



Indian and Northern
Affairs Canada

Affaires indiennes
et du Nord Canada

INDIAN/INUIT TRAINING OPPORTUNITIES

POSSIBILITÉS DE FORMATION POUR LES INDIENS ET LES INUIT

1993-1994

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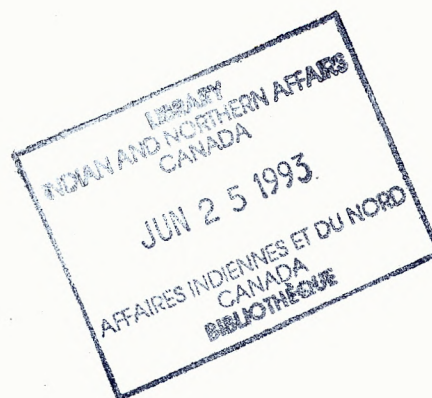
INDIAN/INUIT TRAINING OPPORTUNITIES

POSSIBILITÉS DE FORMATION POUR LES INDIENS ET LES INUIT

1993-1994

Due to the nature of this publication,
French is provided only when the
training is available in French

En raison de la nature même de cette
publication, le français est utilisé
seulement lorsque le cours est donné
dans cette langue.



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ministre des Affaires indiennes
et du Nord canadien,
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Année internationale
des populations autochtones

Un nouveau partenariat



International Year of
the World's Indigenous People

A New Partnership



FOREWORD

Welcome to the second edition of **Indian/Inuit Training Opportunities 1993-1994**. This publication provides brief descriptions of all types of post secondary educational and career-related training that has been designed specifically for First Nations. This year we are pleased to include an additional twenty-seven educational and training institutes in our publication.

Program descriptions are arranged alphabetically by institution within each province. Courses are described in either English or French and are offered in the language in which they are described. This publication is a guide only. Complete addresses for contacts have been provided for each program so that interested applicants may obtain further details.

Many thanks to those that responded to our requests for information. Both contributors and users of the guide are welcome to make suggestions for improvements or additions to increase the guide's usefulness to students and instructors. Institutions and organizations designing courses for Native participation that are not already listed in this guide, or individuals who wish to be added to our mailing list, should contact:

Director
Indian Government Support
Indian and Northern Affairs Canada
Room 2020 - Les Terrasses de la Chaudiere
10 Wellington Street
OTTAWA, Ontario
K1A 0H4

Phone: (819) 994-0057

AVANT-PROPOS

Bienvenue à la deuxième édition des **Possibilités de formation pour les Indiens et pour les Inuit 1993-1994**. Elle décrit brièvement tous les types de formation postesecondaire et ceux axés sur le développement de carrières spécialement conçus pour les premières nations. Cette année, nous avons le plaisir d'inclure vingt-sept nouveaux établissements de formations au répertoire.

Ces descriptions de cours sont présentées par ordre alphabétique et par établissement dans chaque province. La description de la formation est soit en anglais ou en français selon la langue dans laquelle le cours est donné. La publication est seulement un guide. La description de chaque cours est accompagnée de l'adresse complète d'une personne à contacter pour recevoir de plus amples détails.

Un grand merci à tous ceux et celles qui ont répondu avec tant d'enthousiasme à notre demande d'information. Nous souhaitons toujours recevoir des suggestions susceptibles d'accroître l'utilité de ce guide pour les étudiants et les professeurs. Les établissements et les organismes qui conçoivent des cours destinés aux Indiens et aux Inuit et dont le nom ne figure pas dans ce guide, ou encore toute personne qui voudrait voir son nom ajouté à notre liste d'envoi, sont priés de s'adresser au:

Directeur
Soutien de l'administration locale
Affaires indiennes et du Nord Canada
Bureau 2020 - Les Terrasses de la Chaudière
10, rue Wellington
OTTAWA, Ontario
K1A 0H4

Téléphone : (819) 994-0057

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YUKON

YUKON COLLEGE

First Nations Management Program

- Subjects:** Business, Accounting, English, Arts, Computer Management
- Prerequisites:** Grade 12 Academic with English 12 and Algebra 11, or mature student status with 60% on GED
- Location(s):** Whitehorse, Yukon
- Certification:** Upon completion of Year 1, students will receive a Certificate in First Nations Management. Students completing Year 2 will receive a Diploma in First Nations Management. Students will receive credit for seven elective courses towards a Business Administration Diploma. Most course credits towards Business Administration are transferable to institutions in Alberta, or in other provinces on an individual course basis, and transferable to CMA, CGA and other professional programs
- Remarks:** The First Nations Management Program provides participants with a solid foundation in First Nations management techniques and business practices. Graduates will fill positions at the local, regional and national level; in banking, retailing, government and the hospitality industry, in the fields of band management, personnel management, accounting, financial and program management, community economic development and general management
- Contact:** Mr. Ray Savard, Dean or
Mr. Howard Carvill, Instructor or
Mr. Joe Binger, Instructor
Administrative & Management Studies Division
Yukon College
Box 2799
WHITEHORSE, Yukon
Y1A 5K4
Phone: (403) 668-8751

Northern Studies Program – Native Studies Concentration

- Subjects:** English, Anthropology, Sociology, Psychology
- Prerequisites:** Successful completion of first year arts, with a C average over 30 credits. Must have at least 15 credits of Psychology, Anthropology, and Sociology
- Location(s):** Ayamdigut Campus, Whitehorse, Yukon
- Certification:** Diploma in Northern Studies

Remarks: Native studies is only one of four concentrations in the Northern Studies Program. There are also concentrations in Northern Science, Northern Justice or Criminology, and Outdoor and Environmental Studies

Contact: Mr. Aron Senkpiel
Dean, Academic Studies
Yukon College
Box 2799
WHITEHORSE, Yukon
Y1A 5K4
Phone: (403) 668-8771
FAX: (403) 668-8890

Renewable Resources Management Program

Subjects: **Term one courses include:** Northern Science Field Methods, Land Use by First Nations, Written Communications, Renewable Resources Math, The Natural History of the North, Environmental Science, Tradition and Change: A First Nations Perspective

Prerequisites: Grade 12 Diploma including English and math, equivalent Yukon College courses, or mature student status

Location(s): Ayamdigut Campus, Whitehorse, Yukon

Certification: A diploma will be awarded upon completion of the two year program

Remarks: This program trains northerners to occupy key roles in managing the north's fragile environment. The greatest need for graduates is in the First Nations organizations and so particular emphasis is given to enrolling First Nation students

Contact: Mr. Ted Osmond-Jones
Coordinator, Renewable Resources Management or
Mr. Aron Senkpiel
Dean, Academic Studies
Yukon College
Box 2799
WHITEHORSE, Yukon
Y1A 5K4
Phone: (403) 668-8770
FAX: (403) 668-8890

Yukon Native Teacher Education Program

- Subjects:** YNTEP students take courses in Northern Studies, Native Language and Cross-Cultural Education Methods as well as the "more traditional" Bachelor of Education courses. In each of the first three years, students spend time in a school classroom working with an experienced teacher. The school-based teacher education model carries on throughout the four years of the program, concluding with a 16-week practicum in the fourth year
- Prerequisites:** Applicants who are of aboriginal descent who live in the Yukon and qualify under one of the entrance requirements outlined below will be considered for admission to the Yukon Native Teacher Education Program
- 1) Grade 12 graduate with a 65 percent average, considered for full admission
 - 2) Grade 12 graduate with a 60 percent average, conditional admission considered
 - 3) Completion of Grade 10 and be at least 21 years old, conditional admission considered
- Location/
Certification:** The Yukon Native Teacher Education Program is a four-year Bachelor of Education degree program offered in conjunction with the University of Regina at the Whitehorse (Ayamdigut) campus of Yukon College. Through YNTEP, students of aboriginal ancestry can earn their B.Ed. and become fully qualified teaching professionals. YNTEP is designed to provide students with plenty of classroom experience, often in their home community while they pursue their studies
- Remarks:** A major goal of YNTEP is to ensure that people of aboriginal ancestry are well prepared to fill teaching participation in the territory's education system. The program is designed to provide students with experiences that allow them to develop not only their teaching skills but also promote personal growth
- Contact:** Yukon Native Teacher Education Program
Box 2799
WHITEHORSE, Yukon
Y1A 5K4
Phone: (403) 668-8781
FAX: (403) 668-8890

NORTHWEST TERRITORIES

ARCTIC COLLEGE

Eastern Arctic Teacher Education Program (EATEP)

Subjects:	<p>Year One – Introductory Teaching Methods, Inuktitut Orthography and Phonology, Language Arts in Inuktitut, How Children Grow, Math I, How Children Learn, Reading and Writing Inuktitut, Science I, How Children Behave, Software Applications, Kindergarten Methods and Materials, Teaching Practicum</p> <p>Year Two – Education Administration in the NWT, General Methods in Special Education, Cultural Skills in Art, Music and Drama, Use of Curriculum, Inuktitut Morphology, Math II, Reading Processes and Methods, Reading Practicum, Science II, Social Studies Methods, Physical Education, Teaching Practice/Field Practicum</p> <p>Year Three – Linguistics Applied to Language Learning, Sociolinguistics, English Literature and Composition, Experiences in Communication, Musical Instruments in the Classroom, Background Geometry, Children's Literature, Special Topics in Inuktitut, Inuktitut Dialects, Inuit Literature I, II, Education in the North, Education in the North (Curriculum), Health Education, School Experience</p>
Prerequisites:	<p>Be at least 21 years of age, demonstrate fluency and literacy in Inuktitut, have a real desire to work with children, be mature, responsible and reliable, either have a) Grade 12 or equivalent or, b) a minimum of Grade 10, two years successful experience as a classroom assistant, and a reference from both the Principal and the Community Education Council or, c) satisfy EATEP numeracy and literacy requirements</p> <p>For special entry – Applicants must have at least two years of superior classroom experience, or have completed at least 10 first year courses through the field-based program with an average of B or better, and have recommendations from both the Principal and the Community Education Council</p> <p>For admission to the Bachelor of Education Program applicants must hold a valid NWT teaching certificate earned either at the Eastern Arctic Teacher Education Program or the Arctic College Teacher Education Program</p>
Location(s):	Iqaluit, NWT
Certification:	NWT Standard Teaching Certificate, McGill University Certificate in Native and Northern Studies, McGill Bachelor of Education
Remarks:	<p>EATEP offers three programs: 1) a two-year program for trainees who meet entry requirements, but who have little or no classroom experience, 2) a one-year special entry program for classroom assistants who have already earned the Classroom Assistant's Diploma through classes in the field, 3) a Bachelor of Education program for certified teachers</p> <p>Affiliation: EATEP is affiliated with McGill University, Montreal</p>

Contact: Noel McDermott
Principal
EATEP
Arctic College – Nunatta Campus
Box 600
IQALUIT, Northwest Territories
X0A 0H0
Phone: (819) 979-4051
FAX: (819) 979-4579

Interpreter/Translator Program

Subjects: First year – Professional Development, Presentation Skills, Keyboarding, English Writing Lab, Northern Studies, Practicum I, II, Inuktitut Phonology and Morphology, Inuktitut Writing Lab, Inuktitut Linguistics, Skills and Methods, Introduction to Translation, Introduction to Simultaneous Translation
Second Year – Research Methods, Practicum, Inuktitut Morpho-Syntax, Dialectology, Language Change, Special Topics in Translation I, II, Consecutive Interpretation I, II, III, Simultaneous Interpreting I, II

Prerequisites: Students must be at least 17 years of age, have grade 10 English as determined by college assessment tests or Arctic College's English 140, and be orally fluent in Inuktitut and in English. It is preferred that students have some ability to read and write Inuktitut

Location(s): Iqaluit, NWT – Nunatta Campus, Arctic College

Certification: Upon completion of one year – Arctic College Interpreter/Translator Certificate. Upon completion of two years – Arctic College Interpreter/Translator Diploma

Remarks: The Interpreter/Translator program is designed for individuals who wish to pursue a career in the interpreting translating field

Contact: Kathleen Purchase
Chairperson
Academic and Applied Studies
See first entry for address and phone number

Management Studies Program

Subjects:	Marketing Management and Research, Marketing, Accounting, Finance, Mathematics, Microeconomics, Communications, Entrepreneurship, Introduction to Public Administration, Database Management, Principles of Management, Human Resources Management, Word Processing, Spreadsheets, Public Policy, Macroeconomics, Contract Law, Organizational Behaviour, Investment and Taxes, Statistics, Public Finance, Native Insights, Independent Study, Tourism, Aboriginal Rights	
Prerequisites:	NWT High School Diploma (General or Advanced) or equivalent. Mature students who do not have the required academic background will be considered individually, and academic assessment examinations may be required in English, Inuktitut, and/or Mathematics	
Location(s):	Fort Smith, NWT – Thebacha Campus; Iqaluit, NWT – Nunatta Campus	
Certification:	Certificate – One year with concentration in Public or Business Administration Diploma – Two years with concentration in Public or Business Administration	
Remarks:	This program is designed to provide the knowledge and skills necessary for management careers in business, government, or non-profit organizations. It is accredited with the Certified General Accountants' Association of the NWT and successful students can apply for exemption upon enrolling with the CGA	
Contact:	Mr. Ram Mudalier Head, Business Education Thebacha Campus–Arctic College Box 600 FORT SMITH, Northwest Territories X0E 0P0 Phone: (403) 872-7598 FAX: (403) 872-4511	Ian C. Rose Chair, Management Studies Nunatta Campus, Arctic College Box 600 IQALUIT, Northwest Territories X0A 0H0 Phone: (819) 979-4051 FAX: (819) 979-4579

Native Management

Subjects:	Communications, Computers, Accounting, Management, Community Based Economic Development, Native Law, Aboriginal Self Government, Native Insight Issues
Prerequisites:	Grade 12 or equivalent
Location(s):	Thebacha Campus, Fort Smith, NWT Yukon Campus, Yukon, NWT
Certification:	Certificate in Management Studies with Concentration in Native Management Administration awarded after one year, or Diploma in Management Studies awarded after two years

Remarks:

Contact: Mr. Ram Mudalier
See previous entry for address and phone number

Native Studies Program

Subjects: Principles of Management, Introduction to Financial Accounting, Management Communication, Introduction to Computers, Introduction to Native Studies (Historical Overview and Contemporary Issues), Land Claims, Self-Government, Introduction to Community Development, Introduction to Community-based Economic Development, Human Resource Management

Prerequisites: To qualify, applicants must be 18 years of age, grade 12 graduate, or mature student

Location(s): Yellowknife, NWT

Certification: Certificate in Management Studies with concentration in Native Studies awarded after one year

Remarks:

Contact: Mr. Robert Chartrand
Senior Instructor and Coordinator
Native Studies Program
Arctic College – Yellowknife Campus
500 – 5022, 49 Street
YELLOWKNIFE, Northwest Territories
X1A 3R7
Phone: (403) 920-3043
FAX: (403) 873-0333

Social Work – Community Alcohol and Drug Counsellor

Subjects: Writing Skills, Interpersonal Communication Skills, Human Development (Child and Adolescent), Social Work Methods, Introduction to Sociology, Fundamental Concepts of Chemical Addictions, Integrative Seminar, Field Practicum, Work In Drug and Alcohol Professional Issues, Introduction to Counselling, Introduction to Northern and Aboriginal Communities, Treatment and Prevention, Special Topics in the Addiction Field

Prerequisites: Students must be at least 18 years of age, have a grade 10 diploma or equivalent, provide three letters of reference and a personal statement of interest. Personal suitability will be assessed through an interview with program personnel. Applicant should be sober and mature. Mature students will be accepted based on experience and knowledge. Applicants who are considered on a provisional basis may be required to take an appropriate exam

Location(s): Iqaluit, NWT
Certification: Students will receive a Certificate in Northern Community Alcohol and Drug Counselling. This is a one year, two semester program

Remarks: The Northern Community Alcohol and Drug Certificate Program consists of one year course work and fieldwork. The program is designed to prepare students for entry to a career in Alcohol and Drug counselling. Advanced credits will be considered for applicants with field experience

Contact: Errol Fletcher
Senior Instructor
Social Work Program
Arctic College – Nunatta Campus
Box 600
IQALUIT, Northwest Territories
XOA OHO
Phone: (819) 979-1700
FAX: (819) 979- 0513

ATII TRAINING INC.

Community Administration Certificate Program

- Subjects:** Bookkeeping, Bookkeeping II– Local Government Accounting, Financial Management III, Communication I & II, Intro to Government, Community Administration and the Law, Management Skills, Labour and Staff Relations
- Prerequisites:** Level I courses are open to all Inuit in Eastern Arctic (Nunavut)
Level II & III require completion of Level I
- Location(s):** Rankin Inlet, Cambridge Bay, and Iqaluit, NWT
- Certification:** Courses are credited with Arctic College's Community Administration Certificate Program and Management Studies
- Remarks:** Atii provides travel assistance to Inuit participants. Courses offered in one–two week intensive workshop format
- Contact:** Tom Axtell
Training Director
Atii Training Inc.
3 – 379 Metcalfe
OTTAWA, Ontario
K2P 1S7
Phone: (613) 232–2899
FAX: (613) 232–0238

Management Training Workshop Program

- Subjects:** Introduction to Administration, General Management and Administration I, Introduction to Personnel Management
- Prerequisites:** None. Participants pay \$30.00 registration fee
- Location(s):** Courses offered by Distance Education using Television Northern Canada. Participants will be selected in eight remote site communities in Northern Quebec, Eastern Arctic (Nunavut), and Northern Labrador
- Certification:** Courses may be applied to Arctic College's certificate and diploma programs in Management Studies. Courses offered in April and September
- Remarks:** This is a pilot project to demonstrate interactive televised instruction. Course could be delivered on request to any region within reach of TVNC
- Contact:** See previous entry for address and phone number

DENENDEH NATIONAL OFFICE

On the-job-Training

Subjects: Secretarial, Library, Technology, Administration, Finance, Management, Environmental, Arts and Culture, Mapping

Prerequisites: Applicants must be of Dene ancestry

Location: Yellowknife, NWT

Certification: Although no certification is provided, the program provides 1 to 3 years of on the job experience combined with academic training depending on career path and academic pursuits

Remarks: Programs are subject to availability of funding

Contact: Ms. Ethel Liske
Executive Director
Dene Nation
P.O. Box 2338
YELLOWKNIFE, Northwest Territories
X1A 2P7
Phone: (403) 873-4081
FAX: (403) 920-2254

TUNGAVIK FEDERATION OF NUNAVUT AND ALGONQUIN COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Nunavut Sivuniksavut Program

Subjects: Inuit Pre- and Post-Contact History, Inter-Personal Communications, Native Policy and the Treaty Process, Land Claims Policy since 1969, Group Decision Making, Northern Development Since 1968, Political Economy of the North, Problem Solving, History Mandates and Activities of Inuit Organizations, Leadership, Goal Setting/Time Management, Computer Literacy, Planning and Evaluation, Public Presentation, Research

Prerequisites: Must be 18 years of age or older

Location(s): Ottawa, Ontario

Certification: Graduates receive a College Certificate after 8 months

Remarks: The long-term purpose of the program is to increase the number of trained Inuit who will be available to manage and participate in the implementation of a land claims settlement

Contact: Mr. Morley Hanson or
Ms. Blandina Makkik
Nunavut Sivuniksavut
336 MacLaren Street
OTTAWA, Ontario
K2P 0M6
Phone: (613) 234-5603
FAX: (613) 233-5565

BRITISH COLUMBIA

BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY

Training for Business and Industry

Subjects: Customized on-site training in all areas of business and management.
Subjects include Supervisional Management/Leadership, Marketing, Finance,
Operations Management, Project Management, Business Writing

Prerequisites: None

Location(s): We travel throughout the province to the client

Certification: Varies depending on nature of the contract signed with the client

Remarks:

Contact: Debbie Saxby
Coordinator, Business Training
British Columbia Institute of Technology
3700 Willingdon Avenue
BURNABY, British Columbia
V5G 3H2
Phone: (604) 432-8445
FAX: (604) 439-6700

THE UNIVERSITY OF BRITISH COLUMBIA

First Nations Health Care Professions Program

- Subjects:** Dentistry, Medicine, Pharmaceutical Sciences, Audiology and Speech Sciences, Family and Nutritional Sciences, Nursing, Rehabilitation Medicine, Social Work, Clinical Psychology, Counselling Psychology
- Prerequisites:** Students must have the basic requirements for entry into any Health Science program. These include high school and undergraduate sciences. Entry GPA from 65%–70%
- Location(s):** Vancouver, BC
- Certification:** If all requirements are met, students can receive the following degrees: D.M.D., M.D., B.Sc.(Pharm.), M.Sc.(Family and Nutritional Sciences), B.Sc.(Dietetics), B.S.N., B.Sc.(O.T., P.T), B.S.W., M.A.(Clinical and Counselling Psychology)
- Remarks:** FNHCPP is designed to promote and facilitate the participation of First Nations in the Health Care Professions
- Contact:** First Nations Health Care Professions Program
Woodward Instructional Resources Centre
#407 – 2194 Health Sciences Mall
UBC – First Nations House of Learning
VANCOUVER, British Columbia
V6T 1Z3
Phone: (604) 822-5613
FAX: (604) 822-2495

Native Indian Teacher Education Program

- Subjects:** Arts and Sciences Courses; Native Studies Courses which explore political, social, and economic issues from historical and contemporary perspectives; First Nations Education Seminars and Placements which explore policies, curricula, schooling and teaching
- Prerequisites:** Must have grade 12 academic or mature student status. Entrance is also permitted by obtaining the grade 12 equivalency certificate (GED, ABE)
- Location(s):** Students complete their first two years at one of the field centres located at Chilliwack, Duncan, Hazelton, and Kamloops. Students then transfer to the UBC Campus to complete the remaining three years
- Certification:** Five years of university study. When all requirements are met, students receive a Bachelor of Education (Elementary) Degree and the BC Professional Certificate
- Remarks:** Students wishing to prepare for teaching in adult education and secondary settings can also begin their studies at the field centres

Contact: Native Indian Teacher Education Program
Faculty of Education
UBC – First Nations House of Learning
6375 Biological Sciences Road
VANCOUVER, British Columbia
V6T 1Z4
Phone: (604) 822-5240

Native Law Program

Subjects: Native Peoples and the Laws, International Protection of Human Rights, Topics in Native Self Government, Native Claims Seminar, Comparative Indigenous Law

Prerequisites: Applicants may be required to attend the two-month pre-law summer program offered at the University of Saskatchewan. All applicants are required to write the Law School Admission Test (LSAT). Generally a minimum of two years of undergraduate studies is required, however the Faculty considers the applicant's background, experience, undergraduate record, LSAT score, and performance in the Saskatchewan summer program

Location(s): Vancouver, BC

Certification: Graduates receive an LLB. The course load is the same as in the regular law program, which is a total of 46 courses within three years

Remarks:

Contact: John Borrows
Native Law Program
Faculty of Law
George F. Curtis Building
1822 East Mall
UBC – First Nations House of Learning
VANCOUVER, British Columbia
V6T 1W5
Phone: (604) 822-5559

Planning and Management

Subjects: Planning for First Nations Self-Government, Economic Development Planning, Housing and Settlements Planning, Community and Social Services Planning, and Development Planning

Prerequisites: No formal requirements

Location(s): Vancouver, BC

Certification: No formal certification. Tentative dates have been set at the following times:
May/June 1993: **First Nations Development Planning**

Remarks: These courses have limited enrolments and are designed for individuals in management and leadership positions in bands, tribal councils and native organizations. A brochure describing specific topics and dates for 1993 is available

Contact: David Witty MCIP
Acting Director, Professional Programs
UBC – Centre for Human Settlements
2206 East Mall
VANCOUVER, British Columbia
V6T 1Z3
Phone: (604) 822-3914
FAX: (604) 822-6164

Ts'Kel Program (M.Ed., M.A., Ed.D., or Ph.D. in Educational Administration, Curriculum and Instruction, Social & Educational Studies, or Educational Psychology & Special Education)

Subjects: **M.Ed.:** A professionally-oriented degree consisting of 20 credits of course work, a comprehensive examination, and major paper
M.A.: A research-oriented degree whose 30 credit requirement includes a thesis and research courses. A comprehensive examination may be required
Ed.D or Ph.D.: Advanced research degrees with three kinds of requirements: course work, comprehensive examination and dissertation

Prerequisites: The UBC admission requirements for graduate study

Location: Vancouver, British Columbia

Certification: Masters degrees must be completed within five years, and doctoral degrees in six years

Remarks:

Contact: Professor Verna Kirkness
Director, Ts'Kel Program
Faculty of Education
UBC – First Nations House of Learning
6365 Biological Sciences Road
VANCOUVER, British Columbia
V6T 1Z5
Phone: (604) 822-5854
FAX: (604) 822-8944

CAMOSUN COLLEGE

First Nations Adult Basic Education

Subjects: ABE level Math, English, Science. Includes a Personal Development component
Prerequisites: Assessment
Location(s): Saanich Adult Education Centre, Tsartlip Reserve, Brentwood Bay, BC
Certification: Entry to College Preparation Program. Duration: 8 – 10 months

Remarks:

Contact: Mr. Mark Kunen
ABE Coordinator
Camosun College
3100 Foul Bay Rd.
VICTORIA, British Columbia
V8P 5J2
Phone: (604) 370-3931
FAX: (604) 370-3662

First Nations Teaching Assistant (FNTA)

Subjects: College Preparation and University Transfer level English, Math, Communications, Cultural Studies, Child Development, Audio Visual, Practicum
Prerequisites: Grade 10 English and Math, and First Nations ancestry
Location(s): Saanich Adult Education Centre, Tsartlip Reserve, Brentwood Bay, BC
Certification: A FNTA Certificate, which enables graduates to work as assistants in the elementary school classroom, is awarded upon completion of the 10 month program

Remarks:

Contact: Dean
Health and Human Services
See first entry for address
Phone: (604) 370-3179
FAX: (604) 370-3662

Literacy Plus

Subjects: Basic Adult Literacy and Numeracy – reading skills, writing skills, math skills
Prerequisites: None
Location(s): Saanich Indian School Board, Adult Education Centre, Tsartlip reserve, Brentwood Bay, BC
Certification: Certificate of completion awarded jointly by Camosun College and Saanich Indian School Board. Four – Eight months

Remarks: This course is currently funded by Canada Employment and is run by Camosun College for the Saanich Indian School Board. It is a pilot project designed to help students bridge from Basic Literacy to Adult Basic Education

Contact: Janice Simcoe
First Nations Education Coordinator
See first entry for address
Phone: (604) 370-3163
FAX: (604) 370-3150

Strategies for Academic Success

Subjects: Learning Skills and Learning Styles; Introduction to Academic Culture
Prerequisites: Entry into College Preparation Program. First Nations ancestry
Location(s): Victoria, BC
Certification:

Remarks: Two credit course recognized as part of UCEP. Four month duration

Contact: Janice Simcoe
See previous entry for address and phone number

CAPILANO COLLEGE

Band Office Administration Certificate Program

Subjects: The Indian Act and Related Topics, Civil and Criminal Procedures, Selected Legal Topics, Accounting Related Procedures, Records Management and Forms Control, Administrative Management, Computer Applications

Prerequisites: Keyboarding skills are an asset for the computer component. Previous work experience preferred

Location(s): North Vancouver, BC

Certification: Program Completion Certificate

Remarks:

Contact: Lynn Jest, Coordinator
Extension Programs and Services
Capilano College
2055 Purcell Way
NORTH VANCOUVER, British Columbia
V7J 3H5
Phone: (604) 984-1700
OR
Peggy Shannon, First Nations Advisor
Phone: (604) 986-1911, local 2137

Preparing First Nations Learners

Subjects: Computer 021-Basic Computer Skills, English 040-Report Writing, ARC 105-Reading and Study Skills, ARC 110-Reading Dynamics

Prerequisites: None-Computer
031 level in ABE English

Location(s): Capilano College, Lynnmour campus

Certification: Completion

Remarks: Computer 021 and English 040 are related to the Adult Basic Education Department. ARC 105 and 110 are related to the Achievement Resource Centre. These two courses carry 3 credits each

Contact: Peggy Shannon, First Nations Advisor or
Dr. Dennis Wright
See first entry for address
Phone: (604) 986-1911 local 2137
or (604) 986-4945

CHEMAINUS NATIVE COLLEGE

Business Management Program

- Subjects:** Office Skills Certificate:
Written Communication, Accounting, Office Skills, Typing, Computer Applications
Management Studies Certificate:
Business Communication, Effective Supervision, Management Principles and Practices, Marketing, Starting a Small Business, Work Place Leadership
- Prerequisites:** Grade 12 completion, including Algebra 11 and English 12
- Location(s):** Ladysmith, BC
- Certification:** An Office Skills Certificate is awarded after the first year of the program (2 – 4 month semesters). A certificate in Management Studies is awarded after the second year of the program
- Remarks:** The first year certificate ladders into the second year certificate; (i.e. the 15 credits from the year one Office Skills program apply toward the 30 credit Certificate in Management Studies).
Work placements are arranged for students at the end of the spring semester
- Contact:** Dr. Daniel P. Kelly, Executive Director, or
Ms. Anne Banford, Assistant Director
Business Management
Chemainus Native College
Box 730
LADYSMITH, British Columbia
V0R 2E0
Phone: (604) 245-7696
FAX: (604) 245-7934

EN'OWKIN CENTRE

Adult Basic Education (ABE)

Subjects: Math, English, Science, Native Studies, Human Relations for Career and Personal Success, Career Development Program

Prerequisites: No specific academic background is required for entry into En'owkin ABE/GED Certificate program, however students must take a placement test and placement interview is also required

Location(s): Penticton, BC

Certification: Students are able to receive GED Equivalency ABE certificates; and Provincial ABE Certificates

Remarks:

Contact: Henry Michel
En'owkin Centre
257 Brunswick St.
PENTICTON, British Columbia
V2A 5P9
Phone: (604) 493-7181
FAX: (604) 493-5302

Certificate in Native Languages

Subjects: Okanagan Language, Linguistics

Prerequisites: Mature Student Entry of Grade 12, Fluency in Native Language

Location(s): Penticton, BC

Certification: After completion of 30 credits, students will be certified to teach in a classroom with a Level One Entry

Remarks:

Contact: Anthony Mattina
See first entry for address and phone number

College Achievement Program (CAP)

Subjects: Option I: Two CAP courses, English 100 or prerequisites Algebra 11 or 12, One elective
Option II: English 11 and/or 12, Algebra 11 and/or 12, History 12, Biology 11 and/or 12, One CAP course

Prerequisites: The University/College Entrance Option
Option I is for students who have completed high school but who lack all prerequisites or the grade point requirement to enter a University Transfer program; and/or mature students who qualify under Mature Student Standing or who have GED Certificate or Equivalent. In Option I, students are eligible to enrol up to three University Transfer courses or prerequisites while taking a number of Study Skills Courses and College Survival courses
The University/College Preparatory Option
Option II is for students who have graduated from high school; and those who have GED Certificate or equivalent but who require the Provincial Level Certificate in order to enter a specific training ie. Students entering Nursing, Forestry require Biology 12. Students entering Commerce, Business Management require Algebra 12

Location(s): Penticton, BC

Certification: Each of the CAP courses carry one credit. UT electives will carry three credits. Students who successfully complete the twelve CAP credits are eligible for a college certificate which must be applied for at the end of the program

Remarks:

Contact: Kathleen Wootton
See first entry for address and phone number

En'owkin International School of Writing

Subjects: Creative Writing, Fine Arts

Prerequisites: Creative Writing, High School Transcripts, Transcripts from any other institutes to be sent directly by issuing institutions to En'owkin Centre, Letter of intent stating your reason for wanting to enrol in EISOW, Portfolio of 10–15 pages of your original writing, Three (3) letters of support, A completed University of Victoria Admissions Form

Location(s):

Certification: The En'owkin International School of Writing is a two–year credit program leading to a certificate in First Nations Creative Writing awarded jointly by En'owkin Centre and the University of Victoria. Students wishing to pursue a BA or BFA after completing the two year certificate program at EISOW may transfer to the University of their choice and enter at the 3rd year level, as long as they satisfy the admission requirements in accordance with the Institutions's Calendar

Remarks:

Contact: Jeanette Armstrong
See first entry for address and phone number

FIRST NATIONS TRIBAL JUSTICE INSTITUTE

First Nations Officer Training

- Subjects: Tribal Police Officer, Tribal Forestry Protection Officer, Tribal Game and Wildlife Officer, Tribal Fisheries Officer, K-9 Dog and Officer
- Prerequisites: Applicants must meet the following criteria to be considered for training:
- 19 years of age or older
 - Authorized by a First Nations Organization
 - Have a valid drivers license (or to have lessons and apply for license during the course of study at applicants own expense)
 - Graduated grade 12, GED, or equivalent
 - Be in good physical condition
 - Does **not** have any criminal charge under any Federal Statute. Charges must be cleared before an applicant will be considered
- Location(s): Mission, BC
- Certification: A certificate is awarded upon successful completion of the training program
- Remarks: The programs are designed to meet the need for Native Officers working in First Nations Communities. However, graduated Officers also have the option of seeking employment in Municipal/Federal departments as well
- Contact: First Nations Tribal Justice Institute
St. Mary's Centre
34110 Lougheed Highway
P.O. Box 3730
MISSION, British Columbia
V2V 4L2
Phone: (604) 826-3691
FAX: (604) 826-9296

KITSUMKALUM BAND COUNCIL

Native Public Administration Program

- Subjects:** Native Legal Issues, Business Communications, Business Law, Business Math, Canadian Business, Computers, Accounting, Public Administration and Intergovernmental Relations, Self Government, Community Management, Effective Supervision, Applied Accounting, Public Speaking, Practicum Placements
- Prerequisites:** Must have a grade twelve equivalency measured by testing. Must be on Unemployment Insurance (Programme is funded by Canada Employment and Immigration)
- Location:** Kitsumkalum reserve, Terrace, BC
- Certification:** A certificate is awarded upon completion of the 10½ month long program. The program is accredited with the Vancouver Community College (VCC), and equates to one year of a Business Management program at VCC
- Remarks:** The goal of this program is to provide Native people with the necessary skills that will allow them to access career-oriented employment positions in Native organizations, tribal councils and bands, as well as with the private and government sectors
- Contact:** Ms. Laura Miller
Program Administrator and Coordinator
Tom Weegar
Instructor and Coordinator
Kitsumkalum Band Council
P.O. Box 544
TERRACE, British Columbia
V8G 4B5
Phone: (604) 635-6177
FAX: (604) 635-4622

