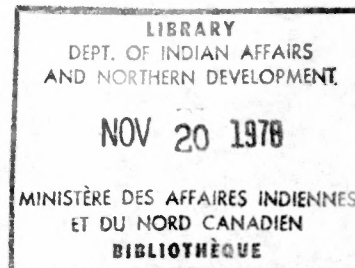


W. W. W. W. W.

Canada. Dept. of Northern Affairs
and National Resources.
Adult education: the family and
money; instructor's manual.

ADULT EDUCATION
The Family and Money
Instructor's Manual

Adult Education Section
EDUCATION DIVISION
Northern Administration Branch
Department of Northern Affairs
and National Resources
December 1964



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Foreword

Adult Education is an integral part of a total educational program and as such is the responsibility of the community school.

Instructional Projects in Adult Education have been prepared.

- they are suitable for Indians and/or Eskimos in northern Canada who are learning English as a second language.
- the subject matter chosen is of interest to adults in the Northwest Territories.
- they are experimental and subject to revision.

Project Kits have been assembled for use with certain special courses.

Workbooks have been compiled as teaching aids.

- they have been written in a simple controlled vocabulary which has been carefully selected. Additional new words, which need to be introduced, receive special attention.
- sentence structure is simple and follows a planned pattern.
- the importance of using the vernacular is acknowledged.

B. Thorsteinsson,
Chief, Education Division

The Family and Money - Workbook

Introduction

Many requests have been received for material that would be helpful in presenting the principles of money management to adult Indians, Eskimos and Metis of the Northwest Territories. This course has been prepared to meet the demand for such materials.

There is no assumption that competence in financial control will result after exposure to the twelve lessons. However, some sound concepts may be presented to the class and a better understanding of the emerging problem of money management may be achieved.

This is the second workbook prepared for use by adults in the Northwest Territories. In developing this series each course has been planned independently, and it is hoped that communities will request the courses they feel most needful for their particular situation.

Structure

The workbook has been assembled with contents page, word list pages and printing/writing workbook. The lesson sheets are in envelopes and should be given out as the course proceeds. The lesson sheets present the main teaching unit and are supplemented by exercises in the printing/writing workbook, flash cards, the Making Change workbooks, and other appropriate audio-visual aids.

There are 54 English words (excluding plurals and -ed, -ing endings) - an average of five new words per lesson and 338 running words - an average of 28 words per lesson.

Introduction and Motivation

A study of the course content and a knowledge of local conditions will help the instructor introduce the course in the manner most likely to create and sustain interest. Use of the illustrative material will also help to build interest.

Interpretation into Vernacular

The services of an interpreter are essential for class instruction and commentary on filmstrips. If it is possible to obtain a translation by group effort, this is desirable; if not, then the translation must be provided by the interpreter - preferably, prepared in advance. The space under each statement is for the vernacular; it should be written on the blackboard and copied in this space. The purpose of using the vernacular is to give understanding to the statements in English.

Responses

Group responses should be used to build confidence in individuals and to provide maximum practice in reading and speaking English. Individual responses may be used when the course is well advanced and for those who feel confident in speaking before the group.

Enriching the Course Content

There is opportunity to provide enrichment for those who have some knowledge of English. Estimating monthly food costs, yearly clothing costs for the children and yearly house costs can be interesting projects. The exercises in the printing workbook (write five statements about your settlement, etc.) can be profitably used by some of the more

advanced class members. Sufficient planning beforehand will ensure that these extra projects are stimulating and rewarding for selected individuals.

"Making Change" Workbooks

A teacher's guide and a series of six booklets are supplied for use with this course. In settlements where there is a shortage of change, all the paper coins would be used. In some settlements, it will be possible for class members to obtain two dimes, one nickel and four pennies - then just the paper quarters and the bills will be required. Much class time is required for the preparation of the working materials and some instructors may prefer to have additional lesson periods for this purpose.

Word List

The word list serves as a minuscule dictionary and can be used for review purposes. When reviewing words from previous lessons, the words should be printed on the blackboard, then found in the word list. The vernacular can be written in the space provided. More advanced pupils could print or write the word in English instead of the vernacular. It will not be possible to write every English word in the vernacular; do not make up words for the vernacular, leave the space blank.

Experimental Stage

The use of the course and workbook is in the experimental stage. It would be appreciated if the instructor would record and report on his experience and findings. Records on the following will be used for evaluation and revision:

1. Complete the enrolment form
2. Keep the attendance record up to date
3. Complete the evaluation form promptly
4. Record and submit the nature of the class reaction
5. Submit suggested improvements
6. Submit names of references and other instructional materials that were found useful.

