

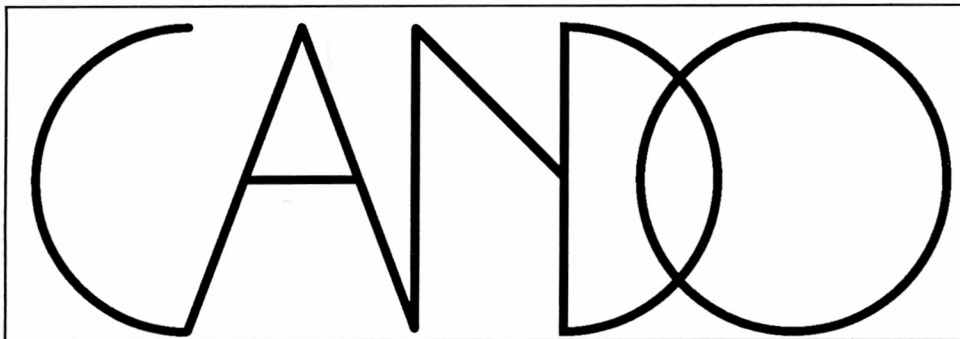


# Indian/Inuit Training Opportunities

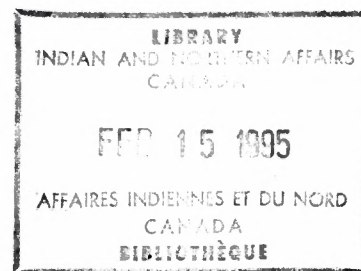
E96.2  
I55  
1994/95  
c.1



E96.2  
I55  
1994/95  
C.1



**INDIAN/INUIT TRAINING OPPORTUNITIES**  
Third Edition





QS-5301-000-BB-A1  
Catalogue R32-119/1995  
ISBN 0-662-61179-9

QS-5301-000-BB-A1  
Catalogue R32-119/1995  
ISBN 0-662-61179-9

The National Library of Canada has catalogued this  
publication as follows:

La Bibliothèque nationale du Canada a catalogué  
cette publication de la façon suivante :

Indian/Inuit training opportunities = Possibilités de  
formation pour les Indiens et les Inuit

Indian/Inuit training opportunities =  
Possibilités de formation pour les Indiens et les Inuit

1992/1993 - Annual.  
Text in English and French  
ISSN 1194-933  
ISBN 0-662-61179-9 (1994/95 edition)

1992/1993 - Annuel.  
Texte en anglais et en français  
ISSN 11949333  
ISBN 0-662-61179-9 (1994/95 edition)

1. Native peoples - Canada -  
Education (Higher) - Directories.
2. Native peoples - Canada -  
Study and teaching - Directories.
3. Universities and colleges - Canada -  
Curricula - Directories.
4. Vocational education -  
Canada - Directories
- I. Canada. Indian and Northern Affairs Canada
- II. Title: Possibilités de formation pour les  
Indiens et les Inuit

1. Autochtones - Canada -  
Enseignement supérieur - Répertoires.
2. Autochtones - Canada-  
Etude et enseignement - Répertoires.
3. Universités et collèges - Canada -  
Répertoires.
4. Enseignement professionnel -  
Canada - Répertoires.
- I. Canada. Affaires indiennes et du Nord Canada.
- II. Titre: Possibilités de formation pour les  
Indiens et les Inuit.

E96.2.I63 378'.0089'97071 C93-075176-OE

E96.2.I63 378'.0089'97071 C93-075176-OF



## MISSION STATEMENT

To actively promote and provide professional development and networking opportunities to Economic Developers working to strengthen native economies across Canada.

## ÉNONCÉ DE MISSION

Promouvoir activement et offrir des possibilités de formation professionnelle et de constitution de réseaux d'entraide aux agents de développement qui travaillent pour renforcer l'économie autochtone dans tout le Canada.

## ACKNOWLEDGEMENTS

**CANDO** gratefully acknowledges Indian & Northern Affairs Canada for the opportunity to update the 1994 - 1995 Indian/Inuit Training Opportunities Manual.

Their support in this initiative helps us to achieve our goals.

**CANDO** Toll-Free Information Line:  
**1-800-463-9300**

## REMERCIEMENTS

Le CAADA tient à remercier le Ministère des Affaires indiennes et du Nord canadien de lui avoir permis de mettre à jour l'édition 1994-1995 de **Possibilités de formation pour les Indiens et les Inuit**.

Ce soutien contribue à la réalisation de nos objectifs.

Service de libre appel du **CAADA**:  
**1-800-463-9300**

## CORPORATE PARTNERS

Bank of Montreal  
Syncrude Canada  
Government of Alberta  
Alberta Treasury Branches  
Government of Nova Scotia  
Canadian National

**CANDO** • Council for the Advancement of  
Native Development Officers

Suite 240, 10036 Jasper Avenue  
Edmonton, Alberta, Canada T5J 2W2  
Phone: (403) 990-0303  
Fax: (403) 429-7487

## PARTENARIATS

Banque de Montréal  
Syncrude Canada  
Gouvernement de l'Alberta  
Alberta Treasury Branches  
Gouvernement de la Nouvelle-Écosse  
Canadien National

**CAADA** • Conseil pour l'avancement des  
agents de développement autochtones

10036, avenue Jasper, bureau 240  
Edmonton (Alberta) Canada T5J 2W2  
Téléphone : (403) 990-0303  
Télécopieur : (403) 429-7487



# TABLE OF CONTENTS

Acknowledgements/Corporate Partners	i
Message from CANDO President	iv
Foreword	vi
Information about CANDO	xi-xiv
Format Sheet (for updating or adding course information)	xv
Index 1      Courses listed by province or territory	xv-xxv
Index 2      Courses listed by subject	xxviii-xxxix
MAIN TEXT: Universities and colleges grouped by province or territory	1
Yukon	2
Northwest Territories	5
British Columbia	14
Alberta	60
Saskatchewan	97
Manitoba	128
Ontario	139
Quebec	193
New Brunswick	217
Nova Scotia	222
Prince Edward Island	227
Newfoundland	230



# TABLE DES MATIÈRES

Remerciements/Partenariats	i
Message du président du CAADA	v
Avant-propos	vii
Renseignements généraux sur le CAADA	xi-xiv
Fiche de mise à jour (à l'intention des collaborateurs)	xv
Index 1      Liste des cours par province ou territoire	xv-xxv
Index 2      Liste des cours d'après les matières	xxviii-xxxix
TEXTE PRINCIPAL (établissements groupés par province ou territoire)	1
Yukon	2
Territoires du Nord-Ouest	5
Colombie-Britannique	14
Alberta	60
Saskatchewan	97
Manitoba	128
Ontario	139
Québec	193
Nouveau-Brunswick	217
Nouvelle-Écosse	222
Île-du-Prince-Édouard	227
Terre-Neuve	230



## A MESSAGE FROM THE PRESIDENT



This third edition of the Indian/Inuit Training Opportunities Manual is the first time that the Council for the Advancement of Native Development Officers (CANDO) has had the opportunity to update, revise and publish the Training Opportunities Manual.

This manual is being distributed to education counsellors in 700 First Nation communities and Tribal Councils and 200 post secondary institutions across Canada. Your support for this publication will help many adults and youth find the training program that meets their needs or aspirations.

CANDO is a community based, membership driven, aboriginal controlled, national non-profit association dedicated to the professional development of Aboriginal economic development officers throughout Canada.

We believe that education and training provide the tools required for success. We are committed to making it easier for students, youths and adults, to find ways to acquire the tools necessary. As part of our commitment, CANDO publishes the MawiO'mi Journal, a practitioner's journal which focuses on issues of concern to economic developers across Canada.

It is our firm belief that education and training will pave the way for our people to increase their capacity and the capacity of their communities to succeed in business and to manage their affairs.

On behalf of our members, directors and staff, I would like to thank Indian and Northern Affairs Canada for providing us with this opportunity.

I would also like to thank all the post-secondary institutions featured for providing us with the information necessary to produce this manual. We look forward to working with you in the future as we update and improve the Training Opportunities Manual.

I want to thank the corporations and provincial government departments, acknowledged in this manual, for their support and messages of hope.

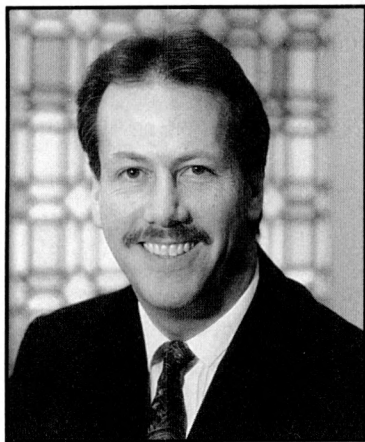
Sincerely yours,

A handwritten signature in cursive script that reads "Darrell Balkwill".

Darrell Balkwill  
President, CANDO



## MESSAGE DU PRÉSIDENT



Pour la première fois, à l'occasion de cette troisième édition, le Conseil pour l'avancement des agents de développement autochtones (CAADA) a pu mettre à jour, revoir et publier le manuel **Possibilités de formation pour les Indiens et les Inuit**.

Ce manuel est distribué aux conseillers pédagogiques dans 700 collectivités des Premières Nations et conseils tribaux, et dans 200 établissements post-secondaires d'un bout à l'autre du Canada. Le soutien que vous apportez à cette publication aidera de nombreux adultes et jeunes à trouver le programme de formation qui correspond à leurs besoins ou aspirations.

Le CAADA est une association nationale communautaire sans but lucratif financée par ses membres et contrôlée par les autochtones. Il se consacre à la formation et au perfectionnement professionnel des agents de développement économique autochtones du Canada.

Nous croyons que l'éducation et la formation fournissent les outils indispensables au succès. Nous nous engageons à aider les élèves, jeunes et adultes, à trouver le moyen d'acquérir ces outils. À cette fin, le CAADA publie le MawiO'mi Journal, une revue spécialisée destinée aux agents de développement économique de tout le Canada.

Nous avons la ferme conviction que l'éducation et la formation ouvriront la voie du succès aux autochtones, qu'elles leur permettront d'augmenter leur capacité individuelle et collective de réussite dans le secteur des affaires, et de gérer leur propre destinée.

Au nom de nos membres, de la direction et du personnel, je tiens à remercier le Ministère des Affaires indiennes et du Nord canadien de nous avoir donné cette possibilité.

J'aimerais également exprimer notre gratitude à tous les établissements post-secondaires qui nous ont fourni les renseignements nécessaires à la réalisation du manuel. Leur collaboration à la mise à jour et à l'amélioration future du manuel restera très appréciée.

Je voudrais enfin réitérer nos remerciements aux sociétés et aux ministères qui nous ont apporté leur soutien et leurs messages d'espoir.

Le président du CAADA,

A handwritten signature in cursive script, reading "D. Balkwill".

Darrell Balkwill



# FOREWORD

Welcome to the third edition of **Indian/Inuit Training Opportunities 1994-1995**. This publication provides brief descriptions of post secondary educational and career-related training that has been designed specifically for First Nations.

Program descriptions are arranged:

- Index 1 By Territory or Province
- Index 2 By Subject

Courses are described in either English or French and are offered in the language in which they are described. This publication is a guide only. Complete addresses for contacts have been provided for each program so that interested applicants may obtain further details. Many thanks to those that responded to our requests for information.

We welcome your suggestions for improvements or additions to increase the guide's usefulness to both students and instructors. Please inform us of any changes or updates during the year (see page xvii for format). Institutions and organizations offering courses for Native participation that are not already listed in this guide, or individuals who wish to be added to our mailing list, should contact:

Project Coordinator  
Indian/Inuit Training Opportunities  
c/o CANDO  
#240, 10036 Jasper Avenue  
EDMONTON, Alberta T5J 2W2  
Phone: (403) 990-0303  
Toll free: 1-800-463-9300  
Fax: (403) 429-7487  
Internet: cando@ccinet.ab.ca

All institutions receive the first copy free. We encourage you to photocopy this to ensure active use by students. However, additional copies are available for \$50.00. As well, copies of course descriptions by province or territory are available on disk for \$15.00.

# AVANT-PROPOS

Nous sommes heureux de présenter la troisième édition de **Possibilités de formation pour les Indiens et les Inuit 1994/95**. Cette publication décrit brièvement les programmes d'études et de formation professionnelle post-secondaires spécialement conçus pour les Premières Nations.

Les descriptions sont classées comme suit :

Index 1 Territoire ou province

Index 2 Descriptions de cours

Les cours sont décrits en français ou en anglais selon la langue d'enseignement. Cette publication est diffusée à titre de guide et fournit les adresses des personnes ressources pour chaque programme. Nous remercions tous ceux et celles qui ont répondu à nos demandes de renseignements.

Nous vous invitons à nous communiquer tout ajout ou suggestion qui permettra d'augmenter l'utilité du guide pour les élèves et le personnel enseignant. N'oubliez pas de nous faire part de tout changement ou mise à jour en cours d'année (voir le format page xvii). Les établissements et organismes qui offrent des cours aux autochtones et qui ne sont pas encore inclus, et les personnes qui désirent figurer sur notre liste de correspondants sont priés de s'adresser à :

La coordinatrice du projet  
**Possibilités de formation pour les Indiens et les Inuit**  
a/s CAADA  
10036, avenue Jasper, bureau 240  
Edmonton (Alberta) T5J 2W2  
Téléphone : (403) 990-0303  
N° sans frais : 1-800-463-9300  
Télécopieur : (403) 429-7487  
Internet : cando@ccinet.ab.ca

Tous les établissements recevront leur premier exemplaire gracieusement. Nous vous invitons à photocopier notre guide et à encourager les élèves à le consulter activement. Des exemplaires supplémentaires sont en vente au prix unitaire de 50,00 \$. Les descriptions de cours par province ou territoire sont également diffusées sur disquette au prix unitaire 15,00 \$.



# Be a Part of Tomorrow's Financial Solutions for the Aboriginal Community

## Consider a Career in Banking

**A** boriginal people across Canada are discovering the rewards of a career in banking at Bank of Montreal. The Aboriginal Banking Unit and Workplace Equality Team are demonstrating a strong commitment to Aboriginal Communities. In 1993 7.1% of our hires were of Aboriginal ancestry.

We're looking for energetic, bright people who want to make a difference. Opportunities exist across Canada for entry-level and management positions.

We offer an opportunity to participate as a member of a committed highly motivated team determined to represent the communities we serve. We have a competitive compensation and benefits package.

In-house training is offered to strengthen your business, finance, marketing and administration skills.

We invite you to be part of our team.



**Bank of Montreal**  
**We're Paying Attention**



**D. W. (Dennis) Mogg**  
National Manager  
Aboriginal Programs

**Bank of Montreal**  
Workplace Equality  
First Canadian Place, 20th Floor  
Toronto, Ontario M5X 1A1

(416) 867-7916  
Fax No.: (416) 867-7863

# We Invest In Our Future By Investing In Yours.



**Even though we're the second largest producer  
of crude oil in Canada, it may be surprising to discover  
that Syncrude's most valued natural resource  
is actually not oil at all.**

*It's people.* Because from people comes innovation. And from innovation comes not only Syncrude's key to future competitiveness, but Canada's as well.

That's why Syncrude awards deserving students with scholarships and bursaries totalling over \$57,000 annually. For study in areas as diverse as the performing arts, computer science and basic education. Engineering and accounting. Commerce and nursing.

We also have specific scholarships for Native students who wish to further their education. And for women pursuing non-traditional careers like welding, pipe fitting or heavy equipment operation.

In the years ahead, Syncrude's success will depend upon a highly skilled, educated workforce. Our strategy is simple. Prepare for tomorrow by making solid investments today.

If you are interested in learning more about Syncrude's scholarships or bursaries and eligibility requirements, please call Syncrude Public Affairs at 1-800-667-9494 or (403) 790-6403.

---

Partners in Innovation; Syncrude Canada Ltd. is a joint venture owned by:

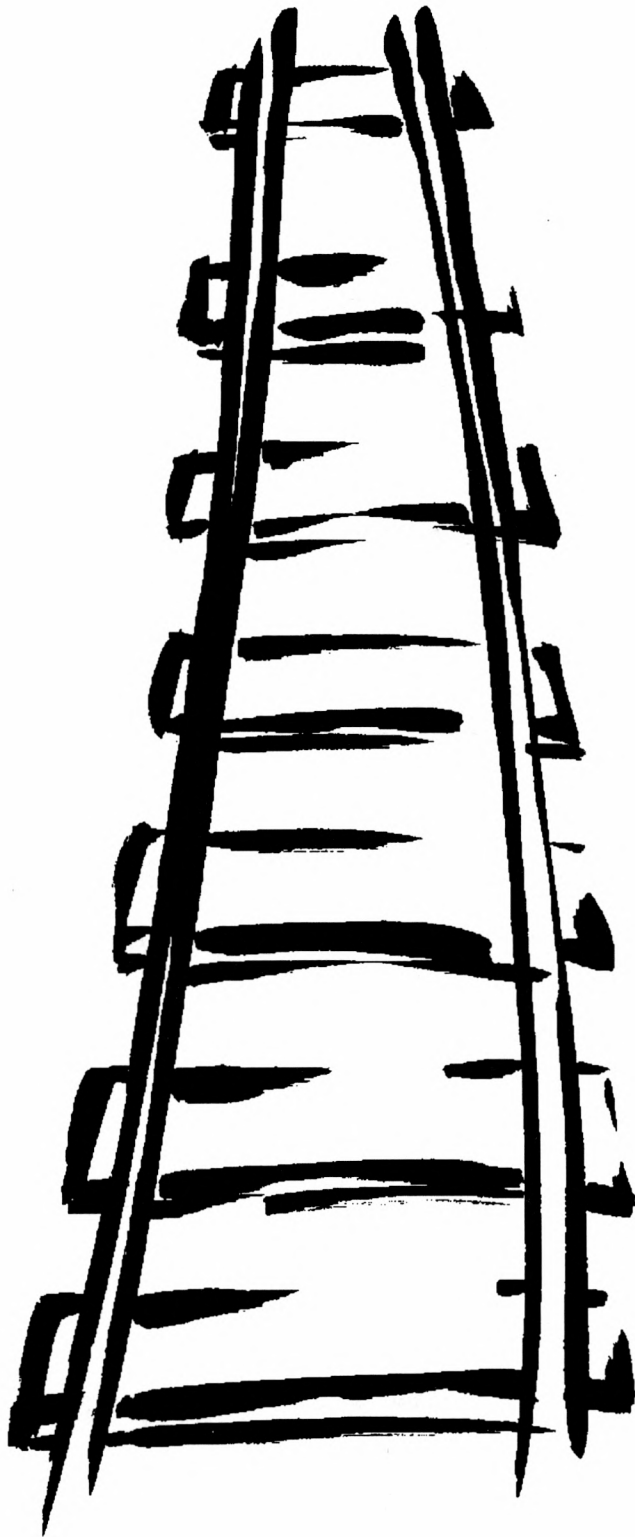
Alberta Energy Company Ltd.  
Canadian Occidental Petroleum Ltd.  
Gulf Canada Resources Ltd.

HBOG-Oil Sands Limited Partnership  
Imperial Oil Resources  
Mocal Energy Ltd.

Murphy Oil Company Ltd.  
PanCanadian Gas Products Ltd.  
Petro-Canada  
Province of Alberta

**Syncrude**  
Securing Canada's Energy Future





# **It looks like a corporate ladder. But it's really a career track.**

CN North America is an equity employer with a commitment to career education. Our Management Trainee Program for University Recruits, for example, looks for the best and brightest Masters level graduates. Because we feel people shouldn't face an obstacle like a corporate ladder.

But rather a career track  
which can take them  
interesting places.



*Heading in all  
the right directions*



# EDUCATION AND TRAINING FOR ECONOMIC DEVELOPMENT OFFICERS

CANDO is a non-profit organization whose mission is to assist in the capacity building of economic developers within the Native community through communication and education. Our mission statement is:

*“To actively promote and provide professional development and networking opportunities for economic developers working to strengthen native economies across Canada”.*

Following are some of our goals.


## Networking and Communication

CANDO will provide a forum for the membership to exchange ideas, share information and solve problems of mutual concern. In many communities, the EDO is a sole practitioner, and thus needs a means of establishing and maintaining contact with EDOs who work in similar situations.

## Training and Education

The building of EDO capacity and the setting of a benchmark training standard is a key member requirement. CANDO will play a lead role in meeting this need.

## Advocacy and Research



As a technically oriented, member based organization, CANDO will establish a capacity to research key economic issues in order to assist the aboriginal community from a policy development and advocacy perspective.

## Operations and Organizational Capacity

CANDO will establish an effective management capacity, a capable delivery mechanism, and a sound financial and administrative structure to assure that overall objectives are realized.

## CANDO . . .

- publishes the MawiO'mi Journal, a practitioner's journal containing educational articles and resource material references from the CANDO library
- maintains a resource centre comprising a directory of community EDOs, a database of reference material, and economic development curriculum and courses from post-secondary institutions across Canada
- assesses the skills and needs of EDOs and their communities and training institutions
- organizes training workshops in strategic planning, joint ventures, and other topics important to community economic developers
- works to standardize the level of skill and accreditation of EDOs across Canada



# PROFILES OF CANDO'S STRATEGIC PARTNERS

CANDO is a member of the following organizations who share our commitment to community economic development.

## The Conference Board of Canada

**Mission Statement:** to be the leading private applied research institution dedicated to enhancing the performance of Canadian organizations within the global economy.

As Canada's leading independent applied research institution, The Conference Board of Canada provides its Associates with objective information and analysis of national and international economic, management and public policy issues. This work enhances the global competitiveness of over 600 business, government, labour and other organizations.

For 39 years, the Board has been providing Canada's leaders with timely and practical research information through a comprehensive program of meetings, conference, publications, on-line and information services and public education.

The Conference Board of Canada is a not-for-profit organization with affiliates in the United States and Europe. Worldwide, The Conference Board has more than 3,000 Associates.

## Interprovincial Association on Native Employment (IANE)

A need for a broad-based association, relating primarily to native employment issues, was formally identified when a group of concerned individuals attended a Northern Employment Committee meeting in 1975.

As the problems affecting native employment were similar in adjoining provinces, efforts were made to establish communication and information sharing networks. In May 1976, Ivan Ahenakew, the Saskatchewan Chairperson, opened the "Native Employment Symposium". At this meeting the participants approved a resolution for the establishment of what is known today as the Interprovincial Association on Native Employment Inc. (IANE). It was officially formed as a non-profit society under the Canadian Corporation Act on August 29, 1977. In 1984 the Association was recognized as a charitable organization.

## Economic Developers Association of Canada (EDAC)

**Mission Statement:** To enhance professional competence, advance economic development as a profession, and contribute to Canada's wellbeing.

**Goals:** *Enhance Individual*

To enhance the professional competence of Economic Development Officers and ensure placement of qualified people in the field of economic development.

*Advance Profession*

To advance economic development as a distinct, recognized, and self-governing profession.

*Contribute to Canada*

To Contribute to Canada's economic wellbeing.





The Council for the Advancement of Native Development Officers is a community based, membership driven, aboriginal controlled federally registered non-profit professional development association for native economic development officers across Canada.

The national board of **CANDO** is made up of volunteers who are practicing economic development officers in their communities. The board has established five areas of activity:

- professional development
- communications and networking
- research and advocacy
- organizational development
- administrative development

Our primary mission is to provide education and training for native economic development officers in order to build their capacity to assist their communities.

The following products are available through **CANDO**:

- Indian/Inuit Training Opportunities Manual 1994/95 (\$50.00)\*  
*A guide to over 200 programs and courses ranging from forestry to health care, adult education and literacy.*
- Education and Training Reference Manual 1993 (\$50.00)\*  
*A guide to over 300 programs and courses related to economic development, business, administration, management and finance.*
- MawiO'mi Journal for Native Development (3 issues per year) (\$25.00)\*  
*A periodical practitioners' journal containing educational articles relating to economic development, business, administration, management and finance.*

For more information or to order any of the above publications, please fax 403-429-7487 or write to CANDO Publications, Suite 240, 10036 Jasper Avenue, Edmonton, Alberta T5J 2W2.

\* **CANDO** members receive one copy free on request. Subscriptions to the MawiO'mi Journal are included in the membership benefits.



## The Benefits of Membership

- Mawio'mi Journal delivered to your door 3 times a year: educational articles and materials.
- CANDO Newsletters: keeping up with each other across Canada.
- Special Issue Newsletters: focus on people, programs and projects.
- The CANDO Fax Bulletin: keeping you informed on urgent and emerging issues.
- Indian/Inuit Training Opportunities Manual: over 200 general programs.
- Educational and Training Reference Manual: over 300 business related programs.
- Access to the CANDO resource library and the Human Resource Database.
- National toll free number to CANDO Headquarters (1-800-463-9300).
- Networking opportunities - conference and workshops provide opportunities to meet other EDO's.
- Special rates on education workshops and seminars sponsored by CANDO.

### Additional Benefits:

- Preferred registration for education and training modules.
- \$50.00 discount on registration at all Native Investment and Trade Association (NITA) conferences.
- reduced cost for NITA publications.
- Special reduced rates at all Westin Hotels.

☐ **Full Membership:** Open to individuals who function as economic development officers within a native economic development organization. Full members enjoy all the benefits of CANDO membership and have full voting privileges at national and regional meetings.  
Price: \$50.00 (annually) \$100.00 (3 years)

☐ **Associate Membership:** Includes all other individuals who are not economic development officers, but who participate directly or indirectly in native economic development. Associate members do not have voting privileges but enjoy all benefits of membership at CANDO.  
Price: \$35.00 (annually) \$125.00 (4 years)

☐ **Corporate Membership:** Companies, organizations, agencies, associates and other groups involved directly or indirectly in native economic development. Corporate members do not have voting privileges but enjoy all the benefits of membership in CANDO.  
Price: \$200.00 (annually)

☐ **Student Membership:** Includes students currently in attendance at a University, College, or certified post-secondary institution.  
Price: \$25.00 (annually)

Please make your cheque or money order payable to "CANDO", and mail to:

CANDO  
Orders/Memberships  
Suite 240, 10036 Jasper Avenue  
Edmonton, Alberta  
T5J 2W2

For more information, phone out toll free number:  
**1-800-463-9300**



**1994/1995  
Indian Inuit Training  
Opportunities  
Manual**

### Order Form

If you wish to receive additional copies, complete this form and mail to the address indicated below. A CANDO membership rate is also available.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_

Province/Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Internet: \_\_\_\_\_

☐ **Non-Member:** Please send me \_\_\_\_\_ copy(ies) of the 1994/1995 Indian Inuit Training Opportunities Manual at the non-member rate of \$50.00 per copy.

☐ **Member:** Please send me \_\_\_\_\_ copy(ies) at the reduced member rate of \$35.00 per copy.

Sub-total

Applicable Provincial/  
Federal Tax

**TOTAL**

I Prefer to use my credit card. Please bill my:

Visa      Mastercard

Amount: \_\_\_\_\_

Expiry Date

Signature: \_\_\_\_\_



## FORMAT SHEET

**Title**

Subjects:

Prerequisites:

Location(s):

Certification:

Remarks:

Contact:



## FICHE DE MISE À JOUR

**Titre:**

Matières:

Préalables:

Lieu(x):

Diplôme:

Remarques:

Pour renseignements:

<b>1. INDEX -- Province/Institution/Course</b>	<b>PAGE</b>
<b>YUKON</b>	<b>1</b>
<b>YUKON COLLEGE</b>	<b>2</b>
First Nations Management Program	2
Northern Studies Program - Native Studies Concentration	2
Renewable Resources Management Program	3
Yukon Native Teacher Education Program	4
<b>NORTHWEST TERRITORIES</b>	<b>5</b>
<b>ARCTIC COLLEGE</b>	<b>6</b>
Aboriginal Management Training	6
Eastern Arctic Teacher Education Program (EATEP)	6
Interpreter/Translator Program	8
Management Studies Program	8
Native Management	9
Native Studies Program	9
Social Work - Community Alcohol and Drug Counsellor	10
<b>ATII TRAINING INC.</b>	<b>11</b>
Community Administration Certificate Program	11
Management Training Workshop Program	11
<b>DENENDEH NATIONAL OFFICE</b>	<b>12</b>
On the-job-Training	12
<b>TUNGAVIK FEDERATION OF NUNAVUT AND</b>	
<b>ALGONQUIN COLLEGE OF APPLIED ARTS AND TECHNOLOGY</b>	<b>13</b>
Nunavut Sivuniksavut Program	13
<b>BRITISH COLUMBIA</b>	<b>14</b>
<b>BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY</b>	<b>15</b>
Training for Business and Industry	15
<b>THE UNIVERSITY OF BRITISH COLUMBIA</b>	<b>16</b>
First Nations Health Care Professions Program	16
First Nations Law Program	16
Native Indian Teacher Education Program	17
Planning and Management	17
Ts'Kel Program (M.Ed., M.A., Ed.D., or Ph.D. in Educational Administration, Curriculum and Instruction, Social Educational Studies, or Educational Psychology & Special Education)	18
<b>CAMOSUN COLLEGE</b>	<b>19</b>
First Nations Adult Basic Education	19
First Nations Teaching Assistant (FN TA)	19
Strategies for Academic Success	20
<b>CAPILANO COLLEGE</b>	<b>21</b>
Band Office Administration Certificate Program	21
Preparing First Nations Learners	21



<b>CHEMAINUS NATIVE COLLEGE</b> .....	22
Business Management Program .....	22
<b>EN'OWKIN CENTRE</b> .....	23
Adult Basic Education (ABE) .....	23
College Achievement Program (CAP) .....	23
En'owkin International School of Writing .....	24
Okanagan Language Program .....	24
<b>FIRST NATIONS TRIBAL JUSTICE INSTITUTE</b> .....	25
First Nations Officer Training .....	25
<b>KITSUMKALUM BAND COUNCIL</b> .....	26
Native Public Administration Program .....	26
<b>MALASPINA COLLEGE, COWICHAN CAMPUS</b> .....	27
Child and Youth Care Education and Career Ladder Project .....	27
First Nations' Home Care Provider .....	27
UBC - Native Indian Teacher Education Program .....	28
<b>NATIVE EDUCATION CENTRE</b> .....	29
College Preparation Program .....	29
Native Adult Basic Education Level 1 .....	29
Native Adult Basic Education (N.A.B.E.) Level 2 - 3 .....	30
Native Criminal Justice Studies Training Program .....	30
Native Early Childhood Education Training Program .....	31
Native Family and Community Counselling Training Program .....	31
Native Literacy .....	32
Native Public Administration .....	32
Native Science and Health Careers College	
/University Preparation Training Program .....	33
Native Tourism Supervisory Development Program .....	33
Office Administration Training .....	34
<b>THE COLLEGE OF NEW CALEDONIA - NECHAKO REGION</b> .....	35
Basic Construction Trades Program .....	35
Community Health Representative Training Program .....	35
Native Housing Construction Management .....	36
Native Small Business Development .....	36
Natural Resource Worker .....	37
Project W.I.N.! (Women's Initiative Now!) .....	37
<b>NICOLA VALLEY INSTITUTE OF TECHNOLOGY</b> .....	38
Academic Studies .....	38
Administrative Studies Program .....	38
College Prep .....	39
Community Economic Development .....	39
Cooperative Education Programs .....	40
Fine Arts Program .....	40
Natural Resource Technology .....	40
Sexual Abuse Worker Training Program .....	41
Sexual Abuse - Training of Trainers .....	41
Social Work Diploma/Degree Program .....	42
<b>NORTH COAST TRIBAL COUNCIL EDUCATION CENTRE</b> .....	43
Accounting Technologist .....	43
Community Planning & Research .....	43

Science and Health Careers .....	43
First Nations Language Teacher Education Program .....	44
<b>NORTHERN LIGHTS COLLEGE</b> .....	45
Adult Basic Education .....	45
Adult Basic Education .....	45
Basic Band Management .....	45
General Educational Development .....	46
Natural Resource Management Preparation .....	46
Tahltan Natural Resource Technician Training .....	46
<b>OKANAGAN UNIVERSITY COLLEGE</b> .....	47
Native Adult Instructor Diploma Program .....	47
<b>SAL'I'SHAN INSTITUTE SOCIETY</b> .....	48
Addiction Counsellor Training Program .....	48
Community Health Worker Program .....	49
Community Educator: Prevention of Fetal Alcohol Affects/Syndrome .....	49
Customized Training Programs for Bands, Tribal Organizations, Public and Private Agencies, and Other Interested Groups .....	49
Practitioners to Counsel Violence/Abuse Victims/Offenders .....	50
<b>SECWPEMC CULTURAL EDUCATION SOCIETY -</b>	
<b>SIMON FRASER UNIVERSITY</b> .....	51
Bachelor of Arts .....	51
Bachelor of General Studies .....	51
Certificate Program in Native Studies Research .....	52
Native Language/Native Language Teacher Training .....	52
Post Baccalaureate Diploma .....	53
Post Baccalaureate Diploma in Community Economic Development .....	53
SCES/SFU Co-operative Education Program .....	54
SCES/SFU Entry Opportunities for Professional Schools .....	54
<b>TOTI:LTHET CENTRE</b> .....	56
Career Preparation .....	56
Professional Cook Training Program: .....	56
<b>UNIVERSITY OF VICTORIA</b> .....	57
Administration of Aboriginal Governments .....	57
<b>YA THUY THUT</b> .....	58
Native Adult Basic Education - Level III .....	58
<b>YINKA DENE LANGUAGE INSTITUTE</b> .....	59
Yinka Dene Language Instructor Certificate Course .....	59
 <b>ALBERTA</b> .....	 60
<b>UNIVERSITY OF ALBERTA</b> .....	61
School of Native Studies .....	61
<b>ALBERTA VOCATIONAL CENTRE - LESSER SLAVE LAKE</b> .....	62
Forestry Technician .....	62
Logging Equipment Operator Program .....	62
Native Clothing Design .....	63

Resource Management Technician .....	63
Survey Technician Course .....	63
<b>ARCTIC INSTITUTE OF NORTH AMERICA - THE UNIVERSITY OF CALGARY</b> .....	65
Participatory Action Research .....	65
<b>ATHABASCA UNIVERSITY</b> .....	66
Health Development Administration .....	66
Individual Courses .....	67
<b>BLUE QUILLS FIRST NATIONS COLLEGE</b> .....	68
Correctional Services .....	68
<b>FAIRVIEW COLLEGE</b> .....	69
Beef Operations .....	69
Business Administration - Native Management Studies .....	69
Crop Production .....	70
Forestry Operations .....	70
Gas & Oil Field Maintenance .....	70
Grounds Maintenance .....	71
Trades Exploration - Carpentry .....	71
<b>GRANT MacEWAN COMMUNITY COLLEGE</b> .....	72
Ben Calf Robe Adult Education .....	72
Customized Business and Professional Development Courses .....	72
Management Certificate .....	73
Microcomputer Accounting Certificate .....	73
Native Women Career Preparation .....	74
<b>KEYANO COLLEGE</b> .....	75
Native Addictions Worker Certificate .....	75
<b>LAKELAND COLLEGE</b> .....	76
Certificate of Achievement Business Administration .....	76
<b>LETHBRIDGE COMMUNITY COLLEGE</b> .....	77
Criminal Justice Certificate .....	77
Peigan Basic Skills .....	78
Peigan Nation Reserve Academic Upgrading Blood Academic Upgrading .....	78
Project Insight (Basic Job Readiness Training, Life Skills) .....	79
<b>UNIVERSITY OF LETHBRIDGE</b> .....	80
Aboriginal Government Manager Training .....	80
Business Enterprises and Self-Governing Systems (BESS) Program - Bachelor of Management Degree .....	81
Business Enterprises and Self-Governing Systems (BESS) Program - Management Certificate .....	81
CAMET Native Entrepreneurship Training .....	82
CAMET Native Economic Development Officer Training .....	82
CAMET Aboriginal Government Manager Training .....	83
CAMET Field-Based University Credit Courses .....	83
CAMET Skills Training in Specific Topics .....	84
<b>MASKWACHEES CULTURAL COLLEGE</b> .....	85
Counselling Training Program .....	85
Cree Language Instructor Training .....	85
Early Childhood Development .....	86
Indian Band Administration Program: Certificate in Accounting .....	86



Indian Band Administration Program: Certificate in Band Management .....	87
Indian Social Work Program .....	87
Secretarial Training Program .....	88
University General Studies Transfer .....	88
<b>NECHI INSTITUTE</b> .....	89
Community Addictions Training Series (CAT) .....	89
Advanced Counsellor Training Series (ACT) .....	89
Native Addictions Worker Certificate Program .....	90
Native Trainers Development .....	90
Program Management Workshops .....	91
<b>NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY</b> .....	92
Contract Services .....	92
IMD - Band Accountants Training Program .....	92
IMD - Basic Business Management Program .....	93
Indian Management Development Seminar Series .....	93
Managing the Development Process .....	94
<b>OLD SUN COMMUNITY COLLEGE</b> .....	95
High School, Academic Basic, Business Skills, Business Administration, University Outreach .....	95
<b>SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY</b> .....	96
<b>SASKATCHEWAN</b> .....	97
<b>CUMBERLAND REGIONAL COLLEGE</b> .....	98
Adult Basic Education .....	98
<b>GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH</b> .....	99
Native Human Justice .....	99
Saskatchewan Urban Native Teachers Education Program (SUNTEP) . . .	99
<b>MEADOW LAKE TRIBAL COUNCIL</b> .....	101
Indian Child Care Program .....	101
Integrated Resource Management Program .....	101
<b>NORTEP/NORPAC</b> .....	102
Northern Teacher's Education Program Northern Professional Access College .....	102
<b>NORTHLANDS COLLEGE</b> .....	103
Adult Basic Education .....	103
Business Software Applications .....	104
Clerk Typist/Accounting Clerk/Computer Clerk .....	104
Industrial Mechanic/Heavy Duty Mechanic .....	104
Native Development Worker .....	105
University Credit .....	105
<b>SASKATCHEWAN INDIAN FEDERATED COLLEGE -UNIVERSITY OF REGINA</b>	106
Bachelor of Administration Degree .....	106
Certificate in Administration Offered through SIFC Extension .....	106
Diploma of Associate in Administration .....	107
Bachelor of Arts Ordinary - Cree or Ojibway Linguistics .....	107
Bachelor of Arts Ordinary - English .....	108

Faculty of Indian Fine Arts .....	108
Bachelor of Arts - Indian Studies .....	109
Bachelor of Education Program (Elementary) .....	109
Bachelor of Education Elementary (Indian Education) .....	110
Elementary B.Ed. After-Degree (BEAD) Program .....	110
Bachelor of Science Degree .....	111
Certificate in Continuing Education/Administrative Development Offered through SIFC Extension .....	111
Certificate in Indian Communication Arts .....	112
Certificate in Indian Health Studies .....	112
Certificate or Bachelor of Indian Social Work .....	113
<b>SASKATCHEWAN INDIAN INSTITUTE OF TECHNOLOGIES</b> .....	114
Automotive Service Technician .....	114
Business Administration .....	114
Chemical Dependency Worker .....	115
Community Health Representative .....	116
First Nations Child Care Program .....	116
Indian Business Management .....	117
Integrated Land Management .....	118
Integrated Resource Management .....	118
Local Health Administration .....	119
Special Programs and Services .....	120
Adult Basic Education .....	120
Community Literacy Programs .....	120
Counselling Services .....	120
Life Skills Training .....	121
Post-Training Employment .....	121
Community-Based Employment Programs .....	121
<b>SASKATCHEWAN INSTITUTE OF APPLIED SCIENCE AND TECHNOLOGY (SIAST)</b> .....	122
Chemical Dependency Worker Program .....	122
Native Services Programs .....	123
<b>UNIVERSITY OF SASKATCHEWAN</b> .....	124
Aboriginal Justice and Criminology Program for Native Students (ABJAC) .....	124
Indian Teacher Education Program .....	124
Program of Legal Studies for Native People .....	125
National Native Access Program to Nursing (NNAPN) .....	125
<b>TOUCHWOOD FILE HILLS QU'APPELLE TRIBAL COUNCIL</b> .....	127
Indian Business Management Program .....	127
<b>MANITOBA</b> .....	128
<b>ASSINIBOINE COMMUNITY COLLEGE</b> .....	129
Community Social Development Worker Program .....	129
<b>BRANDON UNIVERSITY</b> .....	130
Brandon University Northern Teacher Education Program (BUNTEP) .....	130
Program for the Education of Native Teachers (PENT) .....	130

<b>KEEWATIN COMMUNITY COLLEGE</b> .....	131
Band and Northern Communities Administration .....	131
Law Enforcement Career Preparation .....	131
<b>THE UNIVERSITY OF MANITOBA</b> .....	132
Career Counselling for Aboriginal Youth Professional Development Program .....	132
Certificate in the Management of Community, Economic and Organization Development .....	133
Certificate in Native Language Instruction .....	133
Child Sexual Abuse Treatment and Intervention Certificate .....	134
Counselling Skills Certificate .....	135
Special Education Teacher Assistant Certificate .....	135
<b>RED RIVER COMMUNITY COLLEGE</b> .....	136
College Preparation for Native Students .....	136
<b>YELLOWQUILL COLLEGE</b> .....	137
Adult Basic Education .....	137
Business Administration .....	137
Native Economic Development Program .....	138
Office Technology Certificate .....	138
Specialized Seminars and Workshops .....	139
<b>ONTARIO</b> .....	139
<b>ALGONQUIN COLLEGE</b> .....	141
General Arts and Science Program -Aboriginal Studies Section .....	141
<b>ANIGAWNCIGIG INSTITUTE</b> .....	142
Native Economic Development and Small Business Management .....	142
<b>CAMBRIAN COLLEGE OF APPLIED ARTS AND TECHNOLOGY</b> .....	143
Binoojiinyag Kinoomaadwin Program (Native Early Childhood Education) .....	143
First Nations Land Management .....	143
General Arts and Science Native Skills Training .....	144
General Arts and Science Program - Native .....	145
Native Child and Family Worker Program .....	145
Native Counsellor Training Program .....	146
<b>CANADORE COLLEGE OF APPLIED ARTS AND TECHNOLOGY</b> .....	147
Band Office Employee Training .....	147
Maintenance Management: Small Communities .....	147
Native Drug and Alcoholism Counsellor .....	148
Native Health Care Aide .....	148
Social Service Worker - Native Program .....	149
<b>CARLETON UNIVERSITY</b> .....	150
Diploma Program on Economic Development Management and Administration .....	150
<b>CONFEDERATION</b> .....	151
Business Management (Aboriginal Organizations) .....	151
Community Health Representative .....	151
General Vocational Preparation .....	152



Native Family Worker .....	152
Native Mental Health Worker .....	153
Pre-Health Program .....	153
<b>FIRST NATIONS TECHNICAL INSTITUTE .....</b>	<b>154</b>
Aerospace Technology .....	154
First Nations Social Service Administrator Native Child and Family Service Worker .....	154
Home Support Worker (Homemaker) - Level II or III .....	155
Native Literacy - Certificate Program .....	155
Office Automation .....	156
Recreational Leadership .....	156
Small Business Management .....	157
Using Personal Computers ACCPAC Bedford ACCPAC Plus General Ledger ACCPAC Plus Canadian Payroll .....	157
Basics of Accounting .....	158
Band Membership System Post Secondary Information System Post Secondary Accounting System .....	158
Introduction to DBase III + Introduction to DBase IV .....	159
Introduction to Lotus 1-2-3 (2.2) Intermediate Lotus 1-2-3 (2.2) .....	160
Introduction to MS-DOS .....	160
Introduction to Ventura Desk Top Publishing .....	161
Introduction to WordPerfect 5.1 Intermediate WordPerfect 5.1 .....	161
<b>KEYNORTH .....</b>	<b>162</b>
KeyNorth Office Services and Training .....	162
<b>LAKEHEAD UNIVERSITY .....</b>	<b>163</b>
Native Access Program .....	163
Native Nurses Entry Program .....	163
Programs Offered (available through Faculty of Arts & Science, School of Education -- Aboriginal focus) .....	164
Native Teacher Education .....	164
Native Language Instructors' .....	164
Native Philosophy .....	164
B.A. -- Indigenous Learning .....	164
<b>LAMBTON COLLEGE OF APPLIED ARTS AND TECHNOLOGY .....</b>	<b>165</b>
Administrative-Office Automation .....	165
Administrative/Management Skills Certificate Program .....	165
Band Management .....	166
Bookkeeping for Small Business .....	166
Focus for Change .....	166
Heavy Equipment Operator .....	167
Home Based Business .....	168
Home Support Worker I & II .....	168
Native Economic Development and Small Business Management .....	169
Native Entrepreneurial Training .....	169
Retail Sales Management .....	169
<b>LAURENTIAN UNIVERSITY .....</b>	<b>170</b>
Native Counsellor Training Program .....	170

<b>MCMMASTER UNIVERSITY</b>	171
Community Development: Processes and Products	171
Developing Community Strategies	171
<b>MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY</b>	172
Native Community Care: Counselling and Development	172
<b>NATIONAL LIBRARY OF CANADA</b>	173
National Library of Canada LS Trainee Program	173
<b>NATIVE SKILLS CENTRE</b>	175
Aboriginal Fashion Design Program	175
Micro Computer Clerk	175
Office Management and Administration	176
<b>NOKEE KWE ADULT EDUCATION CENTRE</b>	177
Adult Education	177
<b>NORTHERN COLLEGE</b>	178
Drug and Alcohol Counsellor/Native Option	178
First Nations Constable	179
General Vocational Preparation	179
Native Core Program	179
Social Services Worker/Native Option	180
<b>UNIVERSITÉ D'OTTAWA</b>	181
Programme Pré-Droit pour les Autochtones	181
<b>QUEEN'S UNIVERSITY</b>	182
Queen's-Trent Aboriginal Teacher Education Program	182
<b>SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY</b>	183
Aboriginal Technician Program	183
College Entrance Program (Native)	183
Four Season Anishinabe Art Journey	184
Native Community Worker - Addiction Counsellor	185
Native Community Worker - Child & Family Worker	185
<b>TRENT UNIVERSITY</b>	186
Degree Program in Native Management and Economic Development	186
Degree Program in Native Studies	186
Diploma Program in Native Management and Economic Development	187
Graduate Degree Program in Canadian Heritage and Development Studies	187
Honours Degree Program in Administrative Studies	187
<b>WAUBETEK TRAINING INSTITUTE</b>	189
Fundraising Training Program	189
Home Support Program	189
Small Business Management	190
<b>THE UNIVERSITY OF WESTERN ONTARIO</b>	191
Canadian Native Cultures (Anthropology 110E)	191
Canadian Native Cultures (Anthropology 205E)	191
Mohawk Language and Culture I and II	191
<b>YORK UNIVERSITY</b>	192
Native/Canadian Relations (ENVS 6153 - Graduate Level)	192

