention and restorative properties have become more effective and services more valued by consumers. The public has become more aware of the chemical ingredients of hair care products increasing the need of having more knowledgeable hairstylists.
Related Components (including, but not limited to)	Water, shampoos, conditioners, treatments.
Tools and Equipment	Sanitizing and safety equipment, client capes, styling tools, major equipment.

Task 4**Analyzes hair and scalp.**

Context	Hair and scalp care allows the stylist to perform current and future services and make product recommendations to ensure the maintenance of the client's hair. Hair analysis enables stylists to make informed decisions promoting optimum health and condition of both the hair and scalp.
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Required Knowledge

K 1	hair and scalp disorders and illnesses such as head lice and psoriasis
K 2	hair characteristics such as porosity, density, texture and growth patterns
K 3	techniques used to determine elasticity
K 4	techniques used to determine porosity
K 5	types of chemical tests such as patch test and strand test
K 6	structure of hair such as cuticle, cortex and medulla
K 7	structure of sub-scalp such as hair root and gland systems
K 8	previously coloured or chemically treated hair

K 9	hair coloured with metallic salt dyes and plant-based dyes such as henna
K 10	impact of health on hair characteristics

Sub-task

B-4.01 Analyzes hair and scalp for non-chemical services.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-4.01.01	inspect hair visually to identify hair conditions such as dryness, split ends and breakage
B-4.01.02	feel hair with hands and fingers to determine density and texture
B-4.01.03	part hair using hands or comb to visually identify scalp conditions such as psoriasis, alopecia, dandruff and dry or oily scalp
B-4.01.04	part hair using hands or comb to visually identify hair conditions such as chemical damage, weak and limp hair
B-4.01.05	part hair using hands or comb to visually identify hair and scalp disorders and illnesses such as head lice, ring worm and cradle cap
B-4.01.06	ask client about health condition and recent medical history such as new medication and hormonal changes

Sub-task

B-4.02 Analyzes hair and scalp for chemical services.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-4.02.01	ask client about health condition and recent medical history such as new medication, hormonal changes and allergies
B-4.02.02	feel hair with hands and fingers to determine density, porosity and texture
B-4.02.04	stretch single strand of hair to determine amount of elasticity
B-4.02.05	check scalp visually to identify conditions such as abrasions, eczema and psoriasis
B-4.02.06	perform patch test to ensure no allergic reaction will occur

B-4.02.07	perform strand test to select correct product, formula and application method
B-4.02.08	perform testing if metallic salt and plant-based dyes are suspected
B-4.02.09	visually inspect hair for previous treatments such as colouring, perming and relaxing

Sub-task

B-4.03 Analyzes hair and scalp for adverse reactions.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-4.03.01	visually monitor hair and scalp during and after services to check for irritation or damage
B-4.03.02	remove any tools, implements and materials from the hair
B-4.03.03	rinse products and solutions from hair and scalp according to manufacturers' directions
B-4.03.04	adjust water temperature and pressure depending on reaction
B-4.03.05	advise client of next steps according to jurisdictional regulations and salon policies, based on type of adverse reaction

Task 5

Shampoos and conditions hair and scalp.

Context Hairstylists shampoo and condition hair and scalp to cleanse, treat and prepare hair and scalp for further hair services.

Required Knowledge

K 1	types of brushes and combs for detangling techniques
K 2	types of brushes for wet hair and dry hair
K 3	distance to hold water nozzle from head
K 4	water temperature
K 5	types of shampoos and conditioners
K 6	types of hair and scalp treatments

K 7	choosing products according to hair and scalp properties
K 8	hand pressure required for services such as scalp massage, scalp treatments, shampooing and conditioning

Sub-task

B-5.01 Brushes hair.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-5.01.01	visually inspect hair to determine whether natural hair is enhanced with extensions
B-5.01.02	select and use brush according to hair density, texture and quality
B-5.01.03	remove tangles gently starting at hair ends moving toward the scalp
B-5.01.04	move brush in the direction from scalp to ends to loosen debris on hair and scalp, and increase blood circulation

Sub-task

B-5.02 Controls flow and temperature of water.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-5.02.01	test and adjust temperature and pressure of water to ensure client comfort
B-5.02.02	hold spray nozzle to control direction of water

Sub-task**B-5.03 Manipulates hair and scalp using shampoo and conditioner.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-5.03.01	select shampoo and conditioner according to client's hair, scalp and service being performed
B-5.03.02	distribute product onto palm and emulsify before applying to scalp and hair
B-5.03.03	apply shampoo to hair to ensure complete saturation
B-5.03.04	lather and perform manipulations using pads of fingers and pressure to suit service to be performed and client comfort
B-5.03.05	apply conditioner, working down the hair strand to hydrate, close cuticle and detangle
B-5.03.06	rinse and handle hair with hands and water to remove products
B-5.03.07	towel blot hair to remove excess moisture
B-5.03.08	wrap and secure wet hair in towel for client comfort

Sub-task**B-5.04 Performs hair and scalp treatment.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

B-5.04.01	determine type of treatment required according to the results of the hair and scalp analysis
B-5.04.02	apply hair and scalp treatments according to manufacturers' directions
B-5.04.03	manipulate and massage scalp by hand or by equipment to increase blood circulation and promote relaxation
B-5.04.04	apply heat when required according to manufacturers' specifications
B-5.04.05	rinse and handle hair with hands and water to remove products

Trends	The fundamental principles of haircutting remain the same using shears, razors and clippers. The finishing of haircutting continues to evolve through customizing, personalizing and detailing techniques according to the current fashion trend.
Related Components (including, but not limited to)	Cutting lotions, water.
Tools and Equipment	Cutting tools, sanitizing and safety equipment, client capes, major equipment.

Task 6**Cuts hair using cutting tools.**

Context	Haircutting involves the removal of hair from the head using various cutting tools to create a desired length, volume, form and shape. A look is achieved by customizing the haircut.
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Required Knowledge

K 1	types of elevated cuts
K 2	types of non-elevated cuts
K 3	types of cutting tools such as clippers, razors and trimmers
K 4	types of conventional shears and specialty shears such as thinning, notching, texturizing, single, multi-notched blades and curved shears
K 5	hair growth patterns
K 6	hair density
K 7	razor angles
K 8	customizing techniques
K 9	morphology such as facial and body shapes
K 10	hair texture and quality

K 11	guards and attachments
K 12	cutting techniques such as point cutting, sliding, undercutting and disconnecting

Sub-task

C-6.01 Cuts hair with elevation.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