Instructional Materials

The following is a list of instructional materials and teaching aids that are provided in the kit:

1. Adult Education Manual
2. Instructor's Manual The Family and Money
3. Workbook The Family and Money
4. Workbook Printing and Writing
5. Series of six workbooks Making Change
6. Flash Cards
7. National Film Board Stills - set of eight
8. National Film Board Photostories - set of eight
9. Filmstrips:
 - No. 219 The Story of Food
 - 220 The Story of Shelter
 - 221 The Story of Clothing
 - 222 The Story of Money

Equipment

Arrangements for the use of the following equipment should be made with the principal of the school at the beginning of the course:

1. A filmstrip projector
2. A movie projector
3. A tape recorder.

Films

The following is a list of films on the north. The majority of them are produced by the National Film Board. Some suitable films may be found in the blocks of films which are circulated to the schools.

Audio-visual at the District level may be able to supply some films which would be useful.

1. Vigil in the North - N.F.B.
2. Eskimo Arts and Crafts - N.F.B.
3. Across Arctic Ungava - N.F.B.
4. Arctic Dog Team - N.F.B.
5. Beyond the Frontier - N.F.B.
6. Canada's Awakening North - N.F.B.
7. How to Build an Igloo - N.F.B.
8. The Impossible Map - N.F.B.
9. The New North - N.F.B.
10. North to Hudson Bay - N.F.B.
11. Northwest Frontier - N.F.B.
12. Yellowknife, Canada - N.F.B.
13. Iron from the North - N.F.B.
14. Fisheries of the Great Slave -
Commissioned to Crawley Films Ltd. by the N.F.B.
for Federal Department of Fisheries
15. Land for Pioneers - N.F.B.
16. Angotee - N.F.B.
17. Arctic Hunters - N.F.B.
18. Arctic Jungle - N.F.B.
19. Arctic Sage - N.F.B.
20. Caribou Hunters - N.F.B.
21. Eskimo Summer - N.F.B.
22. Hunters of the North Pole - N.F.B.
23. Indian Hunters - N.F.B.
24. Land of the Long Day - N.F.B.
25. Exercise Musk-Ox - N.F.B.
26. The Navy Goes North - Royal Canadian Navy
27. Ordeal by Ice - N.F.B.
28. Photo Canada - N.F.B.
29. Photo Canada (Revised) - N.F.B.

30. Rescue Mission - N.F.B.
31. White Safari - N.F.B.
32. Down North - N.F.B. for N.A. & N.R.
33. The Face of the High Arctic - N.F.B.
34. High Arctic: Life on the Land - N.F.B.
35. The Living Stone - N.F.B.
36. Pangnirtung
37. Arctic Island Wildcat - Peter Bawden Drilling Co.
38. People of the Rock - N.F.B.
39. Pay-Dirt Angling - Crawley Films Ltd.
40. Yukon Old - Yukon New - N.F.B. for N.A. & N.R.
41. Northern Campus - N.F.B. for N.A. & N.R.
42. Journey from Zero - N.F.B.
43. Top of a Continent - Crawley Films for Shell Oil Co.
44. City of Gold - N.F.B.
45. Alexander Mackenzie - Lord of the North - N.F.B.
46. Manquane River Lumberjacks - N.F.B.
47. Edge of the Barrens - N.F.B.
48. Eskimo Village - Resolute - N.F.B.
49. Seal Hunt - Crawley Films Ltd. for Calvert Distillers Ltd.

Concepts

There are six main concepts to be developed in the course The Family and Money.

These are:

1. Every family has certain basic needs which, on its own, it is responsible for providing.
2. Some of these basic material needs can only be provided by money.
3. Some of these basic material needs can be provided by the family's own effort with little or no expenditure of money.
4. A family must plan together the effort and the money required to provide essential needs.
5. In the changing north, money is becoming more and more an important factor in the daily lives of the people.
6. In the changing north, learning may lead to earning.

Concepts to be Developed:

The family as a unit.

A family has members - each has a role to play.

Almost everyone is part of a family.

Sharing is one integral part of family life.

Reading:

Four statements

New Words:

a family has father mother children may have
grandmother (9)

Printing:

family father mother children grandmother

Printing Workbook:

Determine levels for individuals (printing or writing) A - H

Film:

As selected (Angotee recommended for Arctic District, if available.)

Audio-Visual Equipment Required:

16 mm. movie projector

Comments:

Concepts to be Developed:

Individuals within the family group have varying wants.

There is a difference between wants and needs.

A family has many needs.

Relationship between individual needs and group needs.

Review:

family father mother grandmother

(Review words may be written in the Word List in vernacular or in English for advanced members.)

Reading:

Five statements, four to be completed

New Words:

wants new things many (4)

Printing:

wants many new things

Printing Workbook:

H - M Print name and number.

Making Change Workbook:

Introduce Book I

Comments:

Concepts to be Developed:

A family requires money to obtain some of its needs and wants.

Review:

wants money new things

Reading:

Three statements

New Words:

money is used to buy no families enough the
they all want (11)

Printing:

money used to buy want enough

Printing Workbook:

N - T Print address.

Making Change Workbook:

Make box and prepare coins.

