



Federal Economic Development
Agency for Southern Ontario

Agence fédérale de développement
économique pour le Sud de l'Ontario

Open Government Implementation Plan (OGIP)

October 2015

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1. Executive Summary

Canada has a longstanding commitment to openness and accountability as a cornerstone of a strong, modern democracy. From the implementation of the *Access to Information Act* over 30 years ago to current open government and proactive disclosure requirements, the Government of Canada has worked to ensure transparency of federal operations to enable Canadians to hold their government accountable.

The proactive release of data and information is the starting point for all other open government activity. Accordingly, the Government of Canada has firmly established an "open by default" position in the mandatory policy framework, the [*Directive on Open Government*](#).

The Federal Economic Development Agency for Southern Ontario (*FedDev Ontario*) was created in 2009 to support the competitiveness, innovation and diversification of southern Ontario's economy. To fulfill its mandate, the Agency delivers strategic investments to businesses, not-for-profit organizations, and communities; establishes and strengthens collaborative partnerships with key economic stakeholders; and represents the region's interests at the national level.

FedDev Ontario supports the Government of Canada's commitment to openness and transparency, and to making government data available digitally so that Canadians can easily access and use it. FedDev Ontario's Open Government Implementation Plan (OGIP) outlines how and when the Agency will meet the required level of compliance with the Directive on Open Government.

Revisions and updates to FedDev Ontario's Open Government Implementation Plan will be published on the Open Information Portal on an annual basis until plan completion.

Open Government Implementation Plan (OGIP) for the Federal Economic Development Agency for Southern Ontario

2. Approvals



David Schwindt
Manager, IM/IT (Information Management Senior Official)
Corporate Services Branch
Federal Economic Development Agency for Southern Ontario

2015-11-13

Date



Peter Kendall
Director General
Communications Branch
Federal Economic Development Agency for Southern Ontario

2015-11-18

Date



Sue Ann Zoloth
Chief Financial Officer
Corporate Services Branch
Federal Economic Development Agency for Southern Ontario

2015-11-17

Date



Kendal Weber
Acting Vice President
Policy, Partnerships and Performance Management Branch
Federal Economic Development Agency for Southern Ontario

2015-11-16

Date

Open Government Implementation Plan (OGIP) for the Federal Economic Development Agency for
Southern Ontario



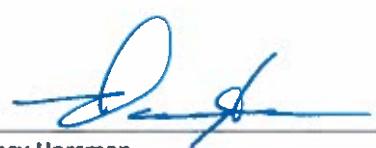
Alain Beaudoin

Vice-President

Business, Innovation and Community Development Branch
Federal Economic Development Agency for Southern Ontario

16 November 2015

Date



Nancy Horsman

President

Federal Economic Development Agency for Southern Ontario

NOV 19 2015

Date

3. Purpose

This document describes FedDev Ontario's plan to complete activities and deliverables aligned to the requirements of the [Directive on Open Government](#), in order to achieve full compliance by the March 31, 2020 implementation deadline.

"The objective of the Directive is to maximize the release of government information and data of business value to support transparency, accountability, citizen engagement, and socio-economic benefits through reuse, subject to applicable restrictions associated with privacy, confidentiality, and security" (Directive on Open Government, Section 5.1).

The expected results of the *Directive on Open Government* (Section 5.2) are that Canadians are able to find and use Government of Canada information and data in modern and user-friendly formats:

- to support accountability;
- to facilitate value-added analysis;
- to drive socio-economic benefits through reuse; and
- to support meaningful engagement with their government.

4. Context

As Canada's most populous region—home to more than 12.8 million residents living in 288 communities—southern Ontario is a key contributor to the Canadian economy. The Government of Canada created FedDev Ontario in 2009 to support the competitiveness, innovation and diversification of southern Ontario's economy. To fulfill its mandate, the Agency delivers strategic investments to businesses, not-for-profit organizations, and communities; establishes and strengthens collaborative partnerships with key economic stakeholders; and represents the region's interests at the national level.

