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MONTHLY







STATISTICAL REPORT ON THE OPERATION OF THE UNEMPLOYMENT INSURANCE ACT NOVEMBER 1964

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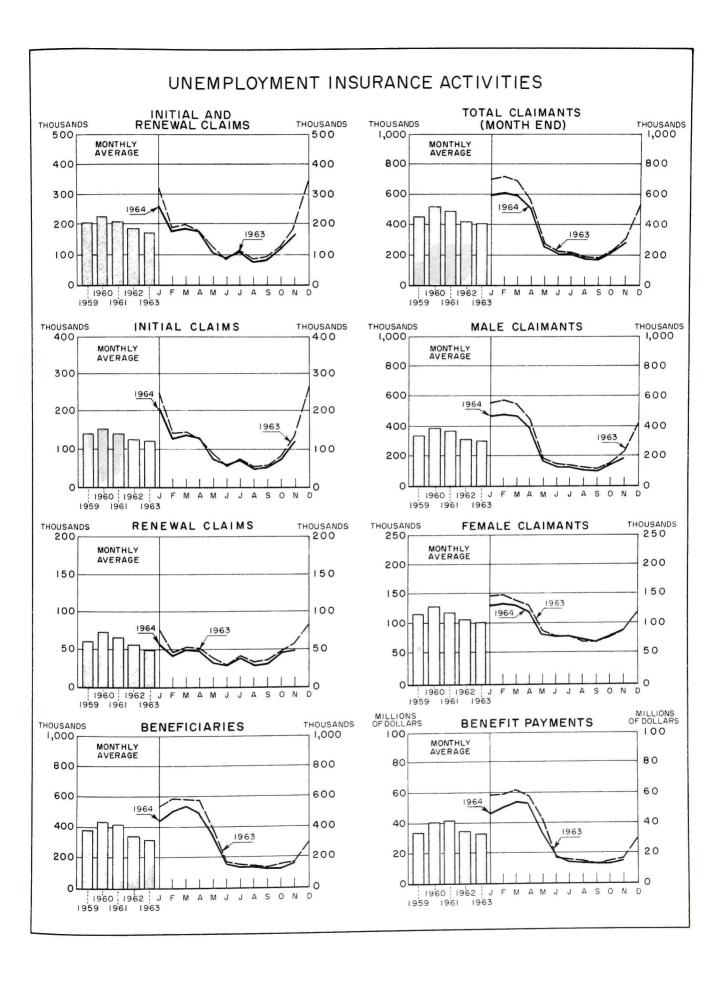
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Historical data since 1941 are contained in the July 1961 issue in this series, while annual data for the calendar years 1963 and 1962 are included in the January 1964 issue in this series.

Glossary of Terms

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For information regarding the personal characteristics, occupational and industrial status of both the insured population and persons establishing benefit periods, see the "Annual Report on Benefit Periods Established and Terminated under the Unemployment Insurance Act", D.B.S. Labour Division, Unemployment Insurance and Pensions Section.



CLAIMS AND BENEFIT PAYMENTS

NOVEMBER 1964

Claimants at month-end: volume and type

Claimants for Unemployment Insurance benefit totalled 274,500 on November 30, an increase of 60,000 over October 30, but 30,000 below the approximately 300,000 recorded on November 29, 1963. Most of the October-to-November increase occurred among males, who numbered 186,900 on November 30, in comparison with 138,800 on October 30. However, the decline from one year ago occurred entirely among male claimants, the number of female claimants having increased slightly.

The end of November count of claimants includes 3,157 identified as having qualified under the seasonal benefit provisions; of this number, 2,546 were males and 611 were females. One year ago these totals were 3,045, of which 2,457 were males and 588 females.