Filmstrip:

The Story of Money

(Additional if available locally - A Mint of Money)

Audio-Visual Equipment:

Filmstrip Projector

Comments:

Concepts to be Developed:

All members of a family have a contribution to make in planning.

A family has to think of many things when planning its budget.

- Essential needs versus luxuries.

- Seasonal needs.

Some purchases may increase yield or production.

Review:

money used to buy want enough

Reading:

Four statements

New Words:

must plan together their need (5)

Printing:

must plan together need

Printing Workbook:

U - Z Print name, number and address.

Making Change Workbook:

Complete Book I.

Comments:

Lesson Plan - Lesson 5 - HOW MUCH MONEY?

Concepts to be Developed:

Basic needs come first - food, clothing, and shelter.

Who needs what? which items have to be bought?

Review:

must plan together need

Reading:

Five statements

New Words:

some needed how much is for food clothes
house (9)

Printing:

needed much food clothes house

Printing Workbook:

a - g Address an envelope.

Making Change Workbook:

Prepare and use Book II.

Comments:

Concepts to be Developed:

Getting land food uses time, but does not use much money.

What land foods are available locally and can be used.

Review:

some needed food clothes house

Reading:

Four statements (Possible to substitute other food for caribou
or ptarmigan.)

New Words:

land shoots caribou ptarmigan catch fish store (7)

Printing:

land shoots catch fish store

Printing Workbook:

h - m figures 1 - 10

Making Change Workbook:

Review Books I and II.

Filmstrip:

The Story of Food

Audio-Visual Equipment:

Filmstrip Projector

Comments:

Lesson Plan - Lesson 7 - STORE FOOD

Concepts to be Developed:

Food is a basic need. Money is required each month for staples.

- What foods from the store are staple foods?

Land food has a monetary value.

Review:

Review Lessons 1 - 4.

Reading:

Four statements

New Words:

NIL

Printing:

the they their a an

Printing Workbook:

n - t figures 11 - 20.

Making Change Workbook:

Introduce and use Book III.

Comments:

Lesson Plan - Lesson 8 - ★ LAND CLOTHES

Concepts to be Developed:

Making land clothes uses time, but little money.

Traditional land clothing is most suitable for land camps.

Review:

Review Lessons 5 - 7.

Reading:

★ Three statements

New Words:

sew make (2)

Printing:

sew make land how much

Printing Workbook:

u - z days of the week

Making Change Workbook:

Review - complete Book III.

Filmstrip:

The Story of Clothing

Audio-Visual Equipment:

Filmstrip Projector

Comments:

★ Land clothes may be best interpreted as

"clothes made from the skin of animals".

Concepts to be Developed:

People should select store clothing according to its use.

- What store clothes are best for all-purpose use?

Certain clothing has seasonal use.

Land clothing - boots, mitts, etc. have monetary value.

Review:

sew make

Reading:

Four statements

New Words:

NIL

Printing:

some has have having

Printing Workbook:

months of the year

Making Change Workbook:

Introduce and use Book IV.

Comments:

Lesson Plan - Lesson 10 - HOUSES

Concepts to be Developed:

Tents and igloos make good land houses.

Efficacy of igloo as a land dwelling.

Houses, though best for settlement living involve many regular expenditures.

It may take a long time to pay for the house as it is a large investment.

Review:

Review Lessons 8 and 9.

Reading:

Four statements

New Words:

an igloo tent (3)

Printing:

igloo tent house houses

Printing Workbook:

Review - name, number, address.

Making Change Workbook:

Introduce and use Book V.

Filmstrip:

The Story of Shelter (Also, All Kinds of Houses, if available locally.)

Audio-Visual Equipment:

Filmstrip Projector

Comments:

Lesson Plan - Lesson 11 - MONEY FOR THE HOUSE

Concepts to be Developed:

Changing conditions in the settlement mean changes for the people.

A house involves the regular expenditure of money for heat, light and furniture.

Review:

igloo tent

Reading:

Five statements

New Words:

stove oil electricity kerosene naphtha costs (5)

Printing:

stove oil electricity naphtha kerosene costs

Printing Workbook:

Print last sentence of Lesson 11.

Making Change Workbook:

Introduce and use Book VI.

Film:

As selected (The Living Stone or The Land of the Long Day
recommended for Arctic District.)

Audio-Visual Equipment:

16 mm. movie projector

Comments:

Lesson Plan - Lesson 12 - EARNING MONEY

Concepts to be Developed:

Members of a family can earn money in various ways in their settlements.

Certain things, other than money, have monetary value, i.e. furs, carvings, etc.

Members of a family can plan their earnings, saving and spending together.

Review:

stove oil electricity kerosene naphtha costs

Reading:

Three statements

New Words:

earns trapping carving sewing baby-sitting having a job (6)

Printing:

earns trapping carving sewing baby-sitting having a job

Printing Workbook:

Print last sentence of Lesson 12.

Making Change Workbook:

Review Books V and VI.

Final Review:

earns trapping carving sewing baby-sitting having a job

Comments: