

Department of Indian Affairs
and Northern Development *Out-Region*
Information for Treaty No. 9

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ONTARIO

DIVISION 2 - 2

Indian Affairs Program

Ontario Region

June, 1973

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AND NORTHERN DEVELOPMENT

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ONTARIO

DIVISION

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July 3, 1973.

This booklet has been prepared in response to a request made by Mr. Andrew Rickard, President of Grand Council Treaty No. 9, on behalf of the Chiefs and Indian people of Northern Ontario.

I sincerely hope that this first information booklet will prove useful to the Grand Council and the Band Councils and, above all, may it prove to be an important step in our endeavours to improve communication between the Department and the Indian people.

H. B. Rodine
Regional Director,
Ontario Region.

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I N T R O D U C T I O N

Assisting Indian people in the development of their full social, economic and cultural resources is the primary objective of the Ontario Regional Office, Department of Indian and Northern Affairs.

This objective is reflected in the Region's administrative structure. There is a Regional Director and three Assistant Regional Directors --- one each for Community Affairs, Economic Development and Education.

Most of the work performed in the Ontario Region is channelled through those three key areas.

The main contact with most Indian communities is at the District level. That is where our objectives are implemented. For that reason, we try to ensure that our District Supervisors are able to exercise initiative, tact and resourcefulness.

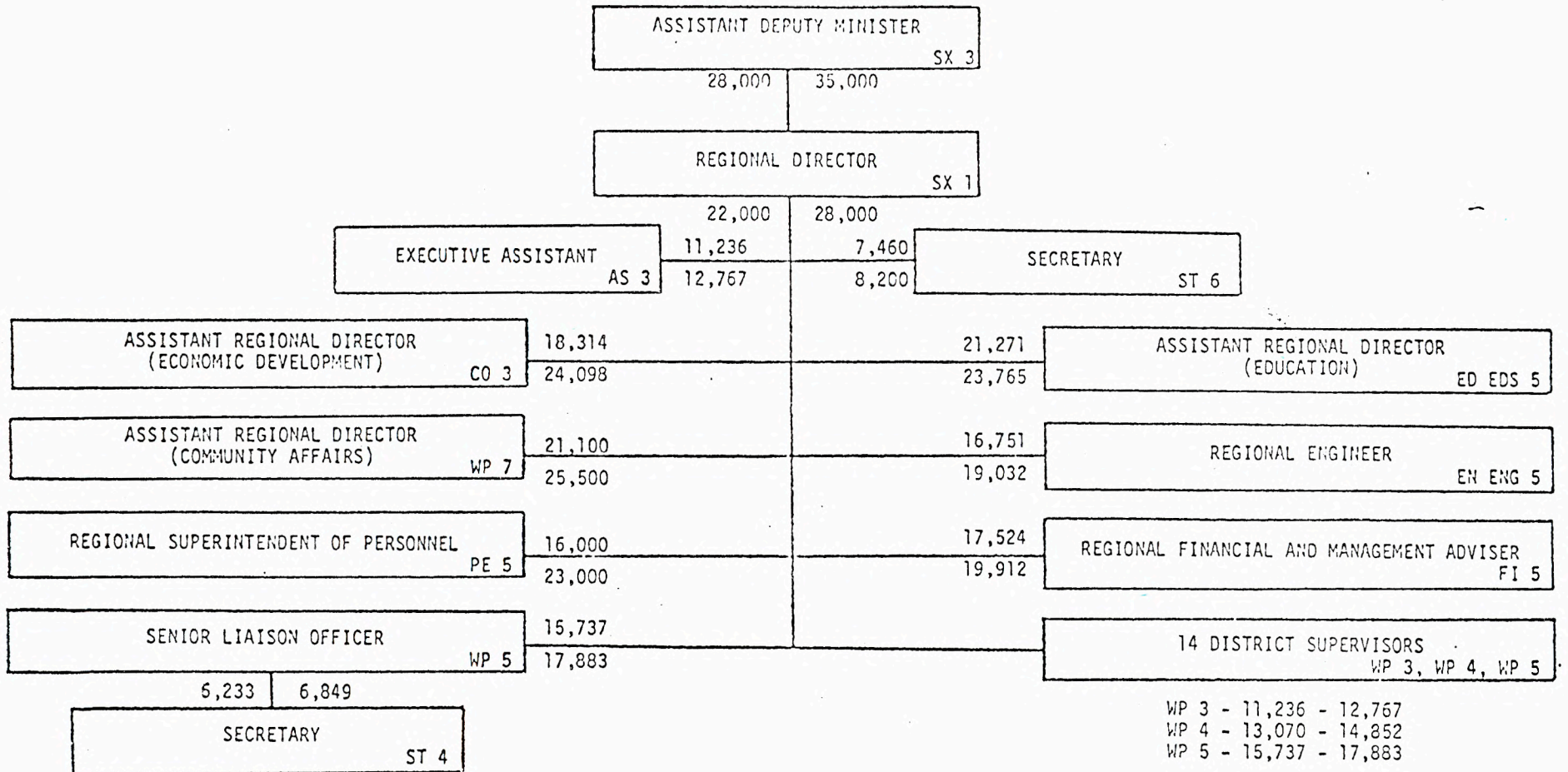
Each District Supervisor, under the guidance of the Regional Director, is responsible for the efficient administration of his district. The District Supervisor attempts to stimulate and guide the progressive development of Indian bands and individuals within his area. He is involved in developing the effectiveness of band councils and assisting them in assuming increased responsibilities. The District Supervisor promotes and encourages the education of Indians, ensures that sick, aged and destitute Indians are properly cared for. He is also responsible for maintaining liaison and good relations with law enforcement agencies, associations or organizations interested in Indian affairs, other government departments and the general public.