An increase among the male segment of the claimants is usual at this season of the year. However, the proportion of males, at 68 per cent on November 30, is somewhat lower than for last year when it was about 72 per cent. This reflects a slower rate of increase this year, in comparison with one year ago, as will be indicated by the following data:

October to November percentage increase in month-end claimant count

	This year	Last year
Total	28	39
Male	35	51
Female	16	15

Initial and renewal claims

A total of 169,000 initial and renewal claims were filed during November, as against 120,900 in October and 189,400 in November 1963. Approximately 90 per cent of the October-to-November increase occurred among initial claims, which rose from 75,100 in October to 119,500 in November. This was substantially greater than for one year ago, when initial claims accounted for 84 per cent of the October to November increase in total claims. Renewal claims numbered 49,400 in November, up slightly from the 45,800 received in October. Thus, the November claim intake of initial claims was almost 60 per cent above October, whereas for the renewals it was less than 10 per cent. Last year these percentages were 66 per cent and 22 per cent, respectively.

Beneficiaries and benefit payments

The average weekly number of beneficiaries was estimated at 150,500 for November, 127,300 for October and 161,200 for November 1963. Benefit payments at \$14.6 million were five per cent lower than one year ago (\$15.5 million) but were up 14 per cent from \$12.8 million paid out in October. The average weekly payment was \$24.33 for November, \$24.03 for October and \$23.98 for November 1963. The October-to-November increase in the size of the average payment reflects the higher proportion of male claimants.

Provincial data

All provinces contributed to the rise in the November 30 level of claimants. The smallest percentage change occurred in Ontario where an increase was recorded in the count of female claimants, the number of males being virtually unchanged. This differs substantially from that which obtained on November 29, 1963, when the Ontario count showed an increase of 28 per cent over the previous month. The lesser increase this year is associated with higher levels in October, over the preceding year, when automotive workers in Ontario suffered temporary dislocation associated with a major industrial dispute in United States.

Totals were lower than last year in all provinces except Prince Edward Island and Saskatchewan where there were small increases. The male count was generally lower this year, only Prince Edward Island showing higher totals. Female claimants, however, were more numerous this year in Prince Edward Island, New Brunswick, Ontario, Manitoba and Saskatchewan.

Percentage changes in month-end claimant count

	October 30 November 30,			er 29, 1963 to Ber 30, 1964		ober 31 to per 29, 1963
	Total Male	Female	Total	Male Female		Male Female
Canada	+ 28 + 35	+ 16	- 10	- 14 + 1	+ 39	+ 51 + 15
Nfld. P.E.I. N.S. N.B. Que. Ont. Man.	+ 69 + 84 + 208(1) + 259(1) + 37 + 46 + 58 + 70 + 30 + 38 + 6 + 1 + 52 + 67	+ 12 + 125(1) + 10 + 34 + 15 + 13 + 29	- 16 + 6 - 6 - 1 - 4 - 9 - 8	- 17	+ 140 + 48 + 54 + 31 + 28 + 55	+ 123
Sask. Alta. B.C.	+ 96 + 159 + 53 + 89 + 34 + 44	+ 25 + 6 + 16	+ 3 - 30 - 19	- 3 + 21 - 32 - 22 - 25 - 3	+ 59	+ 157 + 8 + 73 + 31 + 47 + 12

Movements in the claims filed series follow a pattern similar to that indicated for claimants. The chief difference is in degree, the percentage changes in the former series usually being greater than those for the latter. This is to be expected, in view of the basic conceptual difference between the two series. The number of claims filed is an indication only, of an intent, on the part of these persons, to draw on their benefit. But many claimants never report subsequently to prove unemployment, and hence their unemployment register might not be included in the active file at the month-end. In addition, the month-end claimant count is affected by withdrawals from benefit, either by return to work, exhaustion of benefit, or withdrawal from the labour market. An additional factor stems from a difference in the size of the base, the month-end claimant figure being usually greater than the total of claims filed.