MALASPINA COLLEGE, COWICHAN CAMPUS

Child and Youth Care Education and Career Ladder Project

Subjects: Pre-professional 8 to 10 week Introduction to Family Daycare Provider.
Para-Professional (Level 1) 10 to 11 month Certificate Level, Educational course work and supervised practica. Professional (Level 2) 10 to 11 month Diploma Level, Educational course work and supervised practica.
Professional (Level 2/3) 3 month Diploma Level modules: Special Needs, Infant Care, Alcohol/Drug Counselling, Sexual Abuse Counselling.
Professional (Level 4) Baccalaureate Degree in Child and Youth Care

Prerequisites: Grade 12 completion

Location(s): Duncan, BC

Certification: Participants in the project may, after four years, obtain a 4 year Baccalaureate Degree in Child and Youth Care. This Degree encompasses the Early Childhood Education Certificate and the Special Needs Certificate. The project allows for exit into employment after completion of one, two or three years

Remarks: This project is subject to funding, please contact Malaspina College to find out more information. This project is under development with the University of Victoria and Cowichan Band. The project is designed to meet the needs of Native people wishing to work at various levels of Child and Youth Care

Contact: Sharon Tillie, Program Coordinator
Malaspina College
Cowichan Campus
222 Cowichan Way
RR 6
DUNCAN, British Columbia
V9L 4T8
Phone: (604) 748-2591
FAX: (604) 746-3429

Cultural Teaching Assistant Program

Subjects: Hul'qumi'num, Communication & Leadership Skills, Activity Planning, Quwut'sun Syuwen'st Native Studies Program

Prerequisites: (1) Individuals fluent, semi-fluent or who are passive speakers of the Hul'qumi'num language;
(2) An interview to assess interest, commitment and personal/professional goals. A desire to work with children;
(3) Grade 10 English

Location(s): Duncan, BC

Certification: Malaspina College Certificate of Completion

Remarks: This program is designed for those Native people wishing to work in this field. It will allow employed teaching assistants and new recruits the opportunity to assimilate knowledge and apply their new skills to the cultural education program, ensuring an effective integrated component of the K-12 curriculum in classrooms serving First Nations children

Contact: Carrie Nelson, Program Coordinator
See first entry for address and phone number

First Nations Adult Basic Education Program – Level 3 & Level 4

Subjects: Math, English, Computer Basics, Science, Life Skills and Native Studies

Prerequisite: ABE Level 020 completion to enter level 030
ABE Level 030 completion to enter Level 040 OR
Assessment Test in Reading, Math and Writing

Location(s): Cowichan Campus and Ya Thuy Thut Native School (Cowichan Band),
Duncan, BC

Certification: Level 030 Certification Malaspina College
Level 040 Certification Malaspina College

Remarks: For First Nations Students who wish to complete their Level 3 & 4 in a classroom environment. There is an emphasis on Native Studies and Life Skills as an integral part of the course

Contact: Paul Convey
Coordinator of Developmental Education
See first entry for address and phone number

UBC – Native Indian Teacher Education Program

Subjects: Education courses offered through UBC. Arts & Sciences courses offered by Malaspina College

Prerequisites: Senior secondary graduation with a C+ average in courses listed in the UBC calendar, or ABE Provincial Diploma with a minimum average of C+, or GED with an average of 50 and no individual score below 45, or Mature Student category

Location(s): Duncan NITEP Field Centre, Cowichan Campus, Duncan, BC

Certification: Upon completion of two years at the field centre in Duncan and three years at UBC, students receive a Bachelor of Education (Elementary)

Remarks: NITEP is designed to build upon and strengthen the personal and cultural resources shared by First Nations people and to prepare them for teaching positions in BC Elementary schools

Contact: Jackie Agostinis, Coordinator
Duncan NITEP Field Centre
See first entry for address
Phone: (604) 746-3552
FAX: (604) 746-3529

NATIVE EDUCATION CENTRE

College Preparation Program

- Subjects:** English with a Heavy Emphasis on Developing Writing Skills; Math with a Business or College Focus; Social Studies with a Concentration on Research and Library Skills; Science with Units in Biology, Chemistry and Physics; Career Preparation
- Prerequisites:** Grade 12 completion or equivalent. Applicants must also submit a standard Native Education Centre application form, attend an interview, and complete a Native Education Centre assessment test and a one-page handwritten essay
- Location(s):** Vancouver, BC
- Certification:** A College Preparation Certificate is awarded by the Native Education Centre and Vancouver Community College upon successful completion of the 10-month course
- Remarks:** The program is oriented to specific academic training for students interested in following a college, university professional or vocational education.
Number of seats limited to twenty
- Contact:** Ms. Sue Arnault
Admissions Coordinator
Native Education Centre
285 East Fifth Avenue
VANCOUVER, British Columbia
V5T 1H2
Phone: (604) 873-3761
FAX: (604) 873-9152

Micro-Computers Office Training

- Subjects:** Students will train on IBM and AES personal computers. The software will be MS DOS, DBase III Plus, Wordperfect, ACCPAC, General Ledger, Lotus 1-2-3, and Microsoft Word 5
- Prerequisites:** Applicants must be 19 years of age or older, have a grade 12 diploma or equivalent with a C average in grade 12 English and Math, and must have completed a course in accounting or bookkeeping. Applicants must also be able to type at least 40 words per minute, attend an interview, and write a one-page letter explaining their interest in this career field
- Location(s):** Vancouver, BC
- Certification:** Successful students receive a certificate from Vancouver Community College and the Native Education Centre that will lead to employment in an automated office, or further training in various career areas that specialize in the use of micro-computers. The program lasts approximately five and a half months

Remarks: Enrolment limited to twelve

Contact: Ms. Sue Arnault
See first entry for address and phone number

Native Criminal Justice Studies Training Program

Subjects: Native Awareness and the Criminal Justice System, Introduction to Policing, Introduction to the Criminal Justice System, English Composition, Criminology, First Aid, Field Practicum, Criminal Behaviour in the Native Community, The Canadian Legal System, Public Speaking and Interviewing, Introduction to Corrections

Prerequisites: Applicants must have a grade 12 diploma or equivalent, two letters of reference, medical certificate, one-page essay explaining interest in the program, complete an academic assessment test, attend a personal interview, be 19 years of age or older, possess a valid BC driver's license, and give permission for a criminal records check

Location(s): Vancouver, BC

Certification: Graduates receive a joint certificate from Douglas College and the Native Education Centre upon completion of the 10½ month course

Remarks: The program trains students in a variety of criminal justice related courses. Each course will be adapted or completely devoted to issues related to Native people and the Criminal Justice system. Number of seats limited to 16

Contact: Ms. Sue Arnault
See first entry for address and phone number

Native Early Childhood Education Training Program

Subjects: Living Skills, Foundations of Early Childhood Education, Child Development, Communications and Interpersonal Relationships, Health and Nutrition, Practicum, Guiding and Caring, Parent/Teacher/Community Relations, Language and Literature, Science/Math, Social Studies, Creative Arts, Music and Movement, Program Planning and Administration of ECE Program, Job Readiness, Safety and First Aid

Prerequisites: Applicants must have grade 12 or equivalent, submit a one-page essay explaining interest in program, supply two letters of reference, be 19 years of age or older, attend an interview and academic assessment test

Location(s): Vancouver, BC

Certification: A joint certificate issued by Native Education Centre and Vancouver Community College is awarded upon completion of this 10½ month program. Graduates who receive a certificate will get assistance from the Centre in being placed in a child care facility for their 500 hours of work experience leading to provincial licensing as a child care worker

Remarks: Course limited to 16

Contact: Ms. Sue Arnault
See first entry for address and phone number

Native Family and Community Counselling Training Program

Subjects: Sociology of Family Violence, English Writing and Communications, Developmental Psychology, Social Psychology of Family Life, Basic Counselling Skills, Community Development, Dynamics of Family and Personal Violence, Program Development and Evaluation, Group Theory and Group Skills, Issues in Counselling the Family, Psychology of Human Sexuality, Personal Growth and Development, Personal and Cultural Development, Practicum

Prerequisites: Applicants must be 20 years of age or older, have a grade 12 diploma or equivalent with excellent English, reading and writing skills, minimum of one year of sobriety, submit two letters of reference, attend an academic assessment test and a personal interview

Location(s): Vancouver, BC

Certification: Successful students of the 10½ month program receive a joint certificate issued by Vancouver Community College and the Native Education Centre

Remarks: The program is designed to assist Native adults gain personal and family counselling skills leading to paraprofessional employment in bands, tribal councils, or Native organizations as councillors

Contact: Ms. Sue Arnault
See first entry for address and phone number

Native Public Administration

Subjects: Introduction to Canadian Business, Business Communications, Business Math, Accounting, Business Law and Native Legal Issues, Computer Literacy, Practicum, Applied Accounting, Effective Human Resource Supervision, Community Development, Public Administration & Intergovernmental Relations, Applied Computer Applications, Public Speaking

Prerequisites: The Native Public Administration Program is open to students of Native ancestry who are 20 years of age or older; have completed grade 12 or equivalent; have at least a C average in grade 12 English and math; have a personal interview and academic assessment conducted by the Native Education Centre

Location(s): Vancouver, BC

Certification: Certificate awarded on completion of the 10½ month long program

Remarks: The program is limited to twenty students. This program will train students in various business, financial and administrative disciplines to a skill level that will enable them to enter the work force at junior administrative or managerial levels

Contact: Mr. Stan Demelo
Native Education Centre
285 East 5th Avenue
VANCOUVER, British Columbia
V5T 1H2
Phone: (604) 873-3761
FAX: (604) 873-9152

Native Science and Health Careers College/University Preparation Training Program

Subjects: Biology, Chemistry, Physics, Math, English, Native Indian Ecology, Health Careers Preparation, Practicum

Prerequisites: Applicants must have grade 12 or equivalent, complete an academic assessment test, attend a personal interview, and be 18 years of age or older

Location(s): Vancouver, BC

Certification: Successful students of the 10-month program, receive a joint certificate issued by the Native Education Centre and Vancouver Community College

Remarks: This program will enable students to take courses that will prepare them for first year university or college science and math programs. As a result, students will be able to pursue careers in health and science related fields, such as mariculture, aquaculture, forestry, fisheries, medicine and various health career occupations. Seats limited to 12

Contact: Ms. Sue Arnault
See first entry for address and phone number

Native Tourism Supervisory Development Program

- Subjects:** Introduction to Tourism, Careers in Tourism Industry, Tourism Marketing for Supervisors, Business Communications, Basic Computer Applications in Tourism, Human Relations in Tourism, Food and Beverage Services, Travel and Tour Operations, Examining the Accommodation Sector, Operational Controls in Tourism, Leadership Skills in Tourism, Human Resource Development, Directed Studies, Native Cultural Tourism, Special Events Planning, Outdoor and Adventure Tourism, Retailing your Tourism Product, Practicum
- Prerequisites:** Applicants must have grade 12 or equivalent, submit a one-page essay explaining interest in the program, be 19 years of age or older, attend a personal interview and a written assessment test
- Location(s):** Vancouver, BC
- Certification:** Upon completion of the 10-month program, students receive a joint certificate issued by the Native Education Centre and Vancouver Community College
- Remarks:** The courses in the program will be adapted to the experiences of Native people in many cases. In addition, the program will contain at least four courses directly related to the development of a tourist related business within the Native community. Seats limited to sixteen
- Contact:** Ms. Sue Arnault
See first entry for address and phone number

Secretarial Office Training

- Subjects:** Typing, Bookkeeping, Business Communications, Reception/Public Relations, Services Management, Reproduction/Distribution, Records Management, Work Experience
- Prerequisites:** Applicants must submit a standard Native Education Centre application, must be 19 years age or older, have grade 12 or equivalent with a C average in grade 12 Math and English. Applicants must also provide two letters of reference, a one-page letter explaining their interest in this field, and attend an interview
- Location(s):** Vancouver, BC
- Certification:** Graduates receive a certificate from Vancouver Community College and the Native Education Centre, with direction toward further training or employment. The program lasts approximately five and a half months

Remarks: The program is designed for students interested in a secretarial, office or a clerical career. It is also the first part of a course of study that will lead to training in micro-computers

Contact: Ms. Sue Arnault,
See first entry for address and phone number

THE COLLEGE OF NEW CALEDONIA – NECHAKO REGION

Basic Construction Trades Program

- Subjects:** Life Skills, Construction Terminology and Conceptual Development, On-Site Practicum, Participant Goal Implementation
- Prerequisites:** Students must be a minimum of 18 years of age and must have shown a desire to take an active part in construction projects within the community. They must be able to read at a minimum grade 8 level
- Location(s):** This program has been offered in the community of Tache, BC
- Certification:** A College certificate of completion is awarded to students who meet the completion requirements of this 10 month program
- Remarks:** This program is designed to assist Native men and women in exploring Basic Construction Trades as a potential career. It is also intended to introduce students to life skills and attitudes required in the construction workforce
- Contact:** Karen Davies, Regional Manager
The College of New Caledonia
RR 2
VANDERHOOF, British Columbia
VOJ 3A0
Phone: (604) 567-9291
FAX: (604) 567-9584

Community Health Representative Training Program

- Subjects:** The CHR program is a multi-level program covering: Health and Health Care, the Human Body and Common Health Problems, Medications, Communication Skills, A Safe Environment, Work Practices and Home Visits, Understanding Community Development, The Life Cycle, Nutrition, Community Health, Mental Health, Health Care of Special Needs Individuals, Community Development and Change, Industrial First Aid, Practical Application of Basic Level Knowledge and Skills
- Prerequisites:** Student selection for this program is made through Northern Native Family Services
- Location(s):** Vanderhoof, BC
- Certification:** The Community Health Representative Certificate is awarded to students completing all academic and practicum requirements as outlined in the program curriculum. Certification is through the College of New Caledonia as an educational achievement, and does not refer to any manner of licensing of students practising in the health care field

Remarks: The CHR Training Program is designed to train currently employed CHRs, on a part-time basis, to effectively work in their home communities, with the support of the instructors, the College, Northern Native Family Services, Medical Services, and CJS operations

Contact: Ms. Karen Davies
See first entry for address and phone number

Native Housing Construction Management

Subjects: Initial Planning, Regulations and Building Codes, Tenders and Contract Documentation, Building Materials, Electrical and Plumbing Quality Control, Building Estimates and Planning, Organization of Contractors, Scheduling of Projects and Staffing Supervision

Prerequisites: Students must be a minimum of 18 years of age, and must already be skilled in basic construction techniques. Student selection is made by the local Native Bands' Administration

Location(s): Offered in the community of Vanderhoof, BC at various times during the year

Certification: Students who complete the 4 month program are awarded the College's certificate of completion

Remarks: This program is designed to assist participants already skilled in basic construction techniques to more effectively manage their community housing construction projects

Contact: Ms. Karen Davies
See first entry for address and phone number

Native Small Business Development

Subjects: Developing a Business Plan, Financial Planning and Management, Public Relations, Marketing, Practicum Work Placement

Prerequisites: Students must be a minimum of 18 years of age and must have a particular business venture in mind

Location(s): Offered in Vanderhoof, Fort St. James and Fraser Lake, BC at various times during the year

Certification: A College of New Caledonia certificate of completion is awarded to all students who complete this 3 month program

Remarks: The Native Small Business Development program is designed to assist Native people with the planning and preparation for owning and operating their own small businesses. Special emphasis is placed on identification of Native business funding resources

Contact: Ms. Karen Davies
See first entry for address and phone number

Natural Resource Worker

- Subjects:** Forestry Crewperson, Industrial First Aid, Wilderness Survival, WHMIS, Vehicle Safety, Drivers Training, Mining Orientation, Sawmill Orientation, Extensive Life Skills, Practicum Work Placement
- Prerequisites:** Students must be a minimum of 18 years of age and must test at a grade 8 level in the CNC Adult Basic Education placement test
- Location(s):** Offered in the communities of Fort St. James and Fraser Lake, BC at various times during the year
- Certification:** A College of New Caledonia certificate of completion is awarded to all students who complete this 8 month program
- Remarks:** This program is designed to introduce students to a variety of skills necessary for work in the forestry, silviculture and mining industries
- Contact:** Ms. Karen Davies
See first entry for address and phone number

Project W.I.N.! (Women's Initiative Now!)

- Subjects:** Self-esteem, Life Skills, Parenting Skills, Pre-employment and Job Search Skills, Computer Training, Academic Upgrading, Practicum Work Placement
- Prerequisites:** Students must be a minimum of 18 years of age, they must be reading at the grade 8 level as per the College's Adult Basic Education placement test. Referral is normally through Canada Employment, Ministry of Social Services and the various local Native Bands
- Location(s):** Offered in the communities of Vanderhoof, Fort St. James and Fraser Lake, BC at various times during the year
- Certification:** A College of New Caledonia certificate of completion is awarded to students who complete this 7 month program
- Remarks:** The program is designed to give unemployed, Native women with children skills required for improving employability and self-esteem
- Contact:** Ms. Karen Davies
See first entry for address and phone number

NICOLA VALLEY INSTITUTE OF TECHNOLOGY

Administration Program

- Subjects:** The Core First year includes Foundations of Employment Skills, Public Speaking, Accounting, Technical Communications, Organizational Behaviour, Management
The second year allows students to specialize in one of the three areas: Business, First Nations Public Administration or Community Economic Development
- Prerequisites:** High school or equivalent
- Location(s):** Merritt, BC
- Certification:** 1 year accredited core certificate, 2nd year public administration/diploma accredited through the University College of the Cariboo (Kamloops).
2nd year Business/CED accredited through the College of New Caledonia (Prince George)
- Remarks:** Second year courses include Community Development, Native Business Law, Venture Development, Marketing, Statistics, Research, Principles of Indian Government, Canadian Government and Aboriginal Peoples, Personnel, Computers, Micro and Macro Economics, etc.
- Contact:** Warren Weir
Department Head
Administration Programs
Nicola Valley Institute of Technology
Box 399
MERRITT, British Columbia
V0K 2B0
Phone: (604) 378-2251
FAX: (603) 378-5898

College Prep

- Subjects:** English 050, Math 050, Biology 050, Public Speaking – Mgt. 282, CIS 150/151 (intro to computers) Read 050, Native Studies 050
- Prerequisites:** Grade 10 equivalent
- Location(s):** Stoyoma Campus, Merritt, BC
- Certification:** Adult Upgrading Certificate. Grade 11 equivalent
- Remarks:** This program is designed to provide adult upgrading in preparation for all Degree/Diploma programs offered at NVIT. These courses are transferable to other institutes

Contact: Bette Shippam
Department Head
Developmental Education Department
College Prep Program
See first entry for address and phone number

Community Economic Development

Subjects: Community Development, Venture Development, Community Organizational Development, Marketing, Management, Community Leadership, Problem Solving, Financial Management and Strategic Planning

Prerequisites: Completed Grade 12

Location(s): Community based delivery of 5 and 10 workshops

Certification: Certificate of Completion – Non-Credit
CED Two year Diploma – Credited

Remarks: This program is designed to meet the Socio-Economic need of First Nations Communities in the areas of Economic Development and Community Development

Contact: Gordon W. Prest
Program Development Coordinator
Community Economic Development
See first entry for address
Phone: (604) 378-9797
FAX: (604) 378-5898

Cooperative Education Programs

Subjects: Community Economic Development, First Nations Public Administration, Business Administration, Natural Resource Technology

Prerequisites: C+ average in academic classes
Be a fulltime continuing student

Location(s): Mostly Merritt, some placements through BC and/or Canada. Coordination based in Merritt, BC

Certification: A cooperative Education Diploma is awarded after successful completion of the required course work in the academic program, plus two work terms

Remarks: The Cooperative Education programs are designed to enhance regular diploma programs through the provision of supervised work experience. Students must be enrolled and attending classes at NVIT before applying for a Coop Ed. program

Contact: Yvonne Lord
Cooperative Education Coordinator
See first entry for address and phone number

Fine Arts Program

Subjects: Indian Art History, Printmaking, Drawing, Design, Painting, Sculpture
Prerequisites: High School or equivalent
Location(s): Merritt, BC
Certification: Jointly with the University College of the Cariboo Located in Kamloops

Remarks: Students will be accepted upon a presentation of portfolio and successful interview. Students have opportunities to meet and work with visiting artists

Contact: Evelyn Armstrong
Department Head
See first entry for address and phone number

Natural Resource Technology

Subjects: Botany, Zoology, Soils, Hydrology, Surveying, Fire Management, Air Photo Interpretations, Mapping, Technical Math, Community Leadership, Timber Cruising, Forest Pathology, Timber Sealing, Technical Communication, Silvics & Dendrology, Forest Products, Tenure Systems, Silviculture, Forest Entomology, Contract Administration, Timber harvesting, Integrated Resource Management, Small Business Management, Fisheries Management, Wildlife Management, Wildland Recreation Management, Grass lands Management

Prerequisites: Algebra 11, Biology 11, English 12
Location(s): Usually delivered in Merritt, BC, but can be delivered in communities
Certification: Diploma of Technology, Natural Resource Management, Forestry Option and/or Fish Wildlife & Recreation Option

Remarks: Student body is 90% First Nations. Program incorporates First Nations philosophies in land ethic

Contact: Paul Willms, RPF
Department Head
See first entry for address and phone number

Sexual Abuse Worker Training Program

- Subjects:** Self Awareness & Using Self Helper in an Aboriginal Context, The Nature & Impact of Child Sexual Abuse, Theoretical Orientations for Helping & Behaviour Change, Communication Theory & Counselling Skills, Roles, Responsibilities & Intervention Strategies in Child Sexual Abuse, Community Development, Taking Action in Your Own Community, The Therapeutic Context & Accountability Case Management, Therapeutic Strategies in Practice, Individual, Family & Group Work, Evaluation
- Prerequisites:** Grade 12 equivalency with English language proficiency. Preference given to students with experience in the human service field on a paid or volunteer basis. Minimum of 1 year of sobriety
- Location(s):** Offered as an extension program to communities outside the Nicola Valley
- Certification:** Accreditation to be sought from the University/College of the Cariboo (two year diploma)
- Remarks:** Currently, 10 one-week modules
- Contact:** Pam Lewis-Willie or Bernice Squakin
Social Work Diploma/Degree Program
Nicola Valley Institute of Technology
P.O. Box 399
MERRITT, BC
V0K 2B0
Phone: (604) 378-9282
FAX: (604) 378-5898

Sexual Abuse – Training of Trainers

- Subjects:** Sexual Abuse as a Community Issue, Community Assessment & Development, Adult Education, Curriculum Development, Relationships as an Educational and Therapeutic Medium, Group Process Skills, Self as an Adult Educator. Program includes an apprenticeship component
- Prerequisites:** BSW or equivalent. Five years front line experience. Minimum of 2 years sobriety
- Location(s):** Shawnigan Lake, BC
- Certification:** Accreditation to be sought
- Remarks:** Program being offered on a Pilot Project basis beginning May 3-14, 1993, Sept. 20-Oct. 1, 1993, Nov. 15-26, 1993, Jan. 17-28, 1994, March 14-25, 1994
- Contact:** Pam Lewis-Willie or Bernice Squakin
See previous entry for address and phone number

Social Work Diploma/Degree Program

Subjects: Social Work Practice, Social Welfare, Canadian Native Peoples, Social Work & Planned Change, Law & Social Services, Interpersonal Communication, Community Development, Addictions, Abuse, Cultural Immersion, Developmental Psychology, The Research Practitioner in the Human Services, Understanding Human Service Organizations, Family Practice, Social Work Field Practice, Social Science & Indian Studies electives

Prerequisites: Grade 12 equivalency with English language proficiency. Preference given to students with experience in the human service field on a paid or volunteer basis

Location(s): Merritt, BC

Certification: Two year Diploma Accredited by the University College of the Cariboo and/or Four Year Degree Accredited by the University of Victoria

Remarks:

Contact: Pam Lewis-Willie or Bernice Squakin
See previous entry for address and phone number

University Transfer

Subjects: English 110, 111, 210, 221, 229, T. Com, 191, Psychology 111, 121, 222, Sociology 111, 121, 200, 259, Anthro. 224, Pol. Science 111, Math 120

Prerequisites: Mature students (19 or over) or Grade 12

Location(s): Merritt, BC

Certification: University College of Cariboo. 2 years undergraduate degree

Remarks:

Contact: Janet Simpson-Cooke
University Transfer
Department Head
See first entry for address
Phone: (604) 378-2661 local 206

NORTH COAST TRIBAL COUNCIL EDUCATION CENTRE

Business Office Training

Subjects: Spelling, Math, Life Skills, Native Studies, Typing and Keyboarding, Accounting, Job Search Skills, Reception Training, Lotus, Accpac, Bedford, WP 5.1, Personnel Procedures

Prerequisites: Grade ten

Location: Prince Rupert

Certification: Upon completion of the ten month course, a certificate is awarded

Remarks: This program carries transfer credits to Northwest Community College

Contact: North Coast Tribal Council Education Centre
820 - 3rd Avenue West
PRINCE RUPERT, British Columbia
V8J 1M6
Phone: (604) 627-8822
FAX: (604) 627-1602

Education Support Worker

Subjects: English, Foundations to Education, Child Development, Programming and Curriculum for Special Needs, Native Studies, Issues in Family Living, Instructional Media, Classroom Learning Strategies

Prerequisites: Must be 19 years of age and a grade 12 graduate

Location: Prince Rupert, BC

Certification: After 10 months students receive a certificate

Remarks: The intent of this program is to train first nations individuals to work within public and band schools to assist student in academic, emotional, and cultural areas

Contact: See first entry for address and phone number

Family Day Care

Subjects: Orientation and Life Skills, Introduction to Family Day Care, Exploring Children's Development, Guiding Children's Behaviour, Planning Children's Experience, Promoting Child Health and Safety, CPR Babysaver and First Aid, Operating a Family Day Care, Introduction to Computers, How to Operate a Small Business

Prerequisites: Grade ten

Location(s): Prince Rupert, BC

Certification: Certificate awarded upon completion of the ten month course

Remarks: The intent of this program is to train individuals to operate a child care service in a home environment. Students will also participate in four field placements of 4 to 5 days each

Contact: See first entry for address and phone number

NORTHERN LIGHTS COLLEGE

Adult Basic Education

Subjects: English, Math, Social Studies, Sciences (Grade 6–12 levels)
Prerequisites: Approval of Iskut Band Council – Informal Testing
Location(s): Iskut, BC
Certification: Provincial Adult Basic Education Certification

Remarks: Designed for members of the Iskut Band to complete their grade 12 equivalency in preparation for other programming

Contact: John Boraas
Northern Lights College
11401 – 8th Street
DAWSON CREEK, British Columbia
V1G 4G2
Phone: (604) 784–7558
FAX: (604) 784–7560

Adult Basic Education

Subjects: English, Math, Physics, Social Studies, Biology
Prerequisites: Assessment to determine academic readiness for program
Location(s): Dease Lake, BC
Certification: Provincial Adult Basic Education Certification

Remarks: Evening and weekday classes to serve full and part-time students

Contact: See first entry for address and phone number

Basic Band Management

Subjects: Basic Band Administration, Band Business Communications, Band Office Procedures, Band Finance Practices
Prerequisites: For successful completion grade 12 or ABE Provincial Level is recommended
Location(s):
Certification: Certificate of Basic Band Management upon completion

Remarks: Portions of the Confederation College Basic Band Management Skills program have been adopted for use by the College for this program

Contact: See first entry for address and phone number

General Educational Development

Subjects: English, Math, Sciences, Social Studies, literature
Prerequisites: None
Location(s): Iskut, Atlin, Dease Lake, BC
Certification: GED Certification

Remarks: For those students who wish to complete grade 12 equivalency but do not require formal educational certification for entry into other programs

Contact: See first entry for address and phone number

Natural Resource Management Preparation

Subjects: English, Math, Biology, Chemistry, Word Processing, Fisheries Management, Life Skills
Prerequisites: Interview
Location(s): Atlin, BC
Certification: Adult Basic Education Certification

Remarks: This program prepares students for successful entry into the Natural Resource Management program offered through Yukon College

Contact: See first entry for address and phone number

Natural Resource Technician Training

Subjects: Surveying, Mapping, English, Math, First Aid, General Carpentry Training
Prerequisites: Member, Tahltan Tribal Council
Location(s): Dease Lake, BC
Certification: Pending

Remarks: This program's intent is to prepare students to work in a variety of construction and resource based employment situations

Contact: Yvonne Moon
Tahltan Tribal Council
DEASE LAKE, British Columbia
V0C 1L0
Phone: (604) 771-5151

OKANAGAN COLLEGE UNIVERSITY

Native Adult Instructor Diploma Program

- Subjects:** Community-Based Adult Education, Elements of Instruction, Adult Teaching and Learning Theory, Teaching Native Adults, Instructional Design and Evaluation
- Prerequisites:** Grade 12 or equivalent is normally required for admission. This may be waived upon satisfactory interview with program administrator. Experience in adult education, experience in a relevant teaching area, or endorsement by a native community or organization
- Location(s):** Normally delivered at Kelowna, BC in summer institute. May be delivered at other sites in BC
- Certification:** Native Adult Instructor Diploma issued by the Minister of Advanced Education, Training and Technology. Open Learning Agency will grant 9 credits of unassigned credit in Education to students who complete the diploma
- Remarks:** The program is designed for both Native and non-native people who are currently working with Native adults but also those who wish to specialize in the instruction of Native adults in fields such as ABE and literacy, academic studies, and vocational and career training
- Contact:** Darrell McLeod,
Director,
Native Adult Education Resource Centre,
Box 610
SALMON ARM, British Columbia
V1E 4N7
Phone: (604) 832-3221
FAX: (604) 832-2771

SAL'I'SHAN INSTITUTE SOCIETY

Addiction Counsellor Training Program

- Subject:** Personal Growth & Role Helpers (100 hrs), Holistic Health & Normative Behaviour (100 hrs), Mutual Aid & Addictions (100 hrs) Counsellor Intervention (100 hrs), Community Health Education: Prevention (100 hrs), Individual & Family Change (100 hrs), Counsellor Intervention II (100 hrs) recommended
- Prerequisites:** Motivation to increase practical knowledge and skills to become an effective educator and change agent. Sal'i'shan builds upon the knowledge brought to training by the learners who have from elementary school to post-secondary education credentials. Learning how to learn and therefor to teach is the thrust of the teaching learning processes
- Location(s):** Sal'i'shan rents suitable facilities and aims to deliver courses as close as possible to the learners' home base. Some courses are delivered on-reserve.
Courses are offered in 3-week time slots from September to May of each year. The Institute usually offers its training courses at the Naramata Centre of Continuing Education at Naramata, BC which is close to Penticton
- Certification:** The Sal'i'shan Institute is a private post-secondary training institute registered by the Province of British Columbia. It specializes in programming designed to meet needs and aspirations of Native Peoples. Health Worker graduates receive a certificate from the Institute. Transportability of credits are negotiated on a course by course basis by applicants who decide to continue their post-secondary studies in other academic institutions
- Remarks:** The Sal'i'shan Institute was incorporated and registered by the Province of British Columbia in 1988. The Institute has developed advanced courses for the Community Health worker who wants to specialize in either violence and abuse or family counselling
- Contact:** W.J. (Bill) Mussell
Principal Educator/Manager
Sal'i'shan Institute Society
800 Wellington Avenue (on reserve)
P.O. Box 242
CHILLIWACK, British Columbia
V2P 6J1
Phone: (604) 792-7300
FAX: (604) 792-5498

Community Health Worker Program

Subjects: Personal Growth & Role Helpers (100 hrs), Holistic Health & Normative Behaviour (100 hrs), Community Health Care (100 hrs), Community Health Education: Prevention (100 hrs), Major Illnesses (100 hrs) Individual & Family Change (100 hrs)

Prerequisites: Same as previous entry

Location(s): Same as previous entry

Certification: Same as previous entry

Remarks: Same as previous entry

Contact: See first entry for address and phone number

Community Educator: Prevention of Fetal Alcohol Affects/Syndrome

Subjects: This is a comprehensive training program that is usually delivered in three weeks. The curriculum includes up-to-date research information, examination of strategies to reach persons at risk and development of educational packages designed by the learners for delivery in their home areas. Learning and using the basics of program planning are an essential part of the teaching/learning process. For groups of learners who have significant education and training in the health fields and who have practical programming experience, the training can be modified and delivered in a shorter period of time

Prerequisites: Same as first entry

Location(s): The Institute will consider delivering this fine program wherever interested purchasers of the training may wish to offer the training

Contact: See first entry for address and phone number

Customized Training Programs for Bands, Tribal Organizations, Public and Private Agencies, and Other Interested Groups

Subjects: Cross-cultural Education, Team Building for Self Management, Planning for Self Government, Restructuring to Overcome Effects of Cultural Devaluation, Healing and Personal Growth, Counselling, Professional Development (Managers, Teachers, Social Service Personnel, Band Government Personnel)

Contact: See first entry for address and phone number

Practitioners to Counsel Violence/Abuse Victims/Offenders

Subjects: The Institute has developed the foundation courses to prepare and equip community-based workers to serve individuals who have suffered trauma, require healing and can benefit from on-going counselling to take charge of their lives. Advanced levels of the training are in the process of being developed and tested. The Institute aims to develop a program which will prepare and equip practitioners who will meet minimum standards now being developed to credential abuse workers and at the same time protect the basic rights of community members or citizens of all ages

Contact: See first entry for address and phone number

SECWEPEMC CULTURAL EDUCATION SOCIETY – SIMON FRASER UNIVERSITY

Bachelor of Arts

- Subjects:** Majors or Honours in Sociology and Anthropology; Minors in Linguistics, Archaeology, First Nations Studies, Business Administration, and Criminology; Other minors can be accommodated through distance education, and transfer credit arrangements with the University College of the Cariboo; Further minors are currently being developed for the SCES/SFU Program
- Prerequisites:** Minimum SFU requirements; grade 12, GED or INUCEP, college or university transfer, or mature student
- Location(s):** This full degree program is offered on the Kamloops Indian Reserve, Kamloops, BC
- Certification:** A Bachelor of Arts Degree, with declared majors/honours and minors, Simon Fraser University
- Remarks:** The SCES/SFU program reflects a partnership of education and research between the Shuswap Nation and Simon Fraser University. Students attend the program in a First Nations adult learning environment. Full tutoring and personal counselling is available from First Nations support staff. The BA program, like other SCES/SFU programs, is designed to equip students with the relevant skills needed for future careers in research, management and administration, and other professional endeavors
- Contact:** Dr. Marianne Ignace
Coordinator
SCES/SFU
345 Yellowhead Highway
KAMLOOPS, British Columbia
V2H 1H1
Phone: (604) 828-9799
FAX: (604) 374-6331

Bachelor of General Studies

- Subjects:** Full degree non-major program with minors or extended minors in sociology, anthropology, archaeology, linguistics, First Nations Studies, criminology, and business administration
- Prerequisites:** Minimum SFU requirements
- Location(s):** Kamloops, BC
- Certification:** A Bachelor of General Studies, with declared minors, Simon Fraser University

