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OFFICE AND STORE MACHINERY MANUFACTURERS

1964

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OFFICE AND STORE MACHINERY MANUFACTURERS

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For statistical purposes the industry titled Office and Store Machinery Manufacturers in the revised Standard Industrial Classification covers the operations of establishments primarily engaged in manufacturing office and store machinery such as typewriters, cash registers, coin-operated vending machines, mechanical computing machines, and scales and balances. Establishments primarily engaged in manufacturing electronic computers, data processors and control devices, are included in Industry No. 339-Manufacturers of Miscellaneous Electrical Products.

During 1964 the value of factory shipments by firms classified to this industry increased by 12%, the value of materials used by 2% and value added on products of own manufacture by 9.6%.

The value of shipments of office, store and business machinery and parts represented 95% of the total value of shipments of the firms classified to this industry. Other products shipped included, conveyors, conveyor scales and butchering equipment.

It should also be noted that business machines manufactured for rental purposes are included with the total values for machines shipped. Rental revenue is included as part of the non-manufacturing activity statistics.



SYMBOLS

The following standard symbols are used in Dominion Bureau of Statistics publications:

- .. figures not available.
- ... figures not appropriate or not applicable.
- nil or zero.
- amount too small to be expressed.
- p preliminary figures.
- revised figures.
- x confidential to meet secrecy requirements of the Statistics Act.

TABLE 1. Principal Statistics, 1961-64

				Man	ufacturing	activity				Т	otal activ	vity	
Year and	Estab- lish-		eduction a ated work		Cost of	Cost of	Value of shipments			owners artners	Emp	loyees	
province	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	Value added
	No.		*000			\$'000		1		\$1000		\$10	000
1961													
Totals	24	2,291	4,762	10, 731	278	46, 376	88, 718	44, 518	х	x	7,759	41, 086	105,775
1962						1							
Totals	24	2,349	4, 907	11, 114	284	47, 176	96,525	52, 144	х	x	8, 221	45, 936	126, 532
1963													
Newfoundland											13	108	0 0 0
Prince Edward Island	_	_	_	_	_	_	-	_	_	_	_	_	_
Nova Scotia		• • •						* * *			98	629	
New Brunswick		* * *									46	301	
Quebec	3	h											
Ontario	17	2,422	5,041	11,996	284	48, 303	97, 903	51,666	_	_	7,763	44, 725	129,514
Manitoba			***		* * *		***	***	* * *	* * *	238	1,401	
Saskatchewan		• • •				* * *					1 13	778	* * *
Alberta	***	***				***			• • •	• • •	285	1,646	•••
British Columbia			2 4 9		* * *	* * *	* * *				350	2,210	***
Yukon and Northwest Territories	-	****	omb	-	_	****	v/m	-	_	_	-	-	_
Totals	20	2,422	5, 941	11,996	284	48, 303	97, 903	51,666	-		8, 906	51, 798	129, 514
1964													
Newfoundland	***	***		***		• • •	• • •		• • •	• • •	22	141	
Prince Edward Island	_	_	_	-	_	-	-	560	_	_	-	_	-
Nova Scotia	* * *					***					109	669	
New Brunswick								447			47	444	
Quebec	5	x	х	x	x	x	x	x	х	x	х	х	х
Ontario	18	2,045	4,600	11,385	345	46, 262	103,811	53,386	-	-	6, 112	38,319	145,331
Manitoba			2 * a		* * *	* * *	***			+ 0 0	263	1,746	
Saskatchewan		***	* * *				* * *				107	711	·
Alberta		* * *	***					• • •		4 + 1	316	2, 124	
British Columbia	1	х	х	x	x	х	x	x	_	_	х	x	х
Yukon and Northwest Territories	-	-	-	_	-	-	-	040	-	_	_	-	-
Totals	24	2,306	5, 179	12,359	376	49,394	109, 848	56, 848	ж	х	9, 044	57, 284	149, 833

TABLE 2. Principal Statistics classified by Size Group based on Value of Shipments of Goods of Own Manufacture, 1963 and 1964

				Man	ufacturing	activity				Т	otal activ	rity	
Size group	Estab- lish- ments		duction a ted work		Cost of	Cost of	Value of shipments of goods	Value	Working and pa		Empl	oyees	Value
		Number	Man- hours pald	Wages	elec- tricity	and supplies	of own manu- facture	added	Number	With- drawals	Number	Salaries and wages	added
	No.		'000			\$*000				\$'000		\$*0	100
1963								1					
Under \$10,000	=	_	_	=	=	=	=	=	=	_	=	=	_
50,000 '' 99,999 100,000 '' 199,999	} 5	29	57	95	8	328	588	295	-	_	63	272	453
200,000 ' 499,999 500,000 ' 999,999	} 5	140	295	659	20	1,628	2,720	1,259	***	-	199	1,033	1,28
1,000,000 4,999,999 5,000,000 and over fead offices, sales offices and	6 4	531 1,722	1,106 3,562	2, 185 9, 057	72 184	6, 201 40, 145	16,069 78,526	10,315 39,798	_	=	1,538 2,984	7.162 16,749	15,30 112,47
auxiliary units											4,122	26,582	
Totals	20	2,422	5,041	11, 996	284	48,303	97, 903	51,666	-	_	8, 906	51,798	129,51
1964													
Jnder \$10,000	} 4	11	24	46	3	82	186	121	x	x	16	69	12
100,000 4 199,999	3	25	47	90	4	229	424	198	_	-	50	246	545
200,000 ** 499,999 500,000 ** 999,999	} 7	101	2 05	429	25	1,770	3,103	1,458	_	-	145	658	1,452
1,000,000 ' 4,999,999 5,000,000 and over	6 4	555 1,614	1,190 3,712	2,304 9,490	69 275	7,129 40,184	19, 144 86, 991	12,478 42,393	=	_	1,217 3,093	5,667 19,771	17,600 130,11
auxiliary units		***			***						4,523	30,873	* * *
Totals	24	2,306	5, 179	12,359	376	49,394	109, 848	56,648	x	×	9,044	57,284	149, 830