All of the District Supervisor's work is done in close consultation and co-operation with Indian bands, the Regional Director, Assistant Regional Directors and Regional Specialists.

C O M M U N I T Y A F F A I R S

There are three divisions in Community Affairs: Social Services, Band Management and Community Improvement. Seventeen and one half million dollars is budgeted for the Community Affairs Program in the Ontario Region for the fiscal year 1973-74.

ONTARIO REGION
DEPARTMENT OF INDIAN AFFAIRS AND NORTHERN DEVELOPMENT



SOCIAL SERVICESOBJECTIVES

To ensure that Indian people have social services available to them which are comparable to those available to other Canadians in the Province.

ACTIVITIES

The funding and administration of a social services program for Indian people -

SOCIAL ASSISTANCE

To provide financial assistance for the basic needs of food, clothing, shelter, fuel and, in certain cases, to meet special arrangements.

CARE OF ADULTS

To assist in the maintenance and care of dependent adults.

CHILD CARE

To ensure protection and care of neglected and abandoned children.

OTHER WELFARE SERVICES

Such as burial costs for indigent people.

WORK OPPORTUNITY

Provides funds for Bands to manage projects to employ people who would otherwise have no employment.

Background

The Indian Act does not provide for social benefits and services to the Indian people; nevertheless, the Government of Canada has supplied basic essentials during food shortages, general sickness or other periods of difficulty. The funds for social services are voted annually by the Canadian Parliament.

In 1957, the Government of Ontario amended the General Welfare Assistance Act to permit Indian Bands to receive the 80% subsidy and administer their own social assistance. By 1961, approximately thirty Bands had taken

advantage of the amendment and were administering social assistance on their reserves. At present, sixty-six Bands are administering General Welfare Assistance and receive the 80% subsidy from the Province of Ontario. The remaining 20% is provided to the Bands from Indian Affairs through the Accountable Contributions to Band Program. By agreement between the Government of Canada and the Province of Ontario, the Government of Canada reimburses the Province for 95% of the funds provided to Bands who are administering General Welfare Assistance. This agreement, by which the Province of Ontario receives a substantial portion of the social assistance subsidy which is paid to Bands, was approved by the Federal Cabinet in 1964. The Agreement between Canada and Ontario was signed in 1965. It provides for extension of Provincial Welfare services to Indian reserves if requested by the Bands. In addition, separate agreements with twenty-eight Children's Aid Societies, which were providing services to reserves, were combined into the Federal/Provincial Welfare Agreement. Members of Bands which are not administering social assistance under the Ontario General Welfare Assistance Act receive social assistance, if required, directly from Indian Affairs, in many cases, with the assistance of the Band Council.

