CATALOGUE No. 42-216



OFFICE AND STORE MACHINERY MANUFACTURERS

1963

ANNUAL CENSUS
OF MANUFACTURES

Published by Authority of The Minister of Trade and Commerce



DOMINION BUREAU OF STATISTICS

Industry Division

January 1966 6521-821

Price: 50 cents

PUBLICATIONS

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OFFICE AND STORE MACHINERY MANUFACTURERS 1963

Data presented in this report under the heading of Office and Store Machinery Manufacturers reflect implementation of the revised Standard Industrial Classification (S.I.C.) and the New Establishment Concept which are being used by the Domion Bureau of Statistics in its compilation of industry statistics—see items "Standard Industrial Classification" and "Establishment" in the Explanatory Notes section of this report.

For statistical purposes the industry titled Office and Store Machinery Manufacturers in the revised Standard Industrial Classification covers the operations of establishments primarily engaged in manufacturing office and store machinery such as typewriters, cash registers, coin-operated vending machines, mechanical computing machines, and scales and balances. Establishments primarily engaged in manufacturing electronic computers, data processors and control devices, are included in Industry No. 339—Manufacturers of Miscellaneous Electrical Products.



SYMBOLS

The following standard symbols are used in Dominion Bureau of Statistics publications:

- .. figures not available.
- ... figures not appropriate or not applicable.
- nil or zero.
- amount too small to be expressed.
- P preliminary figures.
- revised figures.
- x confidential to meet secrecy requirements of the Statistics Act.

TABLE 1 A. Principal Statistics classified by Province, 1962 and 1963

				Man	ufacturing	activity				7	otal acti	vity	
Year and	Estab-	Pro	duction sated work	and ers	Cost of	Cost of	Value of shipments		Working and pa	owners		otal oyees	m . 1
province	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	Total value added
	No.		'000			\$'000				\$'000	-	\$10	000
1961													
Totals	24	2, 291	4, 762	10, 731	278	46, 376°	88,718	44, 518	x	х	7, 759	41, 086	105, 775°
1962													
						-							
Newfoundland			***			+ 6 0			* * *		13	97	0 4 0
Prince Edward Island	_	-	-	-	-	-	_	-	-	-	_	-	
Nova Scotia	a + -		* * *		***				• • •		95	580	9 1 0
New Brunswick											41	278	+ + +
Quebec	4	191	431	731	30	1, 586	4, 230	2,711	x	x	1,520	8,605	3,524
Ontario	19	n								-	1		
Manitoba	* * *						П						
Saskatchewan		2, 158	4, 476	10, 382	254	45, 590	92, 295	49, 433°	-	-	6,552	36, 376	123,008°
Alberta													
British Columbia	1)											
Yukon and Northwest Territories	-	-	-	-	-	_	-	-	-	-		_	, etc.
Totals	24	2, 349	4, 907	11, 114	284	47, 178	96, 525	52, 144	x	x	8, 221	45, 936'	126, 532°
1000													
1963													
Newfoundland				0 0 0			0 + 2				13	108	
Prince Edward Island	-	-	-	_	_	-	-	-	-	-	-	-	-
Nova Scotia											98	629	* 6 8
New Brunswick	4 9 9	4 0 4				***	3 11 1		. 1 4		46	301	44.
Quebec	3	1					07 000	54 000			2 200	44 705	120 514
Ontario	17	2, 422	5,041	11,996	284	48, 303	97,903	51,666		-	7,763	44,725	129, 514
Manitoba	0 + 0	* * * *	1			1 0 4		2			238	1, 40 i	***
Saskatchewan							0 5 4	* * *			113	778	4 4 6
Alberta		* * *	2 2 6		* # #						285	1,646	0 P B
British Columbia		* * *	0 = 0			* * *	0 0 0		,		350	2, 210	
Yukon and Northwest Territories	-	_	_	_		-	_	_	-	_	_	640	-
Totale	20	2, 422	5,041	11, 996	284	48, 303	97, 903	51, 666	_	_	8,906	51, 796	129, 514
Totals	40	N: 455	3,041	11, 350	704	201000	011000	1,000			.,,,,,		

TABLE 1 B. Principal Statistics classified by Size Groups based on Sbipments of Goods of Own Manufacture, 1962 and 1963

				Man	ufacturing	activity					Total act	ivity	
Size group	Estab- lish- ments		oduction ited work		Cost of	Cost of	Value of shipments of goods	Value		owners		otal oyees	Total
		Number	Man- hours paid	Wages	elec- tricity	and supplies	of own manu- facture	added	Number	With- drawals	Number	Salaries and wages	value added
	No.		000			\$'000				\$1000		\$"	000
1962													
Under \$10,000 \$ 10,000 to \$ 24,999 25,000 " 49,999 50,000 " 99,999	5	10	20	34	4	123	231	135	x	×	19	65	130
100,000 " 199,999	3	24	49	87	4	185	489	302	-	_	58	267	44
200,000 '' 499,999 500,000 '' 999,999	6	111	211	409	25	2,177	2,768	879	_	-	177	824	969
1,000,000 ' 4,999,999 5,000,000 and over Head offices, sales offices and	7 3	621 1,583	1,335 3,291	2,529 8,054	75 177	8,549 36,142	19,247 73,790°	11,741 39,087	_	_	1,452 2,736	6,696 15,033	16,380 108,600
auxiliary units		4 9 1									3,779	23,052	
Totals	24	2, 349	4,907	11, 114	284	47, 176 ^r	96, 525°	52, 144	x	х	8, 221	45, 936	126, 53
1963													
Inder \$10,000		_ 1			_								
10,000 to \$ 24,999	_	-	_	_	_	_		_	_	_		_	_
50,000 ' 99,999 100,000 ' 199,999	} 5	29	57	95	8	328	588	295	_	-	63	272	45
200,000 ' 499,989 500,000 ' 999,999	} 5	140	295	659	20	1,628	2,720	1,259	_	_	199	1.033	1.28
1,000,000 " 4,999,999	8	531	1,106	2. 185	72	6,201	16,069	10,315	_	_	1,538	7, 162	15, 30
5,000,000 and over	4	1,722	3,582	9,057	184	40,145	78, 526	39,798	444	-	2,984	16,749	112, 47
				1	110	4 4 8		4 4 4	1 1 0		4.122	26,582	
Totals	20	2,422	5,041	11, 996	284	48, 303	97, 903	51,666	_	-	8, 906	51, 798	129, 51