TABLE 3. Principal Statistics classified by Size Group based on Manufacturing Value Added, 1963 and 1964

				Man	ufacturing	activity				7	otal acti	vity	
Size group	Estab- lish- ments		duction a		Cost of	Cost of materials	Value of shipments of goods	Value		owners artners	Emp	loyees	Value
	1 100	Number	Man- hours paid	Wages	elec- tricity	and supplies	of own manu- facture	added	Number	With- drawals	Number	Salaries and wages	added
	No.		'000			\$'000				\$'000		\$*0	00
1963													
Inder \$10,000	_	_	-	_	_	_	_	-	-	10 -	-	oten.	-
10,000 to \$ 24,999	} 3	11	21	28	6	218	254	87	-	-	17	49	86
50.000 " 99.999	-	-	_	_	_	_	_	_	-	-	_	-	-
100,000 " 199,999	5	87	175	323	18	64.8	1,344	605	-	_	133	5 86	770
200,000 '4 499,999 500,000 '4 999,999	3	85	185	461	10	1,700	2,827	1,482	-	-	142	822	1,660
1,000,000 ' 4,999,999 5,000,000 and over	9	2,239	4,660	11, 183	250	45,736	93,478	49,491	Anton	-	4,492	23,758	126,993
lead offices, sales offices and auxiliary units				411	4		4.11				4,122	26,582	
Totals	20	2,422	5,041	11, 996	284	48, 303	97, 903	31,666	_	_	8, 906	51, 798	129,51
1964	-	177		-17								-	1
ALCOHOLD SECTION								Ti.					3144
Inder \$10,000	7	36	72	128	10	417	640	220	х	x	48	181	393
50,000 4 99,999	-	_	-	_	_	_	_	_	-	_	-		
100,000 " 199,999	4	54	113	243	15	431	1,130	624		_	98	491	76
200,000 " 499,999 500,000 " 999,999	} 4	63	128	263	13	2,018	3,354	1,640	_	-	99	458	1,70
1,000,000 " 4,999,999 5,000,000 and over	} 9	2,153	4,867	11,725	339	46,529	104,725	54,163	-	-	4,276	25,281	146, 96
Head offices, sales offices and auxiliary units								214		111	4,523	30,873	7. 24
	24	2,396	5, 179	12,359	376	49, 394	109,848	56, 648	x	x	9,044	57, 284	149, 83

TABLE 4. Principal Statistics classified by Size Group based on Total Value Added, 1963 and 1964

				Mar	ufacturing	activity				T	otal acti	vity	
Sine group	Estab- lish- ments		oduction ated work		Cost of	Cost of	Value of shipments	**-1		owners	Emp	loyees	
	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	Value added
	No.		'000			\$'000				\$1000	-	810	000
i963					1	1							
Under \$10,000	-	-	_	_	_	_	_	_	-		~~	_	_
10,000 to \$ 24,999	} 3	11	21	28	6	218	254	87		-	17	49	8
50,000 " 99,999 100,000 " 199,999	4	79	159	294	18			-	no	-	_	_	-
100,000 '' 199,999 200,000 '' 499,999	1 4	93	201	490		598	1, 178	502	~~		107	436	54
500,000 " 999,999	5				11	1,750	2,993	1,585	-	-	168	972	1,89
1,000,000 ' 4,999,999	4	1,690	1,170 3,490	2,333 8,851	66 184	6,446 39,290	17,676 75,802	11,212 38,279	_	_	1,259	5, 645 18, 113	12,75
auxiliary units							4 8 8		* * *		4,122	26,582	
Totals	20	2,422	5,041	11,996	284	48, 303	97, 903	51,666	-	-	8, 906	51,798	129, 51
1964													
Inder \$10,000	} 6	24	50	94	7	326	540	213	x	x	32	133	22
100,000 " 199,999	. 4	58	118	248	16	469	1,040	4 89	-	_	86	374	61
200,000 '' 499,999 500,000 '' 999,999	5	71	144	292	14	2,070	3,543	1,783		_	127	623	2,03
1,000,000 " 4,999,999 5,000,000 and over ead offices, sales offices and	5 4	548 i,605	1.169 3.697	2,319 9,406	64 274	7,096 39,433	19,335 85,389	11,994 42,169	=	_	976 3,300	4,461 20,820	13.58 133.38
auxiliary units											4,523	30,873	
Totals	24	2,306	5, 179	12, 359	376	49, 394	109, 848	56, 648	x	x	9, 044	57, 284	149, 83

TABLE 5. Principal Statistics classified by Size Group based on Total Employed, 1963 and 1964

				Mai	nufacturing	activity				7	Cotal acti	vlty	
Size group	Estab- lish- ments		oduction ated work		Cost of fuel and	Cost of	Value of shipments of goods	Value		owners artners	Emp	loyees	
	mento	Number	Man- hours paid	Wages	elec- tricity	and supplies	of own manu- facture	added	Number	With- drawals	Number	Salaries and wages	Value added
	No.		'000			\$'000		L		\$'000		\$*0	000
1963								1					
Under 5 employed	} 3	11	21	28	6	218	254	87	-	_	17	49	86
5 - 14 employed	6	101	203	381	25	1,258	2,461	1,227	ma	_	163	74.0	1,563
50 - 99	} 5	250	568	1,296	43	4,917	13,345	8,431			486	2,498	8, 837
200-499 'Solution of the state	} 6	2,060	4,248	10,291	211	41,909	81, 842	41,921	-		4, 118	21,929	119, 028
auxiliary units					2 4 0						4,122	26,582	
Totals	20	2,422	5,041	11,996	284	48, 303	97, 903	51,666		_	8,996	51, 798	129, 514
1964													
Under 5 employed	} 7	32	73	131	10	650	1,020	4 26	x	x	42	185	444
15 - 49 "	8	121	240	503	27	2,216	4, 103	2,059	_	ma	203	945	2,426
50 - 99	} 3	157	340	788	36	4,469	12, 284	7,511			282	1,472	8, 173
200-499 '' 500 employed and over	} 6	1,996	4,527	10,937	3 03	42,060	92,440	46,653	~	-	3, 994	23, 808	138,788
auxiliary units			* * *						4 * *		4,523	30,873	0.03
Totals	24	2, 306	5, 179	12,359	376	49, 394	109, 848	56, 648	x	x	9, 044	57, 284	149, 833

