Access to Information Act

RCMP External Review Committee

Annual Report 2016-17

Report on Access to Information Act 2016-17

1. INTRODUCTION

The Access to Information Act gives the public a broad right of access to information contained in federal government records, subject to certain limited and specific exceptions.

Section 72 of the *Access to Information Act* requires that the head of every government institution prepare an annual report to be tabled in Parliament regarding the administration of the *Act* by that institution during the financial year. This report describes how the RCMP External Review Committee (ERC) administered the *Access to Information Act* throughout financial year 2016-17.

Mandate of the RCMP External Review Committee

Established in 1986 under Part II of the *Royal Canadian Mounted Police Act*, the RCMP External Review Committee is an independent and impartial administrative tribunal which contributes to fair and equitable labour relations within the Royal Canadian Mounted Police (RCMP). The ERC conducts an independent review of appeals of certain labour relations and employment matters of the RCMP (including harassment complaints, conduct, discharges and demotions and stoppages of pay and allowances) that are referred to it pursuant to section 33 and section 45.15 of the *Royal Canadian Mounted Police Act* and section 17 of the *Royal Canadian Mounted Police Regulations*. Its findings and recommendations are provided to the Commissioner of the RCMP who makes final decisions. The ERC reports directly to Parliament through the Minister of Public Safety and Emergency Preparedness.

2. ERC'S ORGANIZATIONAL STRUCTURE TO FULFILL ITS ACCESS TO INFORMATION ACT RESPONSIBILITIES

Given the small size of the ERC (less than 10 FTEs) and the small number of requests it receives, all access to information functions are performed by the Executive Director and the Manager of Corporate Services. The ERC has no regional offices. The ERC processes requests as follows:

- the requested information is identified;
- the requests are examined to determine if they should be transferred to another government institution with a 'greater interest';
- possible exemptions are considered:
- a copy of the non-exempt information is prepared and forwarded to the requester with a transmittal letter; and,
- the requests and all related documentation are filed in the ERC's Access to Information and Privacy (ATIP) registry.

The ERC relies on existing Treasury Board guidelines regarding access to information.

Public Reading Room

The Access to Information Act requires that institutions maintain a reading room where the public can review records that have been disclosed by the ERC over the past three years. Records are available for review at no charge. Photocopying costs are applied at \$0.20 per page. The ERC's public reading room is located at 60 Queen Street, Room 600, in Ottawa and is open from 10:00 a.m. to 3:00 p.m., Monday to Friday. Individuals who wish to review records must schedule an appointment with the ERC.

3. DELEGATION ORDER

The Minister of Public Safety and Emergency Preparedness Canada, pursuant to section 73 of the *Access to Information Act*, designates the Chair, the Vice-Chair and the Executive Director of the ERC to exercise the powers and perform the duties of the Minister as the head of a government institution (the RCMP External Review Committee) under certain sections of the *Act*. Responsibilities associated with the administration of the *Access to Information Act* include notifying applicants of extensions and transferring requests to other institutions (see Annex A, Delegation Order).

4. HIGHLIGHTS OF THE STATISTICAL REPORT, 2016-17

During fiscal year 2016-17, the ERC received and completed six requests under the *Access to Information Act*; three requests carried forward from fiscal year 2015-16 were also completed in the reporting period. The disposition of these nine requests was:

All disclosed	1
Disclosed in part	2
All exempted	0
All excluded	0
No records exist	3
Request transferred	1
Request abandoned	1
Neither confirmed nor denied	1
Total	9

Disposition of Requests

One request was disclosed in its entirety and the disposition and completion time was between one to 15 days.

Two requests were disclosed in part as some text was exempted under paragraph 16(1)(c) of the *Access to Information Act*. The disposition and completion of both requests was between 61 and 120 days as consultations were required with two other federal government institutions.

Three requests provided sufficient information to identify the specific information sought, but no relevant records were found. The disposition and completion time for these three requests was between one and 30 days.

The ERC transferred one request to the RCMP Access to Information Coordinator because the ERC did not possess the requested information. The disposition and completion time was between one and 15 days.

Between one and 15 days after submission, one request was abandoned by the requester.

In one request, subsection 10(2) of the *Access to Information Act* was applied. Subsection 10(2) provides that, when access is refused under subsection 10(1), the head of a government institution may, but is not required to, indicate whether a record exists. The disposition and completion time was between one and 15 days.

In all the requests noted above, the applicants were advised accordingly.

Source of Requests

Of the six requests received during the reporting period, one request was from the media, two were received from an organization, and the remaining three were from the public.

Consultations from Other Institutions

During the reporting period, the ERC received two consultations regarding formal requests received by another federal government institution. In both requests, the ERC did not object to the disclosure of any part of the requested information under the *Access to Information Act*. The completion time for each consultation was between one and 15 days.