TABLE 1 C. Principal Statistics classified by Size Groups based on Manufacturing Value Added, 1962 and 1963

				Man	ufacturing	activity					Total act	ivity	
Size group	Estab- lish- ments		oduction ated work		Cost of	Cost of	Value of shipments of goods	Value		owners artners		otal Oyees	Total
	Money	Number	Man- hours paid	Wages	elec- tricity	and supplies	of own manu- facture	added	Number	With- drawals	Number	Salaries and wages	value added
	No.		'000			\$'000				\$'000		\$10	000
1962													
Under \$10,000 \$ 10,000 to \$ 24,999 25,000 '' 49,999 50,000 '' 99,999	8	70	127	236	11	1,361	1, 383	179	x	x	101	384	166
100,000 '' 199,999 200,000 '' 499,999 500,000 '' 999,999	3	68	89 144	163 217	10 14	390 1,620	960 2, 365	563 918	-	-	81 119	365 551	704 1,020
1,000,000 " 4,999,999	} 9	2, 167	4,548	10.497	250	43,805	91,817	50,484°	-	-	4,141	21.584	124,643
auxiliary units		0 0 0					1 1 5				3.779	23,052	* 0.0
Totals	24	2,349	4, 907	11, 114	284	47, 176°	96, 525	52, 144 ^r	ж	x	8, 221	45, 936	126, 532
1963	}												
Under \$10,000	-	_	_	-	_	_	_	_	_	_	-	_	-
10,000 to \$ 24,999 25,000 " 49,999	3	11	21	28	6	218	254	87	_	-	17	49	80
50,000 '' 99,999 100,000 '' 199,999	-	-	-	-	-	-			_			_	-
200,000 " 499,999	5	87	175	323	18	648	1.344	605	_	-	133	586	3.16
500,000 ' 999,999 1,000,000 ' 4,999,999	3	85	185	461	10	1.700	2,827	1.482	_	_	142	822	Lifton
5,000,000 and over	9	2.239	4.660	11, 183	250	45,736	93,478	49,491		-	4,492	23, 758	126, 991
auxiliary units	* * 4	2 + 1		***	* * *	4 4 4	* * *	* * * *	9 0 0	0.4.0	4,122	26, 582	37.53
Totals	20	2,422	5,041	11, 996	284	48,303	97, 903	51,666	-	-	8, 906	51, 798	129, 51

TABLE 1 D. Principal Statistics classified by Size Groups based on Total Value Added, 1962 and 1963

				Man	ufacturing	activity				T	otal activ	rity	
Size group	Estab- lish-		duction a		Cost of	Cost of	Value of shipments			owners		otal oyees	Total
	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	value added
	No.		'000			\$'000			-	\$'000		\$'0	00
1962													
Under \$10,000	7												
\$ 10,000 to \$ 24,999 25,000 '4 49,999 50,000 '4 99,999	8	70	126	236	= 11	1,361	1,383	179	х	x	101	384°	166
100,000 '' 199,999 200,000 '' 499,999	3 4	35 77	69 164	132 249	9	340 1,670	787 2,538	1,040	-	_	52 148	228 688	450 1, 27
500,000 ** 999,999	- 4	77	104	249	15	1,610	2, 538	1,040	_	_	148	088	1, 21
1,000,000 ' 4,999,999 5,000,000 and over	5 4	521 1,646	1,134	2, 204 8, 292	63 187	6,433 37,372	14,649 77,168	9,017	_	-	1,023	4,722 16,862	10,38 114,26
lead offices, sales offices and auxiliary units									* * * *		3,779	23, 052	
Totals	24	2,349	4,907	11, 114	284	47, 176 ¹	96, 525°	52, 144	х	X	8, 221	45, 936	126, 53
1963												Ī	
Under \$10,000		_	_	-	-	_	_	-	_	_	_	_	-
10,000 to \$ 24,999	} 3	11	21	28	6	218	254	87	_	_	17	49	8
50,000 " 99,999	-	-	_	_		_		_	_	no.	_		-
100,000 ' 199,999 200,000 ' 499,999	3 4	79	159	294	18	598	1,178	502	_	-	107	436	54
500,000 '' 999,999	} 4	93	201	490	11	1,750	2,993	1,585	-	-	168	972	1, 89
1,000,000 '' 4,999,999 5,000,000 and over	5 4	549 1,690	1, 170 3, 490	2,333 8,851	66 184	6,446	17,676	11, 212 38, 279		_	1,259	5,645 18,113	12,75
lead offices, sales offices and											4, 122	26,582	
Totals	20	2,422	5, 041	11,996	284	48, 303	97, 903	51, 666	_	_	8,906	51, 798	129, 51

TABLE 1E. Principal Statistics classified by Size Groups based on Total Employed, 1962 and 1963

				Mani	ufacturing	activity				η	otal activ	rity	
Size group	Estab- lish-		duction a sted work		Cost of	Cost of	Value of shipments	** 1		owners	Total employees		Total
	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	value
	No.		'000			\$1000				\$'000		\$'0	00
1962													
Under 5 employed	} 7	23	46	80	9	348	695	368	x	х	36	132	369
15- 49 50- 99	6 3	97 97	202 184	314 382	19 18	1,955 1,726	3,120 3,768	1,020 2,468	Ξ	_	156 184	653 908	1, 237 2, 629
200-499 '500 employed and over Head offices, sales offices and	} 8	2, 132	4, 475	10, 337	239	43,147	88, 943°	48, 288 ^r	-	-	4,066	21, 191	122, 296
auxiliary units			4 4 0				* * *	* * *	A 0 0		3,779	23,052	
Totals	24	2, 349	4,907	11, 114	284	47, 176°	96, 525°	52, 144°	х	x	8, 221	45, 936	126, 532
1963													
Under 5 employed	} 3	11	21	28	6	218	254	87		_	17	49	66
15 - 49	6	101	203	381	25	1,258	2,461	1,227	_	_	163	740	1,563
100-199	} 5	250	568	1,296	43	4,917	13,345	8,431	_	_	486	2, 498	8,837
300-499 600 employed and over	} 6	2,060	4,248	10, 291	211	41,909	81,842	41,921	_	-	4, 118	21,929	119,028
auxiliary units											4, 122	26, 582	
Totals	20	2, 422	5,041	11,996	284	48, 303	97, 903	51,666	_	_	8, 906	51,798	129, 514

