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# REPORT RAPPORT

Technical Services and Contracts  
1984/85 Schedule of Presentations  
for Band and Field Staff Courses

July 20, 1984

L.S. Barber  
Technical Training  
997-0156

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Affaires indiennes  
et du Nord Canada

Technical Services  
and Contracts

Services techniques  
et marchés

# REPORT      RAPPORT

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1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Atlantic  
(Engineering and Architecture)

As of July 15, 1984

Band Training

| Title  | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks   |
|--|----------|----------|----------|------------------------|-------------------------|---|
| <u>Workshop # 1</u>  |          |          |          |                        |                         |   |
| B 205 - Fundamental Concrete Technology  | Amherst  | October  | 3 days   | 8                      | W. Mak                  | - Mr. P. Beauchamp will assist and present B 207, B 303 and B 305 |
| B 207 - Blueprint Reading  |          |          |          |                        |                         |   |
| B 303 - Home Maintenance (Plumbing)  |          |          |          |                        |                         |   |
| B 305 - Home Maintenance (Electrical Repair)   |          |          |          |                        |                         |   |
| <u>Workshop # 2</u>  |          |          |          |                        |                         |   |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System (Implementation and Operation) | Amherst  | February | 3 days   | 6                      | D. Podolsky             | - Combines former MM 105, MM 107 and MM 109 into one course.      |
| <u>Workshop # 3</u>  |          |          |          |                        |                         |   |
| PM 101 - Management of Day Labour Projects   | Amherst  | March    | 2½ days  | 6                      | R. MacLean              |   |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Atlantic  
(Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title   | Location  | Date        | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks     |
|---|-----------|-------------|----------|------------------------|-------------------------|-------------|
| <u>Workshop A</u>   |           |             |          |                        |                         |             |
| MS 302 - Water Pollution Control<br>Federation (WPCF)<br>Wastewater Treatment<br>Basic Course | Amherst   | April 10-12 | 3 days   | 11                     | L. Killoran             | - Completed |
| MS 201 - Water Systems in<br>Small Communities  |           |             |          |                        |                         |             |
| MS 305 - Wastewater Orientation   |           |             |          |                        |                         |             |
| MS 401 - Solid Waste Orientation  |           |             |          |                        |                         |             |
| <u>Workshop B</u>   |           |             |          |                        |                         |             |
| MS 304 - WPCF Wastewater<br>Treatment Intermediate<br>course                                  | Amherst   | April-May   | 10 days  | 10                     | L. Killoran             | - Completed |
| <u>Workshop C</u>   |           |             |          |                        |                         |             |
| MS 302 - WPCF Wastewater<br>Treatment Basic Course  | Woodstock | October     | 3 days   | 4                      | L. Killoran             |             |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Atlantic  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title                      | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks  |
|----------------------------|----------|----------|----------|------------------------|-------------------------|--|
| <u>Workshop D</u>          |          |          |          |                        |                         |  |
| C 304 - Negotiation Skills | Amherst  | February | 3 days   | 10                     | M. Dawson               | - Combined Engineering and<br>Architecture and Finance and<br>Administration presentation. |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Atlantic  
(Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title   | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks   |
|---|----------|----------|----------|------------------------|-------------------------|---|
| <u>Workshop A</u><br>C 304 - Negotiation Skills | Amherst  | February | 3 days   | 10                     | M. Dawson               | - Combined Finance and<br>Administration and Engineering<br>and Architecture presentation |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Quebec  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title   | Location       | Date         | Duration | No. of<br>Participants | I.Q.<br>Project Manager | Remarks                               |
|---|----------------|--------------|----------|------------------------|-------------------------|---------------------------------------|
| <u>Workshop # 1</u>   |                |              |          |                        |                         |                                       |
| Home Maintenance<br>B 303 - Plumbing<br>B 305 - Electrical Repairs<br>B 309 - Door & Window Repairs<br>B 315 - Roofs                    | Trois Rivières | August       | 2 days   | 12                     | P. Beauchamp            |                                       |
| <u>Workshop # 2</u>   |                |              |          |                        |                         |                                       |
| PM 101 - Management of Day<br>Labour Projects   | Quebec         | January      | 2½ days  | 10                     | R. Grégoire             |                                       |
| <u>Workshop #3</u>  |                |              |          |                        |                         |                                       |
| B 207 - Blueprint Reading   | Sept-Isles     | February     | 1 day    | 10                     | P. Beauchamp            |                                       |
| <u>Workshop #4</u>  |                |              |          |                        |                         |                                       |
| MS 305 - Wastewater Orientation<br>MS 201 - Water Systems in<br>Small Communities<br>MS 203 - Maintenance Water<br>Distribution Systems | Sept-Isles     | To be estab. | 2 days   | 10                     | R. Grégoire             | Date to be established with<br>region |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Quebec  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title                                       | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks   |
|---|----------|----------|----------|------------------------|-------------------------|---|
| <u>Workshop A</u>                           |          |          |          |                        |                         |   |
| MS 602 - Environmental Impact<br>Assessment | Quebec   | November | ½ day    | 8                      | R. Hargrave             |   |
| <u>Workshop B</u>                           |          |          |          |                        |                         |   |
| C 304 - Negotiation Skills                  | Quebec   | February | 3 days   | 12                     | G. Williams             | - Combined Engineering and<br>Architecture and Finance<br>and Administration Services<br>presentation |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Quebec  
(Finance & Administration)  
Field Staff Training