Percentage changes in claims filed, by province

		October to	64		vember 196 Ovember 19			October to ovember 196	53
	Total	Initial	Renewal	Total	Initial	Renewal	Total	Initial	Renewal
Canada	+ 40	+ 59	+ 8	- 11	- 10	- 13	+ 50	+ 66	+ 22
Nfld.	+ 168	+ 205	+ 71	- 12	- 13	- 6	+ 146	+ 204	+ 25
P.E.I.	+387(1)	+510(1)	+ 142	+ 14	+ 11	+ 32	+ 253(1)	+ 337(1)	+ 64
N.S.	+ 75	+ 105	+ 23	- 10	- 9	- 11	+ 84	+ 115	+ 30
N.B.	+ 94	+ 128	+ 27	- 4	- 1	- 14	+ 85	+ 115	+ 30
Que.	+ 45	+ 60	+ 21	- 3	- 2	- 5	+ 40	+ 54	+ 17
Ont.	+ 1	+ 19	- 23	- 11	- 10	- 12	+ 32	+ 42	+ 16
Man.	+ 110	+ 126	+ 76	- 18	- 19	- 13	+ 107	+ 132	+ 56
Sask.	+ 156	+ 158	+ 151	7	- 7	- 8	+ 170	+ 176	+ 152
Alta.	+ 96	+ 98	+ 92	- 23	- 19	- 32	+ 66	+ 75	+ 50
B.C.	+ 44	+ 53	+ 24	- 23	- 21	27	+ 39	+ 56	+ 11

⁽¹⁾ Numbers involved are relatively small.

^{..} Figures not available.

⁻ Ní1.

Summary table

			3	% Chang	e from		Cumulativ	ve data	
Activity	Nov. 1964	Oct. 1964	Nov. 1963	Oct.	Nov.	Janua: Nove		12 morending No	
				1964	1963	1964	1963	1964	1963
	r)	housand	s)			(Thou	sands)	(Thou	sands)
Insured population as at month-end		4,343	4,192		••		4,162*		4,167*
Initial and renewal claims filed	169	121	189	+ 40	- 11	1,544	1,693	1,889	2,016
Claimants currently reporting to local offices	275	215	303	+ 28	- 10	346*	390*	361*	406*
Beneficiaries (weekly average)	151	127	161	+ 18	- 7	286*	327*	286*	326*
Weeks compensated	602	534	645	+ 13	- 7	13,022	14,947	14,197	16,214
Benefit paid \$	14,647	12,841	15,467	+ 14	- 5	319,892	364,803	349,253	395,890

Average weekly benefit

^{\$ 24.33 24.03 23.98 + 1 + 1 24.57 24.41 24.60 24.42}

^{*} Monthly average.

Table 1. - Estimates of the Insured Population under the Unemployment Insurance Act.

End of:	Tota1	Employed	Claimants
1964 - October	4,343,000	4,128,500	214,500
September	4,304,000	4,130,400	173,600
August	4,330,000	4,148,000	182,000
July	4,271,000	4,065,700	205,300
June	4,241,000	4,039,100	201,900
May	4,173,000	3,922,900	250,100
April	4,280,000	3,782,300	497,700
March	4,348,000	3,750,700	597,300
February	4,339,000	3,731,900	607,100
January	4,334,000	3,735,400	598,600
1963 - December	4,326,000	3,793,700	532,300
November	4,192,000	3,888,600	303,400
October	4,125,000	3,906,100	218,900

Table 2. - Number of Initial and Renewal Claims Filed in Local Offices in each Province.(1)

D.,			1964 - Novem	ber - 1963		
Province	Total	Initial	Renewal	Total	Initial	Renewal
Canada -	168,958	119,545	49,413	189,375	132,612	56,763
Nfld.	6,854	5,640	1,214	7,773	6,484	1,289
P.E.I.	1,550	1,293	257	1,365	1,170	195
N.S.	7,635	5,670	1,965	8,472	6,265	2,207
N.B. Que.	7,888	6,160	1,728	8,219 55,477	6,202 37,761	2,017 17,716
Ont.	53,734 48,823	36,876 33,123	16,858 15,700	54,802	36,939	17,710
Man.	7,704	5,701	2,003	9,379	7,072	2,307
Sask.	5,659	4,294	1,365	6,104	4,622	1,482
Alta.	10,043	7,191	2,852	13,110	8,909	4,201
B.C.	19,068	13,597	5,471	24,674	17,188	7,486

⁽¹⁾ In addition, revised claims received numbered 29,163.

Table 3. - Claimants Currently Reporting to Local Offices by Number of Weeks on Claim, Province and Sex.