Remarks: The BGS degree program offers students the flexibility to undertake studies, with or without minors, directed toward a university degree. The BGS also offers students with substantial credits from other institutions the opportunity to complete a degree

Contact: See first entry for address and phone number

Certificate Program in Native Studies Research

Subjects: The program comprises of core and elective courses in anthropology, sociology, linguistics, history, archaeology, and First Nations studies

Prerequisites: Minimum SFU requirements

Location(s): Kamloops, BC

Certification: A two year Certificate in Native Studies Research, Simon Fraser University. Students may pursue this certificate in conjunction with an SCES/SFU degree program

Remarks: This certificate program will provide individuals with the qualifications needed to undertake research on a wide variety of First Nations issues

Contact: See first entry for address and phone number

Native Language/Native Language Teacher Training

Subjects: Linguistics, Native languages, language teaching methods, education

Prerequisites: Minimum SFU requirements

Location(s): Kamloops, BC

Certification: This program may be incorporated into a BA or BGS degree, the Native Studies Research Certificate, or a Post Baccalaureate Diploma

Remarks: This program covers conversational and written language skills, analysis of language structures, and language teacher training. Several courses are community based with credit coursework in Secwepemc (Shuswap), Nlakapamux (Thompson), and St'at'imc (Lilloett) languages

Contact: See first entry for address and phone number

Post Baccalaureate Diploma

Subjects: This is a self directed program that allows interested students with a university degree the opportunity to undertake further studies. With SCES/SFU this could include any of the courses or programs offered in the BA Program

Prerequisites: Completion of a recognized Bachelor's degree (in any field of study) with a minimum graduation grade point average of 2.0 from a university in BC, or 2.4 from a university outside of BC

Location(s): Kamloops, BC

Certification: After the completion of 30 approved credits of 3rd or 4th year courses, and graduate courses if appropriate, students will receive a Post Baccalaureate Diploma, Simon Fraser University

Remarks: The program responds to changing educational needs, where mid-career advancement or changing career goals demand new knowledge and skills. It also affirms the established values of general education, of learning for its own sake. The commitment for the Post Baccalaureate Diploma comes from the learner. Programs can be inter-disciplinary in nature, or concentrated in a particular subject area. The diploma may be accomplished on a full or part time basis. Though not exclusive, programs could focus on archaeology, criminology, anthropology, or aboriginal language training

Contact: Ronald McGivern
SCES/SFU
345 Yellowhead Highway
KAMLOOPS, British Columbia
V2H 1H1
Phone: (604) 828-9799
FAX: (604) 374-6331

Post Baccalaureate Diploma in Community Economic Development

Subjects: Introduction to Community Economic Development, Community Economic Development in Context: Ecology, Technology, and Sustainable Development, Models and Cases in Community Economic Development, Project in Community Economic Development. Further courses may be taken from a wide range of electives conducive to the students interests and expectations

Prerequisites: Bachelor of Arts or General Studies Degree

Location(s): Kamloops, BC

Certification: After completion of the 30 credit hour program students will receive a Post Baccalaureate Diploma, Community Economic Development, Simon Fraser University

Remarks: The program is tentatively scheduled to begin in January 1994. The CED Diploma is applicable to a wide range of occupational, professional, and academic fields. By combining courses from a number of different disciplines with a specially designed core program of study and opportunities for guided practice, the program provides unique perspectives on issues of economic, social, and cultural development within communities. The program can accommodate full and part time studies

Contact: See previous entry for address and phone number

SCES/SFU Co-operative Education Program

- Subjects:** SCES/SFU co-operative education is a unique combination of university studies and paid work experience. Co-operative education is taken in conjunction with the Bachelor of Arts Program
- Prerequisites:** SFU entrance requirements. Co-operative Education students must also maintain a minimum GPA of 2.75 throughout their program
- Location(s):** Kamloops, BC
- Certification:** When complete, students will graduate with a Bachelor of Arts, Co-operative Education Program distinction, Simon Fraser University
- Remarks:** The SCES/SFU Faculty of Arts Co-operative Education Program is unique in Canada. Students combine university education with four or more semesters of paid employment directly related to their studies. Students complete this program well prepared for their career aspirations, whether in research, management and administration, or other professional endeavors
- Contact:** See previous entry for address and phone number

SCES/SFU Entry Opportunities for Professional Schools

- Subjects:** The SCES/SFU programs provide students with the opportunity to undertake university credit coursework for transfer into post secondary programs at SFU or other institutions
- Prerequisites:** Minimum SFU requirements
- Location(s):** Kamloops, BC
- Certification:** Along with the requirements of the professional school, students may complete programs with SCES/SFU for transfer credit
- Remarks:** The SCES/SFU programs provide students with a thorough grounding in university studies required for transfer into professional schools such as education, law and accounting. Students are especially encouraged to consider SCES/SFU social research programs, the SCES/SFU minor in Business Administration, and the SCES/SFU Co-operative Education Program
- Contact:** See first entry for address and phone number

TOTI:LTHET CENTRE

Career Preparation

Subjects: Adult Basic Education: English, First Nations Studies, Science, Math, Life Skills
College Preparation: Reading and Study Skills, Writing Research Papers, Advanced Algebra, Career Planning With Work Experience, Anthropology, Computer Information Systems, Biology, other courses pending

Prerequisites: For Adult Basic Education there are no prerequisites. For College Preparation, requirements are Grade 12 or GED

Location(s): Mission, BC

Certification: Two semesters. All adult basic education courses are articulated with and transferable to the University College of the Fraser Valley

Remarks:

Contact: Ms. Heather M. Stewart
Director
Toti:lthet Centre
P.O. Box 3359
MISSION, British Columbia
V2V 4J5
Phone: (604) 826-3691
(604) 820-3369
FAX: (604) 826-3602

Culinary Arts

Subjects: Courses cover all aspects of cooking/chef training

Prerequisites: Grade 10 plus academic assessment, interview, assessment of work experience, personal and work references

Location(s): Mission, BC

Certification: One-year program

Remarks: Provincial Curriculum and Employed Traditional Cuisine

Contact: Mr. Brent Stokell
Chef/Instructor
See first entry for address and phone number

Tutoring Training

Subjects: The purpose is to train First Nations volunteers, including Toti:lthet College Prep students, to tutor basic literacy students at Toti:lthet. After a donation of their time, tutors can volunteer elsewhere in their community or continue at Toti:lthet

Prerequisites:

Location(s): Mission, BC

Certification: Certificate awarded after 15 hours of study and a 15 hour practicum

Remarks:

Contact: Mr. Larry Tait
Program Manager
See first entry for address and phone number

UNIVERSITY OF VICTORIA

Administration of Aboriginal Governments

- Subjects:** Core: Written Communications in Aboriginal Organizations, Organizing and Aboriginal Organizations, Law and Aboriginal Governments in Canada, Aboriginal Governments and Canadian Government, Managing with People in Aboriginal Organizations, Managing Systems in Aboriginal Organizations, Strategic Communications in Aboriginal Organizations
Electives: Emerging Policy Issues in Aboriginal Governments, and Economy, Society and Aboriginal Governance
- Prerequisites:** Applicants for admission should meet regular university admission criteria. They should have completed Grade 12 and be able to satisfy the university English requirement
- Location(s):** Victoria, BC
- Certification:** A certificate is awarded upon completion of seven required courses and one elective
- Remarks:** This part-time university credit program is offered through the school of Public Administration. The program may be of special interest to people who work in or direct aboriginal governments and organizations. Courses are designed so that students may come to Victoria for a series of one or more concentrated, multiple-day seminars
- Contact:** Sylvia Scow, Program Administrator
Administration of Aboriginal Government Certificate Program
School of Public Administration
University of Victoria
P.O. Box 1700
VICTORIA, British Columbia
V8W 2Y3
Phone: (604) 721-8098
FAX: (604) 721-8849

YA THUY THUT

Ya Thuy Thut

Subjects: English, Math, Social Studies, Science, Native Studies Program, Hul'qumi'num Language Program, Work Experience, Physical Education, Adult Upgrading to a Grade 10 level

Prerequisites: Students must be between the ages of 16 and 55 years of age. Students must have been out of main stream education for one year

Location(s): Cowichan Tribes, Duncan, BC

Certification: A certificate is awarded upon completion of the ten month program

Remarks:

Contact: Claudia Roland - Project Co-ordinator
Dorina Elliott - Cultural & Education Centre Administrator
Box 880,
DUNCAN, British Columbia
V9L 3Y2
Phone: (604) 746-7170
(604) 746-3196
FAX: (604) 748-1233

YINKA DENE LANGUAGE INSTITUTE

Yinka Dene Language Instructor Certificate Course

- Subjects:** Linguistics 141 – Language Structure
Education 151 – Professionalism and Class Management
Education 161 – Second Language Teaching Methods
Athabaskan 171 – Carrier Literacy
Language Instruction Practicum
- Prerequisites:** Grade 12 English and fluency in mother tongue
- Location(s):** Vanderhoof, BC – College of New Caledonia Campus
- Certification:** A joint Certificate between College of New Caledonia and Yinka Dene Language Institute awarded after completion of the three-year program
- Remarks:** This program is designed to meet the needs of Native Language Teachers currently teaching in a School system to Primary and Elementary grades. Currently working with the following language groups: Central, Southern, Northern Carrier, Wetsowut'en, Chilcotin, Sekani, and Tahltan
- Contact:** Ms. Rose Pierre
Coordinator, Language Instructor Training
Yinka Dene Language Institute
P.O. Box 7000
VANDERHOOF, British Columbia
V0J 3A0
Phone: (604) 567-9236
FAX: (604) 567-3851

ALBERTA

UNIVERSITY OF ALBERTA

School of Native Studies

- Subjects:** Introductory, Intermediate and Advanced Cree; Community Research Methods; Introduction to Native Studies; Structure of the Cree Language for Cree Speakers; Native Issues and Insights; Native Economic Development; Aboriginal Self-Government; Aboriginal Legal Issues; Management Issues in Native Communities; and other Metis/Indian/Inuit Issues Seminars
- Prerequisites:** High School Matriculation or Non-Matriculated Applicant (24 years with English 30 and another grade 12 subject- such as Social Studies 30, Math 30, French 30, Cree 35 etc.) A grade of at least 50% in each subject and an overall average of 65%
- Location(s):** Edmonton, Alberta
- Certification:** BA in Native Studies- 4 year (120 Credits) undergraduate degree
- Remarks:** A belief that aboriginal languages, cultures, and philosophies are worthy of respect, as well as a commitment to undertake community-based research, have provided the impetus to create a program of study which will provide our students with the necessary skills to address current problems facing Native peoples
- Contact:** Mr. L. James Dempsey
Director, School of Native Studies
University of Alberta
11023 - 90 Avenue
EDMONTON, Alberta
T6G 1A6
Phone: (403) 492-2991
FAX: (403) 492-0527

ALBERTA VOCATIONAL CENTRE – LESSER SLAVE LAKE

Forestry Technician

Subjects: Forest Mensuration, Forest Protection, Silviculture, Communications, Drafting, Safety, Forest Management, Recreation Personal Management

Prerequisites: 17 years of age with at least grade 10

Location(s): Grouard, Alberta

Certification: Forestry Technician Certificate

Remarks: Short certification courses are available, these include: Radio Operator, ATV Rider, Regeneration, Timber scaling, First Aid, CPR, WHIMIS

Contact: Brian Panasink
Alberta Vocational College
Grouard campus
GROUARD, Alberta
T0G 1C0
Phone: (403) 751-3915
FAX: (403) 751-3825

Logging Equipment Operator Program

Subjects: In the classroom: MAP –Alta. Forest Service, Tree Ident. –Ground Rules, CPR, First Aid, WHIMIS, Occupational Health and Safety (Logging Procedures Safety) 6 weeks practical machine operation on one of: Feller Buncher, Grapple Skidder, Butt'n'top Loader, Delimber

Prerequisites: Must be 18 years of age, in good health, and have grade 10

Location(s): Grouard, Alberta vicinity, however program does move to locations around Alberta

Certification: Certificate awarded upon completion of classroom work and student achieves 70% production on machine (compared to professional operator)

Remarks: Program is offered 4 times during the year with 3 month break in spring. 9 students are accepted for each program

Contact: Nelson Lutz
Program Coordinator
Logging Equipment Operator Program
See first entry for address
Phone: (403) 751-3915 Ext. 3274
FAX: (403) 751-3825

Practical Nursing Program

Subjects: Nutrition, Nursing Science, Developmental Theory, Percutaneous Medications, Communication, Standards of Conduct, Anatomy and Physiology, Pathophysiology

Prerequisites: Students must be 18 years of age. Choice of: A) Grade 12 diploma, B) General Equivalency Diploma, C) Eng 30 or 33 and a grade 12 science ie. Biology 30, Chemistry 30

Location(s): Grouard, Alberta

Certification: Certificate awarded upon completion of 10 month program. Students are then eligible to write CNATS licensing exam to be registered as LPN

Remarks:

Contact: Program Head
Practical Nursing Program
See first entry for address and phone number

Survey Technician Course

Subjects: Survey Field Instrument Operation and Calculations Required for Field Surveys

Prerequisites: Grade 10 Math standing –lesser standing may be considered pending related experience and motivation

Location(s): Hamlet of Grouard, AVC Grouard, on west end of Lesser Slave Lake, Alberta

Certification: Certificate of Completion, granted by AVC

Remarks: This is a "field oriented" course for those wishing an "outdoor" career. Over one hundred students have completed this course, with the majority being of native status. This has ranged from Inuit and Denai from Yellowknife and Inuvik, Blackfeet from the Standoff and Gleichen areas to local Cree, and a number from Manitoba and Saskatchewan

Contact: Duane A. Nichols
Head of Survey Department
See first entry for address
Phone: (403) 751-3915 Ext. 3268
FAX: (403) 751-3825

ARCTIC INSTITUTE OF NORTH AMERICA – THE UNIVERSITY OF CALGARY

Participatory Action Research

Subjects: As determined with joint venture partners. To date training in literacy, computer skills, archival research, social science interview methodology, and cultural mapping, has been provided to community residents

Prerequisites: Always determined by community joint venture partners

Location(s): Calgary, Alberta and partner communities

Certification: Certification of completion and achievement

Remarks:

Contact: Professor M. P. Robinson, AINA
The Arctic Institute of North America
The University of Calgary
2500 University Drive N.W.
CALGARY, Alberta
T2N 1N4
Phone: (403) 220-7516
FAX: (403) 282-4609

ATHABASCA UNIVERSITY

The Inuit Way

Subjects: Land and People of the Arctic, Inuit Origins, The Food Quest, Social Collaboration, Social Tension and Conflict, Man and the Supernatural, Creative Expression, The Explorers, Missionaries Traders and Government Officials, Settlement Life, Kabloona, Strategies for the Future

Prerequisites: Anthropology 275 is recommended. Must reside in Canada, and be at least 18 years of age

Location(s): Across Canada

Certification: 3 credits in the Social Sciences

Remarks:

Contact: **In or south of Red Deer, B.C., or Saskatchewan:**

Athabasca University
Southern Regional Office
Suite 120, 1040-7th Ave. SW
CALGARY, Alberta
T2P 3G9
Phone: (403) 263-6465
FAX: (403) 269-8027

North of Red Deer, B.C., and the rest of Canada:

Athabasca University
Northern Regional Office
2nd Floor, 108 St. Building
9942 - 108 Street
EDMONTON, Alberta
T5K 2J5
Phone: (403) 421-8700
FAX: (403) 423-6806

In Fort McMurray:

Athabasca University
Plaza II
607 - 8600 Franklin Avenue
FORT McMURRAY, Alberta
T9H 4G8
Phone: (403) 743-1846
FAX: (403) 790-1106

Native Peoples of Canada

Subjects: Prehistory, Linguistics, Ethnohistory of Representative North American Groups, Metis and Inuit

Prerequisites: Resides in Canada, 18 years of age or older

Location(s): Across Canada

Certification: Three Faculty of Arts credits can be obtained upon completion of a 6 month homestudy, or 13 to 16 weeks of teleconference seminar courses

Remarks: For more information contact the individual offices

Contact: See previous entry for addresses and phone numbers

BLUE QUILLS FIRST NATIONS COLLEGE

Correctional Services

- Subjects:** The Correctional Services diploma equips graduates for a variety of jobs in the corrections field: Institutions and community agencies, adult and young offenders. The program provides theoretical knowledge, skills development and practical experience for the beginning correctional worker
- Prerequisites:** Regular admission requires an Alberta high school diploma or equivalent, a minimum age of 19 and out of high school for at least one year. Mature status admission is available to those at least 19 years old
- Location(s):** St. Paul, Alberta
- Certification:** 2 year diploma – A one year certificate is available for employees of the Alberta Solicitor General; two years are normally required for completion
- Remarks:**
- Contact:** Bill McMullen, Project Coordinator or
Debra Cardinal, Correctional Services Program
Blue Quills First Nations College
Box 279
ST. PAUL, Alberta
T0A 3A0
Phone: (403) 645-4455

FAIRVIEW COLLEGE

Beef Operations

Subjects: Beef Cattle Nutrition, Breeding and Selection, Beef Cattle Management, Forage and Pastures, Beef Cattle Marketing

Prerequisites: Completion of Grade nine. Students must be 18 years old

Location(s): Generally delivered at band locations upon request, using on-site or nearby field labs

Certification: A Certificate of Achievement in Beef Operations is awarded upon successful completion of 16 weeks of classroom and field lab instruction

Remarks: A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

Contact: Bert Stromstedt
Manager, Program Development
Fairview College
Box 3000
FAIRVIEW, Alberta
T0H 1L0
Phone: (403) 835-6620
FAX: (403) 835-6698

Business Administration – Native Management Studies

Subjects: First Session:
Upgrading, Study Skills, Math, English, Procedures and Machines, Office Accounting, Microcomputers, Business, Communications, Principles of Management, Job Readiness, Practicum – Independent Study
Second Session:
Office Accounting II, Procedures and Machines, Computerized Accounting Application, Introduction to Local Government

Prerequisites: Completion of Grade 11 mathematics and Grade 12 English.
Students must be 18 years old

Location(s): Generally delivered at band locations upon request, using on-site or nearby field labs

Certification: A Certificate of Competence is awarded upon successful completion of 32 weeks of classroom and field lab instruction

Remarks: A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery.
This program has been custom made for delivery to members of one particular Tribal Council. A similar model can be repeated

Contact: See first entry for address and phone number

Crop Production

- Subjects:** Crop Production, Haying and Forage Equipment, Equipment Maintenance, Seeding and Tillage Equipment, Grain Harvesting Equipment, Welding, Field Crops, Work Experience (4 weeks)
- Prerequisites:** Completion of Grade Nine. Students must be 18 years old
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs
- Certification:** A Certificate of Achievement is awarded upon successful completion of 16 weeks of classroom and field labs instruction, plus 4 weeks of work experience
- Remarks:** A version of this program is also available to non-native groups but is tailored to native needs for on-site delivery
- Contact:** See first entry for address and phone number

Forestry Operations

- Subject:** Forestry Orientation, Forest Management, Forest Protection, Forestry Harvesting, Forest Products, Silviculture, Forestry, Practicum, Introduction to Contract Management, Job Search and Job Maintenance Skills Review
- Prerequisites:** Completion of Grade Nine. Students must be 18 years old. Applicants must be in good physical condition
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs
- Certification:** A Certificate of Achievement is awarded upon successful completion of 16 weeks of classroom and field lab instruction, plus 4 weeks of work experience
- Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery
- Contact:** See first entry for address and phone number

Gas & Oil Field Maintenance

- Subjects:** General Safety and Piping, Well-Wellhead Operations, Pumping Units & Piping System, Drafting, Trade Calculations, Workshop Practice, Welding, Confined Space Entry, Rigging Theory etc.
- Prerequisites:** Completion of Grade Ten. Students must be 18 years old
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs

Certification: A Certificate of Competence is awarded upon successful completion of 16 weeks of classroom and field lab instruction

Remarks: A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

Contact: See first entry for address and phone number

Grounds Maintenance

Subjects: Introduction (9 weeks): Introduction to Grounds Operation, Grounds Maintenance I, Construction Techniques, Introduction to Ornamental Horticulture, Grounds Machinery, Work Experience
Advanced (7 weeks): Grounds Maintenance II, Golf Instruction, Advanced Grounds Machinery

Prerequisites: Completion of Grade 10. Students must be 18 years old

Location(s): Generally delivered at band locations upon request, using on-site or nearby field labs

Certification: A Certificate of Achievement in Grounds Maintenance is awarded upon successful completion of 16 weeks of classroom and field lab instruction, plus 6 weeks of work experience

Remarks: A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

Contact: See first entry for address and phone number

Trades Exploration – Carpentry

Subject: Pre-apprenticeship English, Pre-apprenticeship Mathematics, Pre-apprenticeship Science, Adult upgrading, Job Readiness, Theory, Shop, Trade problems, Blueprint reading

Prerequisites: Completion of Grade Ten. Students must be 17 years old

Location(s): Generally delivered at band locations upon request, using on-site or nearby field labs. Field labs consist of actual construction projects, mostly at band locations

Certification: A Certificate of Achievement is awarded upon successful completion of 15 weeks of classroom and field lab instruction

Remarks: A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

Contact: See first entry for address and phone number

GRANT MacEWAN COMMUNITY COLLEGE

Ben Calf Robe Adult Education

Subjects: Math, English, Native Studies, Cree Language, Life skills, Career Development

Prerequisites: Must be of aboriginal descent, and must be 20 years of age or older. Preference will be given to students who have successfully completed a Life skills or pre-employment course. 2 letters of recommendation are required

Location(s): Edmonton, Alberta

Certification: Depending on the speed at which a student progresses, grade 9 equivalency is achieved in a one year or in a 2 year program of 10 months/year

Remarks: The program consists of Aboriginal students dedicated to academic excellence and cultural awareness

Contact: Mavis J. Averill
Program Supervisor
Ben Calf Robe Adult Education
EDMONTON, Alberta
T5W 4J2
Phone: (403) 448-7495

Customized Business and Professional Development Courses

Subjects: Secretarial Skills, Business Writing Techniques, Supervisory Skills, Negotiating Skills, Powerful Presentations, Effective Meetings, Customer Service, Board Development, Small Business Development, Proposal Writing, Communication Skills, Self Esteem Building, Dealing With Difficult People, Financial Management, Microcomputer Software Training, Team Building, (Any other business topics requested)

Prerequisites: No formal requirements. These seminars are specifically designed to meet the unique requirements of band managers, supervisors, support staff, administrators, and councillors

Location(s): Any location

Certification: Non-credit certificates granted to those who attend 80% of the class time. Courses vary in length, depending on course and participant needs

Remarks: The seminars can be mixed and matched to create the appropriate training for individual bands

Contact: Ms. Debra Allen
Business Outreach
Grant MacEwan Community College
2nd Floor, 10030 – 107 Street
EDMONTON, Alberta
T5J 3E4
Phone: (403) 441-4674
FAX: (403) 441-4675

Management Certificate

Subjects: Communications, Economics, Business Computing, Financial Math, Organizational Behaviour, Principles of Management, Marketing, Business Option, Management Accounting

Prerequisites: No academic credentials are required but, students must successfully complete a Skills Appraisal exam before taking the Communications course

Location(s): Edmonton, Alberta. Delivered at other locations and in condensed time lines upon request

Certification: Upon successful completion of this ten course part-time evening program, a certificate is awarded

Remarks:

Contact: Ms. Leanna Price
Business Outreach
See previous entry for address
Phone: (403) 441-4670
FAX: (403) 441-4893

Microcomputer Accounting Certificate

Subjects: Keyboarding, Communications, Financial Accounting, Management Accounting, Computer Accounting, Business Computing, Applications, Accounting Option, Microcomputer Applications, Microcomputer Option

Prerequisites: No academic credentials are required but, students must successfully complete a Skills Appraisal exam before taking the Communications course.

Location(s): Edmonton, Alberta. Delivered at other locations and in condensed time lines upon request

Certification: Upon successful completion of this ten course part-time evening program, a certificate is awarded

Remarks:

Contact: Ms. Leanna Price
See previous entry for address and phone number

Native Women Pre-Employment Training, Career Development Program

Subjects: Self Development, Job Finding, Career Planning, Balancing Work and Personal Life, Work Experience and Action Planning

Prerequisites: Students will:
Be at least 18 years old
Be able to read and write English at an acceptable level
Be free from alcohol or substance abuse for a minimum of three months
Have reached a stable level of medication if undergoing medical treatment
Have willingness to make changes
Have an ability and desire to work or to continue further education on completion of the program
Attend an orientation session and interview prior to admission

Location(s): Edmonton, Alberta

Certification: A non-credit Certificate is awarded upon completion of the twelve week program

Remarks: The program is designed to assist native women in entering the work force, further education or training. Emphasis is placed on increasing self-awareness, promoting a positive self-image and enhancing both employment and life-coping skills

Contact: Ms. Donna-Mae Winquist
Grant MacEwan Community College
Cromdale Campus
8020 - 118 Avenue
EDMONTON, Alberta
T5B 0R8
Phone: (403) 477-0200
FAX: (403) 477-0290

KEYANO COLLEGE

Native Addictions Worker Certificate

- Subjects:** Communications, Community Facilitation and Prevention, Family Counselling, Physiology and Pharmacology of Addictions, Group Counselling
- Prerequisites:** Nechi Institute Advanced Counsellor Training Series Certificate awarded after 1987. Mature students, 21 years of age or older, with less than a high school diploma will be considered based on a reading and writing pre-admission test or applicants must possess an Alberta High School Diploma or equivalent with a mark of 50% in English 30 or 60% in English 33
- Location(s):** Edmonton, Alberta
- Certification:** A one year Keyano College Native Addictions Worker Certificate will be awarded upon successful completion
- Remarks:** The program is the equivalent to two College semesters. Students will receive advanced standing from Keyano College for the Nechi Institute Basic and Advanced Counsellor Training Series. This will be the equivalent to the first semester of the program.
The second semester will consist of five (5) Keyano College courses offered over a six (6) month period. The classroom lecture component for each of these courses will be offered for six (6) days per month. Students will be required to successfully complete at home assignments as well as classroom assignments and examinations to demonstrate subject competency
- Contact:** Keyano College
8115 Franklin Avenue
FORT MCMURRAY, Alberta
T9H 2H7
Phone: (403) 791-4801

LAKELAND COLLEGE

Certificate of Achievement Business Administration

- Subjects:** Required Courses: Accounting I, Organizational Behaviour, Communications I, Marketing Principles, Business Mathematics.
Elective Group 1: One approved computer course of at least 32 hours from the following: DOS/BASIC, Electronic Spreadsheets, Intro to Word Processing, Intro to Microcomputing, Intro to dBase, Intro to Lotus 1-2-3.
Elective Group 2: An approved combination of electives totalling at least 178 hours. Courses chosen will be from the list of credit courses available in the Business Administration Diploma. These will allow the student to select an area of concentration. Popular elective courses include: Management Accounting, Salesmanship, Small Business Management, Advertising, Strategy and Policy, Human Resource Management, etc.
- Prerequisites:** Alberta/Saskatchewan High School Diploma, English 30 or 33, Gr. 12 math or equivalent. Admission is possible under the mature status admission policy
- Location(s):** St. Paul Centre, North Campus, Alberta
Fort Kent Centre, North Campus, Alberta
Tritown Centre, North Campus, Alberta
- Certification:** Certificate of Achievement in Business Administration for completion of required courses totalling 272 hours plus 178 hours of elective courses
- Remarks:** 178 hours of elective courses allows the student to choose an area of subject concentration. All courses are completely transferable to our Business Administration Diploma program. Students have a maximum of seven years from the first course to complete the certificate of Achievement
- Contact:** Ms. Fran Moffat
Coordinator, Lakeland College
St. Paul Centre, North Campus
Box 2259
ST. PAUL, Alberta
T0A 3A0
Phone: (403) 645-3276
FAX: (403) 645-3199

LETHBRIDGE COMMUNITY COLLEGE

Criminal Justice Certificate

- Subjects:** The Criminal Justice system, policing, law, corrections, interviewing, effective presentation, social sciences, English, physical education
- Prerequisites:** Students must be of Native or Métis ancestry. Admissions screening is conducted to insure students admitted have a realistic chance of success in the Program
- Location(s):** Lethbridge, Alberta
- Certification:** A certificate in Criminal Justice with specialization in Law Enforcement or Corrections is awarded upon completion of two years (16 months) of study. Students are encouraged to carry on for an additional year (8 months) to obtain their diploma in Criminal Justice
- Remarks:** This program is designed to prepare native people for work in the Enforcement professions (policing, corrections, customs, etc.). Intensive upgrading assistance is offered during the first year
- Contact:** R.C. Harrison
Chairman, Criminal Justice Department
Lethbridge Community College
3000 College Drive South
LETHBRIDGE, Alberta
T1K 1L6
Phone: (403) 320-3262
FAX: (403) 320-1461

Peigan Basic Skills

Subjects: Language Arts and Mathematics from a Grade 1 to a Grade 9 level as well as a Life Management course

Prerequisites: Students must be 18 years of age. Students write a Placement test and are interviewed to determine their placement

Location(s): Brocket, Alberta

Certification: Lethbridge Community College credits are granted for all Grade 0–9 courses

Remarks: A special effort is made to include material relevant to Natives where that is appropriate within the Alberta Education curriculum

Contact: Elsie Elder
Acting Program Administrator
Academic Studies
Community Education & Instructional Development
See previous entry for address
Phone: (403) 320–3388
FAX: (403) 320–1461

Peigan Nation Reserve Academic Upgrading Blood Academic Upgrading

Subjects: All Grade 8–11 subjects including Mathematics, Science, English, and Social Studies are offered as required, depending on student needs

Prerequisites: Students must be 18 years of age. Students write a Placement test and are interviewed to determine their placement

Location(s): Peigan Nation Reserve Academic Upgrading: Brocket, Alberta
Blood Academic Upgrading: Standoff, Alberta

Certification: Students receive Alberta Education High School credits. Lethbridge Community College credits are granted for all Grade 8–11 courses

Remarks: A special effort is made to include material relevant to Natives where that is appropriate within the Alberta Education curriculum

Contact: Elsie Elder
See previous entry for address and phone number

Project Insight (Basic Job Readiness Training, Life Skills)

- Subjects:** Curriculum based on a holistic approach with six interdependent areas of study: Inter/Intrapersonal Skills, Social & Personal Issues, Human Development, Career Planning & Job Skills, Community Resources, Leisure & Recreation
- Prerequisites:** Any Native person who is:
– 17 years of age or older
– out of secondary school at least one year
– possess a valid social insurance number
- Location(s):** Peigan Reserve – Brocket
Standoff Reserve – Red Crow College, Standoff
- Certification:** Certificate of Recognition – following completion of 16-week non-credit program
- Remarks:** Program is designed to meet the needs of Native people who have been unable to achieve some form of success on their own due to economic, social, educational, or cultural barriers
- Contact:** Hazel Mitchell, PHEc
Program Administrator
Health & Human Services
See previous entry for address
Phone: (403) 329-7200
FAX: (403) 320-1461

UNIVERSITY OF LETHBRIDGE

Aboriginal Government Manager Training

- Subjects:** First Level Supervisor, Middle Manager, Senior Manager, Band-Owned Corporation Chief Executive, Band Council Orientation
- Prerequisites:** Basic literacy recommended
- Location(s):** This program is available in Lethbridge, Alberta, and Native communities in the Northwest Territories, British Columbia and Yukon, Manitoba, and Quebec. Training is offered on an outreach basis
- Certification:** Recognition of Training Certificate is awarded upon completion. Duration of the courses is as follows:
First Level Supervisor: 15 workshop days
Middle Manager: 15 workshop days
Senior Manager: 15 workshop days
Band-Owned Corp. Chief Executive: 15 workshop days
Band Council Orientation: 2 to 4 workshop days
- Remarks:** These workshops are designed for adult Native people who occupy or wish to occupy managerial positions in aboriginal governments, band-owned corporations, or private businesses in native communities, and who are not in a position to spend two to four years pursuing a management degree or certificate. Workshops are available to aboriginal governments and organizations and to tribal councils. Funding is available, and CAMET will assist in accessing funding
- Contact:** Dr. Katherine Chiste
Co-ordinator, Program Development
or Mrs. Fran Olivier, Program Administrator
Centre for Aboriginal Management
Education Training (CAMET)
Faculty of Management
The University of Lethbridge
4401 University Drive
LETHBRIDGE, Alberta
T1K 3M4
Phone: (403) 329-2114
FAX: (403) 329-2038

Business Enterprises and Self-Governing Systems (BESS) Program – Bachelor of Management Degree

Subjects: Raising Capital and Money, Socio-Economic Planning in Aboriginal Communities, Management in Aboriginal Communities & Organizations, Public Finance: Policy & Procedures Regarding Aboriginal Peoples, Cooperative Management Strategies of Aboriginal Peoples, Small Business Management, Native Law and Economic Development, Organization and Design of Aboriginal Business Enterprises and Economic Development Projects, Administrative Systems of Aboriginal Governments

Prerequisites: 2 years of Arts and Sciences, some courses required

Location(s): Lethbridge, Alberta

Certification: Bachelor of Management Degree awarded after successfully completing the four-year program

Remarks:

Contact: Dr. Doug Elias
Coordinator of BESS Program
See first entry for address
Phone: (403) 329-5180
FAX: (403) 329-2038

Business Enterprises and Self-Governing Systems (BESS) Program – Management Certificate

Subjects: Introduction to Management; Introductory Accounting; Organizational Behaviour; Personnel Management & Labour Relations; Raising Capital and Money; Public Finance Policy & Procedures Regarding Aboriginal Peoples; Management in Aboriginal Communities and Organizations; Socio-Economic Planning in Aboriginal Communities; Organization & Design of Aboriginal Business Enterprises & Economic Development Projects; Training, Leadership and Communication Skills; Development Projects; Agriculture Production Management; Small Business Management; The Economies of Indian, Inuit and Metis Peoples; Native Law and Economic Development

Prerequisites: Mature student status

Location(s): Lethbridge, Alberta

Certification: Certificate in Management is awarded after successful completion of three terms (can be completed in one year)

Remarks:

Contact: Dr. Doug Elias
See previous entry for address and phone number

Native Entrepreneurship Training

- Subjects:** Operations, Accounting, Marketing, Business Plan, Strategy, Finance
- Prerequisites:** Basic literacy recommended
- Location(s):** This program is available in Lethbridge, Alberta, and Native communities in the Northwest Territories, British Columbia and Yukon, Manitoba, and Quebec. Training is offered on an outreach basis
- Certification:** Recognition of Training Certificate awarded upon completion. Duration of the courses is as follows:
Small Business Management (Operations and Accounting):
7 weeks, full time
New Venture Development (Marketing, Business Plan):
15 workshop days
Native Entrepreneurship (Strategy and Finance):
15 workshop days
- Remarks:** These workshops are designed for adult Native people who occupy or wish to occupy managerial positions in aboriginal governments, band-owned corporations, or private businesses in Native communities who do not wish to spend two to four years pursuing a management degree or certificate. Funding is available, and CAMET will assist in accessing funding
- Contact:** Dr. Katherine Chiste
See first entry for address and phone number

Skills Training in Specific Topics

- Subjects:** Organizational Design, Canadian Indian Labour Law, Economic Development Officer, Effective Communications, Negotiating Techniques, Financing Native Organizations, Conflict Resolution, Coping with Change, Media Relations, Project Management, Team Building, Native Tourism
- Prerequisites:** Basic literacy recommended
- Location(s):** This program is offered in Lethbridge, Alberta, and Native communities in the Northwest Territories, British Columbia and Yukon, Manitoba, and Quebec. Training is offered on an outreach basis
- Certification:** Recognition of Training Certificate
- Remarks:** These workshops are designed for groups of adult native people who occupy, or wish to occupy, managerial positions in aboriginal businesses in native communities. Funding is available, and CAMET will assist in accessing funding
- Contact:** Dr. Katherine Chiste
See first entry for address and phone number

MASKWACHEES CULTURAL COLLEGE

Counselling Training Program

Subjects: Human Development and behavioral functioning, personal living skills, counselling techniques, problem solvers, cultural counselling, etc.