TABLE 6. Principal Statistics classified by Type of Organization, 1963 and 1964

				Man	ufacturing	activity				7	Total acti	vity	
Type of organization	Estab-		duction ated worl		Cost of	Cost of	Value of shipments			owners	Empl	oyees	
O gamzeron	ments	Number	Man- hours paid	Wages	fuel and elec- tricity	materials and supplies	of goods of own manu- facture	Value added	Number	With- drawals	Number	Salaries and wages	Value added
	No.		'000		L	\$'000				\$'000		\$10	000
1963						1							
Individual ownerships	-	-	-	-0.00	-	_	-	_	-	-	-	_	
Partnerships	_	_	-	-	-	_		-	_	-	-	***	-
Incorporated companies	20	2,422	5,041	11,996	284	48,303	97,903	51,666			4,784	25,216	129, 514
Co-operatives	-	-	-	-table	_	-	-	-			-	-	-
Head offices, sales offices and auxiliary units					8 8 0			* 8 *	***	* * 4	4, 122	26,582	
Totals	20	2,422	5,041	11,996	284	48, 303	97,903	51,666	-	_	8, 906	51,798	129, 514
1964													
Individual ownerships]]												
Partnerships	24	2,306	5,179	12,359	376	49,394	109,848	56,648	x	x	4,521	26,411	149, 833
Incorporated companies										1			
Co-operatives	-	_	-	-	-	-	-	-			10.60	-	-
Head offices, sales offices and auxiliary units				0.00			***		* * *		4,523	30,873	* * 8
Totals	24	2,306	5,179	12,359	376	49,394	109,848	56,648	x	х	9, 044	57,284	149, 833

TABLE 7. Calculation of Output, input and Value Added, 1963 and 1964

	Manufact activi		Non-manufa activiti		Tota activ	
	1963	1964	1963	1964	1963	1964
			\$'000)		
Output	1			1		
1. Shipments and other revenue	97,903	109,848	95, 203	115,164	193,106	225,012
Inventories - Goods of own manufacture:						
Add closing Goods in process	10,516	7,602	***		10,516	7,602
Finished goods	13,832	12,659			13,832	12,659
Deduct opening-Goods in process	9,211	9,438			9,211	9,438
Finished goods	12,787	14,253	***		12,787	14,253
2. Net inventory change	2,350	(3,430)	• • •	• • •	2,350	(3,430)
3. Gross output (1+2)	100, 253	106,418	95,203	115, 184	195,456	221,582
Input						
Purchases of goods not of own manufacture			15,398	19,652	15,398	19,652
Inventories - Goods not of own manufacture:						
Add opening	4 0 0		4,115	4,886	4,115	4,886
Deduct closing		,	4,820	5,918	4,820	5,918
Cost of goods sold (not of own manufacture)		a • •	14,693	18,620	14,693	18,620
3. Materials, supplies, etc.	48,303	49,394	2,663	3,359	50,966	52,753
Fuel and electricity	284	376			284	376
3. Gross input (5 + 6 + 7)	48,587	49,770	17,356	21,979	65,943	71,749
Value added (3 - 8)	51,666	56, 648	77,847	93, 185	129, 514	149, 833

TABLE 8, Employment and Payroll, 1963 and 1964

					Emplo	yees						Salari	es and we	iges	
Year and		Product related				inis-		les nd	T.	tal	Product	ion and	Admin-	Color	
province	Manufa	cturing	OI	her		office		butlon	10	LT HT	related v	vorkers	istra- tive and	Sales and distri-	Total
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Manufac- turing	Other	office	bution	
1963		1			numl	per							\$'000		
Newfoundland	_	_					13	_	12					100	100
Prince Edward Island			_		100		13	_	13		-	_	_	108	106
Nova Scotia	_				_	-			-	-		_	_	-	-
					_	_	82	16	82	16	-	_	_	629	629
New Brunswick	-	_		_	_	_	43	3	43	3	-	_	-	301	301
Quebec	2,004	418	15	_	771	365	3,616	574	6,406	1.357	11, 996	74	6,529	26, 126	44,725
Ontario	1	1							· ·				.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Manitoba	_	-	_	_	-	_	197	41	197	41	-	_	-	1,401	1,401
Saskatchewan	_	-	_	- 1	_	-	103	10	103	10	-	_	_	778	778
Alberta	_	_	_		_	_	245	40	245	40	-	_	_	1,646	1,646
British Columbia	_	_	-	-	_	-	289	61	289	61	-	_	-	2,210	2,210
Yukon and Northwest Terri- tories	_	_	~	_	_	_	_	_	_	-	-	_		_	_
Totals	2,004	418	15	_	771	365	4,588	745	7,378	1,528	11,996	74	6,529	33,199	51,798
		ł									,		0,000	00,100	00,100
1964															
Newfoundland	-	-	_	-	_	_	22	_	22	-	_	_	_	141	141
Prince Edward Island	_	_	_	_	-	_	_	_	_	_	_	_	_	_	-
Nova Scotia	_	_	-	_	_	_	94	15	94	15	_	_	_	669	668
New Brunswick	_	_	_	_	_	_	44	3	44	3	_	_	_	444	444
Quebec	x	x	_	_	x	x	×	x	x	x	x	_	x	x	x
Ontario	1.706	33.9	8		814	404	2,424	417	4, 952	1, 160	11, 385	41	8,052	18,842	38,319
Manitoba	_	_	_	_	_	_	220	43	220	43		-	0,002	1.746	1, 746
Saskatchewan	_	_	-	_	_	_	94	13	94	13	_	_	_	711	711
Alberta	_	_	_	_	_	_	263	53	263	53	_	_	_	2, 124	2, 124
British Columbia	×	x	_	_	x	x	X	x	X	E	x	_	1	Z, 124	2, 129
Yukon and Northwest Terri-	_				_	_		_ ^	1	_ ^		_	^	A	^
tories	-	-	-	-	-	-	_	_	-	-	-	-	-	_	-
Totals	1,904	402	8	_	872	435	4,629	794	7,413	1,631	12,359	41	8,459	36,426	57, 284