Function

The Regional and District staff members work closely with Provincial and Municipal Welfare Administrators, use Provincial welfare rates, regulations and Provincial administrative procedures to ensure uniformity of administration in the Region. Accounting assistance and training is given to Bands who wish to administer Ontario General Welfare Assistance.

BAND MANAGEMENT

The objective of this Division is to advise and assist Bands to develop management practices which will enable them to effectively administer their own local affairs. This includes recommending new and improved programs, methods and procedures to assist Indian Bands in the management of their affairs. Advice and training is provided to Band Council and Band staff if they so wish, by Regional and District staff and by Area Training Advisors. The training offered includes meetings, conferences and formal training programs in skills such as bookkeeping and accounting. The effectiveness of the Band Council's Administration depends on adequate management and their accountability to the members of the Band for services and funds, such as those received in the Accountable Contributions to Bands Program and Band funds. Band Councils are encouraged to become involved in capital planning programs, community planning and the services which their communities require. District staff work closely with Band Councils in such matters as elections, divisions of Bands and matters relating to membership.

Background

The Department's approach in Band Management is to combine a number of activities which will ensure the establishment and efficient operation of local government operations, if the Bands so wish. For the most part, these activities aim at the preparation and encouragement of the community and its residents to manage their own affairs - to look outward from the reserve as well as inward, in a constant process of improving their own local services. Band development activities carry this process further by encouraging and enabling communities to seize available opportunities for the development, improvement and expansion of such services. Finally, Band administration activities aim at assisting Bands with the practical task of administering their funds in the most useful and equitable manner. The Band and its Council is recognized in law by the Indian Act as the primary form of local government by which services are provided.

The trend of Bands to accept responsibility for local affairs was accelerated by the introduction of the Accountable Contributions to Bands Program in 1965 and its subsequent expansion. Under the Contributions to Band Program, Bands may administer programs such as construction and maintenance of roads, construction of houses, policing, water and sanitation. As Bands become more deeply involved in providing services, requirements for greater skills in local government administration develop. To help Bands meet these new and changing needs, the Department has placed greater emphasis on training courses for Band Councils and Band staff. It has also encouraged Bands to approach other Federal and Provincial Departments for additional services. Attention has also been

given to the encouragement of other organizations to respond more readily and appropriately to the needs of the Indian people.

