

NOTE

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Directorate of History  
National Defence Headquarters  
Ottawa, Canada  
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**CANCELLED**

18 May 42

REPORT No. 69

HISTORICAL OFFICER  
CANADIAN MILITARY HEADQUARTERS

**DECLASSIFIED**

Authority: DHD 3-3

by GA for DHet NDHQ

Date: NOV 13 1988

Formation of Headquarters, First Canadian Army (6 Apr 42).

1. This Report deals with the formation in the United Kingdom of Headquarters, First Canadian Army. This Headquarters was set up effective Easter Monday, 6 Apr 42.

Distribution

2. The formation of this Headquarters, and the appointment of Lieut.-General A.G.L. McNAUGHTON, C.B., C.M.G., D.S.O., as General Officer Commanding-in-Chief, First Canadian Army, marks the beginning of a new and important phase in the organization of the Canadian Army Overseas. The earlier phases have been described in previous reports, notably in Nos. 10, 15, 33, 55 and 58. General McNaughton has successively commanded 1 Cdn Div, Cdn Force, 7 Corps and Cdn Corps, and these commands may be said to represent the successive stages of the Canadian organization.

Time Received

Time of Origin

3. At the moment of writing the organization of Headquarters, First Canadian Army, is still incomplete, as it will be for some time to come; and discussions are still in progress concerning the final allocation of responsibilities between Army Headquarters and Canadian Military Headquarters in the United Kingdom. It is felt, however, that the matter has now progressed sufficiently to enable a brief general sketch of the matter to be compiled, and it seems desirable that this should be done as early as possible.

4. The Report which follows is based upon study of the relevant files at C.M.H.Q. (particularly 1/CDN ARMY/1 - "Policy re Organization Cdn Army"). In addition, the writer has had the advantage of conversations with several senior officers of the Canadian Army Overseas, notably Major-General G.R. TURNER, D.A. & Q.M.G. First Cdn Army (26 Apr 42) and Brigadier G.G. SIMONDS, B.O.S. 1 Cdn Corps (15 Apr 42).

FORMATION OF HEADQUARTERS, FIRST CANADIAN ARMY

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5. The possibility of the formation of a Canadian Army Headquarters in the United Kingdom had been a subject of rumour and speculation for months before the announcement was officially made. These speculations had, in fact, reached the press, e.g. the Halifax Chronicle of 27 Nov 41 published a Canadian Press despatch from Ottawa bearing the dateline of

10 DECEMBER

FROM CANADIAN

Copy No

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the previous day and beginning, "Formation of a Canadian Army Overseas as an evolution of the present Army Corps is considered in military circles here as a logical outcome of the expansion of Canada's military forces since the start of the war".

6. The decision to create a Canadian Army was announced officially in the Canadian House of Commons by the Prime Minister on 26 Jan 42. The Army Programme for 1942 was then stated by Mr. King in the following terms (Toronto Globe and Mail, 27 Jan 42) :

During 1942 it is proposed to create overseas a Canadian army of two army corps; one army corps to comprise three infantry divisions and two army tank brigades; the other to consist of two armored divisions. In addition, all necessary ancillary units to serve these two corps will be provided.

To reach this objective it will be necessary: First, to convert the present 4th Division into an armored division and train and equip it for this special role and despatch it overseas in due course; second, to raise, equip, train and despatch overseas another army tank brigade for use with the infantry divisions of the Canadian Corps; third, to raise, equip, train and despatch additional ancillary troops both for the infantry corps and the new armored corps; fourth, to maintain and reinforce these two corps; fifth, to provide headquarters staff organizations for an army and an armored corps.

It will, however, be recognized that the ultimate disposition of all troops necessarily depends upon circumstances which determine the course of the war.

7. The earliest document on C.M.H.Q. file 1/CDN ARMY/1 bears the date 27 Dec 41, and consists of a memorandum by Lieut.-Col. N.E. RODGER, Personal Assistant to General McNaughton, of a discussion which took place at General McNaughton's house on Christmas Day between General McNaughton, General Paget (C.-in-C. Home Forces) and General CRERAR (who had just arrived from Canada). In the course of this conversation General McNaughton informed General Paget that General Crerar was about to take over command of Cdn Corps temporarily, in accordance with arrangements made with General Paget's predecessor, General Brooke.

3. Gen. McNaughton then outlined the proposals which were under consideration for the future expansion of the Canadian Army in the United Kingdom. He pointed out the already large size of the Corps with the ancillary troops; the fact that the Army Tk Bde was now in the Order of Battle and that he hoped 5 Cdn Armd Div would be ready late in May. He

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FROM DEFENSE

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also explained that because the War Office had been unable to assume responsibility for fourth echelon repair work for our units, we planned and had, in fact, made considerable progress in setting up our own base ordnance installations. The proposals for the expansion of the Canadian Army in the United Kingdom now before the Government in Canada comprised the mobilization of the miscellaneous units to complete the previous plans for the Corps and the agreed quota of Army, G.H.Q. and L.-of-C. units, and following that the organization of a corps reconnaissance bn, a second army tank bde, and the provision of a second armoured division by the conversion of 4 Cdn Div. Gen. Crerar stated that this programme was before the Government and that while final approval had not yet been given, the proposals were receiving very favourable consideration.