As of July 15, 1984

| Title  | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks  |
|--|----------|----------|----------|------------------------|-------------------------|--|
| <u>Workshop A</u>  |          |          |          |                        |                         |  |
| C 102 - Construction Contract<br>Administration (Part 1) | Quebec   | January  | 3 days   | 6                      | G. Lamothe              |  |
| C 104 - Construction Contract<br>Administration (Part 2) |          |          |          |                        |                         |  |
| <u>Workshop B</u>  |          |          |          |                        |                         |  |
| C 304 - Negotiation Skills                               | Quebec   | February | 3 days   | 10                     | G. Williams             | - Combined Finance and<br>Administration and Engineering<br>and Architecture presentation. |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Ontario  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title  | Location  | Date      | Duration | No. of Participants | H.Q. Project Manager | Remarks   |
|--|-----------|-----------|----------|---------------------|----------------------|---|
| <u>Workshop # 1</u>  |           |           |          |                     |                      |   |
| MS 207 - Chlorination Training for Band Utility Operators  | Trenton   | May       | 1 day    | 7                   | L. Killoran          | - Completed   |
| MS 301 - Waste Stabilization Ponds on Reserves   |           |           |          |                     |                      |   |
| <u>Workshop # 2</u>  |           |           |          |                     |                      |   |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System - Implementation and Operation | Brantford | June      | 2 days   | 11                  | D. Podolsky          | - Completed. Combines the former MM 105, MM 107 and MM 109 into one course. |
| <u>Workshop # 3</u>  |           |           |          |                     |                      |   |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System - Implementation and Operation | Sudbury   | September | 2 days   |                     | D. Podolsky          | - Combines the former MM 105, MM 107 and MM 109 into one course.            |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Ontario  
(Finance and Administration)  
Band Training

As of July 15, 1984

| Title  | Location       | Date    | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks                               |
|--|----------------|---------|----------|------------------------|-------------------------|---------------------------------------|
| <u>Workshop # 1</u>                                      |                |         |          |                        |                         |                                       |
| C 101 - Construction Contract<br>Administration (Part 1) | Constance Lake | July    | 3 days   | 11                     | D. Powless              | - Band and staff training<br>combined |
| C 103 - Construction Contract<br>Administration (Part 2) |                |         |          |                        |                         |                                       |
| C 201 - Contracting for<br>Consulting Services           |                |         |          |                        |                         |                                       |
| <u>Workshop # 2</u>                                      |                |         |          |                        |                         |                                       |
| C 101 - Construction Contract<br>Administration (Part 1) | Sioux Lookout  | August  | 4 days   | 24                     | D. Powless              |                                       |
| C 103 - Construction Contract<br>Administration (Part 2) |                |         |          |                        |                         |                                       |
| C 201 - Contracting for<br>Consulting Services           |                |         |          |                        |                         |                                       |
| C 203 - Contracting for<br>Non-professional<br>Services  |                |         |          |                        |                         |                                       |
| <u>Workshop # 3</u>                                      |                |         |          |                        |                         |                                       |
| C 101 - Construction Contract<br>Administration (Part 1) | Owen Sound     | October | 3 days   | 12                     | D. Powless              |                                       |
| C 103 - Construction Contract<br>Administration (Part 2) |                |         |          |                        |                         |                                       |
| C 201 - Contracting for<br>Consulting Services           |                |         |          |                        |                         |                                       |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Ontario  
(Finance and Administration)  
Band Training