(Counted on last working day of the month)

		(oodii cca oi	Tabl Working	g day of the	шонен	
Province	Total	(t	Number of we based on 20 p			Total
and Sex	claimants	1-4	5-13	14-26	27 or more(1)	claimants
		Nover	mber 30, 1964	:		November 29, 1963
CANADA	274,532	159,421	66,581	30,179	18,351	303,353
MALE	186,853	120,443	40,536	15,668	10,206	216,940
FEMALE	87,679	38,978	26,045	14,511	8,145	86,413
Nfld.	10,253	6,930	1,910	805	608	12,169
Male	8,835	6,374	1,515	532	414	10,707
Female	1,418	556	395	273	194	1,462
P.E.I.	1,965	1,586	260	94	25	1,858
Male	1,425	1,205	161	54	5	1,378
Female	540	381	99	40	20	480
N.S.	13,465	7,365	3,336	1,732	1,032	14,340
Male	10,570	6,086	2,526	1,207	751	11,219
Female	2,895	1,279	810	525	281	3,121
N.B.	13,342	8,227	3,007	1,457	651	13,540
Male	9,425	6,304	1,964	817	340	9,995
Female	3,917	1,923	1,043	640	311	3,545
Que.	87,782	49,368	23,118	9,658	5,638	91,277
Male	62,590	38,669	15,413	5,263	3,245	65,987
Female	25,192	10,699	7,705	4,395	2,393	25,290
Ont.	81,586	46,615	18,651	10,444	5,876	89,677
Male	49,123	31,535	9,609	4,882	3,097	58,904
Female	32,463	15,080	9,042	5,562	2,779	30,773
Man.	11,301	6,340	2,798	1,084	1,079	12,266
Male	7,388	4,831	1,485	542	530	9,065
Female	3,913	1,509	1,313	542	549	3,201
Sask.	8,383	5,755	1,584	593	451	8,116
Male	5,852	4,556	831	224	241	6,032
Female	2,531	1,199	753	369	210	2,084
Alta.	14,921	9,412	3,549	1,213	747	21,182
Male	10,436	7,442	1,948	584	462	15,420
Female	4,485	1,970	1,601	629	285	5,762
B.C.	31,534	17,823	8,368	3,099	2,244	38,928
Male	21,209	13,441	5,084	1,563	1,121	28,233
Female	10,325	4,382	3,284	1,536	1,123	10,695

⁽¹⁾ The bulk of the cases in this group were on claim from 27-39 weeks.

Note: Values less than 50 subject to relatively large sampling variability.

Table 4. - Disposition of Initial and Renewal Claims and Claims Pending at the End of the Month, by province.(1)

						·•	
		Adj	u d i c a	t e d		Pen	d i ng
Province	Total	Entit: Bene			itled to	Initial	Renewal
		Initial	Renewal	Initial	Renewal		
			November	1964			
Canada -	133,306	57,445	39,108	31,694	5,059	59,717	17,518
Nfld.	4,413	2,394	907	984	128	3,192	470
P.E.I.	767	424	188	138	17	824	85
N.S. N.B.	5,656	2,563	1,579	1,324	190	2,691	623
Que.	5,733 42,671	2,822 17,866	1,420 13,808	1,320 9,471	171 1,526	3,096 19,262	628 5,979
Ont.	41,640	17,680	12,663	9,588	1,709	15,202	5,139
Man.	5,893	2,755	1,465	1,479	194	2,391	834
Sask.	3,367	1,579	787	896	105	2,393	670
Alta.	7,662	3,341	2,075	1,988	258	3,365	1,133
B.C.	15,504	6,021	4,216	4,506	761	6,632	1,957
			November	1963			
			November	1703			
Canada -	153,289	64,419	46,693	36,124	6,053	59,279	18,328
Nfld.	5,146	2,941	1,004	1,063	138	3,327	444
P.E.I.	650	330	130	170	20	791	85
N.S.	6,393	2,866	1,766	1,541	220	2,832	718
N.B.	6,639	3,166	1,869	1,446	158	2,579	520 6 137
Que. Ont.	44,636	18,587	14,541 15,132	9,890 11,030	1,618 2,231	18,240 15,651	6,137 5,272
Man.	47,368 7,691	18,975 3,565	15,132 1,782	2,039	305	2,409	655
Sask.	3,674	1,684	818	1,039	133	2,479	716
Alta.	11,015	4,458	3,393	2,766	398	3,454	1,382
B.C.	20,077	7,847	6,258	5,140	832	7,517	2,399
					4		

⁽¹⁾ In addition 28,063 revised claims were disposed of. Of these, 3,014 were special requests not granted and 1,628 were appeals by claimants. There were 7,581 revised claims pending at the end of the month.

