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CONSEIL INTERPARLEMENTAIRE MIXTE

2011-2012 ANNUAL REPORT ON PARLIAMENTARY ASSOCIATIONS' ACTIVITIES AND EXPENDITURES

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INTRODUCTION

Canada's international parliamentary relations are carried out, in part, through parliamentary associations and interparliamentary groups. Though their activities and objectives may be varied, the associations of the Parliament of Canada share similar characteristics:

- they promote the country's interests abroad on a continuing basis;
- operate on multilateral and bilateral levels;
- are composed of members of the Senate and of the House of Commons; and
- association members meet at annual general meetings where they elect executive committees as well as at other meetings to coordinate and direct activities with their bilateral counterparts or with the international secretariats of the multilateral organizations to which they belong.

There are also four unfunded interparliamentary groups which have been recognized by the JIC which also help promote bilateral relations with the specific country to which they are related.

The Joint Interparliamentary Council (JIC) is responsible for determining all budgetary and administrative matters relating to parliamentary associations. Specifically, the Council determines the level of funding to be distributed to each association within the limits of the total allotments approved by the Senate Standing Committee on Internal Economy, Budgets and Administration and the House of Commons Board of Internal Economy. In addition, the JIC is also responsible for setting the overall general policy direction for parliamentary associations as well as coordination of related activities and operating policies to ensure effective, efficient, consistent and coherent support for interparliamentary activities while also promoting the best interests of Parliament in the area of interparliamentary relations.

At its meeting of June 10, 2009, the JIC, as part of its consideration of recommendations inspired by the Report of the International and Interparliamentary Affairs Five-Year Review Committee (by Senator Paul J. Massicotte & Mr. Rob Merrifield, M.P.), adopted a motion instructing IIA to prepare an annual report of IIA activities in support of parliamentary associations. The first such report, covering the 2009-2010 fiscal year, was presented to the JIC in October 2010 and a second followed in October 2011. This third report contains a similar summary of parliamentary association activities and related expenditures for the 2011-2012 fiscal year and includes comparisons with the previous fiscal year.

During 2011-2012, the JIC mandated a subcommittee to examine the structure of parliamentary associations and ways in which they could operate more efficiently. The subcommittee's report contained a number of recommendations to reduce the costs of association activities in anticipation of reductions in the size of the JIC's budgetary envelope that were announced for 2012-13. In addition, the subcommittee made a series of other recommendations that resulted in a decision by the JIC not to recognize any new parliamentary associations or interparliamentary groups during the 41st Parliament. Finally, there were also recommendations concerning the establishment of clearer objectives for association activities, greater collaboration between associations and other groups involved in international and interparliamentary affairs and changes to the annual report which will be put into place for the upcoming fiscal year.

While IIA works on behalf of Parliamentarians from both Chambers in supporting parliamentary associations, it also provides support to the exchange programs of both Speakers, as well as ongoing protocol and parliamentary conference support for official international and interparliamentary activities for the Parliament of Canada. Again this year, it is important to highlight that the sole focus of this report is on those areas under the jurisdiction of the JIC, which is to say primarily, parliamentary associations and their activities. Also, as with the previous annual reports prepared by IIA, the intention is to provide the JIC with a high level, quantitative summary of the activities of parliamentary associations.

For further information, please contact International and Interparliamentary Affairs, at 613-943-5959.

LIST OF PARLIAMENTARY ASSOCIATIONS AND INTERPARLIAMENTARY GROUPS

As of March 31st, 2012 there are 12 associations, plus the Canadian Group of the OSCE which falls under Canada-Europe, which receive funding from Parliament and fall under the administrative authority of the JIC. The last group to be officially recognised by the JIC as a parliamentary association was Canada-Africa in 2003.