TABLE 1F. Principal Statistics classified by Type of Organization, 1962 and 1963

				Man	Ifacturing	activity				Т	otal activ	vity	
Type of organization	Estab- lish-		duction a		Cost of	Cost of	Value of shipments			owners		otal oyees	Total
	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	value added
	No.		'000			\$'000				\$'000		\$1	000
1962													
Individual ownerships	1												
Partnerships	_	2, 349	4,907	11, 114	284	47, 176°	96,525°	52, 144°	х	x	4,442	22, 885	126, 532
Incorporated companies	23	J											
Cooperatives	-	_	-	-	-	_	-	_	-	_	_	_	_
Head offices, sales offices and auxiliary units					4 0 4						3,779	23,052	4 * 4
Totals	24	2, 349	4, 907	11, 114	284	47, 176°	96, 525°	52, 144 ^r	x	х	8, 221	45, 936	126, 532
1963													
Individual ownerships	_	_	_	_	_	_	-	ten	_	_	_	_	-
Partnerships	_	-	-	_	_	-	_	_	term	_	_	-	-
Incorporated companies	20	2, 422	5,041	11,996	284	48,303	97,903	51,666	_	_	4, 784	25, 216	129,514
Cooperatives	_	_	ton-	ш _		_	_	-	-	_	-		-
Head offices, sales offices and auxiliary units			***			* * *		,40			4, 122	26, 562	* 4 4
Totals	20	2, 422	5, 041	11, 996	284	48, 303	97, 903	51,666	_	_	8, 906	51, 798	129, 514

TABLE 2. Industry Output, Input and Value Added, 1962 and 1963

	Manufacti activit		Non-manufa activit	acturing iles	Total activi	
	1962	1963	1962	1963	1962	1963
			\$'000)		
Output					1	
Shipments and other revenue	96,525°	97,903	95,199	95, 203	191,724	193, 106
Inventories - Goods of own manufacture:						
Add closing - Goods in process	8, 968	10,516	* * *		8,968	10, 516
Finished goods	12, 693	13,832			12, 693	13, 832
Less opening - Goods in process	6,504	9,211	* * 0		6,504	9,211
Finished goods	12,077	12,787	0 9 0		12,077	12, 787
. Net inventory change	3,080	2,350			3,080	2,350
Gross output (1+2)	99, 605°	100, 253	95, 199	95, 203	194, 804°	195, 456
Input					F15 1	
. Purchases of goods not of own manufacture	***	4 + 5	19,091	15, 398	19,091	15,398
Inventories - Goods not of own manufacture:						
Add opening	4	9.9.1	3,914	4, 115	3,914	4, 115
Less cloaing		9 9 4	4, 033	4,820	4,033	4, 820
. Cost of goods sold (not of own manufacture)			18, 972	14,693	18, 972	14,693
Materials, supplies, components and semi-processed goods	47, 176°	48, 303	1, 839	2,663	49,015°	50,966
Fuel and electricity	284	284			284	284
. Gross input (5+6+7)	47,460°	48,587	20,811	17, 356	68, 271 ^r	65,943
Census value added (3-8)	52, 144°	51, 666	74, 388	77, 847	126, 532°	129, 514

TABLE 3. Employment and Payroll, 1962 and 1963

					Emplo	yees						Salar	ies and w	ages	
Year and		Product related			tra	inis- tive	8	les nd		otal loyees	Product:		Admin-	Sales	Total
province	Manufa	cturing	0	ther	and	office	distri	bution	emp	loyees	related	workers	tive and	and distri- bution	salaries and wages
	Male	Female	Male	Female	Male	Female	Male	Female	Maie	Female	Manufac- turing	Other	office		
				-	numl	ber		1					\$'000	l.	-
1962		Ī								1		1			1
Newfoundland	_	_	_	_	_	_	13	_	13	_			_	97	97
Prince Edward Island	_	_	_	_	_	_	_	_	_			_	_	31	01
Nova Scotia		_	_	-	_	_	82	13	82	13		_		580	580
New Brunswick	_	-	~	_	_	_	38	3	38	3		-		278	278
Quebec	145	46	~	_	63	42	1, 048	176	1, 256	264	731		482	7, 392	8,605
Ontario	7					1	2,010	110	1, 200	201	101		402	1,002	0,000
Manitoba															
Saskatchewan	1,798	360	~	_	651	326	2, 933	484	5. 382	1, 170	10, 382	-	5 745	20, 248	36, 376
Alberta							_,_,_		-,	-, -, -	20,002		0,110	20, 210	50,510
British Columbia	J														
Yukon and Northwest Terri-															
tories	-		area.	_	~	-	_	_	_	-	-	-	_	_	-
Totals	1,943	406	_		714	368	4,114	676	6,771	1,450	11, 114	_	6, 228	28, 594	45,936
						11 17									
1963															
Newfoundland	-	-		_	-	_	13	-	13	-	_	-	_	108	108
Prince Edward Island	_	-		_	_		_	_	_	-	_				_
Nova Scotia	_	-	_	_	_	_	82	16	82	16		_	_	629	629
New Brunswick	-	-		_	_	_	43	3	43	3	_		_	301	301
Quebec	10000	410	4.5												
Ontario	2,004	418	15	_	771	365	3,616	574	6, 406	1,357	11, 996	74	6, 529	26, 126	44,725
Manitoba	-	-	_	_	-	_	197	41	197	41	_	_	_	1,401	1,401
Saskatchewan	_	_	_	-	_	_	103	10	103	10	-		_	778	778
Alberta	-	_	_	~	_	_	245	40	245	40	-	-	_	1, 646	1,646
British Columbia	_	-	_	_	_	_	289	61	289	61	-	-	_	2, 210	2, 210
Yukon and Northwest Terri-														-,	
tories	_	-	_	_	_	-	-	-		-	_	_	_	_	-
Totals	2,004	418	15	_	771	365	4,588	745	7,378	1,528	11,996	74	6, 529	33, 199	51, 798

TABLE 3A. Production and Related Workers, - Manufacturing Activity, by Months, 1962 and 1963