<b>QUÉBEC</b>	193
<b>CÉGEP FRANÇOIS-XAVIER-GARNEAU</b>	194
Muséologie animation culturelle en milieu autochtone	194
<b>CÉGEP LÉVIS-LAUZON</b>	195
Certificat en techniques de bureau	195
<b>CÉGEP DE SEPT-ÎLES</b>	196
Culture Innu & société	196
Programme préparatoire aux études collégiales et universitaires (PPECU)	197
<b>INSTITUT DE FORMATION AUTOCHTONE DU QUÉBEC</b>	198
Administration en milieu autochtone	198
Charpenterie-menuiserie	198
Entrepreneuriat	199
Entretien de bâtiments nordiques	199
Gestion d'entreprises touristiques	199
Gestion du développement économique	200
Intervention sociale	200
Séminaires en administration	201
Séminaires en gestion de l'habitation	201
Séminaires en intervention sociale	202
Séminaires en sécurité-incendie	202
Séminaires en tourisme	202
Sensibilisation à l'entrepreneuriat	203
Techniques policières pour les Premières Nations	203
<b>NATIVE TRAINING INSTITUTE OF QUEBEC</b>	205
Native Administration	205
Carpentry	205
Entrepreneurship	206
Nordic Housing Maintenance	206
Tourist Enterprise Management	206
Management of Economic Development	207
Social Intervention	207
Administration Seminars	207
Housing Management Seminars	208
Seminars in Social Intervention	208
Fire Safety Seminars	209
Tourism Seminars	209
Entrepreneurship Awareness	210
Police Techniques for First Nations	210
<b>KATIVIK SCHOOL BOARD</b>	211
Northern Québec Management Training Program	211
Inuit Educational Leadership Program	211
<b>MCGILL UNIVERSITY</b>	212
Native and Northern Education	212
<b>UNIVERSITÉ DU QUÉBEC À CHICOUTIMI</b>	213
Baccalauréat d'éducation au préscolaire et d'enseignement au primaire	213
Certificat de premier cycle en administration	213

Certificat de premier cycle d'études pluridisciplinaires .....	214
Certificat de premier cycle en Psychologie .....	214
Certificat de premier cycle en sciences de l'éducation (cheminement amérindien) .....	215
Certificat de premier cycle en techno-linguistique .....	215
<b>NEW BRUNSWICK</b> .....	217
<b>NEW BRUNSWICK COLLEGE OF CRAFT AND DESIGN</b> .....	218
Certificate in Native Arts Studies .....	218
<b>UNIVERSITY OF NEW BRUNSWICK - MICMAC/MALISEET INSTITUTE</b> ....	219
B.Ed. Degree Program for Aboriginal Students .....	219
Bridging Year Program for Aboriginal Students .....	219
<b>PROGRESSIVE PLANNING</b> .....	220
Computer Training .....	220
Management Training .....	220
Pre-Apprenticeship Training .....	221
<b>NOVA SCOTIA</b> .....	222
<b>UNIVERSITY COLLEGE OF CAPE BRETON</b> .....	223
Mi'kmaq Studies Program .....	223
<b>DALHOUSIE UNIVERSITY</b> .....	224
Indigenous Blacks and Mi'kmaqs (IBM) Law Program .....	224
Transition Year Program for Indigenous Black and First Nations Students .....	224
<b>MICMAC NATIVE LEARNING CENTRE</b> .....	225
Bank Teller Training Program .....	225
MicroComputer Training Program .....	225
Native Academic Training Program .....	226
Native Urban Transitional Program (NUTP) .....	226
Writing Skills .....	226
<b>PRINCE EDWARD ISLAND</b> .....	227
<b>HOLLAND COLLEGE - SCHOOL OF JUSTICE</b> .....	228
Native Constables Training .....	228
Native Police Introduction to Law Enforcement .....	228
Native Police Officer Safety and Firearms Training .....	229
<b>NEWFOUNDLAND</b> .....	230
<b>MEMORIAL UNIVERSITY OF NEWFOUNDLAND</b> .....	231
Native and Northern Teacher Education Program .....	231



## **2. INDEX -- by Course Description**

<b>COURSE DESCRIPTION:</b>	<b>PAGE</b>
<b>ACCOUNTING</b>	
Accounting Technologist (BC) .....	43
Indian Band Administration Program: Cert in Accounting (AB) .....	86
IMD - Band Accountants Training Program (AB) .....	92
Basics of Accounting .....	158
Band Membership System/Post Secondary Information & Accounting Systems (ON) .....	158
Bookkeeping for Small Business (ON) .....	166
<b>ADULT EDUCATION</b>	
First Nations Adult Basic Education (BC) .....	19
Strategies for Academic Success (BC) .....	20
Preparing First Nations Learners (BC) .....	21
Adult Basic Education (BC) .....	23/45
Adult Basic Education (SK) .....	98/103
Adult Basic Education (MB) .....	137
College Achievement Program (CAP)(BC) .....	23
Native Adult Basic Education Level 1 (BC) .....	29
Native Adult Basic Education (NABE) Level 2 & 3 (BC) .....	30
Academic Studies (BC) .....	38
Cooperative Education Programs (BC) .....	40
General Educational Development (BC) .....	46
SCES/SFU Co-operative Education Program (BC) .....	54
SCES/SFU Entry Opportunities for Professional Schools (BC) .....	54
Career Preparation (BC) .....	56
Native Adult Basic Education -- Level III (BC) .....	58
Participatory Action Research (AB) .....	65
Individual Courses (AB) .....	67
Ben Calf Robe Adult Education (AB) .....	72
Peigan Nation Reserve Academic Upgrading .....	78
Project Insight (Basic Job Readiness) (AB) .....	79
CAMET Field-based University Credit Courses (AB) .....	83
CAMET Skills Training in Specific Topics (AB) .....	84
University General Studies Transfer (AB) .....	88
High School, Academic Basic, Business Skills, University Outreach (AB) .....	95
Customized training at SAIT (AB) .....	96
University Credit (SK) .....	105
Special Programs & Services (SK) .....	120
Native Services Programs (SK) .....	123
Career Counselling for Aboriginal Youth (MB) .....	132

Specialized Seminars & Workshops (MB) .....	139
General Vocational Preparation (ON) .....	152/179
Native Access (ON) .....	163
Focus for Change (ON) .....	166
Native Core Program (ON) .....	179
College Entrance Program (ON) .....	183
Program préparatoire aux études collégiales et universitaires (PQ) .....	197
Native Academic Training Program (NS) .....	226
Native Urban Transitional Program (NUTP) (NS) .....	226

## **ADMINISTRATION**

Community Administration Certificate Program (YT) .....	11
Band Office Administration Certificate Program (BC) .....	21
Native Public Administration Program (BC) .....	26
Native Public Administration (BC) .....	32
Administrative Studies Program (BC) .....	38
Community Planning & Research (BC) .....	43
Customized Training Programs for Bands, Tribal Organizations (BC) .....	49
Administration of Aboriginal Governments (BC) .....	57
Business Administration - Native Management Studies (AB) .....	69
Aboriginal Government Manager Training (AB) .....	80
Native Trainers Development (AB) .....	90
Business Administration (SK) .....	114
Certificate in Management of Community, Economic & Organization Development (MB) .....	133
Business Administration (MB) .....	137
Administrative/Management Skills Certificate Program (ON) .....	165
Band Management (ON) .....	166
Honours Degree Program in Administrative Studies (ON) .....	187
Administration en milieu autochtone (PQ) .....	198
Séminaires en administration (PQ) .....	201
Native Administration (PQ) .....	205
Administration Seminars (PQ) .....	207

## **BUSINESS MANAGEMENT**

Training for Business & Industry (BC) .....	15
Business Management Program (BC) .....	22
Native Small Business Development (BC) .....	36
Customized Business & Professional Dev Courses (AB) .....	72
Management Certificate (AB) .....	73
Certificate of Achievement Business Administration (AB) .....	76
CAMET Native Entrepreneurship Training (AB) .....	82
Contract Services (AB) .....	92

IMD - Basic Business Management Program (AB) .....	93
Indian Management Development Seminar Series (AB) .....	93
Managing the Development Process (AB) .....	94
Native Development Worker (SK) .....	105
Indian Business Management (SK) .....	117
Indian Business Management Program (SK) .....	127
Business Management (Aboriginal Organizations) (ON) .....	151
Small Business Management (ON) .....	157
Home Based Business (ON) .....	168
Native Entrepreneurial Training (ON) .....	169
Small Business Management (ON) .....	190
Entrepreneuriat (PQ) .....	199
Entrepreneurship (PQ) .....	206
Entrepreneurship Awareness (PQ) .....	210
 <b>COLLEGE/UNIVERSITY PREP</b>	
College Preparation Program (BC) .....	29
College Prep (BC) .....	39
College Preparation of Native Students (MB) .....	136
 <b>COMPUTER TRAINING</b>	
Microcomputer Accounting Certificate (AB) .....	73
Business Software Applications (SK) .....	104
Using Personal Computers (ON) .....	157
Introduction to dBase III & IV (ON) .....	159
Introduction to Lotus 123 (ON) .....	160
Introduction to MS-DOS (ON) .....	160
Introduction to Ventura Desk Top Publishing (ON) .....	161
Introduction to WP51 (ON) .....	161
Computer Training (NB) .....	220
Microcomputer Training Program (NS) .....	225
 <b>COUNSELLING</b>	
Addiction Counsellor Training Program (BC) .....	48
Practitioners to Counsel Violence/Abuse Victims/Offenders (BC) .....	50
Counselling Training Program (AB) .....	85
Community Addictions Training Series (CAT) (AB) .....	89
Advanced Counsellor Training Series (ACT) (AB) .....	89
Native Addictions Worker Certificate Program (AB) .....	90
Counselling Skills Certificate (MB) .....	135
Native Counsellor Training Program (ON) .....	146
Native Drug & Alcoholism Counsellor (ON) .....	148
Native Counsellor Training Program (ON) .....	170
Native Community Care: Counselling & Development (ON) .....	172
Drug & Alcohol Counsellor/Nation Option (ON) .....	178

## **DEGREE/CERTIFICATE PROGRAMS**

Ts'Kel Program (M.Ed., M.A., Ed.D., of Ph.D.)(BC)	18
Fine Arts Program (BC)	40
Bachelor of Arts (BC)	51
Bachelor of General Studies (BC)	51
Post Baccalaureate Diploma (BC)	53
Post Baccalaureate Diploma in Community Economic Development (BC)	53
Bachelor of Management Degree (BESS)(AB)	81
Management Certificate (BESS)(AB)	81
Bachelor of Administration Degree (SK)	106
Certificate in Administration (SK)	106
Diploma of Associate Administration (SK)	107
BA Ordinary -- Cree or Ojibway Linguistics (SK)	107
BA Ordinary -- English (SK)	108
Faculty of Indian Fine Arts (SK)	108
BA of Arts -- Indian Studies (SK)	109
BEEd Program (Elementary)(SK)	109
BEEd Elementary (Indian Education)(SK)	110
BEEd After-Degree (BEAD) Program (SK)	110
BSc (SK)	111
Certificate in Continuing Education (SK)	111
Certificate in Indian Communication Arts (SK)	112
Certificate in Indian Health Studies (SK)	112
General Arts & Science Program--Aboriginal Studies Section (MB)	141
General Arts & Science Native Skills Training (ON)	144
General Arts & Science Program -- Native (ON)	145
Certificate in Native Arts Studies (NB)	218
BEEd Degree Program for Aboriginal Students (NB)	219
Bridging Year Program for Aboriginal Students (NB)	219

## **ECONOMIC DEVELOPMENT**

Community Economic Development (BC)	39
CAMET Native Economic Development Officer Training (AB)	82
Native Economic Development Program (MB)	138
Diploma Program on Economic Development Management & Admin (ON)	150
Native Economic Development & Small Business Management (ON)	169
Community Development: Processes and Products (ON)	171
Developing Community Strategies (ON)	171
Degree Program in Native Management & Economic Development (ON)	186
Diploma Program in Native Management & Economic Development (ON)	187
Gestion du développement économique (PQ)	200
Management of Economic Development (PQ)	207

## **FARMING**

Beef Operations (AB)	69
Crop Production (AB)	70



## HEALTH/FAMILY

First Nations Health Care Professions Program (BC)	16
Child & Youth Care Education & Career Ladder Project (BC)	27
First Nations' Home Care Provider (BC)	27
Native Early Childhood Education Training Program (BC)	31
Native Family & Community Counselling Training Program (BC)	31
Native Science & Health Careers College (BC)	33
Community Health Representative Training Program (BC)	35
Sexual Abuse Worker Training Program (BC)	41
Sexual Abuse -- Training of Trainers (BC)	41
Science & Health Careers (BC)	43
Addiction Counsellor Training Program (BC)	48
Community Health Worker Program (BC)	49
Community Educator: Prevention of Fetal Alcohol Affects/Syndrome (BC)	49
Health Development Administration (AB)	66
Native Addictions Worker Certificate (AB)	75
Early Childhood Development (AB)	88
Indian Child Care Program (AB)	101
Local Health Administration (SK)	119
Chemical Dependency Worker Program (SK)	115/122
Community Health Representative	116
First Nations Child Care Program (SK)	116
National Native Access Program to Nursing (SK)	125
Child Sexual Abuse Treatment & Intervention Certificate (MB)	134
Native Child & Family Worker Program (ON)	145
Native Drug and Alcoholism Counsellor	148
Native Health Care Worker (ON)	148
Community Health Representative (ON)	151
Native Family Worker (ON)	152
Native Mental Health Worker (ON)	153
Pre-Health Program (ON)	153
Home Support Worker (Homemaker) Level II or III (ON)	155
Native Nurses Entry Program (ON)	163
Home Support Worker I & II (ON)	168
Native Community Worker -- Addiction Counsellor (ON)	185
Native Community Worker -- Child & Family Worker (ON)	185
Home Support Program (ON)	189
Social Intervention (PQ)	207
Seminars in Social Intervention (PQ)	208

## INTERPRETER

Interpreter/Translator Program (YT)	8
-------------------------------------	---

## LANGUAGE/LINGUISTICS/LIBRARY

En'owkin International School of Writing (BC)	24
Okanagan Language Program (BC)	24
Native Literacy (BC)	32
Yinka Dene Language Instructor Certificate Course (BC)	59
Cree Language Instructor Certificate Course (BC)	85

Certificate in Native Language Instruction (MB) .....	133
Native Literacy -- Certificate Program (ON) .....	155
National Library of Canada .....	173
Mohawk Language and Culture I and II (ON) .....	191
Writing Skills (NS) .....	226

## **LAW/LAW ENFORCEMENT/LAND CLAIMS**

Nunavut Sivuniksavut Program (YT) .....	13
First Nations Law Program (BC) .....	16
First Nations Officer Training (BC) .....	25
Native Criminal Justice Studies Training Program (BC) .....	30
Correctional Services (AB) .....	68
Criminal Justice Certificate (AB) .....	77
Native Human Justice (SK) .....	99
Aboriginal Justice and Criminology (SK) .....	124
Program of Legal Studies for Native People (SK) .....	125
Law Enforcement Career Preparation (MB) .....	131
First Nations Constable (ON) .....	179
Programme Pré-Droit pour les Autochtones (ON) .....	181
Police Techniques for First Nations (PQ) .....	210
Indigenous Blacks Mi'kmaqs (IBM) Law Program (NS) .....	224
Native Constables Training (PI) .....	228
Native Police Introduction to Law Enforcement (PI) .....	231
Native Police Officer Safety & Firearms Training (PI) .....	232

## **MANAGEMENT**

First Nations Management Program (YT) .....	2
Aboriginal Management Training (YT) .....	6
Management Studies Program (YT) .....	8
Native Management (YT) .....	9
Management Training Workshop Program (YT) .....	11
Planning & Management (BC) .....	17
Basic Band Management (BC) .....	45
CAMET Native Economic Development Training (AB) .....	82
CAMET Aboriginal Government Manager Training (AB) .....	83
Indian Band Administration Program: Cert in Band Management (AB) .....	87
Program Management Workshops (AB) .....	91
Certificate in Management of Community etc (MB) .....	133
First Nations Land Management (ON) .....	143
Maintenance Management -- Small Communities (ON) .....	147
Diploma Program on Economic Development Management (ON) .....	150
Business Management (Aboriginal Organizations) (ON) .....	151
Management of Economic Development (PQ) .....	207
Management Training (NB) .....	220

## **NATIVE STUDIES**

North Studies Program - Native Studies Concentration (YT) .....	2
Native Studies Program (YT) .....	9

Certificate Program in Native Studies Research (BC) .....	52
Native Language/Native Language Teacher Training (BC) .....	52
School of Native Studies (AB) .....	61
Native Clothing Design (AB) .....	63
Four Season Anishinabe Art Journey (ON) .....	184
Degree Program in Native Studies (ON) .....	186
Graduate Degree Program in Canadian Heritage & Development Studies (ON) .....	187
Canadian Native Cultures (ON) .....	191
Canadian Native Cultures 205E (ON) .....	191
Native Canadian Relations (ON) .....	192
Muséologie animation culturelle en milieu autochtone (PQ) .....	194
Culture Innu & société (PQ) .....	196
Techniques policières pour les Premières Nations (PQ) .....	203
Native & Northern Education (PQ) .....	212
Mi'kmaq Studies Program (NS) .....	223

## OFFICE

Office Administration Training (BC) .....	34
Secretarial Training Program (AB) .....	88
Clerk Typist/Accounting Clerk/Computer Clerk (AB) .....	104
Office Technology Certificate (MB) .....	138
Band Office Employee Training (ON) .....	147
Office Automation (ON) .....	156
KeyNorth Office Services & Training (ON) .....	162
Administrative -- Office Automation (ON) .....	165
Office Management and Administration (ON) .....	176
Certificat en techniques de bureau (PQ) .....	195

## RESOURCES

Renewable Resources Management Program (YT) .....	3
Natural Resource Worker (BC) .....	37
Natural Resource Management Preparation (BC) .....	46
Tahltan Natural Resource Technician Training (BC) .....	46
Forestry Technician (AB) .....	62
Resource Management Technician (AB) .....	63
Forestry Operations (AB) .....	70
Gas & Oil Field Maintenance (AB) .....	70
Integrated Resource Management Program (SK) .....	101/118
Integrated Land Management (SK) .....	118

## SOCIAL WORK

Social Work - Community Alcohol & Drug Counsellor (YT) .....	10
Social Work Diploma/Degree Program (BC) .....	42
Indian Social Work Program (AB) .....	87
Certificate or Bachelor of Indian Social Work (SK) .....	113
Community Social Development Worker Program (MB) .....	129
Social Service Worker -- Native Program (ON) .....	149
First Nations Social Service Administrator (ON) .....	154

Social Services Worker/Native Option (ON) .....	180
Intervention sociale (PQ) .....	200
Séminaires en intervention sociale (PQ) .....	202
Social Intervention (PQ) .....	207

## TEACHER

Yukon Native Teacher Education Program (YT) .....	4
Eastern Arctic Teacher Education Program (EATEP) (NT) .....	6
Native Indian Teacher Education Program (BC) .....	17
First Nations Teaching Assistant (FNTA) (BC) .....	19
UBC-Native Indian Teacher Education Program (BC) .....	28
Native Early Childhood Education Training Program (BC) .....	31
First Nations Language Teacher Education Program (BC) .....	44
Native Adult Instructor Diploma Program (BC) .....	47
SUNTEP Sask Urban Native Teachers Education Program (SK) .....	99
Northern Teacher's Education Program (NORTEP/NORPAK)(SK) .....	102
Indian Teacher Education Program (SK) .....	124
Brandon University Northern Teacher Education Program (BUNTEP)(MB) .....	130
Program for the Education of Native Teachers (PENT) MB) .....	130
Queen's-Trent Aboriginal Teacher Education Program (ON) .....	182
Inuit Education Leadership Program (PQ) .....	211
Native & Northern Teacher Education Program (NF) .....	231

## TRAINING/TRADES (MISCELLANEOUS)

On the Job Training (YT) .....	12
Basic Construction Trades Program (BC) .....	35
Native Housing Construction Management (BC) .....	36
Professional Cook Training Program (BC) .....	56
Logging Equipment Operator Program (BC) .....	62
Trades Exploration - Carpentry (AB) .....	71
Grounds Maintenance (AB) .....	71
Industrial Mechanic/Heavy Duty Mechanic (SK) .....	104
Automotive Service Technician (SK) .....	114
Aerospace Technology (Aboriginal Organizations) (ON) .....	154
Recreational Leadership (ON) .....	156
Heavy Equipment Operator (ON) .....	167
Aboriginal Fashion Design Program (ON) .....	175
Aboriginal Technician Program (ON) .....	183
Fundraising Training Program ((ON) .....	189
Charpenterie-menuiserie (PQ) .....	198
Entretien de batiments nordiques (PQ) .....	199
Séminaires en gestion de l'habitation (PQ) .....	201
Seminares en sécurité-incendie (PQ) .....	202
Sensibilisation à l'entrepreneuriat (PQ) .....	203
Carpentry (PQ) .....	205
Nordic Housing Maintenance (PQ) .....	206



Housing Management Seminars (PQ) .....	208
Fire Safety Seminars (PQ) .....	209
Pre-Apprenticeship Training (NB) .....	221
Transition Year Program for Indigenous Black & FN Students (NS) .....	224
Bank Teller Training Program (NS) .....	225

## **TOURISM**

Native Tourism Supervisory Development Program (BC) .....	33
Gestion d'entreprises touristiques (ON) .....	199
Séminaires en tourisme (PQ) .....	202
Tourist Enterprise Management (PQ) .....	206
Tourism Seminars (PQ) .....	209

## **WOMEN'S COURSES**

Project W.I.N. (Women's Initiative Now) (BC) .....	37
Native Women Career Preparation (AB) .....	74

**YUKON**

# YUKON COLLEGE

## First Nations Management Program

- Subjects:** Business, Accounting, English, Arts, Computer Management
- Prerequisites:** Grade 12 Academic with English 12 and Algebra 11, or mature student status with 60% on GED
- Location(s):** Whitehorse, Yukon
- Certification:** Upon completion of Year 1, students will receive a Certificate in First Nations Management. Students completing Year 2 will receive a Diploma in First Nations Management. Students will receive credit for seven elective courses towards a Business Administration Diploma. Most course credits towards Business Administration are transferable to institutions in Alberta, or in other provinces on an individual course basis, and transferable to CMA, CGA and other professional programs
- Remarks:** The First Nations Management Program provides participants with a solid foundation in First Nations management techniques and business practices. Graduates will fill positions at the local, regional and national level; in banking, retailing, government and the hospitality industry, in the fields of band management, personnel management, accounting, financial and program management, community economic development and general management
- Contact:** Mr. Ray Savard, Dean or Mr. Howard Carvill, Instructor or Mr. Joe Binger, Instructor  
Administrative & Management Studies Division  
Yukon College, Box 2799  
WHITEHORSE, Yukon  
Y1A 5K4  
Phone: (403) 668-8751 FAX: (403) 668-8890

## Northern Studies Program - Native Studies Concentration

- Subjects:** English, Anthropology, Sociology, Psychology
- Prerequisites:** Successful completion of first year arts, with a C average over 30 credits. Must have at least 15 credits of Psychology, Anthropology, and Sociology
- Location(s):** Ayamdigut Campus, Whitehorse, Yukon
- Certification:** Diploma in Northern Studies
- Remarks:** Native studies is only one of four concentrations in the Northern Studies Program. There are also concentrations in Northern Science, Northern Justice or Criminology, and Outdoor and Environmental Studies
- Contact:** Mr. Aron Senkpiel, Dean, Academic Studies  
Yukon College, Box 2799  
WHITEHORSE, Yukon  
Y1A 5K4  
Phone: (403) 668-8771 FAX: (403) 668-8890

## Renewable Resources Management Program

- Subjects:** **Term one courses include:** Northern Science Field Methods, Land Use by First Nations, Written Communications, Renewable Resources Math, The Natural History of the North, Environmental Science, Tradition and Change: A First Nations Perspective
- Prerequisites:** Grade 12 Diploma including English and math, equivalent Yukon College courses, or mature student status
- Location(s):** Ayamdigut Campus, Whitehorse, Yukon
- Certification:** A diploma will be awarded upon completion of the two year program
- Remarks:** This program trains northerners to occupy key roles in managing the north's fragile environment. The greatest need for graduates is in the First Nations organizations and so particular emphasis is given to enrolling First Nation students
- Contact:** Mr. Ted Osmond-Jones  
Coordinator, Renewable Resources Management or  
Mr. Aron Senkpiel  
Dean, Academic Studies  
Yukon College  
Box 2799  
WHITEHORSE, Yukon  
Y1A 5K4  
Phone: (403) 668-8770  
FAX: (403) 668-8890



## Yukon Native Teacher Education Program

- Subjects:** YNTEP students take courses in Northern Studies, Native Language and Cross-Cultural Education Methods as well as the "more traditional" Bachelor of Education courses. In each of the first three years, students spend time in a school classroom working with an experienced teacher. The school-based teacher education model carries on throughout the four years of the program, concluding with a 16-week practicum in the fourth year
- Prerequisites:** Applicants who are of aboriginal descent who live in the Yukon and qualify under one of the entrance requirements outlined below will be considered for admission to the Yukon Native Teacher Education Program
- 1) Grade 12 graduate with a 65 percent average, considered for full admission
  - 2) Grade 12 graduate with a 60 percent average, conditional admission considered
  - 3) Completion of Grade 10 and be at least 21 years old, conditional admission considered
- Location/  
Certification:** The Yukon Native Teacher Education Program is a four-year Bachelor of Education degree program offered in conjunction with the University of Regina at the Whitehorse (Ayamdigut) campus of Yukon College. Through YNTEP, students of aboriginal ancestry can earn their B.Ed. and become fully qualified teaching professionals. YNTEP is designed to provide students with plenty of classroom experience, often in their home community while they pursue their studies
- Remarks:** A major goal of YNTEP is to ensure that people of aboriginal ancestry are well prepared to fill teaching participation in the territory's education system. The program is designed to provide students with experiences that allow them to develop not only their teaching skills but also promote personal growth
- Contact:** Yukon Native Teacher Education Program  
Box 2799  
WHITEHORSE, Yukon  
Y1A 5K4  
Phone: (403) 668-8781  
FAX: (403) 668-8890

# **NORTHWEST TERRITORIES**

# ARCTIC COLLEGE

## Aboriginal Management Training

- Subjects:** Arctic College: Introduction to Microcomputers, Introduction to Native Studies - Historical Overview, Organizational Behaviour, Management Communication, Intro to Community Planning, Intro to Community-based Economic Development  
University of Lethbridge: Introduction to Management, Introductory Financial Accounting, Orga
- Prerequisites:** Educational backgrounds of the students will vary, all applicants should be screened carefully by a community and tribal review organization. The entrance regulations of Arctic college and the University of Lethbridge will apply to all applicants. Applicants need not have a high school diploma. Persons may apply as "mature students". Application requirements includes completing an Arctic application for, a record of previous education, a personal letter of intent, a personal resume, three letter of recommendation and an interview.
- Location(s):** Arctic College, in Phase III the student would have the option of remaining in the North or continuing at the University of Lethbridge
- Certification:** The program combines College and University credit courses directed towards certification.
- Remarks:** This program, a collaboration between Arctic College and the University of Lethbridge/CAMET, is designed to provide working and potential managers the opportunity to upgrade and professionalize management skills.
- Contact:** Bill Crossman  
Campus Director  
Arctic College  
P. O. Box 1008  
INUVIK, Northwest Territories  
XOE OTO  
Phone: (403) 979-7800  
Fax: (403) 979-2850

## Eastern Arctic Teacher Education Program (EATEP)

- Subjects:** Year One - Introductory Teaching Methods, Inuktitut Orthography and Phonology, Language Arts in Inuktitut, How Children Grow, Math I, How Children Learn, Reading and Writing Inuktitut, Science I, How Children Behave, Software Applications, Kindergarten Methods and Materials, Teaching Practicum  
Year Two - Education Administration in the NWT, General Methods in Special Education, Cultural Skills in Art, Music and Drama, Use of Curriculum, Inuktitut Morphology, Math II, Reading Processes and Methods, Reading Practicum, Science II, Social Studies Methods, Physical Education, Teaching Practice/Field Practicum  
Year Three - Linguistics Applied to Language Learning, Sociolinguistics,

English Literature and Composition, Experiences in Communication, Musical Instruments in the Classroom, Background Geometry, Children's Literature, Special Topics in Inuktitut, Inuktitut Dialects, Inuit Literature I, II, Education in the North, Education in the North (Curriculum), Health Education, School Experience

**Prerequisites:** Be at least 21 years of age, demonstrate fluency and literacy in Inuktitut, have a real desire to work with children, be mature, responsible and reliable, either have a) Grade 12 or equivalent or, b) a minimum of Grade 10, two years successful experience as a classroom assistant, and a reference from both the Principal and the Community Education Council or, c) satisfy EATEP numeracy and literacy requirements

For special entry - Applicants must have at least two years of superior classroom experience, or have completed at least 10 first year courses through the field-based program with an average of B or better, and have recommendations from both the Principal and the Community Education Council

For admission to the Bachelor of Education Program applicants must hold a valid NWT teaching certificate earned either at the Eastern Arctic Teacher Education Program or the Arctic College Teacher Education Program

**Location(s):** Iqaluit, NWT

**Certification:** NWT Standard Teaching Certificate, McGill University Certificate in Native and Northern Studies, McGill Bachelor of Education

**Remarks:** EATEP offers three programs: 1) a two-year program for trainees who meet entry requirements, but who have little or no classroom experience, 2) a one-year special entry program for classroom assistants who have already earned the Classroom Assistant's Diploma through classes in the field, 3) a Bachelor of Education program for certified teachers

Affiliation: EATEP is affiliated with McGill University, Montreal

**Contact:** Noel McDermott  
Principal  
EATEP  
Arctic College - Nunatta Campus  
Box 600  
IQALUIT, Northwest Territories  
X0A 0H0  
Phone: (819) 979-4051  
FAX: (819) 979-4579



## Interpreter/Translator Program

- Subjects:** First year - Professional Development, Presentation Skills, Key boarding, English Writing Lab, Northern Studies, Practicum I, II, Inuktitut Phonology and Morphology, Inuktitut Writing Lab, Inuktitut Linguistics, Skills and Methods, Introduction to Translation, Introduction to Simultaneous Translation  
Second Year - Research Methods, Practicum, Inuktitut Morpho-Syntax, Dialectology, Language Change, Special Topics in Translation I, II, Consecutive Interpretation I, II, III, Simultaneous Interpreting I, II
- Prerequisites:** Students must be at least 17 years of age, have grade 10 English as determined by college assessment tests or Arctic College's English 140, and be orally fluent in Inuktitut and in English. It is preferred that students have some ability to read and write Inuktitut
- Location(s):** Iqaluit, NWT - Nunatta Campus, Arctic College
- Certification:** Upon completion of one year - Arctic College Interpreter/Translator Certificate. Upon completion of two years - Arctic College Interpreter/Translator Diploma
- Remarks:** The Interpreter/Translator program is designed for individuals who wish to pursue a career in the interpreting translating field
- Contact:** Kathleen Purchase  
Chairperson  
Academic and Applied Studies  
See first entry for address and phone number

## Management Studies Program

- Subjects:** Marketing Management and Research, Marketing, Accounting, Finance, Mathematics, Microeconomics, Communications, Entrepreneurship, Introduction to Public Administration, Database Management, Principles of Management, Human Resources Management, Word Processing, Spreadsheets, Public Policy, Macroeconomics, Contract Law, Organizational Behaviour, Investment and Taxes, Statistics, Public Finance, Native Insights, Independent Study, Tourism, Aboriginal Rights
- Prerequisites:** NWT High School Diploma (General or Advanced) or equivalent. Mature students who do not have the required academic background will be considered individually, and academic assessment examinations may be required in English, Inuktitut, and/or Mathematics
- Location(s):** Fort Smith, NWT - Thebacha Campus; Iqaluit, NWT - Nunatta Campus
- Certification:** Certificate - One year with concentration in Public or Business Administration  
Diploma - Two years with concentration in Public or Business Administration
- Remarks:** This program is designed to provide the knowledge and skills necessary for management careers in business, government, or non-profit organizations. It is accredited with the Certified General Accountants' Association of the

NWT and successful students can apply for exemption upon enrolling with the CGA

Contact:	Mr. Ram Mudalier Head, Business Education Thebacha Campus-Arctic College Box 600 FORT SMITH, Northwest Territories X0E 0P0 Phone: (403) 872-7598 FAX: (403) 872-4511	Ian C. Rose Chair, Management Studies Nunatta Campus, Arctic College Box 600 IQALUIT, Northwest Territories X0A 0H0 Phone: (819) 979-4051 FAX: (819) 979-4579
----------	---	--

## Native Management

Subjects: Communications, Computers, Accounting, Management, Community Based Economic Development, Native Law, Aboriginal Self Government, Native Insight Issues

Prerequisites: Grade 12 or equivalent

Location(s): Thebacha Campus, Fort Smith, NWT  
Yukon Campus, Yukon, NWT

Certification: Certificate in Management Studies with Concentration in Native Management Administration awarded after one year, or Diploma in Management Studies awarded after two years

Remarks:

Contact: Mr. Ram Mudalier  
See previous entry for address and phone number

## Native Studies Program

Subjects: Principles of Management, Introduction to Financial Accounting, Management Communication, Introduction to Computers, Introduction to Native Studies (Historical Overview and Contemporary Issues), Land Claims, Self-Government, Introduction to Community Development, Introduction to Community-based Economic Development, Human Resource Management

Prerequisites: To qualify, applicants must be 18 years of age, grade 12 graduate, or mature student

Location(s): Yellowknife, NWT

Certification: Certificate in Management Studies with concentration in Native Studies awarded after one year

Remarks:

Contact: Mr. Robert Chartrand  
Senior Instructor and Coordinator  
Native Studies Program  
Arctic College - Yellowknife Campus

500 - 5022, 49 Street  
YELLOWKNIFE, Northwest Territories  
X1A 3R7  
Phone: (403) 920-3043  
FAX: (403) 873-0333

## **Social Work - Community Alcohol and Drug Counsellor**

- Subjects:** Writing Skills, Interpersonal Communication Skills, Human Development (Child and Adolescent), Social Work Methods, Introduction to Sociology, Fundamental Concepts of Chemical Addictions, Integrative Seminar, Field Practicum, Work In Drug and Alcohol Professional Issues, Introduction to Counselling, Introduction to Northern and Aboriginal Communities, Treatment and Prevention, Special Topics in the Addiction Field
- Prerequisites:** Students must be at least 18 years of age, have a grade 10 diploma or equivalent, provide three letters of reference and a personal statement of interest. Personal suitability will be assessed through an interview with program personnel. Applicant should be sober and mature. Mature students will be accepted based on experience and knowledge. Applicants who are considered on a provisional basis may be required to take an appropriate exam
- Location(s):** Iqaluit, NWT
- Certification:** Students will receive a Certificate in Northern Community Alcohol and Drug Counselling. This is a one year, two semester program
- Remarks:** The Northern Community Alcohol and Drug Certificate Program consists of one year course work and fieldwork. The program is designed to prepare students for entry to a career in Alcohol and Drug counselling. Advanced credits will be considered for applicants with field experience
- Contact:** Errol Fletcher  
Senior Instructor  
Social Work Program  
Arctic College - Nunatta Campus  
Box 600  
IQALUIT, Northwest Territories  
XOA OHO  
Phone: (819) 979-1700  
FAX: (819) 979- 0513

# ATII TRAINING INC.

## Community Administration Certificate Program

- Subjects:** Bookkeeping, Bookkeeping II- Local Government Accounting, Financial Management III, Communication I & II, Intro to Government, Community Administration and the Law, Management Skills, Labour and Staff Relations
- Prerequisites:** Level I courses are open to all Inuit in Eastern Arctic (Nunavut)  
Level II & III require completion of Level I
- Location(s):** Rankin Inlet, Cambridge Bay, and Iqaluit, NWT
- Certification:** Courses are credited with Arctic College's Community Administration Certificate Program and Management Studies
- Remarks:** Atii provides travel assistance to Inuit participants. Courses offered in one-two week intensive workshop format
- Contact:** Tom Axtell  
Training Director  
Atii Training Inc.  
3 - 379 Metcalfe  
OTTAWA, Ontario  
K2P 1S7  
Phone: (613) 232-2899  
FAX: (613) 232-0238

## Management Training Workshop Program

- Subjects:** Introduction to Administration, General Management and Administration I, Introduction to Personnel Management
- Prerequisites:** None. Participants pay \$30.00 registration fee
- Location(s):** Courses offered by Distance Education using Television Northern Canada. Participants will be selected in eight remote site communities in Northern Quebec, Eastern Arctic (Nunavut), and Northern Labrador
- Certification:** Courses may be applied to Arctic College's certificate and diploma programs in Management Studies. Courses offered in April and September
- Remarks:** This is a pilot project to demonstrate interactive televised instruction. Course could be delivered on request to any region within reach of TVNC
- Contact:** See previous entry for address and phone number



# DENENDEH NATIONAL OFFICE

## On the-job-Training

Subjects: Secretarial, Library, Technology, Administration, Finance, Management, Environmental, Arts and Culture, Mapping

Prerequisites: Applicants must be of Dene ancestry

Location: Yellowknife, NWT

Certification: Although no certification is provided, the program provides 1 to 3 years of on the job experience combined with academic training depending on career path and academic pursuits

Remarks: Programs are subject to availability of funding

Contact: Ms. Ethel Liske  
Executive Director  
Dene Nation  
P.O. Box 2338  
YELLOWKNIFE, Northwest Territories  
X1A 2P7  
Phone: (403) 873-4081  
FAX: (403) 920-2254

# **TUNGA VIK FEDERATION OF NUNAVUT AND ALGONQUIN COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

## **Nunavut Sivuniksavut Program**

**Subjects:** Inuit Pre- and Post-Contact History, Inter-Personal Communications, Native Policy and the Treaty Process, Land Claims Policy since 1969, Group Decision Making, Northern Development Since 1968, Political Economy of the North, Problem Solving, History Mandates and Activities of Inuit Organizations, Leadership, Goal Setting/Time Management, Computer Literacy, Planning and Evaluation, Public Presentation, Research

**Prerequisites:** Must be 18 years of age or older

**Location(s):** Ottawa, Ontario

**Certification:** Graduates receive a College Certificate after 8 months

**Remarks:** The long-term purpose of the program is to increase the number of trained Inuit who will be available to manage and participate in the implementation of a land claims settlement

**Contact:** Nunavut Sivuniksavut  
T.F.N. Training Program  
2nd Floor, 336 MacLaren Street  
OTTAWA, Ontario  
K2P 0M6  
Phone: (613) 234-5603  
FAX: (613) 233-5565

# **BRITISH COLUMBIA**

# BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY

## Training for Business and Industry

Subjects: Customized on-site training in all areas of business and management.  
Subjects include Supervisional Management/Leadership, Marketing,  
Finance, Operations Management, Project Management, Business Writing

Prerequisites: None

Location(s): We travel throughout the province to the client

Certification: Varies depending on nature of the contract signed with the client

Remarks:

Contact: Debbie Saxby  
Coordinator, Business Training  
British Columbia Institute of Technology  
3700 Willingdon Avenue  
BURNABY, British Columbia  
V5G 3H2  
Phone: (604) 432-8445  
FAX: (604) 439-6700

# THE UNIVERSITY OF BRITISH COLUMBIA

## First Nations Health Care Professions Program

- Subjects:** Dentistry, Medicine, Pharmaceutical Sciences, Audiology and Speech Sciences, Family and Nutritional Sciences, Nursing, Rehabilitation Medicine, Social Work, Clinical Psychology, Counselling Psychology
- Prerequisites:** Students must have the basic requirements for entry into any Health Science program. These include high school and undergraduate sciences. Entry GPA from 65%-70%
- Location(s):** Vancouver, BC
- Certification:** If all requirements are met, students can receive the following degrees: D.M.D., M.D., B.Sc.(Pharm.), M.Sc.(Family and Nutritional Sciences), B.Sc.(Dietetics), B.S.N., B.Sc.(O.T., P.T), B.S.W., M.A.(Clinical and Counselling Psychology)
- Remarks:** FNHCPP is designed to promote and facilitate the participation of First Nations in the Health Care Professions
- Contact:** First Nations Health Care Professions Program  
Woodward Instructional Resources Centre  
#407 - 2194 Health Sciences Mall  
UBC - First Nations House of Learning  
VANCOUVER, British Columbia  
V6T 1Z3  
Phone: (604) 822-5613  
FAX: (604) 822-2495

## First Nations Law Program

- Subjects:** First Nations Legal Issues, First Nations and the Law, First Nations and Criminal Justice, Indigenous Peoples and International Law, First Nations Self-Government, Aboriginal and Treaty Rights, and First Nations and Economic Development
- Prerequisites:** Students take the same required courses and are evaluated and graduate on the same basis as the non-native students in the school. all the experiences and opportunities available to others are open to First Nation participation. The First Nations Law Program permits the law school to consider factors other than LSAT and university marks in making decisions about First Nations people's admissions. This is done in recognition of the need to have a greater representation of First Nations people in law school and the legal profession, and the need to consider cultural bias and education obstacles that some First Nations students may have encountered. These considerations have allowed the school to admit students with significant personal experience and impressive scholastic achievement.
- Location(s):** Vancouver, BC
- Certification:** Graduates receive an LLB. The course load is the same as in the regular law program, which is a total of 46 courses within three years



Remarks:

Contact: Professor John Borrows, Director  
First Nations Law Program  
Faculty of Law, UBC  
George F. Curtis Building  
1822 East Mall  
VANCOUVER, British Columbia  
V6T 1W5  
Phone: (604) 822-5559

## **Native Indian Teacher Education Program**

Subjects: Arts and Sciences Courses; Native Studies Courses which explore political, social, and economic issues from historical and contemporary perspectives; First Nations Education Seminars and Placements which explore policies, curricula, schooling and teaching

Prerequisites: Must have grade 12 academic or mature student status. Entrance is also permitted by obtaining the grade 12 equivalency certificate (GED, ABE)

Location(s): Students complete their first two years at one of the field centres located at Chilliwack, Duncan, Hazelton, and Kamloops. Students then transfer to the UBC Campus to complete the remaining three years

Certification: Five years of university study. When all requirements are met, students receive a Bachelor of Education (Elementary) Degree and the BC Professional Certificate

Remarks: Students wishing to prepare for teaching in adult education and secondary settings can also begin their studies at the field centres

Contact: Native Indian Teacher Education Program  
Faculty of Education  
UBC - First Nations House of Learning  
6375 Biological Sciences Road  
VANCOUVER, British Columbia  
V6T 1Z4  
Phone: (604) 822-5240

## **Planning and Management**

Subjects: First Nations Development Planning, Planning for First Nations Self-Government, Economic Development Planning, Housing and Settlements Planning, Community & Social Services Planning

Prerequisites: No formal requirements

Location(s): Vancouver, BC

Certification: No formal certification at this time

Remarks: These programs have been offered annually since 1983; recent offerings have been developed collaboratively with the University of British Columbia First Nations House of Learning. The first program scheduled for 1994, **First Nations Development Planning**, will take place May 30 through June 10

The courses have limited enrolments and are designed for individuals in management and leadership positions in First Nations organizations

Contact: Janice Doyle Program Assistant  
Continuing Professional Program  
School of Community & Regional Planning  
The University of British Columbia  
6333 Memorial Road  
VANCOUVER, British Columbia  
V6T 1Z2  
Phone: (604) 822-3914  
FAX: (604) 822-3787

**Ts'Kel Program (M.Ed., M.A., Ed.D., or Ph.D. in Educational Administration, Curriculum and Instruction, Social Educational Studies, or Educational Psychology & Special Education)**

Subjects: **M.Ed.:** A professionally-oriented degree consisting of 20 credits of course work, a comprehensive examination, and major paper  
**M.A.:** A research-oriented degree whose 30 credit requirement includes a thesis and research courses. A comprehensive examination may be required  
**Ed.D or Ph.D.:** Advanced research degrees with three kinds of requirements: course work, comprehensive examination and dissertation

Prerequisites: The UBC admission requirements for graduate study

Location: Vancouver, British Columbia

Certification: Masters degrees must be completed within five years, and doctoral degrees in six years

Remarks:

Contact: Professor Verna Kirkness  
Director, Ts'Kel Program  
Faculty of Education  
UBC - First Nations House of Learning  
6365 Biological Sciences Road  
VANCOUVER, British Columbia  
V6T 1Z5  
Phone: (604) 822-5854  
FAX: (604) 822-8944

# CAMOSUN COLLEGE

## First Nations Adult Basic Education

**Subjects:** Math, English, and Science at Literacy and Intermediate levels; Math and English at advanced levels  
**Prerequisites:** Assessment, First Nations ancestry  
**Location(s):** Saanich Adult Education Centre, Tsartlip Reserve, Brentwood Bay, (Victoria) BC  
**Certification:** Provincial recognition for completion at each level

**Remarks:**

**Contact:** Mr. Mark Kunen  
Coordinator, Adult Basic Education  
Camosun College Carey Road Campus  
3100 Foul Bay Rd.  
VICTORIA, British Columbia  
V8Z 4C4  
Phone: (604) 370-3931  
FAX: (604) 370-3662

## First Nations Teaching Assistant (FNTA)

**Subjects:** Child Development; First Nations Studies I & II; Framework for Practice; Professional Issues I & II, Interpersonal Relationships; Teacher Assistant Theory I & II; Teacher Assistant Practice I & II  
**Prerequisites:** English 12, Math 10, Science 10, First Nations ancestry  
**Location(s):** Saanich Adult Education Centre, Tsartlip First Nations Brentwood Bay, (Victoria) BC  
**Certification:** Diploma awarded at completion of program

**Remarks:** Ten month program including a two-month practicum at the end of the program. Up to half of this program's non-practicum courses are university transfer

**Contact:** Janice Simpson  
First Nations Education Coordinator  
Camosun College  
3100 Foul Bay Road  
VICTORIA, British Columbia  
V8P 5J2  
Phone: (604) 370-3179  
FAX: (604) 370-3662

## Strategies for Academic Success

Subjects: Introduction to Academic Culture, Study/Learning Skills  
Prerequisites: Grade 10 English or equivalent, First Nations ancestry  
Location(s): Lansdowne Campus, Victoria, BC  
Certification:

Remarks: Carries two college prep level credits.