Associations (12 + OSCE)	Geographical Region
<i>Multilateral Associations (7 + OSCE)</i>	
• Canada-Africa Parliamentary Association	Africa
• Canada-Europe Parliamentary Association - Canadian Delegation to the Organization for Security and Co-operation in Europe Parliamentary Assembly (OSCE PA)	Europe
• Canadian Branch of the <i>Assemblée parlementaire de la Francophonie</i> (APF)	Global
• Canadian Branch of the Commonwealth Parliamentary Association (CPA)	Global
• Canadian Group of the Inter-Parliamentary Union (IPU)	Global
• Canadian NATO Parliamentary Association (NATO PA)	Global
• Canadian Section of ParlAmericas*	Americas
<i>Bilateral Associations (5)</i>	
• Canada-China Legislative Association	Asia-Pacific
• Canada-France Interparliamentary Association	Europe
• Canada-Japan Inter-Parliamentary Group	Asia-Pacific
• Canada-United Kingdom Inter-Parliamentary Association	Europe
• Canada-United States Inter-Parliamentary Group	Americas

(Table 1)

*On September 27, 2011, the Canadian Section of the Interparliamentary Forum of the Americas (FIPA) changed its name to Canadian Section of ParlAmericas, in order to reflect a change in the name of the international body.

There are also four interparliamentary groups which have been recognised by the JIC and receive minimal administrative assistance from IIA. This assistance is generally limited to administrative and procedural support for annual general meetings, maintaining the group's constitution and the collection of related membership fees. These groups promote cooperation and understanding amongst nations and, like parliamentary associations, strengthen the relations between Canadian parliamentarians and their counterparts in other parliaments. Membership fees from individual parliamentarians support the activities of these groups.

Interparliamentary Groups (4)
• Canada-Germany Interparliamentary Group
• Canada-Ireland Interparliamentary Group
• Canada-Israel Interparliamentary Group
• Canada-Italy Interparliamentary Group

(Table 2)

A description of the structure, activities and objectives of each association and group can be found on the IIA Web site at www.parl.gc.ca/iia.

SUPPORTING PARLIAMENTARY ASSOCIATIONS

The International and Interparliamentary Affairs Directorate (IIA) is responsible for the coordination of the Parliament of Canada's external relations and activities. IIA is a joint directorate of both the Senate and the House of Commons and receives financial and human resources from both institutions.

IIA is mandated to meet the current needs of Canadian parliamentarians in a changing geo-political context. The role of IIA is to support parliamentarians in their promotion of democracy, good governance and the Canadian parliamentary system on the international scene. To this end, the IIA team assumes a variety of responsibilities in administering the Directorate's *four main official programs*:

- Parliamentary Associations;
- Parliamentary Exchanges;
- Protocol; and
- Conferences.

The Parliamentary Associations team is responsible for the ongoing administrative and procedural support for each association. This is done, in part, with the ongoing assistance and support of the IIA Protocol and Conferences team which also provides similar services to the Parliamentary Exchanges team. In addition, many associations also rely on the support of an analyst from the Library of Parliament to assist with the ongoing work of the association.



Click on the thumbnail to open the organizational chart

(Table 3 - as of June 30, 2012)

Please note: Names coloured in red (and marked with an *) are Senate employees, those in green (and marked with **) are House of Commons employees and those in black are employed jointly by both Houses.

LIST OF ASSOCIATIONS

The following is a list of the Associations, their Chairs or Co-Chairs, as well as the Association Secretaries and Administrative Assistants assigned by IIA as well as the Analysts assigned by the Library of Parliament.

Association	Chairs/Co-Chairs	Association Secretary	Association Administrative Assistant	Library of Parliament Analyst
APF	Senator Andrée Champagne	François Michaud	Patricia Tremblay	Jean-Luc Bourdages
Canada-Africa	Senator Raynell Andreychuk & Mauril Bélanger, M.P.	Maxime Ricard	Mathieu Sabourin-Caron	Aïcha Coulibaly
Canada-China	Senator Don Plett & Daryl Kramp, M.P.	Roger Préfontaine	Lucie Dagenais	N/A
Canada-EU	David Tilson, M.P.	Philippe Méla	Dominique Dubois	Karin Phillips Sebastian Spano
Canada-France	Senator Claudette Tardif	Serge Pelletier	Dominique Dubois	Lucie Lecomte
Canada-Japan	Senator David Tkachuk & Mike Wallace, M.P.	Roger Préfontaine	Lucie Dagenais	N/A
Canada-UK	Ed Holder, M.P.	Elizabeth Kingston	Nikolas Baksi	N/A
Canada-US	Senator Janis G. Johnson & Gord Brown, M.P.	Angela Crandall	Sandra Moniz	June Dewetering James Lee Mohamed Zakzouk
CPA	Russ Hiebert, M.P.	Elizabeth Kingston	Nikolas Baksi	N/A
IPU	Senator Donald Oliver	Serge Pelletier	Natalie Lemay-Paquette	Joseph Jackson Frédéric Forge Allison Goody
NATO PA	Cheryl Gallant, M.P.	James Latimer	Juliana Cavallero	Wolfgang Koerner Melissa Radford
OSCE PA	Dean Allison, M.P. (Director for the OSCE)	Andrew Lauzon	Mathieu Sabourin-Caron	Natalie Mychajlyszyn
ParlAmericas	Randy Hoback, M.P.	Leif-Erik Aune	Kathleen Gallahue	Andre Barnes

(Table 4 - as of June 30th, 2012)

While there are 12 Associations, plus the Canadian Group of the OSCE, for a total of 13, there are ten Association Secretaries, several of whom support two associations or have other responsibilities at IIA. There are also nine Administrative Assistants who specifically support the work of parliamentary associations on a full time basis and most are assigned to more than one association.

The Library of Parliament provides direct support through Analysts who provide services to a number of associations. In 2011-2012, the equivalent of five full-time Analysts provided support to associations. In addition, there is further support for related tasks such as editing and document processing. With regards to the Analysts formally assigned to the various associations it is worth noting that the level of support varies widely among associations. There are a number of associations that have no Analysts formally assigned to them, while others may have two or more Analysts assigned to them.

Finally, the four interparliamentary groups are generally supported by one Association Secretary who also supports one or more Associations.

Interparliamentary Group	Chairs	Group Secretary
Canada-Germany	Gary Schellenberger, M.P.	Maxime Ricard
Canada-Ireland	Larry Miller, M.P.	
Canada-Israel	David Sweet, M.P.	
Canada-Italy	Stella Ambler, M.P.	

MEMBERSHIP PER ASSOCIATION (2011-12)

Parliamentary associations are composed solely of members of the Senate and the House of Commons who have expressed the intention of joining in the Association and have paid the annual dues. Tables 5 and 6 below provide a breakdown of the number of members per association in the past two fiscal years. In the last fiscal year, membership increased in every association and interparliamentary group, leading to an overall increase of approximately 25%.

Associations	No. of Members 2010-2011	No. of Members 2011-2012
APF	61	72
Canada-Africa	95	113
Canada-China	112	183
Canada-Europe / OSCE	180	183
Canada-France	92	131
Canada-Japan	109	164
Canada-UK	106	133
Canada-US	186	195
CPA	141	153
IPU	100	115
NATO	100	132
ParlAmericas	102	123
Grand Total (Parliamentary Associations)	1,384	1,697

(Table 5 – as of March 31st for each year)