4. Gen. Paget was of opinion that the suggested expansion was along the right lines and asked what organization would be set up to control these formations. Gen. McNaughton stated that he would prefer an Army H.Q. with two Corps, comprised of the several formations intended, and designed so that those formations could readily be transferred from one to the other corps depending on the requirements for the particular operation contemplated. In regard to the designation of the H.Q. itself, it was agreed that an "Army H.Q." would be more appropriate rather than a "Force H.Q.". It was agreed also that every endeavour should be made to restrict the size of the Corps Headquarters so as to improve their mobility and to this end as much of the administration as practicable should be performed at Army H.Q.

8. General McNaughton remarked that he was considering returning to Canada for a few weeks early in the year to consult with the Government on the future development of the Canadian force in the United Kingdom. "Gen. Paget and Gen. Crerar both felt this would be a wise step and the former assured Gen. McNaughton that he could safely be absent from the United Kingdom insofar as operations during the next two or three months are concerned."

9. In a telegram (No. 2496) despatched by Canada House on 27 Dec 41, General McNaughton informed the Minister of National Defence that in this discussion General Paget had "reiterated views previously expressed to me by his predecessor Brooke now C.I.G.S. that on account of the size of Canadian Forces in the United Kingdom we should now provide an Army Headquarters".

General McNaughton further suggested that the Army Programme for 1942, as already discussed with the Minister would "require the formation of a second corps headquarters and some small additions to ancillary units". In another telegram sent through the same channel on the same date (No. 2495) he suggested the possibility of his visiting Canada in January, remarking that the medical authorities had advised him that the infection in his chest was now completely cleared, but that he should not return to full duty until the latter part of February.

10. The Minister in reply (G.S.2104, DEFENSOR to CANMILITRY, 30 Dec 41) on behalf of the War Committee of the Cabinet warmly welcomed the suggestion of a visit. With reference to the proposed Army Headquarters and Second Corps Headquarters, the Minister (G.S.2105, DEFENSOR to CANMILITRY, 30 Dec 41) observed in part,

It was in Crerar's recommendation for Army programme that the possibility of this expansion was indicated as a possible corollary if another Armoured Division was approved and if and when it was sent to the U.K. if used elsewhere the question of forming a new corps would not seem to arise. Consequently consideration of question would be on a more or less contingent basis at this stage. It is considered here that matter had better be explored with you personally when you come before discussing with War Office.

General McNaughton replied (Tel. No. 11, DOMINION to EXTERNAL, 1 Jan 42), "Your G.S. 2105 dated 30 Dec received and agree your suggestion defer question of higher organization until after I have gone into matter with you."

11. Accordingly, General McNaughton, in conferring with the War Office, prior to his departure for Canada, on the question of the future development of the Canadian forces, made no proposals "for developing the higher organization of the Cdn Forces in the United Kingdom, which is a matter of Government policy on which direction has not yet been given" (Lt.-Col. Rodger to Senior Officer, C.M.H.Q., 21 Jan 42). However, while General McNaughton was on the ocean en route to Canada late in January, the announcement of the prospective creation of an Army and of a second Corps was made in Parliament (above, para. 8).

12. General McNaughton's arrival in Canada was reported in the press with a dateline of 3 Feb 42 (Montreal Gazette, 4 Feb 42). During his visit the details of the new Programme were presumably discussed with the Cabinet and approved. Immediately following the General's return to England (28 Mar 42), arrangements were made for the organization of Headquarters First Canadian Army on the lines described below, and the announcement of its formation was published in The Times, London, of 7 Apr 42.

13. All the documents quoted above are, except where otherwise noted, found on C.M.H.Q. file 1/CAN ARMY/1

#### ORGANIZATION AND RESPONSIBILITIES OF HEADQUARTERS, FIRST CANADIAN ARMY

14. On 31 Mar 42 General McNaughton despatched to the Minister of National Defence and the Chief of the General Staff telegram GS 1135 outlining the plans for the formation of Army Headquarters. As this telegram provides a comprehensive brief summary of the arrangements under which Army Headquarters is now operating, a copy has been attached to the present Report as Appendix 1.



15. It will be observed that Headquarters, First Canadian Army, is not for the present an operational Headquarters. Canadian Corps (now re-designated 1 Cdn Corps) continues under the operational control of South Eastern Command and (unlike H.Q., First Cdn Army and troops directly under it) is "in combination" with the British forces under the Visiting Forces Act. On the other hand, the Canadian administration of 1 Cdn Corps is dealt with through H.Q., First Cdn Army or C.M.H.Q.

16. It should be noted in this connection that it is the Army Commander's desire that so far as possible matters of detailed administration should "by-pass" Army Headquarters, H.Q., 1 Cdn Corps (and even, in certain matters, Headquarters of Divisions) dealing in such cases direct with C.M.H.Q. In particular, efforts are being made to ensure that administrative questions arising especially out of the presence of the Canadian forces in the United Kingdom should be dealt with at C.M.H.Q., an example being the considerable amount of business arising out of road accidents and claims generally. The general object is to relieve H.Q., 1 Cdn Corps, as far as possible, of such detailed responsibilities, in order to allow it to concentrate upon its operational role under SECCO; and, similarly, to relieve H.Q., First Canadian Army of administrative detail to enable it to concentrate upon planning and preparation for whatever operational role may finally fall to it. It is clear that arrangements are being directed to the end of enabling Canadian field formations to assume, in case of opportunity, an operational role outside the United Kingdom with as little administrative dislocation as possible.