As of July 15, 1984

| Title  | Location    | Date    | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks |
|--|-------------|---------|----------|------------------------|-------------------------|---------|
| <u>Workshop # 4</u>  |             |         |          |                        |                         |         |
| C 201 - Contracting for Consulting Services<br>C 203 - Contracting for Non-professional Services   | Thunder Bay | October | 2 days   | 24                     | D. Powless              |         |
| <u>Workshop # 5</u>  |             |         |          |                        |                         |         |
| C 101 - Construction Contract Administration (Part 1)<br>C 103 - Construction Contract Administration (Part 2)<br>C 201 - Contracting for Consulting Services<br>C 203 - Contracting for Non-professional Services | Brantford   | January | 4 days   | 6                      | D. Powless              |         |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Ontario  
(Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title  | Location | Date    | Duration | No. of<br>Participants | H.C.<br>Project Manager | Remarks     |
|--|----------|---------|----------|------------------------|-------------------------|-------------|
| <u>Workshop A</u>  |          |         |          |                        |                         |             |
| C 306 - Contract Directive<br>C/D14 Information<br>Session | Toronto  | June 26 | ½ day    |                        | L. Tranqui              | - Completed |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Manitoba  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title  | Location | Date         | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks                                 |
|--|----------|--------------|----------|------------------------|-------------------------|---|
| <u>Workshop A</u>  |          |              |          |                        |                         |   |
| PM 102 - Cost Estimating   | Winnipeg | April 17, 18 | 1½ days  | 20                     | R. Miller               | - Completed                             |
| <u>Workshop B</u>  |          |              |          |                        |                         |   |
| MS 304 - Water Pollution Control<br>Federation (WPCF)<br>Wastewater Treatment -<br>Intermediate Course | Winnipeg | To be estab. | 10 days  | To be estab.           | K. Chan                 | - Date to be established with<br>region |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Manitoba  
(Finance and Administration)  
Band Training

As of July 15, 1984

| Title  | Location | Date               | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks     |
|--|----------|--------------------|----------|------------------------|-------------------------|-------------|
| <u>Workshop # 1</u>                                      |          |                    |          |                        |                         |             |
| C 101 - Construction Contract<br>Administration (Part 1) | The Pas  | June 12, 13,<br>14 | 3 days   | 12                     | M. Dawson               | - Completed |
| C 103 - Construction Contract<br>Administration (Part 2) |          |                    |          |                        |                         |             |
| C 201 - Contracting for<br>Consulting Services           |          |                    |          |                        |                         |             |
| <u>Workshop # 2</u>                                      |          |                    |          |                        |                         |             |
| C 101 - Construction Contract<br>Administration (Part 2) | D.O.T.C. | September          | 3 days   | 20                     | D. Powless              |             |
| C 103 - Construction Contract<br>Administration (Part 2) |          |                    |          |                        |                         |             |
| C 201 - Contracting for<br>Consulting Services           |          |                    |          |                        |                         |             |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Manitoba  
(Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title   | Location | Date      | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks  |
|---|----------|-----------|----------|------------------------|-------------------------|--|
| <u>Workshop A</u>   |          |           |          |                        |                         |  |
| C 204 - Contracting for<br>Consulting Services<br>C 206 - Contracting for<br>Non-professional<br>Services | Winnipeg | September | 2 days   | 20                     | D. Powless              | - Replaces C202 Service Contract<br>Administration |
| <u>Workshop B</u>   |          |           |          |                        |                         |  |
| C 304 - Negotiation Skills  | Winnipeg | September | 3 days   |                        | M. Dawson               |  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Saskatchewan  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title                                       | Location         | Date         | Duration | No. of Participants | H.Q. Project Manager | Remarks  |
|---|------------------|--------------|----------|---------------------|----------------------|--|
| <u>Workshop # 1</u>                         |                  |              |          |                     |                      |  |
| MS 307 - Operation and Maintenance of RBC's | La Ronge         | August 14,15 | 2 days   | To be determined    | C. Trites            |  |
| <u>Workshop # 2</u>                         |                  |              |          |                     |                      |  |
| B 203 - Site Investigation for Housing      | To be determined | November     | 1 day    | To be determined    | W. Mak               |  |
| <u>Workshop # 3</u>                         |                  |              |          |                     |                      |  |
| PM 101 - Management of Day Labour Projects  | To be determined | January      | 4 days   | To be determined    | R. MacLean           | - Messrs. G. Davy and C. Trites will assist and present PM 103 and MS 401 respectively |
| PM 103 - Overview of Project Management     |                  |              |          |                     |                      |  |
| MS 401 - Solid Waste Orientation            |                  |              |          |                     |                      |  |
| <u>Workshop # 4</u>                         |                  |              |          |                     |                      |  |
| B 205 - Fundamental Concrete Technology     | To be determined | March        | 2 days   | To be determined    | W. Mak               |  |
| B 207 - Blueprint Reading                   |                  |              |          |                     | P. Beauchamp         |  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Saskatchewan  
(Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title   | Location | Date                | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks                                     |
|---|----------|---------------------|----------|------------------------|-------------------------|---|
| <u>Workshop A</u>   |          |                     |          |                        |                         |   |
| MS 304 - Water Pollution<br>Control Federation<br>(WPCF) Wastewater<br>Treatment Intermediate<br>Course | Regina   | To be<br>determined | 10 days  | To be determined       | K.C. Chan               | - Date to be established with<br>the region |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Saskatchewan  
(Finance and Administration)  
Field Staff and Band Training