Contact: Janice Simcoe  
See previous entry for address and phone number

# CAPILANO COLLEGE

## Band Office Administration Certificate Program

**Subjects:** The Indian Act and Related Topics, Civil and Criminal Procedures, Selected Legal Topics, Accounting Related Procedures, Records Management and Forms Control, Administrative Management, Computer Applications

**Prerequisites:** Keyboarding skills are an asset for the computer component. Previous work experience preferred

**Location(s):** North Vancouver, BC

**Certification:** Program Completion Certificate

**Remarks:**

**Contact:** Lynn Jest, Coordinator  
Extension Programs and Services  
Capilano College  
2055 Purcell Way  
NORTH VANCOUVER, British Columbia  
V7J 3H5  
Phone: (604) 984-1700  
OR  
Peggy Shannon, First Nations Advisor  
Phone: (604) 986-1911, local 2137

## Preparing First Nations Learners

**Subjects:** Computer 021-Basic Computer Skills, English 040-Report Writing, ARC 105-Reading and Study Skills, ARC 110-Reading Dynamics

**Prerequisites:** None-Computer  
031 level in ABE English

**Location(s):** Capilano College, Lynnmour campus

**Certification:** Completion

**Remarks:** Computer 021 and English 040 are related to the Adult Basic Education Department. ARC 105 and 110 are related to the Achievement Resource Centre. These two courses carry 3 credits each

**Contact:** Peggy Shannon, First Nations Advisor or  
Dr. Dennis Wright  
See first entry for address  
Phone: (604) 986-1911 local 2137  
or (604) 986-4945



# CHEMAINUS NATIVE COLLEGE

## Business Management Program

- Subjects:** Office Skills Certificate:  
Written Communication, Accounting, Office Skills, Typing, Computer Applications  
Management Studies Certificate:  
Business Communication, Effective Supervision, Management Principles and Practices, Marketing, Starting a Small Business, Workplace Leadership
- Prerequisites:** Grade 12 completion, including Algebra 11 and English 12
- Location(s):** Ladysmith, BC
- Certification:** An Office Skills Certificate is awarded after the first year of the program (2 - 4 month semesters). A certificate in Management Studies is awarded after the second year of the program
- Remarks:** The first year certificate ladders into the second year certificate; (i.e. the 15 credits from the year one Office Skills program apply toward the 30 credit Certificate in Management Studies).  
Work placements are arranged for students at the end of the spring semester
- Contact:** Ms. Jacqueline Y. Dennis  
Associate Director  
Chemainus Native College  
Box 730  
LADYSMITH, British Columbia  
V0R 2E0  
Phone: (604) 245-3522  
FAX: (604) 245-7934

# EN'OWKIN CENTRE

## Adult Basic Education (ABE)

**Subjects:** Math, English, Science, Native Studies, Human Relations for Career and Personal Success, Career Development Program

**Prerequisites:** No specific academic background is required for entry into En'owkin ABE/GED Certificate program, however students must take a placement test and placement interview is also required

**Location(s):** Penticton, BC

**Certification:** Students are able to receive GED Equivalency ABE certificates; and Provincial ABE Certificates

**Remarks:**

**Contact:** Henry Michel  
En'owkin Centre  
257 Brunswick St.  
PENTICTON, British Columbia  
V2A 5P9  
Phone: (604) 493-7181  
FAX: (604) 493-5302

## College Achievement Program (CAP)

**Subjects:** Option I: Two CAP courses, English 100 or prerequisites Algebra 11 or 12, One elective  
Option II: English 11 and/or 12, Algebra 11 and/or 12, History 12, Biology 11 and/or 12, One CAP course

**Prerequisites:** The University/College Entrance Option  
Option I is for students who have completed high school but who lack prerequisites or the grade point requirement to enter a University Transfer program; and/or mature students who qualify under Mature Student Standing or who have GED Certificate or Equivalent. In Option I, students are eligible to enrol in up to three University Transfer courses or prerequisites while taking a number of Study Skills Courses and College Survival courses  
The University/College Preparatory Option  
Option II is for students who have graduated from high school; and those who have GED Certificate or equivalent but who require the Provincial Level Certificate in order to enter a specific trade or technical training program ie. Students entering Nursing, Forestry require Biology 12. Students entering Commerce, Business Management require Algebra 12

**Location(s):** Penticton, BC

**Certification:** Each of the CAP courses carry one credit. UT electives will carry 1.5 credits per semester. Students who successfully complete the eight CAP credits are eligible for a completion certificate

**Remarks:**

**Contact:** Kathleen Wootton  
See first entry for address and phone number

## En'owkin International School of Writing

- Subjects:** Creative Writing, Fine Arts
- Prerequisites:** Eligible for University of Victoria admission or have already completed 1 or more years of under graduate program with a GPA of 2.0  
High School Post-secondary Transcripts, Transcripts from any other institutes to be sent directly by issuing institutions to En'owkin Centre, Letter of intent stating your reason for wanting to enrol in EISOW, Portfolio of 10-15 pages of your original writing, Two (2) letters of support, A completed University of Victoria Admissions Form
- Location(s):**
- Certification:** The En'owkin International School of Writing is a two-year credit program leading to a certificate in First Nations Creative Writing awarded jointly by En'owkin Centre and the University of Victoria. Students wishing to pursue a BA or BFA after completing the two year certificate program at EISOW may transfer to the University of their choice and enter at the 3rd year level, as long as they satisfy the admission requirements in accordance with the Institutions's Calendar
- Remarks:**
- Contact:** Jeanette Armstrong  
See first entry for address and phone number

## Okanagan Language Program

- Subjects:** Okanagan Language, Linguistics, Curriculum Development, Practicum
- Prerequisites:** Mature student entry, and/or grade 12, fluency in native language
- Location(s):** Penticton, BC
- Certification:** Successful completion of the two year full time program earns a certificate of Okanagan Language Training and gives students entrance into the public school system as Level I Okanagan Language Instructors.
- Remarks:**
- Contact:** Don Fiddler  
See first entry for address and phone number

# FIRST NATIONS TRIBAL JUSTICE INSTITUTE

## First Nations Officer Training

Subjects: Tribal Police Officer, Tribal Forestry Protection Officer, Tribal Game and Wildlife Officer, Tribal Fisheries Officer, K-9 Dog and Officer

Prerequisites: Applicants must meet the following criteria to be considered for training:

- 19 years of age or older
- Authorized by a First Nations Organization
- Have a valid drivers license (or to have lessons and apply for license during the course of study at applicants own expense)
- Graduated grade 12, GED, or equivalent
- Be in good physical condition
- Does **not** have any criminal charge under any Federal Statute. Charges must be cleared before an applicant will be considered

Location(s): Mission, BC

Certification: A certificate is awarded upon successful completion of the training program

Remarks: The programs are designed to meet the need for Native Officers working in First Nations Communities. However, graduated Officers also have the option of seeking employment in Municipal/Federal departments as well

Contact: First Nations Tribal Justice Institute  
St. Mary's Centre  
34110 Lougheed Highway  
P.O. Box 3730  
MISSION, British Columbia  
V2V 4L2  
Phone: (604) 826-3691  
FAX: (604) 826-9296

# KITSUMKALUM BAND COUNCIL

## Native Public Administration Program

- Subjects:** Native Legal Issues, Business Communications, Business Law, Business Math, Canadian Business, Computers, Accounting, Public Administration and Intergovernmental Relations, Self Government, Community Management, Effective Supervision, Applied Accounting, Public Speaking, Practicum Placements
- Prerequisites:** Must have a grade twelve equivalency measured by testing. Must be on Unemployment Insurance (Programme is funded by Canada Employment and Immigration)
- Location:** Kitsumkalum reserve, Terrace, BC
- Certification:** A certificate is awarded upon completion of the 10½ month long program. The program is accredited with the Vancouver Community College (VCC), and equates to one year of a Business Management program at VCC
- Remarks:** The goal of this program is to provide Native people with the necessary skills that will allow them to access career-oriented employment positions in Native organizations, tribal councils and bands, as well as with the private and government sectors
- Contact:** Ms. Laura Miller  
Program Administrator and Coordinator  
Tom Weegar  
Instructor and Coordinator  
Kitsumkalum Band Council  
P.O. Box 544  
TERRACE, British Columbia  
V8G 4B5  
Phone: (604) 635-6177  
FAX: (604) 635-4622



# MALASPINA COLLEGE, COWICHAN CAMPUS

## Child and Youth Care Education and Career Ladder Project

- Subjects:** Pre-professional 8 to 10 week Introduction to Family Daycare Provider. Para-Professional (Level 1) 10 to 11 month Certificate Level, Educational course work and supervised practica. Professional (Level 2) 10 to 11 month Diploma Level, Educational course work and supervised practica. Professional (Level 2/3) 3 month Diploma Level modules: Special Needs, Infant Care, Alcohol/Drug Counselling, Sexual Abuse Counselling. Professional (Level 4) Baccalaureate Degree in Child and Youth Care
- Prerequisites:** Grade 12 English with C+ or equivalent
- Location(s):** Duncan, BC
- Certification:** Participants in the program may, after four years, obtain a 4 year Baccalaureate Degree in Child and Youth Care. This Degree encompasses the Early Childhood Education Certificate and the Special Needs Certificate. The project allows for exit into employment after completion of one, two or three years
- Remarks:** This program is subject to continued funding. Please contact Malaspina University-College to find out more information. This program is under development with the University of Victoria and Cowichan Tribes. The program is designed to meet the needs of First Nations' people wishing to work at various levels of Child and Youth Care.

**Contact:** Ruth Kroek, Program Manager  
Malaspina University-College  
Cowichan Campus  
222 Cowichan Way, RR 6  
DUNCAN, British Columbia  
V9L 4T8  
Phone: (604) 748-2591  
FAX: (604) 746-3529

## First Nations' Home Care Provider

- Subjects:** A detailed course outline will be provided prior to the start date of the program. Will include: Homemaker's Training Curriculum, First Aid/CPR, Interpersonal Communications, Nutrition, Diseases & Conditions of the Elderly, Work Role, etc., Personal Care Skills
- Prerequisite:** Current Immunization for Tuberculosis, Hepatitis, etc.  
Health History Check and Criminal Records Check
- Location(s):** Duncan, BC
- Certification:** Malaspina University-College Statement of Course Completion: "First Nations Home Care Provider" and First Aid/CPR for Adult Care Workers (7.5 hours)

Remarks: A program for both employees and potential employees of the Tsewultun Health Centre and Cowichan Tribes. Upon completion, workers will be able to provide personal care and home care services to Elders who require minimal to full-time in-home care support.

Contact: Sharon Tille, Program Coordinator or  
Ruth Kroek, Program Manager  
See first entry for address and phone number

## **UBC - Native Indian Teacher Education Program**

Subjects: Education courses offered through UBC. Arts & Sciences courses offered by Malaspina College

Prerequisites: Senior secondary graduation with a C+ average in courses listed in the UBC calendar, or ABE Provincial Diploma with a minimum average of C+, or GED with an average of 50 and no individual score below 45, or Mature Student category

Location(s): Duncan NITEP Field Centre, Cowichan Campus, Duncan, BC

Certification: Upon completion of two years at the field centre in Duncan and three years at UBC, students receive a Bachelor of Education (Elementary)

Remarks: NITEP is designed to build upon and strengthen the personal and cultural resources shared by First Nations people and to prepare them for teaching positions in BC Elementary schools

Contact: Jackie Agostinis, Coordinator  
Duncan NITEP Field Centre  
See first entry for address  
Phone: (604) 746-3552  
FAX: (604) 746-3529

# NATIVE EDUCATION CENTRE

## College Preparation Program

- Subjects:** English, General/Business Math, Native Studies, Sociology, Algebra Math, Native Cultural Classes, Science, Study Skills
- Prerequisites:** Grade 12 completion or equivalent. Applicants must also submit a standard Native Education Centre training program application form, complete a N.E.C. assessment test, an interview with N.E.C. Admissions Committee, one-page handwritten essay completed after the N.E.C. assessment test, evidence of a stable persona, family and financial situation, and specific interest in pursuing an academic or vacation program at a Canadian college or university
- Location(s):** Vancouver, BC
- Certification:** A College Preparation Certificate is awarded by the Native Education Centre and Vancouver Community College upon successful completion of the 10-month course
- Remarks:** The College Preparation Program is oriented to specific academic training for students interested in following a college, university professional or vocation education. Number of seats limited to twenty
- Contact:** Sue Arnault  
Admissions Coordinator  
Native Education Centre  
285 East Fifth Avenue  
VANCOUVER, British Columbia  
V5T 1H2  
Phone: (604) 873-3761  
FAX: (604) 873-9152

## Native Adult Basic Education Level 1

- Subjects:** Various themes involving Native content that require skill development in all areas of communications and basic skills training in Math and English Language
- Prerequisites:** The general Native Education Centre admissions policy applies. There is a long wait list for this program and once accepted, students will be admitted on a first come first serve basis. Students must register each semester for courses required to complete the program
- Location(s):** Vancouver, BC
- Certification:** Certificate awarded by the native Education Centre and Vancouver Community College. Successful completion will lead to further upgrading or other training programs
- Remarks:** This program is specifically designed for students who need a great deal of basic training in English communications and Math. Students are also involved in pre-employment training during class time
- Contact:** See first entry for address and phone number

## **Native Adult Basic Education (N.A.B.E.) Level 2 - 3**

- Subjects:** Academically oriented program that consists of English, Math, First Nations Studies, Science, two Cultural Studies and two Lifeskills units. All course material with the exception of Math concentrates on Native topics and issues
- Prerequisites:** The general Native Education Centre admissions policy applies. There is a long wait list for this program and once accepted, students will be admitted on a first come first serve basis. Students must register each semester for courses required to complete the program
- Location(s):** Vancouver, BC
- Certification:** Native Adult Basic Education Level 2/3 Certificate is awarded by the Native Education Centre and Vancouver Community College
- Remarks:** The N.A.B.E. Level 2-3 program is directed at students wanting to upgrade their academic skills. The academic component consists of four main subject areas: English, Math, Native Studies and Science
- Contact:** Sue Arnault  
See first entry for address and phone number

## **Native Criminal Justice Studies Training Program**

- Subjects:** Introduction to the Criminal Justice System, Introduction to Policing, Writing Skills, Native Awareness, Practicum Part I, Introduction to Criminology, Native North Americans: Crime Deviance & the Administration of Justice, Interviewing Introduction to Canadian Legal System, Introduction to Corrections, Emergency First Aid & CPR, Practicum - Part II
- Prerequisites:** Students must meet CEIC eligibility criteria, have grade 12 diploma or equivalent with some post secondary courses an asset, have two letters of reference, provide evidence of physical fitness, write a one-page essay explaining interest, have a proven history of good attendance in previous school experiences, take and academic assessment test, have the motivation to seek employment in this field, have a personal interview, be 19 years of age or older, have evidence of a stable personal, financial and family situation, have a valid BC driver's license or ability to get one, and give permission for a criminal records check
- Location(s):** Vancouver, BC
- Certification:** The program is conducted in conjunction with Douglas College, New Westminster, BC. University credit is accorded to specific courses
- Remarks:** This program is a one year certificate program that trains students in a variety of criminal justice related courses. Each course will be adapted or completely devoted to issues related to Native people and the criminal justice system
- Contact:** Sue Arnault  
Admissions Coordinator  
See first entry for address and phone number

## **Native Early Childhood Education Training Program**

- Subjects:** Living Skills, Foundations of Early Childhood Education, Child Development, Communications and Interpersonal Relationships, Health and Nutrition, Practicum, Guiding and Caring, Parent/Teacher/Community Relations, Language and Literature, Science/Math, Social Studies, Creative Arts, Music and Movement, Program Planning and Administration of ECE Program, Job Readiness, Safety and First Aid
- Prerequisites:** Applicants must have grade 12 or equivalent, submit a one-page essay explaining interest in program, supply two letters of reference, be 19 years of age or older, attend an interview and academic assessment test, have proven history of good school attendance, strong commitment to seek employment in this field and show evidence of stable personal, financial and family situation, and give permission for a criminal records check
- Location(s):** Vancouver, BC
- Certification:** A joint certificate issued by Native Education Centre and Vancouver Community College. Graduates who receive a certificate in this program, will et assistance from the Centre in being placed in a child care facility for their 500 hours of work experience leading to provincial licensing as a child care worker. Length of program is 10 1/2 months
- Remarks:** This program designed to assist Native people gain skills in an employment area that offers job opportunities with a variety of child care employers. In addition, the program will assist interested Native people with training that will be highly useful in their band child care centre on reserves throughout BC
- Contact:** Ms. Sue Amault  
See first entry for address and phone number

## **Native Family and Community Counselling Training Program**

- Subjects:** Sociology of Family Violence, English Writing and Communications, Developmental Psychology, Social Psychology of Family Life, Basic Counselling Skills, Community Development, Dynamics of Family and Personal Violence, Program Development and Evaluation, Group Theory and Group Skills, Issues in Counselling the Family, Psychology of Human Sexuality, Personal Growth and Development, Personal and Cultural Development, Practicum
- Prerequisites:** Applicants must be 20 years of age or older, have a grade 12 diploma or equivalent with excellent English, reading and writing skills, minimum of one year of sobriety, submit two letters of reference, attend an academic assessment test and a personal interview
- Location(s):** Vancouver, BC
- Certification:** Successful students of the 10½ month program receive a joint certificate issued by Vancouver Community College and the Native Education Centre



Remarks: The program is designed to assist Native adults gain personal and family counselling skills leading to professional employment in bands, tribal councils, or Native organizations as councillors

Contact: Ms. Sue Arnault  
See first entry for address and phone number

## **Native Literacy**

Subjects: This program is based on the student's interest and needs. it is done on a drop-in and/or matched basis and tutoring can occur anywhere the student and tutor agree on. Again, the student decides what he or she wants to learn

Prerequisites: A student must be committed to at least 2 hours per week of individual instruction by a tutor

Location(s): Vancouver, BC

Certification: Students can read, writ or compute more effectively in their daily life

Remarks: Deigned for Native people who need help in reading writing and/or computing. it is a unique program in many ways because it serves people on a one-to-one basis through volunteer tutors

Contact: Ms. Sue Arnault  
See first entry for address and phone number

## **Native Public Administration**

Subjects: Introduction to Canadian Business, Business Communications, Accounting, Business Law, Computer Literacy, Practicum, Public Speaking Native Legal Issues, Effective Supervision in a Native Setting, Applied Accounting in a Native Setting, Business Math, Public Administration and Inter-governmental Affairs, Community Development in a Native Setting, Practicum II, Pre-employment Preparation

Prerequisites: The Native Public Administration Program is open to students of Native ancestry who are 20 years of age or older; have completed grade 12 or equivalent; have at least a C average in grade 12 English and math; have a personal interview and academic assessment conducted by the Native Education Centre

Location(s): Vancouver, BC

Certification: This program is a 10.5 month certificate program that trains students in the policy and practice of public and business administration especially as it applies to Indian people

Remarks: The program is limited to twenty students. This program will provide Native people with skills that will enable them to access employment in Native organizations, tribal councils and bands as well as with the private and government sectors

Contact: Ms. Sue Arnault  
See first entry for address and phone number

### **Native Science and Health Careers College/University Preparation Training Program**

Subjects: Biology, Chemistry, Physics, Math, English, Science, Health/Science Careers Preparation, Study Skills, Practicum

Prerequisites: Applicants must have grade 12 or equivalent, complete an academic assessment test, attend a personal interview, be 18 years of age or older, stable personal, financial & family situation, strong commitment to pursue further science education at the university, college or institute level, have a proven history of good attendance in previous school experiences

Location(s): Vancouver, BC

Certification: Successful students of the 10-month program, receive a joint certificate issued by the Native Education Centre and Vancouver Community College

Remarks: This program is designed for students who are interested in pursuing a post secondary university, college or institute course of study in science or health careers occupation. Seats limited to 12.

Contact: Ms. Sue Arnault  
See first entry for address and phone number

### **Native Tourism Supervisory Development Program**

Subjects: Tourism and Industry Perspective, Directed Studies, Native Cultural Tourism, Tourism Marketing & Customer Service, Business Communications, Human Relations in Tourism, Food & Beverage Services, Travel & Tour Operations, Native Studies, Practicum I, Operational Controls in Tourism, Leadership Skills in Tourism, Human Resource Development, Careers in the Tourism Industry, Small Business Planning, Outdoor and Adventure Tourism, Computer Applications in Tourism, Special Events Planning, Practicum II

Prerequisites: Applicants must have grade 12 or equivalent, submit a one-page essay explaining interest in the program, be 19 years of age or older, attend a personal interview and a written assessment test

Location(s): Vancouver, BC

Certification: Upon completion of the 10.5-month program, students receive a joint certificate issued by the Native Education Centre and Vancouver Community College

Remarks: Program curriculum is adapted to the experiences of Native people. In addition, the program will contain several courses directly related to the development of a tourist related business within the Native community

Contact: Ms. Sue Arnault  
See first entry for address and phone number

## Office Administration Training

- Subjects:** Typing, Machine Transcription, Bookkeeping, Business Communication, Reception/Public Relations, Services Management, Reproduction /Distribution, Records Management, Work Experience, Micro-Computer Software, WP 5.1, Lotus 123, dBase III Plus, ACCPAC, MS DOS
- Prerequisites:** Applicants must submit a standard Native Education Centre application, must be 19 years age or older, have grade 12 or equivalent with a C average in grade 12 Math and English. Applicants must also provide two letters of reference, a one-page letter explaining their interest in this field, and attend an interview, show evidence of personal, living and financial stability, take an academic assessment
- Location(s):** Vancouver, BC
- Certification:** Graduates receive a certificate from Vancouver Community College and the Native Education Centre, with direction toward further training or employment. The program lasts approximately ten and a half months
- Remarks:** The program is designed for students interested in acquiring computer and word processing skills for use in the business, administrative and management office
- Contact:Ms.** Sue Arnault  
See first entry for address and phone number

# THE COLLEGE OF NEW CALEDONIA - NECHAKO REGION

## Basic Construction Trades Program

- Subjects:** Life Skills, Construction Terminology and Conceptual Development, On-Site Practicum, Participant Goal Implementation
- Prerequisites:** Students must be a minimum of 18 years of age and must have shown a desire to take an active part in construction projects within the community. They must be able to read at a minimum grade 8 level
- Location(s):** This program has been offered in the community of Tache, BC
- Certification:** A College certificate of completion is awarded to students who meet the completion requirements of this 10 month program
- Remarks:** This program is designed to assist Native men and women in exploring Basic Construction Trades as a potential career. It is also intended to introduce students to life skills and attitudes required in the construction workforce
- Contact:** Karen Davies, Regional Manager  
The College of New Caledonia  
RR 2  
VANDERHOOF, British Columbia  
V0J 3A0  
Phone: (604) 567-9291  
FAX: (604) 567-9584

## Community Health Representative Training Program

- Subjects:** The CHR program is a multi-level program covering: Health and Health Care, the Human Body and Common Health Problems, Medications, Communication Skills, A Safe Environment, Work Practices and Home Visits, Understanding Community Development, The Life Cycle, Nutrition, Community Health, Mental Health, Health Care of Special Needs Individuals, Community Development and Change, Industrial First Aid, Practical Application of Basic Level Knowledge and Skills
- Prerequisites:** Student selection for this program is made through Northern Native Family Services
- Location(s):** Vanderhoof, BC
- Certification:** The Community Health Representative Certificate is awarded to students completing all academic and practicum requirements as outlined in the program curriculum. Certification is through the College of New Caledonia as an educational achievement, and does not refer to any manner of licensing of students practising in the health care field

Remarks: The CHR Training Program is designed to train currently employed CHRs, on a part-time basis, to effectively work in their home communities, with the support of the instructors, the College, Northern Native Family Services, Medical Services, and CJS operations

Contact: Ms. Karen Davies  
See first entry for address and phone number

## **Native Housing Construction Management**

Subjects: Initial Planning, Regulations and Building Codes, Tenders and Contract Documentation, Building Materials, Electrical and Plumbing Quality Control, Building Estimates and Planning, Organization of Contractors, Scheduling of Projects and Staffing Supervision

Prerequisites: Students must be a minimum of 18 years of age, and must already be skilled in basic construction techniques. Student selection is made by the local Native Bands' Administration

Location(s): Offered in the community of Vanderhoof, BC at various times during the year

Certification: Students who complete the 4 month program are awarded the College's certificate of completion

Remarks: This program is designed to assist participants already skilled in basic construction techniques to more effectively manage their community housing construction projects

Contact: Ms. Karen Davies  
See first entry for address and phone number

## **Native Small Business Development**

Subjects: Developing a Business Plan, Financial Planning and Management, Public Relations, Marketing, Practicum Work Placement

Prerequisites: Students must be a minimum of 18 years of age and must have a particular business venture in mind

Location(s): Offered in Vanderhoof, Fort St. James and Fraser Lake, BC at various times during the year

Certification: A College of New Caledonia certificate of completion is awarded to all students who complete this 3 month program

Remarks: The Native Small Business Development program is designed to assist Native people with the planning and preparation for owning and operating their own small businesses. Special emphasis is placed on identification of Native business funding resources

Contact: Ms. Karen Davies  
See first entry for address and phone number

## Natural Resource Worker

- Subjects:** Forestry Crewperson, Industrial First Aid, Wilderness Survival, WHMIS, Vehicle Safety, Drivers Training, Mining Orientation, Sawmill Orientation, Extensive Life Skills, Practicum Work Placement
- Prerequisites:** Students must be a minimum of 18 years of age and must test at a grade 8 level in the CNC Adult Basic Education placement test
- Location(s):** Offered in the communities of Fort St. James and Fraser Lake, BC at various times during the year
- Certification:** A College of New Caledonia certificate of completion is awarded to all students who complete this 8 month program
- Remarks:** This program is designed to introduce students to a variety of skills necessary for work in the forestry, silviculture and mining industries
- Contact:** Ms. Karen Davies  
See first entry for address and phone number

## Project W.I.N.! (Women's Initiative Now!)

- Subjects:** Self-esteem, Life Skills, Parenting Skills, Pre-employment and Job Search Skills, Computer Training, Academic Upgrading, Practicum Work Placement
- Prerequisites:** Students must be a minimum of 18 years of age, they must be reading at the grade 8 level as per the College's Adult Basic Education placement test. Referral is normally through Canada Employment, Ministry of Social Services and the various local Native Bands
- Location(s):** Offered in the communities of Vanderhoof, Fort St. James and Fraser Lake, BC at various times during the year
- Certification:** A College of New Caledonia certificate of completion is awarded to students who complete this 7 month program
- Remarks:** The program is designed to give unemployed, Native women with children skills required for improving employability and self-esteem
- Contact:** Ms. Karen Davies  
See first entry for address and phone number



# NICOLA VALLEY INSTITUTE OF TECHNOLOGY

## Academic Studies

Subjects: English 110, 111, 210, 221, 229, Psychology 111, 121, 222, Sociology 111, 121, 200, 259, Anthro. 224, Pol. Science 111 and 121, Math 120

Prerequisites: Grade 12

Location(s): Merritt, BC

Certification: University College of Cariboo

Remarks: Academic Studies provides opportunity for students in other programs to take electives to complete their certification

Contact: Evelyn Armstong  
Academic Studies  
Department Head: Acting  
See following entry for address  
Phone: (604) 378-2661 local 206

## Administrative Studies Program

Subjects: The Department of Administrative Studies offers a one-year core program leading to a Certificate of Administration. Core courses include Introduction to Accounting, Accounting, Community Development, Management I & II, Technical Communications I & II, Applied Interpersonal & Career Development Skills and Group Leadership Skills.  
Second year specialization in business includes Accounting II, Micro & Macro Economics, Business Law, Small Business Development, Business Statistics, Strategic & Financial Planning, Principles of Marketing, Systems Analysis & Design and Personnel  
Second year specialization in Aboriginal Community Economic Development (ACED) includes Developing Health Organizations, Canadian Government & Politics, Community Analysis, Small Business Development, Contemporary First Nations Issues, Personnel, Aboriginal Law, Strategic & Financial Planning, Community Development I & II and First Nations Development Corporations.

Prerequisites: High school or equivalent, Grade 11 Math & English

Location(s): Merritt, BC

Certification: 1 year accredited core certificate, 2nd year public administration/diploma accredited through the University College of the Cariboo (Kamloops).  
2nd year Business/ACED accredited through the College of New Caledonia (Prince George)

Remarks: The programs listed above are designed to assist individuals and communities to meet the leadership and management challenges of Aboriginal self-government. Courses are available for off-campus delivery in First Nations Communities, through intensive week-long modules.

Contact: Warren Weir  
Department Head  
Administrative Studies  
Nicola Valley Institute of Technology  
Box 399  
MERRITT, British Columbia  
V0K 2B0  
Phone: (604) 378-2251  
FAX: (603) 378-5898

## College Prep

Subjects: English 040, English 050, English 060, Math 050, Math 051, Biology 050, Public Speaking 050, Computers 040 & 050, Read 050, Native Studies 050  
Prerequisites: Grade 10 equivalent  
Location(s): Stoyoma Campus, Merritt, BC  
Certification: Adult Upgrading Certificate. Grade 11 equivalent  
Remarks: This program is designed to provide adult upgrading in preparation for all Degree/Diploma programs offered at NVIT. These courses are transferable to other institutes

Contact: Bette Shippam  
Department Head  
Developmental Education Department  
College Prep Program  
See first entry for address and phone number

## Community Economic Development

Subjects: Community Development, Venture Development, Community Organizational Development, Marketing, Management, Community Leadership, Problem Solving, Financial Management and Strategic Planning  
Prerequisites: High School or equivalent, Grade II Math & English  
Location(s): Community based delivery of 5 and 10 workshops  
Certification: Certificate of Completion - 4 levels  
CED Two year Diploma - Credited through the College of New Caledonia (CNC), Prince George  
Remarks: This program is designed to meet the off-site Socio-Economic needs of First Nations Communities in the areas of Economic Development and Community Development  
Contact: Eunice Watson  
Program Coordinator  
Community Economic Development  
See first entry for address

## Cooperative Education Programs

**Subjects:** Community Economic Development, First Nations Public Administration, Business Administration, Natural Resource Technology

**Prerequisites:** C+ average in academic classes  
Be a fulltime continuing student

**Location(s):** Mostly Merritt, some placements through BC and/or Canada. Coordination based in Merritt, BC

**Certification:** A Cooperative Education Diploma is awarded after successful completion of the required course work in the academic program, plus two work terms

**Remarks:** The Cooperative Education programs are designed to enhance regular diploma programs through the provision of supervised work experience. Students must be enrolled and attending classes at NVIT before applying for a Cooperative Education Program

**Contact:** Warren Weir  
Director: Cooperative Education  
See first entry for address and phone number

## Fine Arts Program

**Subjects:** Indian Art History, Printmaking, Drawing, Design, Painting, Sculpture

**Prerequisites:** High School or equivalent, English 12 and submission of a portfolio

**Location(s):** Merritt, BC

**Certification:** Jointly with the University College of the Cariboo Located in Kamloops

**Remarks:** Students will be accepted upon a presentation of portfolio and successful interview. Students have opportunities to meet and work with visiting artists

**Contact:** Evelyn Armstrong  
Department Head  
See first entry for address and phone number

## Natural Resource Technology

**Subjects:** Botany, Zoology, Soils, Hydrology, Surveying, Fire Management, Air Photo Interpretations, Mapping, Technical Math, Community Leadership, Timber Cruising, Forest Pathology, Timber Sealing, Technical Communication, Silvics & Dendrology, Forest Products, Tenure Systems, Silviculture, Forest Entomology, Contract Administration, Timber harvesting, Integrated Resource Management, Small Business Management, Fisheries Management, Wildlife Management, Wildland Recreation Management, Grass lands Management

**Prerequisites:** High School or equivalent with Algebra 11, Biology 11, English 12

**Location(s):** Usually delivered in Merritt, BC, but can be delivered in communities

Location(s): Usually delivered in Merritt, BC, but can be delivered in communities

Certification: Diploma of Technology, Natural Resource Management, Forestry Option and/or Fish Wildlife & Recreation Option

Remarks: Student body is 90% First Nations. The program incorporates First Nations philosophies in land ethics which reflect traditional native ethics of respect and care in the management and protection of forests, grassland, range, fish, wildlife and other wilderness resources.

Contact: Paul Willms, RPF  
Department Head  
See first entry for address and phone number

### **Sexual Abuse Worker Training Program**

Subjects: Self Awareness & Using Self Helper in an Aboriginal Context, The Nature & Impact of Child Sexual Abuse, Theoretical Orientations for Helping & Behaviour Change, Communication Theory & Counselling Skills, Roles, Responsibilities & Intervention Strategies in Child Sexual Abuse, Community Development, Taking Action in Your Own Community, The Therapeutic Context & Accountability Case Management, Therapeutic Strategies in Practice, Individual, Family & Group Work, Evaluation

Prerequisites: Grade 12 equivalency with English language proficiency. Preference given to students with experience in the human service field on a paid or volunteer basis. Minimum of 1 year of sobriety

Location(s): Offered as an extension program to communities outside the Nicola Valley

Certification: Accreditation to be sought from the University/College of the Cariboo (two year diploma)

Remarks: Currently, 10 one-week modules to contract

Contact: Rheal Brant-Hall  
Social Work & Human Services  
Nicola Valley Institute of Technology  
P.O. Box 399  
MERRITT, BC  
V0K 2B0  
Phone: (604) 378-9282  
FAX: (604) 378-5898

### **Sexual Abuse - Training of Trainers**

Subjects: Sexual Abuse as a Community Issue, Community Assessment & Development, Adult Education, Curriculum Development, Relationships as an Educational and Therapeutic Medium, Group Process Skills, Self as an

Location(s): Off-site  
Certification: Accreditation to be sought

Remarks:

Contact: Rheal Brant-Hall  
See previous entry for address and phone number

### **Social Work Diploma/Degree Program**

Subjects: Social Work Practice, Social Welfare, Canadian Native Peoples, Social Work & Planned Change, Law & Social Services, Interpersonal Communication, Community Development, Addictions, Abuse, Cultural Immersion, Developmental Psychology, The Research Practitioner in the Human Services, Understanding Human Service Organizations, Family Practice, Social Work Field Practice & Social Science electives

Prerequisites: Grade 12 equivalency with English language proficiency. Preference given to students with experience in the human service field on a paid or volunteer basis

Location(s): Merritt, BC

Certification: Two year Diploma Accredited by the University College of the Cariboo and/or Four Year Degree Accredited by the University of Victoria

Remarks:

Contact: Rheal Brant-Hall  
See previous entry for address and phone number

# NORTH COAST TRIBAL COUNCIL EDUCATION CENTRE

## Accounting Technologist

Subjects: Communications, Introductory Accounting, Commercial Law, Organizational Behaviour, Economics, Intermediate Accounting, Computers, First Nations Studies

Prerequisites: Grade 12

Location(s): Prince Rupert, BC

Certification: Upon completion of 2 years of study and 1 year of related work experience

Remarks: This program carries transfer credits through the Certified Management of Accountants Society in BC and Yukon

Contact: North Coast Tribal Council Education Centre  
820 - 3rd Avenue West  
PRINCE RUPERT, British Columbia  
V8J 1M6  
Phone: (604) 627-8822  
FAX: (604) 824-2813

## Community Planning & Research

Subjects: Community Development Planning, Community Organization and Analysis, Research Foundations, Accessing and Recording Information, Strategic Planning, Computers, First Nations Studies, First Nations Issues

Prerequisites: Grade 12 or related experience

Location: Prince Rupert, BC

Certification: Upon completion of the ten month course, a certificate is awarded

Remarks: Transfer credits to the University of Northern BC are being negotiated

Contact: See first entry for address and phone number

## Science and Health Careers

Subjects: Algebra 11 & 12, Biology 11 & 12, Communications, English, First Nations Studies, Two (2) Academic Electives, Computer Skills Training

Prerequisites: Completion of grade 9

Location: Prince Rupert, BC

Certification: As per successful completion of individual programs of study

Remarks: Most courses are credited through the Open Learning Agency

Contact: See first entry for address and phone number



## First Nations Language Teacher Education Program

Subjects: Various over 4 years, including Professional Development Program (S.F.U.)

Prerequisites: Grade 12 completion plus 30 hours of transfer credits from a recognized college or university undergraduate program

Location(s): Prince Rupert, BC

Certification: Bachelor of General Studies plus Professional Development Program (S.F.U.) eligibility for BC Teacher Certification

Remarks: This program is credited through Simon Fraser University

Contact: See first entry for address and phone number

# NORTHERN LIGHTS COLLEGE

## Adult Basic Education

Subjects: English, Math, Social Studies, Sciences (Grade 6-12 levels)  
Prerequisites: Approval of Iskut Band Council - Informal Testing  
Location(s): Iskut, BC  
Certification: Provincial Adult Basic Education Certification

Remarks: Designed for members of the Iskut Band to complete their grade 12 equivalency in preparation for other programming

Contact: John Boraas  
Northern Lights College  
11401 - 8th Street  
DAWSON CREEK, British Columbia  
V1G 4G2  
Phone: (604) 784-7558  
FAX: (604) 784-7560

## Adult Basic Education

Subjects: English, Math, Physics, Social Studies, Biology  
Prerequisites: Assessment to determine academic readiness for program  
Location(s): Dease Lake, BC  
Certification: Provincial Adult Basic Education Certification

Remarks: Evening and weekday classes to serve full and part-time students

Contact: See first entry for address and phone number

## Basic Band Management

Subjects: Basic Band Administration, Band Business Communications, Band Office Procedures, Band Finance Practices  
Prerequisites: For successful completion grade 12 or ABE Provincial Level is recommended

Location(s):  
Certification: Certificate of Basic Band Management upon completion

Remarks: Portions of the Confederation College Basic Band Management Skills program have been adopted for use by the College for this program

Contact: See first entry for address and phone number

## General Educational Development

Subjects: English, Math, Sciences, Social Studies, literature  
Prerequisites: None  
Location(s): Iskut, Atlin, Dease Lake, BC  
Certification: GED Certification

Remarks: For those students who wish to complete grade 12 equivalency but do not require formal educational certification for entry into other programs

Contact: See first entry for address and phone number

## Natural Resource Management Preparation

Subjects: English, Math, Biology, Chemistry, Word Processing, Fisheries Management, Life Skills  
Prerequisites: Interview  
Location(s): Atlin, BC  
Certification: Adult Basic Education Certification

Remarks: This program prepares students for successful entry into the Natural Resource Management program offered through Yukon College

Contact: See first entry for address and phone number

## Tahltan Natural Resource Technician Training (TNRTP)

Subjects: Surveying, Mapping and Aerial Photos, Dendrology and Basic Silvics, Silviculture I, Forest Fish & Wildlife Ecology, Fire Control, Technical Math I, Computer Applications, Applied Communications I, Personal Work Skill, Wilderness Survival, Spring Field Camp, Cruising and Inventory, Harvesting Practices and Tenure, Fundamentals of Forest Engineering, Silviculture II, Forest Pests and Diseases, Integrated Resource Management, Project Planning and Coordination, Technical Math II, Applied Communications II, Spring Field Camp  
Prerequisites: Physically fit, 16 years of age  
Location(s): Dease Lake, BC -- Northern Lights College  
Certification: Northern Lights College Certification

Remarks: The goal of the Tahltan Natural Resources Technician program is to bring technician level training and employment experience in the natural resources industry to remote communities.