C-6.01.01	determine suitability of style taking into consideration morphology of client
C-6.01.02	determine natural weight and shape of the hair such as square and round elevation according to desired haircut result
C-6.01.03	select and use cutting tool according to hair texture and desired hair result
C-6.01.04	determine cutting technique according to cutting tool being used and desired shape
C-6.01.05	establish natural fall of hair to determine haircut approach
C-6.01.06	section hair to ensure even distribution, balance and desired haircut result
C-6.01.07	establish hair cutting guideline to begin perimeter hairline
C-6.01.08	establish interior and exterior guideline to give starting point and line of elevation to follow throughout cut
C-6.01.09	establish interior guide to create interior form
C-6.01.10	connect travelling guide to perimeter determining desired elevation
C-6.01.11	follow new travelling guide throughout the hair to achieve desired form or shape
C-6.01.12	comb sections and sub-sections thoroughly to ensure evenness of cut
C-6.01.13	apply necessary tension throughout cut to achieve desired shape
C-6.01.14	hold hair with fingers or comb at desired angle
C-6.01.15	remove length of hair with cutting tool such as conventional shears, razors, texturizing shears and clippers
C-6.01.16	maintain control of hair during cut
C-6.01.17	cross-check haircut to ensure evenness and balance
C-6.01.18	maintain moisture content to ensure evenness of cut
C-6.01.19	position body stance according to hair section as it relates to the haircutting technique

Sub-task**C-6.02 Cuts hair without elevation.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

C-6.02.01	determine suitability of style taking into consideration morphology of client
C-6.02.02	determine natural weight and shape of the hair such as square and round according to desired haircut result
C-6.02.03	select and use cutting tool according to hair texture and desired hair result
C-6.02.04	determine cutting technique according to cutting tool being used
C-6.02.05	establish natural fall to determine haircut approach
C-6.02.06	section hair to ensure even distribution, balance and desired haircut result
C-6.02.07	establish a stationary guideline to give starting point and line to follow throughout cut
C-6.02.08	comb hair without elevation to perimeter guideline
C-6.02.09	apply necessary tension throughout cut to achieve desired shape
C-6.02.10	remove length of hair with cutting tool such as conventional shears, razors, texturizing shears and clippers
C-6.02.11	maintain control of hair during cut
C-6.02.12	check haircut to ensure evenness and balance
C-6.02.13	maintain moisture content to ensure evenness of cut
C-6.02.14	position body stance according to hair section as it relates to the haircutting technique

Sub-task**C-6.03 Customizes haircuts.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

C-6.03.01	determine suitability of style taking into consideration morphology of client
C-6.03.02	determine where excess hair needs to be removed
C-6.03.03	ensure correct moisture content needed according to type of cut and tool being used

- C-6.03.04 maintain moisture content of hair while removing hair when using razor in the direction of cuticle
- C-6.03.05 select techniques such as undercutting, slide cutting, point cutting and texturizing to personalize haircut
- C-6.03.06 remove hair using cutting tools such as shears, razors and clippers to reduce weight and bulk, and add volume
- C-6.03.07 select sections of hair to determine where lift and movement are required
- C-6.03.08 remove hair using selected technique
- C-6.03.09 manipulate hair to determine if more detailing is required

Task 7

Cuts facial and nape hair.

Context Hairstylists remove unwanted facial and nape hair using cutting tools to create desired length and shape.

Required Knowledge

- K 1 changeable and disposable blades
- K 2 facial hair and nape hair growth patterns
- K 3 facial hair density
- K 4 beard, moustache and sideburn styles
- K 5 eyebrow and ear hair grooming
- K 6 shaving theory
- K 7 razor angles
- K 8 skin sensitivity
- K 9 skin blemishes and growths
- K 10 morphology such as facial and body shapes
- K 11 guards and attachments

Sub-task**C-7.01 Trims facial and nape hair.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

C-7.01.01	determine suitability of style taking into consideration morphology of client
C-7.01.02	select and use cutting tools such as shears, razors or trimmers
C-7.01.03	establish a guide
C-7.01.04	remove unwanted length of facial hair by holding cutting tool at safe angle to achieve desired shape
C-7.01.05	hold cutting tool and comb at desired angle to establish length and to blend
C-7.01.06	eliminate demarcation steps or unwanted lines by coordinating cutting tool and comb
C-7.01.07	move cutting tool in the opposite direction of hair growth to control natural growth patterns
C-7.01.08	cross-check to ensure evenness and balance

Sub-task**C-7.02 Removes facial and nape hair with trimmers.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

C-7.02.01	determine outline and shape according to client preference and natural growth patterns
C-7.02.02	select trimmer and components to remove facial and nape hair
C-7.02.03	detail facial and nape hair by inverting trimmer around perimeter to create clean and sharp lines
C-7.02.04	detail hair perimeter to create a soft fade by laying blade flat and using a rocking motion
C-7.02.05	lay trimmer blade flat while moving against skin to remove unwanted hair

Sub-task

C-7.03 Removes facial and nape hair with straight razor. (NOT COMMON CORE)

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
no	yes	yes	no	NV	yes	yes	yes	yes	no	NV	NV	NV

Key Competencies

- C-7.03.01 apply hot towel to soften facial and nape hair
- C-7.03.02 apply shaving cream to allow straight razor to glide on skin
- C-7.03.03 pull skin taut before using straight razor to ensure clean shave
- C-7.03.04 apply pressure on straight razor at correct angle
- C-7.03.05 apply after shave/moisturizer to close pores and avoid infection
- C-7.03.06 remove excess shaving cream
- C-7.03.07 detail facial and nape hair by inverting straight razor around perimeter to create clean and sharp lines
- C-7.03.08 lay straight razor blade at an angle while moving against skin to remove unwanted hair

Trends	Innovations in styling tools and products allow hairstylists to create modern styles and keep up with trends.
Related Components (including, but not limited to)	Hair spray, thermal spray, cream, wax, paste, pomade, serum, clay, gel, mousse, lotion.
Tools and Equipment	See Appendix A.

Task 8 **Prepares and styles wet hair.**

Context	Hairstylists mould and manipulate wet hair using styling products, tools and equipment to create direction, volume and texture.
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Required Knowledge

K 1	drying techniques such as brush drying, finger drying, hood drying and diffusing
K 2	style requirements such as direction, volume and texture
K 3	roller placement such as on-base, half-off base, off-base, under-directed and over-directed
K 4	types of pincurls
K 5	open and closed ends in relation to pincurls and shapings
K 6	basic design principles such as shape, form, movement and balance
K 7	braiding techniques and styles
K 8	fingerwave principles related to current trends and styles
K 9	current trends and styles

Sub-task**D-8.01 Uses styling aids for wet hair.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- D-8.01.01 remove excess moisture using towel to prevent product dilution and to shorten drying time
- D-8.01.02 select styling aids based on hair type and desired finish
- D-8.01.03 distribute styling aids evenly through hair

Sub-task**D-8.02 Dries hair.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- D-8.02.01 use pre-drying techniques to shorten drying time
- D-8.02.02 select drying equipment such as blow dryers and hood dryers according to task
- D-8.02.03 select styling tools such as brushes or rollers
- D-8.02.04 direct blow dryer nozzle in coordination with styling tools
- D-8.02.05 hold blow dryer or place hood dryer at optimum distance from hair and scalp
- D-8.02.06 determine air flow temperature, speed and direction for comfort and desired dryness
- D-8.02.07 test hair to verify dryness

Sub-task**D-8.03 Places hair using freestyle techniques.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-8.03.01	position hair using fingers, palms or tools
D-8.03.02	direct hair with hands using product designed for specific texture and natural growth patterns