As of July 15, 1984

| Title  | Location  | Date     | Duration | No. of<br>Participants      | H.Q.<br>Project Manager | Remarks  |
|--|-----------|----------|----------|-----------------------------|-------------------------|--|
| <u>Workshop A</u>  |           |          |          |                             |                         |  |
| C 102 - Construction Contract<br>Administration (Part 1) | Saskatoon | June 4-8 | 5 days   | 10 staff<br>50 band members | M. Dawson               | - Completed  |
| C 104 - Construction Contract<br>Administration (Part 2) |           |          |          |                             |                         |  |
| C 204 - Contracting for<br>Consultant Services           |           |          |          |                             |                         |  |
| <u>Workshop B</u>  |           |          |          |                             |                         |  |
| C 204 - Contracting for<br>Consulting Services           | Saskatoon | November | 3 days   | 25 staff<br>80 band members | M. Dawson               | - Replaces C202 Service Contract<br>Administration |
| C 206 - Contracting for Non-<br>professional Services    |           |          |          |                             |                         |  |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Alberta  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title   | Location   | Date         | Duration | No. of Participants | H.Q. Project Manager | Remarks  |
|---|------------|--------------|----------|---------------------|----------------------|--|
| <u>Workshop # 1</u>   |            |              |          |                     |                      |  |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System - Implementation and Operation                          | High Level | April 25, 26 | 2 days   | 22                  | D. Podolsky          | - Completed. Combines former MM 105, MM 107 and MM 109 into one course.              |
| <u>Workshop # 2</u>   |            |              |          |                     |                      |  |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System - Implementation and Operation                          | Calgary    | August       | 2 days   | To be estab.        | D. Podolsky          | - Combines former MM 105, MM 107 and MM 109 into one course.                         |
| <u>Workshop # 3</u>   |            |              |          |                     |                      |  |
| PM 103 - Overview of Project Management Course<br>B 205 - Fundamental Concrete Technology<br>MS 203 - Maintenance of Water Distribution Systems | Edmonton   | February     | 3 days   | 30                  | G. Davy              | - Messrs. W. Mak and C. Trites will assist and present B 205 and MS 203 respectively |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Alberta  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title   | Location | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks |
|---|----------|----------|----------|------------------------|-------------------------|---------|
| <u>Workshop #4</u>                                    |          |          |          |                        |                         |         |
| PM 103 - Overview of Project<br>Management Course     | Calgary  | February | 3 days   | 40                     | G. Davy                 |         |
| B 205 - Fundamental Concrete<br>Technology            |          |          |          |                        | W. Mak                  |         |
| MS 203 - Maintenance of Water<br>Distribution Systems |          |          |          |                        | C. Trites               |         |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Alberta  
(Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title                        | Location | Date                 | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks                         |
|------------------------------|----------|----------------------|----------|------------------------|-------------------------|---------------------------------|
| <u>Workshop A</u>            |          |                      |          |                        |                         |                                 |
| PM 102 - Cost Estimating     | Edmonton | April 19             | 1 day    | 20                     | R. Miller               | - Completed                     |
| <u>Workshop B</u>            |          |                      |          |                        |                         |                                 |
| TT 102 Training for Trainers | Edmonton | Date to be<br>estab. | 3 days   | 12                     | L. Barber               | - Date to be estab. with region |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Alberta  
 (Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title  | Location | Date      | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks |
|--|----------|-----------|----------|------------------------|-------------------------|---------|
| <u>Workshop A</u>  |          |           |          |                        |                         |         |
| C 102 - Construction Contract<br>Administration (Part 1) | Edmonton | September | 4 days   | 20                     | M. Dawson               |         |
| C 104 - Construction Contract<br>Administration (Part 2) |          |           |          |                        |                         |         |
