



# Annual Report to Parliament **2014-2015**

On the Access to Information Act  
and the Privacy Act





## Table of Contents

Chapter One: Access to Information Act Report .....	2
Introduction.....	2
Organization.....	2
About the Royal Canadian Mounted Police .....	2
Access to Information and Privacy Branch .....	3
Activities and Accomplishments.....	4
Leadership.....	4
Performance.....	4
Human Resources .....	5
Education and Training .....	5
New and Revised Access to Information Act Policies and Procedures.....	5
Delegation Order .....	6
Chapter Two: Statistical Report .....	6
Statistical Report and Supplemental Reporting Requirements.....	6
Interpretation of the Statistical Report.....	6
Overview .....	6
Requests Received Under the Access to Information Act.....	6
Completion Time .....	7
Source of Requests .....	8
Disposition of Completed Requests .....	9
Exemptions and Exclusions.....	9
Complaints and Investigations .....	10
Appeals .....	10
Conclusion.....	10
Appendix A .....	11
Delegation Order .....	11
Appendix B .....	14

# **Chapter One: Access to Information Act Report**

## **Introduction**

This is the 2014-2015 Annual Report on the administration of the *Access to Information Act* for the Royal Canadian Mounted Police. It describes how the RCMP administered its responsibilities during the fiscal year 2014-2015 in relation to the *Act*.

The *Access to Information Act* gives Canadian citizens, permanent residents and any person or corporation present in Canada a right of access to information contained in government records, subject to limited and specific exceptions.

As outlined in Section 72(1) of the *Access to Information Act*, the head of every government institution must prepare for submission to Parliament an Annual Report on the administration of the *Act* within the institution during each financial year.

In fiscal year 2014-2015, the RCMP introduced new procedures and practices that will ensure the continued provision of timely service to Canadians who seek to exercise their right to access records under the *Access to Information Act*, and which demonstrate leadership in the management of increasingly numerous and complex requests.

## **Organization**

### **About the Royal Canadian Mounted Police**

The Royal Canadian Mounted Police is Canada's national police force.

The RCMP is a federal, provincial and municipal policing organization, making it unique in the world. The RCMP provides federal policing services to all Canadians and policing services under contract to the three territories, eight provinces, more than 190 municipalities, 184 Aboriginal communities and three international airports.

The RCMP is governed by the *Royal Canadian Mounted Police Act*. In accordance with this *Act*, it is headed by a Commissioner who, under the direction of the Minister of Public Safety and Emergency Preparedness, has control and management of the Force.

The organization is sub-divided into 15 Divisions plus the National Headquarters in Ottawa, each of which is under the direction of a Commanding Officer. At the local level, there are more than 750 detachments.

The RCMP is structured by business lines: Federal Policing; Contract and Aboriginal Policing; Specialized Policing Services; Corporate Management; Human Resources; and, Strategic Policy and Planning. Overarching these business lines are strategic priorities that are reviewed periodically to focus both operational and organizational efforts on the goal of a safe and secure

Canada. The strategic priorities are Serious and Organized Crime; National Security, Youth, Aboriginal Communities and Economic Integrity. Additionally, wherever possible, these priorities are supported through partnerships and integrated policing efforts.

The RCMP's scope of operations includes: crime prevention, community safety, victim services, combating terrorism, organized crime, and specific crimes related to the illicit drug trade; cybercrime and economic crimes such as counterfeiting and credit card fraud; and offences that threaten the integrity of Canada's national borders. The RCMP protects VIPs, including the Prime Minister and foreign dignitaries and provides the law enforcement community with a full range of computer-based security services as well as international peacekeeping.

### **Access to Information and Privacy Branch**

The Access to Information and Privacy (ATIP) Coordinator acts on behalf of the head of the Institution as the Departmental Privacy and Access to Information Coordinator for the RCMP. The ATIP Coordinator ensures compliance with both the spirit and the intent of the *Access to Information Act*, as well as all associated regulations and guidelines.

The ATIP Branch provides formal and informal responses to requests for information under the *Access to Information Act*. In addition, the ATIP Branch develops policies and procedures for use within the RCMP to ensure compliance with both the spirit and intent of the legislation. Since the last reporting period of 2013-2014, the ATIP Branch has processed and completed 3,356 requests under the *Access to Information Act*.

While ATIP Branch is responsible for responding to formal and informal requests, the RCMP's compliance with the *Access to Information Act* remains an organizational responsibility in which all employees have a part to play.