FedDev Ontario is fulfilling its mandate by working as a co-investor, convenor, champion and delivery agent with partners and stakeholders across southern Ontario. Businesses and organizations, with the support of contributions from the Agency, are advancing innovative technologies and leveraging community capacity to develop regionally-based economic solutions. By responding to emerging economic challenges and opportunities, FedDev Ontario is supporting the overall competitiveness and future prosperity of southern Ontario.

FedDev Ontario has about 230 full-time employees and is headquartered in Waterloo, with additional offices located in Ottawa, Toronto and Peterborough.

The Agency is one of 43 partner departments that rely upon Shared Services Canada for the delivery of email, data centre and network services in a consolidated and standardized manner to support the delivery of Government of Canada programs and services. FedDev Ontario receives additional information technology services through an arrangement with Industry Canada and is an active participant in the Treasury Board Secretariat-led transformation of back office systems towards enterprise systems. Specific to Open Government, the Agency was an early adopter of the Enterprise GCDOCS system implementation for the management of digital information holdings.

5. Outcomes

FedDev Ontario is committed to achieving Open Government objectives of transparency, accountability, and citizen engagement. The Agency is also committed to maximizing the release of information and data of business value, providing Canadians with more opportunities to learn about, and participate in, government, and driving innovation and economic opportunities for all Canadians. The Agency will be sensitive to ownership, privacy, confidentiality and security considerations while ensuring maximal release of data and information.

FedDev Ontario's Open Government Implementation Plan forms part of the Agency's commitment to providing broad access to data and information for Canadians.

6. Governance Structures and Decision Processes

The following sub-sections describe the governance structures and decision processes that support Open Government and how those responsibilities are delegated and fulfilled within the Agency.

6.1 Roles and Responsibilities – Deputy Head and Information Management Senior Official

The governance of FedDev Ontario's Open Government Implementation Plan (OGIP) is informed by the responsibilities identified for the Information Management Senior Official (IMSO) and Deputy Head (DH) in sections 6 (Requirements), 7 (Monitoring and Reporting Requirements), and 8 (Consequences) of the *Directive on Open Government*.

The overall accountability for implementation of the OGIP rests with the Departmental Information Management Senior Official. Within FedDev Ontario, this role resides with the Manager, Information Management and Information Technology.

The IMSO is responsible for the following activities related to Open Government:

- Ensuring that appropriate tools, systems, governance, procedures and training are in place to effectively manage the Agency's information, a key prerequisite to implementation of the *Directive on Open Government*;
- Ensuring that all relevant internal tools, systems, policies, procedures, governance and training integrate requirements of the *Directive on Open Government* as and when appropriate;
- Briefing the Agency through the Program and Policy Committee on operational issues and requirements regarding Open Government implementation;
- Providing briefing materials to internal governance committees (specifically the Program and Policy Committee as described in *Approvals and Process* section) and senior management;
- Seeking feedback and input from the Open Government Working Group to follow up on the process work performed in all branches to enable the dissemination of open information and data;
- Updating FedDev Ontario-specific policies and guidelines related to systems development, procurement and renewal to facilitate an “open by default” environment;
- Negotiating arrangements with Information Technology service providers to ensure full support for the implementation of the *Directive on Open Government*;
- Informing senior management, as well as the Treasury Board Secretariat, of any issues related to implementation;
- Escalating issues to the Chief Financial Officer or Deputy Head as appropriate.

6.2 Roles and Responsibilities – Key Stakeholders

Open Government Working Group

To support the IMSO and to raise awareness of the Open Government Initiative at FedDev Ontario and to establish the necessary horizontal processes to manage the release of open information and data, an Open Government Working Group (OGWG) has been created.