| C 204 - Contracting for<br>Consulting Services           |          |           |          |                        |                         |         |
| C 206 - Contracting for<br>Non-professional<br>Services  |          |           |          |                        |                         |         |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: B.C.  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title  | Location      | Date    | Duration | No. of Participants | H.Q. Project Manager | Remarks  |
|--|---------------|---------|----------|---------------------|----------------------|--|
| <u>Workshop # 1</u>  |               |         |          |                     |                      |  |
| MM 103 Maintenance Management - Detailed Training for the Maintenance Management System - Implementation and Operation | Hazelton      | August  | 2 days   | 7 bands             | D. Podolsky          | <ul style="list-style-type: none"> <li>- Combines the former MM 105, MM 107 and MM 109 into one course.</li> <li>- To tie in with village maintenance plans (VMP) for 7 bands. Joint presentation BC Region Senior Mte Engineer and HQ VMP specialist</li> </ul> |
| <u>Workshop # 2</u>  |               |         |          |                     |                      |  |
| MS 201 - Water Systems in Small Communities  | Prince George | October | 3 days   | 14                  | C. Trites            | <ul style="list-style-type: none"> <li>- District technologist will assist Course Leaders</li> <li>- L. Killoran will assist and present MS 301 and MS 303</li> </ul>  |
| MS 203 - Maintenance of Distribution Systems   |               |         |          |                     |                      |  |
| MS 205 - Operation and Maintenance of Wells  |               |         |          |                     |                      |  |
| MS 301 - Waste Stabilization Ponds on Reserves   |               |         |          |                     |                      |  |
| MS 303 - Septic Tank Systems   |               |         |          |                     |                      |  |
| <u>Workshop # 3</u>  |               |         |          |                     |                      |  |
| MS 207 - Chlorination Training for Band Utility Operators  | Masset        | October | 1 day    | 8                   | L. Killoran          | <ul style="list-style-type: none"> <li>- Includes hands on training at sites</li> </ul>  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: BC  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title   | Location     | Date                  | Duration | No. of<br>Participants | I.Q.<br>Project Manager | Remarks                                  |
|---|--------------|-----------------------|----------|------------------------|-------------------------|--|
| <u>Workshop # 4</u>   |              |                       |          |                        |                         |  |
| MS 207 - Chlorination Training<br>for Band Utility<br>Operators | Canyon City  | October               | 1 day    | 8                      | L. Killoran             | - Includes hands on training<br>at sites |
| <u>Workshop # 5</u>   |              |                       |          |                        |                         |  |
| PM 101 - Management of Day<br>Labour Projects                   | To be estab. | Last quarter<br>84/85 | 2½ days  | 14                     | R. MacLean              |  |
| <u>Workshop # 6</u>   |              |                       |          |                        |                         |  |
| PM 101 - Management of<br>Day Labour Projects                   | To be estab. | Last quarter<br>84/85 | 2½ days  | 20                     | R. MacLean              |  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: BC  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title   | Location      | Date          | Duration | No. of Participants | H.Q. Project Manager | Remarks  |
|---|---------------|---------------|----------|---------------------|----------------------|--|
| <u>Workshop A</u>   |               |               |          |                     |                      |  |
| TT 102 - Training for Trainers  | Prince George | May 15,16, 17 | 3 days   | 12                  | L. Barber            | - Completed  |
| <u>Workshop B</u>   |               |               |          |                     |                      |  |
| TT 102 - Training for Trainers  | Vancouver     | May 28,29, 30 | 3 days   | 12                  | L. Barber            | - Completed  |
| <u>Workshop C</u>   |               |               |          |                     |                      |  |
| MM 103 Maintenance Management System - Detailed Training for the Maintenance Management System - Implementation and Operation | Nanimo        | Oct./Nov.     | 2 days   | 5                   | D. Podolsky          | - Combines the former MM 105, MM 107 and MM 109 into one course. |
| <u>Workshop D</u>   |               |               |          |                     |                      |  |
| MM 103 Maintenance Management System - Detailed Training for the Maintenance Management System - Implementation and Operation | Prince George | Oct./Nov.     | 2 days   | 5                   | D. Podolsky          | - Same comment as for Workshop C                                 |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: BC  
 (Engineering and Architecture)  
Field Staff Training