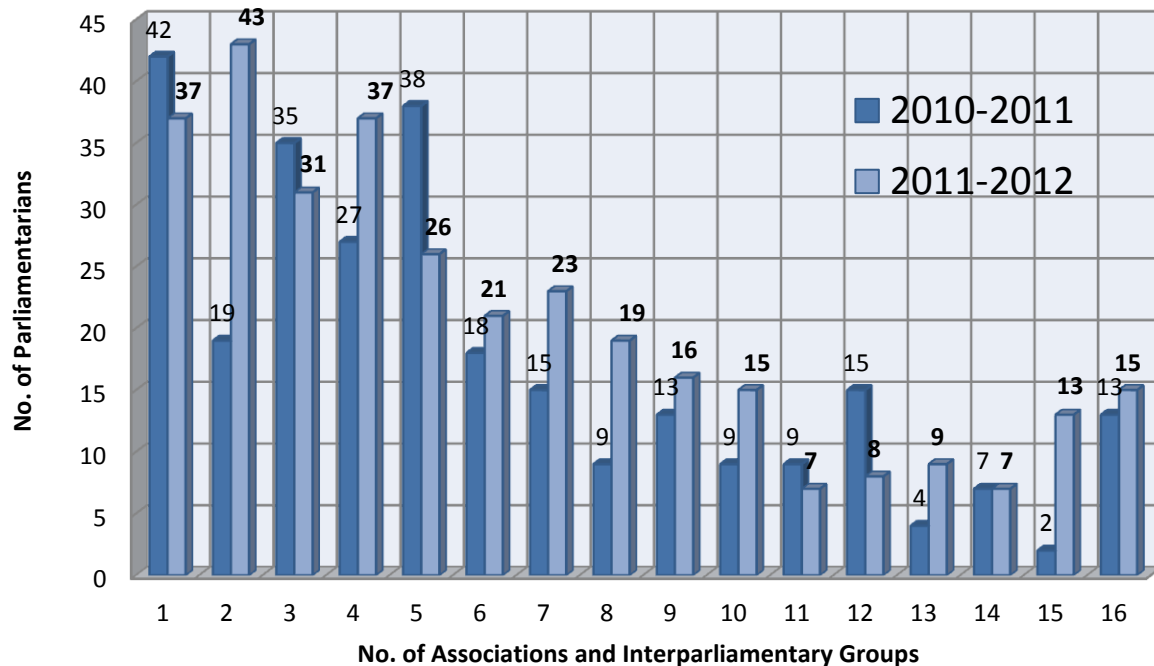
Interparliamentary Groups	No. of Members 2010-2011	No. of Members 2011-2012
Canada-Germany	50	64
Canada-Ireland	64	81
Canada-Israel	88	124
Canada-Italy	56	84
Grand Total (Interparliamentary Groups)	258	353

(Table 6 – as of March 31st for each year)

The JIC is responsible for setting the amount for membership fees for both associations and interparliamentary groups. The current amount is \$25 per parliamentary association and \$10 per interparliamentary group. These fees have remained the same since April 1st, 2004 when the cost of membership for an association rose from \$20 to \$25.

DISTRIBUTION OF MEMBERSHIPS ACROSS ASSOCIATIONS

There are currently 12 parliamentary associations (plus the Canadian Group of the OSCE) and four Interparliamentary Groups. In 2011-2012, 77% of all Parliamentarians belonged to one or more parliamentary association or interparliamentary group, somewhat higher than the 66% in 2010-2011. The graph below illustrates the distribution of parliamentarians who belong to one or more of these associations or interparliamentary groups. For example, the chart shows that the number of parliamentarians belonging to only one association or interparliamentary group went from 42 in 2010-2011 to 37 in 2011-2012. On the other end of the graph, we see that the number of parliamentarians belonging to every association and every interparliamentary group recognized by the JIC went from 13 to 15 over the same time frame. There were 139 parliamentarians who did not join a single association during the 2010-11 fiscal year, compared with 94 in 2011-2012.



(Graph 1 - as of March 31st for each year)

EXECUTIVE COMMITTEES

In autumn 2006, the JIC requested that all parliamentary associations adopt a standard constitution including a specific request that “An Executive Committee shall be elected at the Annual General Meeting to be composed of at most 15 members, with 30% of its members from the Senate and 70% from the House of Commons, to positions as determined in each association’s constitution.” The subsequent adjustments to the constitutions of each association were based on the decisions of the members of the various associations. While the size and distribution of each Executive Committee may still vary somewhat, most associations were able to make adjustments to respect the request of the JIC.