TABLE 9. Production and Related Workers, - Manufacturing Activity, 1963 and 1964

Month	196	3	196	4
unOE) FEE	Male	Female	Male	Female
		numbe	er	
Establishments reporting monthly detail (large establishments only):	1	-	1	
January	1,968	395	1,870	402
February	1,980	405	1,865	393
March	1, 975	407	1,878	390
April	2,014	414	1, 883	401
May	2,027	418	1, 894	398
June	2,023	409	1,899	396
July	2,005	409	1,900	4 05
August	2,010	427	1,910	401
September	2,012	437	1, 935	410
October	2,004	432	1, 929	426
November	2,011	431	1, 939	413
December	1, 998	428	1,931	396
Averages	2,004	418	1, 904	402
Establishments reporting annual averages (small establishments only)				
Average for all establishments	2,004	418	1,904	402

TABLE 10. Inventories, 1964

		Manufa	cturing		Non- manufacturing	
Province	Materials, supplies, etc.	Goods in process	Finished goods of own manufacture	Total	Products or materials purchased for resale	Total inventories
			book value	\$'000		
Opening:						
Newfoundland	-	-	-	-	-	-
Prince Edward Island	-	-	-	- man	-	-
Nova Scotia	_	- the	-	-	-	_
New Brunswick		_	-	_	-	-
Quebec	x	x	x	x	х	x
Ontario	11,728	8,659	15,484	35, 871	4,693	40,564
Manitoba	-	satur	-	-	-	_
Saskatchewan	-		_	-	_	-
Alberta	-	-	-	_	_	_
British Columbia	x	x	x	x	х	х
Yukon and Northwest Territories	-	-	_	000	-	_
Totals	11,910	9, 438	16,850	38, 198	4,886	43,084
Closing:						
Newfoundland	_	-	_	_	-	_
Prince Edward Island		_	-	_	-	_
Nova Scotia	-	_	_	-	-	_
New Brunswick	-	_	-	-	-	-
Quebec	x	x	x	x	х	x
Ontario	14,645	6,669	13,339	34,653	5,665	40,318
Manitoba	-	_	_	_	-	-
Saskatchewan	-	-	_	-	-	_
Alberta	-	_	_	-	-	_
British Columbia	x	x	x	x	x	х
Yukon and Northwest Territories	-	_	_	-	-	-
Totals	14,844	7,602	14,940	37,386	5,918	43,304

TABLE 11. Purchased Fuel and Electricity Used in Manufacturing Activity, 1963 and 1964

the second second		1963		1964	
Description		Quantity	Cost	Quantity	Cost
181			\$'000		\$'000
Large establishments reporting commodity detail:					
Bituminous coal:					
(a) From Canadian mines	. ton	1,407	18	1, 188	16
(b) Imported	. 44	-	-	_	_
Sub-bituminous coal (from Alberta mines only)	. 44	-	-	-	-
Anthracite coal		_	_	_	-
Lignite coal	8.9	_	_	-	-
Coke	. 44	-	-		-
Gasoline (including gasoline used in cars and trucks)	Imp. gal.	17,672	7	10, 135	4
Fuel oil including kerosene or coal oil	4.0	942,235	84	845,037	82
Wood	. cord	-	-	-	-
Gas:					
(a) Liquefled petroleum gases	Imp. gal.	8,784	2	-	-
(b) Other manufactured gas	M cu. ft.	_	-	-	-
(c) Natural gas	. 44	31,034	32	43,730	40
Other fuel			_		-
Electricity purchased	. kwh.	13,884,020	133	26,309,641	226
Steam purchased		4 6 8	-		-
. Small establishments not reporting commodity detail:					
Estimate for fuel and electricity		* * *	8	* * *	8
3. All establishments:					
Total fuel and electricity used			284	* * *	370

^{&#}x27;The difference between figures in Table 10 and those in Table 7 arises from firms reporting output of products on the basis of production rather than or shipments. Consequently, inventories of finished products for such respondents are not taken into account for purposes of compiling value added in Table 7. See also "Concepts and Definitions" for explanation of other variances.