The Access to Information and Privacy program is divided into two major areas:

- Disclosures: centrally processes all formal requests under the *Access to Information*; and
- Compliance: monitors and develops internal policies, procedures and guidelines for the collection, retention, disposition, use and disclosure of all personal and non-personal information for force-wide application.

All resources are fully committed to the administration of the legislation. Approximately one third of all positions require experienced police officers, from a variety of enforcement programs, trained as ATIP Analysts. This ensures that sensitive law enforcement information is properly protected, reduces the need for time-consuming consultations with program managers concerning *Access to Information Act* requests and preserves credibility with the law enforcement community, international agencies and other federal departments and information sources.

## **Activities and Accomplishments**

The RCMP established the Access to Information and Privacy Branch in 1983 to act as the central contact point for all matters arising from the *Access to Information Act*.

A request is considered complete when it is presented to the ATIP Branch in writing, with sufficient detail for an experienced employee to locate records, and accompanied by the required application fee.

A processing log is kept of all actions taken by staff, indicating the date the request is received, the time taken to process the request and the completion date.

Consultation with other federal government institutions takes place when their information is contained in RCMP records. The Legal Services Directorate is consulted regularly on contentious issues and affidavits for Federal Court cases.

## **Leadership**

The RCMP has always been an active participant in the support and promotion of access to information, and fiscal year 2014-2015 was no exception.

To improve service quality and ease of access for citizens, to reduce processing costs for the RCMP, and to continue modernizing its service delivery model, the RCMP has joined the Access to Information and Privacy Online Request service that allows Canadians to submit and pay for their requests online. This initiative is part of a commitment to modernize the administration of Access to Information as announced in April 2012 under the Government of Canada Open Government Action Plan. Since joining this online service in April 2014, the RCMP received 1,733 requests through the online portal, which represent 51% of all *Access to Information Act* requests received this reporting period. The RCMP is confident that it will see an increasing adoption rate of this innovative service in upcoming years.

While the ATIP Branch at the RCMP does not have a designated reading room, appointments can be arranged for individuals who wish to review records related to *Access to Information Act* requests or public documents of the RCMP, either at the Divisional level or at RCMP Headquarters in Ottawa.

Many informal information requests are dealt with at the Divisional level and arrangements are made in consultation with the applicant to view records at a detachment close to their residence.

The number to contact to set an appointment is 855-629-5877. The public may access additional information about the RCMP on the Internet at: <http://www.rcmp-grc.gc.ca>

## **Performance**

To monitor an organization's performance under the *Act*, a compliance rate is calculated as a percentage of the number of requests processed and completed within allotted time limits over the total number of requests. In the 2014-2015 reporting period, the RCMP achieved a compliance rate of 71.5% compared to 34.8% in the previous reporting period. This marked improvement can be attributed to the addition of human resources in late 2013 and early 2014.

This rise in compliance, while still below the 80% standard set by the Office of the Information Commissioner, is made even more impressive when we consider the number of requests processed as well as the number of pages reviewed. 2014-2015 saw a 96% increase in the number of requests received under the *Access to Information Act*. The RCMP received 3,343 new requests compared to the 1,730 requests received in 2013-2014. The 2013-2014 fiscal year had the RCMP review 505,610 pages in response to access requests. In 2014-2015, that number rose to 646,785, a 28% increase.

## **Human Resources**

Recruiting and hiring individuals who possess the necessary skills and experience for the Access to Information and Privacy discipline is a challenge confronting all federal institutions. As a result, the market for Access to Information and Privacy analysts is extremely competitive. The RCMP continues to find innovative strategies to recruit and retain ATIP staff, while ensuring compliance rates continue to improve.

## **Education and Training**

As part of the ATIP Branch's initiative to educate all RCMP employees, a total of 5 presentations were given to 155 employees during this reporting period.

An ATIP Training Plan has been developed and implemented. ATIP personnel are regularly attending sessions sponsored by the Treasury Board Secretariat as well as other training sessions and workshops as part of their development.

As part of the ATIP Branch overall training strategy and in conjunction with the RCMP training strategy, employees are supported both financially and in terms of time, to enroll in various ATIP-related courses as a way to gain knowledge and improve their efficiency as ATIP specialists. As a part of their orientation, all ATIP employees receive a five-day ATIP course shortly after they arrive in the Branch.

During this reporting period, the ATIP Branch has begun the task of formalizing its internal processes to ensure consistency and to be able to provide training and reference material to employees. This project will continue into the next reporting period as processes are streamlined and standardized.