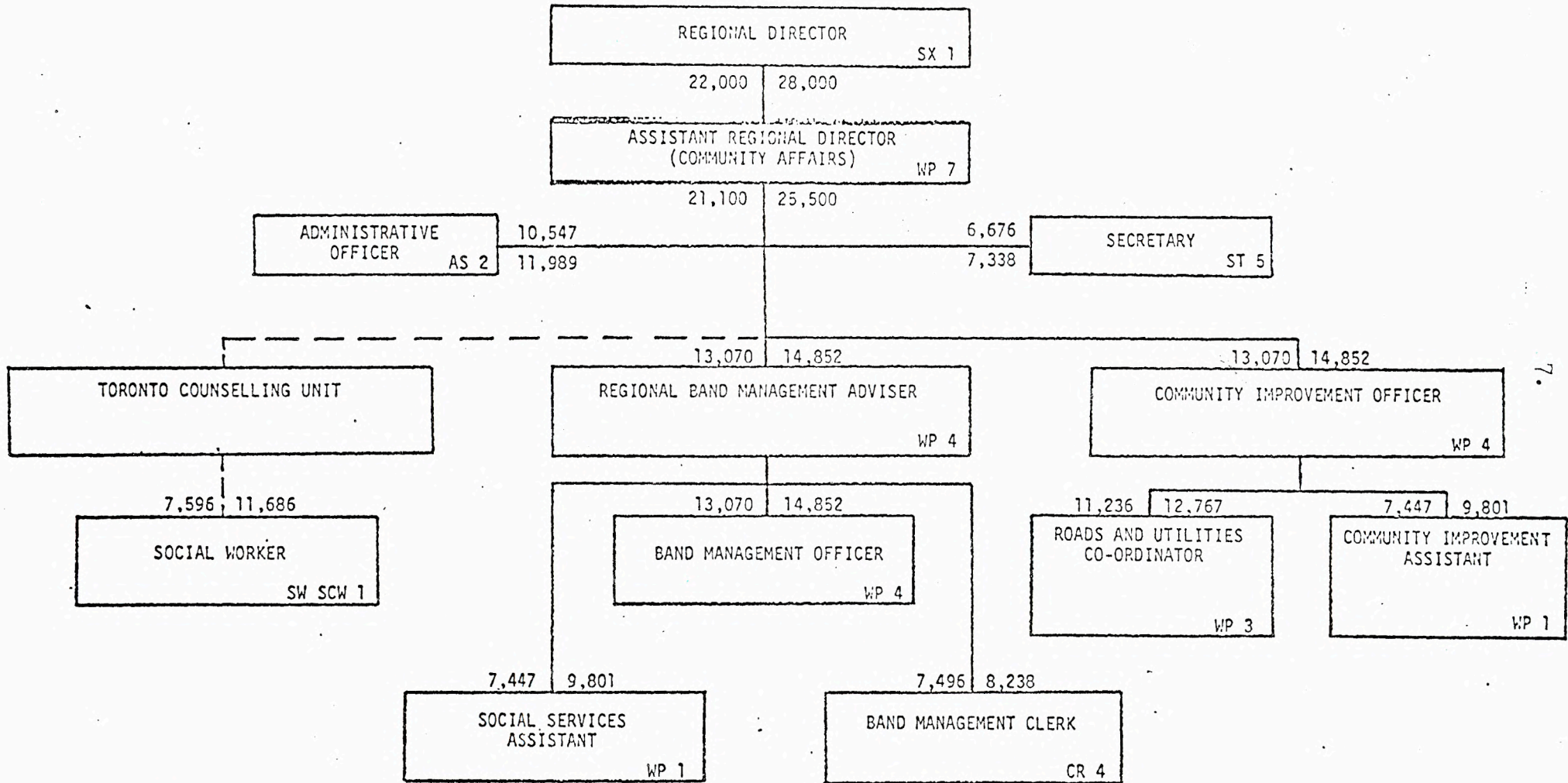
COMMUNITY DEVELOPMENT

The purpose of this program is to encourage the growth of attitudes, skills and relationships among Indian people which lead to the development of communities that are self-reliant, able to solve their own problems, make decisions and assume social and political responsibilities. Community Development programs have played an important role in the process of development of local government. These services were initially administered by the Department or by Provincial Governments through joint agreements, but now Indian Associations are assuming this responsibility. At present, Community Development in the Ontario Region is carried out by the Grand Council of Treaty No. 3, Rural Learning Association of Ontario and the Province of Ontario, through agreements with the Department of Indian Affairs and Northern Development. An amended proposal is expected shortly from the Grand Council of Treaty No. 9.