Contact: Curtis Rattray, Vice President  
Tahltan Tribal Council  
DEASE LAKE, British Columbia  
V0C 1L0  
Phone: (604) 771-5151

# OKANAGAN UNIVERSITY COLLEGE

## Native Adult Instructor Diploma Program

- Subjects:** Community Based Education, Elements of Instruction I, Elements of Instruction II, Teaching Native Adults, Instructional Design and Evaluation and Adult Teaching and Learning Theory
- Prerequisites:** Grade 12 education or equivalent, OR; Experience in adult education or in, a relevant teaching area which may include a trade or teachable skill such as a First Nations language or cultural specialty, OR; endorsement by a First Nations community or organization
- Location(s):** At various College sites throughout the Province of British Columbia during the summer months or by Contract Delivery for specific organizations if requested
- Certification:** Diploma from the Ministry of Advanced Skills, Training and Labour AND an Okanagan College Continuing Education Certificate
- Remarks:** This program will benefit Native or non-Native educators working with First Nations adults in community development or educational settings.
- Contact:** K'noowenchoot Centre  
Okanagan University College  
2552 Trans-Canada Highway NE  
P. O. Box 610  
SALMON ARM, British Columbia  
V1E 4N7  
Phone: (604) 832-3221  
FAX: (604) 832-2771

# SAL'I'SHAN INSTITUTE SOCIETY

## Addiction Counsellor Training Program

- Subject:** Personal Growth & Role Helpers (100 hrs), Holistic Health & Normative Behaviour (100 hrs), Mutual Aid & Addictions (100 hrs) Counsellor Intervention (100 hrs), Community Health Education: Prevention (100 hrs), Individual & Family Change (100 hrs), Counsellor Intervention II (100 hrs) recommended
- Prerequisites:** Motivation to increase practical knowledge and skills to become an effective educator and change agent. Sal'i'shan builds upon the knowledge brought to training by the learners who have from elementary school to post-secondary education credentials. Learning how to learn and therefor to teach is the thrust of the teaching learning processes
- Location(s):** Sal'i'shan rents suitable facilities and aims to deliver courses as close as possible to the learners' home base. Some courses are delivered on-reserve.  
Courses are offered in 3-week time slots from September to May of each year. The Institute usually offers its training courses at the Naramata Centre of Continuing Education at Naramata, BC which is close to Penticton
- Certification:** The Sal'i'shan Institute is a private post-secondary training institute registered by the Province of British Columbia. It specializes in programming designed to meet needs and aspirations of Native Peoples. Health Worker graduates receive a certificate from the Institute. Transportability of credits are negotiated on a course by course basis by applicants who decide to continue their post-secondary studies in other academic institutions
- Remarks:** The Sal'i'shan Institute was incorporated and registered by the Province of British Columbia in 1988. The Institute has developed advanced courses for the Community Health worker who wants to specialize in either violence and abuse or family counselling
- Contact:** W.J. (Bill) Mussell  
Principal Educator/Manager  
Sal'i'shan Institute Society  
800 Wellington Avenue (on reserve)  
P.O. Box 242  
CHILLIWACK, British Columbia  
V2P 6J1  
Phone: (604) 792-7300  
FAX: (604) 792-5498

## **Community Health Worker Program**

**Subjects:** Personal Growth & Role Helpers (100 hrs), Holistic Health & Normative Behaviour (100 hrs), Community Health Care (100 hrs), Community Health Education: Prevention (100 hrs), Major Illnesses (100 hrs) Individual & Family Change (100 hrs)

**Prerequisites:** Same as previous entry

**Location(s):** Same as previous entry

**Certification:** Same as previous entry

**Remarks:** Same as previous entry

**Contact:** See first entry for address and phone number

## **Community Educator: Prevention of Fetal Alcohol Affects/Syndrome**

**Subjects:** This is a comprehensive training program that is usually delivered in three weeks. The curriculum includes up-to-date research information, examination of strategies to reach persons at risk and development of educational packages designed by the learners for delivery in their home areas. Learning and using the basics of program planning are an essential part of the teaching/learning process. For groups of learners who have significant education and training in the health fields and who have practical programming experience, the training can be modified and delivered in a shorter period of time

**Prerequisites:** Same as first entry

**Location(s):** The Institute will consider delivering this fine program wherever interested purchasers of the training may wish to offer the training

**Contact:** See first entry for address and phone number

## **Customized Training Programs for Bands, Tribal Organizations, Public and Private Agencies, and Other Interested Groups**

**Subjects:** Cross-cultural Education, Team Building for Self Management, Planning for Self Government, Restructuring to Overcome Effects of Cultural Devaluation, Healing and Personal Growth, Counselling, Professional Development (Managers, Teachers, Social Service Personnel, Band Government Personnel)

**Contact:** See first entry for address and phone number



## **Practitioners to Counsel Violence/Abuse Victims/Offenders**

**Subjects:** The Institute has developed the foundation courses to prepare and equip community-based workers to serve individuals who have suffered trauma, require healing and can benefit from on-going counselling to take charge of their lives. Advanced levels of the training are in the process of being developed and tested. The Institute aims to develop a program which will prepare and equip practitioners who will meet minimum standards now being developed to credential abuse workers and at the same time protect the basic rights of community members or citizens of all ages

**Contact:** See first entry for address and phone number

# SECWEPEMC CULTURAL EDUCATION SOCIETY - SIMON FRASER UNIVERSITY

## Bachelor of Arts

- Subjects:** Majors or Honours in Sociology and Anthropology; Minors in Linguistics, Archaeology, First Nations Studies, Business Administration, and Criminology; Other minors can be accommodated through distance education, and transfer credit arrangements with the University College of the Cariboo; Further minors are currently being developed for the SCES/SFU Program
- Prerequisites:** Minimum SFU requirements; grade 12, GED or INUCEP, college or university transfer, or mature student
- Location(s):** This full degree program is offered on the Kamloops Indian Reserve, Kamloops, BC
- Certification:** A Bachelor of Arts Degree, with declared majors/honours and minors, Simon Fraser University
- Remarks:** The SCES/SFU program reflects a partnership of education and research between the Shuswap Nation and Simon Fraser University. Students attend the program in a First Nations adult learning environment. Full tutoring and personal counselling is available from First Nations support staff. The BA program, like other SCES/SFU programs, is designed to equip students with the relevant skills needed for future careers in research, management and administration, and other professional endeavors
- Contact:** Dr. Marianne Ignace  
Coordinator  
SCES/SFU  
345 Yellowhead Highway  
KAMLOOPS, British Columbia  
V2H 1H1  
Phone: (604) 828-9799  
FAX: (604) 374-6331

## Bachelor of General Studies

- Subjects:** Full degree non-major program with minors or extended minors in sociology, anthropology, archaeology, linguistics, First Nations Studies, criminology, and business administration
- Prerequisites:** Minimum SFU requirements
- Location(s):** Kamloops, BC

Certification: A Bachelor of General Studies, with declared minors, Simon Fraser University

Remarks: The BGS degree program offers students the flexibility to undertake studies, with or without minors, directed toward a university degree. The BGS also offers students with substantial credits from other institutions the opportunity to complete a degree

Contact: See first entry for address and phone number

### **Certificate Program in Native Studies Research**

Subjects: The program comprises of core and elective courses in anthropology, sociology, linguistics, history, archaeology, and First Nations studies

Prerequisites: Minimum SFU requirements

Location(s): Kamloops, BC

Certification: A two year Certificate in Native Studies Research, Simon Fraser University. Students may pursue this certificate in conjunction with an SCES/SFU degree program

Remarks: This certificate program will provide individuals with the qualifications needed to undertake research on a wide variety of First Nations issues

Contact: See first entry for address and phone number

### **Native Language/Native Language Teacher Training**

Subjects: Linguistics, Native languages, language teaching methods, education

Prerequisites: Minimum SFU requirements

Location(s): Kamloops, BC

Certification: This program may be incorporated into a BA or BGS degree, the Native Studies Research Certificate, or a Post Baccalaureate Diploma

Remarks: This program covers conversational and written language skills, analysis of language structures, and language teacher training. Several courses are community based with credit coursework in Secwepemc (Shuswap), Nlaka'pamux (Thompson), and St'at'imc (Lillooet) languages

Contact: See first entry for address and phone number

## Post Baccalaureate Diploma

- Subjects:** This is a self directed program that allows interested students with a university degree the opportunity to undertake further studies. With SCES/SFU this could include any of the courses or programs offered in the BA Program
- Prerequisites:** Completion of a recognized Bachelor's degree (in any field of study) with a minimum graduation grade point average of 2.0 from a university in BC, or 2.4 from a university outside of BC
- Location(s):** Kamloops, BC
- Certification:** After the completion of 30 approved credits of 3rd or 4th year courses, and graduate courses if appropriate, students will receive a Post Baccalaureate Diploma, Simon Fraser University
- Remarks:** The program responds to changing educational needs, where mid-career advancement or changing career goals demand new knowledge and skills. It also affirms the established values of general education, of learning for its own sake. The commitment for the Post Baccalaureate Diploma comes from the learner. Programs can be inter-disciplinary in nature, or concentrated in a particular subject area. The diploma may be accomplished on a full or part time basis. Though not exclusive, programs could focus on archaeology, criminology, anthropology, or aboriginal language training
- Contact:** Ronald McGivern  
SCES/SFU  
345 Yellowhead Highway  
KAMLOOPS, British Columbia  
V2H 1H1  
Phone: (604) 828-9799  
FAX: (604) 374-6331

## Post Baccalaureate Diploma in Community Economic Development

- Subjects:** Introduction to Community Economic Development, Community Economic Development in Context: Ecology, Technology, and Sustainable Development, Models and Cases in Community Economic Development, Project in Community Economic Development. Further courses may be taken from a wide range of electives conducive to the students interests and expectations
- Prerequisites:** Bachelor of Arts or General Studies Degree
- Location(s):** Kamloops, BC

**Certification:** After completion of the 30 credit hour program students will receive a Post Baccalaureate Diploma, Community Economic Development, Simon Fraser University

**Remarks:** The program is tentatively scheduled to begin in January 1994. The CED Diploma is applicable to a wide range of occupational, professional, and academic fields. By combining courses from a number of different disciplines with a specially designed core program of study and opportunities for guided practice, the program provides unique perspectives on issues of economic, social, and cultural development within communities. The program can accommodate full and part time studies

**Contact:** See previous entry for address and phone number

### **SCES/SFU Co-operative Education Program**

**Subjects:** SCES/SFU co-operative education is a unique combination of university studies and paid work experience. Co-operative education is taken in conjunction with the Bachelor of Arts Program

**Prerequisites:** SFU entrance requirements. Co-operative Education students must also maintain a minimum GPA of 2.75 throughout their program

**Location(s):** Kamloops, BC

**Certification:** When complete, students will graduate with a Bachelor of Arts, Co-operative Education Program distinction, Simon Fraser University

**Remarks:** The SCES/SFU Faculty of Arts Co-operative Education Program is unique in Canada. Students combine university education with four or more semesters of paid employment directly related to their studies. Students complete this program well prepared for their career aspirations, whether in research, management and administration, or other professional endeavors

**Contact:** See previous entry for address and phone number

### **SCES/SFU Entry Opportunities for Professional Schools**

**Subjects:** The SCES/SFU programs provide students with the opportunity to undertake university credit coursework for transfer into post secondary programs at SFU or other institutions

**Prerequisites:** Minimum SFU requirements

**Location(s):** Kamloops, BC

**Certification:** Along with the requirements of the professional school, students may complete programs with SCES/SFU for transfer credit

Remarks: The SCES/SFU programs provide students with a thorough grounding in university studies required for transfer into professional schools such as education, law and accounting. Students are especially encouraged to consider SCES/SFU social research programs, the SCES/SFU minor in Business Administration, and the SCES/SFU Co-operative Education Program

Contact: See first entry for address and phone number



# TOTI:LTHET CENTRE

## Career Preparation

**Subjects:** Adult Basic Education: Literacy Skills, English, Math, First Nations Studies (Sto:lo Studies), Science, Social Science  
College Preparation: Reading and Study Skills, Writing Research Papers, Advanced Algebra,  
Electives: Halq'emeylem Language (Sto:lo) Applied Arts, Life Skills - Personal Development & Employment Preparation  
Vocational: Life Skills Coaches Training, Micro Computers in the Workplace, Tutor Training

**Prerequisites:** For Adult Basic Education and electives, there are no prerequisites. For College Preparation, requirements are Grade 12 or GED, For vocational, it depends on the program criteria

**Location(s):** St. Mary's Complex, Mission, BC

**Certification:** Each course is 4 months long. All Adult Basic Education courses are articulated with transferable to the University College of the Fraser Valley

**Remarks:**

**Contact:** Ms. Patti Dempster, Director  
Toti:lthet Centre  
34110 Lougheed Hwy.  
MISSION, British Columbia  
V2V 4J5  
Phone: (604) 826-3691  
FAX: (604) 826-6302

## Professional Cook Training Program

**Subjects:** Level 1: Core academic Skills, Food Safe Certificate  
Level 2: Institutional Skills: batch cooking, cafeteria service  
Level 3: A La Carte Cookery, kitchen management, restaurant cooking

**Prerequisites:** Grade 10 plus academic assessment, interview, assessment of work experience, personal and work references

**Location(s):** St. Mary's Complex, Mission, BC

**Certification:** One -year program, covering 1st year of apprenticeship training usually granted

**Remarks:** Provincial Curriculum and Employed Traditional Cuisine  
Presented in 3 levels, each level is 4 months

**Contact:** Chris Garvey, Chef/Head Instructor  
See first entry for address and phone number

# UNIVERSITY OF VICTORIA

## Administration of Aboriginal Governments

**Subjects:** Core: Written Communications in Aboriginal Organizations, Organizing and Aboriginal Organizations, Law and Aboriginal Governments in Canada, Aboriginal Governments and Canadian Government, Managing with People in Aboriginal Organizations, Managing Systems in Aboriginal Organizations, Strategic Communications in Aboriginal Organizations  
Electives: Emerging Policy Issues in Aboriginal Governments, and Economy, Society and Aboriginal Governance

**Prerequisites:** Applicants for admission should meet regular university admission criteria. They should have completed Grade 12 and be able to satisfy the university English requirement

**Location(s):** Victoria, BC

**Certification:** A certificate is awarded upon completion of seven required courses and one elective

**Remarks:** This part-time university credit program is offered through the school of Public Administration. The program may be of special interest to people who work in or direct aboriginal governments and organizations. Courses are designed so that students may come to Victoria for a series of one or more concentrated, multiple-day seminars

**Contact:** Sylvia Scow, Program Administrator  
Administration of Aboriginal Government Certificate Program  
School of Public Administration  
University of Victoria  
P.O. Box 1700  
VICTORIA, British Columbia  
V8W 2Y3  
Phone: (604) 721-8098  
FAX: (604) 721-8849

# YA THUY THUT

## Native Adult Basic Education - Level III

Subjects: English, Math, Life Skills

Prerequisites: Assessment

Location(s): Duncan, BC

Certification: ABE Level - (Grade 10)

Remarks: Program runs for 10 months. Ya Thuy Thut is affiliated with Malaspina University - College, Cowichan Campus

Contact: Claudia Roland  
Project Co-ordinator  
Box 880,  
DUNCAN, British Columbia  
V9L 3Y2  
Phone: (604) 746-7170  
FAX: (604) 746-9283

# YINKA DENE LANGUAGE INSTITUTE

## Yinka Dene Language Instructor Certificate Course

- Subjects:** Linguistics 141 - Language Structure  
Education 151 - Professionalism and Class Management  
Education 161 - Second Language Teaching Methods  
Athabaskan 171 - Carrier Literacy  
Language Instruction Practicum 197
- Prerequisites:** Grade 12 English and fluency in mother tongue
- Location(s):** Vanderhoof, BC - College of New Caledonia Campus
- Certification:** A joint Certificate between College of New Caledonia and Yinka Dene Language Institute awarded after completion of the three-year program
- Remarks:** This program is designed to meet the needs of Native Language Teachers currently teaching in a School system to Primary and Elementary grades. Currently working with the following language groups: Central, Southern, Northern Carrier, Wetsowut'en, Chilcotin, Sekani, and Tahltan
- Contact:** Ms. Rose Pierre  
Executive Director  
Yinka Dene Language Institute  
R.R. # 2  
VANDERHOOF, British Columbia  
V0J 3A0  
Phone: (604) 567-9236  
FAX: (604) 567-3851

**ALBERTA**





**We  
believe  
in your  
future.**

**F**or over 55 years, Alberta Treasury Branches (ATB) has been helping Albertans achieve their plans and aspirations. ATB is not just another financial institution—we listen, and strive to understand and meet our customers' needs. Come talk to us about the various **career** and **financial** services we can offer you.

Visit one of our branches today or call our Customer Service Centre Toll Free at 1-800-332-8383. We're at your service!



**Alberta Treasury Branches**  
**Guaranteed Financial Services**



# UNIVERSITY OF ALBERTA

## School of Native Studies

- Subjects:** Introductory, Intermediate and Advanced Cree; Community Research Methods; Introduction to Native Studies; Structure of the Cree Language for Cree Speakers; Native Issues and Insights; Native Economic Development; Aboriginal Self-Government; Aboriginal Legal Issues; Management Issues in Native Communities; Treaties and Land Claims; and other Metis/Indian/Inuit Issues Seminars
- Prerequisites:** High School Matriculation or Non-Matriculated Applicant (24 years with English 30 and another grade 12 subject- such as Social Studies 30, Math 30, French 30, Cree 35 etc.) A grade of at least 50% in each subject and an overall average of 65%
- Location(s):** Edmonton, Alberta
- Certification:** BA in Native Studies- 4 year (120 Credits) undergraduate degree
- Remarks:** A belief that aboriginal languages, cultures, and philosophies are worthy of respect, as well as a commitment to undertake community-based research, have provided the impetus to create a program of study which will provide our students with the necessary skills to address current problems facing Native peoples
- Contact:** Mr. L. James Dempsey  
Director, School of Native Studies  
University of Alberta  
11023 - 90 Avenue  
EDMONTON, Alberta  
T6G 1A6  
Phone: (403) 492-2991  
FAX: (403) 492-0527

# ALBERTA VOCATIONAL CENTRE - LESSER SLAVE LAKE

## Forestry Technician

**Subjects:** Forest Mensuration, Forest Protection, Silviculture, Communications, Drafting, Safety, Forest Management, Recreation Personal Management

**Prerequisites:** 17 years of age with at least grade 10

**Location(s):** Grouard, Alberta

**Certification:** Forestry Technician Certificate

**Remarks:** Short certification courses are available, these include: Radio Operator, ATV Rider, Regeneration, Timber scaling, First Aid, CPR, WHIMIS

**Contact:** Brian Panasink  
Alberta Vocational College  
Grouard campus  
GROUARD, Alberta  
T0G 1C0  
Phone: (403) 751-3915  
FAX: (403) 751-3825

## Logging Equipment Operator Program

**Subjects:** In the classroom: MAP -Alta. Forest Service, Tree Ident. -Ground Rules, CPR, First Aid, WHIMIS, Occupational Health and Safety (Logging Procedures Safety) 6 weeks practical machine operation on one of: Feller Bunchan, Grapple Skidder, Butt'n'top Loader, Delimber

**Prerequisites:** Must be 18 years of age, in good health, and have grade 10

**Location(s):** Grouard, Alberta vicinity, however program does move to locations around Alberta

**Certification:** Certificate awarded upon completion of classroom work and student achieves 70% production on machine (compared to professional operator)

**Remarks:** Program is offered 4 times during the year with 3 month break in spring. 9 students are accepted for each program

**Contact:** Nelson Lutz  
Program Coordinator  
Logging Equipment Operator Program  
See first entry for address  
Phone: (403) 751-3915 Ext. 3274  
FAX: (403) 751-3825

## **Native Clothing Design**

- Subjects:** Cultural History, Decorative Arts, Fine Arts, Native Footwear, Cree 15 (optional), Work Experience, Skill Enhancement, Basic Sewing Techniques, Advanced Sewing, Pattern Drafting & Grading, Screen Printing on Fibre, Native Outfit Research
- Prerequisites:** Students must be at least 17 years of age, with a Grade 10 academic standing or Math 13 or 24. Must demonstrate a working knowledge of the metric system and be able to calculate percentages and interest. Applicants should demonstrate a strong interest in native clothing design. Acceptance into the program is based on a skills appraisal test and personal interview. Mature students who do not have Grade 10 may be accepted into the program based on the skill appraisal test and interview.
- Location(s):** Grouard, Alberta
- Certification:** Certificate of Program Completion
- Remarks:** The program is 10 months in length.
- Contact:** Program Head  
See first entry for address and phone number

## **Resource Management Technician**

- Subjects:** Technical Writing, Introduction to Computers, Map Interpretation, Forest Management, Frost Protection, Speech, First Aid, C.P.R. Fur Management and Conservation, Introduction to Wildlife, Introduction to Fisheries, conservation & Hunter Education, Fishing Education, Field Camp, Survival, Defensive Driving, Restricted Radio Operator License, W>H.M.I.S., All Terrain Vehicle, Migratory Birds Seminar
- Prerequisites:** Must be 18 years of age at the time the program begins and must write a TABE entrance test.
- Location(s):** Grouard, Alberta
- Certification:** Certificate of Program Completion
- Remarks:** The program is 22 weeks in length
- Contact:** Program Head  
See first entry for address and phone number

## **Survey Technician Course**

- Subjects:** Survey Field Instrument Operation and Calculations Required for Field Surveys
- Prerequisites:** Grade 10 Math standing -lesser standing may be considered pending related experience and motivation
- Location(s):** Hamlet of Grouard, AVC Grouard, on west end of Lesser Slave Lake, Alberta
- Certification:** Certificate of Completion, granted by AVC

Remarks: This is a "field oriented" course for those wishing an "outdoor" career. Over one hundred students have completed this course, with the majority being of native status. This has ranged from Inuit and Denai from Yellowknife and Inuvik, Blackfeet from the Standoff and Gleichen areas to local Cree, and a number from Manitoba and Saskatchewan

Contact: Duane A. Nichols  
Head of Survey Department  
See first entry for address  
Phone: (403) 751-3915 Ext. 3268  
FAX: (403) 751-3825

# ARCTIC INSTITUTE OF NORTH AMERICA - THE UNIVERSITY OF CALGARY

## Participatory Action Research

Subjects: As determined with joint venture partners. To date training in literacy, computer skills, archival research, social science interview methodology, and cultural mapping, has been provided to community residents

Prerequisites: Always determined by community joint venture partners

Location(s): Calgary, Alberta and partner communities

Certification: Certification of completion and achievement

Remarks:

Contact: Professor M. P. Robinson, AINA  
The Arctic Institute of North America  
The University of Calgary  
2500 University Drive N.W.  
CALGARY, Alberta  
T2N 1N4  
Phone: (403) 220-7516  
FAX: (403) 282-4609

# ATHABASCA UNIVERSITY

## Health Development Administration

- Subjects:** Sixty credits in the areas of Community Health Issues, Administration, Accounting, Community Health Planning, Critical Thinking, Economics of Health Care, Human Resource Management, Native Studies, Computing, Communications, Practicum
- Prerequisites:** Athabasca University has an open admissions policy. However, students should be able to read and write at a University level
- Location(s):** Currently offered in cooperation with Yellowhead Tribal Council, Spruce Grove, but may be offered at other sites
- Certification:** University Certificate which can be used as a stepping-stone to a Bachelor of Administration degree
- Remarks:** The Health Development Administration program is unique in North America because it teaches the administrative skills necessary to manage community-based health services as opposed to those required to work in large urban institutions. The HDA program combines a University-credited academic foundation with real-life experience
- Contact:** Dr. J. Newark  
Associate Dean of Arts  
Athabasca University  
Box 10,000  
ATHABASCA, Alberta  
TOG 2R0  
Phone: (403) 675-6231  
FAX: (403) 675-6186



## Individual Courses

**Subjects:** The Inuit Way (Anthropology 307)  
Introduction to Native Studies (Native Studies 200)  
Health Issues and the Native Peoples of Canada (Native Studies 326)  
Contemporary Native Issues (Native Studies 357)  
Introductory Cree (Native Studies 211 and 212)

**Prerequisites:** Refer to current Athabasca University Calendar

**Location(s):** Across Canada by home study; at selected sites by classroom

**Certification:** Each of the above courses are 3 credit University courses applicable to degrees at Athabasca University and transferrable to programs at other Colleges and Universities (Inquire about specific transferability BEFORE registering the course).

**Remarks:**

**Contact:** Office of the Registrar  
Athabasca University  
Box 10,000  
ATHABASCA, Alberta  
Phone: (403) 675-6168  
FAX: (403) 675-6174

For deliver of these courses to specific sites contact:

**Southern Alberta:**

AU Learning Centre Calgary  
3rd Floor, 1040 - 7 Avenue S.W.  
CALGARY, Alberta  
T2P 3G9  
Phone: (403) 263-6465  
FAX: (403) 269-8027

**Northern Alberta and N.W.T.:**

AU Learning Centre Edmonton  
10030 - 107 St. N. Tower  
EDMONTON, Alberta  
T5J 3E4  
Phone: (403) 421-8700  
FAX: (403) 497-3411

# BLUE QUILLS FIRST NATIONS COLLEGE

## Correctional Services

- Subjects:** The Correctional Services diploma equips graduates for a variety of jobs in the corrections field: Institutions and community agencies, adult and young offenders. The program provides theoretical knowledge, skills development and practical experience for the beginning correctional worker
- Prerequisites:** Regular admission requires an Alberta high school diploma or equivalent, a minimum age of 19 and out of high school for at least one year. Mature status admission is available to those at least 19 years old
- Location(s):** St. Paul, Alberta
- Certification:** 2 year diploma - A one year certificate is available for employees of the Alberta Solicitor General; two years are normally required for completion
- Remarks:**
- Contact:** Bill McMullen, Project Coordinator or  
Debra Cardinal, Correctional Services Program  
Blue Quills First Nations College  
Box 279  
ST. PAUL, Alberta  
T0A 3A0  
Phone: (403) 645-4455  
FAX: (403) 645-5215

# FAIRVIEW COLLEGE

## Beef Operations

**Subjects:** Beef Cattle Nutrition, Breeding and Selection, Beef Cattle Management, Forage and Pastures, Beef Cattle Marketing

**Prerequisites:** Completion of Grade nine. Students must be 18 years old

**Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs

**Certification:** A Certificate of Achievement in Beef Operations is awarded upon successful completion of 16 weeks of classroom and field lab instruction

**Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

**Contact:** Bert Stromstedt, Manager, Program Development  
Fairview College  
Box 3000  
FAIRVIEW, Alberta  
T0H 1L0  
Phone: (403) 835-6620  
FAX: (403) 835-6698

## Business Administration - Native Management Studies

**Subjects:** First Session:  
Upgrading, Study Skills, Math, English, Procedures and Machines, Office Accounting, Microcomputers, Business, Communications, Principles of Management, Job Readiness, Practicum - Independent Study  
Second Session: Office Accounting II, Procedures and Machines, Computerized Accounting Application, Introduction to Local Government

**Prerequisites:** Completion of Grade 11 mathematics and Grade 12 English.  
Students must be 18 years old

**Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs

**Certification:** A Certificate of Competence is awarded upon successful completion of 32 weeks of classroom and field lab instruction

**Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery.  
This program has been custom made for delivery to members of one particular Tribal Council. A similar model can be repeated

**Contact:** See first entry for address and phone number

## Crop Production

- Subjects:** Crop Production, Haying and Forage Equipment, Equipment Maintenance, Seeding and Tillage Equipment, Grain Harvesting Equipment, Welding, Field Crops, Work Experience (4 weeks)
- Prerequisites:** Completion of Grade Nine. Students must be 18 years old
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs
- Certification:** A Certificate of Achievement is awarded upon successful completion of 16 weeks of classroom and field labs instruction, plus 4 weeks of work experience
- Remarks:** A version of this program is also available to non-native groups but is tailored to native needs for on-site delivery
- Contact:** See first entry for address and phone number

## Forestry Operations

- Subject:** Forestry Orientation, Forest Management, Forest Protection, Forestry Harvesting, Forest Products, Silviculture, Forestry, Practicum, Introduction to Contract Management, Job Search and Job Maintenance Skills Review
- Prerequisites:** Completion of Grade Nine. Students must be 18 years old. Applicants must be in good physical condition
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs
- Certification:** A Certificate of Achievement is awarded upon successful completion of 16 weeks of classroom and field lab instruction, plus 4 weeks of work experience
- Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery
- Contact:** See first entry for address and phone number

## Gas & Oil Field Maintenance

- Subjects:** General Safety and Piping, Well-Wellhead Operations, Pumping Units & Piping System, Drafting, Trade Calculations, Workshop Practice, Welding, Confined Space Entry, Rigging Theory etc.
- Prerequisites:** Completion of Grade Ten. Students must be 18 years old
- Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs

**Certification:** A Certificate of Competence is awarded upon successful completion of 16 weeks of classroom and field lab instruction

**Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

**Contact:** See first entry for address and phone number

## **Grounds Maintenance**

**Subjects:** Introduction (9 weeks): Introduction to Grounds Operation, Grounds Maintenance I, Construction Techniques, Introduction to Ornamental Horticulture, Grounds Machinery, Work Experience  
Advanced (7 weeks): Grounds Maintenance II, Golf Instruction, Advanced Grounds Machinery

**Prerequisites:** Completion of Grade 10. Students must be 18 years old

**Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs

**Certification:** A Certificate of Achievement in Grounds Maintenance is awarded upon successful completion of 16 weeks of classroom and field lab instruction, plus 6 weeks of work experience

**Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

**Contact:** See first entry for address and phone number

## **Trades Exploration - Carpentry**

**Subject:** Pre-apprenticeship English, Pre-apprenticeship Mathematics, Pre-apprenticeship Science, Adult upgrading, Job Readiness, Theory, Shop, Trade problems, Blueprint reading

**Prerequisites:** Completion of Grade Ten. Students must be 17 years old

**Location(s):** Generally delivered at band locations upon request, using on-site or nearby field labs. Field labs consist of actual construction projects, mostly at band locations

**Certification:** A Certificate of Achievement is awarded upon successful completion of 15 weeks of classroom and field lab instruction

**Remarks:** A version of this program is also available to non-native client groups but is tailored to native needs for on-site delivery

**Contact:** See first entry for address and phone number

# GRANT MacEWAN COMMUNITY COLLEGE

## Ben Calf Robe Adult Education

Subjects: Math, English, Native Studies, Cree Language, Life Skills, Career Development, Work Experience  
Prerequisites: Successful completion of Life Skills or Pre-Employment Training Program  
Location(s): Edmonton, Alberta  
Certification: Grade 9 Certificate

Remarks: Students may return for a second year of upgrading to achieve skills needed to attend Grade X level courses. Upon graduation students are assisted in obtaining entry into AVC, Concordia College, NAIT, etc., to complete their high school requirements

Contact: Mavis J. Averill  
Program Supervisor  
Ben Calf Robe Adult Education  
11833 - 64 Street  
EDMONTON, Alberta  
T5W 4J2  
Phone: (403) 448-7495  
FAX: (403) 471-3104

## Customized Business and Professional Development Courses

Subjects: Secretarial Skills, Business Writing Techniques, Supervisory Skills, Negotiating Skills, Powerful Presentations, Effective Meetings, Customer Service, Board Development, Small Business Development, Proposal Writing, Communication Skills, Self Esteem Building, Dealing With Difficult People, Financial Management, Microcomputer Software Training, Team Building, (Any other business topics requested)  
Prerequisites: No formal requirements. These seminars are specifically designed to meet the unique requirements of band managers, supervisors, support staff, administrators, and councillors  
Location(s): Any location  
Certification: Non-credit certificates granted to those who attend 80% of the class time. Courses vary in length, depending on course and participant needs

Remarks: The seminars can be mixed and matched to create the appropriate training for individual bands



Contact: Ms. Debra Allen  
Business Outreach  
Grant MacEwan Community College  
10700 - 104 Avenue  
EDMONTON, Alberta  
T5J 4S2  
Phone: (403) 497-5040  
FAX: (403) 497-5209

## **Management Certificate**

Subjects: Communications, Economics, Business Computing, Financial Math, Organizational Behaviour, Principles of Management, Marketing, Business Option, Management Accounting

Prerequisites: No academic credentials are required but, students must successfully complete a Skills Appraisal exam before taking the Communications course

Location(s): Edmonton, Alberta. Delivered at other locations and in condensed time lines upon request

Certification: Upon successful completion of this ten course part-time evening program, a certificate is awarded

Remarks:

Contact: Ms. Leanna Price  
Business Outreach  
See previous entry for address  
Phone: (403) 497-5040  
FAX: (403) 497-5209

## **Microcomputer Accounting Certificate**

Subjects: Keyboarding, Communications, Financial Accounting, Management Accounting, Computer Accounting, Business Computing, Applications, Accounting Option, Microcomputer Applications, Microcomputer Option

Prerequisites: No academic credentials are required but, students must successfully complete a Skills Appraisal exam before taking the Communications course.

Location(s): Edmonton, Alberta. Delivered at other locations and in condensed time lines upon request

Certification: Upon successful completion of this ten course part-time evening program, a certificate is awarded

Remarks:

Contact: Ms. Leanna Price  
See previous entry for address and phone number

## Native Women Career Preparation

Subjects:	Self Development, Job Finding, Career Planning, Practising Computer Skills, Balancing Work and Personal Life, Work Experience and Action Planning
Prerequisites:	Students will: Be of Aboriginal descent Be on Social Assistance Be at least 18 years old Be able to read and write English at an acceptable level Be free from alcohol or substance abuse for a minimum of three months Have reached a stable level of medication if undergoing medical treatment Have willingness to make changes Have an ability and desire to work or to continue further education on completion of the program Attend an orientation session and interview prior to admission
Location(s):	Edmonton, Alberta
Certification:	A non-credit Certificate is awarded upon completion of the twelve week program
Remarks:	The program is designed to assist native women in entering the work force, further education or training. Emphasis is placed on increasing self-awareness, promoting a positive self-image and enhancing both employment and life-coping skills
Contact:	Ms. Lynda Ferguson Grant MacEwan Community College City Centre Campus, Building A 10700 - 104 Avenue EDMONTON, Alberta T5J 4S2 Phone: (403) 497-5125 FAX: (403) 497-5108

# KEYANO COLLEGE

## Native Addictions Worker Certificate

- Subjects:** Communications, Community Facilitation and Prevention, Family Counselling, Physiology and Pharmacology of Addictions, Group Counselling
- Prerequisites:** Nechi Institute Advanced Counsellor Training Series Certificate awarded after 1987. Mature students, 21 years of age or older, with less than a high school diploma will be considered based on a reading and writing pre-admission test or applicants must possess an Alberta High School Diploma or equivalent with a mark of 50% in English 30 or 60% in English 33
- Location(s):** Edmonton, Alberta
- Certification:** A one year Keyano College Native Addictions Worker Certificate will be awarded upon successful completion
- Remarks:** The program is the equivalent to two College semesters. Students will receive advanced standing from Keyano College for the Nechi Institute Basic and Advanced Counsellor Training Series. This will be the equivalent to the first semester of the program.  
The second semester will consist of five (5) Keyano College courses offered over a six (6) month period. The classroom lecture component for each of these courses will be offered for six (6) days per month. Students will be required to successfully complete at home assignments as well as classroom assignments and examinations to demonstrate subject competency
- Contact:** Keyano College  
8115 Franklin Avenue  
FORT MCMURRAY, Alberta  
T9H 2H7  
Phone: (403) 791-4801  
FAX: (403) 791-4952

# LAKELAND COLLEGE

## Certificate of Achievement Business Administration

- Subjects:** Required Courses: Accounting I, Organizational Behaviour, Communications I, Marketing Principles, Business Mathematics.  
Elective Group 1: One approved computer course of at least 32 hours from the following: DOS/BASIC, Electronic Spreadsheets, Intro to Word Processing, Intro to Micro computing, Intro to dBase, Intro to Lotus 1-2-3.  
Elective Group 2: An approved combination of electives totalling at least 178 hours. Courses chosen will be from the list of credit courses available in the Business Administration Diploma. These will allow the student to select an area of concentration. Popular elective courses include: Management Accounting, Salesmanship, Small Business Management, Advertising, Strategy and Policy, Human Resource Management, etc.
- Prerequisites:** Alberta/Saskatchewan High School Diploma, English 30 or 33, Gr. 12 math or equivalent. Admission is possible under the mature status admission policy
- Location(s):** St. Paul Centre, North Campus, Alberta  
Fort Kent Centre, North Campus, Alberta  
Tritown Centre, North Campus, Alberta
- Certification:** Certificate of Achievement in Business Administration for completion of required courses totalling 272 hours plus 178 hours of elective courses
- Remarks:** 178 hours of elective courses allows the student to choose an area of subject concentration. All courses are completely transferable to our Business Administration Diploma program. Students have a maximum of seven years from the first course to complete the certificate of Achievement
- Contact:** Ms. Fran Moffat  
Coordinator, Lakeland College  
St. Paul Centre, North Campus  
Box 2259  
ST. PAUL, Alberta  
T0A 3A0  
Phone: (403) 645-3276  
FAX: (403) 645-3199

# LETHBRIDGE COMMUNITY COLLEGE

## Criminal Justice Certificate

- Subjects:** The Criminal Justice system, policing, law, corrections, interviewing, effective presentation, social sciences, English, physical education
- Prerequisites:** Students must be of Native or Métis ancestry. Admissions screening is conducted to insure students admitted have a realistic chance of success in the Program
- Location(s):** Lethbridge, Alberta
- Certification:** A certificate in Criminal Justice with specialization in Law Enforcement or Corrections is awarded upon completion of two years (16 months) of study. Students are encouraged to carry on for an additional year (8 months) to obtain their diploma in Criminal Justice
- Remarks:** This program is designed to prepare native people for work in the Enforcement professions (policing, corrections, customs, etc.). Intensive upgrading assistance is offered during the first year
- Contact:** R.C. Harrison  
Chairman, Criminal Justice Department  
Lethbridge Community College  
3000 College Drive South  
LETHBRIDGE, Alberta  
T1K 1L6  
Phone: (403) 320-3262  
FAX: (403) 320-1461

## **Peigan Basic Skills**

**Subjects:** Language Arts and Mathematics from a Grade 1 to a Grade 9 level as well as a Life Management course

**Prerequisites:** Students must be 18 years of age. Students write a Placement test and are interviewed to determine their placement

**Location(s):** Brocket, Alberta

**Certification:** Lethbridge Community College credits are granted for all Grade 0-9 courses

**Remarks:** A special effort is made to include material relevant to Natives where that is appropriate within the Alberta Education curriculum

**Contact:** Elsie Elder  
Acting Program Administrator  
Academic Studies  
Community Education & Instructional Development  
See previous entry for address  
Phone: (403) 320-3388  
FAX: (403) 320-1461

## **Peigan Nation Reserve Academic Upgrading Blood Academic Upgrading**

**Subjects:** All Grade 8-11 subjects including Mathematics, Science, English, and Social Studies are offered as required, depending on student needs

**Prerequisites:** Students must be 18 years of age. Students write a Placement test and are interviewed to determine their placement

**Location(s):** Peigan Nation Reserve Academic Upgrading: Brocket, Alberta  
Blood Academic Upgrading: Standoff, Alberta

**Certification:** Students receive Alberta Education High School credits. Lethbridge Community College credits are granted for all Grade 8-11 courses

**Remarks:** A special effort is made to include material relevant to Natives where that is appropriate within the Alberta Education curriculum

**Contact:** Elsie Elder  
See previous entry for address and phone number



## Project Insight (Basic Job Readiness Training, Life Skills)

**Subjects:** Curriculum based on a holistic approach with six interdependent areas of study: Inter/Intrapersonal Skills, Social & Personal Issues, Human Development, Career Planning & Job Skills, Community Resources, Leisure & Recreation

**Prerequisites:** Any Native person who is:  
- 17 years of age or older  
- out of secondary school at least one year  
- possess a valid social insurance number

**Location(s):** Peigan Reserve - Brocket  
Standoff Reserve - Red Crow College, Standoff

**Certification:** Certificate of Recognition - following completion of 16-week non-credit program

**Remarks:** Program is designed to meet the needs of Native people who have been unable to achieve some form of success on their own due to economic, social, educational, or cultural barriers

**Contact:** Hazel Mitchell, PHEc  
Program Administrator  
Health & Human Services  
See previous entry for address  
Phone: (403) 329-7200  
FAX: (403) 320-1461

# UNIVERSITY OF LETHBRIDGE

## Aboriginal Government Manager Training

- Subjects:** First Level Supervisor, Middle Manager, Senior Manager, Band-Owned Corporation Chief Executive, Band Council Orientation
- Prerequisites:** Basic literacy recommended
- Location(s):** This program is available in Lethbridge, Alberta, and Native communities in the Northwest Territories, British Columbia and Yukon, Manitoba, and Quebec. Training is offered on an outreach basis
- Certification:** Recognition of Training Certificate is awarded upon completion. Duration of the courses is as follows:  
**First Level Supervisor:** 15 workshop days  
**Middle Manager:** 15 workshop days  
**Senior Manager:** 15 workshop days  
**Band-Owned Corp. Chief Executive:** 15 workshop days  
**Band Council Orientation:** 2 to 4 workshop days
- Remarks:** These workshops are designed for adult Native people who occupy or wish to occupy managerial positions in aboriginal governments, band-owned corporations, or private businesses in native communities, and who are not in a position to spend two to four years pursuing a management degree or certificate. Workshops are available to aboriginal governments and organizations and to tribal councils. Funding is available, and CAMET will assist in accessing funding
- Contact:** Rick Hinton  
Director, Centre for Aboriginal Management  
Education Training (CAMET)  
School of Management/BESS Program  
4401 University Drive  
LETHBRIDGE, Alberta  
T1K 3M4  
Phone: (403) 329-2114  
FAX: (403) 329-2038

## **Business Enterprises and Self-Governing Systems (BESS) Program - Bachelor of Management Degree**

**Subjects:** Research Methods for Aboriginal Managers, Raising Capital and Money Management, Public Finance for Aboriginal Governments, Comparative Management Strategies, Development Planning, Design of Modern Aboriginal Organizations, Economies of Indian, Inuit and Metis, Administrative Systems of Aboriginal Governments

**Prerequisites:** 2 years of Arts and Sciences, with specific core requirements

**Location(s):** Lethbridge, Alberta

**Certification:** Bachelor of Management Degree awarded after successfully completing the four-year program

**Remarks:** 4 years (including first two years of core requirements)

**Contact:** Dr. Doug Elias  
Coordinator of BESS Program  
See first entry for address  
Phone: (403) 329-2114  
FAX: (403) 329-2038

## **Business Enterprises and Self-Governing Systems (BESS) Program - Management Certificate**

**Subjects:** Introduction to Management, Accounting, Communication and Information Literacy, Research Methods, Organizational Behaviour, Raising Capital, Native American Studies, Public Finance, Comparative Management Strategies, Aboriginal Tourism, Small Business Management, Modern Aboriginal Organizations, Development Planning, Economies of Indian, Inuit and Metis, Administrative Systems of Aboriginal Governments

**Prerequisites:** Level 2

**Location(s):** Lethbridge, Alberta

**Certification:** Certificate in Management

**Remarks:**

**Contact:** Dr. Doug Elias  
See previous entry for address and phone number

## **CAMET Native Entrepreneurship Training**

Subjects: Operations, Accounting, Marketing, Business Plan, Strategy, Finance  
Prerequisites: Basic literacy recommended  
Location(s): Native communities throughout Canada  
Certification: Recognition of Training Certificate

Remarks: Three levels of training are offered: Small Business Owner/Manager; New Venture Developer and Entrepreneur. Each Level takes about 15 days of workshop-style training in field locations across Canada. the Small Business Owner/Manager course concentrates on daily operations, accounting, and finance. The New Venture course involves marketing and business plan preparation, and has Small Business Owner/Manager as a pre-requisite. the Entrepreneur course includes strategy and multi-product management, and has New Venture as a pre-requisite.

These courses are closely linked with CAMET's Native Economic Development Officer training program (described separately).

Contact: Rick Hinton or Lynn Mather  
CAMET: The Centre for Aboriginal Management  
University of Lethbridge  
Faculty of Management  
4401 University Drive  
LETHBRIDGE, Alberta  
T1K 3M4  
Phone: (403) 381-0550  
FAX: (403) 329-2038

## **CAMET Native Economic Development Officer Training**

Subjects: Operations, Accounting, Marketing, Business Plan, Strategy, Finance, Teaching  
Prerequisites: Basic literacy recommended  
Location(s): Native communities across Canada  
Certification: Recognition of Training Certificate

Remarks: Three levels of training are offered: Basic EDO; Project Development EDO; and Strategic EDO. Each level takes about 20 days of workshop-style training in field locations across Canada.

The Basic EDO course concentrates on business operations, accounting, finance, how to select individualized training for small business managers with their businesses -- whether the business is owned by the community or by private individuals.

The Project Management EDO course involves training in marketing, business plan preparation, and development of teaching skills as the EDO can train small business managers in the community. The Basic EDO course plus experience is a pre-requisite.

The Strategic EDO course includes strategic management, portfolio management, and approaches to selecting the businesses and industries for the community to develop in an integrated economic development package. the Project Development EDO course plus additional experience is a pre-requisite.

Contact: Rick Hinton or Lynn Mather  
See previous entry for address and phone number

### **CAMET Aboriginal Government Manager Training**

Subjects: First Level Supervisor, Middle Manager, Senior Manager, Band-Owned Corporation Chief Executive, Band Council Orientation  
Prerequisites: Basic literacy is recommended  
Location(s): Native communities throughout Canada  
Certification: Recognition of Training Certificate

Remarks: These workshops are designed for adult Native people who occupy or wish to occupy managerial positions in aboriginal governments, band-owned corporations, or private businesses in Native communities, and who do not wish to spend 204 years pursuing a management degree or certificate. Workshops should be organized by aboriginal governments or tribal councils. CAMET will assist with accessing funding

Contact: Rick Hinton or Lynn Mather  
See first entry for address and phone number

### **CAMET Field-Based University Credit Courses**

Subjects: Introduction to Management, Introductory Financial Accounting, Organizational Behaviour, Raising Capital and Money Management for Aboriginal Businesses and Economic Development, Public Finance for Aboriginal Governments, Modern Aboriginal Organizational Design  
Prerequisites: Applicants require mature student status  
Location(s): Aboriginal communities across Canada  
Certification: Certificate in Management

Remarks: Up to six courses of the ten course University of Lethbridge BESS Certificate can be taken in "field" locations other than Lethbridge under this program. The

final four courses (four months) must be taken in Lethbridge to complete the certificate. Location, timing and prices are individually negotiated with First Nations, Tribal Councils, Metis Settlements, Inuit communities or other Aboriginal organizations as necessary. All courses are for university credit and are transferable to Bachelor of Management degree programs.

Contact: Rick Hinton or Lynn Mather  
See first entry for address and phone number

### **CAMET Skills Training in Specific Topics**

Subjects: Organizational Design, Canadian Indian Labour Law, Economic Development Officer, Effective Communications, Negotiating Techniques, Financing Native Organizations, Conflict Resolution, Coping with Change, Media Relations, Project Management, Team Building, Native Tourism

Prerequisites: Basic literacy is recommended

Location(s): Lethbridge and Native communities throughout Canada

Certification: Recognition of Training Certificate

Remarks: These workshops are designed for adult Native people who occupy or wish to occupy managerial positions in aboriginal governments, band-owned corporations, or private businesses in Native communities. Funding is available, and CAMET will assist in accessing funding

Contact: Rich Hinton or Lynn Mather  
See first entry for address and phone number



# MASKWACHEES CULTURAL COLLEGE

## Counselling Training Program

**Subjects:** Human Development and behavioral functioning, personal living skills, counselling techniques, problem solvers, cultural counselling, etc.