Table 5. - Number of Claimants Not Entitled to Benefit in each Province during November 1964 and 1963 with Chief Reasons for Non-entitlement.

Chief Reasons for Non-entitlement	Year	Canada	Nfld.	P.E.I.	N.S.	N.B.	Que.	Ont.	Man.	Sask.	Alta.	B.C.
Benefit period not established	1964(1) 1963	20,354	695	92	907	970	6,346	5,636	944	570 707	1,188	3,006
Claimants disqualified	1964 1963	26,041 29,146	939 714	100 129	980 1,061	810 846	7,693	8,924 10,660	1,124 1,392	249 269	1,613 1,840	3,211 3,269
Not unemployed	1964 1963	666	22 22	5	43 54	32 27	162 151	187	55 37	38	55	66
Not capable of and not available for work	1964 1963	7,655	155	31 33	247 275	247 259	1,949	2,950 3,682	438 573	258 306	535 552	845
Loss of work due to a labour dispute	1964 1963	470	342	1.1	17	1 10	76 36	43	1 1	1.1		6 9
Refused offer of work and neglected opportu- nity to work	1964 1963	1,234	33	7	53	36	413	477	46 38	35 26	67	89 106
Discharged for misconduct	1964 1963	1,309	11 19	7 5	43 51	36	552 527	397 532	31	23 26	49	160
Voluntarily left employment without just cause	1964 1963	7,160	179	27 30	259	247	2,102 1,952	2,231 2,539	276 352	168 172	506 531	1,165
Other reasons		7,547	219 264	22	335 338	212 279	2,439 3,017	2,639 3,162	278 327	125 127	401 547	877 931
(1) Previously failed on during November	on initial 1964	claim but 3,047	subsequently 115		established o 8 119	on revised 157	claim 1,145	832	133	59	137	342

Table 6. - Estimates of the Number of Beneficiaries, by Province.

Average	per week
1964 - Nove	mber - 1963
(in tho	usands)
150.5	161.2
3.8	4.6
	0.6
	7.2
	6.9
	51.7
	51.0
	6.2
	3.1
	9.4
16.2	20.5
	1964 - Nove (in tho

Table 7. - Benefit Payments, by Province.

Province		1964 - Novem	ber - 1963	
	Weeks	Amount (in dollars)	Weeks	Amount (in dollars)
Canada -	602,005	14,646,798	644,981	15,467,326
Nfld. P.E.I. N.S. N.B. Que. Ont. Man. Sask. Alta. B.C.	15,352 2,202 29,233 25,470 198,611 204,774 21,034 12,972 27,583 64,774	354,724 46,826 658,116 560,184 4,824,076 5,092,602 506,203 299,308 685,185 1,619,574	18,351 2,404 28,864 27,445 206,961 204,171 24,937 12,516 37,457 81,875	426,280 50,163 618,755 591,878 5,002,907 4,887,937 587,591 287,578 944,083 2,070,154

Table 8. - Number of Weeks of Benefit, by Province.

Province	Complete Weeks	Partial Weeks		
		Total	Due to Excess Earnings	

November 1964

Canada -	547,857	54,148	39,629
Newfoundland Prince Edward Island Nova Scotia New Brunswick Quebec Ontario Manitoba Saskatchewan Alberta British Columbia	13,511 1,981 25,091 22,201 180,821 188,092 19,279 11,997 25,526 59,358	1,841 221 4,142 3,269 17,790 16,682 1,755 975 2,057 5,416	1,477 177 3,424 2,610 12,552 11,581 1,363 711 1,570 4,164

November 1963

Canada -	584,007	60,974	44,254
Newfoundland Prince Edward Island Nova Scotia New Brunswick Quebec Ontario Manitoba Saskatchewan Alberta British Columbia	15,753 2,209 24,610 23,727 187,458 186,626 22,694 11,511 34,036 75,383	2,598 195 4,254 3,718 19,503 17,545 2,243 1,005 3,421 6,492	2,232 135 3,474 2,849 13,490 12,145 1,508 663 2,318 5,440

Glossary of Terms

Insured population: For purposes of this report, the insured population is defined as the number of persons estimated as currently in contact with the Unemployment Insurance Commission either as contributors or as claimants. The estimates are revised once a year when data from the book renewal are available.