## **New and Revised Access to Information Act Policies and Procedures**

During fiscal year 2014-2015, the RCMP laid ground work to modernize and update all internal policies and procedures to ensure alignment with current reporting standards. These changes will continue to be developed in the 2015-2016 reporting period and focus primarily on training at the detachment level to ensure that front line employees are aware of the RCMP's obligations under the federal legislation.

To promote transparency in compliance with TBS Guidelines, the RCMP proactively posts monthly summaries of completed Access to Information requests on its website to assist and facilitate the right of access of Canadians. In fiscal year 2014-2015, the RCMP received 197 informal requests compared to 134 in 2013-2014.

## Delegation Order

The Departmental Privacy and Access to Information Coordinator has full authority to administer the legislation and apply exemptions and releases.

A copy of the signed Delegation Order is attached as Appendix A

## Chapter Two: Statistical Report

### Statistical Report and Supplemental Reporting Requirements

See Appendix B for the RCMP's statistical report on the *Access to Information Act*.

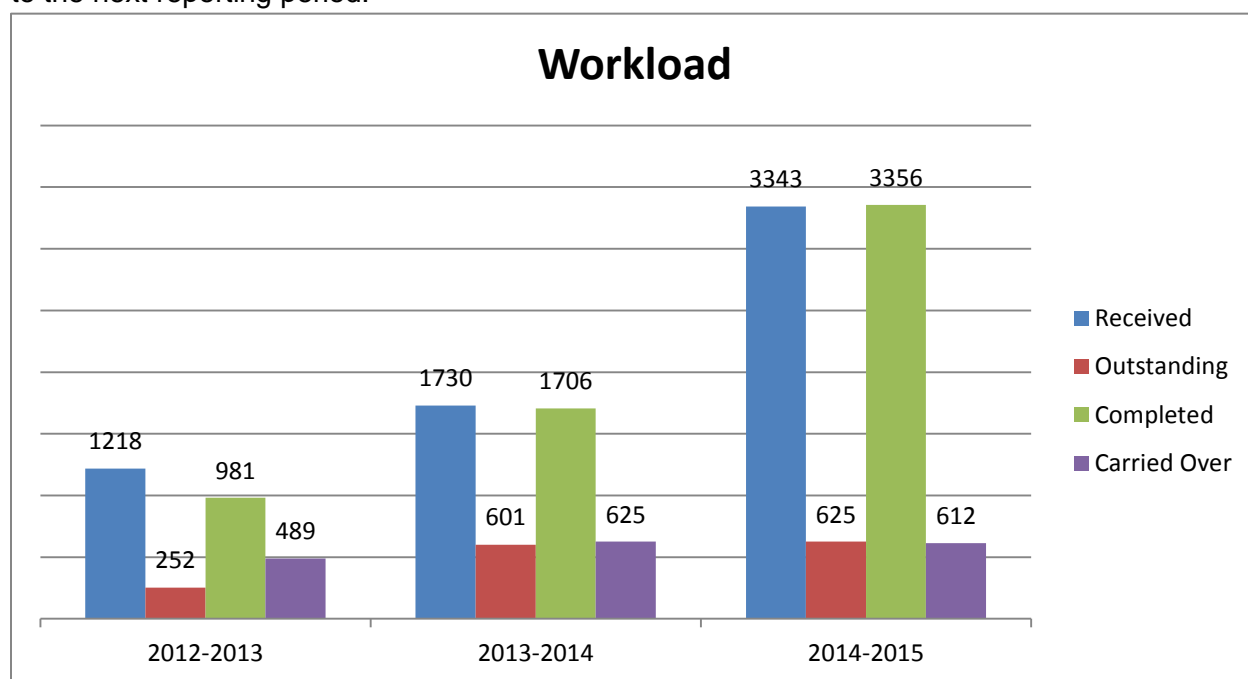
### Interpretation of the Statistical Report

#### Overview

In fiscal year 2014-2015, the RCMP took major steps to refine our practices to achieve a high level of service to requesters. Statistics suggest these refinements are having a positive effect as evidenced by a marked increase in our completion rate of requests within the legislated timelines.

#### Requests Received Under the Access to Information Act

During the reporting period, the RCMP received a total of 3,343 new requests under the *Access to Information Act*. In addition, there were 625 requests outstanding from the previous reporting period for a total of 3,968 requests. Of these, 3,356 were completed and 612 were carried over to the next reporting period.



