



Labour Program: fair, safe and productive workplaces



IF A WORK- RELATED ACCIDENT OCCURS...



EMPLOYEE MUST:

- Seek first aid
- Inform your supervisor immediately
- Consult a medical practitioner, as appropriate
- Provide information about the accident and/or complete necessary forms, reports or records

EMPLOYER MUST:

- Ensure first aid is provided
- Ensure the employee is transported to a medical treatment facility, as appropriate
- Secure the accident site and initiate the accident investigation procedures
- Complete a Hazardous Occurrence Investigation Report and contact your Workplace Health and Safety Committee or Representative immediately
- Report disabling injuries or fatalities to the Labour Program as soon as possible, but not later than 24hrs

canada.ca/workplace-health-safety

Call – 1-800-641-4049

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