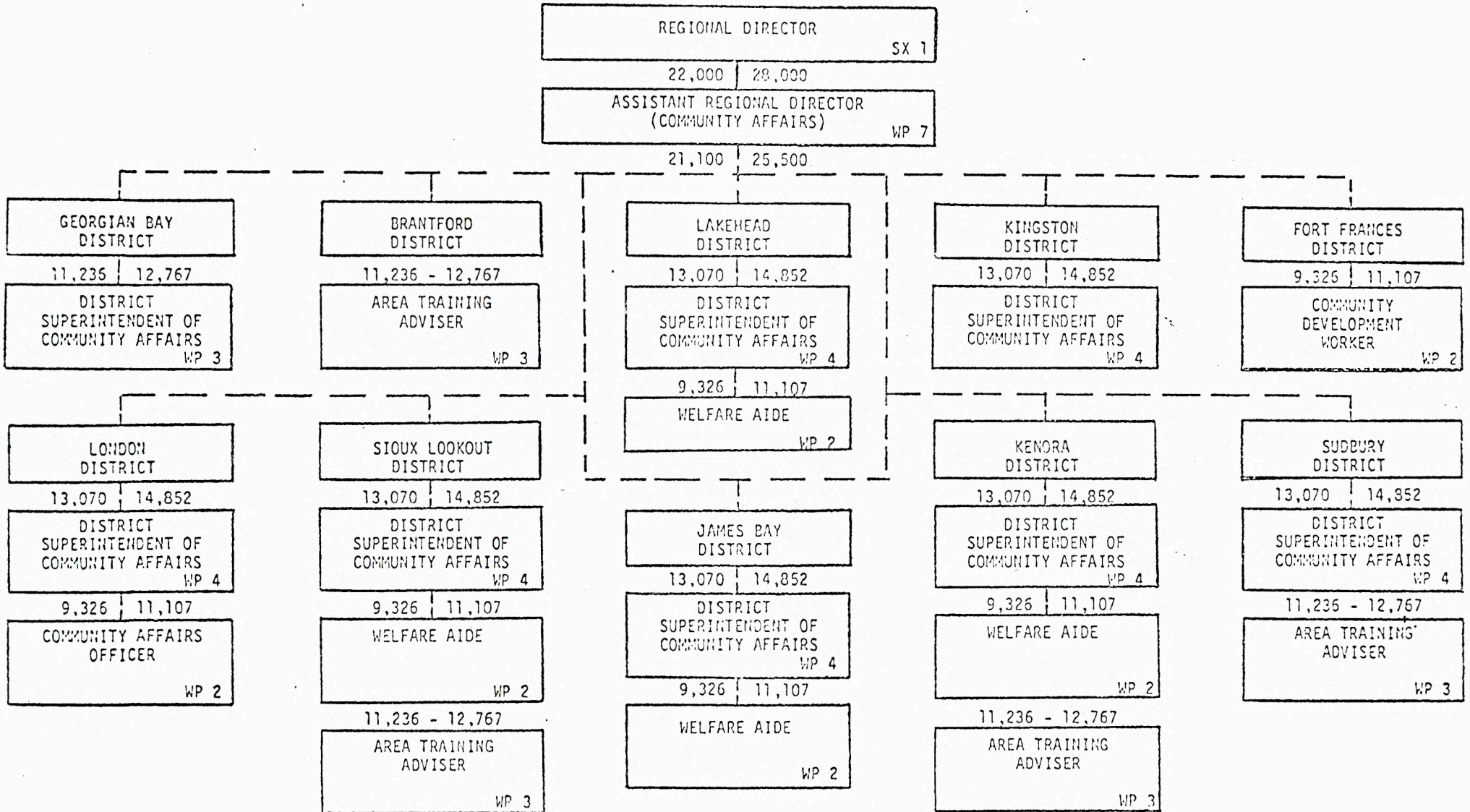
COMMUNITY IMPROVEMENT

One of the greatest needs in Indian communities is improved housing. The Department of Indian Affairs and Northern Development provides funds and technical and engineering advice to assist Bands to construct their housing. Assistance is also given to help Bands provide services such as electricity, improved water supplies and docks. Planners work closely with Band Councils to help ensure that the construction programs provide the living conditions which meet the needs of the residents of the community. Planning studies are conducted to assist Band Councils in developing the full potential of the community. Engineering staff members work with Band Councils to help them ensure the economic and technical feasibility of construction and maintenance projects. Then Engineering staff also assists in planning and scheduling the design, financing and construction of Band projects.