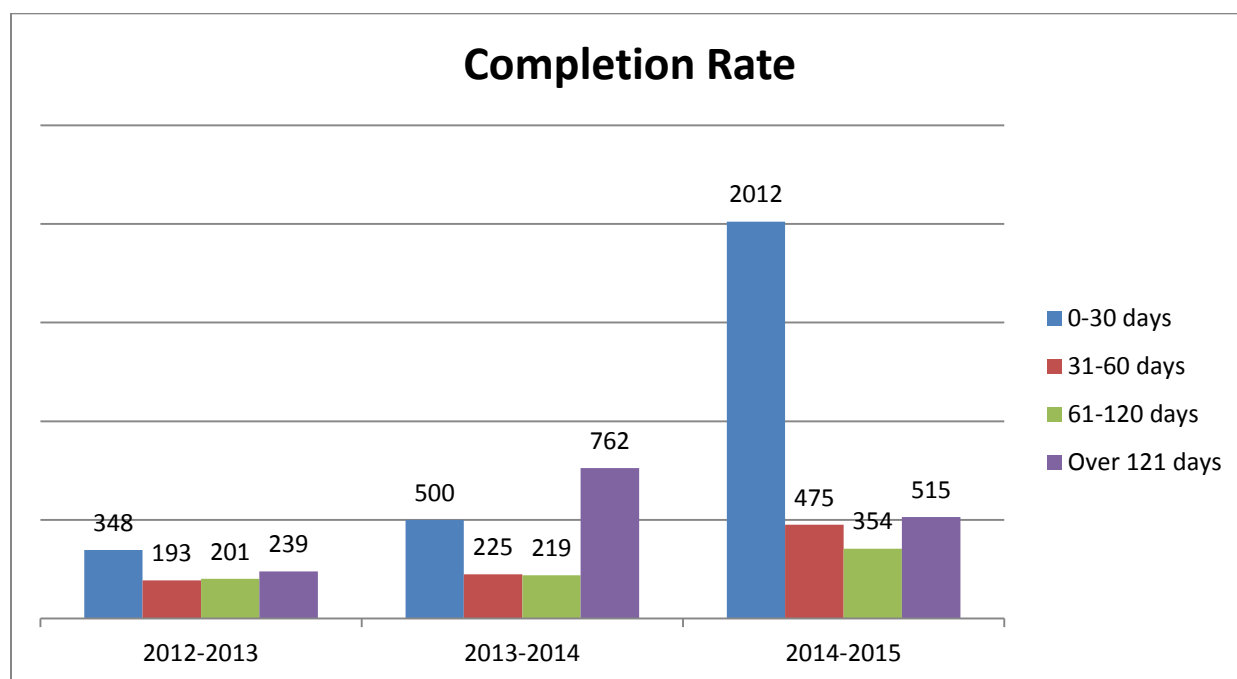


The general nature of Access to Information requests received in the 2014-2015 reporting period covered a variety of topics, including contracts/program costs and expenses, information related to security issues, as well as the management of the RCMP and operational file material.

With the implementation of the ATIP Online portal, a large spike of Access requests was identified in comparison to previous years. A closer look reveals that the majority of these requests were for personal information and not information dealing with the operations of the RCMP. These requesters would have had a more extensive right of complaint and of correction had they applied under the *Privacy Act*.