**Prerequisites:** High School Diploma or eligibility for mature student status

**Location(s):** Hobbema, Alberta

**Certification:** A post-secondary certificate is awarded upon successful completion of this two year program

**Remarks:** Graduates are prepared for employment in counselling agencies and in schools

**Contact:** Mr. Steve Skakum  
Dean, Student & Community Services  
Maskwachees Cultural College  
Box 360  
HOBHEMA, Alberta  
T0C 1N0  
Phone: (403) 585-3925  
FAX: (403) 585-2080

## Cree Language Instructor Training

**Subjects:** Oral Cree Language Development, Roman Orthography, Syllabics, Cree Linguistics, Introduction to Instruction, Practicum, Teaching of Cree Literacy, Teaching of Cree Culture Through Language, Language Acquisition in Human Development, The Development of Learning Materials, Teaching of Cree Language Through Fine Arts, The Organization of the Cree Language Program: Policies and Procedures

**Prerequisites:** High School Diploma or eligibility for mature student status. Oral fluency in Cree also required

**Location(s):** Maskwachees Cultural College, Hobbema, Alberta

**Certification:** A Post-Secondary Certificate is awarded after successfully completing the ten month program

**Remarks:** This program is designed for Indian people who wish to gain employment as Cree language instructors in schools or other educational institutions

**Contact:** Mr. Walter Lightning  
Dean, Department of Cultural Studies  
See first entry for address and phone number

## Early Childhood Development

- Subjects:** Child Development, Interpersonal Communications, Child Development Through Play, Written and Visual Communication, Cree Language Development, St. John's First Aid and CPR, Practicum, Health Safety and Nutrition, Working with Family and Community, Guidance and Care of Young Children, Creative Programming, Fine Arts
- Prerequisites:** High school Diploma or mature student status
- Location(s):** Hobbema, Alberta
- Certification:** A Post-Secondary Certificate is awarded after successful completion of the two year program
- Remarks:** This program prepares Indian people for employment in day care centres and in primary grades as teaching Assistants
- Contact:** Mr. Peter Hyde  
Dean, Department of Skills Training  
See previous entry for address and phone number

## Indian Band Administration Program: Certificate in Accounting

- Subjects:** Cree Language, Cree Studies, English, Mathematics, Management of Money, Computer Applications, Introductory Economics, Accounting, Management Accounting, Indian Public Administration, Organizational Behaviour and Design
- Prerequisites:** High School Diploma or eligibility for mature student status
- Location(s):** Hobbema, Alberta
- Certification:** Post-Secondary Certificate awarded after successful completion of the two year program
- Remarks:** Program introduces Indian people to the principles and practices of Accounting with emphasis on Indian band financial accounting requirements. Program leads to Professional Certification for Accountants, or to a University Degree in Business Administration
- Contact:** Mr. Peter Hyde  
See first entry for address and phone number

## **Indian Band Administration Program: Certificate in Band Management**

**Subjects:** Cultural Camp with Elders, Cree Language, English, Math, Cree Studies, Economics, Management, Accounting, Training Leadership and Communication, Organizational Behaviour and Design, Introduction to Government, Management Systems, Personnel Management and Labour Relations

**Prerequisites:** High School Diploma or eligibility for mature student status

**Location(s):** Hobbema, Alberta

**Certification:** A Post-Secondary Diploma

**Remarks:** The program is designed to introduce Indian people to the principles and practices of Band Management within a culturally appropriate framework. The program leads to a university degree in Business Management or to further college-level certification opportunities

**Contact:** Mr. Peter Hyde  
See previous entry for address and phone number

## **Indian Social Work Program**

**Subjects:** Introduction to Social Work; Cree Language Development; Cree Studies; Human Relationships; Social Work Methods in Communication Skills, Interviewing, and Planning and Evaluation; Human Development; Poverty, Human Service and Social Welfare; Effects of Residential Schooling on Indian Society; Counselling, A Generalist Perspective; Theoretical Perspectives; Cultural Camp With Elders; University/College Learning Strategies; Abuse Theories

**Prerequisites:** High School Diploma, or mature student status

**Location(s):** Hobbema, Alberta

**Certification:** Two years

**Remarks:** Program prepares Indian students to continue studies at the university level

**Contact:** Mr. Peter Hyde  
See previous entry for address and phone number

## Secretarial Training Program

- Subjects:** **Level One:** Typing, Business Communications, Business Mathematics, Personal Development, Cree Language Development, Office procedures, Introduction to Computers, Work Practicum, Bookkeeping, Word Processing, Machine Transmission  
**Diploma Training:** Advanced Business Communications, Advanced Typing, Advanced Word Processing, Accounting, Shorthand, Personal Living Skills, Cree Language Development, Office Management, Computers - Spreadsheets/Database, Cree Studies
- Prerequisites:** **Level One:** Advanced high school diploma or equivalent. Or general high school diploma with courses acceptable to the Dean of the Department. Or eligibility for non-matriculated adult status  
**Diploma Training:** Satisfactory completion of a one year recognized secretarial skills program. Applicants without this, but with extensive experience will be considered
- Location(s):** Hobbema, Alberta
- Certification:** Successful completion of the ten month **Level One** Program results in a Post-Secondary Certificate. The ten month **Diploma Training** leads to a Post-Secondary Diploma
- Remarks:** The **Level One** Program leads to employment or to further training. Special emphasis is given to the provision of support services within a culturally appropriate framework. The **Diploma Training** Program prepares Indian people for employment in senior level secretarial or office administration positions with emphasis on the provision of support services in an Indian cultural framework
- Contact:** Mr. Peter Hyde  
See previous entry for address and phone number

## University General Studies Transfer

- Subjects:** Full time students are required to take a minimum of 8 courses over three terms per year
- Prerequisites:** For admission to this program, students must have been accepted into a university as full students
- Location(s):** Hobbema, Alberta
- Certification:** Diploma in General Studies awarded upon successful completion of two full years of university studies
- Remarks:** Students can complete two full years of university degree studies through this program, and can transfer at the third year level to a university of their choice
- Contact:** Ms. Fern Thompson, Dean, Department of Academic Studies  
See first entry for address and phone number

# NECHI INSTITUTE

## Community Addictions Training Series (CAT)

**Subjects:** Orientation and Communication, Addictions and Alcoholism, Alcoholism: A Family Disease, Assessment, Treatment, Aftercare, Prevention, Personal Growth

**Prerequisites:** A minimum period of 1 year sobriety is a requirement of all persons applying for counsellor training at the Nechi Institute

**Location(s):** St. Albert, Alberta and in individual communities

**Certification:** A certificate is awarded upon the completion of the program

**Remarks:** This program is accredited with the University of Alaska

**Contact:** Ms. Phyllis Loyer  
Training Coordinator  
The Nechi Institute on Alcohol and Drug Education  
Box 34007, Kingsway Mall P.O.  
EDMONTON, Alberta  
T5G 3G4  
Phone: (403) 458-1884  
FAX: (403) 458-1883

## Advanced Counsellor Training Series (ACT)

**Subjects:** One-to-One Counselling, Family Dynamics, Group Dynamics, Suicide Prevention and Grieving, Culture and Traditional Values

**Prerequisites:** Completion of CAT series

**Location(s):** St. Albert, Alberta and in individual communities

**Certification:** A certificate is awarded upon completion of the program

**Remarks:** This program is accredited with the University of Alaska

**Contact:** Ms. Lois Loyer  
See first entry for address and phone number

## **Native Addictions Worker Certificate Program**

- Subjects:** 1st Module: Communications  
2nd Module: Community Facilitation and Prevention  
3rd Module: Family Counselling  
4th Module: Pharmacology of Drugs  
5th Module: Group Counselling
- Prerequisites:** Nechi Institute Advanced Counsellor Training Series Certificate awarded after 1987. Mature students, 21 years of age or older, with less than a high school diploma will be considered based on a reading and writing skills pre-admission test or applicants must possess an Alberta High School Diploma or equivalent with a mark of 50% in English 30 or 60% in English 33
- Location(s):** St Albert, Alberta and in individual communities
- Certification:** A certificate is awarded upon the completion of the program. This program consists of 5 modules of 6 days each
- Remarks:** This program is jointly offered with Keyano College and is accredited through Keyano College. Each module is for 3 credits each. The program is equivalent to two (2) college semesters.
- Contact:** Keyano College (see Keyano College in Alberta) or  
Trish Merrithew-Mercredi  
See first entry for address and phone number

## **Native Trainers Development**

- Subjects:** Communications, Problem Solving, Needs Assessment and Analysis, Trainers Practicum, Facilitation Skills
- Prerequisites:** Must have good reading, writing and speaking skills
- Location(s):** Program is offered in individual communities
- Certification:** A certificate is awarded upon the completion of the program. The program consists of a 20 day workshop with four 5-day training sets
- Remarks:** This program is accredited with the University of Athabasca
- Contact:** Ms. Lois Loyer  
See first entry for address and phone number



## Program Management Workshops

**Subjects:** Philosophy of Management, Fiscal Management Techniques, Human Resource Development, Applied Strategic Planning, Internal and External Relations

**Prerequisites:** The first module is a prerequisite for all other modules

**Location(s):** St. Albert, Alberta and in individual communities

**Certification:** A certificate is awarded upon the completion of the program. This program consists of six 5-day workshops

**Remarks:** The workshops are accredited with the University of Alaska and the University of Anchorage

**Contact:** Ms. Lois Loyer  
See first entry for address and phone number

# NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

## Contract Services

**Subjects:** Introduction to Microcomputers, On-reserve Small Business Development, Word Processing, Computerized Accounting, Business Communications, Meeting and Conference Skills, Other management-related courses as requested

**Prerequisites:** No formal requirements

**Location(s):** On-site  
NAIT - Main Campus - Edmonton, Alberta  
NAIT - Westerra Campus - Stony Plain, Alberta

**Certification:** Non-credit certificate. Duration of the courses varies depending on need

**Remarks:** NAIT responds to the management and administration training needs of native bands by designing and delivering specific training programs on a contractual basis

**Contact:** Mr. Percy Woods  
Manager  
NAIT Seminars and Conferences  
11762 - 106 Street  
EDMONTON, Alberta  
T5G 2R1  
Phone: (403) 471-7585  
FAX: (403) 471-8583

## IMD - Band Accountants Training Program

**Subjects:** Accounting, Business Math, Keyboarding, IBM PC-DOS, Lotus 1-2-3 Introduction and Intermediate, Laser Jet Printers, ACCPAC A/R & A/P, ACCPAC General Ledger, Servicing & Troubleshooting your PC, Data Ease, Budgeting and Auditing, ACCPAC Canadian Payroll, ACCPAC Inventory Control

**Prerequisites:** No formal requirements

**Location(s):** On-site  
NAIT - Main Campus - Edmonton, Alberta  
NAIT - Westerra Campus - Stony Plain, Alberta

**Certification:** Non-credit Continuing Education Certificate (Accounting, Business Math have credit to NAIT diploma program). The program consists of four 1-week quarters (3 days/week, every week)

**Remarks:** This program can also be delivered without the microcomputer component with communication and management courses replacing the microcomputer courses. Scheduling is on an as-needed basis

**Contact:** Mr. Percy Woods  
See first entry for address and phone number

## **IMD - Basic Business Management Program**

**Subjects:** Communication Skills, Interpersonal Skills, Time Management & Goal Setting, Problem Solving and Decision Making, Personnel Management

**Prerequisites:** No formal requirements however this program is geared to Band Councillors and Administrators

**Location(s):** On-site  
NAIT - Main Campus - Edmonton, Alberta  
NAIT - Westerra Campus - Stony Plain, Alberta

**Certification:** Basic Business Management Continuing Education Certificate is awarded after completing the five-day course

**Remarks:** Scheduling is on an as-needed basis

**Contact:** Mr. Percy Woods  
See first entry for address and phone number

## **Indian Management Development Seminar Series**

**Subjects:** Time Management & Goal Setting, Meeting Skills, Managing Change & Organizational Development, Management Accounting for Decision Making, Dealing With the Public, Proposal Writing, Dealing With Difficult People, Accounting for Non-accountants, Effective Public Speaking, Problem Solving and Decision Making, Budgeting, Forecasting & Long Term Planning, Negotiation Skills, Letters & Memos That Get Results

**Prerequisites:** No formal requirements. These seminars are directed at and designed for Band Councillors, Band Managers, and administrative support personnel

**Location(s):** On-site  
NAIT - Main Campus - Edmonton, Alberta  
NAIT - Westerra Campus - Stony Plain, Alberta

**Certification:** Non-credit certificate after completing the one-day course

**Remarks:**

**Contact:** Mr. Percy Woods  
See first entry for address and phone number

## Managing the Development Process

- Subjects:** Management, Decision Making, Project Management, Planning, Organizations and Organizing, Working with People, Communication, Policies and Administration, The Law and Bands, Labour Law, Contract Law, Accounting, Community Development, Accountability and Control, Computer Literacy
- Prerequisites:** No formal requirements. These seminars are directed at and designed for Band Councillors, Band Managers, and administrative support personnel
- Location(s):** On-site  
NAIT - Main Campus - Edmonton, Alberta  
NAIT - Westerra Campus - Stony Plain, Alberta
- Certification:** Non-credit certificate awarded after 17 months (3 classroom days and 4 on-the-job consultation days per band per month)
- Remarks:**
- Contact:** Mr. Percy Woods  
See first entry for address and phone number

## OLD SUN COMMUNITY COLLEGE

### High School, Academic Basic, Business Skills, Business Administration, University Outreach

Subjects: High School - Science, Social Studies, English, Math,  
Academic Basic - Basic Reading, English and Math  
Business Skills - Business Math & Accounting, Computer Processing,  
Typing  
Business Administration - 1st year courses from Mount Royal College.  
University Outreach - Courses vary

Prerequisites: Refer to program requirements

Location(s): Siksika Nation, Gleichen, Alberta

Certification: High School Diploma. 1st year of Business Administration (Mount Royal College)

Remarks:

Contact: Amelia Clark, President  
Old Sun Community College  
Box 339  
GLEICHEN, Alberta  
T0J 1N0  
Phone: (403) 734-3862  
FAX: (403) 734-5110

# SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY

SAIT offers customized on-site and distance delivery training in a wide variety of apprenticeship and technology in areas of:

Architecture and Civil Engineering Technologies, Automotive-Diesel, Business, Chemical/Petroleum Technologies, Communication Arts, Electrical/Electronics, Hospitality Careers, Math, Physics and Computing, Mechanical Trades and Technologies, Medical Sciences, Power Engineering, Physical and Leisure Education

SAIT has experience in working with aboriginal band councils to develop programs that meet their individual needs. For information on customized training please call John Belgrave at (403) 284-8887

Contact: Southern Alberta Institute of Technology  
1301-16 Ave. NW  
CALGARY, Alberta  
T2M 0L4  
Phone: (403) 284-8061  
FAX: (403) 284-7163



**SASKATCHEWAN**

# CUMBERLAND REGIONAL COLLEGE

## Adult Basic Education

Subjects: ABE 10/ABE 11-12, Math, Algebra, Science, Social Studies, Canadian Law, Biology, Psychology, Communications

Prerequisites: Grade 7 - 10

Location(s): Nipawin, Saskatchewan  
Melfort, Saskatchewan  
Hudson Bay, Saskatchewan

Certification: A Certificate from Saskatchewan Education is awarded upon completion of a 7-month program

Remarks:

Contact: Fay Myers  
Director of Programs  
Cumberland Regional College  
P.O. Box 2225  
NIPAWIN, Saskatchewan  
S0E 1E0  
Phone: (306) 862-9833  
FAX: (306) 862-4940

# **GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH**

## **Native Human Justice**

**Subjects:** Sociology, Native Studies, Human Justice, Social Work, Practicum  
**Prerequisites:** Metis or Non-Status Indian ancestry. Those who have Grade 12 or at least a complete academic 11 will be best able to benefit from this program- others may apply  
**Location(s):** Prince Albert, Saskatchewan  
**Certification:** All classes are accredited by the School of Human Justice or the Faculty of Social Work at the University of Regina. A two-year Diploma in Human Justice is awarded upon completion of the program  
  
**Remarks:** Human Justice program is intended for those who are interested in working in human services in corrections, probation, prevention, community development and counselling  
  
**Contact:** Isabelle Impey  
2nd Floor, 48-12th Street East  
PRINCE ALBERT, Saskatchewan  
S6V 1B2  
Phone: (306) 763-7330  
FAX: (306) 764-3995

## **Saskatchewan Urban Native Teachers Education Program (SUNTEP)**

**Subjects:** Native Studies and Cross-Cultural education methods, with an emphasis on Metis/Indian history and culture. A substantial amount of time is spent in schools working with teacher and students. Program provides a solid foundation in the theories and skills in teaching  
**Prerequisites:** Regular University Entrance: Grade 12 with a 65% average in approved courses. Fine Arts and/or a Language at the 30 level are recommended  
Adult Admission Requirements: University of Saskatchewan - Applicants who have reached 21 by beginning of regular session. University of Regina - Open admission, ABE or GED 12 preferred  
**Location(s):** Regina, Saskatoon, Prince Albert  
**Certification:** Fully accredited program leading to a Bachelor of Education degree. 4 year program

Remarks: To ensure that people of Indian/Metis ancestry are well prepared to fill their just share of teaching positions in the province. To ensure that SUNTEP graduates are educated to be sensitive to the individual educational needs of all students and those of Indian/Metis ancestry in particular

Contact: Director of SUNTEP  
James McNich  
2nd Floor, 23rd Street East  
SASKATOON, Saskatchewan  
S7K 4K7  
Phone: (306) 934-4941  
FAX: (306) 244-0252

REGINA  
Larry Trask, Coordinator  
121 Broadway Ave. E  
REGINA, Saskatchewan  
S4N 0Z6  
Phone: (306) 522-5691  
FAX: (306) 565-0809

SASKATOON  
Murray Hamilton, Coordinator  
Room 7 Mclean Hall  
SASKATOON, Saskatchewan  
S7N 0W0  
Phone: (306) 975-7095  
FAX: (306) 975-1108

PRINCE ALBERT  
Mike Relland, Coordinator  
48 - 12th Street E.  
PRINCE ALBERT, Saskatchewan  
S6V 1B2  
Phone: (306) 764-1797  
FAX: (306) 764-3995

# MEADOW LAKE TRIBAL COUNCIL

## Indian Child Care Program

Subjects: Child Development, Interpersonal Skills, Practicum, Play  
Prerequisites: Grade 12, GED equivalent, or mature student status  
Location(s): Wakayos Child Care Training Centre, Meadow Lake, Saskatchewan  
Certification: 1st Year - Certificate  
2nd Year - Diploma

Remarks:

Contact: Ms. Marie McCallum, Director MLTC ICCP or  
Ms. Beverly Peel, Instructor/Consultant  
P.O. Box 1360  
MEADOW LAKE, Saskatchewan  
S0M 1V0  
Phone: (306) 236-5654  
FAX: (306) 236-6301

## Integrated Resource Management Program

Subjects: Competency Based Training Methods in Modules: Wildlife Management, Fisheries Management, Forestry Management, Park Management and Enforcement, Integrated Resource Management, Resource issues specific to Indian people and communities  
Prerequisites: Standard Grade 12 (will accept GED 12 and ABE 12)  
Location(s): Flying Dust Reserve, Meadow Lake Saskatchewan  
Certification: Diploma Program in conjunction with Saskatchewan Institute of Applied Sciences and Technologies (SIAST)

Remarks: Students are subject to CANADIAN TESTS OF BASIC SKILLS (CTBS) upon admission into the program

Contact: Tina Merasty  
Student Services Coordinator  
P.O. Box 2138  
MEADOW LAKE, Saskatchewan  
S0M 1V0  
Phone: (306) 236-4448  
FAX: (306) 236-4818

## NORTEP/NORPAC

### **Northern Teacher's Education Program Northern Professional Access College**

**Subjects:** A wide range of Education, Arts, and Sciences classes. Some are totally focused upon Indian culture, others include a mixture of western academic studies and traditional culture

**Prerequisites:** The usual university entrance requirements. But, we do have a provision for accepting over 21 year old adults under a "mature entrance" program

**Location(s):** La Ronge, Saskatchewan

**Certification:** A Bachelor of Education can be achieved in five years. There is also a 2-year Arts and Science Certificate

**Remarks:**

**Contact:** Mr. Harold Schultz, Director or  
Al Ducharme, Assistant Director  
NORTEP/NORPAC  
Box 5000  
LA RONGE, Saskatchewan  
S0J 1L0  
Phone: (306) 425-4411  
FAX: (306) 425-3580

# NORTHLANDS COLLEGE

## Adult Basic Education

- Subjects:** Literacy: basic reading, writing, numeracy  
Grade 10: Social Studies, Math, Communications, Science  
Grade 12: Social Studies, Algebra, Chemistry, English, Economics, Geography, Biology
- Prerequisites:**
- Location(s):** La Ronge, Buffalo Narrows, Creighton, La Loche, Beauval, Sandy Bay plus several other locations
- Certification:** Province of Saskatchewan ABE Certificate  
Province of Saskatchewan Senior Matriculation Grade 12 Diploma
- Remarks:**
- Contact:** Depending on your location contact:
- Randy Johns, Counsellor  
Northlands College  
Box 509  
LA RONGE, Saskatchewan  
S0J 1L0  
Phone: (306) 425-4353  
FAX: (306) 425-2696
- Louise Pederson, Counsellor  
Northlands College  
Box 190  
BUFFALO NARROWS, Saskatchewan  
S0M 0J0  
Phone: (306) 235-4540  
FAX: (306) 235-4346
- Lois Coutts, Counsellor  
Northlands College  
Box 400  
CREIGHTON, Saskatchewan  
S0P 0A0  
Phone: (306) 688-3474  
Fax: (306) 688-7710



## **Business Software Applications**

**Subjects:** Participants in this program develop expertise in the use of microcomputers and the application of software packages. Graduates leave the program capable in the use of MS DOS, spreadsheets, database, word processing, and computerized accounting. Graduate Clerk Typists can pursue additional certification as Computer Clerks within the program

**Prerequisites:** Grade 11 or GED 12

**Location(s):** La Ronge, Saskatchewan

**Certification:** SIAST Certificate

**Remarks:**

**Contact:** See first entry for addresses and phone numbers

## **Clerk Typist/Accounting Clerk/Computer Clerk**

**Subjects:** Word processing, typing, dicta typing, office procedures, communication skills and basic accounting principles are emphasized in this program.

**Prerequisites:** Grade 11 or GED 12

**Location(s):** La Ronge, Creighton, Buffalo Narrows, Saskatchewan

**Certification:** SIAST Certificate

**Remarks:**

**Contact:** See first entry for addresses and phone numbers

## **Industrial Mechanic/Heavy Duty Mechanic**

**Subjects:** This program combines the requirements for Level I Apprenticeship in both the Industrial Mechanic Trade and Heavy Duty Mechanical Trade. Employment prospects are excellent in the northern mining sector.

**Prerequisites:** Grade 10. Good motor skills and mechanical aptitude

**Location(s):** Wollaston, Saskatchewan

**Certification:** Level I Apprenticeship

**Remarks:**

**Contact:** See first entry for addresses and phone numbers

## Native Development Worker

Subjects: Anthropology, Conversational Cree, Counselling, History, Sociology  
Prerequisites: Grade 12 diploma or equivalent or employed in a related field and have achieved a GED prior to completing the first module  
Location(s): North Battleford, Saskatchewan  
Certification: Certificate Program (Part-time) - 5 courses  
Certificate Program (Full-time) - 5 courses & practicum - 1 year  
Diploma Program (Part-time) - 10 courses & practicum  
Diploma Program (Full-time) - 10 courses & practicum - 2 years  
Remarks: This program will provide individuals with insight and knowledge, plus practical skills and techniques which will enable them to understand the culture and needs of Native people  
Contact: See first entry for addresses and phone numbers

## University Credit

Subjects: Anthropology, Art, Biology, Chemistry, Computer Science (SCN), Drama, Economics (SCN), English (SCN), French (SCN), Geography (SCN), History (SCN), Indian Studies (SCN), Psychology, Social Work, Sociology, Math (SCN)  
Prerequisites: As per University of Saskatchewan and University of Regina calendar  
Location(s): La Ronge for all subjects  
SCN courses delivered via satellite in Buffalo Narrows, La Loche, Stanley Mission and Creighton  
Certification: University Credit  
Remarks:  
Contact: See first entry for addresses and phone numbers

# **SASKATCHEWAN INDIAN FEDERATED COLLEGE - UNIVERSITY OF REGINA**

## **Bachelor of Administration Degree**

- Subjects:** The Principles of Indian Law, Traditional Foundations of Indian studies, General Band Administration & Principles of Band Management, Band Business Development, Band Planning, Indian Reserve Economic Planning, Negotiation, Indian Business Law, Politics & the Canadian Indian, Indian Public Administration, Planning and Control in Indian Public Organizations, Physical Resources (Subjects depend on which area of concentration is chosen: Business Administration, Public Administration or Development Administration)
- Prerequisites:** Applicants must be a high school graduate, or obtain the permission of SIFC
- Location(s):** Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province
- Certification:** Upon completion of 32 classes, successful students are awarded a Bachelor of Administration Degree
- Remarks:**
- Contact:** Mr. Paul Dudgeon, Head  
School of Business and Public Administration  
Saskatchewan Indian Federated College  
Room 118, College West Building  
University of Regina  
REGINA, Saskatchewan  
S2S 0A2  
Phone: (306) 779-6236  
FAX: (306) 584-0955

## **Certificate in Administration Offered through SIFC Extension**

- Subjects:** Introduction to Administration and Organizational Behaviour, General Band Administration and Principles of Band Management, Band Business Development, Indian Public Administration, Introduction to Financial Accounting, Band Planning
- Prerequisites:** High school graduate or permission of SIFC
- Certification:** Certificate in Administration is awarded after successfully completing four semesters
- Location(s):** Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province
- Remarks:**
- Contact:** Mr. Paul Dudgeon  
See first entry for address and phone number

## Diploma of Associate in Administration

- Subjects:** Introduction to Administration and Organizational Behaviour, Introduction to Financial Accounting, Marketing, Personnel Administration & Industrial Relations, Introduction to Quantitative Analysis & Operations Management, Introduction to Managerial Accounting, Managerial Finance
- Prerequisites:** High school graduate or permission of SIFC
- Location(s):** Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province
- Certification:** The Bachelor of Administration diploma requires sixteen classes (64 credit hours) to be taken in two years of full-time study or longer through part-time enrolment
- Remarks:**
- Contact:** Mr. Paul Dudgeon  
See first entry for address and phone number

## Bachelor of Arts Ordinary - Cree or Ojibway Linguistics

- Subjects:** Conversational Cree, Dakota, Nakota, Ojibway, or Dene; Cree, Dakota, Nakota, Ojibway, or Dene Grammar and Orthography; Cree Literature; Principles of Translation; Ojibway Literature in English Translation; Ojibway Syllabics and Principles of Translation; General Linguistics; The Structure of Modern English; Language Awareness; Contrastive Analysis of Indian Languages; Phonetics and Phonology
- Prerequisites:** Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program
- Location(s):** SIFC, Regina, Saskatchewan
- Certification:** After completing the 4 year program, students receive a Bachelor of Arts diploma from the University of Regina
- Remarks:**
- Contact:** B.D. Galloway  
Head, Department of Indian Languages,  
Literatures, and Linguistics  
Saskatchewan Indian Federated College  
118 College West  
University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333 or 584-8334  
FAX: (603) 584-0955

## **Bachelor of Arts Ordinary - English**

**Subjects:** Matriculation Literature and Composition (Fiction Drama, and Poetry Composition); Literature and Composition; Creative Writing; Structure of Modern English; Contemporary American Indian Fiction; Canadian Literature

**Prerequisites:** Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program

**Location(s):** SIFC, Regina, Saskatchewan

**Certification:** Upon completion of the four year program, students receive a Bachelor of Arts degree from the University of Regina

**Remarks:**

**Contact:** B. Selinger  
Head, Department of English  
Saskatchewan Indian Federated College  
118 College West  
The University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333 or 584-8334  
FAX: (306) 584-0955

## **Faculty of Indian Fine Arts**

**Subjects:** Bachelor of Fine Arts, 4 yrs., Major in Indian Art (studio).  
Bachelor of Arts, 4 yrs., Major in Indian Art History.  
Bachelor of Arts, 4 yrs., Ordinary Major in Indian Art (studio)

**Prerequisites:** Grade 12 or equivalent, with 65% average in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. Portfolio is also required

**Location(s):** SIFC, Regina, Saskatchewan

**Certification:** (1) - After successfully completing the 4 yr. BFA program students will be awarded a Bachelor of Fine Arts: Indian Art from the University of Regina  
(2) - After completing the 4 yr. BA Ordinary in Indian Art History or Indian Art Studio students will be awarded a Bachelor of Arts: Indian Art History or Indian Art from the University of Regina

**Remarks:**

**Contact:** B. Boyer  
Head, Department of Indian Fine Arts  
Saskatchewan Indian Federated College  
118 College West  
University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333

## **Bachelor of Arts - Indian Studies**

- Subjects:** Introduction to Indian Studies, International Indigenous Issues, The Plains of Ojibway or Saulteaux, Politics and the Canadian Indian, Principles of Indian Law, Traditional Foundations of Indian Societies in Canada, Indian Culture and Personality, Urbanization and the Canadian Indian, Reserves - Their History and Development, Indian Economic History
- Prerequisites:** Grade 12 or equivalent with a 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program
- Location(s):** Indian Studies can be taken at either the Regina or Saskatoon campuses of SIFC
- Certification:** Students may work towards a Bachelor of Arts Ordinary which is a three year program, or they may choose to obtain either a Bachelor of Arts Advanced or a Bachelor of Arts Honours, which are four year programs
- Remarks:** Indian Studies seeks to preserve, transmit and interpret the cultural knowledge of the Indigenous Peoples of the Americas. Indian Studies interprets the past, clarifies contemporary thinking and anticipates the future with sensitivity and enthusiasm for the traditional values and needs of Indigenous People
- Contact:** D.R. Miller  
Head, Department of Indian Studies  
Saskatchewan Indian Federated College  
118 College West  
University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333 or 584-8334  
FAX: (306) 584-0955

## **Bachelor of Education Program (Elementary)**

- Subjects:** Communication Skills; Principles and Practices of Education; Instructional Skills and Strategies; Educational Psychology for Teachers; Teaching Elementary School Language Arts, Music, Physical Education, Reading, Science, Social Studies, Art, and Health Education
- Prerequisites:** Grade 12 or equivalent, with an average of 65% in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program
- Location(s):** SIFC, Regina, Saskatchewan
- Certification:** Students who successfully complete the four year program receive a Bachelor of Indian Education degree from the University of Regina
- Remarks:**
- Contact:** Susan Beaudin, Head, Faculty of Indian Education  
Saskatchewan Indian Federated College  
118 College West, University of Regina

Saskatchewan Indian Federated College  
118 College West, University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333 or (306) 584-8334  
FAX: (306) 779-6220

### **Bachelor of Education Elementary (Indian Education)**

**Subjects:** Indian Languages; Indian Studies; Indian Health Studies, Indian Art, Reading, Math, Science, Social Studies and Physical Education

**Prerequisites:** Academic regulations follow those of the University of Regina, with some specific guidelines established by the Department of Indian Education

**Location(s):** SIFC Trailer Complex, Regina, Saskatchewan

**Certification:** Bachelor of Education Degree in elementary education

**Remarks:** The SIFC, Department of Indian Education offers this four year Bachelor of Education degree in elementary education with a concentration in Indian Education and emphasis in language arts

**Contact:** Susan Beaudin  
See previous entry for address and phone number

### **Elementary B.Ed. After-Degree (BEAD) Program**

**Subjects:** Communication Skills, Introduction to Indian Education, Introduction to Education: Its Principals and Practices, Language and Literacy Development, Understanding and Enhancing Student Development, Social Work with Victims of Abuse, Principles and Practices of Elementary Teaching, Introduction to Arts Education, Teaching Mathematics, Physical Education, Teaching of Reading, Social Studies, Indian Health Education, Teaching of Writing, Curriculum and Instruction Adaptation, Student Learning and Achievement, Institutional Racism, Educational Administration, Elementary Internship

**Prerequisites:** Students must meet the general University admission requirements as well at the admission requirements of the Department of Indian Education. Applicants for ALL programs are subject to selection. The Department of Indian Education limits student admission to all programs.

**Location(s):** SIFC Trailer Complex, Regina, Saskatchewan

**Certification:** Bachelor of Education After Degree

**Remarks:** A two year Bachelor of Education After Degree (BEAD) program for those students who have an approved first degree. The BEAD program has a concentration in Indian Education

**Contact:** Susan Beaudin  
See previous entry for address and phone number



## **Bachelor of Science Degree**

- Subjects:** **The common first year consists of the following courses:** English, Math, Indian Health Studies, Biology, or Computer Science  
In second year students begin to decide which area of the natural sciences, computer sciences, or mathematics he/she wishes to specialize
- Prerequisites:** Students who complete the common first year with a 60% or better average, gain admission into the program
- Location(s):** SIFC, Regina, Saskatchewan
- Certification:** At the end of the five-year academic program, the student should be awarded a Bachelor of Science Degree with a major in the student's chosen specific specialization
- Remarks:** University science and math programs offered by SIFC have the commitment of presenting curriculum with a strong Indian perspective, as well as articulating the relevance of the natural and mathematical sciences to contemporary Indian concerns
- Contact:** Dr. Rahael Jalan  
Head, Department of Science  
Saskatchewan Indian Federated College  
118 College West  
University of Regina  
REGINA, Saskatchewan  
S4S 0A2  
Phone: (306) 584-8333 or 584-8334  
FAX: (306) 584-0955

## **Certificate in Continuing Education/Administrative Development Offered through SIFC Extension**

- Subjects:** Introduction to Administration and Organizational Behaviour, Introduction to Financial Accounting, Introduction to Microeconomics, Literature and Composition, Introduction to Computers, General Band Administration and Principles of Band Management, General Band Planning, Indian Public Administration, Band Business Development
- Prerequisites:** High school graduate or permission of SIFC
- Certification:** Certificate in Continuing Education. This certificate requires 8 classes (32 credit hours) over 2 semesters of full time study, or longer if on a part-time basis
- Location(s):** Regina for on-campus students. All classes listed above will also be offered off campus at various locations throughout the province
- Remarks:** Other approved University credit classes accepted
- Contact:** Mr. Paul Dudgeon  
See first entry for address and phone number

## Certificate in Indian Communication Arts

- Subjects:** Communication Law, Photography, Interviewing Techniques, Reporting Techniques, Reporting Workshop, Role of the Media in Society, Management Marketing and Advertising, Print Media Production, Introduction to Radio and Television Production
- Prerequisites:** Grade 12 or equivalent with an average of 65% in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. Applicants must write a 500-word essay in a topic assigned by INCA, and must attend an interview with the selection committee
- Location(s):** SIFC, Regina, Saskatchewan
- Certification:** Successful students who complete the two year course receive a Certificate in Indian Communication Arts through the University of Regina
- Remarks:** Students enrolled in the INCA program may work as journalists for existing media outlets; as information officers for Indian bands and organizations; as community reporters; or to initiate new communication media in their respective communities
- Contact:** D.R. Miller  
See **Bachelor of Arts - Indian Studies** for address and phone number

## Certificate in Indian Health Studies

- Subjects:** Introduction to Health Concepts, Health Care, and the Health Professions; Traditional Indian Medicine and Healing; Contemporary Issues in Indian Health Care Seminar
- Prerequisites:** Grade 12 or equivalent, with 65% average in required courses. Students who do not have a complete grade 12 may consider the University Entrance Program
- Location(s):** SIFC, Regina, Saskatchewan
- Certification:** Course length varies depending on individual goals. Upon completion of the 1 to 2 year program, students receive a Certificate in Indian Health Studies
- Remarks:** This pre-professional program is designed to give the individual the necessary background and skills to succeed in a professional health career program
- Contact:** Dr. Rahael Jalan  
Head, Department of Science or  
D.R. Miller  
Head, Department of Indian Studies  
See **Bachelor of Science Degree** or **Bachelor of Arts - Indian Studies** for address and phone number

## Certificate or Bachelor of Indian Social Work

- Subjects:** Human Relations, Cultural Camp, Communication Skills in Social Work Practice, Human Growth and Behaviour, Application of Social Sciences in Social Work, Social Work Practice, Social Work Practicum, Community Work, Social Work Research
- Prerequisites:** Grade 12 or equivalent, with at least 65% average in required subjects. Students who do not have a complete grade 12 may consider the University Entrance Program. A minimum of one year human service experience is required prior to acceptance into either the Certificate or Degree program
- Location(s):** SIFC, Saskatoon Campus, Saskatchewan
- Certification:** Two-year certificate programs are also offered in Prince Albert Saskatchewan (by agreement with the Prince Albert District Chiefs Council), and Merritt, British Columbia (through Nicola Valley Institute of Technology)  
After two years, a Certificate in Indian Social Work is awarded. Upon successful completion of the four-year program, a degree in Indian Social Work is granted
- Remarks:** The School of Social Work places emphasis upon the acquisition of social work knowledge that is relevant from an Indian perspective, and skills which may be useful in Indian communities
- Contact:** Yvonne Howse  
Head, School of Indian Social Work  
Saskatchewan Indian Federated College  
Box 8098  
310 - 20th Street East  
SASKATOON, Saskatchewan  
S7K 0A7  
Phone: (306) 931-1800  
FAX: (306) 665-0175

# SASKATCHEWAN INDIAN INSTITUTE OF TECHNOLOGIES

## Automotive Service Technician

**Subjects:** Mathematics, Industrial Communications, Physical Recreation, First Aid, Basics, Engine Principles and Design, Engine Repair Skills, Tune-Up-General, Electrical Systems, Fuel Systems, Braking Systems, Steering Systems, Manual Transmissions and Clutches, Drive Lines, Differentials, Automatic Transmissions, General Maintenance

**Prerequisites:** Grade 10, and age 17 or older

**Location(s):** Yorkton, Saskatchewan

**Certification:** Successful completion of the 36 week Motor Vehicle Mechanic Repair (MVMR) program will give the student a SIIT-SIAST Certificate

**Remarks:**

**Contact:** Mr. Don Kondrat  
Yorkton District Tribal Administration  
P.O. Box 879  
YORKTON, Saskatchewan  
S3N 2X1  
Phone: (306) 782-3644  
FAX: (306) 786-6264

Dennis Esperance  
See address below for SIIT

## Business Administration

**Subjects:** Accounting, Data Processing, Communications, Economics (micro and macro), Organizational Behaviour, Mathematics of Finance, Marketing, Statistics, Practicum (8 weeks in summer), Managerial Accounting, Money and Banking, Industrial Relations, Retailing, Salesmanship, Commercial Law, Credit and Collections, Finance, Small Business, Purchasing, Administration and Taxation

**Prerequisites:** Interested applicants should have an academic Grade 12 and a strong aptitude for Algebra and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies

**Location(s):** Prince Albert, Saskatchewan

**Certification:** Successful completion of the 2 year Business Administration Program, will give the student a SIIT-SIAST Diploma

**Remarks:** The Business Administration (BA) program is designed to provide Indian people with the best skills for success in a rapidly changing working environment. By combining areas of study like data processing and

accounting with organizational behaviour and industrial relations, graduates gain both a practical and philosophical understanding of today's business management

<b>Contact:</b>	<b>SIIT</b> Asimakaniseekan Askiy Reserve Ste. 100, 103A Packham Avenue SASKATOON, Saskatchewan S7N 2T7 Phone: (306) 244-4444 (Saskatoon) or 1-800-667-9704 (toll free) FAX: (306) 244-1391	<b>Business Administration</b> 340 - 22nd Street East PRINCE ALBERT, Saskatchewan S6V 1N4  Phone: (306) 764-9347 (Prince Albert)
-----------------	---	--

## **Chemical Dependency Worker**

<b>Subjects:</b>	Administrative Functions, Personal and Career Development, Mobilize and Develop the Community, Individual Chemical Components, Chemical Abuse, Communication Techniques, Counselling Skills, and Research Techniques
<b>Prerequisites:</b>	Applicants should have an Academic Grade 10, ABE or GED 10, good reading and writing skills, and a letter of support from their Band. Applicants should be aware that occupations in this field require a 2 year period of continuous sobriety prior to working in the field. Students should be dependency free for the same period of time before entering the program
<b>Location(s):</b>	SIIT Mikisiw Campus, 141 - 105th Street, Saskatoon SK S7N 1N3
<b>Certification:</b>	Successful completion of the 1 year Chemical Dependency Worker program will give the student a SIIT-SIAST Certificate. The program delivery is a part-time 3 year program in Saskatoon to accommodate working students
<b>Remarks:</b>	Graduates from the Chemical Dependency Worker program are employed as NNADAP (National Native Alcohol and Drug Abuse Program) workers
<b>Contact:</b>	Dennis Esperance See address and phone under SIIT

## **Community Health Representative**

(Previously known as Local Health Administration)

- Subjects:** Life Span Development, Psychology, Sociology, Life Skills, Communication Skills, Counselling Skills. Administrative Functions, Cross-Cultural Issues, Public Education, Substance Abuse, Community Development, Nutritional Needs, Working with Family and Community, Agency Visitation, CRP, First Aid, Basic Clinical Skills, Contemporary Indian Health Issues, Environmental Health and Communicable Disease, and Special Needs
- Prerequisites:** Interested applicants should have an academic Grade 12 and a strong aptitude for Biology and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies
- Location(s):** SIIT Mikisiw Campus, 141 - 105th Street, Saskatoon, SK S7N 1N3
- Certification:** Successful completion of the 1 year Community Health Certificate program will give the student an SIIT-SIAST Certificate. The program delivery is a part-time 3 year program in Saskatoon to accommodate working students
- Remarks:** The Community Health Certificate Program is designed to provide Indian students with the essential learning experiences required to function efficiently and competently as health service workers in Indian communities at the local level. Graduates will be able to provide culturally acceptable health care to all clients and particularly to those of Indian ancestry
- Contact:** SIIT  
See first entry for address and phone number

## **First Nations Child Care Program**

- Subjects:** Introduction to Human Behaviour, Early Childhood Care and Education - Introduction to Play, Interpersonal Communication, Practicum's One, Two, Three, Four and Five. Child Development, Early Childhood Care and Education - Foundations of Curriculum Design and Implementation, Early Childhood Care and Education - The Learning Environment, Introduction to Planned Change, Professional Child and Youth Care, Children and Youth with Special Needs, and Communication Skills for Professional Helpers.
- Prerequisites:** Interested applicants should have an academic Grade 12 and a strong aptitude for Algebra and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies
- Location(s):** Meadow Lake, Flying Dust Reserve
- Certification:** Successful completion of 3 Terms of study and 3 Practicums will give the



student a SIIT-SIAST Certificate. Successful completion of the full Terms and Five practicums will give the student a SIIT-SIAST Diploma

Remarks: Students who have successfully completed the full diploma program are eligible for entrance, at the third year level, to the School of Child and Youth Care Bachelor of Arts Degree Program at the University of Victoria. The First Nations Child Care Program will provide the students with culturally appropriate and responsive training in the area of child care, and enable the students to pursue a career in the human service area

Contact: SIIT  
See first entry for address and phone number

## **Indian Business Management**

Subjects: Accounting, Data Processing, Communications, Economic (micro and macro), Organizational Behaviour, Mathematics of Finance, Marketing, Statistics, Managerial Accounting, Money and Banking, Industrial Relations, Retailing, Salesmanship, Commercial Law, Credit and Collections, Finance, Small Business, Purchasing, Administration, Taxation, and Indian Business Studies

Prerequisites: Interested applicants should have an academic Grade 12 and a strong aptitude for Biology and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies

Location(s): Fort Qu'Appelle, Saskatchewan

Certification: Successful completion of the 2 year Indian Business Management program will give the student a SIIT-SIAST Diploma

Remarks: The Indian Business Management program is designed to prepare the students for the challenges and rewards of employment in various business environments including Indian institutions

Contact: SIIT  
See first entry for address and phone number  
TFHQ Education Complex  
P.O. Box 1549  
FORT QU'APPELLE, Saskatchewan  
S0G 1S0  
Phone: (306) 332-8240 or 332-8218



## Integrated Land Management

- Subjects:** Interpersonal and Communication Skills, Management Principles, Office Technology, Financial Accounting, Business Law, Mapping and Survey Plans, Ecology and Environment, Soils, Forestry Uses, Recreation and Tourism, Mining and Exploration, Fisheries and Wildlife, Integrated Resource Management, Economic Appraisal, Agriculture Production Basics, Agricultural Diversification, Land Transactions, Permits and Leases, The Indian Act, Treaties and Agreements, and Indian Land Values
- Prerequisites:** Interested applicants should have an academic Grade 12. Applicants with GED Grade 12 or ABE Grade 12 will also be considered. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to succeed in post-secondary studies
- Location(s):** SIIT Mikisiw Campus, 141-105th Street, Saskatoon, SK S7N 1N3
- Certification:** Successful completion of the 10 month Integrated Land Management Program will give the student a SIIT-SIAST Certificate
- Remarks:** The Integrated Land Management (ILM) program will provide the student with the opportunity to develop knowledge and an integrated set of skills needed to assist in the management of Indian Reserve lands
- Contact:** SIIT  
See first entry for address and phone number

## Integrated Resource Management

- Subjects:** Interpersonal and Communication Skills, Program Support Skills, Environment, Elements of Ecology, Principles of Taxonomy, Anatomy and Physiology, Mapping, Principles of Photogrammetry, Tools and Equipment, Park Regulations and Policies, Maintain Facilities and Grounds, Public Safety, Visitor Services, Collect and Analyze Wildlife Data, People and Wildlife Programs, Conduct Aquatic Surveys, Fish Habitat and Population, Fish Enhancement Projects, Handling Fish, Fire Control Protection, Forest Measurements, Harvesting Practices, Forest Maintenance and Renewal, Forest Management, Access Resource Areas, Integrated Resource Management, Auxiliary Studies, Computer Applications in Resource Management, Statistics in Resource Management, First Aid, CPR, Firearm Safety, Indian Treaty Rights, Indian Hunting, Fishing and Gathering Rights and Practices, Indian Values and Resource Ethics, Indian Governments Jurisdiction and Provincial Government Jurisdiction, Indian Traditional Land Use Regions and Areas, Indian knowledge of Natural Resource Rights
- Prerequisites:** Interested applicants should have an academic Grade 12 with English 30, Algebra 30 and Biology 30. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must demonstrate the ability to succeed in post-secondary studies. Also

Location(s): required are English 30, Algebra 30 and Biology 30  
 Meadow Lake, Saskatchewan  
 Certification: Successful completion of the 3 year (100 weeks of instruction plus related work experience) Integrated Resource Management Program will give the student a SIIT-SIAST Diploma

Remarks: The Integrated Resource Management (IRM) program will provide graduates with knowledge and integrated skills required for employment as resource personnel for Indian Bands, provincial and federal governments, and for resource industries

Contact: SIIT  
 See first entry for address and phone number

MLTC - IRM Program  
 Box 2138  
 MEADOW LAKE, Saskatchewan  
 S0M 1V0  
 Phone: (306) 236-4448  
 FAX: (306) 236-4818

## Local Health Administration

Subjects: Accounting, Data Processing, Communications, Economics, Math/Finance, Organizational Behaviour, Health Care Administration, Fund Accounting, Managerial Accounting, Industrial Relations, Commercial Law, Cross-Cultural Education, Indian Health Policy, Community Health Planning, Community Development, and Public Education

Prerequisites: Interested applicants should have an academic Grade 12 and a strong aptitude for Algebra and English. Applicants with GED Grade 12 or ABE Grade 12 will also be considered for entrance to the program. Applicants who do not meet the entrance requirements above may be eligible for acceptance as a mature student. A mature student must be nineteen years of age and must be able to demonstrate the ability to succeed in post-secondary studies. Preference will be given to those with Algebra

Location(s): SIIT Mikisiw Campus, 141 - 105th Street, Saskatoon SK S7N 1N3  
 Certification: Upon successful completion of the 2 year Local Health Administration Program the student will receive a SIIT-SIAST Diploma

Remarks: The Local Health Administration Program will provide the student with the opportunity to acquire knowledge needed for the planning, development and administration of Indian controlled health services at the community level

Contact: SIIT  
See first entry for address and phone number

## **Special Programs and Services**

### **Adult Basic Education**

SIIT offers Adult Basic Education programs both at the 8-10 and 11 and 12 levels. This enables students to acquire the academic prerequisites to enter technical, vocational, trade or other post-secondary training programs including SIIT Diploma and Certificate programs

### **Community Literacy Programs**

SIIT assists communities in designing and coordinating literacy programs to meet their member's specific needs. These range from programs to assist participants (from pre-school to seniors) in obtaining basic reading, writing and numeracy skills, to those designed to upgrade skills for workplace requirements

### **Counselling Services**

SIIT staff includes a resident Elder, who serves as a Counsellor and provides advice on issues affecting students and the education system, on-going programs have general and academic counselling available

### **Life Skills Training**

Life skills training is incorporated into most SIIT programs. Further information can be obtained from SIIT

### **Post-Training Employment**

Program graduates are assisted in developing professional resumes and accessing appropriate employment. Employers are typically invited to interview graduates on site. In appropriate circumstances, Job Finding Clubs are established to assist graduates in locating suitable employment

## **Community-Based Employment Programs**

SIIT also offers community-based programs, such as regular programs for Volunteer First Fighters and guidance Counsellors, and other short-term training programs upon request from Indian communities

Information on the above can be obtained by contacting SIIT

# SASKATCHEWAN INSTITUTE OF APPLIED SCIENCE AND TECHNOLOGY (SIAST)

## Chemical Dependency Worker Program

- Subjects:** Performing Administrative Functions, Using Communication Techniques, Using Presentation and Instructional Skills, Mobilizing and Developing the Community for Prevention, Managing Personal and Career Development, Classifying Chemicals, Identifying Individual Chemical Components, Explaining the Effects of Chemical Abuse and Co-dependency, Using Counselling and Assessment Skills
- Prerequisites:** CTBS Scores:  
Reading, comprehension, vocabulary and written communication must be equivalent to High School completion.  
Structured Interview/Assessment Process:  
Candidates will demonstrate a belief in abstinence based recovery or the lack of value blocks to such a belief. If in recovery (dependency and/or co-dependency) must demonstrate involvement in a self directed recovery program, successfully complete Early Recovery Stage tasks and relapse prevention skills. If a user of alcohol or drugs, provide evidence of responsible use, ie. undergo brief screening for chemical dependency issues. Demonstrate awareness and understanding of their "helping" needs, ie. undergo assessment of level of self-awareness, clarity of purpose, and ability/motivation for personal development
- Location(s):** Prince Albert and Meadow Lake, Saskatchewan
- Certification:** Diploma - Approximately 80 weeks  
Certificate - Approximately 52 weeks (NNADAP)
- Remarks:** All prospective students must complete an autobiography and have an interview with a member of faculty before consideration for acceptance
- Contact:** Mr. Paul Curtiss  
Chemical Dependency Worker Program  
Saskatchewan Institute of Applied  
Science and Technology  
Woodland Campus  
P.O. Box 3003  
PRINCE ALBERT, Saskatchewan  
S6V 6G1  
Phone: (306) 953-7006  
FAX: (306) 953-7099

## Native Services Programs

**Subjects:** **Preparatory Courses:** Pre-Nursing, Pre-RCMP, High School Completion, 0 to 5 Literacy,  
**University:** Local Government Administration, Native Management Studies, Native Human Justice  
**Technical:** Forestry Technician, Business Administration Certificate, Chemical Dependency Worker

**Prerequisites:** Vary according to course

**Location(s):** Regina, Prince Albert, Saskatoon, and other Saskatchewan locations.

**Certification:** Varies. Accreditation by University of Saskatchewan, University of Regina, or by SIAST. Most programs are 8 months