	Size of the Executive Committee	SEN CPC	SEN LIB	SEN IND	HoC CPC	HoC NDP	HoC LIB	HoC IND
APF	9	2	1	0	3	2	1	0
Cda-Africa	15	3	2	0	6	3	1	0
Cda-China	10	2	1	0	4	2	1	0
Cda-Europe	14	2	2	0	6	2	1	1
Cda-France	11	1	2	1	4	2	1	0
Cda-Japan	10	2	1	0	4	2	1	0
Cda-UK	11	2	1	0	4	3	1	0
Cda-US	17	3	2	0	7	4	1	0
CPA	16	3	2	0	5	4	1	1
IPU	14	2	2	0	6	3	1	0
NATO PA	14	2	2	0	6	3	1	0
ParlAmericas	12	2	2	0	4	2	1	1

(Table 7 – as of June 30, 2012)

There are a total of 154 executive committee positions available between the 12 Associations.

In addition, amongst the four interparliamentary groups, there are 40 executive committee positions which are distributed as follows:

	According to the CONSTITUTION of the Group
Canada-Germany	7
Canada-Ireland	12
Canada-Israel	12
Canada-Italy	9

ASSOCIATION ACTIVITIES

Association members meet on a regular basis and it is at annual general meetings where they elect executive committees to coordinate and direct activities with their bilateral counterparts or with the international secretariats of the multilateral organizations to which they belong.

Through the various associations, Parliamentarians take part in a wide variety of parliamentary conferences, bilateral visits, and meetings both here in Canada and abroad. A list of the activities of parliamentary associations is published on the Parliamentary web site for public consultation. Following a trip outside the country, a report will be presented in one or both Chambers with a summary of the activity as well as the related financial breakdown, which is included at the end of the report.

Number of Activities per association by location and activity type

Associations	In Ottawa						In Canada (Outside Ottawa)				Outside Canada		Grand Total			
	Annual General Mtg		Special Events		Executive		Meeting		Meeting		Special Events				Meeting	
	10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12
APF	1	1	1	0	6	5	0	2	3	2	0	1	7	9	18	20
Cda-Africa	0	1	1	1	4	3	7	11	0	0	0	0	2	3	14	19
Cda-China	0	1	4	2	3	3	5	6	1	0	0	0	5	3	18	15
Cda-Europe	1	1	0	0	4	3	3	0	2	1	0	0	5	6	15	11
Cda-France	0	1	2	0	2	4	2	1	1	1	0	0	0	3	7	10
Cda-Japan	0	1	1	1	4	4	0	1	1	0	0	0	3	3	9	10
Cda-UK	0	1	0	0	1	2	0	0	0	0	0	0	1	1	2	4
Cda-US	0	1	2	3	7	5	1	3	3	3	0	0	12	12	25	27
CPA	0	1	1	1	3	6	2	1	4	3	0	0	10	7	20	19
IPU	1	1	0	0	5	4	0	0	0	0	0	0	11	12	17	17
NATO PA	0	1	0	0	2	4	0	0	0	1	0	0	16	17	18	23
OSCE PA	0	0	0	0	0	0	0	1	0	0	0	0	5	5	5	6
ParlAmericas	0	1	2	1	5	4	6	5	1	0	0	0	5	7	19	18
Total	3	12	14	9	46	47	26	31	16	11	0	1	82	88	187	199

(Table 8)

Please note: In this table the expression “Special Events” includes official ceremonies, celebration of official days, receptions and other similar activities. Also, the term “meetings” is used in a broad sense to include various meetings, conferences, seminars, election monitoring and other similar activities where association members participate on behalf of the association.

Interparliamentary Groups	General Meeting	
	10-11	11-12
Germany	0	1
Ireland	0	1
Israel	0	1
Italy	0	1
Total	0	4

(Table 9)

Please note: Annual general meetings are the only activities of interparliamentary groups supported by IIA staff. Particular groups may have participated in other activities during this period.

NUMBER OF OUTGOING VISITS BY PARTICIPANT TYPE

The following table includes, for each parliamentary association, the number of outgoing visits (those visits outside of Canada) and a breakdown of the total number of Senators, M.P.s and staff who participated in those visits. The grand total indicates that 366 trips took place as part of 92 different activities in fiscal year 2011-2012, down very slightly from the 375 trips that took place as part of 92 activities in 2010-2011.