The Open Government Working Group, chaired by the IMSO, is responsible for the following:

- Supporting the IMSO in ensuring horizontal representation in resolving issues related to Open Government;
- Raising awareness of the Open Government Initiative throughout FedDev Ontario;
- Researching best practices in other government departments and agencies, particularly in other Regional Development Agencies;
- Reviewing, commenting on, and testing internal tools and guidance related to the implementation of the *Directive on Open Government*; and
- Briefing their direct management on the work performed by the working group, as well as on the requirements of the *Directive on Open Government*.

The Chief Financial Officer, FedDev Ontario, is responsible for:

- Ensuring the Agency provides the IMSO with the resources required to implement actions set out in the OGIP and related policies and directives;
- Providing the Agency with executive leadership to ensure horizontal engagement for implementation of the *Directive on Open Government*; and
- Acting as an escalation point for issues related to implementation and that are beyond the scope of IMSO influence and authority.

The Director General, Communications, is responsible for:

- Ensuring that any open data and information is released according to government legislation, policies and standards governing the publication of information, including but not limited to official languages, accessibility standards, Web publishing standards, and compliance with Open Data Portal and open.canada.ca posting requirements;
- Providing expert advice on the communications risks and impacts of releasing data and information, and proposing strategies to mitigate those risks and impacts;
- Raising awareness of associated benefits, responsibilities and accountabilities amongst FedDev Ontario staff; and
- Receiving and responding to media enquiries that may result from the release of Agency information or data.

The Corporate Secretary, as the lead for Access to Information and Privacy, is responsible for:

- Ensuring procedural alignment between the *Access to Information (ATI) Act*, the *Privacy Act*, and the *Directive on Open Government*, in order to maximize the efficiency and effectiveness of ATI releases and to address the impacts of ATI request responses released under the Open Government Initiative; and
- Preparing released ATI requests for broader release.

Information Management Functional Specialists are responsible for:

- Providing advice and guidance to management and employees on the management of information holdings in order to meet the requirements of the *Directive on Open Government*; and
- Preparing information holdings of enduring value for release to Library and Archives Canada, including removal of access restrictions prior to transfer.

Executives and managers at FedDev Ontario are responsible for:

- Ensuring that their information, and that of their employees, is managed in accordance with the *Policy on Information Management* and *Directive on Recordkeeping* in order to establish a solid foundation for recommending open data and information for release;
- Identifying and assessing risk and ability for identified Information Resources of Business Value (IRBVs) to be posted on the Open Data Portal; and
- Approving information and data to be shared on the Open Data Portal, in accordance with internal policies and procedures, in a timely manner.

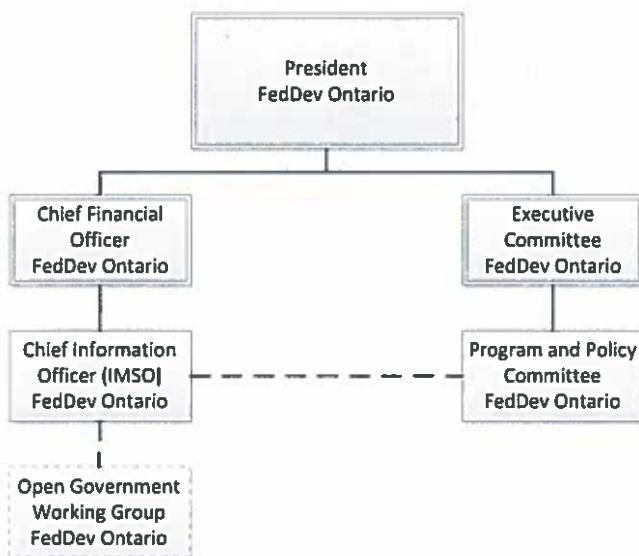
All FedDev Ontario employees are responsible for:

- Managing their data and information in accordance with the *Policy on Information Management* and related instruments;
- Seeking support from the IMSO and the Access to Information and Privacy coordinator, as required, in order to ensure policy and legislative compliance; and
- Making recommendations to managers and executives regarding the release of open data and information.