Sub-task**D-8.04 Sets wet hair into style pattern using setting tools.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-8.04.01	select tool size and type according to hair texture
D-8.04.02	choose set pattern and placement such as on- and off-base
D-8.04.03	comb hair smooth and place on tools using proper tension in direction of chosen set pattern avoiding bent ends
D-8.04.04	secure set using clips avoiding marks
D-8.04.05	select heat source to dry hair
D-8.04.06	test hair to verify dryness
D-8.04.07	remove tools after hair cools without disturbing base

Sub-task

D-8.05 Styles hair using finger waves and sculpting techniques.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-8.05.01	select starting point according to natural growth to establish direction of pattern
D-8.05.02	manipulate hair using fingers and tools to sculpt or mould to create C-shaping
D-8.05.03	use hands and comb to connect shapings and ridges to maintain uniformity of fingerwaves
D-8.05.04	select pincurl type according to set direction
D-8.05.05	use fingers and comb to integrate hair in a smooth circular pattern to achieve a carved or sculpted pincurl
D-8.05.06	secure pincurls at open end according to set direction without marking the hair
D-8.05.07	place under drying equipment to set hair checking for dryness periodically
D-8.05.08	remove tools after hair cools without disturbing base
D-8.05.09	braid hair using comb and fingers with controlled tension and clean sections

Task 9

Styles and finishes dry hair.

Context Hairstylists create a finished look on dry hair by manipulating the volume, balance and shape of hair. They use thermal tools to alter texture and shape, and styling aids to protect and support the finished look.

Required Knowledge

K 1	required temperature settings on tools and equipment
K 2	different techniques related to specific irons such as flat, crimping, curling and waving
K 3	current trends and styles
K 4	hair preparation
K 5	roller and curl placement such as on-base, half-off base, off-base, under-directed and over-directed

K 6	volume, balance and shape
K 7	braiding techniques
K 8	types of curls such as spiral and barrel curl

Sub-task

D-9.01 Uses styling aids for dry hair.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-9.01.01	apply styling and finishing aids to complement the finished look
D-9.01.02	distribute styling and finishing aids evenly through hair

Sub-task

D-9.02 Thermal-styles hair using tools and equipment.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-9.02.01	select heat source such as thermal tools, hood dryer and hot rollers to achieve the desired finish effect
D-9.02.02	select a styling tool such as rollers and brushes
D-9.02.03	determine tool placement on the base of the hair section
D-9.02.04	determine heat setting of tools and equipment according to hair texture and condition to protect the integrity of the hair
D-9.02.05	protect scalp with heat resistant comb when using thermal tools
D-9.02.06	comb section smooth before applying the tool to reshape hair
D-9.02.07	use desired pressure and tension for the tool selected
D-9.02.08	avoid marks on hair when using styling tools
D-9.02.09	direct hair through or on tool to create desired effect and smooth ends
D-9.02.10	remove tools without disturbing base

Sub-task**D-9.03 Styles up-dos.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-9.03.01	plan and prepare hair for up-do using controlled, balanced and clean sections
D-9.03.02	create foundation and support by backcombing and smoothing using tools and styling aids
D-9.03.03	distribute hair in direction of design to build focal point
D-9.03.04	insert pins discretely and securely to hold up-do
D-9.03.05	braid hair using comb and fingers with controlled tension and clean sections

Sub-task**D-9.04 Creates hair style with hair additions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-9.04.01	select and plan style using hair addition such as feathers, headbands, clips and barrettes to build the focal point
D-9.04.02	prepare hair for style using controlled, balanced and clean sections
D-9.04.03	create foundation and support, distributing hair in direction of design
D-9.04.04	secure hair addition discretely

Sub-task**D-9.05 Combs out hair.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

D-9.05.01	loosen curls and waves with hands or tools to break up set pattern
D-9.05.02	create foundation and support by backcombing or back brushing and smoothing using tools and styling aids
D-9.05.03	use tools and product to achieve a finished look

BLOCK E

CHEMICALLY WAVING AND RELAXING HAIR

Trends	The trend for diverse looks and technologically advanced products continues to progress. With ongoing requests for texturizing and relaxing services, the industry requires knowledge of current hair products and trends.
Related Components (including, but not limited to)	Water, chemical solutions, neutralizers, relaxers, texturizing and waving solutions, protective cream.
Tools and Equipment	See Appendix A.

Task 10

Chemically waves hair.

Context	Chemically waving hair contributes to the modification of hair texture and formation.
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Required Knowledge

K 1	types of wraps
K 2	sectioning and combing hair
K 3	types of tools to achieve desired texture
K 4	end paper techniques
K 5	chemical properties of waving solutions and neutralizers
K 6	pH scale
K 7	application of solutions
K 8	water temperature and pressure required to remove products
K 9	blotting techniques
K 10	air oxidizing process
K 11	fastening and stabilizing tools and accessories
K 12	tool removal

K 13	protective barriers
K 14	curl formation

Sub-task

E-10.01 Wraps hair.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-10.01.01 section clean damp hair in relation to head form and hair type using clean partings to achieve desired wrap pattern
- E-10.01.02 select tools according to length of hair and desired curls
- E-10.01.03 limit size of sub-section in relation to selected tool to prevent dragging and bunching
- E-10.01.04 comb hair in relation to sub-section to achieve desired placement such as on- or off-base
- E-10.01.05 comb sub-sectioned hair smooth to eliminate crossed, bunched, slanted or bent ends
- E-10.01.06 place end papers smoothly around the sub-section to protect ends
- E-10.01.07 wind hair on tool obtaining correct distribution and tension to prevent bent ends
- E-10.01.08 secure tool for stability
- E-10.01.09 insert stabilizers such as picks to prevent band marking and breakage
- E-10.01.10 apply protective cream and secure cotton at hairline to ensure client safety

Sub-task**E-10.02 Applies waving and neutralizing solution.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-10.02.01 apply waving solution to wrapped hair according to manufacturers' directions and ensure even saturation
- E-10.02.02 apply neutralizer to processed hair according to manufacturers' directions to re-form bonds and stabilize the hair

Sub-task**E-10.03 Processes hair with waving and neutralizing solutions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-10.03.01 establish processing time according to hair and manufacturers' directions
- E-10.03.02 apply heat as required according to manufacturers' directions
- E-10.03.03 perform test curls in various areas to determine curl formation
- E-10.03.04 adjust processing time according to curl formation

Sub-task**E-10.04 Removes waving and neutralizing solutions and excess moisture.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-10.04.01 set water temperature and pressure according to hair and manufacturers' directions to prevent damage
- E-10.04.02 establish rinsing time according to hair and manufacturers' directions
- E-10.04.03 rinse entire head thoroughly to ensure complete solution removal

- E-10.04.04 apply gentle pressure using absorbent materials to remove excess moisture from hair to ensure it is ready for neutralizing
- E-10.04.05 allow time for air oxidizing according to manufacturers' directions

Sub-task

E-10.05 Removes tools.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-10.05.01 take out stabilizers to access tools
- E-10.05.02 release individual fastener to unwind tool
- E-10.05.03 unwind tools and remove end papers gently to avoid damaging hair
- E-10.05.04 remove cotton and barrier cream from hairline
- E-10.05.05 manipulate hair and scalp gently to blend sectioning pattern

Task 11

Chemically relaxes hair.