Associations	Number of Outgoing Visits		Number of Participants by Type							
			Senators		M.P.		Staff		Grand Total	
			10-11	11-12	10-11	11-12	10-11	11-12	10-11	11-12
APF	10	11	13	12	11	5	9	10	33	27
Cda-Africa	2	2	3	4	8	8	4	4	15	16
Cda-China	5	3	6	4	11	2	4	2	21	8
Cda-Europe	5	6	3	5	11	12	7	9	21	26
Cda-France	0	3	0	6	0	7	0	4	0	17
Cda-Japan	3	3	1	2	6	5	2	1	9	8
Cda-UK	1	1	2	2	2	3	1	1	5	6
Cda-US	15	15	23	19	45	29	33	24	101	72
CPA	13	10	9	11	18	26	5	7	32	44
IPU	11	12	17	20	5	9	13	15	35	44
NATO PA	16	17	22	30	22	15	8	8	52	53
OSCE PA	5	3	5	4	14	10	6	6	25	20
ParlAmericas	6	6	6	6	12	10	8	9	26	25
Grand Total	92	92	110	125	165	141	100	100	375	366
% of participation (excluding staff)			40%	47%	60%	53%				
% of participation (including staff)			29%	34%	44%	39%	27%	27%	100%	100%

(Table 10)

Please note that staff includes both Association Secretaries and Library of Parliament Analysts.

PARLIAMENTARY ASSOCIATION EXPENDITURES FOR THE LAST FIVE FISCAL YEARS

In 2011-12 Parliamentary associations were funded from a **\$4.4 million** envelope. This envelope will be reduced to \$3.9 million in 2012-13 and to \$3.6 million in 2013-14.

The envelope is managed by the JIC with some of the funds reserved for international contributions while the remainder, and majority of the funds, are for association activities. All associations are funded by both the House of Commons (70%) and the Senate (30%) and the figures provided in this report reflect the total amounts.

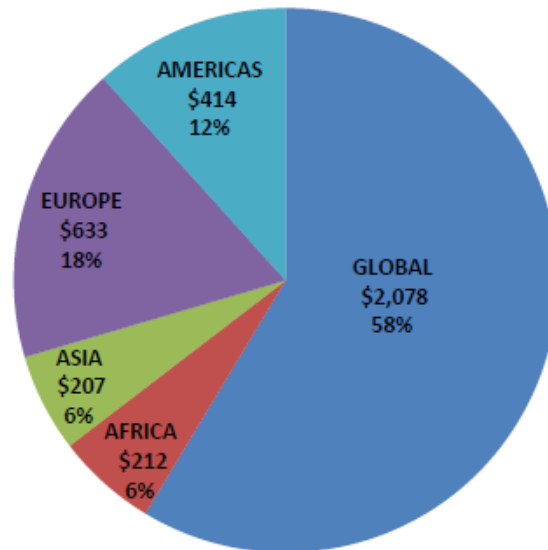
The base funding allocated for the activities of parliamentary associations for 2011-2012 was **\$3,156,491**, with an additional **\$1,264,189** specifically reserved for international contributions which are essentially membership fees for Canada to belong to the various international parliamentary associations. Therefore, the total allocated budget for parliamentary associations for the 2011-2012 fiscal year was **\$4,420,680**, identical to the level of funding for 2010-2011. Of these funds, \$3,543,414 was spent, representing a 10% (\$324,426) increase in expenditures when compared to 2010-2011. The breakdown of expenses is as follows:

- 66% (\$2.34 M) was spent on activities of parliamentary associations in Canada and abroad (ex; transportation, accommodation, hospitality), an increase of over \$316K (16%) compared to 2010-2011
- 34% (\$1.12M) was spent on international contributions, a reduction of \$8K (1%) compared to 2010-2011

Geographically, expenditures break down as follows:

- 58% (**\$2.08M**) for Global;
- 18% (**\$633K**) Europe;
- 12% (**\$414K**) Americas;
- 6% (**\$212K**) Africa;
- 6% (**\$207K**) Asia.

2011-2012 Association Expenditures ('\$000)



(Graph 2)

The table below outlines parliamentary association activities and expenditures over the last five years by geographic region.