Prerequisites: High School Diploma or eligibility for mature student status

Location(s): Hobbema, Alberta

Certification: A post-secondary certificate is awarded upon successful completion of this two year program

Remarks: Graduates are prepared for employment in counselling agencies and in schools

Contact: Mr. Steve Skakum
Dean, Student & Community Services
Maskwachees Cultural College
Box 360
HOBHEMA, Alberta
T0C 1N0
Phone: (403) 585-3925
FAX: (403) 585-2080

Cree Language Instructor Training

Subjects: Oral Cree Language Development, Roman Orthography, Syllabics, Cree Linguistics, Introduction to Instruction, Practicum, Teaching of Cree Literacy, Teaching of Cree Culture Through Language, Language Acquisition in Human Development, The Development of Learning Materials, Teaching of Cree Language Through Fine Arts, The Organization of the Cree Language Program: Policies and Procedures

Prerequisites: Highschool Diploma or eligibility for mature student status. Oral fluency in Cree also required

Location(s): Maskwachees Cultural College, Hobbema, Alberta

Certification: A Post-Secondary Certificate is awarded after successfully completing the ten month program

Remarks: This program is designed for Indian people who wish to gain employment as Cree language instructors in schools or other educational institutions

Contact: Mr. Walter Lightning
Dean, Department of Cultural Studies
See first entry for address and phone number

Early Childhood Development

Subjects: Child Development, Interpersonal Communications, Child Development Through Play, Written and Visual Communication, Cree Language Development, St. John's First Aid and CPR, Practicum, Health Safety and Nutrition, Working with Family and Community, Guidance and Care of Young Children, Creative Programming, Fine Arts

Prerequisites: High school Diploma or mature student status

Location(s): Hobbema, Alberta

Certification: A Post-Secondary Certificate is awarded after successful completion of the two year program

Remarks: This program prepares Indian people for employment in day care centres and in primary grades as teaching Assistants

Contact: Mr. Peter Hyde
Dean, Department of Skills Training
See previous entry for address and phone number

Indian Band Administration Program: Certificate in Accounting

Subjects: Cree Language, Cree Studies, English, Mathematics, Management of Money, Computer Applications, Introductory Economics, Accounting, Management Accounting, Indian Public Administration, Organizational Behaviour and Design

Prerequisites: Highschool Diploma or eligibility for mature student status

Location(s): Hobbema, Alberta

Certification: Post-Secondary Certificate awarded after successful completion of the two year program

Remarks: Program introduces Indian people to the principles and practices of Accounting with emphasis on Indian band financial accounting requirements. Program leads to Professional Certification for Accountants, or to a University Degree in Business Administration

Contact: Mr. Peter Hyde
See first entry for address and phone number

Indian Band Administration Program: Certificate in Band Management

Subjects: Cultural Camp with Elders, Cree Language, English, Math, Cree Studies, Economics, Management, Accounting, Training Leadership and Communication, Organizational Behaviour and Design, Introduction to Government, Management Systems, Personnel Management and Labour Relations

Prerequisites: Highschool Diploma or eligibility for mature student status
Location(s): Hobbema, Alberta
Certification: A Post-Secondary Diploma

Remarks: The program is designed to introduce Indian people to the principles and practices of Band Management within a culturally appropriate framework. The program leads to a university degree in Business Management or to further college-level certification opportunities

Contact: Mr. Peter Hyde
See previous entry for address and phone number

Indian Social Work Program

Subjects: Introduction to Social Work; Cree Language Development; Cree Studies; Human Relationships; Social Work Methods in Communication Skills, Interviewing, and Planning and Evaluation; Human Development; Poverty, Human Service and Social Welfare; Effects of Residential Schooling on Indian Society; Counselling, A Generalist Perspective; Theoretical Perspectives; Cultural Camp With Elders; University/College Learning Strategies; Abuse Theories

Prerequisites: Highschool Diploma, or mature student status
Location(s): Hobbema, Alberta
Certification: Two years

Remarks: Program prepares Indian students to continue studies at the university level

Contact: Mr. Peter Hyde
See previous entry for address and phone number

Secretarial Training Program

Subjects: **Level One:** Typing, Business Communications, Business Mathematics, Personal Development, Cree Language Development, Office procedures, Introduction to Computers, Work Practicum, Bookkeeping, Word Processing, Machine Transmission
Diploma Training: Advanced Business Communications, Advanced Typing, Advanced Word Processing, Accounting, Shorthand, Personal Living Skills, Cree Language Development, Office Management, Computers – Spreadsheets/Database, Cree Studies

Prerequisites: **Level One:** Advanced highschool diploma or equivalent. Or general highschool diploma with courses acceptable to the Dean of the Department. Or eligibility for non-matriculated adult status
Diploma Training: Satisfactory completion of a one year recognized secretarial skills program. Applicants without this, but with extensive experience will be considered

Location(s): Hobbema, Alberta

Certification: Successful completion of the ten month **Level One** Program results in a Post-Secondary Certificate. The ten month **Diploma Training** leads to a Post-Secondary Diploma

Remarks: The **Level One** Program leads to employment or to further training. Special emphasis is given to the provision of support services within a culturally appropriate framework. The **Diploma Training** Program prepares Indian people for employment in senior level secretarial or office administration positions with emphasis on the provision of support services in an Indian cultural framework

Contact: Mr. Peter Hyde
 See previous entry for address and phone number

University General Studies Transfer

Subjects: Full time students are required to take a minimum of 8 courses over three terms per year

Prerequisites: For admission to this program, students must have been accepted into a university as full students

Location(s): Hobbema, Alberta

Certification: Diploma in General Studies awarded upon successful completion of two full years of university studies

Remarks: Students can complete two full years of university degree studies through this program, and can transfer at the third year level to a university of their choice

Contact: Ms. Fern Thompson
 Dean, Department of Academic Studies
 See first entry for address and phone number

NECHI INSTITUTE

Community Addictions Training Series (CAT)

Subjects: Orientation and Communication, Addictions and Alcoholism, Alcoholism: A Family Disease, Assessment, Treatment, Aftercare, Prevention, Personal Growth

Prerequisites: A minimum period of 1 year sobriety is a requirement of all persons applying for counsellor training at the Nechi Institute

Location(s): St. Albert, Alberta and in individual communities

Certification: A certificate is awarded upon the completion of the program

Remarks: This program is accredited with the University of Alaska

Contact: Ms. Phyllis Nault
Training Director
The Nechi Institute on Alcohol and Drug Education
Box 3884, Station D
EDMONTON, Alberta
T5L 4K1
Phone: (403) 458-1884
FAX: (403) 458-1883

Advanced Counsellor Training Series (ACT)

Subjects: One-to-One Counselling, Family Dynamics, Group Dynamics, Suicide Prevention and Grieving, Culture and Traditional Values

Prerequisites: Completion of CAT series

Location(s): St. Albert, Alberta and in individual communities

Certification: A certificate is awarded upon completion of the program

Remarks: This program is accredited with the University of Alaska

Contact: Ms. Phyllis Nault
See first entry for address and phone number

Native Addictions Worker Certificate Program – 101

- Subjects:** 1st Module: Communication and Report Writing
2nd Module: Group Counselling
3rd Module: Community Facilitation and Prevention
4th Module: Family Counselling
5th Module: Pharmacology of Drugs
- Prerequisites:** Nechi Institute Advanced Counsellor Training Series Certificate awarded after 1987. Mature students, 21 years of age or older, with less than a high school diploma will be considered based on a reading and writing skills pre-admission test or applicants must possess an Alberta High School Diploma or equivalent with a mark of 50% in English 30 or 60% in English 33
- Location(s):** St Albert, Alberta and in individual communities
- Certification:** A certificate is awarded upon the completion of the program. This program consists of 5 modules of 6 days each
- Remarks:** This program is jointly offered with Keyano College and is accredited through Keyano College
- Contact:** Keyano College (see Keyano College in Alberta) or
Trish Merrithew-Mercredi
See first entry for address and phone number

Native Trainers Development

- Subjects:** Communications, Problem Solving, Needs Assessment and Analysis, Trainers Practicum, Facilitation Skills
- Prerequisites:** Must have good reading, writing and speaking skills
- Location(s):** Program is offered in individual communities
- Certification:** A certificate is awarded upon the completion of the program. The program consists of a 20 day workshop with four 5-day training sets
- Remarks:** This program is accredited with the University of Athabasca
- Contact:** Ms. Phyllis Nault
See first entry for address and phone number

Organizational Development and Program Management Workshops

Subjects: Philosophy of Management, Fiscal Management Techniques, Human Resource Development, Applied Strategic Planning, Internal and External Relations

Prerequisites: The first module is a prerequisite for all other modules

Location(s): St. Albert, Alberta and in individual communities

Certification: A certificate is awarded upon the completion of the program. This program consists of six 5-day workshops

Remarks: The workshops are accredited with the University of Alaska and the University of Anchorage

Contact: Ms. Phyllis Nault
See first entry for address and phone number

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Contract Services

Subjects: Introduction to Microcomputers, On-reserve Small Business Development, Word Processing, Computerized Accounting, Business Communications, Meeting and Conference Skills, Other management-related courses as requested

Prerequisites: No formal requirements

Location(s): On-site
NAIT – Main Campus – Edmonton, Alberta
NAIT – Westerra Campus – Stony Plain, Alberta

Certification: Non-credit certificate. Duration of the courses varies depending on need

Remarks: NAIT responds to the management and administration training needs of native bands by designing and delivering specific training programs on a contractual basis

Contact: Mr. Percy Woods
Manager
NAIT Seminars and Conferences
11762 – 106 Street
EDMONTON, Alberta
T5G 2R1
Phone: (403) 471-7585
FAX: (403) 471-8583

IMD – Band Accountants Training Program

Subjects: Accounting, Business Math, Keyboarding, IBM PC-DOS, Lotus 1-2-3 Introduction and Intermediate, Laser Jet Printers, ACCPAC A/R & A/P, ACCPAC General Ledger, Servicing & Troubleshooting your PC, Data Ease, Budgeting and Auditing, ACCPAC Canadian Payroll, ACCPAC Inventory Control

Prerequisites: No formal requirements

Location(s): On-site
NAIT – Main Campus – Edmonton, Alberta
NAIT – Westerra Campus – Stony Plain, Alberta

Certification: Non-credit Continuing Education Certificate (Accounting, Business Math have credit to NAIT diploma program). The program consists of four 1-week quarters (3 days/week, every week)

Remarks: This program can also be delivered without the microcomputer component with communication and management courses replacing the microcomputer courses. Scheduling is on an as-needed basis

Contact: Mr. Percy Woods
See first entry for address and phone number

IMD – Basic Business Management Program

Subjects: Communication Skills, Interpersonal Skills, Time Management & Goal Setting, Problem Solving and Decision Making, Personnel Management
Prerequisites: No formal requirements however this program is geared to Band Councillors and Administrators
Location(s): On-site
NAIT – Main Campus – Edmonton, Alberta
NAIT – Westerra Campus – Stony Plain, Alberta
Certification: Basic Business Management Continuing Education Certificate is awarded after completing the five-day course
Remarks: Scheduling is on an as-needed basis
Contact: Mr. Percy Woods
See first entry for address and phone number

Indian Management Development Seminar Series

Subjects: Time Management & Goal Setting, Meeting Skills, Managing Change & Organizational Development, Management Accounting for Decision Making, Dealing With the Public, Proposal Writing, Dealing With Difficult People, Accounting for Non-accountants, Effective Public Speaking, Problem Solving and Decision Making, Budgeting, Forecasting & Long Term Planning, Negotiation Skills, Letters & Memos That Get Results
Prerequisites: No formal requirements. These seminars are directed at and designed for Band Councillors, Band Managers, and administrative support personnel
Location(s): On-site
NAIT – Main Campus – Edmonton, Alberta
NAIT – Westerra Campus – Stony Plain, Alberta
Certification: Non-credit certificate after completing the one-day course
Remarks:
Contact: Mr. Percy Woods
See first entry for address and phone number

Managing the Development Process

Subjects: Management, Decision Making, Project Management, Planning, Organizations and Organizing, Working with People, Communication, Policies and Administration, The Law and Bands, Labour Law, Contract Law, Accounting, Community Development, Accountability and Control, Computer Literacy

Prerequisites: No formal requirements. These seminars are directed at and designed for Band Councillors, Band Managers, and administrative support personnel

Location(s): On-site
NAIT – Main Campus – Edmonton, Alberta
NAIT – Westerra Campus – Stony Plain, Alberta

Certification: Non-credit certificate awarded after 17 months (3 classroom days and 4 on-the-job consultation days per band per month)

Remarks:

Contact: Mr. Percy Woods
See first entry for address and phone number

OLD SUN COMMUNITY COLLEGE

High School, Academic Basic, Business Skills, Business Administration, University Outreach

Subjects: High School – Science, Social Studies, English, Math,
Academic Basic – Basic Reading, English and Math
Business Skills – Business Math & Accounting, Computer Processing,
Typing
Business Administration – 1st year courses from Mount Royal College.
University Outreach – Courses vary

Prerequisites: Refer to program requirements

Location(s): Siksika Nation, Gleichen, Alberta

Certification: High School Diploma. 1st year of Business Administration (Mount Royal College)

Remarks:

Contact: Amelia Clark, President
Old Sun Community College
Box 339
GLEICHEN, Alberta
T0J 1N0
Phone: (403) 734-3862
FAX: (403) 734-5110

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY

SAIT offers customized on-site and distance delivery training in a wide variety of apprenticeship and technology in areas of:

Architecture and Civil Engineering Technologies, Automotive-Diesel, Business, Chemical/Petroleum Technologies, Communication Arts, Electrical/Electronics, Hospitality Careers, Math, Physics and Computing, Mechanical Trades and Technologies, Medical Sciences, Power Engineering, Physical and Leisure Education

SAIT has experience in working with aboriginal band councils to develop programs that meet their individual needs. For information on customized training please call John Belgrave at (403) 284-8887

Contact: Southern Alberta Institute of Technology
1301-16 Ave. NW
CALGARY, Alberta
T2M 0L4
Phone: (403) 284-8061
FAX: (403) 284-7163

SASKATCHEWAN

CUMBERLAND REGIONAL COLLEGE

Adult Basic Education

Subjects: ABE 10/ABE 11-12, Math, Algebra, Science, Social Studies, Canadian Law, Biology, Psychology, Communications

Prerequisites: Grade 7 - 10

Location(s): Nipawin, Saskatchewan
Melfort, Saskatchewan
Hudson Bay, Saskatchewan

Certification: A Certificate from Saskatchewan Education is awarded upon completion of a 7-month program

Remarks:

Contact: Fay Myers
Director of Programs
Cumberland Regional College
P.O. Box 2225
NIPAWIN, Saskatchewan
S0E 1E0
Phone: (306) 862-9833
FAX: (306) 862-4940

GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH

Native Human Justice

Subjects: Sociology, Native Studies, Human Justice, Social Work, Practicum
Prerequisites: Metis or Non-Status Indian ancestry. Those who have Grade 12 or at least a complete academic 11 will be best able to benefit from this program—others may apply
Location(s): Prince Albert, Saskatchewan
Certification: All classes are accredited by the School of Human Justice or the Faculty of SocialWork at the University of Regina. A two-year Diploma in Human Justice is awarded upon completion of the program

Remarks: Human Justice program is intended for those who are interested in working in human services in corrections, probation, prevention, community development and counselling

Contact: Isabelle Impey
2nd Floor, 48-12th Street East
PRINCE ALBERT, Saskatchewan
S6V 1B2
Phone: (306) 763-7330
FAX: (306) 764-3995

Saskatchewan Urban Native Teachers Education Program (SUNTEP)

Subjects: Native Studies and Cross-Cultural education methods, with an emphasis on Metis/Indian history and culture. A substantial amount of time is spent in schools working with teacher and students. Program provides a solid foundation in the theories and skills in teaching
Prerequisites: Regular University Entrance: Grade 12 with a 65% average in approved courses. Fine Arts and/or a Language at the 30 level are recommended
Adult Admission Requirements: University of Saskatchewan – Applicants who have reached 21 by beginning of regular session. University of Regina – Open admission, ABE or GED 12 preferred
Location(s): Regina, Saskatoon, Prince Albert
Certification: Fully accredited program leading to a Bachelor of Education degree.
4 year program

Remarks: To ensure that people of Indian/Metis ancestry are well prepared to fill their just share of teaching positions in the province. To ensure that SUNTEP graduates are educated to be sensitive to the individual educational needs of all students and those of Indian/Metis ancestry in particular

Contact: Director of SUNTEP
James McNich
2nd Floor, 23rd Street East
SASKATOON, Saskatchewan
S7K 4K7
Phone: (306) 934-4941
FAX: (306) 244-0252

REGINA
Larry Trask, Coordinator
121 Broadway Ave. E
REGINA, Saskatchewan
S4N 0Z6
Phone: (306) 522-5691
FAX: (306) 565-0809

SASKATOON
Murray Hamilton, Coordinator
Room 7 Mclean Hall
SASKATOON, Saskatchewan
S7N 0W0
Phone: (306) 975-7095
FAX: (306) 975-1108

PRINCE ALBERT
Mike Relland, Coordinator
48 - 12th Street E.
PRINCE ALBERT, Saskatchewan
S6V 1B2
Phone: (306) 764-1797
FAX: (306) 764-3995

MEADOW LAKE TRIBAL COUNCIL

Indian Child Care Program

Subjects: Child Development, Interpersonal Skills, Practicum, Play
Prerequisites: Grade 12, GED equivalent, or mature student status
Location(s): Wakayos Child Care Training Centre, Meadow Lake, Saskatchewan
Certification: 1st Year – Certificate
2nd Year – Diploma
Remarks:

Contact: Ms. Marie McCallum, Director MLTC ICCP or
Ms. Beverly Peel, Instructor/Consultant
P.O. Box 1360
MEADOW LAKE, Saskatchewan
S0M 1V0
Phone: (306) 236-5654
FAX: (306) 236-6301

Integrated Resource Management Program

Subjects: Competency Based Training Methods in Modules: Wildlife Management, Fisheries Management, Forestry Management, Park Management and Enforcement, Integrated Resource Management, Resource issues specific to Indian people and communities
Prerequisites: Standard Grade 12 (will accept GED 12 and ABE 12)
Location(s): Flying Dust Reserve, Meadow Lake Saskatchewan
Certification: Diploma Program in conjunction with Saskatchewan Institute of Applied Sciences and Technologies (SIAST)

Remarks: Students are subject to CANADIAN TESTS OF BASIC SKILLS (CTBS) upon admission into the program

Contact: Tina Merasty
Student Services Coordinator
P.O. Box 2138
MEADOW LAKE, Saskatchewan
S0M 1V0
Phone: (306) 236-4448
FAX: (306) 236-4818

NORTEP/NORPAC

Northern Teacher's Education Program Northern Professional Access College

Subjects: A wide range of Education, Arts, and Sciences classes. Some are totally focused upon Indian culture, others include a mixture of western academic studies and traditional culture

Prerequisites: The usual university entrance requirements. But, we do have a provision for accepting over 21 year old adults under a "mature entrance" program

Location(s): La Ronge, Saskatchewan

Certification: A Bachelor of Education can be achieved in five years. There is also a 2-year Arts and Science Certificate

Remarks:

Contact: Mr. Harold Schultz, Director or
Al Ducharme, Assistant Director
NORTEP/NORPAC
Box 5000
LA RONGE, Saskatchewan
S0J 1L0
Phone: (306) 425-4411
FAX: (306) 425-3580

NORTHLANDS COLLEGE

Adult Basic Education

- Subjects:** Literacy: basic reading, writing, numeracy
Grade 10: Social Studies, Math, Communications, Science
Grade 12: Social Studies, Algebra, Chemistry, English, Economics, Geography, Biology
- Prerequisites:**
- Location(s):** La Ronge, Buffalo Narrows, Creighton, La Loche, Beauval, Sandy Bay plus several other locations
- Certification:** Province of Saskatchewan ABE Certificate
Province of Saskatchewan Senior Matriculation Grade 12 Diploma
- Remarks:**
- Contact:** Depending on your location contact:
- Randy Johns, Counsellor
Northlands College
Box 509
LA RONGE, Saskatchewan
S0J 1L0
Phone: (306) 425-4353
FAX: (306) 425-2696
- Louise Pederson, Counsellor
Northlands College
Box 190
BUFFALO NARROWS, Saskatchewan
S0M 0J0
Phone: (306) 235-4540
FAX: (306) 235-4346
- Lois Coutts, Counsellor
Northlands College
Box 400
CREIGHTON, Saskatchewan
S0P 0A0
Phone: (306) 688-3474
Fax: (306) 688-7710

Business Software Applications

Subjects: Participants in this program develop expertise in the use of microcomputers and the application of software packages. Graduates leave the program capable in the use of MS DOS, spreadsheets, database, word processing, and computerized accounting. Graduate Clerk Typists can pursue additional certification as Computer Clerks within the program

Prerequisites: Grade 11 or GED 12

Location(s): La Ronge, Saskatchewan

Certification: SIAST Certificate

Remarks:

Contact: See first entry for addresses and phone numbers

Clerk Typist/Accounting Clerk/Computer Clerk

Subjects: Word processing, typing, dictatyping, office procedures, communication skills and basic accounting principles are emphasized in this program.

Prerequisites: Grade 11 or GED 12

Location(s): La Ronge, Creighton, Buffalo Narrows, Saskatchewan

Certification: SIAST Certificate

Remarks:

Contact: See first entry for addresses and phone numbers

Industrial Mechanic/Heavy Duty Mechanic

Subjects: This program combines the requirements for Level I Apprenticeship in both the Industrial Mechanic Trade and Heavy Duty Mechanical Trade. Employment prospects are excellent in the northern mining sector.

Prerequisites: Grade 10. Good motor skills and mechanical aptitude

Location(s): Wollaston, Saskatchewan

Certification: Level I Apprenticeship

Remarks:

Contact: See first entry for addresses and phone numbers

Native Development Worker

Subjects: Anthropology, Conversational Cree, Counselling, History, Sociology
Prerequisites: Grade 12 diploma or equivalent or employed in a related field and have achieved a GED prior to completing the first module
Location(s): North Battleford, Saskatchewan
Certification: Certificate Program (Part-time) – 5 courses
Certificate Program (Full-time) – 5 courses & practicum – 1 year
Diploma Program (Part-time) – 10 courses & practicum
Diploma Program (Full-time) – 10 courses & practicum – 2 years

Remarks: This program will provide individuals with insight and knowledge, plus practical skills and techniques which will enable them to understand the culture and needs of Native people

Contact: See first entry for addresses and phone numbers

University Credit

Subjects: Anthropology, Art, Biology, Chemistry, Computer Science (SCN), Drama, Economics (SCN), English (SCN), French (SCN), Geography (SCN), History (SCN), Indian Studies (SCN), Psychology, Social Work, Sociology, Math (SCN)
Prerequisites: As per University of Saskatchewan and University of Regina calendar
Location(s): La Ronge for all subjects
SCN courses delivered via satellite in Buffalo Narrows, La Loche, Stanley Mission and Creighton
Certification: University Credit

Remarks:
Contact: See first entry for addresses and phone numbers

SASKATCHEWAN INDIAN FEDERATED COLLEGE – UNIVERSITY OF REGINA

Bachelor of Administration Degree

Subjects: The Principles of Indian Law, Traditional Foundations of Indian studies, General Band Administration & Principles of Band Management, Band Business Development, Band Planning, Indian Reserve Economic Planning, Negotiation, Indian Business Law, Politics & the Canadian Indian, Indian Public Administration, Planning and Control in Indian Public Organizations, Physical Resources (Subjects depend on which area of concentration is chosen: Business Administration, Public Administration or Development Administration)

Prerequisites: Applicants must be a highschool graduate, or obtain the permission of SIFC

Location(s): Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province

Certification: Upon completion of 32 classes, successful students are awarded a Bachelor of Administration Degree

Remarks:

Contact: Mr. Paul Dudgeon, Head
School of Business and Public Administration
Saskatchewan Indian Federated College
Room 118, College West Building
University of Regina
REGINA, Saskatchewan
S2S 0A2
Phone: (306) 779-6236
FAX: (306) 584-0955

Certificate in Administration Offered through SIFC Extension

Subjects: Introduction to Administration and Organizational Behaviour, General Band Administration and Principles of Band Management, Band Business Development, Indian Public Administration, Introduction to Financial Accounting, Band Planning

Prerequisites: High school graduate or permission of SIFC

Certification: Certificate in Administration is awarded after successfully completing four semesters

Location(s): Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province

Remarks:

Contact: Mr. Paul Dudgeon
See first entry for address and phone number

Diploma of Associate in Administration

Subjects: Introduction to Administration and Organizational Behaviour, Introduction to Financial Accounting, Marketing, Personnel Administration & Industrial Relations, Introduction to Quantitative Analysis & Operations Management, Introduction to Managerial Accounting, Managerial Finance

Prerequisites: High school graduate or permission of SIFC

Location(s): Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province

Certification: The Bachelor of Administration diploma requires sixteen classes (64 credit hours) to be taken in two years of full-time study or longer through part-time enrolment

Remarks:

Contact: Mr. Paul Dudgeon
See first entry for address and phone number

Bachelor of Arts Ordinary – Cree or Ojibway Linguistics

Subjects: Conversational Cree, Dakota, Nakota, Ojibway, or Dene; Cree, Dakota, Nakota, Ojibway, or Dene Grammar and Orthography; Cree Literature; Principles of Translation; Ojibway Literature in English Translation; Ojibway Syllabics and Principles of Translation; General Linguistics; The Structure of Modern English; Language Awareness; Contrastive Analysis of Indian Languages; Phonetics and Phonology

Prerequisites: Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program

Location(s): SIFC, Regina, Saskatchewan

Certification: After completing the 4 year program, students receive a Bachelor of Arts diploma from the University of Regina

Remarks:

Contact: B.D. Galloway
Head, Department of Indian Languages,
Literatures, and Linguistics
Saskatchewan Indian Federated College
118 College West
University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333 or 584-8334
FAX: (603) 584-0955

Bachelor of Arts Ordinary – English

Subjects: Matriculation Literature and Composition (Fiction Drama, and Poetry Composition); Literature and Composition; Creative Writing; Structure of Modern English; Contemporary American Indian Fiction; Canadian Literature

Prerequisites: Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program

Location(s): SIFC, Regina, Saskatchewan

Certification: Upon completion of the four year program, students receive a Bachelor of Arts degree from the University of Regina

Remarks:

Contact: B. Selinger
Head, Department of English
Saskatchewan Indian Federated College
118 College West
The University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333 or 584-8334
FAX: (306) 584-0955

Faculty of Indian Fine Arts

Subjects: Bachelor of Fine Arts, 4 yrs., Major in Indian Art (studio).
Bachelor of Arts, 4 yrs., Major in Indian Art History.
Bachelor of Arts, 4 yrs., Ordinary Major in Indian Art (studio)

Prerequisites: Grade 12 or equivalent, with 65% average in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. Portfolio is also required

Location(s): SIFC, Regina, Saskatchewan

Certification: (1) – After successfully completing the 4 yr. BFA program students will be awarded a Bachelor of Fine Arts: Indian Art from the University of Regina
(2) – After completing the 4 yr. BA Ordinary in Indian Art History or Indian Art Studio students will be awarded a Bachelor of Arts: Indian Art History or Indian Art from the University of Regina

Remarks:

Contact: B. Boyer
Head, Department of Indian Fine Arts
Saskatchewan Indian Federated College
118 College West
University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333
FAX: (306) 584-0955

Bachelor of Arts – Indian Studies

Subjects: Introduction to Indian Studies, International Indigenous Issues, The Plains of Ojibway or Saukteaux, Politics and the Canadian Indian, Principles of Indian Law, Traditional Foundations of Indian Societies in Canada, Indian Culture and Personality, Urbanization and the Canadian Indian, Reserves – Their History and Development, Indian Economic History

Prerequisites: Grade 12 or equivalent with a 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program

Location(s): Indian Studies can be taken at either the Regina or Saskatoon campuses of SIFC

Certification: Students may work towards a Bachelor of Arts Ordinary which is a three year program, or they may choose to obtain either a Bachelor of Arts Advanced or a Bachelor of Arts Honours, which are four year programs

Remarks: Indian Studies seeks to preserve, transmit and interpret the cultural knowledge of the Indigenous Peoples of the Americas. Indian Studies interprets the past, clarifies contemporary thinking and anticipates the future with sensitivity and enthusiasm for the traditional values and needs of Indigenous People

Contact: D.R. Miller
Head, Department of Indian Studies
Saskatchewan Indian Federated College
118 College West
University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333 or 584-8334
FAX: (306) 584-0955

Bachelor of Education Program (Elementary)

Subjects: Communication Skills; Principles and Practices of Education; Instructional Skills and Strategies; Educational Psychology for Teachers; Teaching Elementary School Language Arts, Music, Physical Education, Reading, Science, Social Studies, Art, and Health Education

Prerequisites: Grade 12 or equivalent, with an average of 65% in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program

Location(s): SIFC, Regina, Saskatchewan

Certification: Students who successfully complete the four year program receive a Bachelor of Education degree from the University of Regina

Remarks:

Contact: L. Goulet
Head, Faculty of Indian Education
Saskatchewan Indian Federated College
118 College West
University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333 or (306) 584-8334
FAX: (306) 584-0955

Bachelor of Science Degree

Subjects: **The common first year consists of the following courses:** English, Math, Indian Health Studies, Biology, or Computer Science
In second year students begin to decide which area of the natural sciences, computer sciences, or mathematics he/she wishes to specialize

Prerequisites: Students who complete the common first year with a 60% or better average, gain admission into the program

Location(s): SIFC, Regina, Saskatchewan

Certification: At the end of the five-year academic program, the student should be awarded a Bachelor of Science Degree with a major in the student's chosen specific specialization

Remarks: University science and math programs offered by SIFC have the commitment of presenting curriculum with a strong Indian perspective, as well as articulating the relevance of the natural and mathematical sciences to contemporary Indian concerns

Contact: Dr. Rahael Jalan
Head, Department of Science
Saskatchewan Indian Federated College
118 College West
University of Regina
REGINA, Saskatchewan
S4S 0A2
Phone: (306) 584-8333 or 584-8334
FAX: (306) 584-0955

Certificate in Continuing Education/Administrative Development Offered through SIFC Extension

Subjects: Introduction to Administration and Organizational Behaviour, Introduction to Financial Accounting, Introduction to Microeconomics, Literature and Composition, Introduction to Computers, General Band Administration and Principles of Band Management, General Band Planning, Indian Public Administration, Band Business Development

Prerequisites: High school graduate or permission of SIFC

Certification: Certificate in Continuing Education. This certificate requires 8 classes (32 credit hours) over 2 semesters of full time study, or longer if on a part-time basis

Location(s): Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province

Remarks: Other approved University credit classes accepted

Contact: Mr. Paul Dudgeon
See first entry for address and phone number

Certificate in Indian Communication Arts

Subjects: Communication Law, Photography, Interviewing Techniques, Reporting Techniques, Reporting Workshop, Role of the Media in Society, Management Marketing and Advertising, Print Media Production, Introduction to Radio and Television Production

Prerequisites: Grade 12 or equivalent with an average of 65% in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. Applicants must write a 500-word essay in a topic assigned by INCA, and must attend an interview with the selection committee

Location(s): SIFC, Regina, Saskatchewan

Certification: Successful students who complete the two year course receive a Certificate in Indian Communication Arts through the University of Regina

Remarks: Students enrolled in the INCA program may work as journalists for existing media outlets; as information officers for Indian bands and organizations; as community reporters; or to initiate new communication media in their respective communities

Contact: D.R. Miller
See **Bachelor of Arts – Indian Studies** for address and phone number

Certificate in Indian Health Studies

Subjects: Introduction to Health Concepts, Health Care, and the Health Professions; Traditional Indian Medicine and Healing; Contemporary Issues in Indian Health Care Seminar

Prerequisites: Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program

Location(s): SIFC, Regina, Saskatchewan

Certification: Course length varies depending on individual goals. Upon completion of the 1 to 2 year program, students receive a Certificate in Indian Health Studies

Remarks: This pre-professional program is designed to give the individual the necessary background and skills to succeed in a professional health career program

Contact: Dr. Rahael Jalan
Head, Department of Science or
D.R. Miller
Head, Department of Indian Studies
See **Bachelor of Science Degree** or **Bachelor of Arts – Indian Studies** for address and phone number

Certificate or Bachelor of Indian Social Work

Subjects: Human Relations, Cultural Camp, Communication Skills in Social Work Practice, Human Growth and Behaviour, Application of Social Sciences in Social Work, Social Work Practice, Social Work Practicum, Community Work, Social Work Research

Prerequisites: Grade 12 or equivalent, with at least 65% average in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. A minimum of one year human service experience is required prior to acceptance into either the Certificate or Degree program

Location(s): SIFC, Saskatoon Campus, Saskatchewan
Two-year certificate programs are also offered in Prince Albert Saskatchewan (by agreement with the Prince Albert District Chiefs Council), and Merritt, British Columbia (through Nicola Valley Institute of Technology)

Certification: After two years, a Certificate in Indian Social Work is awarded. Upon successful completion of the four-year program, a degree in Indian Social Work is granted