Context Chemically relaxing hair contributes to the modification of hair texture and formation.

Required Knowledge

- K 1 chemical properties of relaxers and neutralizers
- K 2 pH scale
- K 3 required application techniques
- K 4 water temperature and pressure required to remove products
- K 5 protective creams

Sub-task**E-11.01 Applies chemical relaxers and neutralizing solutions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-11.01.01 apply protective cream to ensure client safety
- E-11.01.02 select tools according to manufacturers' directions
- E-11.01.03 apply relaxer and neutralizing solution according to manufacturers' directions

Sub-task**E-11.02 Processes hair with chemical relaxers and neutralizing solutions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-11.02.01 establish relaxer processing time according to hair and manufacturers' directions
- E-11.02.02 apply heat according to manufacturers' directions
- E-11.02.03 perform strand tests on various areas of the head to determine stage of process
- E-11.02.04 establish neutralizing time according to hair and manufacturers' directions
- E-11.02.05 adjust processing time according to strand test results

Sub-task**E-11.03 Removes chemical relaxers and neutralizing solutions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- E-11.03.01 set water temperature and pressure according to hair and manufacturers' directions to prevent damage
- E-11.03.02 establish rinsing time according to hair and manufacturers' directions to ensure complete solution removal
- E-11.03.03 rinse entire head thoroughly to ensure complete solution removal
- E-11.03.04 towel blot using absorbent materials to remove excess moisture from hair according to manufacturers' directions to ensure it is ready for neutralizing
- E-11.03.05 allow time for air oxidizing according to manufacturers' directions

Trends	The demand for hair colour services has increased due to changing client demographics and fashion trends. New products are continuously being developed to accommodate consumer needs and trends. There is an increase in complex colour applications as fashion and trends evolve.
Related Components (including, but not limited to)	Water, colour chart, developer, colour, stain remover, fillers, lighteners, toners, colour remover, protective cream.
Tools and Equipment	See Appendix A.

Task 12**Colours hair.**

Context	Hairstylists apply hair colour to virgin hair, regrowth and previously coloured hair to achieve lighter, darker, warmer and/or cooler results. These results can enhance the haircut and style, personal image and overall look of the client.
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Required Knowledge

K 1	colour wheel theory
K 2	categories of colour products
K 3	hair structure, strength, elasticity and porosity
K 4	processing times according to manufacturers' directions
K 5	application techniques such as virgin and retouch
K 6	chemical service history
K 7	compatibility and use of products on previously coloured hair
K 8	application techniques such as foiling, blocking and freehand
K 9	tools such as swatches, brushes and non-metallic bowls
K 10	processing techniques such as application of heat and plastic caps

Sub-task**F-12.01 Colours virgin hair.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-12.01.01	determine natural level of hair, desired result, underlying pigment, percentage of grey and hair integrity
F-12.01.02	select formula and application techniques for lightening and darkening natural hair colour such as highlights and full head
F-12.01.03	select colouring product such as semi, demi and permanent to achieve desired result
F-12.01.04	select tools for application techniques
F-12.01.05	apply product according to manufacturers' directions
F-12.01.06	keep product active using methods such as reapplying and covering with a plastic cap, and applying heat according to manufacturers' directions
F-12.01.07	establish time and monitor for colouring process according to manufacturers' directions and strand test results to ensure desired result
F-12.01.08	remove product to stop processing action according to manufacturers' directions

Sub-task**F-12.02 Colours regrowth.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-12.02.01	determine natural level of hair, desired result, underlying pigment, percentage of grey and hair integrity
F-12.02.02	select formula and application techniques for lightening and darkening natural hair colour such as highlights and full head
F-12.02.03	select tools for application
F-12.02.04	apply product to regrowth area only to prevent overlap of product
F-12.02.05	establish processing time according to manufacturers' directions
F-12.02.06	perform strand test to ensure desired result

F-12.02.07	determine the need and process to refresh ends
F-12.02.08	remove product according to manufacturers' directions

Sub-task

F-12.03 Colours hair using special effects.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-12.03.01	determine natural level of hair, desired result, underlying pigment, percentage of grey and hair integrity
F-12.03.02	select formula and colouring technique such as freehand, foiling and blocking
F-12.03.03	apply product ensuring even distribution using tools such as comb, colour brush and foils
F-12.03.04	monitor development and processing time according to desired results, strand test results and manufacturers' directions
F-12.03.05	remove product in correct order to prevent bleeding of colours

Task 13

Lightens hair.

Context	Hairstylists apply lightening products to virgin hair, regrowth and previously coloured hair to achieve lighter results. These results can be enhanced or neutralized by toning the hair colour warmer or cooler.
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Required Knowledge

K 1	chemical service history
K 2	hair structure, strength, elasticity and porosity
K 3	underlying pigments and tones
K 4	colour wheel theory
K 5	stages of decolourization
K 6	developing time
K 7	application techniques

K 8	compatibility of products on previously chemically treated hair
K 9	special application techniques such as blocking, foiling and freehand

Sub-task

F-13.01 Lightens virgin hair.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-13.01.01	determine natural level of hair, desired result, underlying pigment, percentage of grey and hair integrity
F-13.01.02	select lightening formula and developer to achieve desired result and according to manufacturers' directions
F-13.01.03	select tools according to formula
F-13.01.04	follow order of application for lightening virgin hair according to manufacturers' directions to ensure even de-colourization
F-13.01.05	keep product active using methods such as covering with a plastic cap or adding additional product according to manufacturers' directions
F-13.01.06	establish time and monitor the de-colourizing process according to manufacturers' directions and strand test results until desired level is reached
F-13.01.07	remove product to stop processing action according to manufacturers' directions

Sub-task

F-13.02 Lightens regrowth.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-13.02.01	determine natural level of hair, desired result, underlying pigment, percentage of grey and hair integrity
F-13.02.02	select lightening formula and developer to achieve desired result and according to manufacturers' directions
F-13.02.03	select tools according to formula
F-13.02.04	follow order of application for lightening regrowth and avoid overlapping

F-13.02.05	keep product active using methods such as covering with a plastic cap or adding additional product according to manufacturers' directions
F-13.02.06	establish time and monitor the de-colourizing process according to manufacturers' directions and strand test results until desired level is reached
F-13.02.07	remove product to stop processing action according to manufacturers' directions

Sub-task

F-13.03 Lightens hair using special effects.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-13.03.01	determine natural level of hair, desired result, underlying pigment and percentage of grey and hair integrity
F-13.03.02	select formula and lightening technique such as freehand, foiling and blocking
F-13.03.03	apply product ensuring even distribution using tools such as comb, brush and foils
F-13.03.04	establish time and monitor the de-colourizing process according to manufacturers' directions and strand test results until desired level is reached
F-13.03.05	remove product to stop processing action according to manufacturers' directions

Sub-task

F-13.04 Tones pre-lightened hair.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-13.04.01	determine level of pre-lightened hair and predominant pigment to be neutralized or enhanced
F-13.04.02	select toning formula to achieve desired results
F-13.04.03	select tools and apply product where pigment needs to be neutralized or enhanced

- F-13.04.04 time and monitor deposit process with strand test to ensure even colour development and neutralization or enhancement according to manufacturers' directions
- F-13.04.05 remove product when desired tone and level are achieved according to manufacturers' directions

Task 14**Performs colour correction.**

Context Hairstylists remove artificial pigment or restore pre-lightened hair to the desired level of the client using multiple processes and techniques.