	Estal	blishments report	ing monthly det	ail
Month	196	2	196	3
	Male	Female	Male	Female
		numbe	r	
January	1,852	402	1,968	395
February	1,864	393	1,980	405
March	1,861	396	1,975	407
April	1,845	406	2, 014	414
fay	1,852	404	2,027	418
une	1,904	412	2,023	409
ruly	1,911	401	2, 005	409
August	1,907	408	2,010	427
eptember	1,921	413	2,012	437
October	1,918	403	2, 004	432
November	1,914	406	2,011	431
December	1,917	395	1,998	428
werage for establishments reporting monthly detail (collected only for large establishments)	1,888	404	2,004	418
verage for small establishments (only annual averages collected)	55	2		
verage for all establishments	1,943	408	2,004	418

TABLE 4. Industry Inventories, 1963

		Manu	facturing		Non- manufacturing	
Province	Raw materials and supplies	Goods in process	Finished goods of own manufacture	Total manufacturing	Products or materials purchased for resale	Total inventories
			book val	ue \$'000		
Opening:						
Newfoundland	-	-	_	_	-	-
Prince Edward Island	-	_	_	-		_
Nova Scotia	_	_	_	-	-	-
New Brunswick	-	-	_	-	_	-
Quebec	14,017	9,211	14,745	37,973	4.115	42.088
Ontario]	0,44	7 2 1 1 1 2 0	011010	21110	12,000
Manitoba	-	==>	_	-	_	
Saskatchewan	_	_		_	-	_
Alberta	-	_	_	_		_
British Columbia	-	_		_		_
Yukon and Northwest Territories	_	-	_	-	_	_
Totals	14.017	9,211	14, 745	37,973	4, 115	42,088
Closing:						
Newfoundland	_	***************************************	_	_	-	_
Prince Edward Island	-	_	_	na.	-	
Nova Scotia	-	_	_	1	_	_
New Brunswick		-	_		_	_
Quebec	10.010	10 510	10.040	05.555	4 000	40 505
Ontario	10,916	10,516	16.343	37,775	4.820	42,595
Manitoba	_ 1	_	_	_	1	_
Saskatchewan	- 10	_	_	_	_	
Alberta	_	_	_	_	-	100
British Columbia		_	_	_	_	
Yukon and Northwest Territories	_	_	_	_		
Totals	10, 916	10,516	16,343	37,775	4,820	42.59

TABLE 5. Purchased Fuel and Electricity Used in Manufacturing Activity, 1962 and 1963

	1962		1963	
Description	Quantity	Cost	Quantity	Cost
		\$*000		\$'000
. Large establishments which reported commodity detail: Bituminous coal:				
(a) From Canadian mineston	1,459	19	1,407	18
(b) Imported	_	- 1	_	_
Sub-bituminous coal (from Alberta mines only)	- 1	_	min	-
Anthracite coal		_	and the same of th	_
Lignite coal	Towns .	_		-
Coke	_	_	etto	-
Gasoline (including gasoline used in cars and trucks) Imp. gal.	10,312	4	17,672	7
Fuel oil including kerosene or coal oil	819,450	77	942,235	84
Woodcord		- 1	_	
Gas:				
(a) Liquefied petroieum gases Imp. gai.	7,500	2	8,784	2
(b) Other manufactured gas	-	_	-	_
(c) Natural gas	27,732	30	31.034	32
Other fuel				_
Electricity purchased kwh.	14.090.271	138	13.684.020	133
Steam purchased		_	P 4.9	date
2. Estimate for small establishments:	Į.			
Fuel and electricity		15	•••	3
. All establishments:				
Total fuel and electricity used		284		284

TABLE 6. Materials and Supplies - Manufacturing Activity, 1962 and 1963

Description		1962		1963	
		Quantity	Cost	Quantity	Cost
			\$'000		\$1000
. Materials used:					
Castings (rough and semi-finished received from foundry):					
Iron (gray and maileable)	ton	305	93	247	8:
Steel		_	_	_	_
Steel (except alloy and tool steel):					
Bars	ton	189	41	251	5
Plates (3/16 in. and thicker)	2.2	99	20	38	
Sheets (under 3/16 in.)	4.1	1,018	188	333	6
Structural shapes, unfabricated (channels, angles, etc.)	4.8	895	272	1,220	309
Alloy and tool steel in all forms (Including stainless)			264		5
Other iron and steel			120		12
Non-ferrous metals in all forms:					
Aluminum:					
Castings	lb.	14,699	15	19,447	1
Other forms		91,054	50	29,953	1
Brass and bronze		45,691	35	6, 114	
Lead	44	18, 186	2	20,714	
Nickel	44	633	1	577	
Zinc	69	99, 247	37	135,011	3
Other non-ferrous metals		4 + 4	19		
Other materials and supplies:					
Paints and varnishes			27		3
Lumber	M bd. ft.	68	11	108	
All other materials and components used1		a n 4	45, 226°	* * *	46,64
Containers and other packaging materials and supplies used	.	4 * *	231	P 4 9	2
Operating, maintenance and repair supplies used (excluding fuel)		* * *	487	* * *	5
Amount paid out to others for work done on materials owned by establishments		4 + 4	37		
Totals			47, 176°	***	48,3

No detailed information on materials used was collected from small establishments, the estimated costs for which are included here. These estimated costs were \$533,572 in 1962 and \$218,642 in 1963.

TABLE 7. Shipments of Goods of Own Manufacture, 1962 and 1963

Description	1962		1963	
	Quantity	Value	Quantity	Value
	No.	\$'000	No.	\$'000
. Products:				
Adding machine	8,647	1,362	2,548	691
Typewriters:				
Standard	35,426	6,932	31.097	5,317
Portable	33,953	2,029	30,583	2, 326
Electric	25,066	9,212	27, 486	9,360
Other office machinery, including cash registers, calculating machines, card sorting machines, accounting machines etc. (excluding parts)		56,972		58, 404
Scales	10, 318	3,876	61, 292	4, 150
Parts for office, store and business machinery	* # *	10,033		10,471
All other products		2,559		2, 991
Amount received in payment for work done on materials and products owned by others	* # #	4,416		5,118
Lass adjustments for value of sales taxes, excise duties and outward transportation charges which could not be deducted from individual commodity Items described above		(866) ^r		(926
Not sujustment for establishments receiving progress payments	* * *	000	1 A P	_
Total adjusted value of shipments and work done	4	96, 525°		97,903

TABLE 8. Shipments of Selected Goods of Own Manufacture - All Industries, 1962 and 1963