Approvals and Process Flow

FedDev Ontario's Open Government Working Group will support the IMSO in briefing the Chief Financial Officer and President, and ensure that regular reporting occurs through Program and Policy Committee and Executive Committee.

Figure 1: Open Government Governance at FedDev Ontario



Externally, FedDev Ontario will work in collaboration with central agencies, Industry Canada and Shared Services Canada, as appropriate, to collect and format data and information in accordance with relevant policies and technological infrastructure, and post data and information to the appropriate websites in a timely manner.

6.3 Communication, Awareness, and Engagement

The Open Government Working Group plays a key role in advocating for the Open Government Initiative throughout the Agency, through briefings to senior management and executive governance committees. To further enhance information sharing and the development of best practices, the working group initiated an inter-departmental Open Government working group with other Regional Development Agencies. It is also aligning with central agencies and other government departments as it develops the Agency's implementation tools.

Internal communications with FedDev Ontario staff about the Open Government initiative will involve raising awareness about best practices for information management, recordkeeping and information security. By ensuring that a consistent approach is applied across the Agency in these key areas, the application of Open Government principles will be a cohesive and efficient process.

7. Planning Tables

Planning Table A: Directive on Open Government Requirements¹

Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
D0G 6.1	Maximizing the release of Government of Canada data and information under an open and unrestricted licence designated by the Treasury Board of Canada Secretariat (TBS)	FedDev Ontario's Data Release Plan	Corporate Services Branch with OGWG	Release plan developed in partnership with internal and external stakeholders.	Nov. 2016	Dec. 2016	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	FedDev Ontario's Information Release Plan		Corporate Services Branch with OGWG	Release plan developed in partnership with internal and external stakeholders.	July 2018	Aug. 2018	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
D0G 6.2	Ensuring that open data and open information is released in accessible and reusable formats via Government of Canada websites and services designated by the TBS	Listing of accessible and reusable formats (for data and information) to be used at FedDev Ontario	Corporate Services Branch	Listing of accessible and reusable formats developed and communicated.	May 2016	May 2016	0.05 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Conversion process(es) for data identified for release, whose native format is not accessible and reusable		Corporate Services Branch	Data conversion process developed in partnership with Industry Canada, Shared Services Canada and Treasury Board Secretariat.	Feb. 2017	Apr. 2017	0.20 FTE (Information Management Functional Specialist) - Linkage to Enterprise G&C System, will need to be incorporated into requirements	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Conversion process(es) for information identified for release, whose native format is not accessible and reusable		Corporate Services Branch	Information conversion process is prepared and information is made accessible through open.canada.ca.	Oct. 2018	Oct. 2018	0.10 FTE (Information Management Functional Specialist) - Will need support/guidance from GOOCS support	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Release process to support the publication of FedDev Ontario's data		Corporate Services Branch	Data publication and release processes are developed and aligned with proactive disclosure modernization and enterprise grants and contributions systems initiatives where applicable.	Dec. 2016	Feb. 2017	0.20 FTE (Information Management Functional Specialist) - Requires clarification on conversion process	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Release process to support the publication of FedDev Ontario's		Corporate Services Branch	Information publication and release processes are developed	Aug. 2018	Sept. 2018	0.20 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
DOG 6.3 Establishing and maintaining comprehensive inventories of data and information resources of business value held by the department to determine their eligibility and priority, and to plan for their effective release (6.3)	Information			and aligned with Access to Information modernization, GCDDES and canada.ca migration where applicable.			<input checked="" type="checkbox"/> Functional Specialist - Requires clarification on conversion process	<input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Methodology for establishing a data inventory	Corporate Services Branch	Data Inventory methodology is developed.	Dec. 2015	Jan. 2016	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing
	Methodology for establishing an information inventory	Corporate Services Branch	Information inventory methodology is developed.	Apr. 2017	May 2017	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Data inventory (detailed, itemized list(s) that describes the volume, scope and complexity of the data held by FedDev Ontario)	All	Data inventorying is completed.	Jan. 2016	May 2016	0.30 FTE (Information Management Function Specialist & Data Owners)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Information inventory (detailed, itemized list(s) that describes the volume, scope and complexity of the information held by FedDev Ontario)	All	Information inventorying is completed.	Apr. 2017	July 2018	1.50 FTE (Information Management Functional Specialist & Information Owners) - will require cross-Agency engagement - to be confirmed as part of the methodology development	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Renewal process(es) to maintain the currency of FedDev Ontario's data inventory	Corporate Services Branch	Data inventorying renewal processes are developed. Internal checklists and guidelines are in place to ensure ongoing inventorying of data.	June 2019	July 2019	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Renewal process(es) to maintain the currency of FedDev Ontario's information inventory	Corporate Services Branch	Data inventorying renewal processes are developed. Internal checklists and guidelines are in place to ensure ongoing inventorying of information.	July 2019	Aug. 2019	0.10 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Assets included in the data inventory are evaluated to determine their eligibility and priority for release	All	Processes are in place to ensure verification and validation of eligibility of release data.	June 2016	Aug. 2016	0.30 FTE (Information Management Function Specialist & Data Owners)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	Assets included in the information inventory are evaluated to determine their eligibility and priority for release	All	Processes are in place to ensure verification and validation of eligibility of release information. - Linked to the inventory process	Oct. 2018	Apr. 2019	0.30 FTE (Information Management Functional Specialist & Information Owners) - Linked to the inventory process	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources	Status
DG 6.4	Governance structures are in place to oversee the implementation of FedDev Ontario's OGIP	All	Governance structures are developed to oversee the implementation of FedDev Ontario's OGIP and aligned with existing corporate governance.	Nov. 2014	Oct. 2015	0.50 FTE/year (open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's Open Government Implementation Plan (OGIP)	OGWG	FedDev Ontario's OGIP is developed, edited and posted to open.canada.ca.	Nov. 2014	Oct. 2015	0.20 FTE (Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Signatures in section 2 {Approvals} of FedDev Ontario's OGIP	PPPM	FedDev Ontario's OGIP is approved by the Deputy Head.	Oct. 2015	Oct. 2015	N/A	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's OGIP is staffed and funded	All	The OGIP forms part of considerations during the annual integrated planning exercise and receives funding and resources.	Oct. 2015	Nov. 2015	N/A	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Monitoring and reporting processes for assessing progress and maintaining the currency of the FedDev Ontario's OGIP	Corporate Services Branch	OGIP monitoring and reporting processes are developed, implemented and integrated into corporate monitoring and reporting exercises.	Dec. 2015	Jan. 2016	0.20 FTE (Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Developing, posting to the designated website, implementing, and annually updating a departmental Open Government Implementation Plan (OGIP)	Corporate Services Branch	First annual update to the OGIP is developed, approved and published to open.canada.ca.	Aug. 2016	Oct. 2016	0.20 FTE (Information Management Functional Specialist & Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's first annual update to the OGIP	Corporate Services Branch	Second annual update to the OGIP is developed, approved and published to open.canada.ca.	Aug. 2017	Oct. 2017	0.20 FTE (Information Management Functional Specialist & Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's second annual update to the OGIP	Corporate Services Branch	Third annual update to the OGIP is developed, approved and published to open.canada.ca.	Aug. 2018	Oct. 2018	0.20 FTE (Information Management Functional Specialist & Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's third annual update to the OGIP	Corporate Services Branch	Fourth annual update to the OGIP is developed, approved and published to open.canada.ca.	Aug. 2019	Oct. 2019	0.20 FTE (Information Management Functional Specialist & Open Government Working Group)	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input checked="" type="checkbox"/> completed <input type="checkbox"/> ongoing	
	FedDev Ontario's fourth annual update to the OGIP	Corporate Services Branch	Methodology is developed for removing access restrictions from FedDev Ontario data and information.	Apr. 2017	June 2017	0.20 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	
DG 6.5	Maximizing the removal of access restrictions on departmental information resources of enduring value prior to transfer to Library and Archives Canada (LAC)	Corporate Services Branch	Methodology is developed for removing access restrictions from FedDev Ontario data and information.			+ Dependent upon completion of data inventory and external dependency on LAC		