Informal Processes

Whenever possible, information is provided informally to the public by ERC employees. Additionally, the ERC's website serves as a valuable source of information on the ERC program, including annual reports to Parliament and financial information. Given the sensitivity of much of the information in the RCMP internal files that are referred to the ERC, there are few opportunities to disclose other program information informally.

There were five informal releases made further to the online publication of summaries of closed formal requests during the reporting period.

Other Consultations

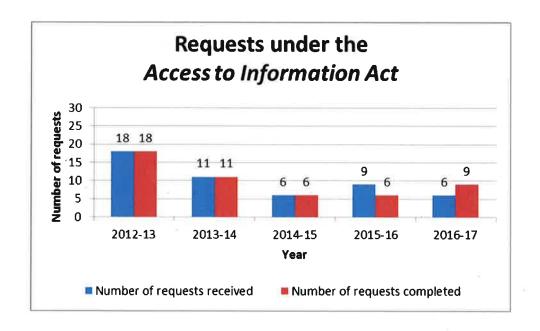
There were no consultations on Cabinet Confidences under the Access to Information Act.

There were two requests sent to the Privy Council Office for consultation on proposed exemptions. The Privy Council Office concurred with ERC's proposed exemptions of the information under paragraph 16(1)(c) of the *Access to Information Act*.

Annex B provides a summarized statistical report on *Access to Information Act* requests processed by the ERC between April 1, 2016 and March 31, 2017.

Multi-Year Trends

Evaluation of multi-year trends is difficult given the very small number of requests received each year by the ERC. The number and kinds of requests and consultations dealt with by the ERC in 2016-17 were generally consistent with the last several years. An average of 10 requests were received and completed each year (see Figure below).



5. TRAINING ACTIVITIES

No formal ATI training was provided to ERC staff during the reporting period. Some ERC legal counsel have legal training in ATIP matters as the assessment of some requests may require legal analysis or advice.

Information about the ATI program and activities is routinely circulated to ERC staff in the course of normal operations.

6. POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES

The ERC did not implement any new or revised access to information related policies, guidelines, procedures or initiatives during the reporting period.

7. SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS OR AUDITS

The ERC did not receive any complaints and no audits or investigations were concluded during the reporting period.

There were no applications/appeals to the Federal Court in respect of access to information files received by the ERC for fiscal year 2016-17.

8. MONITORING COMPLIANCE

Monitoring of the time to process access to information requests during the reporting period was carried out on a case-by-case basis. Time to process requests is also discussed in the responsible management committee when required.

Delegation Order - Access to Information Act and Access to Information Regulations Arrêté de délégation en vertu de la Loi sur l'accès à l'information et du Règlement sur l'accès à l'information Royal Canadian Mounted Police External Review Committee / Comité externe d'examen de la Gendarmerie royale du Canada

The Minister of Public Safety and Emergency Preparedness, pursuant to section 73 of the Access to Information Act*, hereby designates the persons holding the positions set out below, or acting in those positions, to exercise the powers and perform the duties and functions of the Minister as the head of a government institution, that is, the Royal Canadian Mounted Police External Review Committee, under the section of the Act set out opposite each position.

En vertu de l'article 73 de la *Loi sur l'accès à l'information**, le ministre de la Sécurité publique et de la Protection civile délègue aux titulaires des postes sous mentionnés, ou aux personnes qui occupent ces postes à titre intérimaire, les pouvoirs et les fonctions dont il est, en qualité de responsable d'une institution fédérale, c'est-àdire le Comité externe d'examen de la Gendarmerie royale du Canada, investi conformément à l'article de la *Loi* mentionné à l'égard de chaque poste.

Aggre to	Information Act / Loi sur l'accès à l'information	Chair / Président	Executive Director / Directeur exécutif	ATIP Coordinator / Coordonnateur de l'AIPRP
Section /		Cha	Exec	ATI de l'
4(2.1)	Responsibility of government institutions / Responsable de l'institution fédérale		•	
7(a)	Notice where access requested / Aviser l'auteur de la demande d'accès		•	•
7(b)	Giving access to record / Autoriser l'accès à un document	•		
8(1)	Transfer of request to another government institution / Transmission de la demande à une autre institution	•	•	•
9	Extension of time limits / Prorogation du délai		•	
11(2)(3) (4)(5)(6)	Additional Fees / Frais supplémentaires	•	•	•
12(2)(b)	Language of access / Version de la communication			
12(3)(b)	Access to record in alternative format / Communication sur support de substitution	•	•	•
13	Exemption – Information obtained in confidence / Exception – Renseignements obtenus à titre confidentiel	•	•	
14	Exemption – Federal-provincial affairs / Exception – Affaires fédéro-provinciales	•	•	
15	Exemption – International affairs and defence / Exception – Affaires internationales et défense	•	•	
16	Exemption – Law enforcement and investigations / Exception – Application de la loi et enquêtes	•	•	
16.5	Exemption – Public Servants Disclosure Protection Act / Exception – Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles	•	•	
17	Exemption – Safety of individuals / Exception – Sécurité des personnes			