As of July 15, 1984

| Title   | Location  | Date       | Duration | No. of Participants | H.Q. Project Manager | Remarks                          |
|---|-----------|------------|----------|---------------------|----------------------|----------------------------------|
| <u>Workshop E</u>   |           |            |          |                     |                      |                                  |
| MM 103 Maintenance Management System - Detailed Training for the Maintenance Management System - Implementation and Operation | Terrace   | Oct./Nov.  | 2 days   | 5                   | D. Podolsky          | - Same comment as for Workshop C |
| <u>Workshop F</u>   |           |            |          |                     |                      |                                  |
| MM 103 Maintenance Management System - Detailed Training for the Maintenance Management System - Implementation and Operation | Vancouver | Oct./Nov.  | 2 days   | 5                   | D. Podolsky          | - Same comment as for Workshop C |
| <u>Workshop G</u>   |           |            |          |                     |                      |                                  |
| PM 102 - Cost Estimating  | Vancouver | Nov. 27,28 | 1½ days  | To be estab.        | R. Miller            |                                  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: BC  
(Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title   | Location      | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks   |
|---|---------------|----------|----------|------------------------|-------------------------|---|
| <u>Workshop A</u>                                       |               |          |          |                        |                         |   |
| C 202 - Service Contract<br>Administration              | Vancouver     | May 7-11 | 1 day    | 25                     | M. Dawson               | - Completed   |
| <u>Workshop B</u>                                       |               |          |          |                        |                         |   |
| C 204 - Contracting for<br>Consulting Services          | Prince George | November | 2 days   | 21                     | D. Powless              | - Replaces C 202 Service<br>Contract Administration |
| C 206 - Contracting for<br>Non-professional<br>services |               |          |          |                        |                         |   |
| <u>Workshop C</u>                                       |               |          |          |                        |                         |   |
| C 204 - Contracting for<br>Consulting Services          | Nanimo        | November | 2 days   | 12                     | D. Powless              | - Same comment as for<br>Workshop B                 |
| C 206 - Contracting for<br>Non-professional<br>services |               |          |          |                        |                         |   |



1984/85 Technical Services and Contracts Training Delivery Schedule

Region: BC  
 (Finance and Administration)  
Field Staff Training

As of July 15, 1984

| Title  | Location  | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks  |
|--|-----------|----------|----------|------------------------|-------------------------|--|
| <u>Workshop D</u>  |           |          |          |                        |                         |  |
| C 102 - Construction Contract<br>Administration (Part 1) | Vancouver | December | 4 days   | 46                     | D. Powless              | - Replaces C202 Service<br>Contract Administration |
| C 104 - Construction Contract<br>Administration (Part 2) |           |          |          |                        |                         |  |
| C 204 - Contracting for<br>Consulting Services           |           |          |          |                        |                         |  |
| C 206 - Contracting for<br>Non-professional<br>Services  |           |          |          |                        |                         |  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: Yukon  
(Engineering and Architecture)  
Band Training