(Includes shipments from other industries which manufacture, as a secondary activity, the commodities listed)

Description	1962		1960	
Description	Quantity	Value	Quantity	Value
	No.	\$'000	No.	\$1000
Accounting machines	1	1	1	1
Adding machines	8, 647	1, 362	2,548	691
Addressing and mailing machines	1	1	1	à
Cash registers	1	1	2	1
Calculating machines	1	1	1	1
Card-sorting and tabulating machines	1	1	1	1
Duplicating machines	1	i	1	1
Meat-slicing machines	399	180	1	1
Scales:				
For stores, bomes and offices	84, 702	1,441		I, 246
Industrial:				
Bench or portable type	4, 938	1, 373		1, 244
Built-in or pit type	780	1,609		1,787
Typewriters:				
Standard, including long carriage	35, 426	6, 932	31,097	5, 317
Portable	33, 953	2, 029	30, 583	2, 326
Electric	25, 066	9, 212	27, 486	9, 360
Time recording, job recording and time stamping machines	1	1	1	1
other office and business machinery	0 0 0	56, 972		56, 992
Other store machinery		495		360
Parts for office, store and business machinery		10,033		16, 470

¹ Included with "Other office and business machinery" to avoid disclosure of individual firms.

List of Establishments classified to This Industry, 1963

(Does not include establishments classified to other industries, which as a secondary activity, manufacture products typical of this industry

Name	Location
Quebec:	
Bolero Vending Machine Mfg. Co. Ltd.	4518, ruelle Papineau, Montréal
Morse, Robt. Corp. Ltd.	
Royal Typewriter Co. Div. Royal McBee (Canada) Ltd	7034 Park Ave., Montreal
Ontario:	
Addressograph - Multigraph of Canada Ltd,	42 Hollinger Rd., Toronto
Better Packages of Canada Ltd.	245 Carlaw Ave., Toronto
Burrough Business Machines Ltd.	804 McDougall St., Windsor
Canadian Scale Co. Ltd.	305 Horner Ave., Toronto
Cornelius Mfg. Co. Ltd.	45 Iron St., Rexdale
Counselor Products Ltd.	28 Mendota Rd., Toronto
Hawker-Siddeley Canada Ltd. (Vending Machine Div.)	Malport Rd., Malton
Hobart Mfg. Co. Ltd., The	190 Railside Rd., Don Mills
International Business Machines Co. Ltd.	844 Don Milis Rd., Don Mills
Monarch Master Mfg. Ltd.	731 Runnymede Rd., Toronto
National Cash Register Co. of Canada Ltd., The	222 Lansdowne Ave., Toronto
Opal Mfg. Co. Ltd.	20 Sheffield St., Toronto
Scale, E.W. Co. Ltd.	5 Six Points Rd., Toronto
S.C.M. (Canada) Limited	30 Bertrand Ave., Scarboronait
Toledo Scale Co, of Canada Ltd.	2462 Howard Ave., Windso:
Underwood Limited	1440 Don Mills Rd., Don Mills
Vendomatic Services Ltd.	95 Brockhouse Rd., Toronto

CONCEPTS AND DEFINITIONS

Census of Manufactures

General

The Census of Manufactures is an annual mail survey covering Canada's Manufacturing Industries. It is based on the Standard Classification of Industries and full details concerning the system may be found in the Standard Industrial Classification manual, Catalogue No. 12-501 which is available from the Queen's Printer or the Dominion Bureau of Statistics. In summary, the Classification as it relates to the manufacturing industries provides for a breakdown into 140 industries arranged in 20 major industry groups. Of the 140 (3 digit) industries, 18 are further broken down into 58 (4 digit) sub classes. At the Canada level, principal statistics are collected and compiled for 178 separate industries. They cannot all be published separately by province, however, because of the confidential nature of the data in certain provinces.

The reporting unit for the Census is designated as the establishment (see definition of "Establishment" in following section) and a return is requested from every establishment classified to a manufacturing industry. Although respondents are required to submit reports covering the calendar year, financial year reports other than the calendar year are accepted in instances where respondents find it impossible to supply calendar year data from accounting records. When an establishment is operated for only part of a year a report is required covering the period of operation.

There are four different questionnaires used in the Census of Manufactures; (a) short form (b) long form (c) head office questionnaire and (d) commodity questionnaire. The short and long forms are used to obtain principal statistics and commodities shipped from establishments classified to manufacturing industries and differ only in the amount of detail requested. The short form is a single-sheet questionnaire sent to small manufacturers generally reporting shipments of less than \$100,000; this cut-off, however, varies somewhat between industries. The head office questionnaire is generally used for company head offices and/or auxiliary units separately located from the manufacturing establishment(s), (see following notes on Head offices and auxiliary units). The Commodity questionnaire is used to survey certain establishments which are coded (on the basis of their principal activity) to industries other than manufacturing in the Standard Industrial Classification system, but which undertake some manufacturing as a subsidiary activity. This single-sheet questionnaire is designed to collect information on the quantity and value of goods of own manufacture shipped by such establishments in order to achieve full coverage of domestically manufactured commodities (see the following note under Shipments).

The results of the Census are presented in some 140 publications. In addition to these annual industry publications there are annual summary reports for Canada and the provinces and special reports giving principal statistics by detailed geographic areas, by type of ownership and size of establishment. A special annual report covering the shipments of all manufactured commodities arranged in alphabetical order is also published.

Since 1960 the following major changes have been implemented in the Census of Manufactures: (a) a revised Standard Industrial Classification (b) a new establishment definition and (c) an extension of the establishment definition to cover the non-manufacturing activities of manufacturing establishments. The statistics presented in the various 1963 reports reflect the complete implementation of these changes and enable comparisons to be made with the years 1961 and 1962. For a complete description of the procedures followed in establishing the revised series, reference should be made to the Explanatory Notes included in the 1960, 1961 and 1962 industry publications. The statistical framework within which the Census of Manufactures is now carried out is based on the following concepts and definitions which have been developed as part of a general programme to achieve a fully integrated system of economic statistics.

Establishment

A manufacturing establishment is typically a factory, mill or plant principally engaged in manufacturing activities. The majority of such establishments are firms but many firms have more than one establishment. Such firms are requested to submit a separate Census of Manufactures report for each manufacturing establishment which can meet the reporting requirements embodied in the following definition of the "establishment":

"The smallest unit which is a separate operating entity capable of reporting the following principal statistics:

Materials and supplies used
Goods purchased for resale as such
Fuel and power consumed
Number of employees and salaries and wages
Man-hours worked and paid
Inventories
Shipments or sales."