Access to Section /	Information Act / Loi sur l'accès à l'information Article	Chair / Président	Executive Director / Directeur exécutif	ATIP Coordinator / Coordonnateur de l'AIPRP
18	Exemption - Economic interests of Canada /	•		
	Exception – Intérêts économiques du Canada			
18.1	Exemption – Economic interest of the Canada Post Corporation, Export Development Canada, the Public Sector pension Investment Board and VIA Rail Canada Inc. / Exceptions – Intérêts économiques de la Société canadienne des postes, d'Exportation et développement Canada, de l'Office d'investissement des régimes de pensions du secteur public et de VIA Rail Canada Inc.		•	
19	Exemption – Personal information / Exception – Renseignements personnels	•	•	
20	Exemption – Third-party information / Exception – Renseignements de tiers	•	•	
21	Exemption – Operations of Government / Exception – Activités du gouvernement	•	•	
22	Exemption – Testing procedures, tests and audits / Exception – Examens et vérifications	•	•	
22.1	Exemption – Audit working papers and draft audit reports / Exception – Documents de travail relatifs à la vérification et ébauche des rapports de vérification	•	•	
23	Exemption – Solicitor-client privilege / Exception – Secret professionnel des avocats	•		
24	Exemption – Statutory prohibitions / Exception – Interdictions fondées sur d'autres lois	•	•	
25	Severability / Prélèvements	•		
26	Exemption – Information to be published / Exception – Renseignements devant être publiés	•	•	
27(1), (4)	Third-party notification / Avis aux tiers	•	•	
28(1)(b), (2), (4)	Representations of third party and decision / Observations des tiers et décision	•	•	
29(1)	Where the Information Commissioner recommends disclosure / Recommandation du Commissaire à l'information	•	•	0
33	Advising Information Commissioner of third-party involvement / Avis au Commissaire à l'information de la participation d'un tiers		•	
35(2)(b)	Right to make representations / Droit de présenter des observations			
37(4)	Access to be given to complainant / Communication accordée au plaignant	•		•
43(1)	Notice to third party (application to Federal Court for review) / Avis au tiers (demande de révision par la Cour fédérale)	•	•	
44(2)	Notice to person who requested record (application to Federal Court by third party) / Avis à la personne qui a fait la demande (demande de révision par la Cour fédérale présentée par un tiers)	•	•	•
52(2)(b)	Special rules for hearings / Règles spéciales (auditions)			
52(3)	Ex parte representations / Présentation d'arguments en l'absence d'une partie			
71(1)	Facilities for inspection of manuals / Installations de consultation des manuels		•	1

	to Information Act / Loi sur l'accès à l'information / Article	Chair / Président	Executive Director / Directeur exécutif	ATIP Coordinator / Coordonnateur de l'AIPRP
72	Report to Parliament / Rapports au Parlement			
6(1)	Transfer of request / Transmission de la demande	•		
7(2)	Search and preparation fees / Frais liés à la recherche et à la préparation	•	•	
7(3)	Production and programming fees / Frais liés à la production et aux programmes	•	7 •	
8	Providing access to record(s) / Donner accès aux documents	•	•	
8.1	Limitations in respect of format / Restrictions applicables au support	•		
Access	to Information Regulations / Règlements sur l'accès à l'information			
Section	/ Article			
6(1)	Transfer of request / Transmission de la demande	•	•	•
7(2)	Search and preparation fees / Frais liés à la recherche et à la préparation	•		
7(3)	Production and programming fees / Frais liés à la production et aux programmes	•	•	
8	Providing access to record(s) / Donner accès aux documents	•		
8.1	Limitations in respect of format / Restrictions applicables au support	•		

Dated at the City of Ottawa,	Daté en la ville d'Ottawa,
this 4 day of May , 2017	ce

Hon. Ralph Goodale, P.C., M.P. / L'hon. Ralph Goodale, C.P., député

*R.S.C. 1985, c. A-1

*L.R.C. 1985, ch. A-1

du Canada

Statistical Report on the Access to Information Act

Name of institution: RCMP External Review Committee

Reporting period: 2016-04-01 2017-03-31

Part 1: Requests Under the Access to Information Act

1.1 Number of requests

	Number of Requests
Received during reporting period	6
Outstanding from previous reporting period	3
Total	9
Closed during reporting period	9
Carried over to next reporting period	0

1.2 Sources of requests

Source	Number of Requests
Media	1
Academia	0
Business (private sector)	0
Organization	2
Public	3
Decline to Identify	0
Total	6

1.3 Informal requests

	Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total	
4	1	0	0	0	0	0	5	

Note: All requests previously recorded as "treated informally" will now be accounted for in this section only.