17. It goes without saying that all important matters of policy will go to H.Q., First Cdn Army, for decision by General McNaughton, as Senior Combatant Officer, Canadian Army Overseas.

18. It will be further noted that it is proposed that Canadian units and formations of the Field Army not yet ready for the Order of Battle shall be collected under the command of Army Headquarters for completion of mobilization and training. This means that Army Headquarters will assume a considerable proportion of the functions of command so far exercised by C.M.H.Q.; although presumably the Canadian Reinforcement Units will remain under C.M.H.Q. At the moment of writing only a very small number of units, such as H.Q., First Canadian Army Signals, are directly under Army command, but as the organization of Army Headquarters proceeds an increasing number of units will be taken over. Major-General Turner mentioned to the writer on 28 Apr 42 that the units under H.Q. Commander Corps Medium Artillery were to be taken over very shortly.

19. The programme for the organization of Headquarters, First Canadian Army, was outlined by General McNaughton in a meeting held in his office at HEADLEY COURT on 3 Apr 42 (memorandum by Lieut.-Col. RODGER, 1/CDN ARMY/1), to the following general effect:

Phase I. About 6 - 20 Apr 42. During this phase a nucleus staff would be formed and mobilization of the

several units required with Army H.Q., viz H.Q. Army Sigs, H.Q. Army Engineers, etc., would commence. During this period roughly one quarter of the Army staff was organized.

Phase II. Beginning 20 April 42 and lasting for about two months. During this phase, which is now in progress, Army Headquarters would be completed to approximately half the final establishment and units being mobilized would be brought up to strength as required.

Phase III. Headquarters 2 Cdn Corps would be organized on an establishment to be provided, to be completed about 1 Jul 42. "On the completion of this H.Q. it would be exchanged with H.Q. 1 Cdn Corps in an operational role and the latter brought out of the Order of Battle and re-organized also on the lower establishment".

20. In consequence of the formation of Army Headquarters, Lieut.-General H.D.G. CRESSER was appointed to the command of 1 Cdn Corps, which he had held temporarily, and the following appointments were made at Army Headquarters: Brigadier G.R. TURNER became D.A. & Q.M.G. with the rank of Major-General; Brigadier C.S.L. HERTZBERG became Chief Engineer, also with the rank of Major-General; and Colonel J.E. GENET became Chief Signal Officer, with the rank of Brigadier.

21. While the appointment of a Brigadier, General Staff, at Army Headquarters is anticipated, no G.S. appointment higher than G.S.O.1 has so far been made. A G.S.O.1 (Operations) and a G.S.O.1 (S.D. & T.) have been appointed, and the appointment of a G.S.O.1 (Intelligence) is proposed.

22. The exact apportionment of responsibilities as between Army Headquarters and C.M.H.Q. was a complicated matter. Proposals were prepared for the consideration of the Army Commander by a "Canadian Army Organizational Planning Committee" composed of General Turner and the heads of the three branches of the Staff at C.M.H.Q. (Brigadiers PENHALE, BEAMENT and MacQUEEN). The broad principles on which this Committee worked have been described above (paras. 16 - 18). Its recommendations have now been approved by the Army Commander and the Senior Officer, C.M.H.Q., and the situation has been defined by Appendices "A" and "B" of C.M.H.Q. letter 1/CDN ARMY/1 (B.G.S.), 2 May 42. These Appendices are attached as Appendix 2 of the present Report. They were subsequently amplified by C.M.H.Q. letter 1/CDN ARMY/1 (B.G.S.), 9 May 42, of which a copy is attached as Appendix 3. Attention is particularly directed to the diagram appended to the letter of 2 May illustrating the channels of communication now established. The subjects on which H.Qs. of Divisions may deal direct with C.M.H.Q. remain to be defined.

23. For the present at least a certain number of officers holding appointments at Army Headquarters will carry on their duties at C.M.H.Q. The G.S.O.1 (S.D. & T.), Lieut.-Col. B.H. DARWIN, R.C.E., is at C.M.H.Q. functioning in charge of the Technical Liaison side of the Staff Duties section. A G.S.O.1 (Intelligence) is to be appointed to Army Headquarters, as noted above, and it is understood that this officer will function for some time at C.M.H.Q.



24. Headquarters, First Canadian Army has been established at HEADLEY COURT, near LEATHERHEAD (see Report No. 10). This house has been a Canadian headquarters since General McNaughton set up H.Q., 7 Corps there in July of 1940. It housed H.Q., Canadian Corps, until the move of that formation into SUSSEX, and thereafter it accommodated H.Q., Commander Corps Medium Artillery, until the formation of Headquarters, First Canadian Army. General McNaughton lives in a house adjacent to Headley Court. General Turner mentioned to the writer his own pleasure at returning to Headley Court, which he finds a more agreeable place in general than WAKEHURST PLACE (Advanced Headquarters, 1 Cdn Corps). Wakehurst Place is a charming old house with delightful gardens, but it is subject to certain disadvantages, including that of being distant from London and several miles from any town of any size.