Remarks: The School of Social Work places emphasis upon the acquisition of social work knowledge that is relevant from an Indian perspective, and skills which may be useful in Indian communities

Contact: Yvonne Howse
Head, School of Indian Social Work
Saskatchewan Indian Federated College
Box 8098
310 - 20th Street East
SASKATOON, Saskatchewan
S7K 0A7
Phone: (306) 931-1800
FAX: (306) 665-0175

SASKATCHEWAN INDIAN INSTITUTE OF TECHNOLOGIES

Business Administration

- Subjects:** Accounting, Data Processing, Communications, Economics (micro and macro), Organizational Behaviour, Mathematics of Finance, Marketing, Statistics, Practicum (8 weeks in summer), Managerial Accounting, Money and Banking, Industrial Relations, Retailing, Salesmanship, Commercial Law, Credit and Collections, Finance, Small Business, Purchasing, Administration and Taxation
- Prerequisites:** Interested applicants should have an academic Grade 12 and a strong aptitude for Algebra and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies
- Location(s):** Prince Albert, Saskatchewan
- Certification:** Successful completion of the 2 year Business Administration Program, will give the student a diploma from SIIT and SIAST
- Remarks:** The Business Administration (BA) program is designed to provide Indian people with the best skills for success in a rapidly changing working environment. By combining areas of study like data processing and accounting with organizational behaviour and industrial relations, graduates gain both a practical and philosophical understanding of today's business management
- Contact:**
- | | |
|----------------------------|-----------------------------|
| SIIT | Business Administration |
| 401 Packham Place | 340-22nd Street East |
| SASKATOON, Saskatchewan | PRINCE ALBERT, Saskatchewan |
| S7N 2T7 | S6V 1N4 |
| Phone: (306) 244-4444 | Phone: (306) 764-9347 |
| (Saskatoon) or | (Prince Albert) |
| 1-800-667-9704 (toll free) | |
| FAX: (306) 244-1391 | |

Community Health Representative

- Subjects:** Personal Development: Life Span Development, Psychology, Sociology, Life Skills, Communication Skills, Counselling Skills.
Health Education: Administrative Functions, Cross-Cultural Issues, Public Education, Substance Abuse, Mobilize - Develop the Community, Provide for Nutrition Needs

Prerequisites:	Health Services: Working with Family and Community, Agency Visitation, CPR, First Aid, Basic Clinical Skills, Contemporary Indian Health Issues, Environmental Health and Communicable Disease, and Special Needs Interested applicants should have an academic Grade 12 (preference to those with English and Biology). Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies
Location(s):	First Nations Tribal Training Centre, Saskatoon, Saskatchewan
Certification:	Successful completion of the 1 year Community Health Representative (CHR) program will give the student a Certificate from SIIT and SIAST. Please note that there are various delivery options for the CHR program. They are: <ol style="list-style-type: none"> 1. Full-time 1 year program in central location 2. Part-time 3 year program in central location (combination of study and work) 3. Extension courses in local communities 4. Distance education delivery of modules
Remarks:	The Community Health Representative (CHR) program is designed to provide Indian students with the essential learning experiences required to function efficiently and competently as health service workers in Indian communities at the local level. Graduates will be able to provide culturally acceptable health care to all clients and particularly to those of Indian ancestry
Contact:	SIIT See first entry for address and phone number

Indian Business Management

Subjects:	Accounting, Data Processing, Communications, Economic (micro and macro), Organizational Behaviour, Mathematics of Finance, Marketing, Statistics, Managerial Accounting, Money and Banking, Industrial Relations, Retailing, Salesmanship, Commercial Law, Credit and Collections, Finance, Small Business, Purchasing, Administration, Taxation, and Indian Business Studies
Prerequisites:	Same as first entry
Location(s):	Fort Qu'Appelle, Saskatchewan
Certification:	Successful completion of the 2 year Indian Business Management program will give the student a diploma from SIIT and SIAST

Remarks: The Indian Business Management (IBM) program is designed to prepare the students for the challenges and rewards of employment in various business environment including Indian institutions

Contact: SIIT
See first entry for address and phone number

TFHQ Education Complex
P.O. Box 1549
FORT QU'APPELLE, Saskatchewan
S0G 1S0
Phone: (306) 332-8240 or 332-8218

Indian Diploma Nursing Program

Subjects: Preparatory Phase: In order to enter the actual 2 year Nursing program, all students must successfully complete the preparatory phase with a minimum mark of 60% in each of Biology, Psychology, and Interpersonal Communications. The following classes are designed to prepare students academically, socially and personally for entry into the Indian Diploma Nursing Program: Biology BSCS 30, Psychology, Interpersonal Communications, Nursing and You, Indian Studies, Life Skills Seminars, Chemistry Update and Math Update
Nursing Program: Nursing Fundamental, Introduction to Sociology, Anatomy and Physiology, Microbiology, Physical Recreation, Nursing – Unanticipated events, Nursing Perspectives, Developmental Psychology (Adults and Adolescents), Interpersonal Communication Applications, Anatomy and Physiology, Nursing – Mental Disorder, Nursing – Child and Childbearing, and Advanced Nursing Skills

Prerequisites: Interested applicants must have an academic Grade 12 (minimum 60% average) with English (2 credits), Biology, one additional science (chemistry preferred) and Mathematics. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the above requirements may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies

Location(s): North Battleford, Saskatchewan

Certification: Successful completion of the 2 year Indian Diploma Nursing Program will give the student a diploma from SIIT and SIAST

Remarks: The Indian Diploma Nursing program is designed to provide Indian students with the essential learning experiences required to function efficiently and competently as a nurse in hospitals and other structured health care settings. Graduates will be able to provide culturally acceptable nursing care to all clients and particularly to those of Indian ancestry

Contact: SIIT
See first entry for address and phone number

Indian Diploma Nursing
P.O. Box 1297
NORTH BATTLEFORD, Saskatchewan
S9A 3L8
Phone: (306) 445-2688

Integrated Land Management

Subjects: Interpersonal and communication skills, Management principles, Office technology (computers), Financial accounting, Business law, Mapping and survey plans, Ecology and environment, Soils, Forestry uses, Recreation and tourism, Mining and exploration, Fisheries and wildlife, Integrated resource management, Economic appraisal, Agriculture production basics, Agricultural diversification, Land transactions, Permits and leases, The Indian Act, Treaties and agreements, and Indian land values

Prerequisites: Interested applicants should have an academic Grade 12. Applicants with GED Grade 12 or ABE Grade 12 will also be considered. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to succeed in post-secondary studies

Location(s): Saskatoon, Saskatchewan

Certification: Successful completion of the 10 month Integrated Land Management Program will give the student a certificate from SIIT and SIAST

Remarks: Indian people are taking control of their own lives and futures, including resources such as lands. The Integrated Land Management (ILM) program will provide the student with the opportunity to develop knowledge and an integrated set of skills needed to assist in the management of Indian Reserve lands

Contact: Secretary to the President
SIIT
See first entry for address and phone number

Integrated Resource Management

Subjects:	Interpersonal and communication skills, Program support skills, Environment, Elements of ecology, Principles of taxonomy, Anatomy and physiology, Mapping, Principles of photogrammetry, Tools and equipment, Park regulations and policies, Maintain facilities and grounds, Public safety, Visitor services, Collect and analyze wildlife data, People and Wildlife programs, Conduct aquatic surveys, Fish habitat and population, Fish enhancement projects, Handling fish, Fire control protection, Forest measurements, Harvesting practices, Forest maintenance and renewal, Forest management, Access resource areas, Integrated resource management, Auxiliary studies, Computer applications in resource management, Statistics in resource management, First Aid, CPR, Firearm safety, Indian treaty rights, Indian hunting, fishing and gathering rights and practices, Indian values and resource ethics, Indian government jurisdiction and provincial government jurisdiction, Indian traditional land use regions and areas, Indian knowledge of natural resource rights
Prerequisites:	Interested applicants should have an academic Grade 12 with English 30, Algebra 30 and Biology 30. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must demonstrate the ability to succeed in post-secondary studies
Location(s):	Meadow Lake, Saskatchewan
Certification:	Successful completion of the 3 year (100 weeks of instruction plus related work experience) Integrated Resource Management Program will give the student a diploma from SIIT and SIAST
Remarks:	The Integrated Resource Management (IRM) program will provide graduates with knowledge and integrated skills required for employment as resource personnel for Indian Bands, provincial and federal governments, and for resource industries
Contact:	SIIT See first entry for address and phone number MLTC - IRM Program Box 2138 MEADOW LAKE, Saskatchewan S0M 1V0 Phone: (306) 236-4448 FAX: (306) 236-4818

Local Health Administration

- Subjects:** Accounting, Data Processing, Communications, Economics, Math/Finance, Organizational Behaviour, Health Care Administration, Fund Accounting, Managerial Accounting, Industrial Relations, Commercial Law, Cross-Cultural Education, Indian Health Policy, Community Health Planning, Indian Community Development, and Public Education
- Prerequisites:** Interested applicants should have an academic Grade 12 (preference to those with Algebra). Applicants with GED Grade 12 or ABE Grade 12 will also be considered. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to succeed in post-secondary studies
- Location(s):** Saskatoon, Saskatchewan
- Certification:** Successful completion of the 2 year Local Health Administration Program will give the student a Diploma from SIIT and SIAST
- Remarks:** Indian communities across Canada are in the process of taking control of their health services and programs. The Local Health Administration (LHA) program will provide the student with the opportunity to acquire knowledge needed for the planning, development, and administration of Indian-controlled health services at the local level
- Contact:** Secretary to the President
SIIT
See first entry for address and phone number
- Oliver Cameron
Saskatoon District Tribal Council
226 Cardinal Crescent
SASKATOON, Saskatchewan
S7L 6H8
Phone: (306) 956-6100

Motor Vehicle Mechanical Repair

- Subjects:** Mathematics, Industrial Communications, Physical Recreation, First Aid, Basics, Engine Principles and Design, Engine Repair Skills, Tune-Up-General, Electrical Systems, Fuel Systems, Braking Systems, Steering Systems, Manual Transmissions and Clutches, Drive Lines, Differentials, Automatic Transmissions, General Maintenance
- Prerequisites:** Grade 10, and age 17 or older
- Location(s):** Yorkton, Saskatchewan
- Certification:** Successful completion of the 36 week Motor Vehicle Mechanic Repair (MVMPR) program will give the student a Certificate from SIIT & SIAST

Remarks:

Contact: Mr. Don Kondrat
Yorkton District Tribal Administration
P.O. Box 879
YORKTON, Saskatchewan
S3N 2X1
Phone: (306) 782-3644
FAX: (306) 786-6264

Dennis Esperance
SIIT
See first entry for address and phone number

Programs are also available by demand in the following areas:

Preparatory Courses:

Home Care/Special Care, ABE 5-10, ABE 8-10, ABE 11-12, Employment/Training Readiness
GED Preparation, Pre-Technical Vocational 11/12

Special Programs:

Apparatus Operations/Maintenance, Chemical Dependency Worker, CHR Refresher,
Computer Training, First Responder, Guidance Counsellor, Road Grader Operator, Sheet
Metal Worker, Volunteer Fire-Fighters

Information on the above can be obtained by contacting SIIT at the address found in the first entry

SASKATCHEWAN INSTITUTE OF APPLIED SCIENCE AND TECHNOLOGY (SIAS)

Chemical Dependency Worker Program

- Subjects:** Performing Administrative Functions, Using Communication Techniques, Using Presentation and Instructional Skills, Mobilizing and Developing the Community for Prevention, Managing Personal and Career Development, Classifying Chemicals, Identifying Individual Chemical Components, Explaining the Effects of Chemical Abuse and Codependency, Using Counselling and Assessment Skills
- Prerequisites:** CTBS Scores:
Reading, comprehension, vocabulary and written communication must be equivalent to High School completion.
Structured Interview/Assessment Process:
Candidates will demonstrate a belief in abstinence based recovery or the lack of value blocks to such a belief. If in recovery (dependency and/or codependency) must demonstrate involvement in a self directed recovery program, successfully complete Early Recovery Stage tasks and relapse prevention skills. If a user of alcohol or drugs, provide evidence of responsible use, ie. undergo brief screening for chemical dependency issues. Demonstrate awareness and understanding of their "helping" needs, ie. undergo assessment of level of self-awareness, clarity of purpose, and ability/motivation for personal development
- Location(s):** Prince Albert and Meadow Lake, Saskatchewan
- Certification:** Diploma – Approximately 80 weeks
Certificate – Approximately 52 weeks (NNADAP)
- Remarks:** All prospective students must complete an autobiography and have an interview with a member of faculty before consideration for acceptance
- Contact:** Mr. Paul Curtiss
Chemical Dependency Worker Program
Saskatchewan Institute of Applied
Science and Technology
Woodland Campus
P.O. Box 3003
PRINCE ALBERT, Saskatchewan
S6V 6G1
Phone: (306) 953-7006
FAX: (306) 953-7099

Native Services Programs

Subjects: **Preparatory Courses:** Pre-Nursing, Pre-RCMP, Highschool Completion, 0 to 5 Literacy,
University: Local Government Administration, Native Management Studies, Native Human Justice
Technical: Forestry Technician, Business Administration Certificate, Chemical Dependency Worker

Prerequisites: Vary according to course

Location(s): Regina, Prince Albert, Saskatoon, and other Saskatchewan locations.

Certification: Varies. Accreditation by University of Saskatchewan, University of Regina, or by SIAST. Most programs are 8 months

Remarks:

Contact: Ms. Maggie Dubois
Native Services Division
Saskatchewan Institute of Applied
Science and Technology
Wascana Campus
P.O. Box 556
REGINA, Saskatchewan
S4P 3A3
Phone: (306) 787-0172

UNIVERSITY OF SASKATCHEWAN

Aboriginal Justice and Criminology Program for Native Students (ABJAC)

Subjects: Sociology, including two 12-week practicum work placements, and Native Studies

Prerequisites: Must apply to College of Arts and Science and ABJAC program. May be asked to complete an in-person or telephone interview

Location(s): Saskatoon, Saskatchewan

Certification: Bachelor of Arts in Sociology

Remarks: There is a maximum of 36 students enrolled in the program

Contact: Mr. Les Samuelson, Coordinator of ABJAC
Department of Sociology
College of Arts and Science
University of Saskatchewan
SASKATOON, Saskatchewan
S7N 0W0
Phone: (306) 966-6924
FAX: (306) 966-6950

Indian Teacher Education Program

Subjects: Native Studies, Cross Cultural Education, Indian and Northern Education, Reading, History, Computers in Education

Prerequisites: University admission – Direct entry, or mature student status

Location(s): Saskatoon, Saskatchewan

Certification: After successful completion of the four year program, students receive a Bachelor of Education degree

Remarks:

Contact: Mr. Orest Murawsky
Director, Indian Teacher Education Program
College of Education
University of Saskatchewan
SASKATOON, Saskatchewan
S7N 0W0
Phone: (306) 966-7686

Program of Legal Studies for Native People

- Subjects:** The students are taught skills needed to succeed in law school. Classes consist of three areas of law (ie Contracts, Torts, Property, Criminal Law). Skills such as legal writing, case and statute analysis, exam writing, argument development are emphasized
- Prerequisites:** Students must have a conditional offer from a Canadian Law school (conditional upon successful completion of summer program) before being accepted into the program
- Location(s):** Saskatoon, Saskatchewan
- Certification:** Students who successfully complete the course go on to LL.B. programs at law schools across Canada
- Remarks:** The program begins in late May every year. It is open only to students of Aboriginal ancestry, whether they are status or non-status Indians, Metis or Inuit
- Contact:** Margaret Brown
Native Law Centre
University of Saskatchewan
141 Diefenbaker Centre
SASKATOON, Saskatchewan
S7N 0W0
Phone: (306) 966-6189
FAX: (306) 966-8517

National Native Access Program to Nursing (NNAPN)

- Subjects:** An orientation and screening program for nursing.
- Prerequisites:** Students must meet the minimum entrance requirements of the School of Nursing to which they apply
- Location(s):** NNAPN is offered by the College of Nursing at the University of Saskatchewan, however, students are assisted to enter universities closer to their communities
- Certification:** This is a 9 week program sponsored by the College of Nursing, University of Saskatchewan, and by the Saskatchewan Indian Federated College. Students gain entry to Bachelor of Science in Nursing programs or Registered Nursing Diploma programs in Canada

Remarks:

Contact: Ms. Carol Brown, Acting Coordinator
The National Native Access Program to Nursing (NNAPN)
College of Nursing
University of Saskatchewan
A102 Health Sciences Building
SASKATOON, Saskatchewan
S7N 0W0
Phone: (306) 966-6224 (collect calls are accepted)
FAX: (306) 966-8718

TOUCHWOOD FILE HILLS QU'APPELLE TRIBAL COUNCIL

Indian Business Management Program

- Subjects:** Accounting, Data Processing, Micro Economics, Communications, Retailing, Salesmanship, Organizational Behaviour, Commercial Law, Mathematics of Finance, Macroeconomics, Credit and Collections, Marketing, Finance, Statistics, Administration, Managerial Accounting, Small Business, Purchasing, Money and Banking, Taxation, Industrial Relations
- Prerequisites:** Academic Grade 12, ABE 12, GED 12 with a strong aptitude for Algebra and English
- Location(s):** Fort Qu'Appelle, Saskatchewan
- Certification:** Successful students of the two-year program, receive a Diploma in Applied Arts in Administration
- Remarks:** The program is designed to provide the student with a sound knowledge of business practices and principles enabling them to pursue careers in a wide variety of fields; to provide the knowledge and background required to enter business for oneself; to integrate Indian content into the existing program to make it more meaningful and applicable to Indian business and administrative needs; and to provide the student with a common first year of business classes that can be applied to other diploma programs offered through Paliser
- Contact:** Ms. Sherry L. Poitras
Coordinator, Indian Business
Management Program
TFHQ Tribal Council
Wa-Pii-Moos-Toosis Reserve
Box 178
LEBRET, Saskatchewan
S0G 2Y0
Phone: (306) 332-8218
FAX: (306) 332-5597

MANITOBA

ASSINIBOINE COMMUNITY COLLEGE

Community Social Development Worker Program

- Subjects:** Learning and Study Skills, Practicum, Community Resources, Interpersonal Communication, Government and the Law, Social Psychology, Community Proposals and Projects, Written Communications, Native Studies, Community Recreation, Community Development, Computer Literacy, Administrative Procedures, Community Issues, Counselling and Interviewing, Financial Control in Community Organizations, Practicum Seminar, Job Search
- Prerequisites:** Mature students with several years work experience are preferred. Applicants should be functioning at the Grade 10 level
- Location(s):** Brandon, Manitoba
- Certification:** Successful students of the ten-month program receive a certificate
- Remarks:** Instruction focuses on assisting individuals in Native communities. The main area of employment will be found with employers who serve Native people
- Contact:** Claren Turner
Department Head, Human Services
Assiniboine Community College
1430 Victoria Avenue East
Box 935
BRANDON, Manitoba
R7A 5Z9
Phone: (204) 726-6600
Toll free in Manitoba: 1-800-862-6307

BRANDON UNIVERSITY

Brandon University Northern Teacher Education Program (BUNTEP)

Subjects: Bachelor of Education (B. Ed) degree requirements. Includes Arts, Science, Phys. Ed (non-methods, Music and Education courses)

Prerequisites: Must have completed Gr 12 or qualify for Mature Student entry

Location(s): Current BUNTEP centres are: Cross Lake, Norway House, Thompson and St. Theresa Pt., Winnipeg, and Lynn Lake

Certification: B. Ed degree. Can apply for Teacher Certification in Manitoba. Four and a half year program off campus

Remarks: The program is designed to meet the needs of Northern Manitoba residents who qualify according to the criteria for admission to the program. There are regional centres but most centres are located on Indian reserves because of community involvement in the establishment of a centre

Contact: Dr. Don Robertson
Director, BUNTEP
Brandon University
BRANDON, Manitoba
R7A 6A9
Phone: (204) 727-7315
FAX: (204) 727-0942

Program for the Education of Native Teachers (PENT)

Subjects: All courses to meet Bachelor of Education requirements, including methodology and academic background

Prerequisites: (1) University entrance eligibility
a) Grade 12 or b) Mature entry (21 yrs of age or older)
(2) Training related job in a local school
(3) Sponsorship in program

Location(s): Course work at Brandon University, Brandon, Manitoba during May - July
Practicum done in home community from September - May

Certification: Bachelor of Education Degree from Brandon University. Teacher Certification from Province of Manitoba

Remarks: Students work as teacher aides/student teachers in home communities from September - May. Program takes 5 years, 3 months to complete.

Contact: Monroe Doerksen, Director, PENT Office
Room 13 Education Bldg., Brandon University
BRANDON, Manitoba,
R7A 6A9
Phone: (204) 727-9663 (office of Director)
FAX: (204) 729-9161

KEEWATIN COMMUNITY COLLEGE

Band and Northern Communities Administration

- Subjects:** Accounting, Community Development, Economics, Report Writing, Business Communications, Research Methods, Electronic Data Processing, Cross Cultural Issues, Mathematics, Law, Organizational Behaviour, Finance, Public Administration, Personnel Management
- Prerequisites:** Mature students over 20 years of age, or those individuals with 7 highschool credits, 2 of which must be Math 100 or 101 and English 100 or 101
- Location(s):** The Pas, Manitoba
- Certification:** Certificate of Attainment in Band and Northern Communities Administration awarded upon completion of 40 weeks
- Remarks:** The emphasis of this program has been directed to developing strong accounting and communication skills. Residence accommodation is available to single or married people on a first come, first serve basis
- Contact:** Mr. Warren Wain
Program Instructor
Band and Northern Communities Administration
Keewatin Community College
Box 3000
THE PAS, Manitoba
R9A 1M7
Phone: (204) 623-3416

Law Enforcement Career Preparation

- Subjects:** Life Skills (100 hrs), Interpersonal Communications (50 hrs), Academic Preparation (300 hrs), Fitness Preparation (80 hrs), Computer Awareness (20 hrs), Interdisciplinary Studies (50 hrs)
- Prerequisites:** Grade 10 or equivalent academic standing through an approved academic upgrading course. Acceptance to the course based on two-day selection interview coupled with academic qualifications
- Location(s):** The Pas, Manitoba
- Certification:** College Certificate
- Remarks:** The course is designed to enhance the possibilities of minority groups being accepted into the RCMP or other law enforcement agencies. Considerable direction and support is provided by the RCMP at both a provincial and local detachment level
- Contact:** Mr. Cliff Nichols
Chairperson, Business and Technology
See previous entry for address and phone number

THE UNIVERSITY OF MANITOBA

Certificate in the Management of Community, Economic and Organization Development

- Subjects:** Interpersonal and Group Skills for Managers, Community Development, First Nations Government and Government Systems, Planning, Budgeting, Accounting, Community Economic Development, Planning and Control of Capital Projects, Human Resource Development, Organization Development
- Prerequisites:** No formal requirements. Open to those in senior management positions with First Nations
- Location(s):** Regional centres in Manitoba and Northwestern Ontario
- Certification:** The program is organized into fifteen week-long modules over a two-year period. Participants who complete the eight required courses are granted a Certificate in the Management of Community, Economic and Organization Development by the Continuing Education Division, the University of Manitoba
- Remarks:** The University of Manitoba offers a unique senior management development program designed for those individuals responsible for leadership within First Nations, Tribal Councils and community organizations. This management program provides intensive learning experiences in key areas of management. Courses are highly experiential and practical. They are developed out of the manager's own experience and are designed to increase a manager's understanding and skill in leading and managing in his or her organization
- Contact:** Mr. Don Castleden, Program Coordinator
(Ontario Program) or Program Consultant
(Manitoba Program)
Continuing Education Division
University of Manitoba
WINNIPEG, Manitoba
R3T 2N2
Phone: (204) 474-8034 or 474-6720 or 474-8037
Toll Free in Manitoba: 1-800-432-1960

Certificate in Native Language Instruction

- Subjects:** Self Awareness and Interpersonal Communications, Assessing and Identifying Community Needs, Foundations of Native Language Teaching, Long Range Planning, Principles of Language Development, Evaluation, Structure of Native Language, Opening New Doors: Development and Promotion of Innovative Community Programs
- Prerequisites:** Must be employed as a Native language teacher or teacher's aide. Must be fluent in a Native language
- Location(s):** Determined in consultation with community requesting program

Certification: Successful completion of this 12 to 18 month program results in a Certificate in Native Language Instruction

Remarks: This program is co-sponsored by the Manitoba Native Education Branch and the Association for Native Languages. Other programs may be developed on request based on identified community/agency needs

Contact: Mr. Stan Williams
Program Coordinator, Continuing
Education Division
188 Continuing Education Complex
The University of Manitoba
WINNIPEG, Manitoba
R3T 2N2
Phone: (204) 474-6346
FAX: (204) 275-5465

Child Sexual Abuse Treatment and Intervention Certificate

Subjects: Advanced Counselling Skills, Recovery, Healing the Healer, Child Developmental Factors, Legal Aspects, Intervention: Assessment and Recovery Planning, Working with Families, Alcohol Abuse as Factor in Recovery, Factors in Working with Groups, Group Work with Survivors of Sexual Abuse, Issues in the Treatment for the Sex Offender, Issues in Community Based Programming, Prevention Programming, Independent Project

Prerequisites: Be employed in a social service position that will allow them to apply the new knowledge and skills in their work. Must have completed the Counselling Skills Certificate Program (or an equivalent). Must complete an application form which includes a letter of intent, letter of support from their employer and where applicable a letter of support from their sponsor. Applicants who are employed by a First Nation community must submit a letter of support from their Chief and Council

Location(s): Will be offered in the City of Winnipeg and possibly other locations in the Province

Certification: A certificate is awarded upon successful completion of 380 hours of classroom instruction (reinforced by on-the-job experience)

Remarks: This training has been designed for Aboriginal workers and others employed by First Nations communities and/or agencies

Contact: Mr. Stan Williams
See previous entry for address and phone number

Counselling Skills Certificate

- Subjects:** Counselling Theories, Counselling Skills, Working With Groups, Working With Families, Supervised Applied Project
- Prerequisites:** Program applicants must work or volunteer in the helping field and are required to submit a completed application, a letter of intent, and a letter of support from their employer
- Location(s):** Determined in consultation with the community/agency requesting the program
- Certification:** Participants who are successful in completing the 12 to 18 month program will receive the Certificate in Counselling Skills
- Remarks:** Programs other than the above may be developed on request based on identified community/agency needs
- Contact:** Mr. Stan Williams
See previous entry for address and phone number

Special Education Teacher Assistant Certificate

- Subjects:** Interpersonal Skills, Introduction to Practical Classroom Experience, Student Observation Project, Introduction to Basic Skills Development, Foundations of Teaching Methods, Resource Training, Factors that Affect Human Development, Problems and Issues in Special Education
- Prerequisites:** Must be employed or volunteer as K-6 teacher aides or assistants
- Location(s):** Determined in consultation with community requesting the program
- Certification:** Special Education Teacher Assistant Certificate granted after full completion of the 12 to 18 month program
- Remarks:** This program is co-sponsored by the Manitoba Native Education Branch and the Keewatin Tribal Council. Other programs may be developed on request based on identified community/agency needs
- Contact:** Mr. Stan Williams
See previous entry for address and phone number

RED RIVER COMMUNITY COLLEGE

College Preparation for Native Students

Subjects: Mathematics, Communications, Science, Computer Awareness
Prerequisites: Complete Application. Level Placement Testing. Interview
Location(s): Winnipeg, Manitoba
Certification: Certificate in Adult Basic Education to level successfully completed

Remarks:

Contact: Red River Community College
Room D 214
2055 Notre Dame Avenue
WINNIPEG, Manitoba
R3H 0J9
Phone: (204) 632-2439
FAX: (204) 633-7748

YELLOWQUILL COLLEGE

Adult Basic Education

Subjects: Math, Science, Communications, Orientation/Self Awareness, Interpersonal Communications, Native Studies, Computers in Society

Prerequisites: Students must be 18 years of age, and demonstrate a concerted effort to help themselves

Location(s): Portage la Prairie, Manitoba

Certification: All students successfully completing the program will receive a Manitoba Education Certificate which will be universally recognized by all institutions requiring a grade 10 or Adult 10 prerequisite

Remarks: This program includes the opportunity to examine the historical context of Aboriginal people so that the process of personal growth and healing can begin. Being given the opportunity to examine Aboriginal history, participants can begin to develop a positive sense of "self" and thus begin to examine obstacles or barriers which interfere with their progress in life. Through the self awareness exercises and interpersonal communications modules, approaches to problem solving, conflict resolution and dealing with personal crisis will be emphasized however, these necessary skills will also be reinforced throughout the duration of the program. By acquiring this knowledge, participants can adopt a pro-active preventive approach which aids in their personal growth and wellness

Contact: Mrs. Doreen Beauchamp
Yellowquill College
P.O. Box 1599
PORTAGE LA PRAIRIE, Manitoba
R1N 3P1
Phone: (204) 239-1570
FAX: (204) 857-4272

Business Administration

Subjects: Accounting, Computer Applications, Law, Marketing, Principles of Management, Economics, Business Communications, Native Studies

Prerequisites: Students must be 18 years of age, have grade 12 education, or score grade 12 on placement test administered by the College

Location(s): Portage la Prairie, Manitoba

Certification: Upon successful completion of the two-year program and the two-month practicum in a business setting, the student will receive a Business Administration Diploma specializing in Tribal/Band Community Administration

Remarks: The purpose of this program is to prepare skilled administrators to assume the responsibilities of band administrators, community resource workers, and band managers

Contact: Mrs. Doreen Beauchamp
See previous entry for address and phone number

Native Economic Development Program

Subjects: Business Communications, Band Management, Computer Applications, Economic Development, Financial Administration, Native Studies, Personnel Administration

Prerequisites: Students must be 18 years of age, have grade 11 education, and demonstrate ability and interest in the areas of economic development and management

Location(s): Portage la Prairie, Manitoba

Certification: Upon the completion of the program, participants will receive a certificate in Native Economic Development. It is a 12-month program, with 2 months set aside for summer work practicum

Remarks: This program provides Native men and women with recognized economic development skills and knowledge, qualifying them as planners, economic officers, band managers, and finance officers

Contact: Mr. Mark Fouad
Economic Development Program Coordinator
See first entry for address and phone number

Specialized Seminars and Workshops

Subjects: Decision Making, Word Processing/Application, Proposal Writing, Computer Accounting, Leadership, Public Relations for Managers, Group Dynamics, Cross Cultural Training

Prerequisites: Varies as to different workshops

Location(s): Portage la Prairie, Manitoba, or on site

Certification: A Certificate of Achievement is awarded to graduates. Duration of the course varies according to desired objectives

Remarks: The above workshops are designed to meet needs of the concerned band or organization

Contact: Mrs. Doreen Beauchamp
See first entry for address and phone number

ONTARIO

ALGONQUIN COLLEGE

General Arts and Science Program – Aboriginal Studies Section

Subjects: Communication Skills, Culture and Heritage, Aboriginal Languages,
Aboriginal Law, Contemporary Issues in Aboriginal Society, Aboriginal
Community Development, Work Experience

Prerequisites: Ontario Grade 12, its equivalent, or approved mature-applicant status

Location(s): Ottawa, Ontario

Certification: A two-year, General Arts and Science diploma

Remarks: Part of the underlying philosophy of this program is to give students an
enhanced Aboriginal perspective of Aboriginal peoples and their cultures.
Some of the objectives of the program include: to gain a knowledge and
appreciation of First Nations history, culture, and perspective, to learn
Aboriginal languages and to develop learning and post-secondary survival
skills

Contact: Cathy Kenney
Program Coordinator
Algonquin College
Colonel By Campus
140 Main Street
OTTAWA, Ontario
K1S 1C2
Phone: (613) 598-4517

ANIGAWNCIGIG INSTITUTE

Native Economic Development and Small Business Management

- Subjects:** Small Business Management, Native Community Economic Development, Field Placement, Cultural Awareness, Communications, Business Mathematics, Accounting, Computer Literacy, Leadership Skills
- Prerequisites:** Grade 10 or equivalent, or mature student status
- Location(s):** Peterborough, Ontario
- Certification:** A Certificate from Anigawncigig Institute is awarded upon completion of the 44-week course
- Remarks:** These accredited courses reflect a dual goal of Native entrepreneurship and community economic development. Renewal of program subject to funding. Contact Institute for confirmation
- Contact:** Mr. Sean Gabriel
Executive Director
Anigawncigig Institute
267 Stewart St.
PETERBOROUGH, Ontario
K9J 3M8
Phone: (705) 748-1780
FAX: (705) 748-1791

CAMBRIAN COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Binoojiinyag Kinoomaadwin Program (Native Early Childhood Education)

- Subjects:** Communications, Personal Growth and Development, Child Growth and Development, Aboriginal Language, Native Culture, Community History, Field Practicum, Curriculum Planning, Music, Health and Nutrition, Native Family, Advanced Applications, Exceptional Child, Positive Native Parenting, Creative Expression, Infant Care
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status
- Location(s):** Sudbury, Ontario
- Certification:** Upon completion of the 4-semester program, students are awarded a Binoojiinyag Kinoomaadwin Program Diploma (Native Early Childhood Education Program Diploma)
- Remarks:** The Binoojiinyag Kinoomaadwin program provides the student with the opportunity to develop knowledge and skills needed to organize and maintain a safe, stimulating learning environment that ensures the total development of the young child. The social, emotional, physical, and intellectual growth of the child is examined through academic studies as well as practical experience
- Contact:** Ms. Heather Debassige
Divisional Secretary
Cambrian College – Native Studies Division/Wabnode Institute
SUDBURY, Ontario
P3A 3V8
Phone: (705) 566-8101 Ext. 7833
FAX: (705) 524-7329

First Nations Land Management

- Subjects:** Native Culture and Heritage, English, Introduction to Lands Management, Comprehensive Language Skills, Self Determination for First Nations, Business and Technical Communication, Introduction to Microcomputers, Introduction to Canadian Government, Reserve Land Management and Legislation, Field Practicum, Sociology of Community Life, Land Acquisitions and Research, Contracts and Agreements, Organizational Behaviour, Land Use and Negotiating Strategies, Investment Management, Law, Valuation of Land, Introduction to Accounting and Financial Statements
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma (30 credits), or its equivalent, or mature student status (19 years of age)

Location(s): Sudbury, Ontario
 Certification: First Nations Land Management Diploma awarded after completing the four-semester program

Remarks: Students will be provided the opportunity to develop knowledge and skills to administer and effectively address the challenges of successfully managing a land base. The program is specifically designed to train Land Officers and Economic Development Officers in land use, treaty research, and the development of natural resources