TABLE 12. Materials and Supplies - Manufacturing Activity, 1963 and 1964

		1963		1964	
Description		Quantity	Cost	Quantity	Cost
I. Materials used:			\$1000		\$'000
Castings (rough and semi-finished received from foundry):					
bon (gray and malleable)	ton	247	83	437	149
Steel	504			401	7.40
Steel (except alloy and tool steel):					
Bars	ton	251	51	369	73
Plates (3/6 ln. and thicker).	4.6	38	7	102	20
Sheets (under 3/16 in.)	4.4	333	67	217	38
Structural shapes, unfabricated (channels, angles, etc.)	4.6	1,220	309	1, 484	455
Alloy and tool steel in all forms (including stainless)		8 4 4	57		54
Other iron and steel			129	4 + 0	167
Non-ferrous metals in all forms:					
Aluminum:					
Castings	ib.	19,447	15	67,601	4.8
Other forms	Es	29, 953	19	33,503	21
Brass and bronze	**	6, 114	7	8,447	1
Lead	4.0	20, 714	3	20,408	
Nickel	0.0	577	1	1,062	
Zinc	44	135,011	39	75,058	23
Other non-ferrous metals		4 4 9	1		4
Other materials and supplies:					
Paints and varnishes			35		32
Lumber	M bd. ft.	108	18	30	
All other materials and components used ¹		***	46, 643	a 0 0	47, 148
Containers and other packaging materials and supplies used	- 1	• • •	270	* * *	320
. Operating, maintenance and repair supplies used (excluding fuel)			508		75:
. Amount paid out to others for work done on materials owned by establishments		6 0 0	43	4 4 0	60
Totals			48,303	4 4 6	49,394

¹No detailed information on materials used was collected from small establishments, the estimated costs for which are included here. These estimated costs were \$218,642 in 1963 and \$297,000 in 1964.

TABLE 13. Shipments of Goods of Own Manufacture, 1963 and 1964

Description	1963		1964	
	Quantity	Value	Quantity	Value
	No.	\$1000	No.	\$1000
1. Products:				
Adding machine	2,548	691	2,530	863
Typewriters:			100	
Standard	31,097	5,317	33,433	5,418
Portable	30,583	2,326	45,218	3,183
Electric	27,486	9,360	30,312	10,815
Other office machinery, including cash registers, calculating machines, card sorting machines, accounting machines etc. (excluding parts)		58,404		61, 994
Scales	61, 292	4, 150	92, 879	4,903
Parts for office, store and business machinery		10,471		13, 194
All other products		2,991		4,364
2. Amount received in payment for work done on materials and products owned by others		5,118	4 8 4	6, 077
Less adjustments for value of sales taxes, excise duties and outward transportation charges which could not be deducted from individual commodity items described above		(926)	* * *	(962)
Het adjustment for establishments receiving progress payments	4 4 0	-		-
Total adjusted value of shipments and work done		97, 903		109,848



TABLE 14. Shipments of Selected Goods of Own Manufacture - All Industries, 1963 and 1964 (Includes shipments from other industries which manufacture, as a secondary activity, the commodities listed)

Description	1963		1964	
	Quantity	Value	Quantity	Value
	No.	\$'000	No.	\$*000
Accounting machines.	1	1	1	- 1
Adding machines	1	1	1	1
Addressing and mailing machines	1	1	1	l.
Cash registers	3	1	1	à.
Calculating machines	1	1	1	1
Card-sorting and tabulating machines.	1	1	1	1
Duplicating machines	1	1	1	1
Meat-slicing machines	1	1	1	1
Scales;				
For stores, homes and offices		1,246		1,830
Industrial:				
Bench or portable type		1,244		1,876
Built-in or pit type		1,787	4 + +	2,036
Typewriters:				
Standard, including long carriage	31,097	5,317	33,433	5,416
Portable	30,583	2,326	45, 218	3,183
Electric	27,486	9,360	33,565	11,791
Time recording, job recording and time stamping machines	1	1	ī.	1
Other office and business machinery		56, 992		65 050
Other store machinery		360		65, 255
Parts for office, store and business machinery	***	10,471		13, 194

^{&#}x27;Included with "Other office and business machinery" to avoid disclosure of individual firms.

List of Establishments classified to This Industry, 1964

(Does not include establishments classified to other industries, which as a secondary activity, manufacture products typical of this industry)

Name	Locatio	n
Quebec:		PERSONAL PROPERTY.
Bolero Vending Machine Mfg. Co. Ltd.	4518, ruelle Papineau, Montréal	
Coinex Mfg. Reg'd.		
Dan Vending Manufacturing Ltd.		
Morse, Robt, Corp. Ltd.		
Royal Typewriter Co. Div. Royal McBee (Canada) Ltd.		
The state of the s	TODO E MILE SET OF SET	
Ontario:		
Addressograph - Multigraph of Canada Ltd.	42 Hollinger Rd., Toronto	
Better Packages of Canada Ltd.	245 Carlaw Ave., Toronto	
Burrough Business Machines Ltd.	804 McDougall St., Windsor	
Canadlan Scale Co. Ltd.	305 Horner Ave., Toronto	
Cornelius Mfg. Co. Ltd.	45 Iron St., Rexdale	
Counselor Products Ltd.	. 28 Mendota Rd., Toronto	
Hawker-Siddeley Canada Ltd. (Vending Machine Div.)	Malport Rd., Malton	
Hobart Mfg. Co. Ltd., The	190 Railside Rd., Don Mills	
International Business Machines Co. Ltd.	844 Don Mills Rd., Don Mills	
National Cash Register Co. of Canada Ltd., The	222 Lansdowne Ave., Toronto	
Opal Mfg. Co. Ltd.	20 Sheffield St., Toronto	
Scale, E.W. Co. Ltd.	5 Six Points Rd., Toronto	
S,C,M, (Canada) Limited	30 Bertrand Ave., Scarborough	
Toledo Scale Co. of Canada Ltd.	2462 Howard Ave., Windsor	
Triner Scale and Manufacturing Co. of Canada Ltd.	313 Homer Ave., Toronto	
Underwood Limited	. 1440 Don Mills Rd., Don Mills	
Vendomatic Services Ltd.	95 Brockhouse Rd., Toronto	
Versafood Services Ltd.	95 Brockhouse Rd., Toronto	
British Columbia:		
Mantle Industries Ltd.	6307 Laurel St., N. Burnaby	

CONCEPTS AND DEFINITIONS

Census of Manufactures

General

The Census of Manufactures is an annual mail survey covering Canada's Manufacturing Industries. It is based on the Standard Classification of Industries and full details concerning the system may be found in the Standard Industrial Classification manual. Catalogue No. 12-501 which is available from the Queen's Printer or the Dominion Bureau of Statistics. In summary, the Classification as it relates to the manufacturing industries provides for a breakdown into 140 industries arranged in 20 major industry groups. Of the 140 (3 digit) industries, 18 are further broken down into 56 (4 digit) sub classes. At the Canada level, principal statistics are collected and compiled for 176 separate industries. They cannot all be published separately by province, however, because of the confidential nature of the data in certain provinces.