Each establishment is required to report on all the activities carried out within it's accounting boundaries (except income from investments such as rent, interest and dividends) and data on the different activities (manufacturing, trading in goods not of own manufacture, construction by own labour

force, revenue from services, etc.) are requested to be reported separately. It should be noted that the statistics for separate activities are not completely consistent since some respondents cannot distinguish, in their records, materials, shipments and inventories relating solely to their own manufacturing activities. For example, inventory of goods purchased for re-sale may not be distinguishable from inventory of own manufactured goods. Complete consistency, therefore, can be obtained only at the "all operations" (total activity) level and for studies or statistical measures requiring accurate coordinated data, the "total" statistics should be used.

The number of establishments represents the number of operating units that are principally engaged in the activities of the manufacturing industries to which they have been classified. These units do not necessarily represent the total number engaged in the production of a commodity mainly produced in a certain industry. Some commodities are produced as secondary products in other manufacturing and non-manufacturing industries. It should be noted that head offices and auxiliary units which are surveyed separately are not included in the establishment count, (see following notes on head offices and auxiliary units).

Head Offices and Auxiliary Units

All head offices and auxiliary units of companies classified to the manufacturing industries such as sales offices, administrative offices, warehouses, laboratories, etc. are now surveyed as part of the Census of Manufactures.

These head offices and auxiliary units are either included in an establishment report or are surveyed by means of the head office questionnaire. The former is the most common case where a single establishment firm has its executive personnel, sales office, etc. located at the site of the manufacturing plant (establishment). The special head office questionnaire is generally used where a firm, regardless of the number of establishments, has separately located offices or auxiliary units. Such offices or units do not constitute establishments within the Census of Manufactures as they do not normally generate operational revenues, but give rise only to costs of operations (mainly salaries and wages) which are automatically included in the value of shipments or sales. Although not considered as establishments, and hence, not included in the "establishment" count for an industry, the operational costs are reflected in either the "Industry" statistics (3 or 4 digit level) or the "Major group" statistics (2 digit level) according to the following rules:

- (a) In the case of single establishment firms, statistics for separately located offices and units are classified to the same industry (3 or 4 digit) as the establishment;
- (b) In the case of multi-establishment firms, the statistics for such offices and units are coded to the same industry as the establishments of the

firm, when all establishments are in the same industry (3 or 4 digit). When establishments of such firms are coded (1) to different industries within a major group, (2) to industries in different major groups or (3) to industries in different divisions of the Standard Industrial Classification, then the statistics are included in the major group totals (2 digit level) in which the major part of the company's operations are classified. Although this may result in some distortion of major group statistics in the case of (2) and (3) the statistics at the industry (3 or 4 digit) level in all cases will be left free of these company-wide data.

Employees

(a) Production and related workers - Manufacturing activity

In addition to those engaged in production and assembling activities, they include those employed in storing, inspecting, handling, packing, warehousing, etc. They also include employees engaged in maintenance, repair, janitorial and watchman services and line supervisors (working foremen) engaged in similar work to that of the employees they supervise. Production and related workers engaged in manufacturing activity are reported as those receiving pay during the last pay period of each month, an average for the year being obtained by summing the monthly figures and dividing by 12. This procedure is followed even though the establishment did not operate in all months in order to arrive at equivalent annual fulltime employment. The numbers are somewhat affected by turnover, in that employment is overstated when an employee changes employment during a pay period. The man-hours of production and related workers in manufacturing activity represent total man-hours paid (total hours at work during the calendar year plus hours not worked but nevertheless paid for, such as paid vacations, sick leave, statutory holidays, etc.). In reporting overtime hours, respondents are requested to report only hours actually at work. It should be noted that the division of hours paid into production and related workers payrolls results in average hourly earnings and does not represent hourly wage rates which are collected and published by the Department of Labour and which are based on selected occupations.

(b) Production and related workers – Non-manufacturing activities

Such employees include those on manufacturing establishments' payrolls engaged in activities such as construction undertaken for the use of these establishments, some outside piece-workers employed in certain industries, logging employees who are reported as part of a sawmilling establishment and any other production workers who are not engaged in manufacturing-type operations.

(c) Administrative and office employees

This category includes all executive and supervisory officials such as presidents, vice-presidents, comptrollers, secretaries, treasurers.

etc., together with managers, professional, technical and research employees, superintendents and factory supervisors above the line supervisor or working foreman level, and clerical staffs. Also included are employees in activities such as advertising, credit collections, purchasing, personnel, legal, medical, etc. It should be noted that prior to 1961 this category also included working owners and partners. Also included in this category are employees located at head offices or auxiliary units separately located from the establishment; these are generally included in the figures for the province in which they are located according to the rules outlined under "Head offices and auxiliary units" above.

(d) Sales and distribution workers

This category includes office personnel whose salaries are charged to selling expense, travelling salesmen, driver salesmen, truckdrivers and their helpers, etc. It may also include some sales employees who are reported as part of a manufacturing establishment but are not working at the establishment's location. These are generally broken down by province in cases where more than 15 employees are involved in any one province. The figures exclude persons working on a commission basis who are not considered regular employees of the establishment.

(e) Total Employees

This total comprises the foregoing categories including employees located at separately located head offices and auxiliary units. The numbers of employees included under categories (b), (c) and (d) are reported in the form of annual averages and represent as closely as possible full time employment; adjustments are made when reported figures indicate the existence of part time or seasonal employment. In all the above categories, figures on employment refer to the calendar year whether or not other establishment statistics can only be reported on a fiscal year other than the calendar year.

Working Owners or Partners

These are not now included in the statistics of employees and salaries and wages. There is some duplication in numbers when a person owns more than one establishment and is reported as a working owner on each Census return. Withdrawals of working owners defined as amounts withdrawn by owners or partners for normal living expenses excluding withdrawals for payment of income tax.

Salaries and Wages

Salaries and wages refer to gross earnings of employees before deductions for income tax and employees contributions to social services such as sickness, accident and unemployment insurance, pensions, etc. They include all salaries, wages, bonuses, profits shared with employees, the value of room and board where provided, commissions (paid to regular employees only) as well as any

other allowance forming part of the worker's earnings. Payments for over-time are included. Figures on salaries and wages refer to the calendar year.