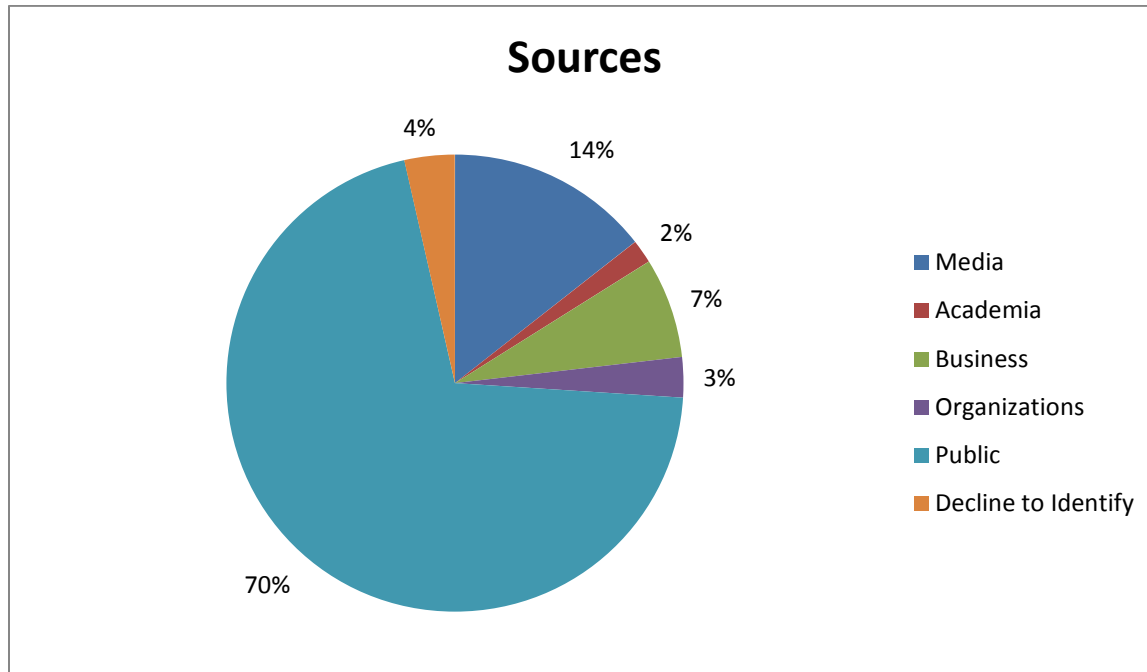
### Completion Time

The ATIP Branch was able to complete a total of 2,012 requests in 30 days or less, thirty day extensions were requested on 523 files. There were 475 requests completed in 31-60 days, 354 in 61-120 days and 515 requests were completed in more than 121 days.



## Source of Requests

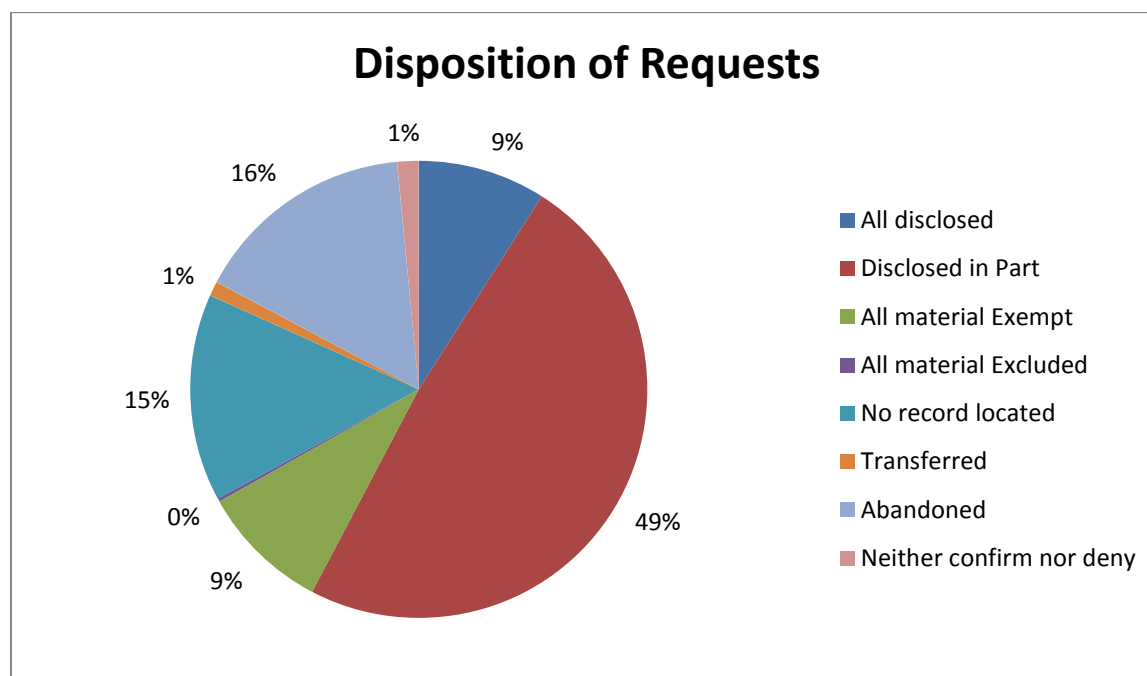
In terms of sources of requests received, 482 or 14% were from the media; 56 or 2% from academic sources; 237 or 7% business requests; 95 or 3% from organizations; and 2,354 or 70% from the public. 119 or 4% requesters declined to identify.