TBS/SCT 350-63 (Rev. 2011/03)



Part 2: Requests Closed During the Reporting Period

2.1 Disposition and completion time

		Completion Time						
Disposition of Requests	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	1	0	0	0	0	0	0	1
Disclosed in part	0	0	0	2	0	0	0	2
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	1	2	0	0	0	0	0	3
Request transferred	1	0	0	0	0	0	0	1
Request abandoned	1	0	0	0	0	0	0	1
Neither confirmed nor denied	1	0	0	0	0	0	0	1
Total	5	2	0	2	0	0	0	9

2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	- 0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	0	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	0	24(1)	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	0		
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0	_	
16(1)(a)(iii)	0	17	0				
16(1)(b)	0						
16(1)(c)	2						
16(1)(d)	0	* I.A.: Inte	rnational Affairs	Def.: Defence of	Canada S.A.	: Subversive Activitie	s

2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	0	1	0
Disclosed in part	2	0	0
Total	2	1	0

2.5 Complexity

2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests		
All disclosed	1	1	1		
Disclosed in part	92	34	2		
All exempted	0	0	0		
All excluded	0	0	0		
Request abandoned	0	0	1		
Neither confirmed nor					
denied	0	0	1		

2.5.2 Relevant pages processed and disclosed by size of requests

	Less Ti Pages Pr	nan 100 rocessed		-500 rocessed	501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
Disposition	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	1	1	0	0	0	0	0	0	0	0
Disclosed in part	2	34	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	1	0	0	0	0	0	0	0	0	0
Total	5	35	0	0 -	0	0	0	0	0	0

2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed		Principal	Reason	
Past the Statutory Deadline	Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	⊚ 0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	- 0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Part 3: Extensions

3.1 Reasons for extensions and disposition of requests

	9(1)(a) Interference With	9(1 Const		
Disposition of Requests Where an Extension Was Taken	Operations	Section 69	Other	9(1)(c) Third-Party Notice
All disclosed	1	0	0	0
Disclosed in part	2	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Total	3	0	0	0

3.2 Length of extensions

<u>s</u> i	9(1)(a) Interference With	9(1 Const			
Length of Extensions	Operations	Section 69	Other	9(1)(c) Third-Party Notice	
30 days or less	0	0	0	0	
31 to 60 days	3	0	0	0	
61 to 120 days	0	0	0	0	
121 to 180 days	0	0	0	0	
181 to 365 days	0	0	0	0	
365 days or more	0	0	0 0		
Total	3	0	0	0	

Part 4: Fees

	Fee Col	lected	Fee Waived or Refunded		
Fee Type	Number of Requests	Amount	Number of Requests	Amount \$0	
Application	3	\$15	0		
Search	0	\$0	0	\$0	
Production	0	\$0	0	\$0	
Programming	0	\$0	0	\$0	
Preparation	0	\$0	0	\$0	
Alternative format	0	\$0	0	\$0	
Reproduction	0	\$0	0	\$0	
Total	3	\$15	0	\$0	

Part 5: Consultations Received From Other Institutions and Organizations

5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	2	8	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	2	8	0	0
Closed during the reporting period	2	8	0	7- 0
Pending at the end of the reporting period	0	0	0	0

5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

	Nur	nber of Da	ays Requi	red to Co	omplete Co	onsultati	on Requ	ests
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	2	0	0	0	0	0.	0	2
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	0	-0	2

5.3 Recommendations and completion time for consultations received from other organizations

	Number of Days Required to Complete Consultation Requests								
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total	
Disclose entirely	0	0	0	0	0	0	0	0	
Disclose in part	0	0	0	0	0.	0	0	0	
Exempt entirely	0	0	0	0	0	0	0	0	
Exclude entirely	0	0	0	0	0	0	0	0	
Consult other institution	0	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	

Part 6: Completion Time of Consultations on Cabinet Confidences

6.1 Requests with Legal Services

Fewer Than 100 Pages Processed		101-500 Pages 501-1000 Processed Pages Processed			1001-5000 Pages Processed		More Than 5000 Pages Processed			
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0 "	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

6.2 Requests with Privy Council Office

		Than 100 101-500 Pages rocessed Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed		
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	2	6	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	2	6	0	0	0	0	0	0	0	0

Part 7: Complaints and Investigations

Section 32 Section 35		Section 37	Total	
0	0	0	0	

Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	0	0

Part 9: Resources Related to the Access to Information Act

9.1 Costs

Expenditures	Amount	
Salaries	\$10,000	
Overtime		\$ 0
Goods and Services		\$0
Professional services contracts	\$0	
Other	\$0	
Total		\$10,000

9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.10
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
Total	0.10

Note: Enter values to two decimal places.