Type	Expenditures				
	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
	\$	\$	\$	\$	\$
Global	1,907,834	2,096,094	2,016,958	1,715,223	2,077,548
Europe	881,306	783,677	724,780	613,428	632,730
Americas	401,789	380,404	526,441	310,000	414,238
Asia	295,796	337,986	414,495	382,096	207,163
Africa	84,859	212,015	196,409	198,240	211,734
Total	3,571,584	3,810,176*	3,879,083*	3,218,987	3,543,414*

(Table 11)

* Please note that for ease of comparing association activity figures from different years we have excluded the amounts provided from the JIC funding envelope for parliamentary conferences, as these do not occur every year and, while always approved by the JIC and both boards, they are not always funded through the funds allocated to the JIC. The following conference expenses were paid from the JIC funding envelope:

Fiscal year 2008-2009: \$100K for the Fall Meeting of the Parliamentary Association for the Organization for Security and Cooperation in Europe (OSCE PA) hosted in Toronto in September 2008.

Fiscal year 2009-2010: \$157K for the FIPA Sixth Plenary Conference hosted in Ottawa in September 2009.

Fiscal year 2011-2012: \$325K for expenses incurred in this fiscal year related to the planning of 127th Assembly of the Inter-Parliamentary Union in Quebec City in October 2012. (Further expenditures incurred in 2012-2013 will be funded from a separate envelope.)

DETAILED ASSOCIATION EXPENDITURE REPORT (2011-2012)

The following tables provide a detailed account of each Association's budget and actual expenditures according to eight standard categories.

Association	Transportation	Accommodation	Per Diems	Miscellaneous	Hospitality	Official Gifts	International Contributions	Revenues	Grand Total
Global									
APF	137,714	36,029	12,921	4,332	19,755	2,407	120,905	-1,825	332,238
CPA	163,082	39,936	13,821	10,593	26,272	3,390	154,522	-3,775	407,841
IPU	178,527	44,627	19,408	288	2,543	2,465	402,121	-2,875	647,104
NATO PA	316,177	45,699	22,952	6,432	14,504	43	287,859	-3,300	690,366
Global Total	795,500	166,291	69,102	21,646	63,074	8,305	965,407	-11,775	2,077,549
Africa									
Cda-Africa	165,332	18,341	5,536	2,476	17,598	5,227	0	-2,775	211,735
Africa Total	165,332	18,341	5,536	2,476	17,598	5,227	0	-2,775	211,735
Asia									
Cda-China	128,113	11,125	4,738	405	4,500	911	0	-4,575	145,217
Cda-Japan	47,429	10,623	3,926	405	2,685	976	0	-4,100	61,944
Asia Total	175,542	21,748	8,664	810	7,185	1,887	0	-8,675	207,161
Europe									
Cda-Europe	148,030	31,970	15,027	154	6,268	851	0	-4,550	197,750
Cda-France	51,443	4,753	6,550	0	4,796	2,776	0	-3,275	67,043
Cda-UK	31,160	7,504	3,964	32	2,089	1,411	0	-3,350	42,810
OSCE	82,601	16,440	5,484	97	1,320		219,184		325,126
Europe Total	313,234	60,667	31,025	283	14,473	5,038	219,184	-11,175	632,729
Americas									
Cda-US	97,583	70,652	19,917	34,784	16,884	935	0	-4,900	235,855
JIC	0	0	0	0	1,460	0	0	0	1,460
ParlAmericas	104,193	16,415	10,526	14,876	16,620	2,377	14,967	-3,050	176,924
Americas Total	201,776	87,067	30,443	49,660	34,964	3,312	14,967	-7,950	414,239
Grand Total	1,651,384	354,114	144,770	74,875	137,294	23,769	1,199,558	-42,350	3,543,414

Compared to 2010-2011, overall expenditures have increased by 10% mainly as a result of increased spending for delegations travelling outside of Canada. While the number of overall participants on outgoing delegations outside Canada remained stable, the number of participants on delegations to Europe has increased by 33 (or 28%) while the number of participants on delegations to North America has decreased by 31 (20%). International contribution costs remain constant at \$1,200K.