## Disposition of Completed Requests

Of the 3,356 requests completed in 2014-2015, the dispositions of the completed requests were as follows:

- 9% or 303 requests were all disclosed
- 49% or 1,634 requests were disclosed in part
- 9% or 306 requests had all material exempt
- 0% or 8 requests had all material excluded
- 15% or 492 requests had no records located
- 1% or 35 requests were transferred
- 16% or 527 requests were abandoned
- 1% or 51 requests were neither confirmed nor denied



## Exemptions and Exclusions

As the RCMP is classified as an investigative body under Schedule I of the *Access to Information Act Regulations*, almost all possible exemptions listed under the *Access to Information Act* were utilized during the course of the reporting period. The most common exemption applied to records was Section 16, and all of its subsets, for the prevention of disclosure of information used in law enforcement, investigations and security. Other commonly used exemptions were Subsection 19(1), for personal information and Paragraph 13(1)(c), information obtained in confidence from the government of a province or provincial institution. The exclusions invoked under the *Access to Information Act* were under Subsection 68(a) for published material.

## **Complaints and Investigations**

The RCMP ATIP Branch received 155 complaints under the *Access to Information Act* during the 2014-2015 fiscal year with 125 complaints carried forward from previous years. The most common complaints under the *Access to Information Act* received by the RCMP were exemption complaints and deemed refusal complaints. Out of the 138 complaints completed in 2014-2015, 57 were deemed well founded. A total of 142 complaints remain open by the Office of the Information Commissioner as of April 1<sup>st</sup>, 2015.

## **Appeals**

During this fiscal year, there were no applications related to the *Access to Information Act* that were submitted to the Federal Court.

## **Conclusion**

The RCMP's achievements and successes, portrayed in this report, reflect the RCMP's commitment to ensure that every reasonable effort is made to meet our obligations under the *Access to Information Act*. New innovative approaches and careful planning will help the RCMP to build on this success in the future.

# **Appendix A**

## **Delegation Order**

# Access to Information Act and Privacy Act Delegation Order. Ordonnance de délégation de pouvoir en vertu de la loi sur l'accès à l'information et de la loi sur la protection des renseignements personnels.

The Minister of Public Safety, pursuant to section 73 of the Access to Information Act and the Privacy Act, hereby designates the persons holding the position set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and functions of the Minister as the head of a government institution, that is, the Royal Canadian Mounted Police, under the section of the Act set out in the Schedule opposite each position. This designation replaces nullifies the designation dated February 26, 2010.

En vertu de l'article 73 de la Loi sur l'accès à l'information et de la Loi sur la protection des renseignements personnels, le Ministre de la Sécurité publique délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable d'une institution fédérale, c'est-à-dire, la Gendarmerie royale du Canada, investi par les articles de la loi mentionnés en regard de chaque poste. Le présent document remplace et annule celui daté du 26 février 2010.


## Schedule/Annexe

Position/Poste	Privacy Act and Regulations/ Loi sur la protection des renseignements personnels et règlements	Access to information Act and Regulations/ Loi sur l'accès à l'information et règlements
Commissioner of the RCMP/Commissaire de la GRC;  Chief, Strategic Policy and Planning Officer/ Dirigeante principale de la planification et des politiques stratégiques ;  Departmental Privacy and Access to Information Coordinator (ATIP)/Coordonnateur ministériel de l'accès à l'information et de la protection des renseignements personnels (AIPRP).	Full Authority/ Autorité absolue	Full Authority/ Autorité absolue
Commanding Officers/ Commandants Divisionnaires	Authority for 8(2)(j) and 8(2)(m)/ Autorité pour 8(2)(j) et 8(2)(m)	N.A./s.o.
Officer in Charge, Policy, Processing and External Relations/Officier responsable des politiques,	Full Authority except 8(2)(j) and 8(2)(m)  Autorité absolue à l'exception de	7, 8(1), 9, 11(2) to 11(6) (inclusive), 12(2) and all mandatory exemptions (13(1), 16(3), 19(1), 20(1) and 24(1));