#### COMPOSITION OF FIRST AND SECOND CANADIAN CORPS

25. As indicated in para. 6 above, the Prime Minister announced on 26 Jan 42 that, of the two Canadian Corps which are now to exist in the United Kingdom, one would comprise three Infantry Divisions and two Army Tank Brigades, while the other would consist of two Armoured Divisions. This programme, however, will probably not be carried out in quite this manner. On 2 Feb 42, during General McNaughton's absence in Canada, General Crerar despatched to the C.C.S. telegram GS 386, which ran in part as follows: "Based on experience Libya troopers now favour Corps composed both armoured and unarmoured formations proportions varying according to circumstances". The exact composition of the two Canadian Corps which will exist in this country under the 1942 programme is believed to be still unsettled, but it seems clear that they will be mixed corps in accordance with this principle. (1)

#### R.C.A.F. COMPONENT, FIRST CANADIAN ARMY

26. A special task of Headquarters, First Canadian Army, will be the development of the considerable Royal Canadian Air Force Component which is to be provided. In his discussion with General PAGET on 25 Dec 41 General McNaughton referred to this matter (memorandum of Lieut.-Col. Rodger, above, para.7).

7. Gen. McNaughton referred also to his recommendation that a R.C.A.F. Component be provided. He said that for the three divisions and armoured division now in the United Kingdom, it should consist of a Wing Headquarters and three army co-operation squadrons, the third of which should be equipped with a day-bomber type of aircraft, suitable for photography, and with a minimum capacity of three persons. For the second armoured division a further A.C. Sqn. would be required. General Paget agreed with those proposals and spoke of the importance of the air force component being controlled by the

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(1) Referring to the "original intention that second Corps would be an armd corps", Tel. G/S D 598, DEFENSOR to CANMILITRY, 21 Mar 42, remarks, "Intention now is that composition both 1st and 2nd Corps will be revised....".



Army H.Q. rather than, as is still the case in the British service, by the air force until operations appeared imminent.

27. The present situation with respect to this matter is noted in a letter (PA 5 - O - 37) addressed by General McNaughton to Major-General D.G. WATSON, C.B.E., M.C., Director of Staff Duties, War Office, on 19 Apr 42 (copy on 1/CDN ARMY/1). This letter grew out of a meeting of General Turner and Brigadier Penhale with General Watson on 13 Apr. In it General McNaughton wrote as follows :

(3) Another task which will engage the attention of First Canadian Army Headquarters is the development of the Air Force Component of the R.C.A.F. which it is intended will operate with the Canadian Army. At present this force comprises two Army Co-operation Squadrons (No. 400 and No. 414) assigned to work with 1 Canadian Corps and 3 Canadian Armoured Division respectively.

Under authority of the Government of Canada this force is to be increased to an Army Wing Headquarters and six Squadrons, and discussions relative thereto are now in process with the Air Ministry and other departments of the United Kingdom Government which may be concerned.

In this connection I propose to keep the Air Marshal Commanding, Army Co-operation Command with Home Forces fully informed so that our requirements and yours may be harmonized with the needs for Home Defence in this country.

28. This development is clearly one of great importance, and may ultimately go far to place the Canadian forces in an unusually strong position with respect to air support.

#### OPERATIONAL ROLE OF FIRST CANADIAN ARMY

29. For the present, as noted, Headquarters, First Canadian Army, will have no operational role, and, indeed, until it is much more fully organized, it would be incapable of assuming one. As for its ultimate role, this will clearly depend upon the development of the war. In this connection, however, certain references in documents already mentioned should be noted.

30. In Lieut.-Col. Rodger's memorandum of the conference on 25 Dec 41 the following paragraph is found :

6. Gen. Paget raised the question as to how a "Cdn Army" could best be employed in the United Kingdom and suggested the taking over of a complete Command. Gen. McNaughton said that, while the British Authorities had been most helpful in providing "Static Increments" etc, for Cdn Corps while in Sussex District, the difficulties involved in a Canadian Formation administering a British Command with its various static units and services, would be considerably greater and he doubted whether the taking over of a Command would be the best solution. Gen. Paget agreed that there would be certain difficulties, but added that it was his policy that each Army in the United Kingdom should become less encumbered with static organizations and more free to be moved as operations might indicate. The need

to plan for operations on the continent was stressed in connection with the importance of the higher formations being kept mobile. It was finally agreed that the employment of a Cdn Army, if one were formed in the United Kingdom, should be decided at a later date in the light of future developments.

31. Notice should also be taken of the account of the role of Headquarters, First Canadian Army, in General McNaughton's letter to General Watson of 19 April 42 (above, para. 27) :

(4) As the organization of First Canadian Army Headquarters progresses it is intended to concentrate attention on investigation, study and preparation relating to the employment of the Canadian Forces in an overseas theatre, and in this connection it is desired that a close and intimate liaison be established with the Combined Operations Staff which has recently been set up by the Government of the United Kingdom.