Required Knowledge

- K 1 chemical service history
- K 2 compatibility of products on previously coloured hair
- K 3 colour wheel theory
- K 4 hair structure, strength, elasticity and porosity
- K 5 filling and toning process requirements
- K 6 underlying pigments and tones
- K 7 stages of decolourization
- K 8 developing time
- K 9 application techniques
- K 10 categories of colour products such as temporary, semi, demi and permanent

Sub-task**F-14.01 Determines process.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-14.01.01	determine desired result and perform strand test to ensure clients' desires are achievable
F-14.01.02	determine formula and processing time needed according to strand test results and existing state of the hair
F-14.01.03	calculate formula for colour correction according to requirements
F-14.01.04	select sequence of product application according to desired results

Sub-task**F-14.02 Removes unwanted colour.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

F-14.02.01	follow pre-determined formula and application technique
F-14.02.02	time and monitor process to ensure removal of colour and to detect adverse chemical reactions
F-14.02.03	perform strand test during processing to determine when product has reached desired result
F-14.02.04	remove product to stop processing action according to manufacturers' directions

Sub-task**F-14.03 Completes colour correction.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- F-14.03.01 determine level of colour corrected hair according to desired results
- F-14.03.02 select toning or filling formula to achieve desired results
- F-14.03.03 select tools and apply product where tone needs to be neutralized or enhanced
- F-14.03.04 time and monitor deposit process with strand test to ensure even colour development and neutralization or enhancement according to manufacturers' directions
- F-14.03.05 remove product when desired tone and level are achieved to stop processing action according to manufacturers' directions

Trends	Customers are becoming more aware of the advantages of extensions, hairpieces and wigs because of marketing, advertising and the continuous demand for style change. Fastening systems and quality of products have improved, making it easier for application and maintenance. Eyebrow and eyelash extensions and tinting services are becoming very popular.
Related Components (including, but not limited to)	Shampoos, conditioners, styling aids, bonding and attaching systems, make-up, facial products, manicure and hair removal products, piercing studs, water.
Tools and Equipment	See Appendix A.

Task 15**Performs services for wigs and hairpieces.**

Context	Hairstylists may provide services for wigs and hairpieces. These services include selecting, fitting and cutting the wig or hairpiece for the client's needs and preference.
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Required Knowledge

K 1	types of wigs and hairpieces such as machine made and handmade
K 2	types of hairpieces such as wiglets and toupee
K 3	natural and synthetic hair
K 4	head measurements such as hairline-to-nape, ear-to-ear and temple-to-temple
K 5	imperial and metric measurement systems
K 6	fastening tools and accessories such as tape, clips, adhesives and bobby pins
K 7	hair preparation
K 8	maintenance and cleaning techniques
K 9	manufacturers' directions
K 10	matching hair colour, density and texture

Sub-task**G-15.01 Selects wigs and hairpieces.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	no	NV	NV	NV

Key Competencies

- G-15.01.01 determine wig or hairpiece according to client need and preference
- G-15.01.02 match hairpiece visually to existing hair to blend density and colour
- G-15.01.03 match wig visually to complement skin tone and personal style
- G-15.01.04 determine fastening method according to hairpiece or wig and client's needs

Sub-task**G-15.02 Fits wigs and hairpieces.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	no	NV	NV	NV

Key Competencies

- G-15.02.01 measure head to ensure fit and comfort
- G-15.02.02 apply fasteners to secure wig or hairpiece
- G-15.02.03 adjust wig or hairpiece for placement

Sub-task**G-15.03 Styles wigs and hairpieces.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- G-15.03.01 cut or thin wigs and hairpieces to desired length, thickness and style
- G-15.03.02 blend hairpieces into natural hair using styling or cutting tools
- G-15.03.03 colour wigs and hairpieces on head form
- G-15.03.04 create finished look using styling tools according to fibre type such as synthetic and natural

Task 16

Performs services for hair extensions.

Context Hair extensions offer an easy and immediate way to keep up with ever changing styles and trends.

Required Knowledge

K 1	natural and synthetic hair
K 2	application systems such as sewing, weaving, bonding, fusion and clipping
K 3	maintenance materials, products and tools
K 4	manufacturers' directions
K 5	matching hair texture, colour and density

Sub-task

G-16.01 Selects extensions.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

G-16.01.01	select type of extension and application technique such as bonding, clipping and sewing to achieve comfort, ease of use and desired degree of maintenance
G-16.01.02	match or coordinate colour and texture visually

Sub-task

G-16.02 Adds extensions.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

G-16.02.01	attach extensions according to manufacturers' directions
G-16.02.02	attach extensions to blend with or accentuate existing hair
G-16.02.03	cut and shape extensions using cutting tools to flow with natural hair and desired style

Sub-task**G-16.03 Maintains extensions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- G-16.03.01 reposition and rebond extensions according to type and hair growth
G-16.03.02 clean extensions according to type and manufacturers' directions

Sub-task**G-16.04 Removes extensions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	no	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

- G-16.04.01 select removal method according to type of extensions and manufacturers' directions
G-16.04.02 complete removal without damaging natural hair and scalp

Task 17**Performs basic additional services. (NOT COMMON CORE)**

Context Hairstylists may perform additional services such as manicures, make-up application and ear piercing.

Required Knowledge

- K 1 basic nail shapes
K 2 manicuring products such as base coat, top coat, cuticle softener and strengthener
K 3 basic anatomy of hands and face
K 4 nail disorders and diseases
K 5 skin types, disorders and diseases
K 6 facial cleansing, moisturizing and toning products
K 7 skin tone

K 8	make-up techniques and products
K 9	warm and cool colours
K 10	piercing systems
K 11	cleansing and sanitizing products
K 12	eyebrow shape and growth pattern
K 13	eyebrow and eyelash extension and tinting products and applications
K 14	zones for facial waxing such as brow, upper lip and chin
K 15	waxing products such as cleansers, waxes and antiseptics
K 16	types of tweezers such as needle nose, slant and flat
K 17	PPE and hygiene
K 18	local by-laws and safety requirements

Sub-task

G-17.01 Performs basic natural nail services. (NOT COMMON CORE)

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	no	no	no	NV	no	yes	yes	no	no	NV	NV	NV

Key Competencies

G-17.01.01	disinfect hands
G-17.01.02	prepare nails by cleansing and removing polish
G-17.01.03	shape and trim nails using tools such as emery board and nail clippers
G-17.01.04	immerse hands in hand bath to soften nails and cuticles
G-17.01.05	push back and remove excess cuticles
G-17.01.06	dry hands and nails, clean under free edge and perform hand massage
G-17.01.07	polish nails as desired