Fuel and Electricity

Figures for fuel refer to amounts actually used (including fuel used in cars, trucks, locomotives, etc.), not to purchases unless the quantities are substantially the same. Any fuel and electricity produced by establishments for internal consumption are not included in the total cost. Values represent laid down cost at the establishment including freight, duty, etc. Although fuel and electricity used is considered part of manufacturing activity it should be noted that it also includes relatively small amounts used in non-manufacturing activities since these cannot be reported separately.

Materials and Supplies

(a) Manufacturing activities

Figures represent quantities and laid down cost values, at the establishment, of materials, supplies and purchased components owned and used during the year in manufacturing activities and related processes. These statistics represent only commodity items or physical goods (cost of services or overhead charges such as advertising, insurance, depreciation, etc. are not included) whether purchased from others or received as transfers (in the form of materials, components or semi-processed goods) from other establishments of the reporting company. Included are maintenance and repair supplies not chargeable to fixed assets accounts and any amounts charged by other establishments for work done on materials owned by the reporting establishment. Cost of repairs or maintenance done by outside contractors and cost of returnable containers are not included.

(b) Non-manufacturing activities

1. Purchases for re-sale as such

Figures represent cost of materials or products purchased from others by the reporting establishment (or received as transfers from other establishments of the reporting company) for re-sale as such in the same condition as purchased. Included are any finished products received on consignment from other countries.

2. Other materials and supplies used

Figures represent the cost of materials and supplies, if any, used in new construction and in the production of machinery and equipment (for the use of the reporting establishment) by the establishment's own employees. Included are materials used for any capital repairs and alterations carried out by the establishment's employees. Amounts paid to outside contractors for construction and repair work are not included nor is the cost of purchased machinery and equipment. Also included is the cost of office supplies not chargeable to

fixed assets accounts and the cost of such other items of materials and supplies used as food, beverages and supplies for establishment-operated cafeterias and lunch counters, first aid and medical supplies, laboratory supplies, etc.

Shipments

(a) General

The figures represent revenue from all production, sales, services and related activities of reporting establishments with shipments valued in Canadian dollars at the point at which the establishment relinquishes control. The unsold portion at year end of consignment shipments in Canada is treated as inventory and not as shipments but all shipments to foreign countries for which the form B13 "Customs Canada Export Entry" has been completed, are treated as shipments.

In those industries where work on principal products extends over a relatively long period, (Fabricated Structural Metal Industry, Aircraft and Parts Manufacturers, Railroad Rolling Stock Industry and Shipbuilding and Repair Industry) the value of production rather than the value of shipments is recorded. There are certain establishments in other industries which also operate on a basis of progress payments. For these establishments, shipments are also adjusted to work put in place on the basis of the net change in progress payments over the year.

(b) Shipments of goods of own manufacture

These figures represent shipments of goods made from own materials either in the reporting establishments or by other manufacturers on the basis of a charge to the reporting establishments for work done. Included are revenue from repair and custom work, amounts received in payment for work done on materials owned by other establishments and the cost (book value) of any goods shipped on a rental basis.

All products and by-products of own manufacture shipped from the establishment are covered, including transfer shipments to sales outlets, distributing warehouses or to other manufacturing plants of the reporting firm, when such units are treated as separate establishments. The value of shipments are net of returned goods, discounts, returns, allowances, sales tax and excise taxes and duties, returnable containers and charges for outward transportation by common or contract carriers. Transportation or delivery expense incurred by the reporting establishment's own carriers are included.

Shipments of goods of own manufacture of establishments which are coded to some other division of the Standard Industrial Classification (on the basis of principal activity) but which are engaged in manufacturing as a subsidiary activity are collected by means of the Commodity questionnaire referred to earlier. Such shipments together

with shipments of goods of own manufacture of establishments forming the universe of manufacturing industries are compiled and recorded in the various industry publications.

(c) Shipments of goods not of own manufacture

These figures represent the net selling value at establishment (net of discounts, returns, allowances, sales taxes and excise duties and taxes and transportation charges by common or contract carriers) of all products or materials (including products transferred from other establishments of the reporting firm) sold as such in the same condition as purchased or received as transfers. For those industries which ship such goods on a rental basis, the value of shipments represents the book value of these goods. All sales of consignment goods from other countries are included.

(d) Other revenue

Figures represent the book value of fixed assets, if any, (new construction and machinery and equipment including major repairs, alterations, additions, modifications, installation and assembly work) produced during the year for the use of reporting establishments by the establishment's own employees and for which depreciation accounts are maintained. Included also are any revenues from the sale of electricity and from any operations performed by the establishment's own employees, such as revenue from goods produced or purchased for rental (the book value of such goods are included as part of shipments of goods of own manufacture or shipments of goods not of own manufacture), servicing revenues, commissions on sales (when not included in value of sales), revenue for companyoperated cafeterias and lunch counters and revenue from outside installation or construction work not related to the establishment's own products, sale of used materials (excluding sale of used fixed assets) research and development work, etc. As mentioned previously the figures do not include non-operating revenue such as rent, dividends, interest, etc.

Inventories

(a) Manufacturing activities

Values represent the book values of manufacturing inventory owned in Canada. Inventories held for which progress payments have been received are not included. Where progress payment accounts are maintained, the change in these accounts is treated as a net adjustment to shipments. Figures consist of inventory owned at the plant and at warehouses or selling outlets which are treated as extensions of establishments for the purpose of reporting shipments. Inventory owned in transit in Canada or on consignment in Canada is included. Goods shipped abroad and held in inventory are included in shipments. Opening inventories may differ from the closing inventories of the previous year because of changes in classification, the

receipt of revised data, the inclusion of new establishments and the removal of establishments which aid not operate during the survey year.

(b) Non-manufacturing activities

Figures represent the book value of inventory of goods purchased for re-sale as such without further processing, owned by the reporting establishments and held at plants and at any warehouses or selling outlets which are treated as extensions of establishments. Other characteristics are the same as in (a) above.

Value Added

(a) By manufacturing activities

Figures are compiled by deducting the cost of materials and fuel and electricity consumed from the value of production (value of shipments adjusted for changes in the value of inventories of finished goods and goods in process).