As of July 15, 1984

| Title  | Location   | Date    | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks |
|--|------------|---------|----------|------------------------|-------------------------|---------|
| <u>Workshop # 1</u>  |            |         |          |                        |                         |         |
| C 101 - Construction Contract<br>Administration (Part 1)                       | Whitehorse | July    | 3 days   | 45                     | M. Dawson               |         |
| C 103 - Construction Contract<br>Administration (part 2)                       |            |         |          |                        |                         |         |
| C 201 - Contracting for<br>Consulting Services                                 |            |         |          |                        |                         |         |
| <u>Workshop # 2</u>  |            |         |          |                        |                         |         |
| EC 101 - Re-insulating<br>Existing Buildings                                   | Whitehorse | January | 1 day    | 45                     | G. Epp                  |         |
| <u>Workshop # 3</u>  |            |         |          |                        |                         |         |
| MS 303 - Septic Tank Systems<br>MS 205 - Operation and<br>Maintenance of Wells | Whitehorse | March   | 1½ days  | 45                     | C. Trites               |         |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: NWT  
(Northern Affairs)  
Band Training

As of July 15, 1984

| Title  | Location         | Date      | Duration | No. of<br>Participants | I.C.<br>Project Manager | Remarks |
|--|------------------|-----------|----------|------------------------|-------------------------|---------|
| <u>Workshop # 1</u>                                      |                  |           |          |                        |                         |         |
| C 101 - Construction Contract<br>Administration (Part 1) | Ft. Good<br>Hope | September | 3 days   |                        | M. Dawson               |         |
| C 103 - Construction Contract<br>Administration (Part 2) |                  |           |          |                        |                         |         |
| C 201 - Contracting for<br>Consulting Services           |                  |           |          |                        |                         |         |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: NWT  
(Northern Affairs)  
Field Staff Training

As of July 15, 1984

| Title  | Location    | Date     | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks  |
|--|-------------|----------|----------|------------------------|-------------------------|--|
| <u>Workshop A</u>  |             |          |          |                        |                         |  |
| C 304 - Negotiation Skills                               | Yellowknife | November | 3 days   | 15                     | M. Dawson               |  |
| <u>Workshop B</u>  |             |          |          |                        |                         |  |
| C 102 - Construction Contract<br>Administration (Part 1) | Yellowknife | February | 4 days   | 15                     | D. Powless              | NB: C204 and C206.<br>Replace C202 Service Contract<br>Administration. |
| C 104 - Construction Contract<br>Administration (Part 2) |             |          |          |                        |                         |  |
| C 204 - Contracting for<br>Consulting Services           |             |          |          |                        |                         |  |
| C 206 - Contracting for<br>Non-professional<br>services  |             |          |          |                        |                         |  |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: HQ  
Field Staff Training

As of July 15, 1984

| Title  | Location | Date               | Duration | No. of<br>Participants | H.Q.<br>Project Manager | Remarks     |
|--|----------|--------------------|----------|------------------------|-------------------------|-------------|
| <u>Workshop A</u>  |          |                    |          |                        |                         |             |
| PM 108 - Functional Review and<br>Capital Evaluation         | Hull     | May 3              | ½ day    | 14                     | R. Gregoire             | - Completed |
| <u>Workshop B</u>  |          |                    |          |                        |                         |             |
| PM 108 - Functional Review and<br>Capital Evaluation         | Hull     | May 11             | ½ day    | 31                     | R. Gregoire             | - Completed |
| <u>Workshop C</u>  |          |                    |          |                        |                         |             |
| C 306 - Contract Directive<br>C/D14 - Information<br>Session | Hull     | June 13            | ½ day    | 36                     | L. Tranqui              | - Completed |
| <u>Workshop D</u>  |          |                    |          |                        |                         |             |
| C 306 - Contract Directive<br>C/D14 - Information<br>Session | Hull     | June 13            | ½ day    | 37                     | L. Tranqui              | - Completed |
| <u>Workshop E</u>  |          |                    |          |                        |                         |             |
| TT 102 - Training for Trainers                               | Hull     | Oct. 24,<br>25, 26 | 3 days   | 12                     | L. Barber               |             |

1984/85 Technical Services and Contracts Training Delivery Schedule

Region: HQ  
Field Staff Training

As of July 15, 1984

| Title   | Location             | Date                      | Duration | No. of Participants  | H.Q. Project Manager | Remarks                                  |
|---|----------------------|---------------------------|----------|----------------------|----------------------|--|
| <u>Workshop F</u><br>PM 104 - Project Management Workshop | to<br>Be established | After<br>December<br>1984 | 3 days   | To be<br>established | G. Davy              | - Will be offered as a national workshop |