Sub-task**G-17.02 Performs basic services on the face. (NOT COMMON CORE)**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	no	no	no	NV	no	yes	yes	no	no	NV	NV	NV

Key Competencies

- G-17.02.01 cleanse skin in preparation for make-up
- G-17.02.02 analyse skin tone and face shape to determine products required
- G-17.02.03 remove unwanted facial hair by using techniques such as sugaring, tweezing, threading and waxing
- G-17.02.04 apply eyebrow and eyelash extensions or tint according to manufacturers' directions
- G-17.02.05 apply toner, moisturizer and make-up

Sub-task**G-17.03 Performs ear piercing. (NOT COMMON CORE)**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
no	no	yes	no	NV	no	yes	yes	no	no	NV	NV	NV

Key Competencies

- G-17.03.01 cleanse and inspect ear lobe
- G-17.03.02 mark intended spot on ear lobe
- G-17.03.03 use ear piercing tool according to manufacturers' directions

Trends	Computer software and point-of-sale equipment are more common place. Clients are better educated through advertising and internet. This encourages salon professionals to be more educated on sales, marketing and trends. Ongoing personal and professional development, including goal setting and tracking client retention are crucial for long-term success.
Related Components	All components apply.
Tools and Equipment	See Appendix A.

Task 18**Performs client and salon responsibilities.**

Context	Performs client and salon responsibilities includes the skills and knowledge to carry out the daily operations of the salon.
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Required Knowledge

K 1	types of professional services and products
K 2	salon policies and procedures
K 3	professional and telephone etiquette
K 4	interpersonal skills
K 5	scheduling of appointments
K 6	digital technology
K 7	basic math to perform calculations such as discounts and taxes
K 8	financial transactions
K 9	inventory procedures such as computerized and manual
K 10	product suppliers
K 11	types of display equipment and techniques

Sub-task**H-18.01 Performs telephone duties.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.01.01	answer phone in a professional manner according to salon policies
H-18.01.02	determine nature of call
H-18.01.03	respond to caller's requests according to salon policies
H-18.01.04	close call in a professional manner according to salon policies
H-18.01.05	relay messages in a clear and timely manner according to salon policies
H-18.01.06	return client calls to ensure retention

Sub-task**H-18.02 Schedules appointments.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.02.01	collect information on services requested to allow for accurate booking
H-18.02.02	determine time required for the appointment according to service and stylist
H-18.02.03	provide information such as additional salon services, promotions, prices, and date, time and length of appointment
H-18.02.04	record client's information clearly in appointment booking system

Sub-task**H-18.03 Interacts with clients.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.03.01	greet client according to salon policy
H-18.03.02	demonstrate effective interpersonal and communication skills
H-18.03.03	listen and respond to client comments and inquiries to ensure client satisfaction
H-18.03.04	resolve concerns using techniques such as conflict resolution

Sub-task**H-18.04 Completes financial transactions.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.04.01	perform calculations for services, retail, taxes and discounts to determine cost
H-18.04.02	determine method of payment
H-18.04.03	operate point-of-sale equipment such as cash register, debit machine and computer
H-18.04.04	exchange cash accurately
H-18.04.05	provide receipt according to salon policy

Sub-task**H-18.05 Maintains inventory.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.05.01	count inventory physically or electronically to determine stock level
H-18.05.02	check stock levels to determine shortfall or surplus and make required adjustments
H-18.05.03	create product order according to salon policy to update stock levels
H-18.05.04	check stock against invoice to verify accuracy of shipment
H-18.05.05	rotate stock according to salon policy
H-18.05.06	track retail sales according to salon policy to maintain efficient inventory
H-18.05.07	track product use according to salon policy to maintain efficient inventory

Sub-task**H-18.06 Prices retail products.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.06.01	calculate mark-ups and mark-downs according to salon policy
H-18.06.02	operate pricing equipment

Sub-task**H-18.07 Maintains retail displays.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-18.07.01	clean retail products and displays according to salon policy
H-18.07.02	stock retail displays to maintain visible inventory
H-18.07.03	organize retail displays according to salon policy

Task 19**Markets products and services.**

Context Sales and marketing include the knowledge and skills to attract and retain clients in order to increase income.

Required Knowledge

K 1	salon policy
K 2	types of professional services
K 3	types of professional products
K 4	types of retail products
K 5	display techniques for promotional materials
K 6	types of marketing techniques
K 7	trends and best practices

Sub-task**H-19.01 Promotes products and services.**

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-19.01.01	set retail and service sales goals to achieve professional success
H-19.01.02	create focal point by using signage, samples and posters to encourage sales
H-19.01.03	display products strategically to increase product visibility and sales

H-19.01.04	educate clients by explaining features and benefits of professional products
H-19.01.05	recommend and up-sell products to clients for home use
H-19.01.06	up-sell services to increase revenue
H-19.01.07	evaluate personal service and retail sales to monitor and improve productivity
H-19.01.08	market and promote services and retail products using means such as social media to build clientele, according to salon policies
H-19.01.09	participate in events to promote services and retail products

Sub-task

H-19.02 Presents professionalism.

<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>
yes	yes	yes	yes	NV	yes	yes	yes	yes	yes	NV	NV	NV

Key Competencies

H-19.02.01	follow salon policy to present expected image on all social platforms
H-19.02.02	demonstrate reliability for clients and coworkers
H-19.02.03	stay current of trends and best practices
H-19.02.04	attend trade shows and educational events

APPENDICES

Hairstyling Single-Use Tools and Accessories

adhesives
bobby pins
cotton
end papers
foil
gloves
hair elastics

hair pins
high-gauge thread
neck strip
plastic cap
protective cream
protective wrap
sanitizer and disinfectant

Cutting Tools

clips and clamps
combs
electric clipper

guards
neck duster
razors

shears
straight razors
specialty shears (texturizing, thinning,
notching)
spray bottle
trimmers

Styling Tools

blow dryer
brushes
clips and clamps
combs
curved needle

diffuser

hand mirror
hot rollers
picks
rollers
styling irons (flat, curling, waving, spiral,
crimping)
wig block

Colouring Tools

applicator bottle
clips and clamps
colour brush
colour chart
colour swatch book
combs
foil
foil board
foil dispenser

highlight hook
highlighting cap
measuring cups
non-metallic bowl
scale
styrofoam highlighting sheets
timer
whisk

Perm Tools

clips and clamps
combs
drip tray
neutralizing bib

perm picks
perm rods
specialty perm tools
timer

Client Capes

chemical capes
cutting capes
robes
shampoo capes

smocks
styling capes
towels

Sanitizing and Safety Equipment

broom
buckets
disinfecting jar
dustpan
eyewash station
fire extinguisher
first aid kit
laundry basket
mop

recycling containers
rubber gloves
safety glasses
sanitizing jar
sharps container
stylist apron
ultraviolet sanitizer
vacuum cleaner
waste can (covered)

Esthetic Single-Use Tools and Accessories

bed line paper
buffer
cosmetic applicators
cotton
cuticle remover
cuticle stick
depilatory applicator
ear piercing antiseptic
emery board
epilating tools

eye pad
gloves
nail-cleaner
needle
protective cream
spatula
sponges
stir stick
thread
wax strips