(5) In the event of an emergency in this country First Canadian Army Headquarters will, when sufficiently organized, be made available for an operational role should the Commander-in-Chief, Home Forces, so wish. Except in emergency, it is not desired that First Canadian Army Headquarters should take over a sector of the United Kingdom as this would distract attention from the primary tasks indicated above.

32. In discussions on the allocation of duties between Army Headquarters and C.M.H.Q., it has been remarked that with respect to the possibility of a Canadian Force operating outside the United Kingdom two possible sets of circumstances should be considered:

- (a) Canadian Army operating in a theatre independently from other formations.
- (b) Canadian Army operating in combination with other British Armies or formations.

"13. In the first case the Army Commander would be in the position of a Commander in Chief of an Expeditionary Force and would require an enlarged Army Headquarters, which would have to be re-constructed upon a G.H.Q. basis.... 14. In the second case the Canadian Army would be purely operational in character and would most likely be utilizing the same base and L of C as some other portion of the combined Expeditionary Force."

(Memorandum of Conference of Committee now called Canadian Army Organizational Planning Committee, 10 Apr 42 : 1/CDN ARMY/1).

33. It is understood that H.Q. First Cdn Army has already undertaken certain operational responsibilities in connection with the planning of raids. This matter will be dealt with in a subsequent Report.

34. Whatever the precise operational role of First Canadian Army, now or in the future, the responsibilities

of General McNaughton in the capacity of Senior Combatant Officer, Canadian Army Overseas, remain essentially unchanged. He told the writer in January, 1941, that he considered that he had a general responsibility to the government and people of Canada for the welfare and proper employment of the Canadian Military forces in this country; and it is certain that no significant development affecting these matters will take place without being submitted to his scrutiny.

*C.P. Stacey*

(C.P. Stacey) Major,  
Historical Officer,  
Canadian Military Headquarters.



COPY.

REPORT No. 69  
APPENDIX 1C.M.H.Q. 1000:12b  
40/P & S/57

## MESSAGE FORM

CALL AND INSTRUC- TIONS	IN	No. of Groups GR.	Serial No.
	OUT		
TO DEFENSOR			OFFICE DATE STAMP
(ABOVE THIS LINE IS FOR SIGNALS USE ONLY.)			
FROM	CANMILITRY	31 Mar 42	In Reply to Number

FOLLOWING FOR MINISTER OF NATIONAL DEFENCE AND C G S FROM MCNAUGHTON,  
SECRET, BEGINS:

I have now completed my conversations with C I G S., C-in-C Home Forces and G.O.C South-Eastern Army in reference to organization of Cdn Army Headquarters and the duties and functions to be carried out under present conditions. Full agreement expressed by all these officers with my proposals which are in accordance with intentions expressed to Minister, C G S and Cabinet War Committee during my visit to Ottawa. Also I have had the benefit of the counsel and advice of Crerar and Montague who agree. Briefly the plan is:

- (1) Cdn Army Headquarters will open at Headley Court, Surrey, on Easter Monday, 6 April 1942.
- (2) Cdn Army Headquarters and units directly under command will NOT repeat NOT be "in combination" under Visiting Forces Act for the present.
- (3) A nucleus staff only will be appointed in the first instance including certain senior staff officers (see specific recommendations which follow) with minimum of assistants and clerical staff.
- (4) These staff officers will work with their opposite numbers at C.M.H.Q. to prepare definite proposals for submissions to Montague and myself in respect to allocation of duties between Army H.Q. and CMHQ in accordance with principles given your cable GSD 602 dated 21 Mar 1942.
- (5) Cdn Corps to be renamed 1 Cdn Corps and to continue "in combination" and under command SECO. Troops under command 1 Cdn Corps as at present and until otherwise directed.
- (6) The functions of SECO in relation to 1 Cdn Corps to be "operational command" only

(Cont. over)

TIME OF ORIGIN		T.H.I.		T.O.R. (CIPHER)		T.O.R. (SIGNALS)	
THIS MESSAGE MAY BE SENT AS WRITTEN BY ANY MEANS (EXCEPT)				THIS MESSAGE MUST BE SENT IN CIPHER IF LIABLE TO INTERCEPTION OR FALL INTO ENEMY HANDS.			
WIRELESS SIGNED				SIGNED ORIGINATOR'S INSTRUCTIONS DEGREE OF PRIORITY			
BELOW THIS LINE IS FOR SIGNALS USE ONLY.							
SYSTEM IN	TIME IN	READER	SENDER	SYSTEM OUT	TIME OUT	READER	SENDER



When it is necessary for the Army Comd to request support from the AFM, the AFM will be requested by the AFM to provide support from the AFM.

APPENDIX "B"

ALLOCATION OF DUTIES BETWEEN  
H.Q. FIRST CANADIAN ARMY AND C.M.H.Q.

GENERAL STAFF  
(1)

H.Q. FIRST CANADIAN ARMY  
(2)

C.M.H.Q.  
(3)

Operations

- (a) Operational policy and instructions.
- (b) Liaison with G.H.Q. Home Forces, SECO and C.C.O.

- (a) Liaison with War Office as required.
- (b) Operational Instructions - Units under C.M.H.Q.
- (c) Official History and G.S. Policy relating to War Diaries.