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
	Methodology for the removal of access restrictions from data and information resources of enduring value prior to their transfer to the LAC is integrated into FedDev Ontario's disposition plans and procedures.	All	Methodology is integrated into FedDev Ontario disposition plans and procedures.	May 2019	June 2019	0.10 (Information Management Functional Specialist) - Dependent upon completion of data inventory and external dependency on LAC	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Processes, documentation, systems and other tools are revised or developed in order to comply with the Directive and facilitate an "open by default" environment	All	Tools, templates, training sessions, procedures and policies are developed and delivered to Branches to facilitate the desired culture change.	Nov. 2015	Apr. 2018	0.50 FTE (CIO) - linked to Recordkeeping and Information Management processes currently under development	<input type="checkbox"/> not started <input checked="" type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Governance structures are in place to ensure that the requirements of the Directive on Open Government are integrated into any new plans for procuring, developing, or modernizing departmental information applications, systems, or solutions	All	The necessary governance is in place to support procurement, development and modernization of departmental information systems, applications or solutions to ensure that the requirements of the Directive are integrated.	Nov. 2017	Nov. 2017	0.05 FTE (CIO) - This activity will require on-going review against external service provider MOU's and SLA's	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	
OGG 6.6	Ensuring that open Government requirements in sections 6.1 to 6.5 of this Directive are integrated in any new plans for procuring, developing, or modernizing departmental information applications, systems, or solutions in support of the delivery of programs and services		Raise discussion with Industry Canada [IC], Shared Services Canada [SSC], Public Works and Government Services Canada (PWGSC) and TBS where these departments have functional or delegated authority with respect to FedDev Ontario's information applications, systems and solutions to ensure that the requirements of the Directive are met.	Nov. 2017	Nov. 2017	Open Government Directive requirements are integrated into FedDev Ontario's procurement processes for information applications, systems and solutions.	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	
	Directive on Open Government requirements are integrated into FedDev Ontario's procurement process(es) for information applications, systems, and solutions	Corporate Services Branch	Raise discussion with IC, SSC, PWGSC and TBS where these departments have functional or delegated authority with respect to FedDev Ontario's information applications, systems and solutions to ensure that the requirements of the Directive are met.	Aug. 2019	Aug. 2019	0.05 FTE (CIO) - will attempt to leverage common language from Government of Canada working groups	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing	