Esthetic Tools

buffer
client smocks
cuticle nippers
disinfecting jar
ear piercing tool
eyebrow brush

eyebrow tweezers
facial water bowl
hair removal tools
makeup brushes
manicure bath
manicure pillow

Esthetic Tools (Continued)

manicure scissors	sanitizing jar
manicure table and stool	towels
nail brush	ultraviolet sanitizer
non-metallic bowl	washable hairbands
nostril shears	wax heater
oil heater	

Major Equipment

booster seat	shampoo basin
clothes dryer	shampoo chair (automatic, manual)
cutting stools	styling station
heat lamp	trolley
hood dryer	ultraviolet equipment
hydraulic styling chair	washing machine
process accelerating machine	

Office Equipment

appointment book	policy manual
calculator	printer
cash register	reception chairs
client record card	reception desk
computer and software	release forms
credit/debit machine	stapler
display equipment	stationery
fax machine	stereo system
hairstylist reference material	telephone/answering machine
pen/pencil	

alopecia	hair loss, baldness
antiseptic	chemical product used to prevent the growth of bacteria
braiding	weaving, interlacing and twining of hair
chemical sanitizer/ disinfectant	bath to sanitize/disinfect tools and equipment
colour remover	product used to remove artificial colour from the hair
conditioning	task of applying a product to hair in order to restore its pH, integrity and condition, and to help detangle hair
disinfectant	chemical product used to destroy or kill bacteria and a broad spectrum of viruses
disinfecting	destroying or killing bacteria and a broad spectrum of viruses (but does not kill bacteria spores)
elasticity	ability of the hair to stretch and then to spring back to its original state
finger wave	C shaped wave made by dampening and shaping the hair without heat, using only fingers and comb
hair additions (ornaments)	may include a temporary hair piece, tiara, veil, flower, barrette or pin; it is meant to enhance the hairstyle not to disguise hair loss
hair and scalp analysis	examination of the general conditions of the hair and scalp: type, texture, density, breakage, oiliness, dryness, elasticity, porosity, quantity, colour, and chemical and medical history
hair density	describes the number of hair strands in a given area; i.e. thin, medium and thick
hair texture	diameter thickness of the individual hair strands; i.e. coarse, medium and fine
hair type	way to classify hair; i.e. straight, wavy, curly and super curly combination of the hair density, hair texture and wave pattern
level	lightness or darkness of hair
lightening	process of diffusing pigment within the hair

morphology	structure of a person's face or body
patch test	test conducted to determine the sensitivity of the skin to certain chemicals; this process is also referred to as the allergy test, skin test or predisposition test
porosity	ability of the hair to absorb or reject moisture
relaxing	decrease of S formation of the hair
sanitize	to remove dirt to aid in preventing the growth of microbes; sanitizing does not kill germs or spores
stain remover	product used to remove artificial colour from the skin
straight razor	a razor with a single blade that is fixed or attached to a folding, pivoting, or rigid handle with or without a guard
strand test	test performed to determine the degree of development or processing of a specific chemical service on a small section of hair
test curl	process used to determine the reaction of the hair to permanent wave solution in order to achieve a desired result
tone (noun)	warmth or coolness of a colour
tone (verb)	to alter the warmth or coolness of a colour
toner	This term is listed in the NOA in relation to colouring hair and is often confused with "tone" during theoretical training. product used to correct the colour tones in hair including unwanted brassy, coppery or reddish colours
ultraviolet equipment	cabinet used for sanitization and storage of sanitized implements
wave pattern	straight, wavy, curly or super curly
waving	increase of S formation of the hair

OH&S	Occupational Health and Safety
PPE	Personal protective equipment
SDS	Safety Data Sheet
UV	Ultraviolet
WHMIS	Workplace Hazardous Materials Information System

BLOCK A COMMON OCCUPATIONAL SKILLS

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	10	8	8	5	NV	7	7	5	5	7	NV	NV	NV	7%

Task 1 Uses and maintains tools and equipment.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	28%
%	20	31	30	36	NV	25	33	25	31	25	NV	NV	NV	

Task 2 Cleans, sanitizes and disinfects.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	39%
%	40	41	30	39	NV	50	33	35	46	35	NV	NV	NV	

Task 3 Prepares for client services.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	33%
%	40	28	40	25	NV	25	34	40	23	40	NV	NV	NV	

BLOCK B HAIR AND SCALP CARE

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	10	10	10	7	NV	10	5	10	9	4	NV	NV	NV	8%

Task 4 Analyzes hair and scalp.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	56%
%	60	50	50	50	NV	70	50	55	55	60	NV	NV	NV	

Task 5 Shampoos and conditions hair and scalp.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	44%
%	40	50	50	50	NV	30	50	45	45	40	NV	NV	NV	

BLOCK C CUTTING HAIR

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	20	17	25	24	NV	17	28	20	20	25	NV	NV	NV	22%

Task 6 Cuts hair using cutting tools.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	78%
%	85	63	75	71	NV	70	85	85	75	95	NV	NV	NV	

Task 7 Cuts facial and nape hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	22%
%	15	37	25	29	NV	30	15	15	25	5	NV	NV	NV	

BLOCK D STYLING HAIR

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	10	17	7	15	NV	16	10	15	14	20	NV	NV	NV	14%

Task 8 Prepares and styles wet hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	50%
%	50	50	45	42	NV	50	60	55	44	50	NV	NV	NV	

Task 9 Styles and finishes dry hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	50%
%	50	50	55	58	NV	50	40	45	56	50	NV	NV	NV	

BLOCK E CHEMICALLY WAVING AND RELAXING HAIR

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	15	14	13	16	NV	20	12	17	21	9	NV	NV	NV	15%

Task 10 Chemically waves hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	60%
%	50	45	70	56	NV	50	70	60	58	80	NV	NV	NV	

Task 11 Chemically relaxes hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	40%
%	50	55	30	44	NV	50	30	40	42	20	NV	NV	NV	

BLOCK F COLOURING HAIR

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	25	16	27	22	NV	20	28	25	21	30	NV	NV	NV	24%

Task 12 Colours hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	32%
%	30	30	35	33	NV	33	33	25	35	33	NV	NV	NV	

Task 13 Lightens hair.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	33%
%	30	35	35	32	NV	33	33	30	40	34	NV	NV	NV	

Task 14 Performs colour correction.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	35%
%	40	35	30	35	NV	34	34	45	25	33	NV	NV	NV	

BLOCK G SPECIALIZED SERVICES

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	5	10	3	5	NV	5	5	3	7	0	NV	NV	NV	5%

Task 15 Performs services for wigs and hairpieces.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	42%
%	20	50	0	50	NV	50	33	0	35	0	NV	NV	NV	

Task 16 Performs services for hair extensions.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	58%
%	50	50	0	50	NV	50	33	60	45	0	NV	NV	NV	

Task 17 Performs basic additional services. **(NOT COMMON CORE)**

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	0%
%	30	0	100	0	NV	0	34	40	20	0	NV	NV	NV	