Training

- (a) All questions of Policy.
- (b) Issue of Training Directives, in accordance with Army Commander's policy on training, to Corps, Army Units and C.M.H.Q.
- (c) Training of all Army Units and Formations and Units of Field Army not in order of Battle.
- (d) Liaison with G.H.Q. Home Forces, SECO and C.C.O.
- (e) Allocation of Training Ammunition.

- (a) Training of R.U. and other Units under command in accordance with policy of Army Commander.
- (b) Liaison with War Office, Admiralty, Air Ministry and Home Establishments.
- (c) Arrangements for Courses at various Schools of instruction (other than Command and Area schools) and allotment of vacancies to all formations etc. of the Cdn Army in the U.K. in accordance with policy of Army Commander.
- X (d) Training Grants.
- (e) Distribution of Training publications.

X Direct between C.M.H.Q. and Formations when applicable.

GENERAL STAFF (Contd.)  
(1)

H.Q. FIRST GDN ARMY  
(2)

C.M.H.Q.  
(3)

2

Staff Duties

(a) Policy generally

(a) Design and scales of issue of equipment.

(b) Field tests of equipment

(b) War organisation.

(c) Liaison with G.H.Q. Home Forces

X (c) War Establishments (Operational Units).

(d) Consideration of Recommendations  
Equipment Priority Committee, A.F.V.  
Users Committee and M.T. Committee.

(d) War Establishments Committee Secretariat.

(e) Liaison with War Office.

(e) Ammunition Policy.

(f) London Munitions Assignment Board.

X (g) Co-ordination of proceedings Equipment  
Priority Committee, A.F.V. Users Committee  
and M.T. Committee.

Intelligence

(a) Policy generally.

(a) Training of officer and O.R. personnel  
for Intelligence duties. Administration  
Intelligence personnel, selection, postings,  
appointments and promotions.

(b) Liaison with G.H.Q. Home Forces, SECC  
and C.C.O.

X (b) Censorship.

(c) P.R.O.

(c) Liaison with the War Office and all  
Intelligence Training Centres.

(d) Security investigations.

(e) P.R.O. Liaison work.

X Direct between C.M.H.Q. and Formations when applicable.

ADJUTANT GENERAL'S BRANCH  
(1)

H.Q. FIRST CDN ARMY  
(2)

C.M.H.Q.  
(3)

"A" Matters Generally

- |   |   |
|---|---|
| (a) Policy on all matters.  | (a) 2nd Echelon.                                |
| (b) Operational "A" Training and Plans.   | (b) Reinforcements.                             |
| (c) Liaison with G.H.Q. Home Forces, SEC2 and C.C.O. on (b)   | (c) War Establishments - Non-Operational Units. |
| (d) Liaison with SECO on matters of administration of Cdn Field Army Units in SECO and not in "Order of Battle."  | (d) Drafts XUK                                  |
| (e) Co-ordination of "A" matters for Army Troops.   | (e) P.O.W. Escorts.                             |
| (f) Orders for Army Troops.   | (f) Cdn Army Bands.                             |
| (g) Confirmation of Cts Martial of troops not under command C.M.H.Q. where the Army Comd is confirming authority. | (g) Cdn Army Overseas Routine Orders.           |
|   | (h) Administrative Orders.                      |
|   | (i) Mobilization of Units.                      |
|   | (j) Trades Pay.                                 |
|   | (k) Entertainment Fund.                         |
|   | (l) Strength Returns and Personnel Statistics.  |
|   | (m) Records.                                    |
|   | (n) Personnel Selection.                        |
|   | (o) Courts of Inquiry                           |
|   | (p) Regimental Funds Board                      |
|   | (q) Financial Audits.                           |
|   | (r) Loss of Small Arms.                         |



ADJUTANT GENERAL'S BRANCH  
(1)

H.Q. FIRST CDN ARMY  
(2)

C.M.H.Q.  
(3)

4

"A" Matters Generally (Contd)

- (s) Auxiliary Services.
- (t) Educational Services.
- (u) Enlistments.
- (v) Discharges.
- (w) Transfers.
- (x) Marriages.
- (y) Complaints
- (z) Leave (including Compassionate Leave).
- (aa) Selection of O.C.T.U. candidates.
- (bb) Orders of Dress.
- (cc) Traffic Accidents.
- (dd) Claims.

All the above direct between C.M.H.Q. and Formations when applicable.

- (ee) Demobilization Planning.
- (ff) Transmission to Army of proceedings of Cts Martial of personnel not under C.M.H.Q. where Army Comd is confirming authority.
- X (a) Maintenance of individual officers records (including master records).
- X (b) Maintenance of Gradation and Recommended Lists.
- X (c) Officers Periodical and Confidential Reports.

M.S. Section

- (a) Policy
- (b) Approval Minutes Selection Committees.
- (c) Postings Officers (initiation).

ADJUTANT GENERAL'S BRANCH  
(1)

H.Q. FIRST CDN ARMY  
(2)

C.M.H.Q.  
(3)

M.S. Section (continued)

- (b) Administration and supervision of Liaison Officers and Staff Learners.
- (e) Maintenance of information relevant to officers serving in First Cdn Army.
- (f) Individual officers personal services.