<p>traitement et relations externes;</p> <p>Manager, Processing and Triage/Responsable, Groupe de traitement et triage;</p> <p>Manager, Quality Control/ Gestionnaire, contrôle de la qualité;</p> <p>Non-Commissioned Officers and public servants in charge of ATIP units/Sous-officiers et fonctionnaires responsables des unités de l'AIPRP.</p>	<p>8(2)(j) et 8(2)(m)</p>	<p>6(1) and 8 of the Regulation</p> <p>7, 8(1), 9, 11(2) à 11(6) (inclusivement), 12(2), et toutes les exceptions obligatoires (13(1), 16(3), 19(1), 20(1) and/et 24(1)) ;</p> <p>6(1) et 8 du Règlement.</p>
<p>Non-Commissioned Officers and public servants within ATIP sections (analysts)/ Sous-officiers et fonctionnaires au sein des unités de l'AIPRP (réviseurs).</p>	<p>14 and 15 for all records; 17(2)(b), 19 to 28 (inclusive) for all employee records as designated in InfoSource; For all other records requiring mandatory exceptions in their entirety (19(1), 22(2) and 26); 9 and 11(2) of the Regulation.</p> <p>14, 15 pour tous les dossiers; 17(2)(b), 19 à 28 pour tous les dossiers d'employés tels que désignés dans Info Source ; pour tous les dossiers nécessitant des exceptions obligatoires en entier (19(1), 22(2) et 26); 9 et 11 (2) du Règlement.</p>	<p>7, 8(1 ) and 12(2)(b) and all records exempted in their entirety by mandatory exemptions (13(1), 16(3), 19(1), 20(1) and 24(1));</p> <p>6(1) and 8 of the Regulation.</p> <p>7, 8(1) et 12(2)(b) et pour tous les dossiers nécessitant des exceptions obligatoires en entier (13(1), 16(3), 19(1), 20(1) et 24(1)) ;</p> <p>6(1) et 8 du Règlement.</p>

Dated, at the City of Ottawa,  
this 22 day of January,

Daté, en la ville d'Ottawa,  
ce 22 jour de janvier.

  
The Honourable/L'honorable Steven Blaney, P.C., M.P.  
Minister of Public Safety and Emergency Preparedness  
Ministre de la Sécurité publique et de la Protection civile

## **Appendix B**

### **Statistical Report on the *Access to Information Act***



## Statistical Report on the *Access to Information Act*

**Name of institution:** Royal Canadian Mounted Police

**Reporting period:** 2014-04-01 to 2015-03-31

### Part 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

	Number of Requests
Received during reporting period	3,343
Outstanding from previous reporting period	625
<b>Total</b>	<b>3,968</b>
Closed during reporting period	3,356
Carried over to next reporting period	612

#### 1.2 Sources of requests

Source	Number of Requests
Media	482
Academia	56
Business (private sector)	237
Organization	95
Public	2,354
Decline to Identify	119
<b>Total</b>	<b>3,343</b>

#### 1.3 Informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
157	31	6	0	1	2	0	197

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	38	97	75	27	16	36	14	303
Disclosed in part	197	607	257	217	71	162	123	1,634
All exempted	139	76	42	23	1	14	11	306
All excluded	5	2	0	0	0	1	0	8
No records exist	222	142	55	44	7	18	4	492
Request transferred	32	1	2	0	0	0	0	35
Request abandoned	377	42	36	40	10	12	10	527
Neither confirmed nor denied	20	15	8	3	1	2	2	51
Total	1,030	982	475	354	106	245	164	3,356

### 2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	50	16(2)	296	18(a)	3	20.1	0
13(1)(b)	24	16(2)(a)	7	18(b)	1	20.2	0
13(1)(c)	403	16(2)(b)	10	18(c)	0	20.4	0
13(1)(d)	167	16(2)(c)	24	18(d)	2	21(1)(a)	77
13(1)(e)	3	16(3)	1	18.1(1)(a)	0	21(1)(b)	73
14	7	16.1(1)(a)	14	18.1(1)(b)	0	21(1)(c)	12
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	14
14(b)	0	16.1(1)(c)	6	18.1(1)(d)	0	22	19
15(1)	41	16.1(1)(d)	0	19(1)	1453	22.1(1)	2
15(1) - I.A.*	2	16.2(1)	0	20(1)(a)	25	23	130
15(1) - Def.*	0	16.3	0	20(1)(b)	20	24(1)	3
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	1	26	52
16(1)(a)(i)	963	16.4(1)(b)	0	20(1)(c)	55		
16(1)(a)(ii)	585	16.5	1	20(1)(d)	38		
16(1)(a)(iii)	7	17	19				
16(1)(b)	182						
16(1)(c)	163						
16(1)(d)	1						

\* I.A.: International Affairs      Def.: Defence of Canada      S.A.: Subversive Activities

## 2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	15	69(1)	0	69(1)(g) re (a)	2
68(b)	0	69(1)(a)	2	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	15	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	15	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	15	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