Employed population: The number of persons estimated as currently contributing under the scheme. Estimates are based on a 10 per cent sample and hence are subject to sampling variability.

Claimant population: The count of persons currently reporting to the local offices as at the end of the month. An exception occurs in the month which serves as a benchmark, i.e., May or June, when the claimant count represents the number of persons reporting to local offices as claimants during the first two weeks of book renewal.

Initial claim: An application for benefit from a person for whom there is no benefit period in existence. This category includes both regular and seasonal claims, since it is impossible to determine, at the time of filing a claim, the type of benefit for which the claimant will subsequently qualify. On an initial claim the contribution history for the two years preceding the claim is examined. This is required in order to test attachment to insured employment and thus determine the type of benefit for which the claimant is eligible, if at all. In cases of eligibility, the record of the qualifying period is used to calculate the weekly rate of benefit and maximum entitlement for the benefit period. Only one initial claim is required for each benefit period.

Benefit period: A period commencing with the week in which the initial claim is made, provided the qualifying conditions are fulfilled. The maximum length of the benefit period is 52 weeks, in the case of claimants qualifying under the regular terms of the Act. Seasonal benefit periods may be established only from December 1 to mid-May, with a maximum length of 24 weeks. In either case, however, the benefit period terminates with exhaustion of benefit.

Renewal claim: An application for benefit from an insured person during the currency of a benefit period. As in the case of initial claims, this category includes renewal claims from all classes of claimants, i.e., regular, seasonal and fishing.

Initial and renewal claims filed: An approximation of the number of new cases of recorded unemployment among insured persons during a period. However, an initial claim representing a request for re-establishment of a benefit period with no actual interruption in the period on claim would not constitute a new case of unemployment. To the extent that such claims are filed in any month, the total overstates the number of new cases.

Revised claims: Those, other than initial or renewal, which must be considered by an insurance officer, e.g., involving dependency, extension of qualifying period, etc. A revised claim is thus an administrative device to initiate action for reconsideration of an existing initial or renewal claim.

Claimants currently reporting to local offices: All persons currently reporting to local offices to claim unemployment insurance benefit, either regular, seasonal or fishing. Under the Unemployment Insurance Act a person may claim benefit for any week during which he did not work a full working week.

Number of weeks on claim: The cumulative number of weeks during which a claimant has reported to prove unemployment during the current period on claim. The count commences with the week in which the initial (or renewal) claim is filed and continues unbroken so long as the claimant continues to report as directed. Cases occur in which a spell of unemployment extends beyond the termination of a benefit period and a new benefit period is immediately established with no actual interruption of the period on claim. In such cases the cumulative number of weeks is transferred from the previous claim document to that covering the subsequent benefit period and the count continued. This procedure applies also for contiguous periods on regular and seasonal benefit. Excluded from the count are any weeks for which a claimant reported "non-availability" during a complete week.

Entitled to benefit: For purposes of this report, this category comprises those adjudications arising from initial claims on which a benefit period (regular, seasonal or fishing) is shown as established and no disqualification imposed and adjudications indicating "approval" on renewal claims, either regular, seasonal or fishing.

Not entitled to benefit: Claimants disqualified on initial and renewal claims, and those for whom the adjudication on an initial claim was to the effect that the claimant was ineligible to establish either a regular, seasonal or fishing benefit period.

Benefit period not established: The minimum contribution requirements for any type of benefit have not been met. This figure thus represents the net total of persons with insufficient contributions to establish a benefit period under either the regular, seasonal or fishing benefit provisions, based on decisions arising from initial claims only. Subsequent decisions arising from a revised claim and constituting a reversal of the initial adjudication are not taken into account, but such decisions would reduce the number of benefit periods not established.