- X (d) Administration of Selection Committees.
- X (e) Disposal of officers.
- X (f) Promulgation of orders affecting Officers (CAORO Supplements)
- X (g) Postings Officers (executive action).
- X (h) Honours and Awards - All ranks.

Legal

- (a) Policy in consultation with J.A.G.
- (b) Legal matters affecting Army Troops (A.D.J.A.)
- (c) Orders of Detail.

- (a) Policy (J.A.G. in consultation with Army Comd when necessary).
- X (b) Review of Cts Martial.
- X (c) Questions relating to Suspension of Sentence.
- X (d) Legal review and opinions relating to confirmation of Cts Martial which must be confirmed by the Army Comd.
- X (e) Legal rulings.
- (f) Advice to Army Comd on legal questions.

Chaplains

- (a) Policy

- X (a) Control and co-ordination of Chaplain Services.

Medical

- (a) Policy
- (b) Operational Training and Planning.

- X (a) General administration and co-ordination of Medical Services.

Dental

- (a) Policy

- X (a) General administration and co-ordination of Dental Services.

ADJUTANT GENERAL'S BRANCH (Contd.)

(1)

H.Q. FIRST CDN ARMY

(2)

C.M.H.Q.

(3)

Provost

- (a) Policy
- (b) Operational Training and Planning.
- (c) Field Punishment Camp.

- X (a) General Administration and co-ordination of Provost Services.
- X (b) Detention Barracks.
- X (c) Special criminal and disciplinary investigations.

Pay

- (a) Policy

- X (a) General administration and co-ordination of Pay Services and Finances.
- X Direct between C.M.H.Q. and Formations when applicable.

Q.M.G. BR MCH  
(1)

H.Q. FIRST CDN ARMY  
(2)

G.M.H.S.  
(3)

"Q" Matters Generally

- (a) Policy
- (b) Operational training and planning.
- (c) Liaison with G.H.Q. Home Forces, SECC and CCC on (b).
- (d) Co-ordination "Q" matters for Army Troops.
- (e) Accommodation Army Troops
- (f) Ammunition (Provision).

- X (a) Stationary Printing and Office Equipment.
- X (b) Quartering and accommodation.
- X (c) Postal.
- X (d) Regulations for control, lighting etc. of military vehicles.
- X (e) M.T. Inspectorate.
- X (f) Use of Transport by non-Canadian Units.
- X (g) Arms and Ammunition returns (copies to Army).
- X (h) Vehicle Returns (copies to Army)
- X (i) Ammunition expenditure statistics.
- X (j) Allowances.
- X (k) Engineer services, Base installations.
- X (l) Movement Control (including Rail and bus warrants, Liaison with Ministry of War Transport, etc.)

S. and T.

- (a) Policy
- (b) Operational training and planning.
- (c) Liaison with G.H.Q. Home Forces, SECC and CCC on (b).

- (a) M.T.V.R.D.
- (b) Base and L.C. Repair installations.
- X (c) Technical Q.M.G. vehicles and their equipment from War Office and Canada.
- (d) Dissemination of technical instructions and information.
- (e) Fuel and Light.
- (f) Barrack Services and Barrack Stores.



CANADIAN MILITARY HEADQUARTERS.

SECRET

1/Cdn Army/1 (BCS)

9 May 42.

TO:

H.Q. First Cdn Army  
H.Q. 1 Cdn Corps  
All Branches C.M.H.Q.

CHANNELS OF COMMUNICATION AND  
CONDUCT OF BUSINESS - FIRST CDN ARMY  
HEADQUARTERS & CDN MILITARY HEADQUARTERS.

The Army Commander in consultation with the Senior Officer C.M.H.Q. has approved the recommendations of the Organizational Planning Committee concerning the conduct of business between C.M.H.Q., First Cdn Army and formation headquarters. The following notes are issued in amplification of the Chart and Table of Duties already circulated for the guidance of all concerned; new procedure will be adopted forthwith.

GENERAL STAFF BRANCH.

Operations

1. Operations Section at Army Headquarters will for the present be concerned chiefly with questions of broad policy and planning of future projects. Certain duties of this nature have already been assumed in respect of operations of a special nature. This Section will also be available to assist the Army Commander in following Operational and Training Exercises.

Staff Duties.

2. G.S.O.1 (Staff Duties & Training Section, G.S. Branch, First Cdn Army Staff) has been detailed temporarily for duty at C.M.H.Q. where he will there be concerned with the collection, co-ordination and distribution of technical and other information. To deal with this work existing technical liaison sections of the General Staff at C.M.H.Q. have been regrouped to form a new technical division of the Staff Duties Section S.D.(W) at C.M.H.Q.

Training.

3. Headquarters First Cdn Army will assume control and direction of the training of all units and formations presently under command of C.M.H.Q. but which ultimately will come within the Order of Battle of the First Cdn Army. This will include C.C.M.A. and attached units, but for the present will exclude 1 Anti Aircraft Bde and attached units employed on A.D.G.B. or in training at COLCHESTER.

4. Executive direction concerned with training policy, including that covering arms of the service organized on a Corps basis such as Artillery, Engineers, Signals etc. will be issued under the authority of the Army Commander through this Section of the General Staff at Army Headquarters.