The reporting unit for the Census is designated as the establishment (see definition of "Establishment" in following section) and a return is requested from every establishment classified to a manufacturing industry. Although respondents are required to submit reports covering the calendar year, financial year reports other than the calendar year are accepted in instances where respondents find impossible to supply calendar year data from accounting records. When an establishment is operated for only part of a year a report is required covering the period of operation.

There are four different questionnaires used in the Census of Manufactures; (a) short form (b) long form (c) head office questionnaire and (d) commodity questionnaire. The short and long forms are used to obtain principal statistics and commodities shipped from establishments classified to manufacturing industries and differ only in the amount of detail requested. The short form is a single-sheet questionnaire sent to small manufacturers generally reporting shipments of less than \$100,000; this cut-off, however, varies somewhat between industries. The head office questionnaire is generally used for company head offices and/or auxiliary units separately located from the manufacturing establishment(s), (see following notes on Head offices and auxiliary units). The Commodity questionnaire is used to survey certain establishments which are coded (on the basis of their principal activity) to industries other than manufacturing in the Standard Industrial Classification system, but which undertake some manufacturing as a subsidiary activity. This single-sheet questionnaire is designed to collect information on the quantity and value of goods of own manufacture shipped by such establishments in order to achieve full coverage of domestically manufactured commodities (see the following note under Shipments).

The results of the Census are presented in some 140 publications. In addition to these annual industry publications there are annual summary reports for Canada and the provinces and special reports giving principal statistics by detailed geographic areas, by type of ownership and size of establishment. A special annual report covering the shipments of all manufactured commodities arranged in alphabetical order is also published.

Since 1960 the following major changes have been implemented in the Census of Manufactures: (a) a revised Standard Industrial Classification (b) a new establishment definition and (c) an extension of the establishment definition to cover the non-manufacturing activities of manufacturing establishments. The statistics presented in the various 1963 reports reflect the complete implementation of these changes and enable comparisons to be made with the years 1961 and 1962. For a complete description of the procedures followed in establishing the revised series, reference should be made to the Explanatory Notes included in the 1960, 1961 and 1962 industry publications. The statistical framework within which the Census of Manufactures is now carried out is based on the following concepts and definitions which have been developed as part of a general programme to achieve a fully integrated system of economic statistics.

Establishment

A manufacturing establishment is typically a factory, mill or plant principally engaged in manufacturing activities. The majority of such establishments are firms but many firms have more than one establishment. Such firms are requested to submit a separate Census of Manufactures report for each manufacturing establishment which can meet the reporting requirements embodied in the following definition of the "establishment":

"The smallest unit which is a separate operating entity capable of reporting the following principal statistics:

Materials and supplies used Goods purchased for resale as such Fuel and power consumed Number of employees and salaries and wages Man-hours worked and paid Inventories Shipments or sales."

Each establishment is required to report on all the activities carried out within it's accounting boundaries (except income from investments such as rent, interest and dividends) and data on the different activities (manufacturing, trading in goods not of own manufacture, construction by own labour

force, revenue from services, etc.) are requested to be reported separately. It should be noted that the statistics for separate activities are not completely consistent since some respondents cannot distinguish, in their records, materials, shipments and inventories relating solely to their own manufacturing activities. For example, inventory of goods purchased for re-sale may not be distinguishable from inventory of own manufactured goods. Complete consistency, therefore, can be obtained only at the "all operations" (total activity) level and for studies or statistical measures requiring accurate coordinated data, the "total" statistics should be used.

The number of establishments represents the number of operating units that are principally engaged in the activities of the manufacturing industries to which they have been classified. These units do not necessarily represent the total number engaged in the production of a commodity mainly produced in a certain industry. Some commodities are produced as secondary products in other manufacturing and non-manufacturing industries. It should be noted that head offices and auxiliary units which are surveyed separately are not included in the establishment count, (see following notes on head offices and auxiliary units).

Head Offices and Auxiliary Units

All head offices and auxiliary units of companies classified to the manufacturing industries such as sales offices, administrative offices, warehouses, laboratories, etc. are now surveyed as part of the Census of Manufactures.

These head offices and auxiliary units are either included in an establishment report or are surveyed by means of the head office questionnaire. The former is the most common case where a single establishment firm has its executive personnel, sales office, etc. located at the site of the manufacturing plant (establishment). The special head office questionnaire is generally used where a firm, regardless of the number of establishments, has separately located offices or auxiliary units. Such offices or units do not constitute establishments within the Census of Manufactures as they do not normally generate operational revenues, but give rise only to costs of operations (mainly salaries and wages) which are automatically included in the value of shipments or sales. Although not considered as establishments, and hence, not included in the "establishment" count for an industry, the operational costs are reflected in either the "Industry" statistics (3 or 4 digit level) or the "Major group" statistics (2 digit level) according to the following rules:

- (a) In the case of single establishment firms, statistics for separately located offices and units are classified to the same industry (3 or 4 digit) as the establishment;
- (b) In the case of multi-establishment firms, the statistics for such offices and units are coded to the same industry as the establishments of the firm, when all establishments are in the same industry (3 or 4 digit). When establishments of

such firms are coded (1) to different industries within a major group, (2) to industries in different major groups or (3) to industries in different divisions of the Standard Industrial Classification, then the statistics are included in the major group totals (2 digit level) in which the major part of the company's operations are classified. Although this may result in some distortion of major group statistics in the case of (2) and (3) the statistics at the industry (3 or 4 digit) level in all cases will be left free of these company-wide data.