## 2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	92	208	3
Disclosed in part	439	1187	7
<b>Total</b>	531	1395	10

## 2.5 Complexity

### 2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	33,818	33,818	303
Disclosed in part	509,785	273,489	1,634
All exempted	97,017	0	306
All excluded	664	0	8
Request abandoned	5,501	0	527
Neither confirmed nor denied	0	0	51

## 2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	250	4044	44	11266	1	371	7	7744	1	10393
Disclosed in part	978	16601	394	44182	123	42820	129	105116	10	64770
All exempted	248	0	42	0	11	0	3	0	2	0
All excluded	6	0	2	0	0	0	0	0	0	0
Request abandoned	518	0	9	0	0	0	0	0	0	0
Neither confirmed nor denied	41	0	7	0	1	0	2	0	0	0
<b>Total</b>	2041	20645	498	55448	136	43191	141	112860	13	75163

## 2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	56	10	0	0	66
Disclosed in part	192	40	1	0	233
All exempted	13	5	0	0	18
All excluded	0	0	0	0	0
Request abandoned	3	33	0	0	36
Neither confirmed nor denied	0	0	0	0	0
<b>Total</b>	264	88	1	0	353

## 2.6 Deemed refusals

### 2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
950	743	62	127	18

### 2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	148	38	186
16 to 30 days	87	17	104
31 to 60 days	107	31	138
61 to 120 days	99	21	120
121 to 180 days	60	9	69
181 to 365 days	184	25	209
More than 365 days	122	2	124
<b>Total</b>	807	143	950

## 2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0

## Part 3: Extensions

### 3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	46	0	15	2
Disclosed in part	308	0	40	12
All exempted	32	0	1	1
All excluded	0	0	0	0
No records exist	43	0	1	0
Request abandoned	18	0	3	1
<b>Total</b>	<b>447</b>	<b>0</b>	<b>60</b>	<b>16</b>

### 3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	139	0	25	5
31 to 60 days	161	0	14	5
61 to 120 days	58	0	21	2
121 to 180 days	73	0	0	3
181 to 365 days	14	0	0	1
365 days or more	2	0	0	0
<b>Total</b>	<b>447</b>	<b>0</b>	<b>60</b>	<b>16</b>

## Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	3059	\$15,295	284	\$1,420
Search	13	\$1,207	57	\$47,817
Production	0	\$0	0	\$0
Programming	2	\$447	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
<b>Total</b>	<b>3074</b>	<b>\$16,949</b>	<b>341</b>	<b>\$49,237</b>

## Part 5: Consultations Received From Other Institutions and Organizations

### 5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	459	37552	12	547
Outstanding from the previous reporting period	7	1439	1	42
<b>Total</b>	466	38991	13	589
Closed during the reporting period	450	38450	9	358
Pending at the end of the reporting period	16	541	4	231

### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	133	47	35	9	2	1	0	227
Disclose in part	86	50	34	8	2	3	1	184
Exempt entirely	15	5	4	3	0	1	0	28
Exclude entirely	0	2	0	0	0	0	0	2
Consult other institution	0	0	0	0	0	0	0	0
Other	8	0	0	1	0	0	0	9
<b>Total</b>	242	104	73	21	4	5	1	450

### 5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	5	0	0	0	0	0	0	5
Disclose in part	1	0	0	0	0	0	0	1
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	1	0	0	0	0	0	1
Consult other institution	0	0	0	0	0	0	0	0
Other	2	0	0	0	0	0	0	2
<b>Total</b>	8	1	0	0	0	0	0	9

## Part 6: Completion Time of Consultations on Cabinet Confidences

### 6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	1	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	1	0	0	0	0	0	0	0	0	0
61 to 120	1	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	3	0	0	0	0	0	0	0	0	0



## 6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101–500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	1	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	1	0	0	0	0	0	0	0	0	0

## Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
155	114	138	407

## Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	0	0

## Part 9: Resources Related to the Access to Information Act

### 9.1 Costs

Expenditures		Amount
Salaries		\$1,775,709
Overtime		\$0
Goods and Services		\$114,268
• Professional services contracts	\$0	
• Other	\$114,268	
<b>Total</b>		<b>\$1,889,977</b>

## 9.2 Human Resources

<b>Resources</b>	<b>Person Years Dedicated to Access to Information Activities</b>
Full-time employees	22.00
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
<b>Total</b>	<b>22.00</b>