Disqualification: A disqualification is imposed because of circumstances surrounding the claim which render the claimant ineligible for the receipt of benefit either for a stated period or so long as the condition causing the disqualification continues.

Where it is established that loss of employment was voluntary and without just cause on the part of the claimant, i.e., he left employment of his own volition or was dismissed because of misconduct, the maximum disqualification is six weeks; claimants participating in a labour dispute in which they are directly interested are disqualified for the duration of the work stoppage. In assessing the number of cases of disqualification, no distinction is made as to the type of claim, hence disqualifications arising from revised claims are included. The cases mentioned here serve as examples only and do not constitute a complete summary of conditions under which a disqualification may be imposed. Sections 59-66 of the Act contain a description of these conditions.

Weeks compensated: Calendar weeks in respect of which some benefit, either regular, seasonal or fishing, was paid. A compensated week is counted in the month in which the copy of the payment voucher is received in the District Treasury Office, which is not necessarily the month in which the week of unemployment occurred.

Amount of benefit: The sum of all benefit payments made during the month. This comprises regular, seasonal or fishing benefit.

Complete week: A week in respect of which a claimant received the full weekly rate of benefit authorized on that benefit period.

Partial week: A week for which a claimant received less than the full weekly rate authorized. A partial week may be due to excess earnings resulting in a reduced payment in direct proportion to the amount of such earnings. If a claimant was "not available for work" on any day or days during a week, a reduction will be made in the weekly rate proportionate to the number of days of "non-availability". A reduction will occur also if a portion of a week was designated as part of the prescribed waiting period.

Excess earnings: Earnings during a week in excess of the allowable earnings for a claimant's weekly benefit rate. As an example, a claimant whose weekly rate is \$30.00 may earn up to \$15.00 in a week without suffering a reduction in benefit; however, in a week where he earns \$17.00 his benefit will be reduced to \$28.00.

Beneficiaries: Persons who received one or more benefit payments. The estimate, based on the number of payment documents, represents the average weekly number of beneficiaries.

Seasonal benefit: Benefit payable during the period commencing with the Sunday prior to December 1 and ending with the Saturday after May 15, to

certain classes of claimants unable to fulfil the requirements under the regular benefit provisions of the Act. Claimants in Class A must prove 15 contributions since the Saturday preceding the 31st day of March immediately prior to the date of claim, while qualification under class B is contingent upon a regular benefit period having terminated since the Saturday following the 15th day of May immediately prior to the claim.

Fishermen: For purposes of regular benefit, a fisherman is a claimant showing five or more fishing contribution weeks during the last 52 weeks. For purposes of seasonal benefit, however, any claimant whose qualifying contributions include even one fishing contribution week is classed as a fishing claimant.

Fishing contribution week: Any week for which a fishing contribution is recorded, whether or not a contribution was also made in respect of other insured employment. Specially designed stamps are used to record insured employment in fishing and employers using the bulk pay method must report employee's fishing contributions separately from those relating to other insurable employment.

Industrial Classification of persons filing new claims for Unemployment Insurance: This information is based on a sample of documents in respect of initial claims filed in local offices during a month. To ensure that all such claims have an equal chance of being included in the study, the documents are accumulated until the end of the third week following the month in which the claim was filed.

The sampling ratio varies from one hundred per cent in the Atlantic provinces (during the period of low claim) to five per cent in Ontario. The sample embraces all new initial claims without regard to benefit status, i.e. failures as well as disqualifications are included. However, it excludes initial claims classed as transitional, i.e., those taken on behalf of persons terminating one benefit period and seeking re-establishment of credits, since such claims are not new cases of separation from employment.

At the present time only the new separations requiring an **initial** claim are included in this study, as these are the only documents forwarded to the Bureau for analysis. The ratio of initial to renewal claims fluctuates with the claim load, so that during the months of heavy claim, it is approximately 3:1.

Geographical classification: The provinces as defined in this bulletin are administrative entities. Hence, Ontario excludes Sioux Lookout for which data are included with Manitoba; British Columbia includes Whitehorse; Quebec excludes Magdalen Islands for which data are included in New Brunswick.