Employees

(a) Production and related workers — Manufacturing activities

In addition to those engaged in production and assembling activities, they include those employed in storing, inspecting, handling, packing, warehousing, etc. They also include employees engaged in maintenance, repair, janitorial and watchman services and line supervisors (working foremen) engaged in similar work to that of the employees they supervise. For those establishments reporting on the "long" form, production and related workers engaged in manufacturing activity are reported as those receiving pay during the last pay period of each month, an average for the year being obtained by summing the monthly figures and dividing by 12. This procedure is followed even though the establishment did not operate in all months in order to arrive at equivalent annual full-time employment. The numbers are somewhat affected by turnover, in that employment is overstated when an employee changes employment during a pay period. In the case of those establishments reporting on the "short" form, respondents are requested to report average annual figures. The man-hours of production and related workers in manufacturing activity represent total man-hours paid (total hours at work during the calendar year plus hours not worked but nevertheless paid for, such as paid vacations, sick leave, statutory holidays, etc.). Data on man-hours are not collected from establishments reporting on the short form, Man-hours for these establishments are estimated on the basis of ratios derived from the 1958 census. During this census all establishments reported on the long form. In reporting overtime hours, respondents are requested to report only hours actually at work. It should be noted that the division of hours paid into production and related workers payrolls results in average hourly earnings and does not represent hourly wage rates which are collected and published by the Department of Labour and which are based on selected occupations.

(b) Production and related workers — Non-manufacturing activities

Such employees include those on manufacturing establishments' payrolls engaged in activities such as construction undertaken for the use of these establishments, some outside piece-workers employed in certain industries, logging employees who are reported as part of a sawmilling establishment and any other production workers who are not engaged in manufacturing-type operations.

(c) Administrative and office employees

This category includes all executive and supervisory officials such as presidents, vicepresidents, comptrollers, secretaries, treasurers, etc., together with managers, professional, technical and research employees, superintendents and factory supervisors above the line supervisor or working foreman level, and clerical staffs. Also included are employees in activities such as advertising. credit collections, purchasing, personnel, legal, medical, etc. It should be noted that prior to 1961 this category also included working owners and partners. Also included in this category are employees located at head offices or auxiliary units separately located from the establishment; these are generally included in the figures for the province in which they are located according to the rules outlined under "Head offices and auxiliary units" ahove.

(d) Sales and distribution workers

This category includes office personnel whose salaries are charged to selling expense, travelling salesmen, driver salesmen, truckdrivers and their helpers, etc. It may also include some sales employees who are reported as part of a manufacturing establishment but are not working at the establishment's location. These are generally broken down by province in cases where more than 15 employees are involved in any one province. The figures exclude persons working on a commission basis who are not considered regular employees of the establishment.

(e) Total Employees

This total comprises the foregoing categories including employees located at separately located head offices and auxiliary units. The numbers of employees included under categories (b), (c) and (d) are reported in the form of annual averages and represent as closely as possible full time employment; adjustments are made when reported figures indicate the existence of part time or seasonal employment. In all the above categories, figures on employment refer to the calendar year whether or not other establishment statistics can only be reported on a fiscal year other than the calendar year.

Working Owners or Partners

These are not now included in the statistics of employees and salaries and wages. There is some duplication in numbers when a person owns more than one establishment and is reported as a working owner on each Census return. Withdrawals of working owners are defined as amounts withdrawn by owners or partners for normal living expenses excluding withdrawals for payment of income tax.

Salaries and Wages

Salaries and wages refer to gross earnings of employees before deductions for income tax and employees contributions to social services such as sickness, accident and unemployment insurance, pensions, etc. They include all salaries, wages.

bonuses, profits shared with employees, the value of room and board where provided, commissions (paid to regular employees only) as well as any other allowance forming part of the worker's earnings. Payments for over-time are included. Figures on salaries and wages refer to the calendar year.

Fuel and Electricity

Figures for fuel refer to amounts actually used (including fuel used in cars, trucks, locomotives, etc.), not to purchases unless the quantities are substantially the same. Any fuel and electricity produced by establishments for internal consumption are not included in the total cost. Values represent laid down cost at the establishment including freight, duty, etc. Although fuel and electricity used is considered part of manufacturing activity it should be noted that it also includes relatively small amounts used in non-manufacturing activities since these cannot be reported separately.

Materials and Supplies

(a) Manufacturing activities

Figures represent quantities and laid down cost values, at the establishment, of materials, supplies and purchased components owned and used during the year in manufacturing activities and related processes. These statistics represent only commodity items or physical goods (cost of services or overhead charges such as advertising. insurance, depreciation, etc. are not included) whether purchased from others or received as transfers (in the form of materials, components or semi-processed goods) from other establishments of the reporting company. Included are maintenance and repair supplies not chargeable to fixed assets accounts and any amounts charged by other establishments for work done on materials owned by the reporting establishment. Cost of repairs or maintenance done by outside contractors and cost of returnable containers are not included.

(b) Non-manufacturing activities

1. Purchases for re-sale as such

Figures represent cost of materials or products purchased from others by the reporting establishment (or received as transfers from other establishments of the reporting company) for re-sale as such in the same condition as purchased. Included are any finished products received on consignment from other countries.