Contact: Ms. Heather Debassige
 See first entry for address and phone number

General Arts and Science Native Skills Training

Subjects: **Common First Semester:** English Skills, Mathematics, Micro Computers, Life Skills, Small Business
Options: Welding, Industrial Maintenance Mechanic, Cabinet Making, Carpentry, Heavy Duty Equipment Mechanic, Masonry, Clerk Typist, Accounting Assistant, Fitter Structural Steel, Kitchen Assistant/Food Preparation, Drafting, Heating/Refrigeration, Commercial Refresher

Prerequisites: The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status

Location(s): Sudbury, Ontario
 Certification: After successful completion of the 2-year program, students are awarded a General Arts and Science Native Skills Training Certificate

Remarks: This post secondary program is designed to meet the needs of Native students who wish to acquire a marketable skills trade. It provides an appropriate program of study for students who wish to pursue a more practical post secondary education through a blend of academic and trades skills training

Contact: Ms. Heather Debassige
 See first entry for address and phone number

General Arts and Science Program – Native

Subjects: Study, Reading and Research Skills; Physics; Introduction to Communications; Modern Science; Mathematics; Mathematics for Science and Technology; Introduction to Canadian Native Peoples; Chemistry; Culture and Heritage; Introduction to Ojibwe Language; Contemporary Native Concerns; Self Awareness; Career Planning; Self Determination for First Nations

Prerequisites: The minimum requirement for admission is Ontario Secondary School Diploma (30 credits), or its equivalent, or mature student status (19 years of age)

Location(s): Sudbury, Ontario

Certification: Certificate of Achievement is awarded to graduates after one year

Remarks: This program has been specifically designed for native students who wish to pursue a more general post-secondary education before committing themselves to a specific career path. Courses and programs are also delivered in the Distance Education format

Contact: Ms. Heather Debassige
See first entry for address and phone number

Native Child and Family Worker Program

Subjects: English, Native Culture and Heritage, Canadian Native People, Interpersonal Communications, Behavioral Science, Native Child Welfare, Counselling and Interviewing, The Native Family, Contemporary Native Concerns, Recording and Observation, Violence in the Family, Development of Treatment Strategies, Ojibway Language, Self Determination for First Nations

Prerequisites: The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status

Location(s): Sudbury, Ontario

Certification: After 2.5 semesters, successful students receive a Native Child and Family Worker Program Diploma

Remarks: The Native Child and Family Worker Program is designed for students interested in working in the human services field. Students enrolled in the program gain insight into, and an understanding of, the Native family and Native communities, and are equipped to provide a range of services to children and/or their families

Contact: Ms. Heather Debassige
See first entry for address and phone number

Native Community Care; Counselling and Development

- Subjects:** **First Year Offerings Include:** Personal Growth and Development, Native Culture and Heritage, Holistic Health, Behavioral Science, Substance Abuse, Native Family, Anatomy and Physiology, Communication, Counselling, Community Development, Field Practicum
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma (OSSD), or its equivalent, or mature student status (19 years of age)
- Location(s):** Sudbury, Ontario
- Certification:** A Native Community Care; Counselling and Development Diploma is awarded after four semesters
- Remarks:** This program is designed for persons interested in working as Community Health Representatives, NNADAP (National Native Alcohol/Drug Abuse Program) Workers, or Mental Health Workers
- Contact:** Ms. Heather Debassige
See first entry for address and phone number

CANADORE COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Band Office Employee Training

Subjects: A variety of subjects specific to band office job descriptions as developed by the band office. Areas of study include Secretarial, Clerical, Bookkeeping, Personnel Skills and Skills Programs

Prerequisites: Minimum of Grade 10 Mathematics and English

Location(s): Band Office, Dokis Reserve No. 9

Certification: A Continuing Education Certificate is awarded upon completion of the 145-day program

Remarks:

Contact: Mr. Mark Lamontagne or
Program Consultant Mr. Jack Restoule
Canadore College Councillor, Outreach
School of Continuing Education Employment
P.O. Box 5001 Dokis Band Office
NORTH BAY, Ontario MONETVILLE, Ontario
P1B 8K9 P0M 2K0
Phone: (705) 474-7600 Ext.5383 Phone: (705) 763-2200

Maintenance Management: Small Communities

Subjects: **Sample Projects Include:** Water Distribution, Quality and Treatment; Small Engines Maintenance; Heavy Equipment Maintenance; Blueprint Reading; Construction; Roads Maintenance; Maintenance Budget Preparation; Personnel Management; Government Agency Relationships

Prerequisites: Grade 10 Certificate and experience

Location(s): **Class and Laboratory:** Commerce Court Campus, Canadore College, North Bay, Ontario
Field Trips and Work Placement: Northern Ontario, Home Community

Certification: After successfully completing the two-year program, students receive a Post Secondary Diploma

Remarks: Group is open to Aboriginal and non-Aboriginal: Usual composition is 80% Aboriginal and 20% non-Aboriginal

Contact: Professor Robert H. Gray
Canadore College
P.O. Box 5001
100 College Drive
NORTH BAY, Ontario
P1B 8K9
Phone: (705) 474-7600 Ext. 6440
FAX: (705) 472-7169

Native Drug and Alcoholism Counsellor

Subjects: Training in Communication Skills, Teamwork & Interpersonal Relationships, Personal Growth, Ethics, Values, Counselling Skills, Methods of Effective Listening, and Native Cultural, Historical, Spiritual, and Political issues will be covered. The program includes eight weeks of mandatory work placement in the field

Prerequisites: Grade 10 (or equivalent experience) or Basic Training for Skills Development III (BTSD III). Successful pretesting in comprehension, aptitude, and attitude

Location(s): Commerce Court Campus – North Bay, Ontario

Certification: Certificate

Remarks: Duration: 40 weeks
Sponsorship: The Canada Employment Centre sponsors some seats

Contact: Mariette Lorek
See previous entry for address
Phone: (705) 474-7600 Ext. 6424
FAX: (705) 472-7169

Native Health Care Aide

Subjects: Anatomy and Physiology, Activation Techniques, Communication Skills, Personal Care, Medical Terminology

Prerequisites: Over 19 years of age or a grade 10 graduate. Submission of health forms as required by Canadore College. Ability to read and write in the English language

Location(s): North Bay, Ontario
Clinical placements in area nursing homes

Certification: After the 480 hour program is completed, successful students are awarded a Health Care Aide Certificate

Remarks:

Contact: Ms. Barbara Sauro
Program Consultant, School of
Continuing Education
See previous entry for address
Phone: (705) 474-7601 Ext. 5425
FAX: (705) 474-2384

Social Service Worker – Native Program

Subjects: Communications, Economics, Interpersonal Relations, Structures of Government and Social Welfare, Introduction to Psychology, History and Philosophy of Social Work in Canada, Social Work Methods Casework, Substance Abuse, Abnormal Psychology, Sociology, Social Work Methods: Interviewing and Community Organization, Field Practice, Social Work Methods: Organization and Administration, First Aid and CPR, Clinical and Counselling Psychology, Sociology of Deviance, Social Work and the Law

Prerequisites: Applicants must possess an Ontario Secondary School Diploma at the general level, or its equivalent. Grade 12 English is preferred. Ontario residents aged 19 or over without the OSSD will be considered on the basis of their results on the college's Mature Students Test

Location(s): College Drive Campus, North Bay, Ontario

Certification: Two year post-secondary Diploma in Applied Arts

Remarks: The Social Service Worker – Native option program will allow graduates to find work in a broad range of social service disciplines in either Native or non-Native communities

Contact: The Registrar
See previous entry for address
Phone: (705) 474-7600
FAX: (705) 474-2384

CARLETON UNIVERSITY

Diploma Program on Economic Development Management and Administration

- Subjects:** Principles of Community Economic Development, Reading a Financial Statement, Program Management, Community Profiles, Program Administration, Economic Analysis, Business Plan, Management Techniques, Strategic Planning, Training and Development, Organizational Development, Cultural Approaches, Sources of Funding
- Prerequisites:** Designed for practitioners and community leaders
- Location(s):** On reserves throughout Ontario and Quebec
- Certification:** Still under development. The program consists of 4 sessions 1 to 2 weeks in duration, or 4 sessions 1-2 days in duration
- Remarks:** The object of this program is to improve management and administration of economic development at the band level
- Contact:** Mr. Simon Brascoupe
Room C768, Loeb Building
Department of Sociology and Anthropology
Carleton University
OTTAWA, Ontario
K1S 5B6
Phone: (613) 788-2600 Ext. 2605

CONFEDERATION COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Diploma in Business Management (Aboriginal Organizations)

- Subjects:** Training Methods, Accounting, Entrepreneurship, Mathematical Skills Development, Business Law, Communications, Economic Development, Committee Meetings and Minutes, Personnel Management, Bands and Native Organizations, Introduction to Computers, Government Structure and Function, Microcomputer Application, Proposals and Fund Raising, Management Psychology, Business Mathematics, Small Business, Topics in Native Management, Management, Assertiveness Skills, Field Work, Marketing, Study Skills, Financial Analysis, and more
- Prerequisites:** Grade twelve or mature student status
- Location(s):** Thunder Bay, Ontario
- Certification:** Programs duration is 3 years (6 semesters). Graduates of this program will receive a Post-Secondary Diploma
- Remarks:** Confederation College is an accredited institution approved by the Ministry of Colleges and Universities. The objective of this program is to develop competent graduates who have acquired skills, knowledge and awareness applicable to management positions in the Native, non-Native or government communities. The Program is composed of subjects in basic skills, business skills, and band management skills
- Contact:** Mr. Arthur Moore
Coordinator, Business Management (Aboriginal Organizations)
The Confederation College of
Applied Arts and Technology
P.O. Box 398
THUNDER BAY, Ontario
P7C 4W1
Phone: (807) 473-3786
FAX: (807) 626-9584
Toll free number for residents of Ontario, Manitoba, and Saskatchewan:
1-800-465-5005 Ext. 424

General Vocational Preparation (Distance Education)

- Subjects:** Contemporary Social Issues Facing Native People, Science, Conversational Ojibway, Cree, Oji-Cree, Native Literature, Language Development, Mathematical Skill Development, Study Skills, Effective Reading
- Prerequisites:** Grade 10 education or equivalent
- Location(s):** Home community through Distance Education Methodology

Certification: Program duration is 2 semesters. Graduates of this Program receive a Post-Secondary Certificate

Remarks: The program will either reduce the length of time native students must be away from home to study, or provide the qualifications and background needed to pursue further education. Confederation College is an accredited institution approved by the Ministry of Colleges and Universities

Contact: Ms. Debbie Ball
Supervisor of Distance Education
See first entry for address
Phone: (807) 475-6346 or
1-800-465-5005 Ext. 346

General Vocational Preparation

Subjects: Language Development, Mathematical Skills Development, Study Skills, Life Skills, Science, Native Contemporary Issues, Native Literature, Effective Reading

Prerequisites: Grade Twelve or Mature Student Status

Location(s): Thunder Bay, Ontario

Certificate: Duration of the program is one year. Graduates of this program will receive a certificate

Remarks:

Contact: Lita Boudreau
Coordinator
See first entry for address
Phone: (807) 475-6256 or
1-800-465-5005 Ext. 256

Native Family Worker

Subjects: Helping Others, Native Family and Parenting Skills, Basic Communications, Orientation to Agencies, Native Culture and Community, Health Care, Driver Education, First Aid, Life Skills, Act Policies and Procedures Prevention, Crisis Intervention, Native Child Welfare, Principles of Psychology for Native Family Workers, Elective, Communication for Human Services, Dealing with the Chemically Dependent Client, Human Sexuality, Dealing with Special Needs Children and Adults, Supervision, Administration, Family Violence/Child Abuse, Developmental Psychology

Prerequisites: Grade twelve diploma and mature student

Location(s): Thunder Bay, Ontario

Certification: Duration of this program is 3 years (6 semesters). Post-Secondary Diploma

Remarks:

Contact: Frances Mehagan
See first entry for address
Phone: (807) 475-6106 or
1-800-465-5005 for Ontario, Manitoba, and Saskatchewan residents

Native Mental Health Worker

Subjects: Therapeutic Process Skills, Communication Skills, Suicide and Crisis Interventions, Family Violence and Child Abuse, Mental Health Disorders, Substance Abuse, Medication Awareness and Applied Emergency Measures, Community Development, Introduction to Social Psychology, Native Family Studies for Native Mental Health Workers, Administration and Supervision, Fieldworks Practices, Practicums

Prerequisites: Grade twelve or mature student status

Location(s): Thunder Bay, Ontario

Certification: Duration of this program is 2 years. Graduates of this program will receive a post-secondary certificate

Remarks:

Contact: Frances Trowsse
See first entry for address
Phone: (807) 475-6304

Pre-Health Program

Subjects: Language Development, Math Skills Development, Study Skills, Life Skills, Native Literature, Chemistry, Biology

Prerequisites: Ontario secondary school diploma. Subjects must be completed at or above the general level, or mature student

Location(s): Thunder Bay, Ontario

Certification: Certificate program

Remarks: Primary focus of the program is the education of the whole person, either as a prelude to specific career entry, or for its own value in personal development. In addition, this program exists to enhance the cultural needs of Native students

Contact: The Coordinator
General Vocational Preparation
Pre-health Program
See first entry for address
Phone: 1-800-465-6961 (Northwestern Ontario Only)

FIRST NATIONS TECHNICAL INSTITUTE

Aerospace Technology

Subjects: Flight Training: Private, Commercial, Multi-engine and Instrument Standards; Math; Physics; Communications; Computers; First Aid; Survival; Drafting; Machine Welding; Electrical; Avionics; Sheet Metal; Aircraft Maintenance

Prerequisites: Ontario grade 12 including math and science or equivalent, or mature student status

Location(s): Mohawk Airport, Deseronto, Ontario (on Tyendinaga Territory)

Certification: Successful students receive part of their certification from Loyalist College of Applied Arts and Technology, and part from Transport Canada. The regular program lasts two years, and the advanced flight training is an extra six months

Remarks:

Contact: Mr. Ron Mason
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-3100
FAX: (613) 396-2761

First Nations Social Service Administrator Native Child and Family Service Worker

Subjects: Counselling, Social Service Delivery Systems, Sociology, Psychology, Legislation, Community/Organization Development, Group Process, Program Planning, Communication, Human Relations (All taught with Native focus and traditional teachings by Elders)

Prerequisites: Grade 12, or mature student status (19 or over, and out of school for 1 year); Working for a First Nations Organization or Chief and Council (employee)

Location(s): Each year, four week-long training sessions are organized out of the FNTI office. They are held in various locations across Ontario, as determined by staff and participants

Certification: Provincially recognized – Social Service Worker Diploma in partnership with Loyalist College of Applied Arts and Technology

Remarks: Programs based on democratic, adult education principles; student input and self-direction in learning expected and encouraged

Contact: Ms. Stacey Maracle-Quigley
First Nations Social Services Administrators or
Ms. Heather Green
Native Child and Family Service Worker
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-2122 or 1-800-267-0637
FAX: (613) 396-2761

Home Support Worker (Homemaker) – Level II or III

Subjects: Nutrition, Gerontology, Home Safety, CPR, Disabilities, Disease, Home Repairs, Communication, Legislation
Prerequisites: Employed homemakers from First Nations Territories with at least three months of on-the-job training
Location(s): Various locations across Ontario, in Territories, and regionally based on the number of participants available in any one location
Certification: Home Support Level II Certificate in partnership with Loyalist College of Applied Arts and Technology
Remarks: Delivery is through contracts with First Nations Organizations or Agencies that require this training and are prepared to support extra costs through contribution agreement with FNTI
Contact: Ms. Stacey Maracle-Quigley or
Ms. Janet Sandy
See previous entry for address and phone number

Native Literacy – Certificate Program

Subjects: Adult Learning, Adult Basic Education, Counselling, Communication, Sociology/Psychology, Program Planning, Human Relations, Group Process
Prerequisites: Employed as a Native Literacy Coordinator; belong to Ontario Native Literacy Coalition
Location(s): Various locations across Ontario, in Territories, and regionally depending on number of participants available in any one location
Certification: Certificate in Native Literacy (12 Courses)
Remarks: Advanced standing given to graduates to obtain Social Service Worker Diploma through FNTI/Loyalist College partnership

Contact: Ms. Diane Hill-Miller
Tribal Sovereignty Associated
P.O. Box 4066, Station C
LONDON, Ontario
N5W 5G9
Phone: (519) 659-7518
FAX: (519) 455-0374

Office Automation

Subjects: Basics of Accounting, Communications, Job Search, Resume Writing, WordPerfect 5.1, Lotus 1-2-3, Ventura, ACCPAC Bedford, Paymate Plus, DOS, Typing
Prerequisites: Completion of grade 12 is recommended
Location(s): Deseronto, Ontario (Tyendinaga Reserve) or on-site
Certification: Each person will receive a certificate upon completion of the program
Remarks: This program is designed to meet the needs of Native adults seeking employment in today's computerized office environment
Contact: Mr. Bruce D. Wright, CA
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-2122 or 1-800-267-0637
FAX: (613) 396-2761

Recreational Leadership

Subjects: Adult Learning, Counselling, Program Planning, Community Development, Human Relations, Holistic Health, Physiology, Sociology, Psychology
Prerequisites: Grade 12, or mature student status as determined by Conestoga College in Kitchener, Ontario
Location(s): Offered regionally in Ontario
Certification: Recreational Leadership Diploma in partnership with Conestoga College
Remarks: Program based on democratic, adult education principles; participant self-direction and learning contracts expected
Contact: Mr. Don Groff
See previous entry for address
Phone: (613) 396-2122 or (519) 893-3595
FAX: (613) 396-2761

Small Business Management

- Subjects:** Prior Learning Assessment, Communications, Accounting, Small Business Management, Business Mathematics, Marketing, Introduction to Microcomputers, Organizational Behaviour, Business in Society, Business Law, Computerized Spreadsheet and Accounting, Retailing, Planning and Control, Economics, Sales and Salesmanship
- Prerequisites:** Completion of grade 12, or qualification as a mature student
- Location(s):** Various (minimum of 10 students required)
- Certification:** Upon successful completion, students receive a two-year diploma from a College of Applied Arts and Technology
- Remarks:** This program is designed to assist Native small business owner/managers operating inside and outside First Nations communities
- Contact:** Mr. Bruce D. Wright, CA
See **Office Automation** for address and phone number

Using Personal Computers

ACCPAC Bedford

ACCPAC Plus General Ledger

ACCPAC Plus Canadian Payroll

- Subjects:** **Bedford:** General Ledger, Accounts Receivable/Payable, Payroll, Inventory/Job Costing, Period End Procedures
Plus General Ledger: Setting up and Maintaining a Computerized Accounting System, Completing the Accounting Cycle, Making Backups and Checking Data Integrity, Financial Statement Design, Other ACCPAC Features
Plus Canadian Payroll: Setting up and Maintaining a Computerized Payroll System, Completing the Payroll Cycle, Making Backups and Checking Data Integrity, Government Remittances, Preparation of T4's and ROE's
- Prerequisites:** **Basics of Accounting** recommended
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
- Certification:** A certificate is awarded to students upon completion of each three-day course
- Remarks:** These courses are designed for users with prior bookkeeping experience, but little or no computer experience
- Contact:** Mr. Bruce D. Wright
See **Office Automation** for address and phone number

Basics of Accounting

Subjects: What is a Debt/Credit; The Mechanics of Double-Entry Accounting; The Journals; Bank Reconciliations; Posting and Balancing the General Ledger; Preparation of Trial Balance and Financial Statements

Prerequisites: None

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request

Certification: Each student will receive a certificate upon completion of the three-day program

Remarks: This course is designed for people with little or no previous accounting background

Contact: Mr. Bruce D. Wright, CA
See **Office Automation** for address and phone number

Band Membership System Post Secondary Information System Post Secondary Accounting System

Subjects: **Band Membership:** Tracking Status Band Members, Listing Members by Name or Number, Listing by Age, Listing of Males or Females, Listing of Members not Living on the Reserve, Other BMS Features
Post Secondary Information: Tracking Native Post Secondary Students in the Post Secondary Assistance Program
Post Secondary Accounting: Assist with the Financial Management of your Post-Secondary Funds. Works in Conjunction with Post Secondary Information System

Prerequisites: For the first two courses, there are no prerequisites. It is recommended that those taking **Post Secondary Accounting System** first complete **Post Secondary Information System**

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request

Certification: Each student will receive a certificate upon completion of each two-day course

Remarks: **Band Membership:** This course is designed for bands who want to keep track of status band members. As bands become more and more responsible for handling their affairs, a system for storing and retrieving members, and groups of members, becomes more important
Post Secondary Information: This course is designed for bands who want to keep track of their students in the Post Secondary Assistance Program
Post Secondary Accounting: This course is designed for bands who need help with the financial management of their Post Secondary funds

Contact: **Band Membership System**
Mr. Raymond Madahbee

**Post Secondary Information System and
Post Secondary Accounting System**
Ms. Pam Maracle
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-2122 or 1-800-267-0637
FAX: (613) 396-2761

Introduction to dBase III+ **Introduction to dBase IV**

Subjects: What is a Database, Designing a Database, Creating a Database, Using and Modifying the Database, Retrieving and Organizing the Database, Creating and Using Simple Reports

Prerequisites: None

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available on request

Certification: For each of the three-day courses, students receive a certificate upon completion

Remarks: These courses are designed for those with or without prior computer experience

Contact: Ms. Karen Brant
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-2122 or 1-800-267-0637
FAX: (613) 396-2761

Introduction to Lotus 1-2-3 (2.2) **Intermediate Lotus 1-2-3 (2.2)**

Subjects: **Introduction to Lotus:** Functions of the "Special" Keys, Understanding the Concept of Electronic Spreadsheets, Enter Numerical Data and Labels in Spreadsheets, Construct Mathematical Formulas for Calculating, The Lotus Command Structure, Developing Lotus Templates, Graphs
Intermediate Lotus: Advanced Lotus Commands and Functions, Introduction to Macros

Prerequisites: There are no prerequisites for **Introduction to Lotus**. The introductory course is recommended for **Intermediate Lotus**

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request

Certification: Each student will receive a certificate upon completion

Remarks: **Introduction to Lotus** is a three-day course designed for those with or without prior computer experience. **Intermediate Lotus** is a two-day course designed for participants who have had the introductory course, or who already have significant experience with Lotus 1-2-3's basic features

Contact: Ms. Karen Brant
See previous entry for address and phone number

Introduction to MS-DOS

Subjects: **Introduction to Microcomputers:** Terms and Concepts used in Personal Computing; Information Storage and Processing; Using the Keyboard and Diskettes; Working with Files and Filenames; Fundamental DOS Commands; Knowledge of how Application Software is Used in Business; Introduction to WordPerfect, Lotus 1-2-3, DBase IV, and others
Introduction to MS-DOS: How to Load DOS into a Computer; Fundamentals of Filenames and Designating Drives; Fundamental DOS Commands for Preparing Diskettes, Copying Files, Changing and Erasing Files; Redirecting Output to Printers, Disk Files, and Other Devices; Building Directory Trees; Writing and Executing Batch Files

Prerequisites: None

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available on request

Certification: Both courses are one day in length. Each student will receive a certificate upon completion

Remarks: These courses are designed for those who have little or no experience with personal computers, yet who need to prepare themselves for using computer applications

Contact: Ms. Karen Brant
See previous entry for address and phone number

Introduction to Ventura Desk Top Publishing

Subjects: Merge Text and Graphics into Single Document; Gaining full Typographic Control Over the Text Elements; Control Over Pagination, Footers, and Captions; Automatic Generation of Tables of Contents and Indexes; Personal Publishing Aspects: Page-layout, formatting, Word Processing, Drawing

Prerequisites: None

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request

Certification: Each student will receive a certificate upon completion of the three-day course

Remarks: This course is designed for those with or without prior computer experience

Contact: Ms. Karen Brant
See previous entry for address and phone number

Introduction to WordPerfect 5.1 Intermediate WordPerfect 5.1

Subjects: Date/Outline Function; Text In/Out Function; Constructing Keyboard Macros; Merge and Sort Documents; Merging from the Keyboard; Working with Columns and Tables; Working with Math Columns; Create/Generate a Table of Contents/Index; Create Style Sheets

Prerequisites: For **Introduction to WordPerfect 5.1** there are no formal requirements. The introductory course is recommended for **Intermediate WordPerfect 5.1**.

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training is available on request

Certification: Each course is three days long. A certificate of completion is awarded upon completion of both courses

Remarks: **Introduction to WordPerfect 5.1** is designed for those with or without prior computer experience. **Intermediate WordPerfect 5.1** is designed for participants who have had the introductory course, or who already have significant experience with WordPerfect's basic features

Contact: Ms. Tina Brant
First Nations Technical Institute
RR #1
DESERONTO, Ontario
K0K 1X0
Phone: (613) 396-2122 or 1-800-267-0637
FAX: (613) 396-2761

KEYNORTH

KeyNorth Office Services and Training

- Subjects:** Group Dynamics, Typing, English Curriculum, Communication, Technical Skill Development (computers), Job Search Preparation, Internal and External Placements
- Prerequisites:** Two high school credits in Math and English, General Level, or equivalent Level III upgrading from Cambrian College, also introductory Typing/Keyboarding course
- Location(s):** Sudbury, Ontario
- Certification:** A Certificate is awarded upon completion of the 7 to 10 month program
- Remarks:** The program is designed to meet the needs of Native Women who wish to enter the workforce as an Office Clerk/Junior Operator
- Contact:** KeyNorth Office Services & Training
111 Elm Street, First Floor
SUDBURY, Ontario
P3C 1T3
Phone: (705) 674-1074
FAX: (705) 671-6227

LAKEHEAD UNIVERSITY

Native Access Program

- Subjects:** English for Native Access Students, Study Skills/Logical Reasoning, Mathematics for Native Access Students, and elective courses
- Prerequisites:** Applicant must be of Native ancestry and recommended by a native organization. The selection committee assesses personal suitability. Candidates are required to attend an interview
- Location(s):** Thunder Bay, Ontario
- Certification:** After successful completion of the Native Access Year, students are granted entry to university with two credits towards degree
- Remarks:** Applications for admission include: Native Access application form, official transcripts from previous education, one letter of recommendation from a Native organization or First Nations and a resumé
- Contact:** Ms. Marie Pitawanakwat
Coordinator, Native Access Program
Lakehead University
THUNDER BAY, Ontario
P7B 5E1
Phone: (807) 343-8902 or
(807) 343-8985
FAX: (807) 343-8023

Native Nurses Entry Program

- Subjects:** English, Chemistry, Study Skills, Logical Reasoning, Mathematics, Biology, Communications, Professional Orientation
- Prerequisites:** Mature or extraordinary students. Health care workers (Community Health Representatives and RNA's) who have successfully completed a minimum of Ontario grade 10. Individuals who have completed at least one year of study at the community college level in child care, community work, or related field
- Location(s):** Lakehead University, Thunder Bay, Ontario
- Certification:** Upon successful completion of the nine-month preparatory program, the student will enter the Honours Bachelor of Science in Nursing Degree program at Lakehead University

Remarks: The Native Nurses Entry Program is a preparatory program designed to provide the necessary skills and academic preparation required for successful completion of the four year nursing program

Contact: June O'Brien
Interim Co-ordinator
School of Nursing
Native Nurses Entry Program
Lakehead University
THUNDER BAY, Ontario
P7B 5E1
Phone: (807) 343-8446
FAX: (807) 343-8023

LAMBTON COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Administrative-Office Automation

Subjects: Office Technology and Equipment, Office Needs Analysis, Management of Technology Changes in the Office, Hands on Computer and Software Training, DOS, Wordperfect 5.1 Introduction, Lotus 1-2-3, Accounting Software

Prerequisites: Operating a small business, or considering instruction of office technology.

Location(s): On reserve for four weeks of theory
On campus for six weeks computer practical

Certification: Certificate awarded to those that successfully complete the 10-week part-time program

Remarks:

Contact: Mr. Peter Coate
Director, Southwest Training Centre
265 N. Front Street
SARNIA, Ontario
N7T 7X1
Phone: (519) 542-7751
FAX: (519) 332-6583

Administrative/Management Skills Certificate Program

Subjects: Numeracy, Literacy, Computer Basics, Communications, Management/Interpersonal skills

Prerequisites: 18 years of age. Must be a member of an Indian Band. Grade 12 Secondary School. Performing duties of manager, supervisor within band administration.

Location(s): On-site at band administration

Certification: Administration/Management Skills Certificate awarded upon completion of the 11-month part-time program

Remarks: Course available upon request

Contact: Mr. Peter Coate
See first entry for address and phone number

Band Management

- Subjects:** The following topics are covered in **Band Management I, II and IV:**
Indian Act, Federal/Provincial Acts, Basic Office Procedures, Band Administration, Band Responsibilities for Councillors, Chiefs, and Committees
- Prerequisites:** Must be member of an Indian band, preferably living on a reserve
- Location(s):** Sarnia, Ontario
- Certification:** Band Management Certificate awarded upon completion. Course duration is as follows:
Band Management I: 12 weeks
Band Management II: 12 weeks
Band Management IV: 36 weeks
- Remarks:** Courses are offered to bands upon request
- Contact:** Mr. Peter Coate
See first entry for address and phone number

Bookkeeping for Small Business

- Subjects:** Manual Bookkeeping, Accounts Payable/Receivable, Month End statements, General Ledger, Bank Reconciliation
- Prerequisites:** Operating a small business, wanting to develop knowledge of bookkeeping
- Location(s):** On/off reserve. On-site visits to participant's business
- Certification:** Certificate awarded to those who successfully complete the program. The program runs for 10 weeks with three hours of classes/week
- Remarks:**
- Contact:** Mr. Peter Coate
See first entry for address and phone number

Focus for Change

- Subjects:** Group Development, Communication, Developing Assertiveness, Building Self-Esteem, Setting Goals, Creative Problem Solving, Decision Making, Stress Management, Dealing with Conflict, Building Relationships, Family, Career Plan, Workplace Concerns, Job Search
- Prerequisites:** Grade 10 or equivalent
- Location(s):** On-site at Reserves
- Certification:** Upon completion of course a certificate is awarded

Remarks: 22-week course, 30 hours/week. Six week work experience. Offered upon request

Contact: Mr. John L. VerBeem
Manager, Contract Services
Lambton College – Riverside Campus
265 N. Front St.
SARNIA, Ontario
N7T 7X1
Phone: (519) 542-7751 Ext. 503
FAX: (519) 332-6583

Heavy Equipment Operator

Subjects: The program is delivered in four modules:

1. Safety on equipment, personal safety gear, grade levels, trade math, communications (verbal/written, billing), soils, site preparation, rough grading
2. Major machine operation, six-way blade dozer, road grader excavator, tandem dump truck, front end loader and backhoe. This phase covers the proper operation of each piece of equipment
3. Minor machine operation includes the proper usage of many small machines such as roller compactor, plate tamper, ditch-witch, hydro lift, survey equipment, air compressor, etc.
4. Maintenance and scheduling of all pieces of equipment. Proper record keeping, parts and supply inventory and controlling costs

Prerequisites: Grade 10 or equivalent and a valid drivers licence

Location(s): On-site at Reserves

Certification: Upon completion of program a certificate is awarded which indicates the hours of course and time spent on each machine

Remarks: 16 week program, 30 hours per week. 12 persons

Contact: Mr. John L VerBeem
See previous entry for address and phone number

Home Based Business

Subjects: Small Business Planning, Business Plan, Home Environment, Marketing, Finance

Prerequisites: Viable business idea with desire to work from home

Location(s): On/off reserve

Certification: Certificate awarded to those who successfully complete the program. The course runs for ten weeks for 3 hours/week and two full day Saturday workshops. Another version of the course runs for four weeks for 25 hours/week

Remarks:

Contact: Mr. Peter Coate
See first entry for address and phone number

Home Support Worker I & II

Subjects: Role of the Home Support Worker, Communication Skills, Nutrition, Home Management, Multidisciplinary/Multidimensional Approach to Care as a Member of a Health Service Team, Human Growth & Development, Personal Care, Infection Control, Emergency Response, Lab/Field Component, Career Development, Self-Study

Prerequisites: Ability to comprehend written and spoken English, certificate of good health, personal suitability to cope with course, ability to print and write legibly (grade 8 level)

Location(s): On-site at Reserve

Certification: Certificate awarded to those who complete the program

Remarks: 12 week program, 15 participants minimum

Contact: Mr. John L. VerBeem
See **Focus for Change Program** for address and phone number

Native Economic Development and Small Business Management

Subjects: Leadership, Community Economic Development, Communications, Computer Applications, Small Business Management, Accounting
Prerequisites: 18 years of age, grade 12 preferred
Location(s): On or off reserve
Certification: A certificate is awarded to those who successfully complete the 11-month program

Remarks: Lambton College offers courses to bands in Lambton County upon request

Contact: Mr. Peter Coate
See first entry for address and phone number

Native Entrepreneurial Training

Subjects: Small Business Environment, Self-Employment Option, Start-Up, The Business Plan: Marketing, Organization, Operations, Financial Planning
Prerequisites: 18 years of age, Grade 12 preferred, interest in pursuing business ownership or career
Location(s): On-reserve preferred
Certification: Certificate awarded to those who successfully complete the 16 to 20-week program

Remarks: Lambton College offers courses to bands in Lambton County upon request

Contact: Mr. Peter Coate
See first entry for address and phone number

Retail Sales Management

Subjects: Life Skills, Accounting Basics, Self Assessment, Job Search Techniques, Writing Skills, Retail Sales, Management Skills
Prerequisites: 18 years of age and grade 12 preferred
Location(s): On/off reserve
Certification: Certificate awarded to those who successfully complete the twenty-week program

Remarks:

Contact: Mr. Peter Coate
See first entry for address and phone number

LAURENTIAN UNIVERSITY

Native Counsellor Training Program

- Subjects:** The Art of Helping VI by R. Carkhuff, Native Issues, Career Planning, Education Systems in Ontario, Tests and Measurements, Computer Literacy, Healing Circle
- Prerequisites:** Successfully completed secondary school; successfully completed grade 11 and 1 year of counselling experience; successfully completed grade 10 and 5 years of counselling experience; or a mature student and a letter of recommendation from the Band Administrator or official of a native organization
- Location(s):** Sudbury, Ontario
- Certification:** A certificate is awarded upon completion of the 3 summer sessions
- Remarks:** This program is designed to meet the needs of Native students within the schools; graduates of the course work in the schools by providing support services to Native students and liaising with the Native community and the school
- Contact:** Leigh Jessen, Coordinator
Native Education Policy Unit
Ministry of Education
14th Floor, Mowat Block
900 Bay Street
TORONTO, Ontario
M7A 1L2
Phone: (416) 325-2790
FAX: (416) 325-2811

MCMASTER UNIVERSITY

Community Development: Processes and Products

Subjects: Understanding Terms Fundamental to Community Development Work;
Understanding Place of People in Community Development Work;
Understanding the Role of the Community Development Worker; Examples
of Successful Community Development Programs; Community Development
Planning; Community Development Action

Prerequisites: No formal requirements

Location(s): To be set upon request

Certification: No formal certification. The course lasts five days

Remarks: This seminar is available upon request to educate band leaders and
administrative officers on the processes and usefulness of community
development

Contact: Dr. Luke Chan
Associate Dean, External Relations
McMaster University
HAMILTON, Ontario
L8S 4M4
Phone: (416) 525-9140 Ext. 4636
FAX: (416) 521-8995

Developing Community Strategies

Subjects: Understanding Terms Fundamental to Developing Community Strategies,
Resource Profile: Assessment of Community Strengths and Weaknesses,
The Search for Opportunity, Evaluating Community Plans, Implementing
Community Strategies

Prerequisites: No formal requirements

Location(s): To be set upon request

Certification: No formal certification for the five-day course

Remarks: This seminar is available upon request to educate band leaders and
administrative officers on the processes and usefulness of community
development

Contact: Dr. Luke Chan
See previous entry for address and phone number

MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

Native Community Care: Counselling and Development

Subjects: Personal Growth and Development, Communication, Native Studies, Behavioral Science, Community Care, Substance Abuse and Mental Health

Prerequisites: Grade 12 General or mature student test. Grade 12 environmental science and English are suggested

Location(s): Brand-Elgin Campus of Mohawk College in Brantford, Ontario

Certification: Diploma awarded after completing the two-year program

Remarks: The program is designed to meet the needs of First Nations people working in the human social service worker areas both on and off Indian reserves

Contact: Mrs. Patricia Duern
Chair, General Business and
Applied Arts
Mohawk College
411 Elgin Street
BRANTFORD, Ontario
N3T 5V2
Phone: (519) 758-6006
FAX: (519) 758-6043

NATIVE SKILLS CENTRE

Aboriginal Fashion Design Program

- Subjects:** Clothing Construction, Pattern Drafting, Draping, Elements of Design, Aboriginal Symbolism & Traditional Art Forms, Business Arts, Colour Theory, Fashion Sketching, Working Life Skills, Textiles, Specialty Design & Construction, Fabric Embellishment, Evolution of Fashion Design, Job Search Workshop, Fashion Design, Fabric Fabrication, Traditional Techniques in Fashion Design, Business Arts, Graduate Garment Construction, Workroom Techniques, Merchandising & Practice, Design of Fashion Accessories, Pattern Grading, 20th Century Fashion, Specialty Garment Construction, Aboriginal Entrepreneurship & Small Business Management
- Prerequisites:** Grade 12, Personal Interview, Portfolio or demonstrated interest
- Location(s):** Toronto, Ontario
- Certification:** Diploma in Fashion Design & Construction through the International Academy of Fashion Design & Merchandising
- Remarks:** The two year intensive program combines traditional Aboriginal technique and life skills training with contemporary Fashion Design, making it a unique and dynamic approach to Fashion Design & Merchandising
- Contact:** Leslie McGregor or Jennifer Clumpus
Manager
Native Skills Centre
401 Richmond Street W., Suite 384
TORONTO, Ontario
M5V 1X3
Phone: (416) 581-1392
FAX: (416) 581-1723

Micro Computer Clerk

- Subjects:** Introduction to computers and MSDos, Wordperfect 5.1, Lotus 1-2-3, Accpac Easy, DBase IV, Bookkeeping, Career Orientation and Lifeskills
- Prerequisites:** Must be living in Toronto and unemployed (Social assistance recipients strongly encouraged)
- Location(s):** Toronto, Ontario
- Certification:** Certified through George Brown College. Trainees receive a certificate from George Brown upon successful completion of program
- Remarks:** This is a 28 week training program. 20 weeks in-class instruction and an 8 week work placement. The Native Skills Centre pays a training wage of \$243/week

Contact: Leslie McGregor
See first entry for address and phone number

Office Management and Administration

Subjects: Office Procedures, Effective Communications, Career Orientation,
Introduction to Computers & MS-Dos, Wordperfect 5.0, Lotus 1-2-3,
AccPac Easy and Bookkeeping

Prerequisites: Grade 12 preferred. Unemployed

Location(s): Toronto, Ontario

Certification: Certified through George Brown College. Trainees receive a certificate from
George Brown upon successful completion of program

Remarks: This is a 28 week training program. 20 weeks in-class instruction and an 8
week work placement. The Native Skills Centre pays a training wage of
\$281/week

Contact: Leslie McGregor
See first entry for address and phone number

NOKEE KWE ADULT EDUCATION CENTRE

New Beginnings and Literacy

- Subjects:** Life Skills, Native Family, Native Studies, Health, Career Development, Communications, Keyboarding, Computers (WP 5.1), Ontario Basic Skills - Math and English, PLATO
- Prerequisites:** People of Native ancestry. Over 18 and out of school for one year. Willing to follow through with a self-directed training plan. Sincerely interested in the Program for self improvement and as a step toward obtaining employment or to further education or training in preparation for future employment
- Location(s):** London, Ontario
- Certification:** Upon completion of 33 weeks in-house classes, and a six-week career placement, students receive a transcript from Fanshawe Community College and a Nokee Kwe Certificate
- Remarks:** Applicants are accepted for a September start date
- Contact:** Lucille Kewayosh
Executive Director
388 Dundas Street, Suite 120
LONDON, Ontario
N6B 1V7
Phone: (519) 667-7088
FAX: (519) 667-4872

NORTHERN COLLEGE

Drug and Alcohol Counsellor/Native Option

- Subjects:** Basic Communications, Chemical Dependence, Introduction to Computers, Introduction to Social Psychology, Language Lab, *Native Studies, Addiction Theory and Practice, Developmental Psychology, Sociology of the Family, Adult Psychology, Community Organization, Recording Guidelines for SSW, Abnormal Psychology, Addiction Intervention, Field Placement (14 weeks), Field Work Seminar (1 week)
*Drug and Alcohol Counsellor Native Option is offered as a separate program. The *Native Studies courses are added to the curriculum
- Prerequisites:** Ontario Secondary School Diploma at the General level or its equivalent including Grade 12 English. Applicants who are 19 years of age or older who do not possess an Ontario Secondary School Diploma may also qualify for admission. Mature student testing may be required
- Location(s):** South Porcupine (Timmins), Ontario
- Certification:** Diploma
- Remarks:** The last semester of this program is all placement thus providing students with an opportunity to acquire valuable work experience prior to joining the work force
- Contact:** Norm Bolduc
Co-ordinator Liaison,
Placement and Alumni Affairs
Northern College
Central Office
P.O. Box 2002
SOUTH PORCUPINE, Ontario
P0N 1H0
Phone: 9705) 235-7213 or
1-800-461-2167
FAX: (705) 235-7279

First Nations Constable

Subjects: Basic Communications, Criminal Justice System, Introduction to Law, Physical Fitness, Survey of Government, Survival Skills, Weapons, Aboriginal Development and Issues, Assertiveness Training, Drug and Alcohol Abuse, Evidence, Standard First Aid, Field Placement (5 weeks), Police Report Writing, Provincial Statutes, Criminal Offenses, Aboriginal Development and Issues, Evidence in the Court System

Prerequisites: Same as for first program

Location(s): Kirkland Lake, Ontario

Certification: One year Certificate

Remarks: This program introduces students to law and helps them develop attitudes conducive to effective and enlightened policing in a reserve community

Contact: Norm Bolduc
See first entry for address and phone number

General Vocational Preparation

Subjects: Communications, Mathematics, College Orientation, Keyboarding/Typing, Study Skills, Keyboarding/Typing, Study Skills

Prerequisites: Same as for first program

Location(s): Moosonee, South Porcupine (Timmins), Ontario

Certification: One year Certificate

Remarks: The objective of this program is to provide students with the skills necessary to continue into post-secondary programs

Contact: Norm Bolduc
See first entry for address and phone number

Native Core Program

Subjects: Basic Communications and Leadership Skills, Introduction to Community Development, Native Studies, Canadian Government and the Law, Introduction to Health Awareness, College Orientation, Keyboarding

Prerequisites: Same as for first program

Location(s): South Porcupine (Timmins), Ontario

Certification: One year certificate

Remarks: This program is designed to provide students with an opportunity to acquire effective communication and organizational skills. Students will also gain an appreciation for traditional and contemporary Native culture and an understanding of the basic principles of community development

Contact: Norm Bolduc
See first entry for address and phone number

Social Services Worker/Native Option

Subjects: Introduction to Computers, Basic Communications, Introduction to Social Psychology, Language Lab, Native Studies, Social Services Work Practice, Social Services Worker Lab, College Orientation, Developmental Psychology, Sociology of the Family, Crisis Intervention, Community Resources, Community Organization, Adult Psychology, Group Processes, Recording Guidelines for SSW, Family Intervention, Working with the Elderly, Technical Recording for Social Services Worker, Field Placement (14 weeks), Field Work Seminar (1 week)

Prerequisites: Same as for first entry

Location(s): South Porcupine (Timmins), Ontario

Certification: Diploma

Remarks: Social Services Workers are commonly employed by the Ministry of Community and Social Services, Ministry of Health, as well as Mental Health Agencies and Children's Aid Societies to name a few

Contact: Norm Bolduc
See first entry for address and phone number

UNIVERSITÉ D'OTTAWA

Programme Pré-Droit pour les Autochtones

- Matières:**
1. Initiation au Droit (45 heures)
 2. Trois simulations de cours de 1^{ière} année de droit
 - Les obligation ou les contrats (20 à 25 heures)
 - Droit pénal (20 à 25 heures)
 - La responsabilité civile (20 à 25 heures)
 - Droit public (20 à 25 heures)
 - Droit de la famille (20 à 25 heures)
 - Droit commercial (20 à 25 heures)
 - Procédure civile (20 à 25 heures)
- Pré-requis:** Il faut, en principe, être référé au programme par une Faculté de droit, par suite d'une admission conditionnelle
- Localisation(s):** Université d'Ottawa, Pavillon Fauteux
- Attestation:** Un relevé de notes ainsi qu'une recommandation sont transmis à la candidate ou au candidat ainsi qu'à l'institution "référante"
- Autre renseignements:** Le programme pré-droit pour les Autochtones est au service des divers programmes de droit du Canada. Son objectif est de faciliter l'admission aux études de droit aux Autochtones dont le dossier scolaire ne reflète pas leur juste valeur soit parce qu'ils n'ont pas les antécédents requis soit parce que le fait qu'ils ont dû étudier dans une langue qui n'est pas la leur a pu affecter leur rendement scolaire
- Pour plus d'information:** Jean-Paul Lacasse
Faculté de droit
Université d'Ottawa
OTTAWA, Ontario
K1N 6N5
Tél: (613) 564-7059
Télécopieur: (613) 564-9889

QUEEN'S UNIVERSITY

Queen's-Trent Aboriginal Teacher Education Program

- Subjects:** The full B. Ed. or Dip. Ed. consists of five (5) credits:
2.5 credits in Aboriginal Education course offerings, 2.5 credits general
Faculty of Education course offerings grounded on Foundations and
Curriculum courses. Subjects are adapted and are specific to divisional
specializations (primary-junior, junior-intermediate, intermediate-senior
levels)
- Prerequisites:** Requirements differ for the Diploma in Education, Bachelor of Education and
Primary/Junior Program. Contact University for further details. Candidates
must be of Native ancestry.
- Location(s):** Field-based determined by local Steering Committee. Campus-based will be
in Kingston, Ontario
- Certification:** Bachelor of Education or Diploma in Education
- Remarks:** The program is designed to meet the teaching needs of Aboriginal people at
the community level. Course content is adapted to accommodate Aboriginal
input and address what is relevant as well as teaching methodologies
- Contact:** Co-chair Dr. Cecil King
Faculty of Education
Queen's University
KINGSTON, Ontario
K7L 3N6
Phone: (613) 545-6215
FAX: (613) 545-6584

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

College Entrance Program (Native)

- Subjects:** Native Education, English Language & Communications, Audio laboratory, Pre-Vocational Math & Math Lab, Reading Skills, Keyboarding (Basic Typing), English (College Preparatory), Personal Management, Mathematics (College Preparatory), Introduction Computers, Occupational Development, Science Awareness, General Science
- Prerequisites:** Applicants applying for entrance, will be considered under the following condition: High School -- Ontario Secondary School Graduation Diploma at General Level, Mature Student -- An applicant who is lacking formal high school education may be accepted for admission as a mature student if they are (i) nineteen years of age, and (ii) can show their ability to succeed at the college based on results of the Canadian Adult Achievement Tests
- Location(s):** Sault Ste. Marie, Ontario
- Certification:** Certificate is awarded upon completion
- Remarks:** This program is designed to increase the opportunity for success in post-secondary studies to students who have not completed grade 12 level studies
- Contact:** Mary Wabegijig O'Donnell, Coordinator
Native Education and Training
443 Northern Ave.
P.O. Box 60
SAULT STE. MARIE, Ontario
P5A 6L3
Phone: (705) 759-6774 Ext. 499
OR
Barb Nolan, Native Counsellor
Native International Student Centre
Phone: (705) 759-6774 Ext. 593
Toll free number for residents of Ontario 1-800-461-2260

Native Community Worker - Addiction Counsellor

- Subjects:** Canadian Native Peoples, Communication Skills, Introduction to Addictions, Reporting in the Helping Professions, Community Involvement and Research, Ojibway, Health and Nutrition, Family Structures, Cross Cultural Issues, Introduction and Advanced Sociology, Counselling Skills, Introduction and Advanced Psychology, Office Management, Group Dynamics, Group Dynamics and Practicum, Fieldwork Seminar, Fieldwork Placement, Advanced Reading and Writing, First Aid, Therapeutic and Physical Development, Crisis Intervention, Treatment Methods, Substance Identification and the Law

Prerequisites: Ontario Secondary Graduation Diploma at the general level or Mature Student Status

Location(s): Sault Ste. Marie, Ontario

Certification: Graduates of this program will receive a Post-Secondary Diploma

Remarks: This program is designed for people who want to work in the field of alcohol and drug abuse prevention and recovery in the Native community

Contact: Mary Wabegijig O'Donnell, Co-ordinator or
Barb Nolan, Native Counsellor
See first entry for address and phone number

Native Community Worker – Child & Family Worker

Subjects: Canadian Native Peoples, Communication Skills, Introduction to Addictions, Reporting in the Health Professions, Community Involvement & Research, Health & Nutrition, Ojibway, Family Structures, First Aid, Fitness & Recreation, Cross Cultural Issues, Introduction & Advanced Sociology, Introduction & Advanced Psychology, Counselling Skills, Office Management, Canadian Political Systems, Fitness & Recreation, Group Dynamics, Group Dynamics & Practicum, Legislation, Fieldwork Seminar & Placement, Advanced Reading & Writing

Prerequisites: Ontario Secondary Graduation Diploma at the general level of Mature Student Status

Location(s): Sault Ste. Marie, Ontario

Certification: Graduates of this program will receive a Post-Secondary Diploma

Remarks: This program is designed for people who will work for the advancement of the Native community in the field of social and community services

Contact: Mary Wabegijig O'Donnell, Coordinator
Barb Nolan, Native Counsellor
See first entry for address and phone number

Native Resource Technician Program

Subjects: Wide variety of Natural Resources and support subjects concentrating on Forestry, Biology, Integrated Resource Management, Communications with reference to native examples and traditional ways of utilizing and caring for the natural environment

Prerequisites: Ontario grade 12 graduation diploma with Technical Mathematics or equivalent from another province. Students must be of Native ancestry and require a qualified employer-sponsor who does practical skills training, provides field work experience 2 days/week and ideally who also provides related summer employment

Location(s): Any location served by Contact North Distance Education network in N. Ontario or other teleconference sites employing a telewriter
Certification: The course is three years of approximately 27 weeks each year. Graduates receive a Forestry Technician Program
Remarks:

Contact: Dr. W.H. Robbins
Dean, School of Sciences and Natural Resources
Sault College of Applied Arts and Technology
443 Northern Avenue
P.O. Box 60
SAULT STE. MARIE, Ontario
P6A 5L3
Phone: (705) 759-6774 Ext. 688
Toll Free 1-800-461-2260
FAX: (705) 759-1319

TRENT UNIVERSITY

Degree Program in Native Management and Economic Development

- Subjects:** 15 courses are required, with a minimum of 6 in Native Studies and 4 in Administrative Studies
- Prerequisites:** Six Ontario Academic Courses (OAC's)
- Location(s):** Peterborough, Ontario
- Certification:** Bachelor of Arts degree with a major in Native Studies and an emphasis in Native Management and Economic Development Studies. It is awarded upon completion of the three-year program
- Remarks:** This program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills
- Contact:** David Newhouse, NMEDP Co-ordinator
Department of Native Studies
Native Management and Economic Development Program
Trent University
PETERBOROUGH, Ontario
K9J 7B8
Phone: (705) 748-1310
FAX: (705) 748-1416

Degree Program in Native Studies

- Subjects:** Native History, Culture, Law and Governance
- Prerequisites:** Equivalent of 6 Ontario Academic Courses (OAC's). Mature Student status
- Location(s):** Peterborough, Ontario
- Certification:** 1. Diploma after 7 University Credits
2. Bachelor of Arts in Native Studies after 15 courses
3. Honours Bachelor of Arts in Native Studies after 19 courses
- Remarks:** This is a General Undergraduate Program in Native Studies. Students are exposed to Native History, Culture, Politics, Community Development, Language and Governance in a wide variety of courses
- Contact:** Peter Kulchyski, Chair
Department of Native Studies
Native Management and Economic Development Program
See first entry for address and phone number

Diploma Program in Native Management and Economic Development

- Subjects:** Management in Aboriginal Organizations, Organizational Behaviour, Entrepreneurship, Native Economic Development, Community Development
- Prerequisites:** Equivalent of Ontario Grade 12 or a mature student
- Location(s):** Peterborough, Ontario
- Certification:** Diploma upon completion of 9 courses, 7 university credits. The program takes two years to complete
- Remarks:** This program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills
- Contact:** David Newhouse
See first entry for address and phone number

Graduate Degree Program in Canadian Heritage and Development Studies

- Subjects:** Economic Development and Management areas
- Prerequisites:** Undergraduate Degree
- Location(s):** Peterborough, Ontario
- Certification:** Master of Arts (MA) in Canadian Heritage and Development Studies (Native Studies emphasis) awarded upon completion of the two-year program
- Remarks:** This program has a research focus on community-based Native Management and Economic Development. A thesis is required for this program
- Contact:** Mr. Peter Kulchyski, Chair, Department of Native Studies
See second entry for address and phone number

Honours Degree Program in Administrative Studies

- Subjects:** Introductory Economic Analysis; Native Economic Development; Introduction to Management in Native Organizations; Entrepreneurship and Canadian Small Business; Accounting; Microeconomic Theory; Macroeconomic Theory; Managerial Planning and Control; Administration and Policy; Native Community Development; Strategic Management
- Prerequisites:** 70% at end of first year of study
- Location(s):** Peterborough, Ontario
- Certification:** Honours Bachelor of Administration Studies (Native Management and Economic Development Studies Emphasis) awarded upon completion of the four-year program

Remarks: The program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills

Contact: David Newhouse, NMEDP Co-ordinator
See first entry for address and phone number

WAUBETEK TRAINING INSTITUTE

Fundraising Training Program

Subjects: Computer, Non-Profit Management, Fundraising Management, Information and Financial Management, Strategic Management of Fundraising Campaigns, Applied Marketing for Fundraising, Fundraising Approaches

Prerequisites: Basic Accounting Skills, Excellent verbal and written communication skills, experience in fundraising, and bondable

Location(s): Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong

Certification: Certificate is awarded upon completion of 52 week program

Remarks: The objective of this training is to provide individuals the skills necessary to be successful fundraisers. Effective fundraising requires special skills and we believe it would be advantageous to local organizations to have trained, professional fundraisers in the community

Contact: Program Coordinator,
P.O. Box 503,
SHEGUIANDAH, Ontario
POB 1W0
Phone: (705) 368-3344
FAX: (705) 368-2317

Home Support Program

Subjects: Traditional Indian Health, Communication, Nutrition, Behavioral Science, Chronic Diseases, Client Care and Programming, Field Practicum, Standard First Aid and CPR Training

Prerequisites: No prerequisites

Location(s): Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong

Certification: Certificate is awarded upon completion of the five week training program

Remarks: This program is academically and culturally relevant to home support workers and homemakers employed in a First Nations setting

Contact: Program Coordinator,
See first entry for address and phone number

Small Business Management

- Subjects:** Accounting, Business Math, Communication, Personnel Management, Computer, Business and Financial Planning, Small Business Management, Marketing and Business Law
- Prerequisites:** Students must be a grade 12 graduate, but will consider mature student status
- Location(s):** Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong
- Certification:** Diploma is awarded upon completion of the 4 year program
- Remarks:** This program is relevant to local First Nation members, specifically businesses people/managers, and to provide the necessary skills that will prepare them to successfully operate an existing business, start a new business, manage band programs or manage economic projects or corporations
- Contact:** Program Coordinator
See first entry for address and phone number

THE UNIVERSITY OF WESTERN ONTARIO

Courses are currently under development

For additional information contact: Mr. Gordon Smiley, Assistant Vice-President Student Affairs and Registrar, Stevenson-Lawson Building, University of Western Ontario, LONDON, Ontario, N6A 5B8

York University

Native/Canadian Relations (ENVS 6153 – Graduate Level)

- Subjects:** Self-government, Aboriginal rights, economic and community development, land claims, socio-economic conditions, Native culture and values. These issues will be explored within the context of examining the relationship between First Nations and the broader Canadian society
- Prerequisites:** Undergraduate degree. Course enrolment is limited to 15 students
- Location(s):** North York, Ontario
- Certification:** Can be used towards a Masters degree in Environmental Studies with a specialization in Native/Canadian Relations. The course is offered during Winter terms (January – April) at the Faculty of Environmental Studies, York University
- Remarks:** Native/Canadian Relations (ENVS 6153) is a graduate level course offered at the Faculty of Environmental Studies. The course is presented in a workshop format and is of interest to both First Nations students and non-Native students interested in Native issues
- Contact:** Mary Bernard
Native/Canadian Relations Theme Area
Faculty of Environmental Studies
Room 220, Lumbers Building
York University
4700 Keele Street
NORTH YORK, Ontario
M3J 1P3

QUÉBEC

CÉGEP FRANÇOIS-XAVIER-GARNEAU

Muséologie animation culturelle en milieu autochtone

Matières: Principes de l'animation culturelle et ses outils d'intervention; Théorie et pratique de la recherche; Méthodologie et rédaction; Ethnologie amérindienne; Culture matérielle et archéologie autochtone; Utilisation de logiciels; L'art et l'artisanat amérindien; Institutions muséales, et autres

Pré-requis: Secondaire V

Localisation(s): Québec, Québec

Attestation: Attestation d'études collégiale (AEC)

Durée: 1335 heures

Autres

renseignements: Le programme prépare des personnes à exercer leur créativité et leur dynamisme dans des fonctions d'animateur et d'éducateur auprès de différentes communautés, particulièrement en institutions muséales

Pour plus

d'information:

Mme. Lucille Montminy

Coordonnatrice de programmes

Cégep François-Xavier-Garneau

1660, boulevard de l'Entente

QUÉBEC, Québec

G1S 4S3

Tél: (418) 688-8310 ou (418) 687-5851

Télécopieur: (418) 688-0375

CÉGEP LÉVIS-LAUZON

Certificat en techniques de bureau

Matières: Éléments de mathématique appliquée; Interrelations dans le monde professionnel; Droit des affaires; Comptabilité des opérations financières; Saisie de l'information textuelle; Bureautique, systèmes et technologies; Rédaction d'affaires; Exploitation, transmission de l'information textuelle et audio; Méthodologie de prise de notes et plus

Pré-requis: Secondaire V

Localisation(s): LAUZON, Québec

Attestation: Diplôme d'études collégiale (DEC)

Durée: 1335 heures

Autre

renseignements: Ce programme vise à permettre à la secrétaire d'assumer les fonctions d'aide à la gestion dans un bureau traditionnel, automatisé, informatisé ou interactif

Pour plus

d'information: Centre de développement des autochtones
Cégep de Lévis-Lauzon
205 Mgr Bourget
LAUZON, Québec
G6V 6Z9
Tél: (418) 833-1421
Télécopieur: (418) 833-4254

CÉGEP DE SEPT-ÎLES

Culture Innu & société

Matières: 12 cours obligatoires: Français (séquence particulière), Philosophie, Éducation physique
12 cours de concentration: Anthropologie, Psychologie, Sociologie, Histoire, Économie, Mathématiques ou Sciences politiques
4 cours complémentaires: au choix

Pré-requis: Avoir complété ses études secondaires

Localisation(s): Sept-Îles, Québec

Attestation: Diplôme d'études collégiales. 4 sessions – 15 semaines par session

Autres

renseignements: Ce nouveau programme, conforme aux nouvelles règles d'organisation de la concentration en Sciences humaines, sera implanté à la session d'automne 1991 et remplacera l'ancien programme (Études amérindiennes). Ce programme est en tout point comparable aux autres programmes de Sciences humaines offerts par le Cégep : même nombre d'unités, intégration des préalables universitaires en mathématiques, mêmes débouchés de formation post-collégiale. Le nouveau programme est désormais accessible à l'ensemble des étudiants (autochtones et non-autochtones). Plus de la moitié des cours de ce programme sont communs aux autres programmes de Sciences humaines et sont donc dispensés en groupes hétérogènes

Pour plus

d'information:

Madame Sonia Bernier
Conseillère pédagogique aux affaires autochtones
Cégep de Sept-Îles
175, rue de la Vérendrye
SEPT-ÎLES, Québec
G4R 5B7
Tél: (418) 962-9848 (poste 307)
Télécopieur: (418) 962-2458

Programme préparatoire aux études collégiales et universitaires (PPECU)

- Matières:** **Formation secondaire:** Français, Anglais, Philosophie, Mathématiques, Chimie, Physique, Biologie, Économique
 Formation collégiale: Français, Philosophie, Éducation physique, Méthodologie de recherche, Choix de carrière
- Pré-requis:** Secondaire IV complété; Statut d'Indien inscrit;
 20 ans ou plus; Ne pas avoir déjà reçu de financement du MAINC dans le cadre du Programme d'aide aux études de niveau post-secondaire (PAENP)
- Localisation(s):** SEPT-ÎLES, Québec
- Attestation:** Diplôme d'études secondaires;
 Attestation d'études de niveau collégial
 Durée: 2 sessions (15 semaines par session)
- Autres renseignements:** Le financement du PPECU est distinct de celui accordé par le Programme d'aide aux études de niveau post-secondaire (PAENP). Le Règlement des études collégiales du ministère de l'Enseignement supérieur et de la Science (Québec) s'applique pour l'enseignement de niveau collégial
- Pour plus d'information:** Madame Sonia Bernier
 Voir l'adresse ci-haut

INSTITUT DE FORMATION AUTOCHTONE DU QUÉBEC

Administration en milieu autochtone

Matières: Financement, Budgétisation, Comptabilité, Contexte légal autochtone, Rédaction, Gestion de la documentation, Animation de groupe d'action, Ressources humaines, Marketing, Organisation, Gestion des ressources, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique: Québec – 30 semaines
Stages: Dans la communauté du participant – 22 semaines
Durée totale: 52 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements: Ce programme est destiné aux administrateurs et gérants de bande ainsi qu'aux différents gérants ou administrateurs de projets, de services ou d'institutions autochtones. Ce programme en est à sa cinquième année d'existence

Pour plus

d'information: Institut de formation autochtone du Québec
234, rue St-Louis, 1er étage
LORETTEVILLE, Québec
G2B 1L4
Tél: (418) 843-6857 ou 1-800-463-2365
Télécopieur: (418) 843-7339

Charpenterie-menuiserie

Matières: Assemblages et outils, implantation de bâtiments en béton, charpentes et toitures, isolation et finition, Lectures de plans et devis et autres sujets

Pré-requis: Secondaire IV ou l'équivalent

Localisation(s): Mashteuiatsh (Lac St. Jean): 39 semaines
Stages: 12 semaines
Durée totale: 51 semaines

Attestation: Diplôme d'études professionnelles (DEP)

Autres

renseignements: L'objectif de ce programme est de développer les compétences nécessaires à l'exécution des tâches de charpenterie-menuiserie, de la base jusqu'à la finition et la réparation

Pour plus

d'information: Voir l'adresse ci-haut

Entrepreneuriat

Matières: Identification du potentiel, Gestion, Marketing, Aspects légaux, Comptabilité, Financement, Gestion des ressources humaines, Informatique, Structure de l'entreprise, Organisation, Plan d'affaires, Démarrage de l'entreprise, etc.

Pré-requis: Projet d'affaires réaliste. Forte motivation. Scolarité suffisante au projet

Localisation(s): Formation théorique et technique: Québec, 16 semaines
Stages: Selon le choix du participant, 10 semaines
Durée totale: 26 semaines (6 mois)

Attestation: Unités d'éducation continue

Autres

renseignements: Au terme de ce programme, le participant est normalement en mesure de démarrer son entreprise et d'obtenir le financement nécessaire

Pour plus

d'information: Voir l'adresse ci-haut

Entretien de bâtiments nordiques

Matières: Menuiserie, plomberie, électricité, chauffage, moteurs à essence et autres sujets

Pré-requis: Secondaire III ou l'équivalent

Localisation(s): Mashteuiatsh (Lac St. Jean), 29 semaines

Attestation: Diplôme d'études professionnelles (DEP)

Autres

renseignements: L'objectif de ce programme est de développer les compétences requises dans l'entretien immobilier en menuiserie, plomberie, chauffage, électricité et mécanique de petits moteurs à essence et dans la gestion d'un petit entrepôt

Pour plus

d'information: Voir l'adresse ci-haut

Gestion d'entreprises touristiques

Matières: Gestion des ressources, Financement, Comptabilité, Aspects légaux, Principes économiques, Ressources humaines, Marketing, Organisation, Commercialisation, Prix de revient, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 30 semaines
Stages: Au choix du participant, 22 semaines
Durée totale: 52 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements: Ce cours est destiné spécialement aux promoteurs, gérants ou propriétaires d'entreprises touristiques en milieu autochtone ou à ceux qui désirent le devenir

Pour plus

d'information: Voir l'adresse ci-haut

Gestion du développement économique

Matières: Gestion des ressources, Financement, Comptabilité, Aspects légaux, Principes économiques, Ressources humaines, Marketing, Organisation, Développement régional, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 30 semaines
Stages: Dans la communauté du participant, 22 semaines
Durée totale: 52 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements: Ce cours est destiné spécialement aux responsables et aux agents de développement économique des communautés autochtones

Pour plus

d'information: Voir l'adresse ci-haut

Intervention sociale

Matières: Relation d'aide, Éthique professionnelle, Ressources communautaires, Observation, Communication, Animation de groupe, Rédaction technique, Toxicologie, Organisation communautaire, Techniques d'intervention, Intervention de crise, Conditions sociales, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 33 semaines
Stages: Au choix du participant, 16 semaines
Durée totale: 49 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements: Ce programme offre 3 options: Toxicomanie, Violence ou Prévention. Ce programme vise la formation des intervenants et des conseillers en toxicomanie, en violence familiale ou dans les domaines de la prévention sociale

Pour plus

d'information: Voir l'adresse l'adresse ci-haut

Séminaires en administration

- Matières:** 10 différents séminaires en administration couvrent les sujets suivants: Conseil d'administration, Gestion et organisation, Gestion des ressources, Planification, Négociation, Comptabilité, Développement des ressources humaines, Relations humaines en milieu de travail, Communication écrite en milieu de travail, Gestion de la documentation
- Pré-requis:** Être intéressé directement aux applications du sujet du séminaire
- Localisation(s):** Partout au Canada. Les séminaires sont d'une durée de 2 à 3 jours selon le thème abordé
- Attestation:** Unités d'éducation continue

Autres

renseignements: Ces séminaires peuvent être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à plus de 300 personnes au cours des trois dernières années

Pour plus

d'information: Voir l'adresse ci-haut

Séminaires en gestion de l'habitation

- Matières:** Cinq séminaires différents couvrant les aspects suivants: Budgétisation – Aspects légaux, Planification – Appels d'offres, Programmes d'habitation, Gestion de la construction, Gestion du parc immobilier, Gestion de l'entretien
- Pré-requis:** Être gestionnaire de l'habitation ou être parrainé par une autorité responsable de l'habitation et connaître le milieu de l'habitation autochtone
- Localisation(s):** Québec (français), Val D'or (anglais) Ces cinq séminaires sont d'une durée de six à dix jours, pour une durée totale de 33 jours
- Attestation:** Unités d'éducation continue

Autres

renseignements: Ces séminaires sont le fruit d'une collaboration de la SCHL, du MAINC et de l'IFAQ

Pour plus

d'information: Voir l'adresse ci-haut

Séminaires en intervention sociale

- Matières:** 10 différents séminaires en Intervention sociale couvrent les sujets suivants: Abus sexuels, Maison d'hébergement, Violence familiale, Violence conjugale, Violence envers les enfants, Violence envers les aînés, SIDA – Suicide, Intervention des jeunes auprès de leurs pairs, Définition d'un plan d'action, Relation d'aide au téléphone
- Pré-requis:** Être intéressé directement aux applications du sujet du séminaire
- Localisation(s):** Partout au Canada. Les séminaires sont d'une durée de 2 à 3 jours selon le thème abordé
- Attestation:** Unités d'éducation continue
- Autres renseignements:** Ces séminaires peuvent être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à plus de 150 personnes au cours des trois dernières années
- Pour plus d'information:** Voir l'adresse ci-haut

Séminaires en sécurité-incendie

- Matières:** Organisation d'un service d'incendie. Manipulation des équipements suivants: Tuyaux – Lances, Échelles – Outils par effraction, Outils de décarcération – Pompes centrifuges et rotatives, Appareils respiratoires autonomes
- Pré-requis:** Être pompier volontaire en poste ou être parrainé par une autorité responsable de la sécurité-incendie
- Localisation(s):** Partout au Canada. 75 heures de formation intensive, théorique et pratique
- Attestation:** Pompier volontaire, Niveau A
- Autres renseignements:** Ce cours couvre l'ensemble du niveau A, modules 1 à 4. Ce cours est adapté aux besoins des participants et des réalités locales. Ce cours a été donné à 7 reprises et à plus de 70 participants en 1992
- Pour plus d'information:** Voir l'adresse ci-haut

Séminaires en tourisme

- Matières:** 3 séminaires différents adaptés selon le niveau de relation touristique: milieu touristique, occasionnellement touristique, communauté autochtone en général. Les séminaires couvrent les sujets suivants: Techniques d'accueil, Droits et privilèges du visiteur et du visité, Connaissance générale de l'industrie touristique

Pré-requis: Être en contact avec des touristes ou des entreprises touristiques. Travailleurs de l'industrie touristique, Travailleurs de la restauration, de l'hôtellerie, Pourvoiries, Fournisseurs en tourisme d'aventures, Travailleurs de commerces pouvant éventuellement accueillir des touristes. Population de communautés recevant des touristes

Localisation(s): Partout au Canada. 1 à 3 jours selon le séminaire

Attestation: Unités d'éducation continue

Autres renseignements: Séminaires développés suite au Colloque sur le développement touristique autochtone et grâce aux expertises recueillies auprès des associations d'entrepreneurs touristiques (pourvoyeurs, hôteliers, restaurateurs, agents de voyages)

Pour plus d'information: Voir l'adresse ci-haut

Sensibilisation à l'entrepreneuriat

Matières: Caractéristiques de l'entrepreneur(e), Identification du potentiel entrepreneurial, Impact socio-économique de la PME dans le développement d'une communauté, Étapes d'implantation d'une petite entreprise

Pré-requis: Personnes intéressées au développement de la communauté ou au démarrage d'une entreprise

Localisation(s): Partout au Canada. Le séminaire est d'une durée de 3 jours

Attestation: Unités d'éducation continue

Autres renseignements: Ce séminaire peut être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à près de 200 personnes au cours des trois dernières années

Pour plus d'information: Voir l'adresse ci-haut

Techniques policières pour les Premières Nations

Matières: Méthodes d'observation, Criminologie, Administration de la justice, Ressources communautaires, Droit pénal, Maniement d'armes, Conditionnement physique, Conduite préventive, Soins d'urgence, Communication, Enquête criminelle, Intervention de crise, Patrouille, Prévention des incendies, Toxicologie, etc.

Pré-requis: Secondaire V ou l'équivalent. Permis de conduire valide. État de santé ne limitant pas les activités physiques. Absence de dossier criminel

Localisation(s): Formation théorique et technique: Mashteuiatsh (Lac St. Jean), 41 semaines
Stages: Dans un service de police autochtone, 8 semaines
Durée totale: 49 semaines
Attestation: Attestation d'études collégiales (AEC)
Autres
renseignements: Formation donnée en collaboration avec le Service de Police Amérindienne
du Québec
Pour plus
d'information: Voir l'adresse ci-haut

NATIVE TRAINING INSTITUTE OF QUEBEC

Native Administration

Subjects: Financing, Budgeting, Accounting, Native legal context, Drafting and management of documents, Action group animation, Human resources, Marketing, Organization, Resources management, Planning, etc.

Prerequisites: High school diploma or equivalent. Preparatory training available

Location(s): Theoretical and technical training: Quebec, 30 weeks
In-service training period: In each participant's community, 22 weeks
Total duration: 52 weeks

Certification: College diploma

Remarks: This program is intended for administrators and band managers and for managers or administrators of various Native projects, services or institutions. It is in its fifth year

Contact: Native Training Institute of Quebec
234 St-Louis Street, 1st floor
LORETTEVILLE, Quebec
G2B 1L4
Phone: (418) 843-6857 or toll-free 1-800-463-2365
FAX: (418) 843-7339

Carpentry

Subjects: Tools and Assembly, Basements and Concrete, Frameworks and Roofs, Insulation and Finishing off, Plan Lecture, Estimates, and Other Subjects

Prerequisites: Secondary IV or equivalent

Location(s): Mashteuiatsh (Pointe-Bleue): 39 weeks of class time and 12 weeks of on the job training
Total: 51 weeks

Certification: Professional Education Diploma (PED)

Remarks: The objective of this program is to develop the abilities needed in carpentry, from the principles to finishing off and repair

Contact: See first entry for address and phone number

Entrepreneurship

- Subjects:** Identification of potential, Management, Marketing, Legal aspects, Accounting, Financing, Human resources management, Computing, Enterprise structure, Organization, Business plan, Venture start-up, etc.
- Prerequisites:** A realistic business project. High motivation. An adequate level of education for the project
- Location(s):** Theoretical and technical training: Québec, 16 weeks
In-firm training period: Chosen by participants, 10 weeks
Total duration: 26 weeks (6 months)
- Certification:** Continuing education units
- Remarks:** At the end of the program, participants will generally be in a position to launch their businesses and obtain the required financing
- Contact:** See first entry for address and phone number

Nordic Housing Maintenance

- Subjects:** Carpentry, Plumbing, Electricity, Heating, Gas Motors and Other Objects
- Prerequisites:** Secondary III or equivalent
- Location(s):** Mashteuiatsh (Pointe-Bleue): 29 weeks
- Certification:** Professional Education Diploma (PED) awarded after completing the seven-month course
- Remarks:** The objective of this program is to develop the abilities needed for property maintenance in carpentry, plumbing, heating, electricity, small motors mechanics and also for the management of a small warehouse
- Contact:** See first entry for address and phone number

Tourist Enterprise Management

- Subjects:** Resources management, Financing, Accounting, Legal aspects, Economic principles, Human resources, Marketing, Organization, Commercial aspects, Cost price, Planning, etc.
- Prerequisites:** High school diploma or equivalent. Preparatory training available
- Location(s):** Theoretical and technical training: Québec, 30 weeks
In-firm training period: Chosen by participants, 22 weeks
Total duration: 52 weeks
- Certification:** College diploma
- Remarks:** This course is intended for promoters, managers or owners of tourist enterprises in Native communities and people who wish to enter the field

Contact: See first entry for address and phone number

Management of Economic Development

Subjects: Resources management, Financing, Accounting, Legal aspects, Economic principles, Human resources, Marketing, Organization, Regional Development, Planning, etc.

Prerequisites: High school diploma or equivalent. Preparatory training available.

Location(s): Theoretical and technical training: Québec, 30 weeks
In-service training period: In each participant's community, 22 weeks
Total duration: 52 weeks

Certification: College diploma

Remarks: This course is intended for economic development agents and economic development leaders in Native communities

Contact: See first entry for address and phone number

Social Intervention

Subjects: Helping relationships, Professional ethics, Community resources, Observation, Communication, Group animation, Technical drafting, Toxicology, Community organization, Intervention techniques, Crisis intervention, Social conditions, Planning, etc.

Prerequisites: Highschool diploma or equivalent. Preparatory training available.

Location(s): Theoretical and technical training: Québec, 33 weeks
In-service training period: Chosen by participants, 16 weeks
Total Duration: 49 weeks

Certification: College Diploma

Remarks: This program contains three options: Substance addiction, Violence, or Prevention. The aim of this program is to provide training for interveners and advisors in the fields of substance addiction, family violence or social prevention

Contact: See first entry for address and phone number

Administration Seminars

Subjects: Ten different seminars on administration covering the following subjects: Board of directors, Management and organization, Resources management – Planning, Negotiation, Accounting, Human resources development, Human relations in the workplace, Written communication at work, Document management

Prerequisites: Participants should be personally interested in the applications of the subject of the seminar

Location(s): Throughout Canada. The seminars last from two to three days depending on the subject matter

Certification: Continuing education units

Remarks: On average, these seminars can be organized within a 15-day period. They have been given to more than 300 people over the last three years

Contact: See first entry for address and phone number

Housing Management Seminars

Subjects: Five different seminars following the aspects; Budgeting, Legal aspects, Planning, Calls for tenders, Housing programs, Construction management, Housing inventory management, Maintenance management

Prerequisites: Participants should be housing managers or sponsored by an authority responsible for housing, and be familiar with Native housing questions

Location(s): Québec (French), Val d'Or (English). Each seminar lasts from six to ten days, for a total duration of 33 days

Certification: Continuing education units

Remarks: These seminars are the result of collaboration between CMHC, DIAND and the NTIQ

Contact: See first entry for address and phone number

Seminars in Social Intervention

Subjects: Ten different seminars on Social Intervention covering the following subjects: Sexual abuse shelters, Family violence, Conjugal violence, Child abuse, Elder abuse, AIDS Suicide, Intervention by young people in their peer group. Definition of an action plan. Helping relationships by telephone

Prerequisites: Participants should be personally interested in the subject of the seminar

Location(s): Throughout Canada. The seminars last two and three days depending on the subject matter

Certification: Continuing education units

Remarks: On average, these seminars can be organized within a 15-day period. They have been given to more than 150 people over the last three years

Contact: See first entry for address and phone number

Fire Safety Seminars

- Subjects:** Organization of a fire service. How to handle the following equipment: Fire Hose – Fire nozzles, Ladders – Forced entry tools. Jaws of life equipment, Centrifugal and rotary pumps, Mobile breathing apparatus
- Prerequisites:** Participants should be active voluntary fire fighters or be sponsored by an authority responsible for fire safety
- Location(s):** Throughout Canada. 75 hours intensive training, theory and practice
- Certification:** Voluntary fire fighter, Level A
- Remarks:** This course covers Level A in its entirety, module 1–4. It is adapted to the needs of participants and local realities. It was given 7 times to more than 70 participants in 1992
- Contact:** See first entry for address and phone number

Tourism Seminars

- Subjects:** Three seminars adapted to different levels of touristic activity: tourist environment, occasional tourist environment, Native communities in general. The seminars cover the following subjects: Hospitality techniques, Rights and privileges of visitor and host, General Knowledge of the tourist industry
- Prerequisites:** Participants should be in contact with tourists or tourism companies. Tourist industry workers, Workers in hotels and the catering industry, Outfitters, Adventure tourism suppliers, Workers in businesses that could eventually receive tourists. Members of communities receiving tourists
- Location(s):** Throughout Canada. 1–3 days depending on seminar
- Certification:** Continuing education units
- Remarks:** Seminars developed following the Conference on Native Tourism Development and with the help of expert evaluations received from associations of people involved in the field of tourism: outfitters, hotel keepers, restaurant owners, travel agents
- Contact:** See first entry for address and phone number

Entrepreneurship Awareness

- Subjects:** Entrepreneurial characteristics, Identification of entrepreneurial potential, socioeconomic impacts of small businesses on community development, Stages in launching a small business
- Prerequisites:** Participants should be interested in community development or venture start-up
- Location(s):** Throughout Canada. The seminars last three days
- Certification:** Continuing education units
- Remarks:** On average, this seminar can be organized within a 15-day period. It has been given to nearly 200 people over the last three years
- Contact:** See first entry for address and phone number

Police Techniques for First Nations

- Subjects:** Observation methods, Criminology, Administration of justice, Community resources, Penal law, Handling firearms, Physical education, Preventive behaviour, Emergency medical treatment, Communication, Criminal investigations, Crisis intervention, Patrolling, Fire prevention, Toxicology, etc.
- Prerequisites:** Highschool Diploma or equivalent. Valid drivers license. State of health which does not restrict physical activity. No criminal record
- Location(s):** Theoretical and technical training (41 weeks): Mashteuiatsh (Lac-Saint-Jean) 41 weeks
In-service training period: In a Native police force 8 weeks
Total duration: 49 weeks
- Certification:** College Diploma
- Remarks:** Training given in collaboration with the Amerindian Police Service of Québec
- Contact:** See first entry for address and phone number

KATIVIK SCHOOL BOARD

Northern Québec Management Training Program

- Subjects:** Management/Administration courses, Introduction to Micro-computers (IBM Version), Business Communications (Inuktitut), Bookkeeping for Service Businesses, Introduction to Micro-Computers (Apple Version), Programming, Introduction to Economics (Inuktitut and English, How to Start a Small Business Nunavik and English)
- Prerequisites:** No formal requirements
- Location(s):** On-site
- Certification:** The Kativik School Board is in the process of linking with a post-secondary school in order to make each course a credit. The duration varies upon the length of the course the student requests (maximum of 2 weeks)
- Remarks:** Management/Administration courses will review business or administration problems and present them to groups of administrators and local government managers on location in Northern Québec
- Contact:** Micheline Chartrand
Pedagogical Counsellor
Northern Québec Management Training Program
Kativik School Board
331 Mimosa Ave.
DORVAL, Québec
H9S 3K5
Phone: (514) 636-8120
FAX: (514) 636-1261

Inuit Educational Leadership Program

- Subjects:** Operations – Administration, Training, Pedagogy, Organization, Adult Education, Management, Technical and Support Services, Interpersonal Skills
- Prerequisites:** Program designed for Local School Administrators
- Location(s):** Northern Communities within the KSB district
- Certification:** There are no formal requirements for the three-year program
- Remarks:** This program is aimed at Local School Administrators who desire management training in order to become more capable of recognizing, responding to, and directing the educational needs of their community
- Contact:** Ana Giuliani
Inuit Staff Training Counsellor
The Inuit Educational Leadership Training Program
See previous entry for address and phone number

McGILL UNIVERSITY

Native and Northern Education

- Subjects:** Teacher Education at the Elementary Level for Algonquin, Cree, Inuit, Micmac, and Mohawk Communities
- Prerequisites:** Recommendation of education authority, 21 years of age, fluency in Inuktitut for Inuit applicants
- Location(s):** Communities of eastern NWT, northern Québec, James Bay, Winneway, Rapid Lake, Maniwaki, Restigouche, Kanesatake, Kahnawake
- Certification:** Three years of part-time study leading to Certificate of Native and Northern Education, followed by further years of study (maximum 12) leading to Bachelor of Education Degree
- Remarks:** All programs are offered at the request of the community concerned
- Contact:** Dr. John Wolforth
Program Director, Native and Northern
Education Program
Faculty of Education
McGill University
3700 McTavish Street
MONTREAL, Québec
H3A 1Y2
Phone: (514) 398-4533
FAX: (514) 398-4679

UNIVERSITÉ DU QUÉBEC À CHICOUTIMI

Baccalauréat d'éducation au préscolaire et d'enseignement au primaire

- Matières:** Didactiques des sciences de la nature, des sciences humaines, du français, des mathématiques, des sciences religieuses. Difficultés d'apprentissage, pédagogie préscolaire, enseignement de la lecture et de l'écriture, évaluation des apprentissages, analyse de la pratique de l'enseignement, pédagogies modernes, système d'éducation du Québec, études du développement intellectuel, affectivo-social de l'enfant. Théories d'apprentissage et techniques d'observation. Stages d'enseignement
- Pré-requis:** Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent, ou posséder des connaissances appropriées, une expérience jugée pertinente, ou être âgé d'au moins vingt-deux ans
- Localisation(s):** Chicoutimi, Akwasasne, Chisasibi, Great Whale, La Romaine, Mistissini, Natashquan, Nemiska, Schefferville, Waskaganich, Waswanipi, Wemindji
- Attestation:** Baccalauréat régulier de premier cycle d'éducation au préscolaire et d'enseignement au primaire de l'Université du Québec à Chicoutimi. Les trente (30) cours du baccalauréat sont dispensés sur le campus, à temps complet, ou hors campus, sur des périodes de deux semaines intensives
- Autres renseignements:** Permettre aux autochtones se destinant à l'enseignement d'acquérir les connaissances et l'expérience requises
- Pour plus d'information:** Mme. Huguette Bouchard, directrice
Centre d'études amérindiennes
Université du Québec à Chicoutimi
555 boulevard Université
Local 3-536
CHICOUTIMI, Québec
G7H 2B1
Tél: (418) 545-5086

Certificat de premier cycle en administration

- Matières:** Principes de management, Comptabilité, Marketing, Aspect humain des organisations, Environnement économique de l'entreprise, Informatique
- Pré-requis:** Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, être âgé d'au moins vingt-deux ans, et détenir une connaissance équivalente aux mathématiques de niveau secondaire
- Localisation(s):**
- Attestation:** Ce programme est un certificat régulier du Module des sciences de l'administration de l'Université du Québec à Chicoutimi.

Autres

renseignements: **Objectifs du projet :** 1. Permettre à des gestionnaires amérindiens d'amorcer ou de poursuivre une démarche de perfectionnement dans leur champ d'intervention. 2. Leur donner accès aux activités du Certificat de premier cycle en administration (4122) dans un cadre logistique et pédagogique adapté à leurs contraintes particulières

Pour plus

d'information: Mme. Huguette Bouchard
Voir l'adresse ci-haut

Certificat de premier cycle d'études pluridisciplinaires

Matières: Méthodologie du travail intellectuel, Outils méthodologiques et exercices d'écriture, Structuration d'un texte, Construction logico-mathématique, Écologie humaine, Marketing, Carte du monde, Religion des Amérindiens, et plus

Pré-requis: Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, et être âgé d'au moins vingt-deux ans

Localisation(s): Université du Québec à Chicoutimi, Manawan, Optciwan, Wemotaci

Attestation: Certificat de premier cycle d'études pluridisciplinaires de l'Université du Québec à Chicoutimi. Le Certificat comprend dix cours de trois crédits chacun, dont quatre obligatoires et six optionnels, pour un total de trente crédits

Autres

renseignements: **Objectifs du projet:** 1. Permettre à l'étudiant d'acquérir des connaissances de base dans différentes disciplines afin d'atteindre des objectifs personnels de formation
2. Il contribue à rendre l'étudiant plus confiant en ses possibilités, plus autonome au niveau des choix et plus ouvert aux diverses cultures composant la société québécoise

Pour plus

d'information: Mme. Huguette Bouchard
Voir l'adresse ci-haut

Certificat de premier cycle en Psychologie

Matières: Histoire de la psychologie, Méthodologie de la recherche en sciences humaines, Développement humain: fondements et approches, Théories de la personnalité, Psychologie sociale, Introduction à la psychopathologie et psychophysiologie, Psychogenèse de l'enfant, Psychologie des adolescents, Psychologie des adultes

Pré-requis: Être détenteur d'un Diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, et être âgé d'au moins vingt-deux ans

Localisation(s): Sept-Îles, Mashteuiatsh
Attestation: Certificat régulier de premier cycle en psychologie l'Université du Québec à Chicoutimi.
Autres renseignements: **Objectifs du projet :** 1. Permettre aux personnes oeuvrant dans les secteurs de l'intervention communautaire et de l'éducation d'amorcer ou de poursuivre une démarche de perfectionnement
2. Leur donner accès aux activités du certificat de premier cycle en psychologie dans un cadre logistique et pédagogique adapté à leurs contraintes particulières
Pour plus d'information: Mme. Huguette Bouchard
Voir l'adresse ci-haut

Certificat de premier cycle en sciences de l'éducation (cheminement amérindien)

Matières: L'Amérindien et le renouveau pédagogique, l'enseignement et les systèmes d'éducation, l'apprentissage scolaire, le milieu naturel, la linguistique amérindienne, les didactiques et les stages d'enseignement
Pré-requis: Être titulaire d'un diplôme d'études collégiales (DEC) ou de premier cycle universitaire, ou posséder des connaissances appropriées, une expérience jugée pertinente et être âgé d'au moins vingt-deux ans
Localisation(s): Schefferville, Mingan, St-Augustin, Sept-Îles et Maliotenam, Abitibi
Attestation: Certificat de premier cycle en sciences de l'éducation. Selon l'information publiée par le ministère de l'Éducation du Québec, l'étudiant qui réussit ce programme est susceptible d'obtenir, moyennant une recommandation favorable des autorités compétentes un permis d'enseignement général aux Amérindiens dans les classes préscolaires et les classes du niveau primaire
Autres renseignements: Ce cheminement particulier du programme de certificat en sciences de l'éducation a été créé à l'intention d'étudiants qui enseignent en milieu amérindien
Pour plus d'information: Mme. Huguette Bouchard
Voir l'adresse ci-haut

Certificat de premier cycle en techno-linguistique

Matières: Phonétique, phonologie, orthographe, morpho-syntaxe, dialectologie, lexicographie, sémantique, sociolinguistique, structures linguistiques, enquête linguistique, notions d'apprentissage

Pré-requis: Être titulaire d'un diplôme d'études collégiales (DEC) ou l'équivalent, et maîtriser sa langue autochtone, ou être âgé d'au moins vingt-deux ans et maîtriser sa langue autochtone. La connaissance de la langue autochtone fera l'objet d'une évaluation avant l'admission des candidats

Localisation(s): Communautés requérant ce programme

Attestation: Certificat de premier cycle en techno-linguistique autochtone

Autres renseignements: Pour les fins d'émission d'une grade de bachelier par cumul de certificats, le secteur de rattachement de ce programme est "Arts"

Pour plus d'information: Mme. Huguette Bouchard
Voir l'adresse ci-haut

NEW BRUNSWICK

NEW BRUNSWICK COLLEGE OF CRAFT AND DESIGN

Certificate in Native Arts Studies

- Subjects:** Spirituality; Language (either Micmac or Maliseet); Native Art and Crafts; Research into Native Culture: Native Education; Design; Drawing; Business and one first year studio
- Prerequisites:** Students entering this program will be interviewed and be accepted by the same process as a diploma student
- Location(s):** Fredericton, New Brunswick
- Certification:** A certificate is awarded upon completion of the one-year program. After successful completion, the program is considered to be the equivalent of the first year of the Diploma Program
- Remarks:** The Certificate of Native Arts Studies has been created to recognise the special needs of Native peoples
- Contact:** Mr. George Fry, Director or
Ms. Gwen Orechia, Studio Head
P.O. Box 6000
FREDERICTON, New Brunswick
E3B 5H1
Phone: (506) 453-2305

UNIVERSITY OF NEW BRUNSWICK – MICMAC/MALISEET INSTITUTE

B.Ed. Degree Program for Aboriginal Students

Subjects: Elementary, Secondary, Technology, Business, and Home Economics Education

Prerequisites: Highschool graduate or equivalent, or mature student

Location(s): Fredericton, New Brunswick

Certification: With successful teaching internship, graduates of the four-year program receive a New Brunswick Teaching Certificate

Remarks: The B.Ed. Degree Program for Aboriginal Students is a fifteen year old program with more than 60 graduates, mostly in the maritime provinces and Québec

Contact: Professor Robert M. Leavitt
University of New Brunswick
P.O. Box 4400
FREDERICTON, New Brunswick
E3B 5A3
Phone: (506) 453-4840
FAX: (506) 453-3569

Bridging Year Program for Aboriginal Students

Subjects: Preparatory year for entering Faculties of Arts, Business Administration, Computer Science, Education, Engineering, Forestry, Nursing, Physical Education & Recreation, Science

Prerequisites: High School graduate or equivalent, or student with Grade 11 who has been out of school for at least 3 years, or mature student

Location(s): Fredericton, New Brunswick

Certification: N/A

Remarks: In the Bridging Year, students register for four courses per term, at least one of which must be a university credit course. Successful students are eligible to transfer to the faculty for which their Bridging Year was designed

Contact: Professor Robert M. Leavitt, or
Mrs. Lynda Doige
See first entry for address and phone number

PROGRESSIVE PLANNING

Computer Training

Subjects: MS DOS, Lotus 1-2-3, DBase III+, Computerized Accounting

Prerequisites: Grade 9

Location(s): Fredericton and local areas

Certification: Completion certificate awarded

Remarks: Weekly sessions are scheduled based on the need of the client. Schedules are designed on demand

Contact: Ms. Marg Boer
Progressive Planning
Compartment 43, 385 Wilsey Road
FREDERICTON, New Brunswick
E3B 5N6
Phone: (506) 458-8522
FAX: (506) 458-5827

Management Training

Subjects: Accounting, Computerized Accounting, Communications, Micro-computer Applications (DBase and Lotus), Stress Management, Data Analysis, Interpersonal Relations, Community Planning

Prerequisites: Grade 10

Location(s): Fredericton, New Brunswick - On site locations

Certification: Completion certificate awarded upon completion of the 10-month to two-year course

Remarks: Course offerings modified based on individual client needs

Contact: Ms. Marg Boer
See first entry for address and phone number

Pre-Apprenticeship Training

Subjects: Life Skills, Math and English Upgrading to Required Level for Trade,
Physics/Science, Work Experience in Vocation of Interest

Prerequisites: Grade 9

Location(s): Fredericton, New Brunswick

Certification: Completion certificate awarded after completing the ten-month course

Remarks: The training is designed to build up client skill levels to qualify for institutional
training in the vocation of the clients choice

Contact: Ms. Marg Boer
See first entry for address and phone number

NOVA SCOTIA

UNIVERSITY COLLEGE OF CAPE BRETON

Mi'kmaq Studies Program

Subjects: Introduction to Mi'kmaq Studies, Mi'kmaq/English Comparative Structures, Mi'kmaq Linguistics, Conversational Mi'kmaq for Non-speakers, Mi'kmaq for Speakers: Introduction to Literacy, Aboriginal and Treaty Rights in the Canadian Constitution, Conceptions of Self and Others in Cross-cultural Comparison, Race and Ethnic Relations

Prerequisites: University entrance

Location(s): Sydney, Nova Scotia

Certification: Bachelor of Arts with an area concentration in Mi'kmaq Studies

Remarks:

Contact: Ms. Stephanie Inglis
Assistant Professor of Mi'kmaq
Studies
University College of Cape Breton
P.O. Box 5300
SYDNEY, Nova Scotia
B1P 6L2
Phone: (902) 539-5300 Ext. 313
FAX: (902) 562-0119

DALHOUSIE UNIVERSITY

Indigenous Blacks and Mi'kmaq (IBM) Law Program

Subjects: **First-year courses include:** Contracts and Judicial Rule Making, Criminal Justice: the Individual and the State, Orientation to Law, Fundamentals of Public Law, Legal Writing, Property in its Historical Context, Tort Law and Damage Compensation

Prerequisites: Applicants must attend a summer pre-law program at Dalhousie, which is a four week course in August. Also required is a minimum of two years at a recognized University, or Mature Student status

Location(s): Halifax, Nova Scotia

Certification: L.L.B Degree is awarded to successful students upon completion of the three-year program

Remarks:

Contact: Ms. Carol Aylward, Director or
Ms. Lynn Clarke, Program Secretary
IBM Law Program
Dalhousie Law School
6061 University Ave.
HALIFAX, Nova Scotia
B3H 4H9
Phone: (902) 494-1639
FAX: (902) 494-1316

Transition Year Program for Indigenous Black and First Nations Students

Subjects: Most students take upgrading university-preparatory courses in English, Math, University Study Skills, and Black (Afro/Canadian)/Native Studies. Students can also choose one first-year university credit of interest

Prerequisites: Preference will be given to students who are normally resident in Nova Scotia and to students who are 23 or older. Those between 18 and 22 will be considered. Students will be interviewed and skill-tested in English, Math and reading comprehension

Location: Halifax, Nova Scotia

Certification: N/A

Remarks: Most students spend approximately 18-20 hours in class per week. Another 20-30 hours of study outside of class per week will help the student to be fully prepared

Contact: Director of the Transition Year Program
Henson College
Dalhousie University
HALIFAX, Nova Scotia
B3H 3J5
Phone: (902) 494-3730

MICMAC NATIVE LEARNING CENTRE

Bank Teller Training Program

Subjects: Negotiation of Items and Accounts, Bill Payments, Money Orders, Drafts, Transactions, Role Playing Multiple Item Transactions, Dealing with Customers, etc.

Prerequisites: Nova Scotia grade 12 or GED Equivalency

Location(s): Halifax, Nova Scotia

Certification: Diploma. Customer Service Representative

Remarks: The course consists of six to eight weeks of on-site training, and eight weeks in a bank off-site. During this time students will be exposed to and taught skills and procedures necessary to enter the banking profession as a Teller or Customer Service Representative

Contact: Darrell Landry, Director
Micmac Native Learning Centre
2158 Gottingen Street
HALIFAX, Nova Scotia
B3K 3B4
Phone: (902) 420-0686
FAX: (902) 423-6130

MicroComputer Training Program

Subjects: Data Processing Concepts; MS DOS 5.00; Wordperfect 5.1; Lotus 1-2-3, Version 2.2 DBase III-Plus; Business Communications and an On-line Computer Typing Tutor Training Software

Prerequisites: Nova Scotia Grade 12 or equivalent

Location(s): Halifax, Nova Scotia

Certification: A Diploma in MicroComputer Training Program is awarded upon completion of the 34-week program (26 weeks of in-class theory and lab training, and 8 weeks of on-the-job training)

Remarks: Students have access to VCR and Monitor System, Overhead Projection System, and educational library of videos and video documentation on Computer Literacy
Frequent guest speakers from various aspects of computer and computer-related industries and associated data processing fields; to augment lectures and theory on selected topic matters, an occasional visit to a commercial and/or industrial site(s) during Field Trips

Contact: Mr. Stephen Hum
Computer Instructor
See first entry for address
Phone: (902) 420-0686 or (902) 420-1576

Native Academic Training Program

Subjects: Mathematics, Statistics, Computers, English, Psychology, Sociology, Chemistry, Native Studies, Study Skills
Prerequisites: GED grade 12 or equivalent. Age 19 or older
Location(s): Halifax, Nova Scotia
Certification: Academic (post-GED) training
Diploma granted upon completion of one-year program
Remarks: Graduates accepted into a degree program at Saint Mary's University, Halifax
Contact: Christine Metallic
Job Placement and Training Counsellor
See first entry for address and phone number

Native Urban Transitional Program (NUTP)

Subjects: Orientation of the Centre, World Views (Native), Values Customs and Traditions, Oppression-Discrimination and Prejudice, History, Spirituality, Social Issues, Socio-Economics, Communication
Prerequisites: Grade seven
Location(s): Halifax, Nova Scotia
Certification: A certificate is awarded upon completion of the 16 to 20-week program
Remarks: NUTP is a program designed for the Aboriginal people to aid them in their transition from rural living to city living
Contact: Miss Ida Vincent
See first entry for address and phone number

Writing Skills

Subjects: Aspects of English, Grammar, Punctuation, and Process Writing are explored
Prerequisites: Being a student at the Micmac Native Learning Centre, enrolled in GED Upgrading or Pre-University program
Location(s): Halifax, Nova Scotia
Certification: A certificate is awarded upon completion of the 12-week program
Remarks:
Contact: Mr. Darrell Landry
See first entry for address and phone number

PRINCE EDWARD ISLAND

HOLLAND COLLEGE – SCHOOL OF JUSTICE

Native Constables Training

Subjects: Crisis Intervention, Supervision, Occupational Stress, Alcohol and Drug Awareness, Human Relations, Report Writing, Criminal Law, Courtroom Procedure, Interviewing and Interrogation, Criminal Investigation, Alert

Prerequisites: Mid-level and Senior Native Constables

Location(s): Charlottetown, PEI

Certification: A College Certificate is awarded upon completion

Remarks: Courses can be custom designed to meet specific training needs

Contact: Inspector Walter Charlesworth
School of Justice
Holland College
295 Grafton Street
CHARLOTTETOWN, Prince Edward Island
C1A 8W4
Phone: (902) 566-9677
FAX: (902) 566-9666

Native Police Introduction to Law Enforcement

Subjects: Personal Image, Development of Canadian Law, Structure of Statutes, Provincial Statutes, Note Books, Criminal Justice System, Sources and Rules of Interpretation, Types of Offenses, Summons, Subpoena and Appearance Notice, Charter of Rights, Powers to Arrest, Traffic Accident Investigation, Use of Force, Obstruction, Young Offenders Act

Prerequisites: Junior Peace Officer

Location(s): Charlottetown, PEI

Certification: College Certificate awarded upon completion of the one-week program

Remarks: Courses can be custom designed to meet specific training requirements

Contact: Inspector Walter Charlesworth
See first entry for address and phone number

Native Police Officer Safety and Firearms Training

Subjects: Introduction to Firearms, Skill Evaluation, Tactics, Practical Application,
Street Survival, Firearms Qualifications

Prerequisites: Peace Officer Status

Location(s): Charlottetown, PEI

Certification: Certification in safe handling and proficiency with handguns and shotguns

Remarks: Courses are custom designed to meet specific training needs such as force
continuum, civil liability, use of force, decision making, etc.

Contact: Inspector Walter Charlesworth
See first entry for address and phone number

NEWFOUNDLAND

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Native and Northern Teacher Education Program

- Subjects: Teacher Training (Educational and Academic)
- Prerequisites: High School graduation (Grade 12) or mature student (21 years or older)
- Location(s): Diploma program is offered on site in the various communities in Labrador and a special summer school session. The degree program is offered at MUN, most courses on the diploma are transferrable to the degree program – B.Ed (N&N)
- Certification: A teaching certificate II is offered at the end of the two year diploma program (20 courses) and a certificate V at the end of the degree program – B.Ed (N&N) – 50 courses (five years)
- Remarks: The program helps provide opportunities for potential Native teachers to develop professional skills and competence within their cultural setting as well as to attain professional teaching status and certification
- Contact: Dr. Boyce Fradsham
Coordinator
Native and Northern Teacher Education Program
Faculty of Education
Memorial University of Newfoundland
ST. JOHN'S, Newfoundland
A1B 3X8
Phone: (709) 737-7626
FAX: (709) 737-2342

ALL PROVINCES

CANADIAN EXECUTIVE SERVICE ORGANIZATION

Leadership Development Workshops and Management Support

- Subjects:** How to choose and work with consultants, Organization Development and Human Resources Management for First Nations, Leadership Development for Aboriginal School Trustees, Financial Management for First Nations
- Prerequisites:** For Chiefs, Councillors, Managers, and depending on the above subjects: Managers of First Nations, Tribal Councils, Aboriginal Boards and Institutions; Members of Aboriginal School Authorities and Education Committees; First Nations Tribal Councils, Aboriginal Boards and Institutions
- Location(s):** The two-day Workshops are held at the choice of the client, or in CESO offices
- Certification:** N/A
- Remarks:** CESO is a non-profit, non-governmental organization which has a mandate to provide management and technical assistance to Aboriginal communities and businesses. CESO's unique programs designed especially for First Nations, consist of workshops, consulting services, individual training and on-going guidance, and provided at a very modest cost or, in some cases, entirely free of charge
- Contact:** Mr. Claude McCabe
Vice-President CNP,
CESO
Suite 2000, 415 Yonge St.
TORONTO, Ontario
M5B 2E7
Phone: 1-800-268-9052
FAX: (416) 596-1098

You may also contact the nearest CESO regional office listed below:

<u>CESO Regional offices:</u>	<u>Telephone Numbers</u>
British Columbia/Yukon: Vancouver	(604) 986-4566
Alberta/Western Arctic: Edmonton	(403) 421-4740
Saskatchewan: Regina	(306) 757-0651
Manitoba/NW Ontario: Winnipeg	(204) 949-0177
Ontario/Eastern Arctic: Toronto	(416) 596-2376
Quebec: Montreal	(514) 931-0255
Atlantic Provinces: Truro, Nova Scotia:	(902) 893-2477