BLOCK H SALON OPERATIONS

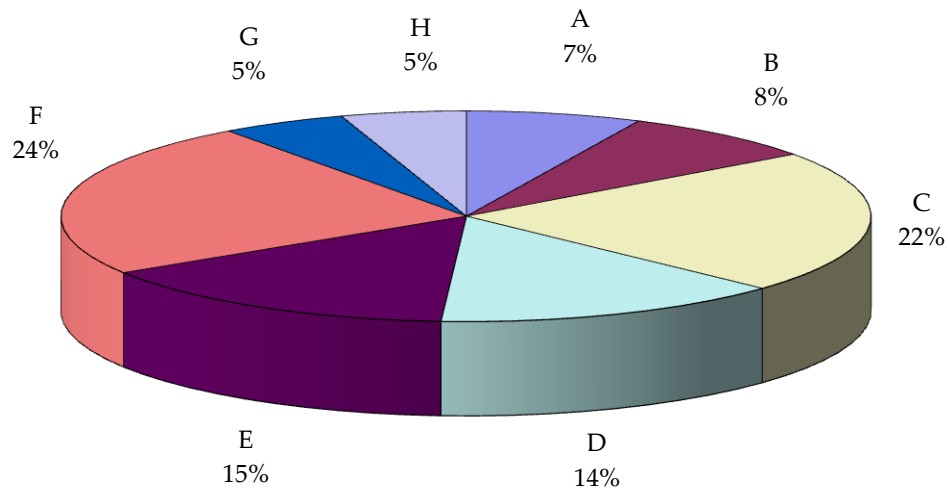
	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	National Average
%	5	8	7	6	NV	5	5	5	3	5	NV	NV	NV	5%

Task 18 Performs client and salon responsibilities.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	62%
%	50	55	55	75	NV	70	70	70	50	65	NV	NV	NV	

Task 19 Markets products and services.

	<u>NL</u>	<u>NS</u>	<u>PE</u>	<u>NB</u>	<u>QC</u>	<u>ON</u>	<u>MB</u>	<u>SK</u>	<u>AB</u>	<u>BC</u>	<u>NT</u>	<u>YT</u>	<u>NU</u>	38%
%	50	45	45	25	NV	30	30	30	50	35	NV	NV	NV	



TITLES OF BLOCKS

BLOCK A	Common occupational skills	BLOCK E	Chemically waving and relaxing hair
BLOCK B	Hair and scalp care	BLOCK F	Colouring hair
BLOCK C	Cutting hair	BLOCK G	Specialized services
BLOCK D	Styling hair	BLOCK H	Salon operations

*Average percentage of the total number of questions on an interprovincial examination, assigned to assess each block of the analysis, as derived from the collective input from workers within the occupation from all areas of Canada. Interprovincial examinations typically have from 100 to 150 multiple-choice questions.

APPENDIX F

TASK PROFILE CHART – HAIRSTYLIST

BLOCKS	TASKS	SUB-TASKS			
A – COMMON OCCUPATIONAL SKILLS	1. Uses and maintains tools and equipment.	1.01. Maintains manual tools.	1.02. Maintains electric tools.	1.03. Maintains sanitizing and disinfecting equipment.	1.04. Uses major equipment.
	2. Cleans, sanitizes and disinfects.	2.01. Disinfects tools and equipment.	2.02. Sanitizes towels, capes and smocks.	2.03. Maintains safe and hygienic work environment.	
	3. Prepares for client services.	3.01. Consults with client.	3.02. Plans client services.	3.03. Drapes client.	3.04. Refers to records and manufacturer's directions.
B - HAIR AND SCALP CARE	4. Analyzes hair and scalp.	4.01. Analyzes hair and scalp for non-chemical services.	4.02. Analyzes hair and scalp for chemical services.	4.03. Analyzes hair and scalp for adverse reactions.	
	5. Shampoos and conditions hair and scalp.	5.01. Brushes hair.	5.02. Controls flow and temperature of water.	5.03. Manipulates hair and scalp using shampoo and conditioner.	5.04. Performs hair and scalp treatment.
C - CUTTING HAIR	6. Cuts hair using cutting tools.	6.01. Cuts hair with elevation.	6.02. Cuts hair without elevation.	6.03. Customizes haircuts.	
	7. Cuts facial and nape hair.	7.01. Trims facial and nape hair.	7.02. Removes facial and nape hair with trimmers.	7.03. Removes facial and nape hair with straight razor. (NOT COMMON CORE)	

BLOCKS	TASKS	SUB-TASKS				
D - STYLING HAIR	8. Prepares and styles wet hair.	8.01. Uses styling aids for wet hair.	8.02. Dries hair.	8.03. Places hair using freestyle techniques.	8.04. Sets wet hair into style pattern using setting tools.	8.05. Styles hair using finger waves and sculpting techniques.
	9. Styles and finishes dry hair.	9.01. Uses styling aids for dry hair.	9.02. Thermal-styles hair using tools and equipment.	9.03. Styles up-dos.	9.04. Creates hair style with hair additions.	9.05. Combs out hair.
E - CHEMICALLY WAVING AND RELAXING HAIR	10. Chemically waves hair.	10.01. Wraps hair.	10.02. Applies waving and neutralizing solution.	10.03. Processes hair with waving and neutralizing solutions.	10.04. Removes waving and neutralizing solutions and excess moisture.	10.05. Removes tools.
	11. Chemically relaxes hair.	11.01. Applies chemical relaxers and neutralizing solutions.	11.02. Processes hair with chemical relaxers and neutralizing solutions.	11.03. Removes chemical relaxers and neutralizing solutions.		
F - COLOURING HAIR	12. Colours hair.	12.01. Colours virgin hair.	12.02. Colours regrowth.	12.03. Colours hair using special effects.		
	13. Lightens hair.	13.01. Lightens virgin hair.	13.02. Lightens regrowth.	13.03. Lightens hair using special effects.	13.04. Tones pre-lightened hair.	
	14. Performs colour correction.	14.01. Determines process.	14.02. Removes unwanted colour.	14.03. Completes colour correction.		

BLOCKS

TASKS

SUB-TASKS

G - SPECIALIZED SERVICES

15. Performs services for wigs and hairpieces.

15.01. Selects wigs and hairpieces.

15.02. Fits wigs and hairpieces.

15.03. Styles wigs and hairpieces.

16. Performs services for hair extensions.

16.01. Selects extensions.

16.02. Adds extensions.

16.03. Maintains extensions.

16.04. Removes extensions.

17. Performs basic additional services. (NOT COMMON CORE)

17.01. Performs basic natural nail services. (NOT COMMON CORE)

17.02. Performs basic services on the face. (NOT COMMON CORE)

17.03. Performs ear piercing. (NOT COMMON CORE)

H - SALON OPERATIONS

18. Performs client and salon responsibilities.

18.01. Performs telephone duties.

18.02. Schedules appointments.

18.03. Interacts with clients.

18.04. Completes financial transactions.

18.05. Maintains inventory.

18.06. Prices retail products.

18.07. Maintains retail displays.

19. Markets products and services.

19.01. Promotes products and services.

19.02. Presents professionalism.