**Remarks:**

**Contact:** Ms. Maggie Dubois  
Native Services Division  
Saskatchewan Institute of Applied  
Science and Technology  
Wascana Campus  
P.O. Box 556  
REGINA, Saskatchewan  
S4P 3A3  
Phone: (306) 787-0172

# UNIVERSITY OF SASKATCHEWAN

## Aboriginal Justice and Criminology Program for Native Students (ABJAC)

**Subjects:** Sociology, including two 12-week practicum work placements, and Native Studies

**Prerequisites:** Must apply to College of Arts and Science and ABJAC program. May be asked to complete an in-person or telephone interview

**Location(s):** Saskatoon, Saskatchewan

**Certification:** Bachelor of Arts in Sociology

**Remarks:** There is a maximum of 36 students enrolled in the program

**Contact:** Mr. Les Samuelson, Coordinator of ABJAC  
Department of Sociology  
College of Arts and Science  
University of Saskatchewan  
SASKATOON, Saskatchewan  
S7N 0W0  
Phone: (306) 966-6924  
FAX: (306) 966-6950

## Indian Teacher Education Program

**Subjects:** Native Studies, Cross Cultural Education, Indian and Northern Education, Reading, History, Computers in Education

**Prerequisites:** University admission - Direct entry, or mature student status

**Location(s):** Saskatoon, Saskatchewan

**Certification:** After successful completion of the four year program, students receive a Bachelor of Education degree

**Remarks:**

**Contact:** Mr. Orest Murawsky  
Director, Indian Teacher Education Program  
College of Education  
University of Saskatchewan  
SASKATOON, Saskatchewan  
S7N 0W0  
Phone: (306) 966-7686



## **Program of Legal Studies for Native People**

- Subjects:** The students are taught skills needed to succeed in law school. Classes consist of three areas of property law (ie real, personal and aboriginal). Skills such as legal writing, case and statute analysis, exam writing, argument development are emphasized
- Prerequisites:** Students must have a conditional offer from a Canadian Law school (conditional upon successful completion of summer program) before being accepted into the program
- Location(s):** Saskatoon, Saskatchewan
- Certification:** Students who successfully complete the course go on to LL.B. programs at law schools across Canada
- Remarks:** The program begins in late May every year. It is open only to students of Aboriginal ancestry, whether they are status or non-status Indians, Metis or Inuit
- Contact:** Margaret Brown  
Native Law Centre  
University of Saskatchewan  
141 Diefenbaker Centre  
SASKATOON, Saskatchewan  
S7N 0W0  
Phone: (306) 966-6189  
FAX: (306) 966-6207

## **National Native Access Program to Nursing (NNAPN)**

- Subjects:** An orientation and screening program for nursing.
- Prerequisites:** Students must meet the minimum entrance requirements of the School of Nursing to which they apply
- Location(s):** NNAPN is offered by the College of Nursing at the University of Saskatchewan, however, students are assisted to enter universities closer to their communities
- Certification:** This is a 9 week program sponsored by the College of Nursing, University of Saskatchewan, and by the Saskatchewan Indian Federated College. Students gain entry to Bachelor of Science in Nursing programs or Registered Nursing Diploma programs in Canada

Remarks:

Contact:

Ms. Carol Brown, Acting Coordinator  
The National Native Access Program to Nursing (NNAPN)  
College of Nursing  
University of Saskatchewan  
A102 Health Sciences Building  
SASKATOON, Saskatchewan  
S7N 0W0  
Phone: (306) 966-6224 (collect calls are accepted)  
FAX: (306) 966-8718

# TOUCHWOOD FILE HILLS QU'APPELLE TRIBAL COUNCIL

## Indian Business Management Program

- Subjects:** Accounting, Data Processing, Microeconomics, Communications, Retailing, Salesmanship, Organizational Behaviour, Commercial Law, Mathematics of Finance, Mathematics of Finance, Statistics, Administration, Managerial Accounting, Materials Management, Macroeconomics, Marketing, Statistics, Administration, Small Business, Money and Banking, Taxation, Industrial Relations
- Prerequisites:** Academic Grade 12, ABE 12, GED 12 with a strong aptitude for Algebra and English
- Location(s):** Fort Qu'Appelle, Saskatchewan  
(Palliser Institute, Moose Jaw)
- Certification:** Successful students of the two-year program, receive a Diploma in Applied Arts in Administration
- Remarks:** The Indian Business Management Program is designed to integrate Indian content into the existing program to make it more meaningful and applicable to Indian business and administrative needs, in addition to providing the student with a common first year of business classes that can be applied to other diploma programs offered through Paliser. Presently, there is a program capacity of 25 students annually
- Contact:** Ms. Sherry Lynn Poitras  
Coordinator, Indian Business Management  
TFHQ Tribal Council  
Indian Business Management Program  
Wa-Pii-Moos-Toosis Reserve  
Box 178  
LEBRET, Saskatchewan  
S0G 2Y0  
Phone: (306) 332-8200  
FAX: (306) 332-5597

**MANITOBA**

# ASSINIBOINE COMMUNITY COLLEGE

## Community Social Development Worker Program

- Subjects:** Learning and Study Skills, Community Resources, Government and the Law 1 and 2, Social Psychology, Written Communications 1 and 2, Native Studies 1 and 2, Interpersonal Communication, Computer Literacy, Community Development, Administrative Procedures, Counselling and Interviewing, Community Proposals and Projects, Community Recreation, Community Issues, Financial Control in Community Organizations, Job Search Practicum Seminar, Practicum
- Prerequisites:** Requirements are a complete Grade 10, or equivalent standing in an adult education program. Anyone who does not meet these prerequisites may submit an application for consideration by the admissions office.
- Location(s):** Brandon, Manitoba
- Certification:** Successful students of the ten-month program receive a certificate (The program is under review to extend to a 2 year diploma program)
- Remarks:** This program is designed to give students the background needed to work in a helping and organizing role. Instruction centres on assisting individuals in native communities and urban organizations which serve large populations of native people. Students will develop the skills needed to refer individuals to appropriate services; assist them in finding answers to community problems; and initiate community activities that promote continuity of the native way of life
- Contact:** Admissions Office  
Assiniboine Community College  
1430 Victoria Avenue East  
BRANDON, Manitoba  
R7A 5Z9  
Phone: (204) 726-6639  
Toll free in Manitoba: 1-800-862-6307  
FAX: (204) 726-7012

# BRANDON UNIVERSITY

## Brandon University Northern Teacher Education Program (BUNTEP)

**Subjects:** Bachelor of Education (B. Ed) degree requirements. Includes Arts, Science, Phys. Ed (non-methods, Music and Education courses)

**Prerequisites:** Must have completed Gr 12 or qualify for Mature Student entry

**Location(s):** Current BUNTEP centres are: Cross Lake, Norway House, Thompson and St. Theresa Pt., Winnipeg, and Lynn Lake

**Certification:** B. Ed degree. Can apply for Teacher Certification in Manitoba. Four and a half year program off campus

**Remarks:** The program is designed to meet the needs of Northern Manitoba residents who qualify according to the criteria for admission to the program. There are regional centres but most centres are located on Indian reserves because of community involvement in the establishment of a centre

**Contact:** Dr. Don Robertson  
Director, BUNTEP, Brandon University  
BRANDON, Manitoba  
R7A 6A9  
Phone: (204) 727-7315  
FAX: (204) 727-0942

## Program for the Education of Native Teachers (PENT)

**Subjects:** All courses to meet Bachelor of Education requirements, including methodology and academic background

**Prerequisites:** (1) University entrance eligibility  
a) Grade 12 or b) Mature entry (21 yrs of age or older)  
(2) Training related job in a local school  
(3) Sponsorship in program

**Location(s):** Course work at Brandon University, Brandon, Manitoba during May - July  
Practicum done in home community from September - May

**Certification:** Bachelor of Education Degree from Brandon University. Teacher Certification from Province of Manitoba

**Remarks:** Students work as teacher aides/student teachers in home communities from September - May. Program takes 5 years, 3 months to complete.

**Contact:** Monroe Doerksen, Director, PENT Office  
Room 13 Education Bldg., Brandon University  
BRANDON, Manitoba,  
R7A 6A9  
Phone: (204) 727-9663 (office of Director)  
FAX: (204) 729-9161

# KEEWATIN COMMUNITY COLLEGE

## Band and Northern Communities Administration

- Subjects:** Accounting, Community Development, Economics, Report Writing, Business Communications, Research Methods, Electronic Data Processing, Cross Cultural Issues, Mathematics, Law, Organizational Behaviour, Finance, Public Administration, Personnel Management
- Prerequisites:** Mature students over 20 years of age, or those individuals with 7 high school credits, 2 of which must be Math 100 or 101 and English 100 or 101
- Location(s):** The Pas, Manitoba
- Certification:** Certificate of Attainment in Band and Northern Communities Administration awarded upon completion of 40 weeks
- Remarks:** The emphasis of this program has been directed to developing strong accounting and communication skills. Residence accommodation is available to single or married people on a first come, first serve basis
- Contact:** Mr. Warren Wain, Program Instructor  
Band and Northern Communities Administration  
Keewatin Community College  
Box 3000  
THE PAS, Manitoba  
R9A 1M7  
Phone: (204) 623-3416

## Law Enforcement Career Preparation

- Subjects:** Life Skills (100 hrs), Interpersonal Communications (50 hrs), Academic Preparation (300 hrs), Fitness Preparation (80 hrs), Computer Awareness (20 hrs), Interdisciplinary Studies (50 hrs)
- Prerequisites:** Grade 10 or equivalent academic standing through an approved academic upgrading course. Acceptance to the course based on two-day selection interview coupled with academic qualifications
- Location(s):** The Pas, Manitoba
- Certification:** College Certificate
- Remarks:** The course is designed to enhance the possibilities of minority groups being accepted into the RCMP or other law enforcement agencies. Considerable direction and support is provided by the RCMP at both a provincial and local detachment level
- Contact:** Mr. Cliff Nichols  
Chairperson, Business and Technology  
See previous entry for address and phone number



# THE UNIVERSITY OF MANITOBA

## Career Counselling for Aboriginal Youth Professional Development Program

- Subjects:** The Journey Inward: Orientation, Vision, Re-vision, Personal Sources/Resources, Identifying and Healing the Hurts, Consolidation of the Journey Inward  
The Journey Outward: Career Vision, Career Decisions, Career Counselling Simulations, The Circle Continues
- Prerequisites:** The program applicants must meet the general or the mature student university entrance requirements and be employed in a social service position that will allow them to apply the new knowledge and skills in their work
- Location(s):** Winnipeg, Manitoba
- Certification:** A letter of attendance will be provided to participants in recognition of successful completion of the program
- Remarks:** This program is designed to provide participants with the knowledge and skills required to assist Aboriginal youth in exploring career choices. Careful consideration has been given to the integration of Aboriginal values in this two-week training program. The basis for the program is the concept of a vision quest and participants are invited on a journey which will link their learning and experiences with the learning and experiences of their adolescent clients
- Contact:** Ms. Anne Poonwassie  
Program Director  
Continuing Education Division  
188 Continuing Education Complex  
University of Manitoba  
WINNIPEG, Manitoba  
R3T 2N2  
Phone: (204) 474-8039 or (204) 474-9921  
FAX: (204) 275-5465  
Toll Free In Manitoba: 1-800-432-1960 ext. 6346

## **Certificate in the Management of Community, Economic and Organization Development**

- Subjects:** Interpersonal and Group Skills for Managers, Community Development, First Nations Government and Government Systems, Planning, Budgeting, Accounting, Community Economic Development, Planning and Control of Capital Projects, Human Resource Development, Organization Development
- Prerequisites:** No formal requirements. Open to those in senior management positions with First Nations
- Location(s):** Regional centres in Manitoba and Northwestern Ontario
- Certification:** The program is organized into fifteen week-long modules over a two-year period. Participants who complete the eight required courses are granted a Certificate in the Management of Community, Economic and Organization Development by the Continuing Education Division, the University of Manitoba
- Remarks:** The University of Manitoba offers a unique senior management development program designed for those individuals responsible for leadership within First Nations, Tribal Councils and community organizations. This management program provides intensive learning experiences in key areas of management. Courses are highly experiential and practical. They are developed out of the manager's own experience and are designed to increase a manager's understanding and skill in leading and managing in his or her organization
- Contact:** Mr. Don Castleden, Program Coordinator (Ontario Program)  
or Ms. Anne Poonwassie Program Director (Manitoba Program)  
Continuing Education Division  
University of Manitoba  
WINNIPEG, Manitoba  
R3T 2N2  
Phone: (204) 474-8034 or 474-6720 or 474-8039  
FAX: (204) 275-5465  
Toll Free in Manitoba: 1-800-432-1960 ext. 6346

## **Certificate in Native Language Instruction**

- Subjects:** Self Awareness and Interpersonal Communications, Assessing and Identifying Community Needs, Foundations of Native Language Teaching, Long Range Planning, Principles of Language Development, Evaluation, Structure of Native Language, Opening New Doors: Development and Promotion of Innovative Community Programs
- Prerequisites:** Must be employed as a Native language teacher or teacher's aide. Must be fluent in a Native language
- Location(s):** Determined in consultation with community requesting program
- Certification:**

Remarks: Certificate in Native Language Instruction  
This program is co-sponsored by the Manitoba Native Education Branch and the Association for Native Languages. Other programs may be developed on request based on identified community/agency needs

Contact: Ms. Anne Poonwassie  
See first entry for address and phone number

### **Child Sexual Abuse Treatment and Intervention Certificate**

Subjects: Advanced Counselling Skills, Recovery, Healing the Healer, Child Developmental Factors, Legal Aspects, Intervention: Assessment and Recovery Planning, Working with Families, Alcohol Abuse as Factor in Recovery, Factors in Working with Groups, Group Work with Survivors of Sexual Abuse, Issues in the Treatment for the Sex Offender, Issues in Community Based Programming, Prevention Programming, Independent Project

Prerequisites: Be employed in a social service position that will allow them to apply the new knowledge and skills in their work. Must have completed the Counselling Skills Certificate Program (or an equivalent). Must complete an application form which includes a letter of intent, letter of support from their employer and where applicable a letter of support from their sponsor. Applicants who are employed by a First Nation community must submit a letter of support from their Chief and Council

Location(s): Will be offered in the City of Winnipeg and possibly other locations in the Province

Certification: A certificate is awarded upon successful completion of 380 hours of classroom instruction (reinforced by on-the-job experience)

Remarks: This training has been designed for Aboriginal workers and others employed by First Nations communities and/or agencies

Contact: Ms. Anne Poonwassie  
See first entry for address and phone number

## **Counselling Skills Certificate**

- Subjects:** Counselling Theories, Counselling Skills, Working With Groups, Working With Families, Supervised Applied Project
- Prerequisites:** Program applicants must work or volunteer in the helping field and are required to submit a completed application, a letter of intent, and a letter of support from their employer
- Location(s):** Determined in consultation with the community/agency requesting the program
- Certification:** Participants who are successful in completing the 12 to 18 month program will receive the Certificate in Counselling Skills
- Remarks:** Programs other than the above may be developed on request based on identified community/agency needs
- Contact:** Mr. Stan Williams  
See previous entry for address and phone number

## **Special Education Teacher Assistant Certificate**

- Subjects:** Interpersonal Skills, Introduction to Practical Classroom Experience, Student Observation Project, Introduction to Basic Skills Development, Foundations of Teaching Methods, Resource Training, Factors that Affect Human Development, Problems and Issues in Special Education
- Prerequisites:** Must be employed or volunteer as K-6 teacher aides or assistants
- Location(s):** Determined in consultation with community requesting the program
- Certification:** Special Education Teacher Assistant Certificate granted after full completion of the 12 to 18 month program
- Remarks:** This program is co-sponsored by the Manitoba Native Education Branch and the Keewatin Tribal Council. Other programs may be developed on request based on identified community/agency needs
- Contact:** Ms. Anne Poonwassie  
See first entry for address and phone number

# RED RIVER COMMUNITY COLLEGE

## College Preparation for Native Students

Subjects: Mathematics, Communications, Science, Computer Awareness  
Prerequisites: Complete Application. Level Placement Testing. Interview  
Location(s): Winnipeg, Manitoba  
Certification: Certificate in Adult Basic Education to level successfully completed

Remarks:

Contact: Red River Community College  
Room D 214  
2055 Notre Dame Avenue  
WINNIPEG, Manitoba  
R3H 0J9  
Phone: (204) 632-2439  
FAX: (204) 633-7748

# YELLOWQUILL COLLEGE

## Adult Basic Education

- Subjects:** Math, Science, Communications, Orientation/Self Awareness, Interpersonal Communications, Native Studies, Computers in Society
- Prerequisites:** Students must be 18 years of age, and demonstrate a concerted effort to help themselves
- Location(s):** Portage la Prairie, Manitoba
- Certification:** All students successfully completing the program will receive a Manitoba Education Certificate which will be universally recognized by all institutions requiring a grade 10 or Adult 10 prerequisite
- Remarks:** This program includes the opportunity to examine the historical context of Aboriginal people so that the process of personal growth and healing can begin. Being given the opportunity to examine Aboriginal history, participants can begin to develop a positive sense of "self" and thus begin to examine obstacles or barriers which interfere with their progress in life. Through the self awareness exercises and interpersonal communications modules, approaches to problem solving, conflict resolution and dealing with personal crisis will be emphasized however, these necessary skills will also be reinforced throughout the duration of the program. By acquiring this knowledge, participants can adopt a pro-active preventive approach which aids in their personal growth and wellness

**Contact:** Mrs. Doreen Beauchamp  
Yellowquill College  
P.O. Box 1599  
PORTAGE LA PRAIRIE, Manitoba  
R1N 3P1  
Phone: (204) 239-1570  
FAX: (204) 857-4272

## Business Administration

- Subjects:** Accounting, Computer Applications, Law, Marketing, Principles of Management, Economics, Business Communications, Native Studies
- Prerequisites:** Students must be 18 years of age, have grade 12 education, or score grade 12 on placement test administered by the College
- Location(s):** Portage la Prairie, Manitoba
- Certification:** Upon successful completion of the two-year program and the two-month practicum in a business setting, the student will receive a Business Administration Diploma specializing in Tribal/Band Community Administration. A Business Administration Certificate is granted to qualified students upon successful completion of the first year.



Remarks: The purpose of this program is to prepare skilled administrators to assume the responsibilities of band administrators, community resource workers, and band managers

Contact: Mrs. Doreen Beauchamp  
See previous entry for address and phone number

### **Native Economic Development Program**

Subjects: Business Communications, Band Management, Computer Applications, Economic Development, Financial Administration, Native Studies, Personnel Administration

Prerequisites: Students must be 18 years of age, have grade 11 education, and demonstrate ability and interest in the areas of economic development and management

Location(s): Portage la Prairie, Manitoba

Certification: Upon the completion of the program, participants will receive a Diploma in Native Economic Development. It is a 2 year program, with one term set aside for work practicum

Remarks: This program provides Native men and women with recognized economic development skills and knowledge, qualifying them as planners, economic officers, band managers, and finance officers

Contact: Mr. Mark Fouad  
Economic Development Program Coordinator  
See first entry for address and phone number

### **Office Technology Certificate**

Subjects: Business communications, computerized bookkeeping, office procedure, computer application and advanced computer skills.

Prerequisites: Students must have grade 12 education. Mature students will be considered.

Location(s): Portage la Prairie, Manitoba

Certification: Upon the completion of the program, participants receive a Certificate in Office Technology.

Remarks: This programs prepares the participants to work in automated office environments on and off reserves.

Contact: Mrs. Linda Green  
See first entry for address and phone number



## Specialized Seminars and Workshops

**Subjects:** Decision Making, Word Processing/Application, Proposal Writing, Computer Accounting, Leadership, Public Relations for Managers, Group Dynamics, Cross Cultural Training

**Prerequisites:** Varies as to different workshops

**Location(s):** Portage la Prairie, Manitoba, or on site

**Certification:** A Certificate of Achievement is awarded to graduates. Duration of the course varies according to desired objectives

**Remarks:** The above workshops are designed to meet needs of the concerned band or organization

**Contact:** Mrs. Doreen Beauchamp  
See first entry for address and phone number

**ONTARIO**

# ALGONQUIN COLLEGE

## General Arts and Science Program - Aboriginal Studies Section

**Subjects:** Communication Skills, Culture and Heritage, Aboriginal Languages, Aboriginal Law, Contemporary Issues in Aboriginal Society, Aboriginal Community Development, Work Experience

**Prerequisites:** Ontario Grade 12, its equivalent, or approved mature-applicant status

**Location(s):** Ottawa, Ontario

**Certification:** A two-year, General Arts and Science diploma

**Remarks:** Part of the underlying philosophy of this program is to give students an enhanced Aboriginal perspective of Aboriginal peoples and their cultures. Some of the objectives of the program include: to gain a knowledge and appreciation of First Nations history, culture, and perspective, to learn Aboriginal languages and to develop learning and post-secondary survival skills

**Contact:** Cathy Kenney  
Program Coordinator  
Algonquin College  
Colonel By Campus  
140 Main Street  
OTTAWA, Ontario  
K1S 1C2  
Phone: (613) 727-4723 ext. 5845  
Fax: (613) 727-7625

## ANIGAWNCIGIG INSTITUTE

New courses are under development. Please contact Sean Gabriel for course descriptions and locations.

Contact: Mr. Sean Gabriel  
Executive Director  
Anigawncigig Institute  
267 Stewart St.  
PETERBOROUGH, Ontario  
K9J 3M8  
Phone: (705) 748-1780  
FAX: (705) 748-1791

# **CAMBRIAN COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

## **Binoojiinyag Kinoomaadwin Program (Native Early Childhood Education)**

- Subjects:** Communications, Personal Growth and Development, Child Growth and Development, Aboriginal Language, Native Culture, Community History, Field Practicum, Curriculum Planning, Music, Health and Nutrition, Native Family, Advanced Applications, Exceptional Child, Positive Native Parenting, Creative Expression, Infant Care
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status
- Location(s):** Sudbury, Ontario
- Certification:** Upon completion of the 4-semester program, students are awarded a Binoojiinyag Kinoomaadwin Program Diploma (Native Early Childhood Education Program Diploma)
- Remarks:** The Binoojiinyag Kinoomaadwin program provides the student with the opportunity to develop knowledge and skills needed to organize and maintain a safe, stimulating learning environment that ensures the total development of the young child. The social, emotional, physical, and intellectual growth of the child is examined through academic studies as well as practical experience
- Contact:** Ms. Heather Debassige  
Divisional Secretary  
Cambrian College - Native Studies Division/Wabnode Institute  
SUDBURY, Ontario  
P3A 3V8  
Phone: (705) 566-8101 Ext. 7833  
FAX: (705) 524-7329

## **First Nations Land Management**

- Subjects:** Native Culture and Heritage, English, Introduction to Lands Management, Comprehensive Language Skills, Self Determination for First Nations, Business and Technical Communication, Introduction to Microcomputers, Introduction to Canadian Government, Reserve Land Management and Legislation, Field Practicum, Sociology of Community Life, Land Acquisitions and Research, Contracts and Agreements, Organizational Behaviour, Land Use and Negotiating Strategies, Investment Management, Law, Valuation of Land, Introduction to Accounting and Financial Statements

Prerequisites: The minimum requirement for admission is Ontario Secondary School Diploma (30 credits), or its equivalent, or mature student status (19 years of age)

Location(s): Sudbury, Ontario

Certification: First Nations Land Management Diploma awarded after completing the four-semester program

Remarks: Students will be provided the opportunity to develop knowledge and skills to administer and effectively address the challenges of successfully managing a land base. The program is specifically designed to train Land Officers and Economic Development Officers in land use, treaty research, and the development of natural resources

Contact: Ms. Heather Debassige  
See first entry for address and phone number

### General Arts and Science Native Skills Training

Subjects: **Common First Semester:** English Skills, Mathematics, Micro Computers, Life Skills, Small Business  
**Options:** Welding, Industrial Maintenance Mechanic, Cabinet Making, Carpentry, Heavy Duty Equipment Mechanic, Masonry, Clerk Typist, Accounting Assistant, Fitter Structural Steel, Kitchen Assistant/Food Preparation, Drafting, Heating/Refrigeration, Commercial Refresher

Prerequisites: The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status

Location(s): Sudbury, Ontario

Certification: After successful completion of the 2-year program, students are awarded a General Arts and Science Native Skills Training Certificate

Remarks: This post secondary program is designed to meet the needs of Native students who wish to acquire a marketable skills trade. It provides an appropriate program of study for students who wish to pursue a more practical post secondary education through a blend of academic and trades skills training

Contact: Ms. Heather Debassige  
See first entry for address and phone number

## General Arts and Science Program - Native

- Subjects:** Study, Reading and Research Skills; Physics; Introduction to Communications; Modern Science; Mathematics; Mathematics for Science and Technology; Introduction to Canadian Native Peoples; Chemistry; Culture and Heritage; Introduction to Ojibwe Language; Contemporary Native Concerns; Self Awareness; Career Planning; Self Determination for First Nations
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma (30 credits), or its equivalent, or mature student status (19 years of age)
- Location(s):** Sudbury, Ontario
- Certification:** Certificate of Achievement is awarded to graduates after one year
- Remarks:** This program has been specifically designed for native students who wish to pursue a more general post-secondary education before committing themselves to a specific career path. Courses and programs are also delivered in the Distance Education format
- Contact:** Ms. Heather Debassige  
See first entry for address and phone number

## Native Child and Family Worker Program

- Subjects:** English, Native Culture and Heritage, Canadian Native People, Interpersonal Communications, Behavioral Science, Native Child Welfare, Counselling and Interviewing, The Native Family, Contemporary Native Concerns, Recording and Observation, Violence in the Family, Development of Treatment Strategies, Ojibway Language, Self Determination for First Nations
- Prerequisites:** The minimum requirement for admission is Ontario Secondary School Diploma, or its equivalent, or mature student status
- Location(s):** Sudbury, Ontario
- Certification:** After 2.5 semesters, successful students receive a Native Child and Family Worker Program Diploma
- Remarks:** The Native Child and Family Worker Program is designed for students interested in working in the human services field. Students enrolled in the program gain insight into, and an understanding of, the Native family and Native communities, and are equipped to provide a range of services to children and/or their families
- Contact:** Ms. Heather Debassige  
See first entry for address and phone number



## Native Counsellor Training Program

- Subjects:** Native Issues, Career Planning, Education systems in Ontario, Tests and Measurements, Computer Literacy, Healing Circle
- Prerequisites:** Successfully completed secondary school; or successfully completed grade 11 and 1 year of counselling experience; or successfully completed grade 10 and 5 years of counselling experience; or a mature student and a letter of recommendation from the Band Administrator or official of a Native organization
- Location(s):** Sudbury, Ontario
- Certification:** Graduates work in schools by providing counselling services to Native students and liaising with the Native community and the school
- Remarks:** This program is designed for persons interested in working as Community Health Representatives, NNADAP (National Native Alcohol/Drug Abuse Program) Workers, or Mental Health Workers
- Contact:** Leigh Jessen, Coordinator  
Native Education Policy Unit  
Ministry of Education  
8th Floor, Mowat Block  
900 Bay Street  
TORONTO, Ontario  
M7A 1L2  
Phone: (416) 325-2790  
FAX: (416) 325-2811

# CANADORE COLLEGE OF APPLIED ARTS AND TECHNOLOGY

## Band Office Employee Training

**Subjects:** A variety of subjects specific to band office job descriptions as developed by the band office. Areas of study include Secretarial, Clerical, Bookkeeping, Personnel Skills and Skills Programs

**Prerequisites:** Minimum of Grade 10 Mathematics and English

**Location(s):** Band Office, Dokis Reserve No. 9

**Certification:** A Continuing Education Certificate is awarded upon completion of the 145-day program

**Remarks:**

**Contact:** Mr. Mark Lamontagne or  
Program Consultant Mr. Jack Restoule  
Canadore College Councillor, Outreach  
School of Continuing Education Employment  
P.O. Box 5001 Dokis Band Office  
NORTH BAY, Ontario MONETVILLE, Ontario  
P1B 8K9 P0M 2K0  
Phone: (705) 474-7600 Ext.5383 Phone: (705) 763-2200  
Fax: (705) 474-2384

## Maintenance Management: Small Communities

**Subjects:** **Sample Projects Include:** Water Distribution, Quality and Treatment; Small Engines Maintenance; Heavy Equipment Maintenance; Blueprint Reading; Construction; Roads Maintenance; Maintenance Budget Preparation; Personnel Management; Government Agency Relationships

**Prerequisites:** Grade 10 Certificate and experience

**Location(s):** **Class and Laboratory:** Commerce Court Campus, Canadore College, North Bay, Ontario  
**Field Trips and Work Placement:** Northern Ontario, Home Community

**Certification:** After successfully completing the two-year program, students receive a Post Secondary Diploma

**Remarks:** Group is open to Aboriginal and non-Aboriginal: Usual composition is 80% Aboriginal and 20% non-Aboriginal

**Contact:** Professor Robert H. Gray  
Canadore College  
P.O. Box 5001  
100 College Drive  
NORTH BAY, Ontario  
P1B 8K9  
Phone: (705) 474-7600 Ext. 6440  
FAX: (705) 472-7169

## **Native Drug and Alcoholism Counsellor**

**Subjects:** Training in Communication Skills, Teamwork & Interpersonal Relationships, Personal Growth, Ethics, Values, Counselling Skills, Methods of Effective Listening, and Native Cultural, Historical, Spiritual, and Political issues will be covered. The program includes eight weeks of mandatory work placement in the field

**Prerequisites:** Grade 10 (or equivalent experience) or Basic Training for Skills Development III (BTSD III). Successful pretesting in comprehension, aptitude, and attitude

**Location(s):** Commerce Court Campus - North Bay, Ontario

**Certification:** Certificate

**Remarks:** Duration: 40 weeks  
Sponsorship: The Canada Employment Centre sponsors some seats

**Contact:** Mariette Lorek  
See previous entry for address  
Phone: (705) 474-7600 Ext. 6424  
FAX: (705) 472-7169

## **Native Health Care Aide**

**Subjects:** Anatomy and Physiology, Activation Techniques, Communication Skills, Personal Care, Medical Terminology

**Prerequisites:** Over 19 years of age or a grade 10 graduate. Submission of health forms as required by Canadore College. Ability to read and write in the English language

**Location(s):** North Bay, Ontario  
Clinical placements in area nursing homes

**Certification:** After the 480 hour program is completed, successful students are awarded a Health Care Aide Certificate

**Remarks:**

**Contact:** Ms. Barbara Sauro  
Program Consultant, School of Continuing Education  
See previous entry for address  
Phone: (705) 474-7601 Ext. 5425  
FAX: (705) 474-2384

## Social Service Worker - Native Program

- Subjects:** Communications, Economics, Interpersonal Relations, Structures of Government and Social Welfare, Introduction to Psychology, History and Philosophy of Social Work in Canada, Social Work Methods Casework, Substance Abuse, Abnormal Psychology, Sociology, Social Work Methods: Interviewing and Community Organization, Field Practice, Social Work Methods: Organization and Administration, First Aid and CPR, Clinical and Counselling Psychology, Sociology of Deviance, Social Work and the Law
- Prerequisites:** Applicants must possess an Ontario Secondary School Diploma at the general level, or its equivalent. Grade 12 English is preferred. Ontario residents aged 19 or over without the OSSD will be considered on the basis of their results on the college's Mature Students Test
- Location(s):** College Drive Campus, North Bay, Ontario
- Certification:** Two year post-secondary Diploma in Applied Arts
- Remarks:** The Social Service Worker - Native option program will allow graduates to find work in a broad range of social service disciplines in either Native or non-Native communities
- Contact:** The Registrar  
See previous entry for address  
Phone: (705) 474-7600  
FAX: (705) 474-2384

# CARLETON UNIVERSITY

## Diploma Program on Economic Development Management and Administration

- Subjects:** Principles of Community Economic Development, Reading a Financial Statement, Program Management, Community Profiles, Program Administration, Economic Analysis, Business Plan, Management Techniques, Strategic Planning, Training and Development, Organizational Development, Cultural Approaches, Sources of Funding
- Prerequisites:** Designed for practitioners and community leaders
- Location(s):** On reserves throughout Ontario and Quebec
- Certification:** Still under development. The program consists of 4 sessions 1 to 2 weeks in duration, or 4 sessions 1-2 days in duration
- Remarks:** The object of this program is to improve management and administration of economic development at the band level
- Contact:** Mr. Simon Brascoupe  
Room C768, Loeb Building  
Department of Sociology and Anthropology  
Carleton University  
OTTAWA, Ontario  
K1S 5B6  
Phone: (613) 788-2600 Ext. 2605

# CONFEDERATION COLLEGE

## Business Management (Aboriginal Organizations)

- Subjects:** Business Math, Assertiveness Skills, Lifeskills, Study Skills, Microcomputer Applications, Committees, meetings and minutes, Community Economic Development, Introduction to Accounting, Basic communications, Native Specific Legislation, Fundamental Accounting Principles, Introduction to Business Law, Fieldwork, Fieldwork Seminar, Community Dynamics, Economic Development Plan, Government Structure, Accounting Computer Software, Human Resource Management, Management Accounting, Marketing, Advanced Communications for Business, Proposals and Fund Raising, Topics in Native Management, Financial Analysis, Small Business Management, Training
- Prerequisites:** 1) Ontario Secondary School Diploma or equivalent with credits at or above the general level, 2) Mature student
- Location(s):** Thunder Bay, Ontario
- Certification:** Post-Secondary Diploma (Six Semester Diploma Program -- 3 year Program)
- Remarks:** Delivery Method: Classroom, Fieldwork, guest speakers, simulations/role plays, lectures, etc.
- Contact:** Mr. Arthur Moore, Coordinator/Professor  
Business Management (Aboriginal Organizations)  
Confederation College  
P.O. Box 398  
THUNDER BAY, Ontario  
P7C 4W1  
Phone: (807) 473-3786  
FAX: (807) 626-9584

## Community Health Representative

- Subjects:** Personal Growth, Introduction to Community Development, Standard First Aid, CPR, Identify Community Res., Individual Health Assessment, Assessment of Home Visit, Common Infectious Diseases, Family Health Assessment, Introduction to Mental Health, Dental Health Promotion, Community Nutrition, Research Survey Tech., Effective Health Teaching, Advanced First Aid, Maternal & Child Care, Health Promotion Activity, Environmental Health, Substance Abuse/Family Violence, Community Health/Vision, Community Mental Health, Home Nursing Care, Care/Elderly & Handicapped, Care of Chronic Illness, Primary Health Care, Advanced Mental Health, Advanced Community Development, Water Safety
- Prerequisites:** Employed as a Community Health Representative
- Location(s):** Thunder Bay, Ontario
- Certification:** Program duration is 18 months. Graduates of this Program will receive a Certificate

Remarks:

Contact: Ms. Kathy Sky, Coordinator  
Nishnawbe-Aski Nation  
Postal Station "F"  
Box 755  
THUNDER BAY, Ontario  
P7C 4V8  
Phone: (807) 475-6342  
FAX: (807) 626-9584

## **General Vocational Preparation**

Subjects: Language Development, Mathematical Skills Development, Study Skills, Life Skills, Science, Native Contemporary Issues, Native Literature, Effective Reading  
Prerequisites: Grade Twelve or Mature Student Status  
Location(s): Thunder Bay, Ontario  
Certificate: Duration of the program is one year. Graduates of this program will receive a certificate

Remarks:

Contact: Lita Boudreau  
Coordinator  
See first entry for address  
Phone: (807) 475-6256 or  
1-800-465-5005 Ext. 256

## **Native Family Worker**

Subjects: Helping Others, Native Family and Parenting Skills, Basic Communications, Orientation to Agencies, Native Culture and Community, Health Care, Driver Education, First Aid, Life Skills, Act Policies and Procedures Prevention, Crisis Intervention, Native Child Welfare, Principles of Psychology for Native Family Workers, Elective, Communication for Human Services, Dealing with the Chemically Dependent Client, Human Sexuality, Dealing with Special Needs Children and Adults, Supervision, Administration, Family Violence/Child Abuse, Developmental Psychology  
Prerequisites: Grade twelve diploma and mature student  
Location(s): Thunder Bay, Ontario  
Certification: Duration of this program is 3 years (6 semesters). Post-Secondary Diploma

Remarks:

Contact: Frances Mehagan  
See first entry for address  
Phone: (807) 475-6106 or



## Native Mental Health Worker

**Subjects:** Therapeutic Process Skills, Communication Skills, Suicide and Crisis Interventions, Family Violence and Child Abuse, Mental Health Disorders, Substance Abuse, Medication Awareness and Applied Emergency Measures, Community Development, Introduction to Social Psychology, Native Family Studies for Native Mental Health Workers, Administration and Supervision, Fieldwork Practices, Practicums

**Prerequisites:** Grade twelve or mature student status

**Location(s):** Thunder Bay, Ontario

**Certification:** Duration of this program is 2 years. Graduates of this program will receive a post-secondary certificate

**Remarks:** This program is offered in modules. Each semester has two 2-week classroom modules and two 6-week field placements

**Contact:** Frances Trowsse  
See first entry for address  
Phone: (807) 475-6304

## Pre-Health Program

**Subjects:** Language Development, Math Skills Development, Study Skills, Life Skills, Native Literature, Chemistry, Biology

**Prerequisites:** Ontario secondary school diploma. Subjects must be completed at or above the general level, or mature student

**Location(s):** Thunder Bay, Ontario

**Certification:** Certificate program

**Remarks:** Primary focus of the program is the education of the whole person, either as a prelude to specific career entry, or for its own value in personal development. In addition, this program exists to enhance the cultural needs of Native students

**Contact:** The Coordinator  
General Vocational Preparation  
Pre-health Program  
See first entry for address  
Phone: 1-800-465-6961 (Northwestern Ontario Only)

# FIRST NATIONS TECHNICAL INSTITUTE

## Aerospace Technology

**Subjects:** Flight Training: Private, Commercial, Multi-engine and Instrument Standards; Math; Physics; Communications; Computers; First Aid; Survival; Drafting; Machine Welding; Electrical; Avionics; Sheet Metal; Aircraft Maintenance

**Prerequisites:** Ontario grade 12 including math and science or equivalent, or mature student status

**Location(s):** Mohawk Airport, Deseronto, Ontario (on Tyendinaga Territory)

**Certification:** Successful students receive part of their certification from Loyalist College of Applied Arts and Technology, and part from Transport Canada. The regular program lasts two years, and the advanced flight training is an extra six months

**Remarks:**

**Contact:** Mr. Ron Mason, First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0  
Phone: (613) 396-3100  
FAX: (613) 396-2761

## First Nations Social Service Administrator Native Child and Family Service Worker

**Subjects:** Counselling, Social Service Delivery Systems, Sociology, Psychology, Legislation, Community/Organization Development, Group Process, Program Planning, Communication, Human Relations (All taught with Native focus and traditional teachings by Elders)

**Prerequisites:** Grade 12, or mature student status (19 or over, and out of school for 1 year); Working for a First Nations Organization or Chief and Council (employee)

**Location(s):** Each year, four week-long training sessions are organized out of the FNTI office. They are held in various locations across Ontario, as determined by staff and participants

**Certification:** Provincially recognized - Social Service Worker Diploma in partnership with Loyalist College of Applied Arts and Technology

**Remarks:** Programs based on democratic, adult education principles; student input and self-direction in learning expected and encouraged

**Contact:** Ms. Stacey Maracle-Quigley  
First Nations Social Services Administrators or Ms Heather Green  
Native Child and Family Service Worker  
First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0

Phone: (613) 396-2122 or 1-800-267-0637  
FAX: (613) 396-2761

### **Home Support Worker (Homemaker) - Level II or III**

**Subjects:** Nutrition, Gerontology, Home Safety, CPR, Disabilities, Disease, Home Repairs, Communication, Legislation

**Prerequisites:** Employed homemakers from First Nations Territories with at least three months of on-the-job training

**Location(s):** Various locations across Ontario, in Territories, and regionally based on the number of participants available in any one location

**Certification:** Home Support Level II Certificate in partnership with Loyalist College of Applied Arts and Technology

**Remarks:** Delivery is through contracts with First Nations Organizations or Agencies that require this training and are prepared to support extra costs through contribution agreement with FNTI

**Contact:** Ms. Stacey Maracle-Quigley or  
Ms. Janet Sandy  
See previous entry for address and phone number

### **Native Literacy - Certificate Program**

**Subjects:** Adult Learning, Adult Basic Education, Counselling, Communication, Sociology/Psychology, Program Planning, Human Relations, Group Process

**Prerequisites:** Employed as a Native Literacy Coordinator; belong to Ontario Native Literacy Coalition

**Location(s):** Various locations across Ontario, in Territories, and regionally depending on number of participants available in any one location

**Certification:** Certificate in Native Literacy (12 Courses)

**Remarks:** Advanced standing given to graduates to obtain Social Service Worker Diploma through FNTI/Loyalist College partnership

**Contact:** Ms. Diane Hill-Miller  
Tribal Sovereignty Associated  
P.O. Box 4066, Station C  
LONDON, Ontario  
N5W 5G9  
Phone: (519) 659-7518  
FAX: (519) 455-0374

## Office Automation

**Subjects:** Basics of Accounting, Communications, Job Search, Resume Writing, WordPerfect 5.1, Lotus 1-2-3, Ventura, ACCPAC Bedford, Paymate Plus, DOS, Typing

**Prerequisites:** Completion of grade 12 is recommended

**Location(s):** Deseronto, Ontario (Tyendinaga Reserve) or on-site

**Certification:** Each person will receive a certificate upon completion of the program

**Remarks:** This program is designed to meet the needs of Native adults seeking employment in today's computerized office environment

**Contact:** Mr. Bruce D. Wright, CA  
First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0  
Phone: (613) 396-2122 or 1-800-267-0637  
FAX: (613) 396-2761

## Recreational Leadership

**Subjects:** Adult Learning, Counselling, Program Planning, Community Development, Human Relations, Holistic Health, Physiology, Sociology, Psychology

**Prerequisites:** Grade 12, or mature student status as determined by Conestoga College in Kitchener, Ontario

**Location(s):** Offered regionally in Ontario

**Certification:** Recreational Leadership Diploma in partnership with Conestoga College

**Remarks:** Program based on democratic, adult education principles; participant self-direction and learning contracts expected

**Contact:** Mr. Don Groff  
See previous entry for address and phone number

## Small Business Management

- Subjects:** Prior Learning Assessment, Communications, Accounting, Small Business Management, Business Mathematics, Marketing, Introduction to Microcomputers, Organizational Behaviour, Business in Society, Business Law, Computerized Spreadsheet and Accounting, Retailing, Planning and Control, Economics, Sales and Salesmanship
- Prerequisites:** Completion of grade 12, or qualification as a mature student
- Location(s):** Various (minimum of 10 students required)
- Certification:** Upon successful completion, students receive a two-year diploma from a College of Applied Arts and Technology
- Remarks:** This program is designed to assist Native small business owner/managers operating inside and outside First Nations communities
- Contact:** Mr. Bruce D. Wright, CA  
See **Office Automation** for address and phone number

## Using Personal Computers ACCPAC Bedford ACCPAC Plus General Ledger ACCPAC Plus Canadian Payroll

- Subjects:** **Bedford:** General Ledger, Accounts Receivable/Payable, Payroll, Inventory/Job Costing, Period End Procedures  
**Plus General Ledger:** Setting up and Maintaining a Computerized Accounting System, Completing the Accounting Cycle, Making Backups and Checking Data Integrity, Financial Statement Design, Other ACCPAC Features  
**Plus Canadian Payroll:** Setting up and Maintaining a Computerized Payroll System, Completing the Payroll Cycle, Making Backups and Checking Data Integrity, Government Remittances, Preparation of T4's and ROE's
- Prerequisites:** **Basics of Accounting** recommended
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
- Certification:** A certificate is awarded to students upon completion of each three-day course
- Remarks:** These courses are designed for users with prior bookkeeping experience, but little or no computer experience
- Contact:** Mr. Bruce D. Wright  
See **Office Automation** for address and phone number

## Basics of Accounting

Subjects:	What is a Debt/Credit; The Mechanics of Double-Entry Accounting; The Journals; Bank Reconciliations; Posting and Balancing the General Ledger; Preparation of Trial Balance and Financial Statements
Prerequisites:	None
Location(s):	Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
Certification:	Each student will receive a certificate upon completion of the three-day program
Remarks:	This course is designed for people with little or no previous accounting background
Contact:	Mr. Bruce D. Wright, CA See <b>Office Automation</b> for address and phone number

## Band Membership System Post Secondary Information System Post Secondary Accounting System

Subjects:	<b>Band Membership:</b> Tracking Status Band Members, Listing Members by Name or Number, Listing by Age, Listing of Males or Females, Listing of Members not Living on the Reserve, Other BMS Features <b>Post Secondary Information:</b> Tracking Native Post Secondary Students in the Post Secondary Assistance Program <b>Post Secondary Accounting:</b> Assist with the Financial Management of your Post-Secondary Funds. Works in Conjunction with Post Secondary Information System
Prerequisites:	For the first two courses, there are no prerequisites. It is recommended that those taking <b>Post Secondary Accounting System</b> first complete <b>Post Secondary Information System</b>
Location(s):	Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
Certification:	Each student will receive a certificate upon completion of each two-day course
Remarks:	<b>Band Membership:</b> This course is designed for bands who want to keep track of status band members. As bands become more and more responsible for handling their affairs, a system for storing and retrieving members, and groups of members, becomes more important <b>Post Secondary Information:</b> This course is designed for bands who want to keep track of their students in the Post Secondary Assistance Program

**Post Secondary Accounting:** This course is designed for bands who need help with the financial management of their Post Secondary funds

Contact: **Band Membership System**  
Mr. Raymond Madahbee

**Post Secondary Information System and  
Post Secondary Accounting System**  
Ms. Pam Maracle  
First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0  
Phone: (613) 396-2122 or 1-800-267-0637  
FAX: (613) 396-2761

### **Introduction to DBase III+ Introduction to DBase IV**

Subjects: What is a Database, Designing a Database, Creating a Database, Using and Modifying the Database, Retrieving and Organizing the Database, Creating and Using Simple Reports

Prerequisites: None

Location(s): Deseronto, Ontario (Tyendinaga Reserve). On-site training available on request

Certification: For each of the three-day courses, students receive a certificate upon completion

Remarks: These courses are designed for those with or without prior computer experience

Contact: Ms. Karen Brant  
First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0  
Phone: (613) 396-2122 or 1-800-267-0637  
FAX: (613) 396-2761