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
	<i>Directive on Open Government requirements are integrated into FedDev Ontario's development process(es) for information applications, systems, and solutions</i>	<i>Directive on Open Government requirements are integrated into FedDev Ontario's development process(es) for information applications, systems, and solutions.</i>	<i>Corporate Services Branch</i>	<i>Directive on Open Government requirements are integrated into FedDev Ontario's development process(es) for information applications, systems and solutions.</i> <i>Work through conditions of existing Memorandum of Understandings and Service Level Agreements with application owners to ensure integration of FedDev Ontario's Directive on Open Government requirements.</i>	<i>Sept. 2019</i>	<i>Sept. 2019</i>	<i>0.05 FTE (CIO) - most systems are externally managed</i>	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
	<i>Directive on Open Government requirements are integrated into FedDev Ontario's modernizing process(es) for information applications, systems, and solutions</i>	<i>Directive on Open Government requirements are integrated into FedDev Ontario's modernizing process(es) for information applications, systems, and solutions.</i>	<i>Corporate Services Branch</i>	<i>Directive on Open Government requirements are integrated into FedDev Ontario's modernizing process(es) for information applications, systems and solutions.</i> <i>Work through conditions of existing Memorandum of Understandings and Service Level Agreements with application owners to ensure integration of FedDev Ontario's Directive on Open Government requirements.</i>	<i>Oct. 2019</i>	<i>Oct. 2019</i>	<i>0.05 FTE (CIO) - most systems are externally managed</i>	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
DOG 7.1	<i>Departmental Information management senior officials, as designated by the deputy heads, are responsible for overseeing the implementation and monitoring of this directive in their department.</i>	<i>Performance framework for the monitoring of FedDev Ontario's progress against the activities and deliverables / milestones in the OGIP</i>	<i>Corporate Services Branch</i>	<i>A performance framework is developed for the monitoring of FedDev Ontario's progress against the activities and deliverables / milestones in the OGIP</i>	<i>Nov. 2015</i>	<i>Dec. 2015</i>	<i>0.05 FTE (Information Management Functional Specialist)</i>	<input checked="" type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
				<i>Progress against the activities and deliverables / milestones in the OGIP is regularly reported to the governance structures in place to oversee the implementation.</i>	<i>Oct. 2016</i>	<i>Oct. 2019</i>	<i>0.05 FTE/year (Information Management Functional Specialist & Information Management Working Group)</i>	<input type="checkbox"/> not started <input type="checkbox"/> in progress <input type="checkbox"/> completed <input checked="" type="checkbox"/> ongoing

Performance framework for the monitoring of FedDev Ontario's ongoing compliance to the requirements of the Directive	Corporate Services Branch	A performance framework is developed for monitoring FedDev Ontario's ongoing compliance with the requirements of the Directive.	Aug. 2019	Sept. 2019	0.05 FTE (Information Management Functional Specialist)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> In progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing
Process to ensure significant difficulties, gaps in performance, or compliance issues are reported to the Deputy Head (DH)	Corporate Services Branch	Compliance issues are reported to the DH as required.	Nov. 2015	Nov. 2015	0.05 FTE/year (Information Management Working Group)	<input checked="" type="checkbox"/> not started <input type="checkbox"/> In progress <input type="checkbox"/> completed <input type="checkbox"/> ongoing

Planning Table B: Canada's Action Plan on Open Government 2014-16 Commitments and Directive on Open Government Roles and Responsibilities

Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
APOG B2	Support the establishment of an open data institute in Canada (the Canadian Open Data Exchange, or ODX), as a national marketplace that includes an online community for those engaged in the commercialization of open data. ODX will undertake the following in collaboration with governments, civil society organizations, and private industry (see next column):	<ul style="list-style-type: none"> The Canadian Open Data Exchange will: Develop new tools and applications to access and manipulate government data Establish a framework for open data standards, including the articulation of industry standards for presenting and providing access to open data for key sectors Consult with industry champions on the development of demonstration projects for the commercialization of open data in priority sectors Launch a national outreach program, including events, workshops, hackathons, and student contest opportunities nationwide Incubate new data-driven companies 	FedDev Ontario	<p>A contribution of \$3M over three years was committed to Comunitech Corporation in May 2015 for the creation of an open data institute in Waterloo, ON. The Open Data Exchange, created in partnership with Desire2Learn, OpenText Corporation, and the University of Waterloo, will facilitate access to, and use of, open data through the creation of a network able to bring together all players necessary to derive commercial benefit from open data.</p> <p>The Open Data Exchange will support the development of industry standards for open data, build a national marketplace where the commercialization of open data can flourish, and support a pan-Canadian open data innovation community that will incubate the next generation of data-driven companies. The desired outcome is to spur interest in open data and its use, especially by businesses, so that they can take advantage of the innovation and commercial opportunities presented by open data.</p> <p>The project will focus on three key areas of activity: 1) building capacity; 2) developing collaborations; and; 3) pursuing commercialization opportunities.</p>	31-March-2018	1-April-2015	\$3,000,000 (G&C)	On track