5. Executive Orders or Training Instructions will NOT be issued by the heads of such arms or services to units or formations not under their immediate command. Copies of technical instructions issued by these officers should be forwarded to C.M.H.Q. for distribution to C.R.U. and any other units under command of the Senior Officer C.M.H.Q.

6. A G.S.O.2 has been appointed to Army Headquarters for the purpose of handling the detail concerned with training matters arising, and for Staff Duty liaison duties between Army Headquarters and C.M.H.Q.

Intelligence.

7. A G.S.O Intelligence from Army Headquarters will be detailed temporarily for duty at C.M.H.Q. where he will be charged with the study of Military Intelligence generally, and responsibility for the organization of the Intelligence Section of the General Staff at Army Headquarters.

ADJUTANT-GENERAL'S BRANCH.

8. Heads of the Administrative Services at C.M.H.Q. will be available as required to advise the Army Commander and staff directly concerning policy and technical matters relating to the operation of their respective services. The head of such service concerned will be responsible for keeping the Senior Officer at C.M.H.Q. advised through regular staff channels of any policy discussed or decisions taken.

9. Reinforcement Units and Cdn Section G.H.Q. 2 Echelon will remain under command of C.M.H.Q. Policy matters concerning the operation of 2 Echelon will, as heretofore, be settled in agreement with H.Q. First Cdn Army.

Medical.

10. C.M.H.Q. through the Medical Section of the "A" Branch will continue to exercise general command and administration of all medical installations and establishments not forming an integral part of formations within or intended to form part of the Order of Battle of the First Cdn Army.

11. All Hospitals will thus continue to be under C.M.H.Q. while remaining in the U.K., except in the event of it becoming necessary to place certain installations under command of Army or lower formations for local administration whenever geographical or other considerations dictate. Medical units in the U.K. not yet considered trained and fit to take their place in the field will remain under command C.M.H.Q. so long as may be considered necessary.

12. Policy matters will continue to be settled in agreement with H.Q. First Cdn Army.

Dental.

13. An Assistant Director of Dental Services has been appointed to Army Headquarters. This officer will, however, administer his duties from C.M.H.Q.

Provost.

14. The D.P.M. will continue to administer Provost services as a whole; the A.P.M. at Headquarters 1 Cdn Corps will administer the services in detail within that formation.

Chaplains.

15. Chaplain services for First Cdn Army troops will be administered direct by the Asst. Principal Chaplains at C.M.H.Q.

Legal.

16. C.M.H.Q. will continue to administer this service, with the exception that an Asst. Deputy Judge Advocate will be appointed to Army Headquarters to give detailed advice to the Army Commander whenever required.

Routine Orders.

17. The present system of issuing Canadian Army Routine Orders will be continued.

QUARTER-MASTER GENERAL'S BRANCH.

18. The D.Q.M.G. at C.M.H.Q. will be regarded as the responsible adviser to the Army Staff on behalf of all Q.M.G. services in operation.

19. C.M.H.Q. will continue to administer all matters concerned with fuel accounting, accommodation, equipment, technical stores and vehicles procured from British stores.

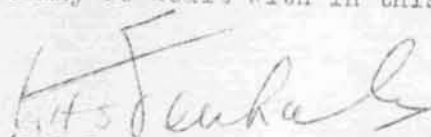
20. C.M.H.Q. will continue the command and control of Base and L of C installations such as Base Ordnance Workshop and M.T.V.R.D. Policy in respect of both training and operations will be referred to the Army Commander as may be required.

Postal.

21. An A.D.A.P.S. with the requisite sub staff will be appointed to Army Headquarters Postal Establishment, but this detail will remain for the present working under C.M.H.Q.

Conduct of Business Generally.

22. As a general principle, it has been decided that all matters of detailed administration be routed directly to C.M.H.Q. whenever appropriate. It is also intended that this principle shall be extended to field formations, including Corps and Divisional Headquarters, and further direction will be issued concerning what subjects may be dealt with in this way.

  
(H.S. Penhale) Brigadier  
General Staff  
Canadian Military Headquarters.

KNB

TO: B.G.S. C.M.H.Q.

Receipt is acknowledged of      copies of 1/Cdn Army/1 (BGS)  
dated 9 May 42.

Date .....

Signature .....

.....

CANADIAN MILITARY HEADQUARTERS.

1/Cdn Army/1 (BGS)

9 May 42

SECRET

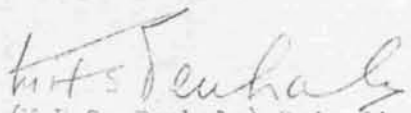
TO:

H.Q. First Cdn Army  
H.Q. 1 Cdn Corps  
All Branches C.M.H.Q.

CHANNELS OF COMMUNICATION  
Amendment No. 1

Reference Appendices "A" and "B" forwarded  
under cover of 1/Cdn Army/1 (BGS) dated 2 May 42,  
the following amendment will be made:-

DELETE all reference to "C.C.O."

  
(M.H.S. Penhale) Brigadier  
General Staff  
Canadian Military Headquarters.

KNB

TO: B.G.S. C.M.H.Q.

Receipt is acknowledged of Amendment No. 1 dated 9 May 42  
to Appendices "A" and "B" 1/Cdn Army/1 (BGS) dated 2 May 42.

Date .....

Signature .....