## Introduction to Lotus 1-2-3 (2.2)

### Intermediate Lotus 1-2-3 (2.2)

- Subjects:** **Introduction to Lotus:** Functions of the "Special" Keys, Understanding the Concept of Electronic Spreadsheets, Enter Numerical Data and Labels in Spreadsheets, Construct Mathematical Formulas for Calculating, The Lotus Command Structure, Developing Lotus Templates, Graphs  
**Intermediate Lotus:** Advanced Lotus Commands and Functions, Introduction to Macros
- Prerequisites:** There are no prerequisites for **Introduction to Lotus**. The introductory course is recommended for **Intermediate Lotus**
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
- Certification:** Each student will receive a certificate upon completion
- Remarks:** **Introduction to Lotus** is a three-day course designed for those with or without prior computer experience. **Intermediate Lotus** is a two-day course designed for participants who have had the introductory course, or who already have significant experience with Lotus 1-2-3's basic features
- Contact:** Ms. Karen Brant  
See previous entry for address and phone number

## Introduction to MS-DOS

- Subjects:** **Introduction to Microcomputers:** Terms and Concepts used in Personal Computing; Information Storage and Processing; Using the Keyboard and Diskettes; Working with Files and Filenames; Fundamental DOS Commands; Knowledge of how Application Software is Used in Business; Introduction to WordPerfect, Lotus 1-2-3, DBase IV, and others  
**Introduction to MS-DOS:** How to Load DOS into a Computer; Fundamentals of Filenames and Designating Drives; Fundamental DOS Commands for Preparing Diskettes, Copying Files, Changing and Erasing Files; Redirecting Output to Printers, Disk Files, and Other Devices; Building Directory Trees; Writing and Executing Batch Files
- Prerequisites:** None
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training available on request
- Certification:** Both courses are one day in length. Each student will receive a certificate upon completion
- Remarks:** These courses are designed for those who have little or no experience with personal computers, yet who need to prepare themselves for using computer applications
- Contact:** Ms. Karen Brant  
See previous entry for address and phone number

## Introduction to Ventura Desk Top Publishing

- Subjects:** Merge Text and Graphics into Single Document; Gaining full Typographic Control Over the Text Elements; Control Over Pagination, Footers, and Captions; Automatic Generation of Tables of Contents and Indexes; Personal Publishing Aspects: Page-layout, formatting, Word Processing, Drawing
- Prerequisites:** None
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training available upon request
- Certification:** Each student will receive a certificate upon completion of the three-day course
- Remarks:** This course is designed for those with or without prior computer experience
- Contact:** Ms. Karen Brant  
See previous entry for address and phone number

## Introduction to WordPerfect 5.1 Intermediate WordPerfect 5.1

- Subjects:** Date/Outline Function; Text In/Out Function; Constructing Keyboard Macros; Merge and Sort Documents; Merging from the Keyboard; Working with Columns and Tables; Working with Math Columns; Create/Generate a Table of Contents/Index; Create Style Sheets
- Prerequisites:** For **Introduction to WordPerfect 5.1** there are no formal requirements. The introductory course is recommended for **Intermediate WordPerfect 5.1**.
- Location(s):** Deseronto, Ontario (Tyendinaga Reserve). On-site training is available on request
- Certification:** Each course is three days long. A certificate of completion is awarded upon completion of both courses
- Remarks:** **Introduction to WordPerfect 5.1** is designed for those with or without prior computer experience. **Intermediate WordPerfect 5.1** is designed for participants who have had the introductory course, or who already have significant experience with WordPerfect's basic features
- Contact:** Ms. Tina Brant  
First Nations Technical Institute  
RR #1  
DESERONTO, Ontario  
K0K 1X0  
Phone: (613) 396-2122 or 1-800-267-0637  
FAX: (613) 396-2761

# KEYNORTH

## KeyNorth Office Services and Training

- Subjects:** Office Procedures, Typing, Life Skills, Bookkeeping, Business Communications, Introductions to Computers, Word Processing, Job Search Techniques.
- Prerequisites:**
- native women who would like to enter the work force but cannot due to limited employment experience
  - have a minimum of Grade 10 or Level 3 equivalent, some knowledge of the keyboard
- Location(s):** Sudbury, Ontario
- Certification:** A Certificate is awarded upon completion of the 7 to 10 month program
- Remarks:** The program is a hands-on work experience program that hires native women on 7 to 10 month employment contracts. Provides the opportunity for individuals to develop the skills, work habits and attitude required to gain employment in a general or computerized office setting
- Contact:** KeyNorth Office Services & Training  
111 Elm Street, First Floor  
SUDBURY, Ontario  
P3C 1T3  
Phone: (705) 674-1074  
FAX: (705) 671-6227

# LAKEHEAD UNIVERSITY

## Native Access Program

- Subjects:** English for Native Access Students, Study Skills/Logical Reasoning, Mathematics for Native Access Students, and elective courses
- Prerequisites:** Applicant must be of Native ancestry and recommended by a native organization. The selection committee assesses personal suitability. Candidates are required to attend an interview
- Location(s):** Thunder Bay, Ontario
- Certification:** After successful completion of the Native Access Year, students are granted entry to university with two credits towards degree
- Remarks:** This program is designed to Introduce the students into the University setting, and prepare them for entrance into University Degree programs. This is a program designed to provide the necessary skills and academic preparation required for successful completion of the appropriate University Degree program. Courses offered in this program are English, Math, Study Skills/Logical Reading, and the student may choose a course which is geared to interest for future educational goals
- Contact:** Department of Indigenous Learning  
Lakehead University  
5 Oliver Road  
THUNDER BAY, Ontario  
P7B 5E1  
Phone: (807) 343-8085  
FAX: (807) 346-7757

## Native Nurses Entry Program

- Subjects:** English, Chemistry, Study Skills, Logical Reasoning, Mathematics, Biology, Communications, Professional Orientation
- Prerequisites:** Mature or extraordinary students. Health care workers (Community Health Representatives and RNA's) who have successfully completed a minimum of Ontario grade 10. Individuals who have completed at least one year of study at the community college level in child care, community work, or related field
- Location(s):** Lakehead University, Thunder Bay, Ontario
- Certification:** Upon successful completion of the nine-month preparatory program, the student will enter the Honours Bachelor of Science in Nursing Degree program at Lakehead University
- Remarks:** This program is a preparatory program designed to provide the necessary skills and academic preparation required for successful completion of the four year nursing program. Upon successful completion of the nine-month program, the student will enter the Honours Bachelor Science in the Nursing Degree program

Contact: June O'Brien  
Interim Co-ordinator  
School of Nursing  
Native Nurses Entry Program  
Lakehead University  
THUNDER BAY, Ontario  
P7B 5E1  
Phone: (807) 343-8446  
FAX: (807) 343-8023

**Programs Offered** (available through Faculty of Arts & Science, School of Education --  
Aboriginal focus)

Native Teacher Education  
Native Language Instructors'  
Native Philosophy  
B.A. -- Indigenous Learning

For more information see first entry for address and phone number

# LAMBTON COLLEGE OF APPLIED ARTS AND TECHNOLOGY

## Administrative-Office Automation

Subjects: Office Technology and Equipment, Office Needs Analysis, Management of Technology Changes in the Office, Hands on Computer and Software Training, DOS, Wordperfect 5.1 Introduction, Lotus 1-2-3, Accounting Software

Prerequisites: Operating a small business, or considering instruction of office technology.

Location(s): On reserve for four weeks of theory  
On campus for six weeks computer practical

Certification: Certificate awarded to those that successfully complete the 10-week part-time program

Remarks:

Contact: Mr. Peter Coate  
Director, Southwest Training Centre  
P. O. Box 969  
1457 London Road  
SARNIA, Ontario  
N7T 7K4  
Phone: (519) 542-7751 ext. 574  
FAX: (519) 542-1017

## Administrative/Management Skills Certificate Program

Subjects: Numeracy, Literacy, Computer Basics, Communications, Management/Interpersonal skills

Prerequisites: 18 years of age. Must be a member of an Indian Band. Grade 12 Secondary School. Performing duties of manager, supervisor within band administration.

Location(s): On-site at band administration

Certification: Administration/Management Skills Certificate awarded upon completion of the 11-month part-time program

Remarks: Course available upon request

Contact: Mr. Peter Coate  
See first entry for address and phone number

## Band Management

- Subjects:** The following topics are covered in **Band Management I, II and IV:**  
Indian Act, Federal/Provincial Acts, Basic Office Procedures, Band Administration, Band Responsibilities for Councillors, Chiefs, and Committees
- Prerequisites:** Must be member of an Indian band, preferably living on a reserve
- Location(s):** Sarnia, Ontario
- Certification:** Band Management Certificate awarded upon completion. Course duration is as follows:  
**Band Management I:** 12 weeks  
**Band Management II:** 12 weeks  
**Band Management IV:** 36 weeks
- Remarks:** Courses are offered to bands upon request
- Contact:** Mr. Peter Coate  
See first entry for address and phone number

## Bookkeeping for Small Business

- Subjects:** Manual Bookkeeping, Accounts Payable/Receivable, Month End statements, General Ledger, Bank Reconciliation
- Prerequisites:** Operating a small business, wanting to develop knowledge of bookkeeping
- Location(s):** On/off reserve. On-site visits to participant's business
- Certification:** Certificate awarded to those who successfully complete the program. The program runs for 10 weeks with three hours of classes/week
- Remarks:**
- Contact:** Mr. Peter Coate  
See first entry for address and phone number

## Focus for Change

- Subjects:** Group Development, Communication, Developing Assertiveness, Building Self-Esteem, Setting Goals, Creative Problem Solving, Decision Making, Stress Management, Dealing with Conflict, Building Relationships, Family, Career Plan, Workplace Concerns, Job Search
- Prerequisites:** Grade 10 or equivalent
- Location(s):** On-site at Reserves
- Certification:** Upon completion of course a certificate is awarded



Remarks: 22-week course, 30 hours/week. Six week work experience. Offered upon request

Contact: Mr. John L. VerBeem  
Manager, Contract Services  
Lambton College  
P. O. Box 969  
1457 London Road  
SARNIA, Ontario  
N7T 7K4  
Phone: (519) 542-7751 Ext. 503  
FAX: (519) 542-1017

## Heavy Equipment Operator

Subjects: The program is delivered in four modules:

1. Safety on equipment, personal safety gear, grade levels, trade math, communications (verbal/written, billing), soils, site preparation, rough grading
2. Major machine operation, six-way blade dozer, road grader excavator, tandem dump truck, front end loader and backhoe. This phase covers the proper operation of each piece of equipment
3. Minor machine operation includes the proper usage of many small machines such as roller compactor, plate tamper, ditch-witch, hydro lift, survey equipment, air compressor, etc.
4. Maintenance and scheduling of all pieces of equipment. Proper record keeping, parts and supply inventory and controlling costs

Prerequisites: Grade 10 or equivalent and a valid drivers licence

Location(s): On-site at Reserves

Certification: Upon completion of program a certificate is awarded which indicates the hours of course and time spent on each machine

Remarks: 16 week program, 30 hours per week. 12 persons

Contact: Mr. John L VerBeem  
See previous entry for address and phone number

## Home Based Business

Subjects: Small Business Planning, Business Plan, Home Environment, Marketing, Finance

Prerequisites: Viable business idea with desire to work from home

Location(s): On/off reserve

Certification: Certificate awarded to those who successfully complete the program. The course runs for ten weeks for 3 hours/week and two full day Saturday workshops. Another version of the course runs for four weeks for 25 hours/week

Remarks:

Contact: Mr. Peter Coate  
See first entry for address and phone number

## Home Support Worker I & II

Subjects: Role of the Home Support Worker, Communication Skills, Nutrition, Home Management, Multidisciplinary/Multidimensional Approach to Care as a Member of a Health Service Team, Human Growth & Development, Personal Care, Infection Control, Emergency Response, Lab/Field Component, Career Development, Self-Study

Prerequisites: Ability to comprehend written and spoken English, certificate of good health, personal suitability to cope with course, ability to print and write legibly (grade 8 level)

Location(s): On-site at Reserve

Certification: Certificate awarded to those who complete the program

Remarks: 12 week program, 15 participants minimum

Contact: Mr. John L. VerBeem  
See **Focus for Change Program** for address and phone number

## **Native Economic Development and Small Business Management**

**Subjects:** Leadership, Community Economic Development, Communications, Computer Applications, Small Business Management, Accounting  
**Prerequisites:** 18 years of age, grade 12 preferred  
**Location(s):** On or off reserve  
**Certification:** A certificate is awarded to those who successfully complete the 11-month program  
  
**Remarks:** Lambton College offers courses to bands in Lambton County upon request  
  
**Contact:** Mr. Peter Coate  
See first entry for address and phone number

## **Native Entrepreneurial Training**

**Subjects:** Small Business Environment, Self-Employment Option, Start-Up, The Business Plan: Marketing, Organization, Operations, Financial Planning  
**Prerequisites:** 18 years of age, Grade 12 preferred, interest in pursuing business ownership or career  
**Location(s):** On-reserve preferred  
**Certification:** Certificate awarded to those who successfully complete the 16 to 20-week program  
  
**Remarks:** Lambton College offers courses to bands in Lambton County upon request  
  
**Contact:** Mr. Peter Coate  
See first entry for address and phone number

## **Retail Sales Management**

**Subjects:** Life Skills, Accounting Basics, Self Assessment, Job Search Techniques, Writing Skills, Retail Sales, Management Skills  
**Prerequisites:** 18 years of age and grade 12 preferred  
**Location(s):** On/off reserve  
**Certification:** Certificate awarded to those who successfully complete the twenty-week program  
  
**Remarks:**  
  
**Contact:** Mr. Peter Coate  
See first entry for address and phone number

# LAURENTIAN UNIVERSITY

## Native Counsellor Training Program

- Subjects:** The Art of Helping VI by R. Carkhuff, Native Issues, Career Planning, Education Systems in Ontario, Tests and Measurements, Computer Literacy, Healing Circle
- Prerequisites:** Successfully completed secondary school; successfully completed grade 11 and 1 year of counselling experience; successfully completed grade 10 and 5 years of counselling experience; or a mature student and a letter of recommendation from the Band Administrator or official of a native organization
- Location(s);** Sudbury, Ontario
- Certification:** A certificate is awarded upon completion of the 3 summer sessions
- Remarks:** This program is designed to meet the needs of Native students within the schools; graduates of the course work in the schools by providing support services to Native students and liaising with the Native community and the school
- Contact:** Leigh Jessen, Coordinator  
Native Education Policy Unit  
Ministry of Education  
14th Floor, Mowat Block  
900 Bay Street  
TORONTO, Ontario  
M7A 1L2  
Phone: (416) 325-2790  
FAX: (416) 325-2811

# MCMASTER UNIVERSITY

## Community Development: Processes and Products

Subjects: Understanding Terms Fundamental to Community Development Work;  
Understanding Place of People in Community Development Work;  
Understanding the Role of the Community Development Worker; Examples  
of Successful Community Development Programs; Community  
Development Planning; Community Development Action

Prerequisites: No formal requirements

Location(s): To be set upon request

Certification: No formal certification. The course lasts five days

Remarks: This seminar is available upon request to educate band leaders and  
administrative officers on the processes and usefulness of community  
development

Contact: Mr. Robert Marshall  
Director, Executive Education Programs  
McMaster University  
HAMILTON, Ontario  
L8S 4M4  
Phone: (416) 525-9140 Ext. 7447  
FAX: (416) 521-8995

## Developing Community Strategies

Subjects: Understanding Terms Fundamental to Developing Community Strategies,  
Resource Profile: Assessment of Community Strengths and Weaknesses,  
The Search for Opportunity, Evaluating Community Plans, Implementing  
Community Strategies

Prerequisites: No formal requirements

Location(s): To be set upon request

Certification: No formal certification for the five-day course

Remarks: This seminar is available upon request to educate band leaders and  
administrative officers on the processes and usefulness of community  
development

Contact: Mr. Robert Marshall  
See previous entry for address and phone number

# MOHAWK COLLEGE OF APPLIED ARTS AND TECHNOLOGY

## Native Community Care: Counselling and Development

- Subjects: Personal Growth and Development, Communication, Native Studies, Behavioral Science, Community Care, Substance Abuse and Mental Health
- Prerequisites: Grade 12 General or mature student test. Grade 12 environmental science and English are suggested
- Location(s): Brand-Elgin Campus of Mohawk College in Brantford, Ontario
- Certification: Diploma awarded after completing the two-year program
- Remarks: The program is designed to meet the needs of First Nations people working in the human social service worker areas both on and off Indian reserves
- Contact: Mrs. Patricia Duern  
Chair, General Business and  
Applied Arts  
Mohawk College  
411 Elgin Street  
BRANTFORD, Ontario  
N3T 5V2  
Phone: (519) 758-6006  
FAX: (519) 758-6043

# NATIONAL LIBRARY OF CANADA

## National Library of Canada LS Trainee Program

- Subjects: Library Science
- Prerequisites: Undergraduate degree from a recognized university with a minimum B average
- Location(s): The academic course of study can be done at any of Canada's accredited library schools: The University of British Columbia, University of Alberta, University of Western Ontario, University of Toronto, McGill University, Université de Montréal, Dalhousie University. Summer employment and permanent employment following graduation is at the National Library of Canada's offices in Ottawa and Hull.
- Certification: Master of Library Science or Master of Library and Information Science
- Remarks: The purpose of the program is to increase the representation of Aboriginal Peoples in the library profession. Candidates selected for the LS Trainee Program
- are appointed to a permanent position at the National Library;
  - attend a Canadian university to obtain a Master's degree in Library Science or Library and Information Science (six universities offer a two-year program, one offers a three-semester program that can be taken in 12 months);
  - receive financial assistance in the form of payment of university tuition fees, related academic expenses and payment of travel costs at the beginning and end of the school year;
  - while at university, receive an allowance in lieu of pay equivalent to 50% of the salary they earn while working at the National Library for the summer months;
  - are guaranteed employment at the National Library for the summer months
  - upon graduation, are employed full-time as professional librarians and receive continued training and development

The number of people recruited each year is dependent on the availability of funds in that particular fiscal year.

Contact: LS Trainee Program  
Personal Services Division  
National Library of Canada  
344 Wellington Street, Room 4036  
OTTAWA, Ontario  
K1A 0N4  
Phone: (819) 994-6882  
Fax: (819) 953-0291



## Programme de formation en bibliothéconomie de la Bibliothèque nationale du Canada

Matières: Bibliothéconomie

Pré-requis: Un diplôme de premier cycle d'une université reconnue obtenu avec une moyenne de B

Localisation(s): Le programme d'études pourra s'effectuer a une école de biliothéconomie canadienne accréditée. The University of British Columbia, University of Alberta, University of Western Ontario, University of Toronto, McGill University, Université de Montreal, Dalhousie University. Les étudiant(es) obtenant un emploi d'été ou un emploi permanent après avoir complété avec succès leurs études, travailleront aux bureaux de Hull et/ou d'Ottawa de la Bibliothèque nationale du Canada.

Attestation: Maîtrise en bibliothéconomie ou en bibliothéconomie et science de l'information donné par une université canadienne.

Autres renseignements:

Le Programme de formation en bibliothéconomie avait pour objectif d'augmenter la représentation des autochtones en bibliothéconomie. Les candidats admis au Programme de formation sont nommés à un poste permanent à la Bibliothèque nationale;

- s'inscrivent à une université canadienne dans le but d'obtenir une maîtrise en bibliothéconomie ou en bibliothéconomie et science de l'information. Six universités offrent un programme d'une durée de deux ans; une offre un programme de trois trimestres sur un an;
- reçoivent une aide financière qui consiste dans le paiement de leurs frais d'enseignement universitaire, de leurs frais connexes et de leurs voyages de début et de fin d'année;
- reçoivent, durant l'année universitaire, une allocation d'un montant égal à 50% du montant de leur salaire durant les mois d'été;
- sont assurés d'un emploi à la Bibliothèque nationale pendant l'été;
- sont assurés, une fois qu'ils ont obtenu leur maîtrise, d'obtenir un emploi à temps partiel à la Bibliothèque nationale et de bénéficier en permanence d'occasions de formation et de perfectionnement.

A chaque année, le nombre de personnes admises au programme sera déterminé par la disponibilité des fonds accordés pur l'année financière.

Pour plus d'information:

Programme de formation en biblliothéconomie  
Bibliothèque nationale du Canada  
Division des services du personnel  
344, rue Wellington, Piece 4036  
OTTAWA, Ontario  
K1A ON4  
Tél: (819) 994-6882  
Télécopieur: (819) 953-0291

# NATIVE SKILLS CENTRE

## Aboriginal Fashion Design Program

- Subjects:** Clothing Construction, Pattern Drafting, Draping, Elements of Design, Aboriginal Symbolism & Traditional Art Forms, Business Arts, Colour Theory, Fashion Sketching, Working Life Skills, Textiles, Specialty Design & Construction, Fabric Embellishment, Evolution of Fashion Design, Job Search Workshop, Fashion Design, Fabric Fabrication, Traditional Techniques in Fashion Design, Business Arts, Graduate Garment Construction, Workroom Techniques, Merchandising & Practice, Design of Fashion Accessories, Pattern Grading, 20th Century Fashion, Specialty Garment Construction, Aboriginal Entrepreneurship & Small Business Management
- Prerequisites:** Grade 12, Personal Interview, Portfolio or demonstrated interest
- Location(s):** Toronto, Ontario
- Certification:** Diploma in Fashion Design & Construction through the International Academy of Fashion Design & Merchandising
- Remarks:** The two year intensive program combines traditional Aboriginal technique and life skills training with contemporary Fashion Design, making it a unique and dynamic approach to Fashion Design & Merchandising
- Contact:** Leslie McGregor or Jennifer Clumpus  
Manager  
Native Skills Centre  
401 Richmond Street W., Suite 384  
TORONTO, Ontario  
M5V 1X3  
Phone: (416) 581-1392  
FAX: (416) 581-1723

## Micro Computer Clerk

- Subjects:** Introduction to computers and MSDos, Wordperfect 5.1, Lotus 1-2-3, Accpac Easy, DBase IV, Bookkeeping, Career Orientation and Lifeskills
- Prerequisites:** Must be living in Toronto and unemployed (Social assistance recipients strongly encouraged)
- Location(s):** Toronto, Ontario
- Certification:** Certified through George Brown College. Trainees receive a certificate from George Brown upon successful completion of program

Remarks: This is a 28 week training program. 20 weeks in-class instruction and an 8 week work placement. The Native Skills Centre pays a training wage of \$243/week

Contact: Leslie McGregor  
See first entry for address and phone number

## **Office Management and Administration**

Subjects: Office Procedures, Effective Communications, Career Orientation, Introduction to Computers & MS-Dos, Wordperfect 5.0, Lotus 1-2-3, AccPac Easy and Bookkeeping

Prerequisites: Grade 12 preferred. Unemployed

Location(s): Toronto, Ontario

Certification: Certified through George Brown College. Trainees receive a certificate from George Brown upon successful completion of program

Remarks: This is a 28 week training program. 20 weeks in-class instruction and an 8 week work placement. The Native Skills Centre pays a training wage of \$281/week

Contact: Leslie McGregor  
See first entry for address and phone number

# NOKEE KWE ADULT EDUCATION CENTRE

## Adult Education

- Subjects:** **Phase I** teaches subjects in Life Management Skills, Native Family, Native language, Communications, Basic Computer Training, Math, English, Sciences, Prior Learning Assessment, and Career Planning  
**Phase II** covers most of the above subjects but aims specifically towards preparing clients towards a high school diploma or equivalency standing for entrance to college and university
- Prerequisites:** Applicants are selected through interview
- Location(s):** London, Ontario, with off-site campus on First Nations Community
- Certification:** Upon completion of 40 weeks training in Phase I, a Nokee Kwe Certificate outlining maturing credits will be granted. Upon completion of 40 weeks training in Phase II, a high school diploma or equivalency standing will be granted
- Remarks:** This program is designed for Aboriginal adults requiring academic skills for further training/education or employment
- Contact:** Lucille Kewayosh  
Executive Director  
388 Dundas Street, Suite 120  
LONDON, Ontario  
N6B 1V7  
Phone: (519) 667-7088  
FAX: (519) 667-4872

# NORTHERN COLLEGE

## Drug and Alcohol Counsellor/Native Option

- Subjects:** Basic Communications, Chemical Dependence, Introduction to Computers, Introduction to Social Psychology, Language Lab, \*Native Studies, Addiction Theory and Practice, Developmental Psychology, Sociology of the Family, Adult Psychology, Community Organization, Recording Guidelines for SSW, Abnormal Psychology, Addiction Intervention, Field Placement (14 weeks), Field Work Seminar (1 week)  
\*Drug and Alcohol Counsellor Native Option is offered as a separate program. The \*Native Studies courses are added to the curriculum
- Prerequisites:** Ontario Secondary School Diploma at the General level or its equivalent including Grade 12 English. Applicants who are 19 years of age or older who do not possess an Ontario Secondary School Diploma may also qualify for admission. Mature student testing may be required
- Location(s):** South Porcupine (Timmins), Ontario
- Certification:** Diploma
- Remarks:** The last semester of this program is all placement thus providing students with an opportunity to acquire valuable work experience prior to joining the work force
- Contact:** Norm Bolduc  
Co-ordinator Liaison,  
Placement and Alumni Affairs  
Northern College  
Central Office  
P.O. Box 2002  
SOUTH PORCUPINE, Ontario  
P0N 1H0  
Phone: 9705) 235-7213 or  
1-800-461-2167  
FAX: (705) 235-7279

## First Nations Constable

**Subjects:** Basic Communications, Criminal Justice System, Introduction to Law, Physical Fitness, Survey of Government, Survival Skills, Weapons, Aboriginal Development and Issues, Assertiveness Training, Drug and Alcohol Abuse, Evidence, Standard First Aid, Field Placement (5 weeks), Police Report Writing, Provincial Statutes, Criminal Offenses, Aboriginal Development and Issues, Evidence in the Court System

**Prerequisites:** Same as for first program

**Location(s):** Kirkland Lake, Ontario

**Certification:** One year Certificate

**Remarks:** This program introduces students to law and helps them develop attitudes conducive to effective and enlightened policing in a reserve community

**Contact:** Norm Bolduc  
See first entry for address and phone number

## General Vocational Preparation

**Subjects:** Communications, Mathematics, College Orientation, Keyboarding/Typing, Study Skills, Keyboarding/Typing, Study Skills

**Prerequisites:** Same as for first program

**Location(s):** Moosonee, South Porcupine (Timmins), Ontario

**Certification:** One year Certificate

**Remarks:** The objective of this program is to provide students with the skills necessary to continue into post-secondary programs

**Contact:** Norm Bolduc  
See first entry for address and phone number

## Native Core Program

**Subjects:** Basic Communications and Leadership Skills, Introduction to Community Development, Native Studies, Canadian Government and the Law, Introduction to Health Awareness, College Orientation, Keyboarding

**Prerequisites:** Same as for first program

**Location(s):** South Porcupine (Timmins), Ontario

**Certification:** One year certificate

**Remarks:** This program is designed to provide students with an opportunity to acquire effective communication and organizational skills. Students will also gain an appreciation for traditional and contemporary Native culture and an understanding of the basic principles of community development

**Contact:** Norm Bolduc  
See first entry for address and phone number

## Social Services Worker/Native Option

**Subjects:** Introduction to Computers, Basic Communications, Introduction to Social Psychology, Language Lab, Native Studies, Social Services Work Practice, Social Services Worker Lab, College Orientation, Developmental Psychology, Sociology of the Family, Crisis Intervention, Community Resources, Community Organization, Adult Psychology, Group Processes, Recording Guidelines for SSW, Family Intervention, Working with the Elderly, Technical Recording for Social Services Worker, Field Placement (14 weeks), Field Work Seminar (1 week)

**Prerequisites:** Same as for first entry

**Location(s):** South Porcupine (Timmins), Ontario

**Certification:** Diploma

**Remarks:** Social Services Workers are commonly employed by the Ministry of Community and Social Services, Ministry of Health, as well as Mental Health Agencies and Children's Aid Societies to name a few

**Contact:** Norm Bolduc  
See first entry for address and phone number



# UNIVERSITÉ D'OTTAWA

## Programme Pré-Droit pour les Autochtones

- Matières:**
1. Initiation au Droit (45 heures)
  2. Trois simulations de cours de 1<sup>ère</sup> année de droit
    - Les obligation ou les contrats (20 à 25 heures)
    - Droit pénal (20 à 25 heures)
    - La responsabilité civile (20 à 25 heures)
    - Droit public (20 à 25 heures)
    - Droit de la famille (20 à 25 heures)
    - Droit commercial (20 à 25 heures)
    - Procédure civile (20 à 25 heures)
- Pré-requis:** Il faut, en principe, être référé au programme par une Faculté de droit, par suite d'une admission conditionnelle
- Localisation(s):** Université d'Ottawa, Pavillon Fauteux
- Attestation:** Un relevé de notes ainsi qu'une recommandation sont transmis à la candidate ou au candidat ainsi qu'à l'institution "référante"
- Autre renseignements:** Le programme pré-droit pour les Autochtones est au service des divers programmes de droit du Canada. Son objectif est de faciliter l'admission aux études de droit aux Autochtones dont le dossier scolaire ne reflète pas leur juste valeur soit parce qu'ils n'ont pas les antécédents requis soit parce que le fait qu'ils ont dû étudier dans une langue qui n'est pas la leur a pu affecter leur rendement scolaire

**Pour plus d'information:** Jean-Paul Lacasse  
Faculté de droit  
Université d'Ottawa  
OTTAWA, Ontario  
K1N 6N5  
Tél: (613) 564-7059  
Télécopieur: (613) 564-9889

# QUEEN'S UNIVERSITY

## Queen's-Trent Aboriginal Teacher Education Program

- Subjects:** The full B. Ed. or Dip. Ed. consists of five (5) credits:  
2.5 credits in Aboriginal Education course offerings, 2.5 credits general Faculty of Education course offerings grounded on Foundations and Curriculum courses. Subjects are adapted and are specific to divisional specializations (primary-junior, junior-intermediate, intermediate-senior levels)
- Prerequisites:** Requirements differ for the Diploma in Education, Bachelor of Education and Primary/Junior Program. Contact University for further details.  
Candidates must be of Native ancestry.
- Location(s):** Field-based determined by local Steering Committee. Campus-based will be in Kingston, Ontario
- Certification:** Bachelor of Education or Diploma in Education
- Remarks:** The program is designed to meet the teaching needs of Aboriginal people at the community level. Course content is adapted to accommodate Aboriginal input and address what is relevant as well as teaching methodologies
- Contact:** Co-chair Dr. Cecil King  
Faculty of Education  
Queen's University  
KINGSTON, Ontario  
K7L 3N6  
Phone: (613) 545-6215  
FAX: (613) 545-6584

# SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

## Aboriginal Technician Program

- Subjects:** Communication Skills, Intro Natural Resources, Dendrology, Mapping, Forest Mensuration, Tech Math, Environmental Science, Biology/Ecology, Forest Biology, Computer Concepts, Tech Reporting, Photogrammetry, Entomology & Pathology, Environmental Studies, Intro Wildlife, Silviculture, Aboriginal Land Management, Natural Resources Law, Human Relations, Read & Writing for Out-of-Doors, Forest Soils, Watershed Management, Fall Camp, Forest Renewal, Integrated Resource Management, Intro Fisheries, Parks & Recreation Area Management, Resource Sampling, Intro Statistics
- Prerequisites:** Ontario grade 12 graduation diploma with Technical Mathematics or equivalent from another province. Students must be of Native ancestry and require a qualified employer-sponsor who does practical skills training, provides field work experience 2 days/week and ideally who also provides related summer employment
- Location(s):** Any location served by Contact North Distance Education network in N. Ontario or other teleconference sites employing a telewriter
- Certification:** The course is three years of approximately 27 weeks each year. Graduates receive a Forestry Technician Program
- Remarks:**
- Contact:** Warren Robertson  
Dean, School of Sciences and Natural Resources  
Sault College of Applied Arts and Technology  
443 Northern Avenue  
P.O. Box 60  
SAULT STE. MARIE, Ontario  
P6A 5L3  
Phone: (705) 759-6774 Ext. 688  
Toll Free 1-800-461-2260  
FAX: (705) 759-1319

## College Entrance Program (Native)

- Subjects:** Native Education, English Language & Communications, Audio laboratory, Pre-Vocational Math & Math Lab, Reading Skills, Keyboarding (Basic Typing), English (College Preparatory), Personal Management, Mathematics (College Preparatory), Introduction Word Processing, General Science
- Prerequisites:** Applicants applying for entrance, will be considered under the following condition: High School -- Ontario Secondary School Graduation Diploma

at General Level, Mature Student -- An applicant who is lacking formal high school education may be accepted for admission as a mature student if they are (i) nineteen years of age, and (ii) can show their ability to succeed at the college based on results of the Canadian Adult Achievement Tests

Location(s): Sault Ste. Marie, Ontario

Certification: Certificate is awarded upon completion

Remarks: This program is designed to increase the opportunity for success in post-secondary studies to students who have not completed grade 12 level studies

Contact: Hazel Kane, Coordinator  
Native Education and Training  
443 Northern Ave.  
P.O. Box 60  
SAULT STE. MARIE, Ontario  
P5A 6L3  
Phone: (705) 759-6774 Ext. 499  
FAX: (705) 759-1319  
**OR**  
Barb Nolan, Native Counsellor  
Native Student Centre  
Phone: (705) 759-6774 Ext. 593  
Toll free number for residents of Ontario 1-800-461-2260

## **Four Season Anishinabe Art Journey**

Subjects: The Four Seasons Anishinabe Art Journey Program is a one year certificate program based on the four seasons of the year (the Program is to be offered during the Fall, Winter, Spring, Summer). Participants will study related seasonal learning clusters based on the use of the Medicine Wheel (Circle).

Prerequisites: None

Location(s): Sault Ste. Marie, Ontario

Certification: Four Seasons Anishinabe Art Journey Certificate

Remarks: This unique series of workshops gives participants an opportunity to develop an understanding of Native culture and customs and allows them to express their awareness in a meaningful creative experience, using traditional Native materials.

Contact: Laura Day  
Native Program Development Manager  
See first entry for address and phone number

## **Native Community Worker - Addiction Counsellor**

- Subjects:** Canadian Native Peoples, Communication Skills, Introduction to Addictions, Reporting in the Helping Professions, Community Involvement and Research, Ojibway, Health and Nutrition, Family Structures, Introduction and Advanced Sociology, Counselling Skills, Introduction and Advanced Psychology, Office Management, Group Dynamics, Group Dynamics and Practicum, Fieldwork Seminar, Fieldwork Placement, Advanced Reading and Writing, Therapeutic and Physical Development, Crisis Intervention, Treatment Processes, Substance Identification and the Law
- Prerequisites:** Ontario Secondary Graduation Diploma at the general level or Mature Student Status, First Aid Certificate
- Location(s):** Sault Ste. Marie, Ontario
- Certification:** Graduates of this program will receive a Post-Secondary Diploma
- Remarks:** This program is designed for people who want to work in the field of alcohol and drug abuse prevention and recovery in the Native community
- Contact:** Lisa Piotrowski, Co-ordinator or  
Barb Nolan, Native Counsellor  
See first entry for address and phone number

## **Native Community Worker - Child & Family Worker**

- Subjects:** Canadian Native Peoples, Communication Skills, Introduction to Addictions, Reporting in the Health Professions, Community Involvement & Research, Health & Nutrition, Ojibway, Family Structures, Fitness & Recreation, Cross Cultural Issues, Introduction & Advanced Sociology, Introduction Psychology, Counselling Skills, Office Management, Group Dynamics, Group Dynamics & Practicum, Legislation, Fieldwork Seminar & Placement, Advanced Reading & Writing, Native Child & Adolescence, Crisis Intervention
- Prerequisites:** Ontario Secondary Graduation Diploma at the general level of Mature Student Status, First Aid Certificate
- Location(s):** Sault Ste. Marie, Ontario
- Certification:** Graduates of this program will receive a Post-Secondary Diploma
- Remarks:** This program is designed for people who will work for the advancement of the Native community in the field of social and community services
- Contact:** Lisa Piotrowski, Coordinator  
Barb Nolan, Native Counsellor  
See first entry for address and phone number

# TRENT UNIVERSITY

## Degree Program in Native Management and Economic Development

- Subjects:** 15 courses are required, with a minimum of 6 in Native Studies and 4 in Administrative Studies
- Prerequisites:** Six Ontario Academic Courses (OAC's)
- Location(s):** Peterborough, Ontario
- Certification:** Bachelor of Arts degree with a major in Native Studies and an emphasis in Native Management and Economic Development Studies. It is awarded upon completion of the three-year program
- Remarks:** This program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills
- Contact:** David Newhouse, NMEDP Co-ordinator  
Department of Native Studies  
Native Management and Economic Development Program  
Trent University  
PETERBOROUGH, Ontario  
K9J 7B8  
Phone: (705) 748-1310  
FAX: (705) 748-1416

## Degree Program in Native Studies

- Subjects:** Native History, Culture, Law and Governance
- Prerequisites:** Equivalent of 6 Ontario Academic Courses (OAC's). Mature Student status
- Location(s):** Peterborough, Ontario
- Certification:** 1. Diploma after 7 University Credits  
2. Bachelor of Arts in Native Studies after 15 courses  
3. Honours Bachelor of Arts in Native Studies after 19 courses
- Remarks:** This is a General Undergraduate Program in Native Studies. Students are exposed to Native History, Culture, Politics, Community Development, Language and Governance in a wide variety of courses
- Contact:** Peter Kulchyski, Chair  
Department of Native Studies  
Native Management and Economic Development Program  
See first entry for address and phone number



## **Diploma Program in Native Management and Economic Development**

- Subjects:** Management in Aboriginal Organizations, Organizational Behaviour, Entrepreneurship, Native Economic Development, Community Development
- Prerequisites:** Equivalent of Ontario Grade 12 or a mature student
- Location(s):** Peterborough, Ontario
- Certification:** Diploma upon completion of 9 courses, 7 university credits. The program takes two years to complete
- Remarks:** This program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills
- Contact:** David Newhouse  
See first entry for address and phone number

## **Graduate Degree Program in Canadian Heritage and Development Studies**

- Subjects:** Economic Development and Management areas
- Prerequisites:** Undergraduate Degree
- Location(s):** Peterborough, Ontario
- Certification:** Master of Arts (MA) in Canadian Heritage and Development Studies (Native Studies emphasis) awarded upon completion of the two-year program
- Remarks:** This program has a research focus on community-based Native Management and Economic Development. A thesis is required for this program
- Contact:** Mr. Peter Kulchyski, Chair, Department of Native Studies  
See second entry for address and phone number

## **Honours Degree Program in Administrative Studies**

- Subjects:** Introductory Economic Analysis; Native Economic Development; Introduction to Management in Native Organizations; Entrepreneurship and Canadian Small Business; Accounting; Microeconomic Theory; Macroeconomic Theory; Managerial Planning and Control; Administration and Policy; Native Community Development; Strategic Management
- Prerequisites:** 70% at end of first year of study
- Location(s):** Peterborough, Ontario
- Certification:** Honours Bachelor of Administration Studies (Native Management and Economic Development Studies Emphasis) awarded upon completion of the four-year program
- Remarks:** The program has been designed to prepare students to return to work within aboriginal communities or organizations. The emphasis of the program will be on planning and managerial skills



Contact: David Newhouse, NMEDP Co-ordinator  
See first entry for address and phone number

# WAUBETEK TRAINING INSTITUTE

## Fundraising Training Program

- Subjects:** Computer, Non-Profit Management, Fundraising Management, Information and Financial Management, Strategic Management of Fundraising Campaigns, Applied Marketing for Fundraising, Fundraising Approaches
- Prerequisites:** Basic Accounting Skills, Excellent verbal and written communication skills, experience in fundraising, and bondable
- Location(s):** Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong
- Certification:** Certificate is awarded upon completion of 52 week program
- Remarks:** The objective of this training is to provide individuals the skills necessary to be successful fundraisers. Effective fundraising requires special skills and we believe it would be advantageous to local organizations to have trained, professional fundraisers in the community
- Contact:** Program Coordinator,  
P.O. Box 503,  
SHEGUIANDAH, Ontario  
P0P 1W0  
Phone: (705) 368-3344  
FAX: (705) 368-2317

## Home Support Program

- Subjects:** Traditional Indian Health, Communication, Nutrition, Behavioral Science, Chronic Diseases, Client Care and Programming, Field Practicum, Standard First Aid and CPR Training
- Prerequisites:** No prerequisites
- Location(s):** Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong
- Certification:** Certificate is awarded upon completion of the five week training program
- Remarks:** This program is academically and culturally relevant to home support workers and homemakers employed in a First Nations setting
- Contact:** Program Coordinator,  
See first entry for address and phone number

## Small Business Management

- Subjects:** Accounting, Business Math, Communication, Personnel Management, Computer, Business and Financial Planning, Small Business Management, Marketing and Business Law
- Prerequisites:** Students must be a grade 12 graduate, but will consider mature student status
- Location(s):** Program will be delivered out of one of the seven First Nations we serve: Sagamok, Sheguiandah, Sheshegwaning, Sucker Creek, West Bay, Whitefish River, Wikwemikong
- Certification:** Diploma is awarded upon completion of the 4 year program
- Remarks:** This program is relevant to local First Nation members, specifically businesses people/managers, and to provide the necessary skills that will prepare them to successfully operate an existing business, start a new business, manage band programs or manage economic projects or corporations
- Contact:** Program Coordinator  
See first entry for address and phone number

# THE UNIVERSITY OF WESTERN ONTARIO

## Canadian Native Cultures (Anthropology 110E)

**Subjects:** A general survey of the heritage of various Canadian Native peoples, with special attention to economic, political, social and spiritual contacts among Native societies and between Native and Euro-American society

**Prerequisites:** None

**Location(s):** Off campus at various locations

**Certification:** One credit course towards an undergraduate degree

**Remarks:**

**Contact:** Christopher Ellis, Chair  
Department of Anthropology  
The University of Western Ontario  
Social Science Centre  
LONDON, Ontario  
N6A 5C2  
Telephone: (519) 661-3430  
FAX: (519) 661-3339

## Canadian Native Cultures (Anthropology 205E)

**Subjects:** An introduction to the history, culture, and contemporary political context of the First Nations of Canada. Special attention will be given to critical economic, political, social and spiritual contacts between First Nations and non-aboriginal groups.

**Prerequisites:** An introductory Social Science Course

**Location(s):** On campus (or correspondence)

**Certification:** One credit course towards an undergraduate degree

**Remarks:**

**Contact:** Christopher Ellis  
See first entry for address and phone number

## Mohawk Language and Culture I and II

**Subjects:** Mohawk Language and Culture

**Prerequisites:** Registration in Third Honours Anthropology and/or permission of the instructor

**Location(s):** On campus

**Certification:** One full credit course towards an undergraduate degree

**Remarks:**

**Contact:** David Maracle  
Native Language Centre, Department of Anthropology  
See first entry for address and phone number

For additional programs & services for First Nation People contact:  
Education/Guidance Counsellor, The University of Western Ontario,  
University Community Centre, LONDON, ON N6A 3K7--(519) 661-4027.

# York University

## Native/Canadian Relations (ENVS 6153 - Graduate Level)

- Subjects:** Self-government, Aboriginal rights, economic and community development, land claims, socio-economic conditions, Native culture and values. These issues will be explored within the context of examining the relationship between First Nations and the broader Canadian society
- Prerequisites:** Undergraduate degree. Course enrolment is limited to 15 students
- Location(s):** North York, Ontario
- Certification:** Can be used towards a Masters degree in Environmental Studies with a specialization in Native/Canadian Relations. The course is offered during Winter terms (January - April) at the Faculty of Environmental Studies, York University
- Remarks:** Native/Canadian Relations (ENVS 6153) is a graduate level course offered at the Faculty of Environmental Studies. The course is presented in a workshop format and is of interest to both First Nations students and non-Native students interested in Native issues
- Contact:** Peter Homenuck  
Native/Canadian Relations Theme Area  
Faculty of Environmental Studies  
Room 220, Lumbers Building  
York University  
4700 Keele Street  
NORTH YORK, Ontario  
M3J 1P3  
Phone: (416) 736-5252  
Fax: (416) 736-5679

**QUÉBEC**

# CÉGEP FRANÇOIS-XAVIER-GARNEAU

## Muséologie animation culturelle en milieu autochtone

**Matières:** Principes de l'animation culturelle et ses outils d'intervention; Théorie et pratique de la recherche; Méthodologie et rédaction; Ethnologie amérindienne; Culture matérielle et archéologie autochtone; Utilisation de logiciels; L'art et l'artisanat amérindien; Institutions muséales, et autres

**Pré-requis:** Secondaire V

**Localisation(s):** Québec, Québec

**Attestation:** Attestation d'études collégiale (AEC)

**Durée:** 1335 heures

**Autres renseignements:**

Le programme prépare des personnes à exercer leur créativité et leur dynamisme dans des fonctions d'animateur et d'éducateur auprès de différentes communautés, particulièrement en institutions muséales

**Pour plus d'information:**

Mme. Lucille Montminy  
Coordonnatrice de programmes  
Cégep François-Xavier-Garneau  
1660, boulevard de l'Entente  
QUÉBEC, Québec  
G1S 4S3  
Tél: (418) 688-8310 ou (418) 687-5851  
Télécopieur: (418) 688-0375



# CÉGEP LÉVIS-LAUZON

## Certificat en techniques de bureau

**Matières:** Éléments de mathématique appliquée; Interrelations dans le monde professionnel; Droit des affaires; Comptabilité des opérations financières; Saisie de l'information textuelle; Bureautique, systèmes et technologies; Rédaction d'affaires; Exploitation, transmission de l'information textuelle et audio; Méthodologie de prise de notes et plus

**Pré-requis:** Secondaire V

**Localisation(s):** LAUZON, Québec

**Attestation:** Diplôme d'études collégiale (DEC)

**Durée:** 1335 heures

**Autre**

**renseignements:**

Ce programme vise à permettre à la secrétaire d'assumer les fonctions d'aide à la gestion dans un bureau traditionnel, automatisé, informatisé ou interactif

**Pour plus**

**d'information:**

Centre de développement des autochtones

Cégep de Lévis-Lauzon

205 Mgr Bourget

LAUZON, Québec

G6V 6Z9

Tél: (418) 833-1421

Télécopieur: (418) 833-4254

# CÉGEP DE SEPT-ÎLES

## Culture Innu & société

Matières: **12 cours obligatoires:** Français (séquence particulière), Philosophie, Éducation physique  
**12 cours de concentration:** Anthropologie, Psychologie, Sociologie, Histoire, Économie, Mathématiques ou Sciences politiques  
**4 cours complémentaires:** au choix

Pré-requis: Avoir complété ses études secondaires

Localisation(s): Sept-Îles, Québec

Attestation: Diplôme d'études collégiales. 4 sessions - 15 semaines par session

### Autres

#### renseignements:

Ce nouveau programme, conforme aux nouvelles règles d'organisation de la concentration en Sciences humaines, sera implanté à la session d'automne 1991 et remplacera l'ancien programme (Études amérindiennes). Ce programme est en tout point comparable aux autres programmes de Sciences humaines offerts par le Cégep : même nombre d'unités, intégration des préalables universitaires en mathématiques, mêmes débouchés de formation post-collégiale. Le nouveau programme est désormais accessible à l'ensemble des étudiants (autochtones et non-autochtones). Plus de la moitié des cours de ce programme sont communs aux autres programmes de Sciences humaines et sont donc dispensés en groupes hétérogènes

### Pour plus

#### d'information:

Madame Sonia Bernier  
Conseillère pédagogique aux affaires autochtones  
Cégep de Sept-Îles  
175, rue de la Vérendrye  
SEPT-ÎLES, Québec  
G4R 5B7  
Tél: (418) 962-9848 (poste 307)  
Télécopieur: (418) 962-2458

## Programme préparatoire aux études collégiales et universitaires (PPECU)

- Matières:** **Formation secondaire:** Français, Anglais, Philosophie, Mathématiques, Chimie, Physique, Biologie, Économique  
**Formation collégiale:** Français, Philosophie, Éducation physique, Méthodologie de recherche, Choix de carrière
- Pré-requis:** Secondaire IV complété; Statut d'Indien inscrit; 20 ans ou plus; Ne pas avoir déjà reçu de financement du MAINC dans le cadre du Programme d'aide aux études de niveau post-secondaire (PAENP)
- Localisation(s):** SEPT-ÎLES, Québec
- Attestation:** Diplôme d'études secondaires;  
Attestation d'études de niveau collégial  
Durée: 2 sessions (15 semaines par session)
- Autres renseignements:** Le financement du PPECU est distinct de celui accordé par le Programme d'aide aux études de niveau post-secondaire (PAENP). Le Règlement des études collégiales du ministère de l'Enseignement supérieur et de la Science (Québec) s'applique pour l'enseignement de niveau collégial
- Pour plus d'information:** Madame Sonia Bernier  
Voir l'adresse ci-haut

# INSTITUT DE FORMATION AUTOCHTONE DU QUÉBEC

## Administration en milieu autochtone

**Matières:** Financement, Budgétisation, Comptabilité, Contexte légal autochtone, Rédaction, Gestion de la documentation, Animation de groupe d'action, Ressources humaines, Marketing, Organisation, Gestion des ressources, Planification, etc.