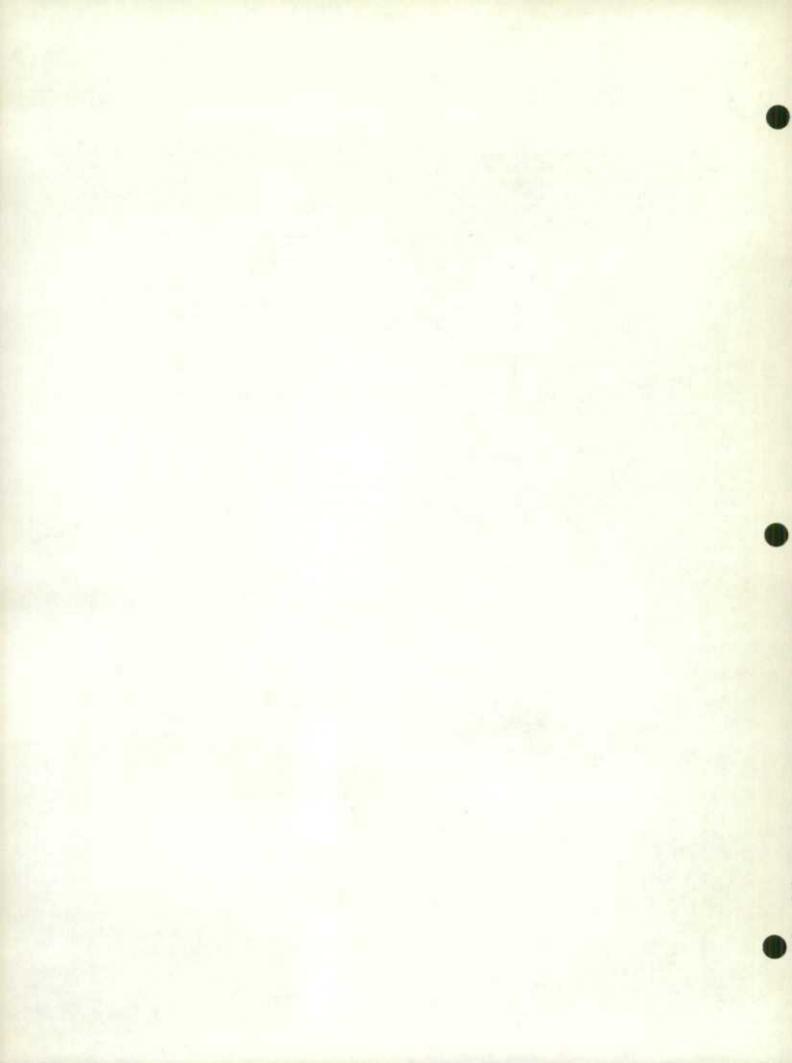
(b) By non-manufacturing activities

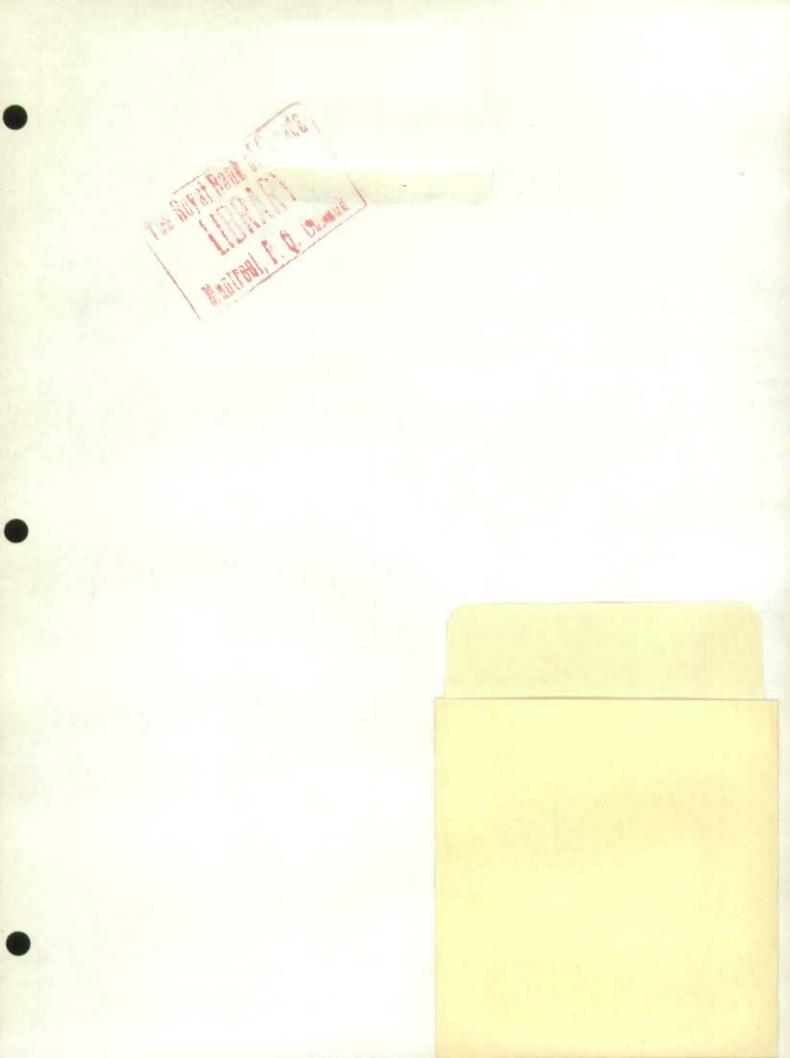
The figures are compiled by deducting the the cost of goods purchased for re-sale (adjusted for changes in the value of inventories of goods

purchased for re-sale) and the cost of other materials and supplies used from the value of shipments of goods not of own manufacture, plus other revenue.

(c) By Total activities

The figures consist of value added by manufacturing activities plus value added by non-manufacturing activities. This total value added figure may, in some cases, be less than value added by manufacturing activities as a result of expenditures associated with non-manufacturing exceeding revenues from such activities or because of a decrease in inventory of goods not of own manufacture exceeding the mark-up on the sale of such goods. "Value added" is sometimes referred to as net production. However, to arrive at the National Accounts concept of net production, or Gross Domestic Product at "Factor cost" it would be necessary to subtract also the cost of advertising, insurance and other business expenses which are not collected as part of the annual Census of Manufactures. "Value added" figures for the primary industries, manufacturing and construction are published in DBS publication Catalogue No. 61-202, "Survey of Production".





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