2. Other materials and supplies used

Figures represent the cost of materials and supplies, if any, used in new construction and in the production of machinery and equipment (for the use of the reporting establishment) by the establishment's own employees. Included are materials used for any capital repairs and alterations carried out by the establishment's employees. Amounts paid to outside contractors for construction and repair work are not included nor is the cost of

purchased machinery and equipment. Also included is the cost of office supplies not chargeable to fixed assets accounts and the cost of such other items of materials and supplies used as food, beverages and supplies for establishment-operated cafeterias and lunch counters, first aid and medical supplies, laboratory supplies, etc.

Shipments

(a) General

The figures represent revenue from all production, sales, services and related activities of reporting establishments with shipments valued in Canadian dollars at the point at which the establishment relinquishes control. The unsold portion at year end of consignment shipments in Canada is treated as inventory and not as shipments but all shipments to foreign countries for which the form B13 "Customs Canada Export Entry" has been completed, are treated as shipments.

In those industries where work on principal products extends over a relatively long period, (Fabricated Structural Metal Industry, Aircraft and Parts Manufacturers, Railroad Rolling Stock Industry and Shipbuilding and Repair Industry) the value of production rather than the value of shipments is recorded. There are certain establishments in other industries which also operate on a basis of progress payments. For these establishments, shipments are also adjusted to work put in place on the basis of the net change in progress payments over the year.

(b) Shipments of goods of own manufacture

These figures represent shipments of goods made from own materials either in the reporting establishments or by other manufacturers on the basis of a charge to the reporting establishments for work done. Included are revenue from repair and custom work, amounts received in payment for work done on materials owned by other establishments and the cost (book value) of any goods shipped on a rental basis.

All products and by-products of own manufacture shipped from the establishment are covered, including transfer shipments to sales outlets, distributing warehouses or to other manufacturing plants of the reporting firm, when such units are treated as separate establishments. The value of shipments are net of returned goods, discounts, returns, allowances, sales tax and excise taxes and duties, returnable containers and charges for outward transportation by common or contract carriers. Transportation or delivery expense incurred by the reporting establishment's own carriers are included.

Shipments of goods of own manufacture of establishments which are coded to some other division of the Standard Industrial Classification (on the basis of principal activity) but which are engaged in manufacturing as a subsidiary activity

are collected by means of the Commodity questionnaire referred to earlier. Such shipments together with shipments of goods of own manufacture of establishments forming the universe of manufacturing industries are compiled and recorded in the various industry publications.

(c) Shipments of goods not of own manufacture

These figures represent the net selling value at establishment (net of discounts, returns, allowances, sales taxes and excise duties and taxes and transportation charges by common or contract carriers) of all products or materials (including products transferred from other establishments of the reporting firm) sold as such in the same condition as purchased or received as transfers. For those industries which ship such goods on a rental basis, the value of shipments represents the book value of these goods. All sales of consignment goods from other countries are included.

(d) Other revenue

Figures represent the book value of fixed assets, if any, (new construction and machinery and equipment including major repairs, alterations, additions, modifications, installation and assembly work) produced during the year for the use of reporting establishments by the establishment's own employees and for which depreciation accounts are maintained. Included also are any revenues from the sale of electricity and from any operations performed by the establishment's own employees, such as revenue from goods produced or purchased for rental (the book value of such goods are included as part of shipments of goods of own manufacture or shipments of goods not of own manufacture). servicing revenues, commissions on sales (when not included in value of sales), revenue for companyoperated cafeterias and lunch counters and revenue from outside installation or construction work not related to the establishment's own products, sale of used materials (excluding sale of used fixed assets) research and development work, etc. As mentioned previously the figures do not include non-operating revenue such as rent, dividends, interest, etc.

Inventories

(a) Manufacturing activities

Values represent the book values of manufacturing inventory owned in Canada. Inventories held for which progress payments have been received are not included. Where progress payment accounts are maintained, the change in these accounts is treated as a net adjustment to shipments. Figures consist of inventory owned at the plant and at warehouses or selling outlets which are treated as extensions of establishments for the purpose of reporting shipments. Inventory owned in transit in Canada or on consignment in Canada is included. Goods shipped abroad and held in inventory are included in shipments. Opening inventories may differ from the closing inventories of the previous year because of changes in classification, the

receipt of revised data, the inclusion of new establishments and the removal of establishments which die not operate during the survey year.

(b) Non-manufacturing activities

Figures represent the book value of invaniory of goods purchased for re-sale as such without further processing, owned by the reporting establishments and held at plants and at any warehouses or selling outlets which are treated as extensions of establishments. Other characteristics are the same as in (a) above.

Value Added

(a) By manufacturing activities

Figures are compiled by deducting the cost of manufacturing materials, supplies, etc. and fuel and electricity consumed from the (value of shipments of goods of own manufacture adjusted for changes in the value of inventories of finished goods and goods in process).

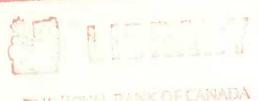
(b) By non-manufacturing activities

The figures are compiled by deducting the cost of goods purchased for re-sale (adjusted for changes in the value of inventories of goods pur-

chased for re-sale) and the cost of non-manufacturing materials and supplies used from the value of shipments of goods not of own manufacture, plus other revenue.

(c) By Total activities

The figures consist of value added by manufacturing activities plus value added by non-manufacturing activities. This total value added figure may, in some cases, be less than value added by manufacturing activities as a result of expenditures associated with non-manufacturing exceeding revenues from such activities or because of a decrease in inventory of goods not of own manufacture exceeding the mark-up on the sale of such goods. "Value added" is sometimes referred to as net output or net production. However, to arrive at the National Accounts concept of net production, or Gross Domestic Product at "Factor cost" it would be necessary to subtract also the cost of advertising, insurance and other business expenses which are not collected as part of the annual Census of Manufactures. "Value added" figures for the primary industries, manufacturing and construction are published in DBS publication Catalogue No. 61-202, "Survey of Production".



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