**Pré-requis:** Secondaire V ou l'équivalent. Formation préparatoire disponible

**Localisation(s):** Formation théorique: Québec - 30 semaines

Stages: Dans la communauté du participant - 22 semaines

Durée totale: 52 semaines

**Attestation:** Attestation d'études collégiales (AEC)

**Autres**

**renseignements:**

Ce programme est destiné aux administrateurs et gérants de bande ainsi qu'aux différents gérants ou administrateurs de projets, de services ou d'institutions autochtones. Ce programme en est à sa cinquième année d'existence

**Pour plus**

**d'information:**

Institut de formation autochtone du Québec

234, rue St-Louis, 1er étage

LORETTEVILLE, Québec

G2B 1L4

Tél: (418) 843-6857 ou 1-800-463-2365

Télécopieur: (418) 843-7339

## Charpenterie-menuiserie

**Matières:** Assemblages et outils, implantation de bâtiments en béton, charpentes et toitures, isolation et finition, Lectures de plans et devis et autres sujets

**Pré-requis:** Secondaire IV ou l'équivalent

**Localisation(s):** Mashteuiatsh (Lac St. Jean): 39 semaines

Stages: 12 semaines

Durée totale: 51 semaines

**Attestation:** Diplôme d'études professionnelles (DEP)

**Autres**

**renseignements:**

L'objectif de ce programme est de développer les compétences nécessaires à l'exécution des tâches de charpenterie-menuiserie, de la base jusqu'à la finition et la réparation

**Pour plus**

**d'information:**

Voir l'adresse ci-haut

## Entrepreneuriat

**Matières:** Identification du potentiel, Gestion, Marketing, Aspects légaux, Comptabilité, Financement, Gestion des ressources humaines, Informatique, Structure de l'entreprise, Organisation, Plan d'affaires, Démarrage de l'entreprise, etc.

**Pré-requis:** Projet d'affaires réaliste. Forte motivation. Scolarité suffisante au projet

**Localisation(s):** Formation théorique et technique: Québec, 16 semaines  
Stages: Selon le choix du participant, 10 semaines  
Durée totale: 26 semaines (6 mois)

**Attestation:** Unités d'éducation continue

### Autres renseignements:

Au terme de ce programme, le participant est normalement en mesure de démarrer son entreprise et d'obtenir le financement nécessaire

**Pour plus d'information:** Voir l'adresse ci-haut

## Entretien de bâtiments nordiques

**Matières:** Menuiserie, plomberie, électricité, chauffage, moteurs à essence et autres sujets

**Pré-requis:** Secondaire III ou l'équivalent

**Localisation(s):** Mashteuiatsh (Lac St. Jean), 29 semaines

**Attestation:** Diplôme d'études professionnelles (DEP)

### Autres renseignements:

L'objectif de ce programme est de développer les compétences requises dans l'entretien immobilier en menuiserie, plomberie, chauffage, électricité et mécanique de petits moteurs à essence et dans la gestion d'un petit entrepôt

**Pour plus d'information:** Voir l'adresse ci-haut

## Gestion d'entreprises touristiques

**Matières:** Gestion des ressources, Financement, Comptabilité, Aspects légaux, Principes économiques, Ressources humaines, Marketing, Organisation, Commercialisation, Prix de revient, Planification, etc.

**Pré-requis:** Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 30 semaines  
Stages: Au choix du participant, 22 semaines  
Durée totale: 52 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements:

Ce cours est destiné spécialement aux promoteurs, gérants ou propriétaires d'entreprises touristiques en milieu autochtone ou à ceux qui désirent le devenir

Pour plus

d'information: Voir l'adresse ci-haut

## **Gestion du développement économique**

Matières: Gestion des ressources, Financement, Comptabilité, Aspects légaux, Principes économiques, Ressources humaines, Marketing, Organisation, Développement régional, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 30 semaines  
Stages: Dans la communauté du participant, 22 semaines  
Durée totale: 52 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements:

Ce cours est destiné spécialement aux responsables et aux agents de développement économique des communautés autochtones

Pour plus

d'information: Voir l'adresse ci-haut

## **Intervention sociale**

Matières: Relation d'aide, Éthique professionnelle, Ressources communautaires, Observation, Communication, Animation de groupe, Rédaction technique, Toxicologie, Organisation communautaire, Techniques d'intervention, Intervention de crise, Conditions sociales, Planification, etc.

Pré-requis: Secondaire V ou l'équivalent. Formation préparatoire disponible

Localisation(s): Formation théorique et technique: Québec, 33 semaines  
Stages: Au choix du participant, 16 semaines  
Durée totale: 49 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres  
renseignements:

Ce programme offre 3 options: Toxicomanie, Violence ou Prévention. Ce programme vise la formation des intervenants et des conseillers en toxicomanie, en violence familiale ou dans les domaines de la prévention sociale

Pour plus  
d'information: Voir l'adresse l'adresse ci-haut

## **Séminaires en administration**

Matières: 10 différents séminaires en administration couvrent les sujets suivants: Conseil d'administration, Gestion et organisation, Gestion des ressources, Planification, Négociation, Comptabilité, Développement des ressources humaines, Relations humaines en milieu de travail, Communication écrite en milieu de travail, Gestion de la documentation

Pré-requis: Être intéressé directement aux applications du sujet du séminaire

Localisation(s): Partout au Canada. Les séminaires sont d'une durée de 2 à 3 jours selon le thème abordé

Attestation: Unités d'éducation continue

Autres  
renseignements:

Ces séminaires peuvent être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à plus de 300 personnes au cours des trois dernières années

Pour plus  
d'information: Voir l'adresse ci-haut

## **Séminaires en gestion de l'habitation**

Matières: Cinq séminaires différents couvrant les aspects suivants: Budgétisation - Aspects légaux, Planification - Appels d'offres, Programmes d'habitation, Gestion de la construction, Gestion du parc immobilier, Gestion de l'entretien

Pré-requis: Être gestionnaire de l'habitation ou être parrainé par une autorité responsable de l'habitation et connaître le milieu de l'habitation autochtone

Localisation(s): Québec (français), Val D'or (anglais) Ces cinq séminaires sont d'une durée de six à dix jours, pour une durée totale de 33 jours

Attestation: Unités d'éducation continue

Autres  
renseignements:

Ces séminaires sont le fruit d'une collaboration de la SCHL, du MAINC et de l'IFAQ

Pour plus  
d'information: Voir l'adresse ci-haut



## Séminaires en intervention sociale

- Matières:** 10 différents séminaires en Intervention sociale couvrent les sujets suivants: Abus sexuels, Maison d'hébergement, Violence familiale, Violence conjugale, Violence envers les enfants, Violence envers les aînés, SIDA - Suicide, Intervention des jeunes auprès de leurs pairs, Définition d'un plan d'action, Relation d'aide au téléphone
- Pré-requis:** Être intéressé directement aux applications du sujet du séminaire
- Localisation(s):** Partout au Canada. Les séminaires sont d'une durée de 2 à 3 jours selon le thème abordé
- Attestation:** Unités d'éducation continue
- Autres renseignements:** Ces séminaires peuvent être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à plus de 150 personnes au cours des trois dernières années
- Pour plus d'information:** Voir l'adresse ci-haut

## Séminaires en sécurité-incendie

- Matières:** Organisation d'un service d'incendie. Manipulation des équipements suivants: Tuyaux - Lances, Échelles - Outils par effraction, Outils de décarcération - Pompes centrifuges et rotatives, Appareils respiratoires autonomes
- Pré-requis:** Être pompier volontaire en poste ou être parrainé par une autorité responsable de la sécurité-incendie
- Localisation(s):** Partout au Canada. 75 heures de formation intensive, théorique et pratique
- Attestation:** Pompier volontaire, Niveau A
- Autres renseignements:** Ce cours couvre l'ensemble du niveau A, modules 1 à 4. Ce cours est adapté aux besoins des participants et des réalités locales. Ce cours a été donné à 7 reprises et à plus de 70 participants en 1992
- Pour plus d'information:** Voir l'adresse ci-haut

## Séminaires en tourisme

- Matières:** 3 séminaires différents adaptés selon le niveau de relation touristique: milieu touristique, occasionnellement touristique, communauté autochtone en général. Les séminaires couvrent les sujets suivants: Techniques d'accueil, Droits et privilèges du visiteur et du visité, Connaissance générale de l'industrie touristique

Pré-requis: Être en contact avec des touristes ou des entreprises touristiques. Travailleurs de l'industrie touristique, Travailleurs de la restauration, de l'hôtellerie, Pourvoires, Fournisseurs en tourisme d'aventures, Travailleurs de commerces pouvant éventuellement accueillir des touristes. Population de communautés recevant des touristes

Localisation(s): Partout au Canada. 1 à 3 jours selon le séminaire

Attestation: Unités d'éducation continue

Autres renseignements:

Séminaires développés suite au Colloque sur le développement touristique autochtone et grâce aux expertises recueillies auprès des associations d'entrepreneurs touristiques (pourvoyeurs, hôteliers, restaurateurs, agents de voyages)

Pour plus d'information: Voir l'adresse ci-haut

## **Sensibilisation à l'entrepreneuriat**

Matières: Caractéristiques de l'entrepreneur(e), Identification du potentiel entrepreneurial, Impact socio-économique de la PME dans le développement d'une communauté, Étapes d'implantation d'une petite entreprise

Pré-requis: Personnes intéressées au développement de la communauté ou au démarrage d'une entreprise

Localisation(s): Partout au Canada. Le séminaire est d'une durée de 3 jours

Attestation: Unités d'éducation continue

Autres renseignements:

Ce séminaire peut être mis en oeuvre dans un délai moyen de 15 jours. Ces séminaires ont été donnés à près de 200 personnes au cours des trois dernières années

Pour plus d'information: Voir l'adresse ci-haut

## **Techniques policières pour les Premières Nations**

Matières: Méthodes d'observation, Criminologie, Administration de la justice, Ressources communautaires, Droit pénal, Maniement d'armes, Conditionnement physique, Conduite préventive, Soins d'urgence, Communication, Enquête criminelle, Intervention de crise, Patrouille, Prévention des incendies, Toxicologie, etc.

Pré-requis: Secondaire V ou l'équivalent. Permis de conduire valide. État de santé ne limitant pas les activités physiques. Absence de dossier criminel

Localisation(s): Formation théorique et technique: Mashteuiatsh (Lac St. Jean), 41 semaines

Stages: Dans un service de police autochtone, 8 semaines

Durée totale: 49 semaines

Attestation: Attestation d'études collégiales (AEC)

Autres

renseignements:

Formation donnée en collaboration avec le Service de Police Amérindienne du Québec

Pour plus

d'information: Voir l'adresse ci-haut

# NATIVE TRAINING INSTITUTE OF QUEBEC

## Native Administration

**Subjects:** Financing, Budgeting, Accounting, Native legal context, Drafting and management of documents, Action group animation, Human resources, Marketing, Organization, Resources management, Planning, etc.

**Prerequisites:** High school diploma or equivalent. Preparatory training available

**Location(s):** Theoretical and technical training: Quebec, 30 weeks  
In-service training period: In each participant's community, 22 weeks  
Total duration: 52 weeks

**Certification:** College diploma

**Remarks:** This program is intended for administrators and band managers and for managers or administrators of various Native projects, services or institutions. It is in its fifth year

**Contact:** Native Training Institute of Quebec  
234 St-Louis Street, 1st floor  
LORETTEVILLE, Quebec  
G2B 1L4  
Phone: (418) 843-6857 or toll-free 1-800-463-2365  
FAX: (418) 843-7339

## Carpentry

**Subjects:** Tools and Assembly, Basements and Concrete, Frameworks and Roofs, Insulation and Finishing off, Plan Lecture, Estimates, and Other Subjects

**Prerequisites:** Secondary IV or equivalent

**Location(s):** Mashteuiatsh (Pointe-Bleue): 39 weeks of class time and 12 weeks of on the job training  
Total: 51 weeks

**Certification:** Professional Education Diploma (PED)

**Remarks:** The objective of this program is to develop the abilities needed in carpentry, from the principles to finishing off and repair

**Contact:** See first entry for address and phone number

## Entrepreneurship

- Subjects:** Identification of potential, Management, Marketing, Legal aspects, Accounting, Financing, Human resources management, Computing, Enterprise structure, Organization, Business plan, Venture start-up, etc.
- Prerequisites:** A realistic business project. High motivation. An adequate level of education for the project
- Location(s):** Theoretical and technical training: Québec, 16 weeks  
In-firm training period: Chosen by participants, 10 weeks  
Total duration: 26 weeks (6 months)
- Certification:** Continuing education units
- Remarks:** At the end of the program, participants will generally be in a position to launch their businesses and obtain the required financing
- Contact:** See first entry for address and phone number

## Nordic Housing Maintenance

- Subjects:** Carpentry, Plumbing, Electricity, Heating, Gas Motors and Other Objects
- Prerequisites:** Secondary III or equivalent
- Location(s):** Mashteuiatsh (Pointe-Bleue): 29 weeks
- Certification:** Professional Education Diploma (PED) awarded after completing the seven-month course
- Remarks:** The objective of this program is to develop the abilities needed for property maintenance in carpentry, plumbing, heating, electricity, small motors mechanics and also for the management of a small warehouse
- Contact:** See first entry for address and phone number

## Tourist Enterprise Management

- Subjects:** Resources management, Financing, Accounting, Legal aspects, Economic principles, Human resources, Marketing, Organization, Commercial aspects, Cost price, Planning, etc.
- Prerequisites:** High school diploma or equivalent. Preparatory training available
- Location(s):** Theoretical and technical training: Québec, 30 weeks  
In-firm training period: Chosen by participants, 22 weeks  
Total duration: 52 weeks
- Certification:** College diploma
- Remarks:** This course is intended for promoters, managers or owners of tourist enterprises in Native communities and people who wish to enter the field
- Contact:** See first entry for address and phone number

## Management of Economic Development

- Subjects:** Resources management, Financing, Accounting, Legal aspects, Economic principles, Human resources, Marketing, Organization, Regional Development, Planning, etc.
- Prerequisites:** High school diploma or equivalent. Preparatory training available.
- Location(s):** Theoretical and technical training: Québec, 30 weeks  
In-service training period: In each participant's community, 22 weeks  
Total duration: 52 weeks
- Certification:** College diploma
- Remarks:** This course is intended for economic development agents and economic development leaders in Native communities
- Contact:** See first entry for address and phone number

## Social Intervention

- Subjects:** Helping relationships, Professional ethics, Community resources, Observation, Communication, Group animation, Technical drafting, Toxicology, Community organization, Intervention techniques, Crisis intervention, Social conditions, Planning, etc.
- Prerequisites:** High school diploma or equivalent. Preparatory training available.
- Location(s):** Theoretical and technical training: Québec, 33 weeks  
In-service training period: Chosen by participants, 16 weeks  
Total Duration: 49 weeks
- Certification:** College Diploma
- Remarks:** This program contains three options: Substance addiction, Violence, or Prevention. The aim of this program is to provide training for interveners and advisors in the fields of substance addiction, family violence or social prevention
- Contact:** See first entry for address and phone number

## Administration Seminars

- Subjects:** Ten different seminars on administration covering the following subjects: Board of directors, Management and organization, Resources management - Planning, Negotiation, Accounting, Human resources development, Human relations in the workplace, Written communication at work, Document management
- Prerequisites:** Participants should be personally interested in the applications of the subject of the seminar
- Location(s):** Throughout Canada. The seminars last from two to three days depending on the subject matter
- Certification:** Continuing education units

Remarks: On average, these seminars can be organized within a 15-day period.  
They have been given to more than 300 people over the last three years

Contact: See first entry for address and phone number

## **Housing Management Seminars**

Subjects: Five different seminars following the aspects; Budgeting, Legal aspects, Planning, Calls for tenders, Housing programs, Construction management, Housing inventory management, Maintenance management

Prerequisites: Participants should be housing managers or sponsored by an authority responsible for housing, and be familiar with Native housing questions

Location(s): Québec (French), Val d'Or (English). Each seminar lasts from six to ten days, for a total duration of 33 days

Certification: Continuing education units

Remarks: These seminars are the result of collaboration between CMHC, DIAND and the NTIQ

Contact: See first entry for address and phone number

## **Seminars in Social Intervention**

Subjects: Ten different seminars on Social Intervention covering the following subjects: Sexual abuse shelters, Family violence, Conjugal violence, Child abuse, Elder abuse, AIDS Suicide, Intervention by young people in their peer group. Definition of an action plan. Helping relationships by telephone

Prerequisites: Participants should be personally interested in the subject of the seminar

Location(s): Throughout Canada. The seminars last two and three days depending on the subject matter

Certification: Continuing education units

Remarks: On average, these seminars can be organized within a 15-day period.  
They have been given to more than 150 people over the last three years

Contact: See first entry for address and phone number



## Fire Safety Seminars

- Subjects:** Organization of a fire service. How to handle the following equipment: Fire Hose - Fire nozzles, Ladders - Forced entry tools. Jaws of life equipment, Centrifugal and rotary pumps, Mobile breathing apparatus
- Prerequisites:** Participants should be active voluntary fire fighters or be sponsored by an authority responsible for fire safety
- Location(s):** Throughout Canada. 75 hours intensive training, theory and practice
- Certification:** Voluntary fire fighter, Level A
- Remarks:** This course covers Level A in its entirety, module 1-4. It is adapted to the needs of participants and local realities. It was given 7 times to more than 70 participants in 1992
- Contact:** See first entry for address and phone number

## Tourism Seminars

- Subjects:** Three seminars adapted to different levels of touristic activity: tourist environment, occasional tourist environment, Native communities in general. The seminars cover the following subjects: Hospitality techniques, Rights and privileges of visitor and host, General Knowledge of the tourist industry
- Prerequisites:** Participants should be in contact with tourists or tourism companies. Tourist industry workers, Workers in hotels and the catering industry, Outfitters, Adventure tourism suppliers, Workers in businesses that could eventually receive tourists. Members of communities receiving tourists
- Location(s):** Throughout Canada. 1-3 days depending on seminar
- Certification:** Continuing education units
- Remarks:** Seminars developed following the Conference on Native Tourism Development and with the help of expert evaluations received from associations of people involved in the field of tourism: outfitters, hotel keepers, restaurant owners, travel agents
- Contact:** See first entry for address and phone number

## Entrepreneurship Awareness

- Subjects:** Entrepreneurial characteristics, Identification of entrepreneurial potential, socioeconomic impacts of small businesses on community development, Stages in launching a small business
- Prerequisites:** Participants should be interested in community development or venture start-up
- Location(s):** Throughout Canada. The seminars last three days
- Certification:** Continuing education units
- Remarks:** On average, this seminar can be organized within a 15-day period. It has been given to nearly 200 people over the last three years
- Contact:** See first entry for address and phone number

## Police Techniques for First Nations

- Subjects:** Observation methods, Criminology, Administration of justice, Community resources, Penal law, Handling firearms, Physical education, Preventive behaviour, Emergency medical treatment, Communication, Criminal investigations, Crisis intervention, Patrolling, Fire prevention, Toxicology, etc.
- Prerequisites:** High School Diploma or equivalent. Valid drivers license. State of health which does not restrict physical activity. No criminal record
- Location(s):** Theoretical and technical training (41 weeks): Mashteuiatsh (Lac-Saint-Jean) 41 weeks  
In-service training period: In a Native police force 8 weeks  
Total duration: 49 weeks
- Certification:** College Diploma
- Remarks:** Training given in collaboration with the Amerindian Police Service of Québec
- Contact:** See first entry for address and phone number

# KATIVIK SCHOOL BOARD

## Northern Québec Management Training Program

- Subjects:** Management/Administration courses, Introduction to Micro-computers (IBM Version), Business Communications (Inuktitut), Bookkeeping for Service Businesses, Introduction to Micro-Computers (Apple Version), Programming, Introduction to Economics (Inuktitut and English, How to Start a Small Business Nunavik and English)
- Prerequisites:** No formal requirements
- Location(s):** On-site
- Certification:** The Kativik School Board is in the process of linking with a post-secondary school in order to make each course a credit. The duration varies upon the length of the course the student requests (maximum of 2 weeks)
- Remarks:** Management/Administration courses will review business or administration problems and present them to groups of administrators and local government managers on location in Northern Québec
- Contact:** Micheline Chartrand  
Pedagogical Counsellor  
Northern Québec Management Training Program  
Kativik School Board  
331 Mimosa Ave.  
DORVAL, Québec  
H9S 3K5  
Phone: (514) 636-8120  
FAX: (514) 636-1261

## Inuit Educational Leadership Program

- Subjects:** Operations - Administration, Training, Pedagogy, Organization, Adult Education, Management, Technical and Support Services, Interpersonal Skills
- Prerequisites:** Program designed for Local School Administrators
- Location(s):** Northern Communities within the KSB district
- Certification:** There are no formal requirements for the three-year program
- Remarks:** This program is aimed at Local School Administrators who desire management training in order to become more capable of recognizing, responding to, and directing the educational needs of their community
- Contact:** Ana Giuliani, Inuit Staff Training Counsellor  
The Inuit Educational Leadership Training Program  
See previous entry for address and phone number

# McGILL UNIVERSITY

## Native and Northern Education

- Subjects:** Teacher Education at the Elementary Level for Algonquin, Cree, Inuit, Micmac, and Mohawk Communities
- Prerequisites:** Recommendation of education authority, 21 years of age, fluency in Inuktitut for Inuit applicants
- Location(s):** Communities of eastern NWT, northern Québec, James Bay, Winneway, Rapid Lake, Maniwaki, Restigouche, Kanesatake, Kahnawake
- Certification:** Three years of part-time study leading to Certificate of Native and Northern Education, followed by further years of study (maximum 12) leading to Bachelor of Education Degree
- Remarks:** All programs are offered at the request of the community concerned
- Contact:** Dr. John Wolforth  
Program Director, Native and Northern  
Education Program  
Faculty of Education  
McGill University  
3700 McTavish Street  
MONTREAL, Québec  
H3A 1Y2  
Phone: (514) 398-4533  
FAX: (514) 398-4679

# UNIVERSITÉ DU QUÉBEC À CHICOUTIMI

## Baccalauréat d'éducation au préscolaire et d'enseignement au primaire

- Matières:** Didactiques des sciences de la nature, des sciences humaines, du français, des mathématiques, des sciences religieuses. Difficultés d'apprentissage, pédagogie préscolaire, enseignement de la lecture et de l'écriture, évaluation des apprentissages, analyse de la pratique de l'enseignement, pédagogies modernes, système d'éducation du Québec, études du développement intellectuel, affectivo-social de l'enfant. Théories d'apprentissage et techniques d'observation. Stages d'enseignement
- Pré-requis:** Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent, ou posséder des connaissances appropriées, une expérience jugée pertinente, ou être âgé d'au moins vingt-deux-ans
- Localisation(s):** Chicoutimi, Akwasasne, Chisasibi, Great Whale, La Romaine, Mistissini, Natashquan, Nemiska, Schefferville, Waskaganich, Waswanipi, Wemindji
- Attestation:** Baccalauréat régulier de premier cycle d'éducation au préscolaire et d'enseignement au primaire de l'Université du Québec à Chicoutimi. Les trente (30) cours du baccalauréat sont dispensés sur le campus, à temps complet, ou hors campus, sur des périodes de deux semaines intensives
- Autres renseignements:**

- Permettre aux autochtones se destinant à l'enseignement d'acquérir les connaissances et l'expérience requises
- Pour plus d'information:** Mme. Huguette Bouchard, directrice  
Centre d'études amérindiennes  
Université du Québec à Chicoutimi  
555 boulevard Université  
Local 3-536  
CHICOUTIMI, Québec  
G7H 2B1  
Tél: (418) 545-5086

## Certificat de premier cycle en administration

- Matières:** Principes de management, Comptabilité, Marketing, Aspect humain des organisations, Environnement économique de l'entreprise, Informatique
- Pré-requis:** Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, être âgé d'au moins vingt-deux ans, et détenir une connaissance équivalente aux mathématiques de niveau secondaire
- Localisation(s):**
- Attestation:** Ce programme est un certificat régulier du Module des sciences de l'administration de l'Université du Québec à Chicoutimi.

Autres  
renseignements:

**Objectifs du projet :** 1. Permettre à des gestionnaires amérindiens d'amorcer ou de poursuivre une démarche de perfectionnement dans leur champ d'intervention. 2. Leur donner accès aux activités du Certificat de premier cycle en administration (4122) dans un cadre logistique et pédagogique adapté à leurs contraintes particulières

Pour plus  
d'information: Mme. Huguette Bouchard  
Voir l'adresse ci-haut

## **Certificat de premier cycle d'études pluridisciplinaires**

**Matières:** Méthodologie du travail intellectuel, Outils méthodologiques et exercices d'écriture, Structuration d'un texte, Construction logico-mathématique, Écologie humaine, Marketing, Carte du monde, Religion des Amérindiens, et plus

**Pré-requis:** Être détenteur d'un diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, et être âgé d'au moins vingt-deux ans

**Localisation(s):** Université du Québec à Chicoutimi, Manawan, Optciwan, Wemotaci

**Attestation:** Certificat de premier cycle d'études pluridisciplinaires de l'Université du Québec à Chicoutimi. Le Certificat comprend dix cours de trois crédits chacun, dont quatre obligatoires et six optionnels, pour un total de trente crédits

Autres  
renseignements:

**Objectifs du projet:** 1. Permettre à l'étudiant d'acquérir des connaissances de base dans différentes disciplines afin d'atteindre des objectifs personnels de formation

2. Il contribue à rendre l'étudiant plus confiant en ses possibilités, plus autonome au niveau des choix et plus ouvert aux diverses cultures composant la société québécoise

Pour plus  
d'information: Mme. Huguette Bouchard  
Voir l'adresse ci-haut

## **Certificat de premier cycle en Psychologie**

**Matières:** Histoire de la psychologie, Méthodologie de la recherche en sciences humaines, Développement humain: fondements et approches, Théories de la personnalité, Psychologie sociale, Introduction à la psychopathologie et psychophysiologie, Psychogenèse de l'enfant, Psychologie des adolescents, Psychologie des adultes

**Pré-requis:** Être détenteur d'un Diplôme d'études collégiales (DEC) ou l'équivalent ou posséder des connaissances appropriées, une expérience jugée pertinente, et être âgé d'au moins vingt-deux ans

**Localisation(s):** Sept-Iles, Mashteuiatsh

Attestation: Certificat régulier de premier cycle en psychologie l'Université du Québec à Chicoutimi.

Autres  
renseignements:

**Objectifs du projet :** 1. Permettre aux personnes oeuvrant dans les secteurs de l'intervention communautaire et de l'éducation d'amorcer ou de poursuivre une démarche de perfectionnement  
2. Leur donner accès aux activités du certificat de premier cycle en psychologie dans un cadre logistique et pédagogique adapté à leurs contraintes particulières

Pour plus  
d'information: Mme. Huguette Bouchard  
Voir l'adresse ci-haut

### **Certificat de premier cycle en sciences de l'éducation (cheminement amérindien)**

Matières: L'Amérindien et le renouveau pédagogique, l'enseignement et les systèmes d'éducation, l'apprentissage scolaire, le milieu naturel, la linguistique amérindienne, les didactiques et les stages d'enseignement

Pré-requis: Être titulaire d'un diplôme d'études collégiales (DEC) ou de premier cycle universitaire, ou posséder des connaissances appropriées, une expérience jugée pertinente et être âgé d'au moins vingt-deux ans

Localisation(s): Schefferville, Mingan, St-Augustin, Sept-Iles et Maliotenam, Abitibi

Attestation: Certificat de premier cycle en sciences de l'éducation. Selon l'information publiée par le ministère de l'Éducation du Québec, l'étudiant qui réussit ce programme est susceptible d'obtenir, moyennant une recommandation favorable des autorités compétentes un permis d'enseignement général aux Amérindiens dans les classes préscolaires et les classes du niveau primaire

Autres  
renseignements:

Ce cheminement particulier du programme de certificat en sciences de l'éducation a été créé à l'intention d'étudiants qui enseignent en milieu amérindien

Pour plus  
d'information: Mme. Huguette Bouchard  
Voir l'adresse ci-haut

### **Certificat de premier cycle en techno-linguistique**

Matières: Phonétique, phonologie, orthographe, morpho-syntaxe, dialectologie, lexicographie, sémantique, sociolinguistique, structures linguistiques, enquête linguistique, notions d'apprentissage



Pré-requis: Être titulaire d'un diplôme d'études collégiales (DEC) ou l'équivalent, et maîtriser sa langue autochtone, ou être âgé d'au moins vingt-deux ans et maîtriser sa langue autochtone. La connaissance de la langue autochtone fera l'objet d'une évaluation avant l'admission des candidats

Localisation(s): Communautés requérant ce programme

Attestation: Certificat de premier cycle en techno-linguistique autochtone

Autres

renseignements:

Pour les fins d'émission d'une grade de bachelier par cumul de certificats, le secteur de rattachement de ce programme est "Arts"

Pour plus

d'information:

Mme. Huguette Bouchard

Voir l'adresse ci-haut

**NEW BRUNSWICK**

# NEW BRUNSWICK COLLEGE OF CRAFT AND DESIGN

## Certificate in Native Arts Studies

- Subjects:** Spirituality; Language (either Micmac or Maliseet); Native Art and Crafts; Research into Native Culture: Native Education; Design; Drawing; Business and one first year studio
- Prerequisites:** Students entering this program will be interviewed and be accepted by the same process as a diploma student
- Location(s):** Fredericton, New Brunswick
- Certification:** A certificate is awarded upon completion of the one-year program. After successful completion, the program is considered to be the equivalent of the first year of the Diploma Program
- Remarks:** The Certificate of Native Arts Studies has been created to recognise the special needs of Native peoples
- Contact:** Mr. George Fry, Director or  
Ms. Gwen Orechia, Studio Head  
P.O. Box 6000  
FREDERICTON, New Brunswick  
E3B 5H1  
Phone: (506) 453-2305

# UNIVERSITY OF NEW BRUNSWICK - MICMAC/MALISEET INSTITUTE

## B.Ed. Degree Program for Aboriginal Students

**Subjects:** Elementary, Secondary, Technology, Business, and Home Economics Education

**Prerequisites:** Highschool graduate or equivalent, or mature student

**Location(s):** Fredericton, New Brunswick

**Certification:** With successful teaching internship, graduates of the four-year program receive a New Brunswick Teaching Certificate

**Remarks:** The B.Ed. Degree Program for Aboriginal Students is a fifteen year old program with more than 60 graduates, mostly in the maritime provinces and Québec

**Contact:** Professor Robert M. Leavitt  
University of New Brunswick  
P.O. Box 4400  
FREDERICTON, New Brunswick  
E3B 5A3  
Phone: (506) 453-4840  
FAX: (506) 453-3569

## Bridging Year Program for Aboriginal Students

**Subjects:** Preparatory year for entering Faculties of Arts, Business Administration, Computer Science, Education, Engineering, Forestry, Nursing, Physical Education & Recreation, Science

**Prerequisites:** High School graduate or equivalent, or student with Grade 11 who has been out of school for at least 3 years, or mature student

**Location(s):** Fredericton, New Brunswick

**Certification:** N/A

**Remarks:** In the Bridging Year, students register for four courses per term, at least one of which must be a university credit course. Successful students are eligible to transfer to the faculty for which their Bridging Year was designed

**Contact:** Professor Robert M. Leavitt, or  
Mrs. Lynda Doige  
See first entry for address and phone number

# PROGRESSIVE PLANNING

## Computer Training

Subjects: MS DOS, Lotus 1-2-3, DBase III+, Computerized Accounting

Prerequisites: Grade 9

Location(s): Fredericton and local areas

Certification: Completion certificate awarded

Remarks: Weekly sessions are scheduled based on the need of the client. Schedules are designed on demand

Contact: Ms. Marg Boer  
Progressive Planning  
Compartment 43, 385 Wilsey Road  
FREDERICTON, New Brunswick  
E3B 5N6  
Phone: (506) 458-8522  
FAX: (506) 458-5827

## Management Training

Subjects: Accounting, Computerized Accounting, Communications, Micro-computer Applications (DBase and Lotus), Stress Management, Data Analysis, Interpersonal Relations, Community Planning

Prerequisites: Grade 10

Location(s): Fredericton, New Brunswick - On site locations

Certification: Completion certificate awarded upon completion of the 10-month to two-year course

Remarks: Course offerings modified based on individual client needs

Contact: Ms. Marg Boer  
See first entry for address and phone number

## Pre-Apprenticeship Training

Subjects: Life Skills, Math and English Upgrading to Required Level for Trade,  
Physics/Science, Work Experience in Vocation of Interest

Prerequisites: Grade 9

Location(s): Fredericton, New Brunswick

Certification: Completion certificate awarded after completing the ten-month course

Remarks: The training is designed to build up client skill levels to qualify for  
institutional training in the vocation of the clients choice

Contact: Ms. Marg Boer  
See first entry for address and phone number

# **NOVA SCOTIA**



# Nova Scotia Community College

## *Our Training is Working!*

Over 130 Community College programs in the trades and the technical, technological, business and applied arts fields are helping Nova Scotians acquire the skills and training they need to compete in today's labour market, *and* tomorrow's.

To find out how our programs can help you succeed, whether you're a student or an employer, please contact a campus near you:

Annapolis Campus, Middleton  
825-3491

Burridge Campus, Yarmouth  
742-3501

Cape Breton Adult Vocational Training Campus,  
Sydney  
563-2450

Colchester Campus, Truro  
893-5730

College of Geographic Sciences, Lawrencetown  
584-2226

Cumberland Campus, Springhill  
597-3737

Dartmouth Adult Vocational Training Campus,  
Dartmouth  
424-8640

Halifax Campus, Halifax  
424-7999

Hants Campus, Windsor  
798-8349

I.W. Akerley Campus, Dartmouth  
434-2020

Institute of Technology, Halifax  
424-7529

Kingstec Campus, Kentville  
678-7341

Lunenburg Campus, Bridgewater  
543-4608

Nautical Institute Campus, Port Hawkesbury  
625-2380

Pictou Campus, Stellarton  
752-2002

Shelburne Campus, Shelburne  
875-8640

Strait Campus, Port Hawkesbury  
625-2200

Sydney Campus, Sydney  
563-2088



**Department of  
Education**  
Honourable John MacEachern  
Minister

**Our Students  
Graduate  
Job-Ready!**

# UNIVERSITY COLLEGE OF CAPE BRETON

## Mi'kmaq Studies Program

**Subjects:** Introduction to Mi'kmaq Studies, Mi'kmaq/English Comparative Structures, Mi'kmaq Linguistics, Conversational Mi'kmaq for Non-speakers, Mi'kmaq for Speakers: Introduction to Literacy, Aboriginal and Treaty Rights in the Canadian Constitution, Conceptions of Self and Others in Cross-cultural Comparison, Race and Ethnic Relations

**Prerequisites:** University entrance

**Location(s):** Sydney, Nova Scotia

**Certification:** Bachelor of Arts with an area concentration in Mi'kmaq Studies

**Remarks:**

**Contact:** Ms. Stephanie Inglis  
Assistant Professor of Mi'kmaq  
Studies  
University College of Cape Breton  
P.O. Box 5300  
SYDNEY, Nova Scotia  
B1P 6L2  
Phone: (902) 539-5300 Ext. 313  
FAX: (902) 562-0119

# DALHOUSIE UNIVERSITY

## Indigenous Blacks and Mi'kmaq (IBM) Law Program

- Subjects:** **First-year courses include:** Contracts and Judicial Rule Making, Criminal Justice: the Individual and the State, Orientation to Law, Fundamentals of Public Law, Legal Writing, Property in its Historical Context, Tort Law and Damage Compensation
- Prerequisites:** Applicants must attend a summer pre-law program at Dalhousie, which is a four week course in August. Also required is a minimum of two years at a recognized University, or Mature Student status
- Location(s):** Halifax, Nova Scotia
- Certification:** L.L.B Degree is awarded to successful students upon completion of the three-year program
- Remarks:**
- Contact:** Ms. Carol Aylward, Director or  
Ms. Lynn Clarke, Program Secretary  
IBM Law Program  
Dalhousie Law School  
6061 University Ave.  
HALIFAX, Nova Scotia  
B3H 4H9  
Phone: (902) 494-1639  
FAX: (902) 494-1316

## Transition Year Program for Indigenous Black and First Nations Students

- Subjects:** Most students take upgrading university-preparatory courses in English, Math, University Study Skills, and Black (Afro/Canadian)/Native Studies. Students can also choose one first-year university credit of interest
- Prerequisites:** Preference will be given to students who are normally resident in Nova Scotia and to students who are 23 or older. Those between 18 and 22 will be considered. Students will be interviewed and skill-tested in English, Math and reading comprehension
- Location:** Halifax, Nova Scotia
- Certification:** N/A
- Remarks:** Most students spend approximately 18-20 hours in class per week. Another 20-30 hours of study outside of class per week will help the student to be fully prepared
- Contact:** Director of the Transition Year Program  
Henson College, Dalhousie University  
HALIFAX, Nova Scotia  
B3H 3J5  
Phone: (902) 494-3730

# MICMAC NATIVE LEARNING CENTRE

## Bank Teller Training Program

**Subjects:** Negotiation of Items and Accounts, Bill Payments, Money Orders, Drafts, Transactions, Role Playing Multiple Item Transactions, Dealing with Customers, etc.

**Prerequisites:** Nova Scotia grade 12 or GED Equivalency

**Location(s):** Halifax, Nova Scotia

**Certification:** Diploma. Customer Service Representative

**Remarks:** The course consists of six to eight weeks of on-site training, and eight weeks in a bank off-site. During this time students will be exposed to and taught skills and procedures necessary to enter the banking profession as a Teller or Customer Service Representative

**Contact:** Darrell Landry, Director  
Micmac Native Learning Centre  
2158 Gottingen Street  
HALIFAX, Nova Scotia  
B3K 3B4  
Phone: (902) 420-0686  
FAX: (902) 423-6130

## MicroComputer Training Program

**Subjects:** Data Processing Concepts; MS DOS 5.00; Wordperfect 5.1; Lotus 1-2-3, Version 2.2 DBase III-Plus; Business Communications and an On-line Computer Typing Tutor Training Software

**Prerequisites:** Nova Scotia Grade 12 or equivalent

**Location(s):** Halifax, Nova Scotia

**Certification:** A Diploma in MicroComputer Training Program is awarded upon completion of the 34-week program (26 weeks of in-class theory and lab training, and 8 weeks of on-the-job training)

**Remarks:** Students have access to VCR and Monitor System, Overhead Projection System, and educational library of videos and video documentation on Computer Literacy  
Frequent guest speakers from various aspects of computer and computer-related industries and associated data processing fields; to augment lectures and theory on selected topic matters, an occasional visit to a commercial and/or industrial site(s) during Field Trips

**Contact:** Mr. Stephen Hum  
Computer Instructor  
See first entry for address  
Phone: (902) 420-0686 or (902) 420-1576

## **Native Academic Training Program**

**Subjects:** Mathematics, Statistics, Computers, English, Psychology, Sociology, Chemistry, Native Studies, Study Skills  
**Prerequisites:** GED grade 12 or equivalent. Age 19 or older  
**Location(s):** Halifax, Nova Scotia  
**Certification:** Academic (post-GED) training  
Diploma granted upon completion of one-year program  
**Remarks:** Graduates accepted into a degree program at Saint Mary's University, Halifax  
**Contact:** Christine Metallic  
Job Placement and Training Counsellor  
See first entry for address and phone number

## **Native Urban Transitional Program (NUTP)**

**Subjects:** Orientation of the Centre, World Views (Native), Values Customs and Traditions, Oppression-Discrimination and Prejudice, History, Spirituality, Social Issues, Socio-Economics, Communication  
**Prerequisites:** Grade seven  
**Location(s):** Halifax, Nova Scotia  
**Certification:** A certificate is awarded upon completion of the 16 to 20-week program  
**Remarks:** NUTP is a program designed for the Aboriginal people to aid them in their transition from rural living to city living  
**Contact:** Miss Ida Vincent  
See first entry for address and phone number

## **Writing Skills**

**Subjects:** Aspects of English, Grammar, Punctuation, and Process Writing are explored  
**Prerequisites:** Being a student at the Micmac Native Learning Centre, enrolled in GED Upgrading or Pre-University program  
**Location(s):** Halifax, Nova Scotia  
**Certification:** A certificate is awarded upon completion of the 12-week program  
**Remarks:**  
**Contact:** Mr. Darrell Landry  
See first entry for address and phone number

# **PRINCE EDWARD ISLAND**

# HOLLAND COLLEGE - SCHOOL OF JUSTICE

## Native Constables Training

**Subjects:** Crisis Intervention, Supervision, Occupational Stress, Alcohol and Drug Awareness, Human Relations, Report Writing, Criminal Law, Courtroom Procedure, Interviewing and Interrogation, Criminal Investigation, Alert

**Prerequisites:** Mid-level and Senior Native Constables

**Location(s):** Charlottetown, PEI

**Certification:** A College Certificate is awarded upon completion

**Remarks:** Courses can be custom designed to meet specific training needs

**Contact:** Inspector Walter Charlesworth  
School of Justice  
Holland College  
295 Grafton Street  
CHARLOTTETOWN, Prince Edward Island  
C1A 8W4  
Phone: (902) 566-9677  
FAX: (902) 566-9666

## Native Police Introduction to Law Enforcement

**Subjects:** Personal Image, Development of Canadian Law, Structure of Statutes, Provincial Statutes, Note Books, Criminal Justice System, Sources and Rules of Interpretation, Types of Offenses, Summons, Subpoena and Appearance Notice, Charter of Rights, Powers to Arrest, Traffic Accident Investigation, Use of Force, Obstruction, Young Offenders Act

**Prerequisites:** Junior Peace Officer

**Location(s):** Charlottetown, PEI

**Certification:** College Certificate awarded upon completion of the one-week program

**Remarks:** Courses can be custom designed to meet specific training requirements

**Contact:** Inspector Walter Charlesworth  
See first entry for address and phone number



## **Native Police Officer Safety and Firearms Training**

**Subjects:** Introduction to Firearms, Skill Evaluation, Tactics, Practical Application, Street Survival, Firearms Qualifications

**Prerequisites:** Peace Officer Status

**Location(s):** Charlottetown, PEI

**Certification:** Certification in safe handling and proficiency with handguns and shotguns

**Remarks:** Courses are custom designed to meet specific training needs such as force continuum, civil liability, use of force, decision making, etc.

**Contact:** Inspector Walter Charlesworth  
See first entry for address and phone number

# NEWFOUNDLAND

# MEMORIAL UNIVERSITY OF NEWFOUNDLAND

## Native and Northern Teacher Education Program

- Subjects:** Teacher Training (Educational and Academic)
- Prerequisites:** High School graduation (Grade 12) or mature student (21 years or older)
- Location(s):** Diploma program is offered on site in the various communities in Labrador and a special summer school session. The degree program is offered at MUN, most courses on the diploma are transferrable to the degree program - B.Ed (N&N)
- Certification:** A teaching certificate II is offered at the end of the two year diploma program (20 courses) and a certificate V at the end of the degree program - B.Ed (N&N) - 50 courses (five years)
- Remarks:** The program helps provide opportunities for potential Native teachers to develop professional skills and competence within their cultural setting as well as to attain professional teaching status and certification
- Contact:** Dr. Boyce Fradsham  
Coordinator  
Native and Northern Teacher Education Program  
Faculty of Education  
Memorial University of Newfoundland  
ST. JOHN'S, Newfoundland  
A1B 3X8  
Phone: (709) 737-7626  
FAX: (709) 737-2342