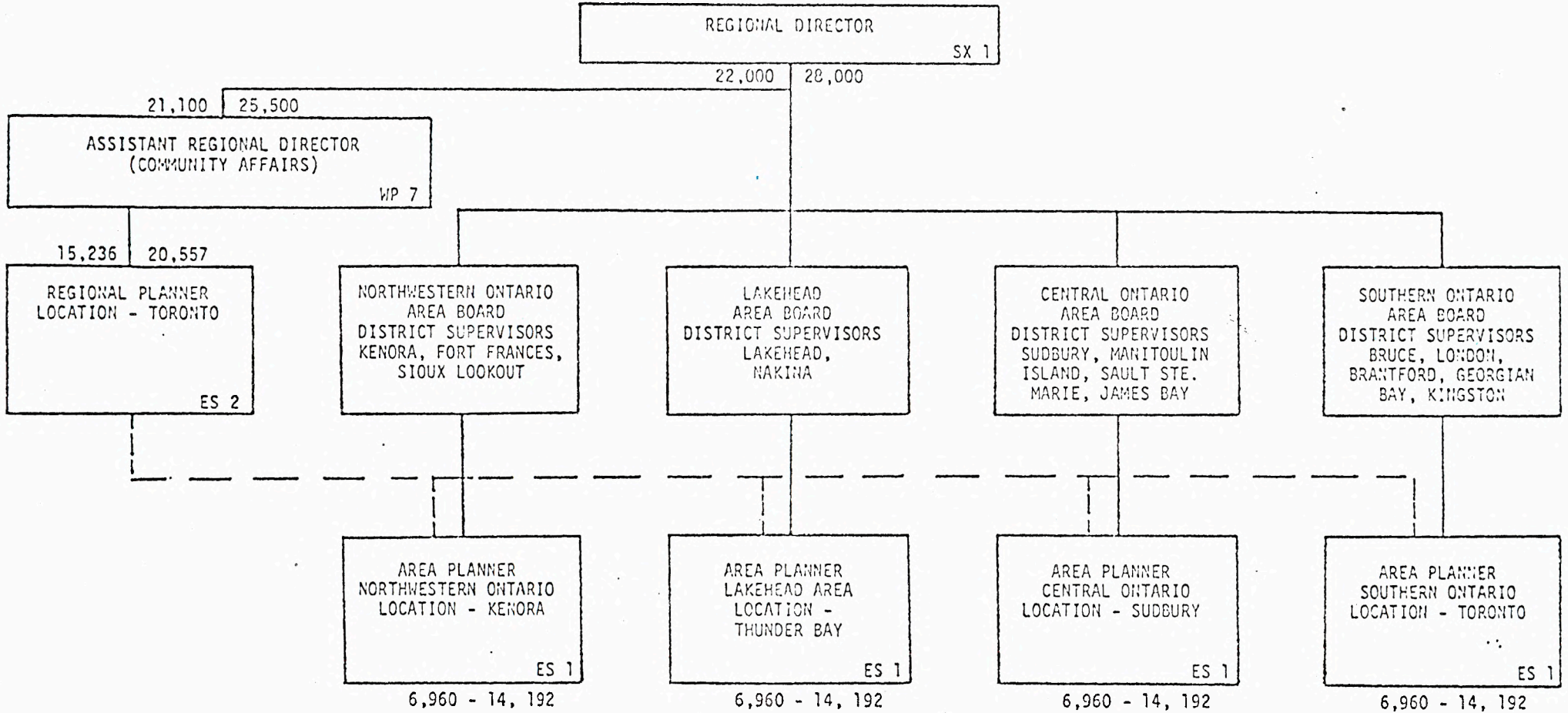
COMMUNITY AFFAIRS
ONTARIO REGIONAL OFFICE



COMMUNITY AFFAIRS
ONTARIO REGION



PLANNING ORGANIZATION - ONTARIO REGION



E C O N O M I C D E V E L O P M E N T

The main objective of the Economic Development Program is to assist Indian people to use human and land resources and available finances to create businesses that will increase job opportunities, improve their per capita income, and their quality of life.

Department representatives work with Indian Bands, corporations and individuals to develop commercial and industrial ventures, small businesses, individual art and trade skills.

Assistance and counsel is provided in financing business ventures through private and government sources.

As a large number of Indians are employed in forest industries, commercial and sports fisheries and trapping, special attention is paid to liaison with Provincial Government officials --- who control all Ontario natural resources --- to ensure a greater share of the timber wealth for Indian workers.

Recreation development --- cottage lots, marinas, fishing and tourist camps etc. --- is also encouraged. Department representatives work with Indian people to co-ordinate the planning stage of these developments and assist with cash flow and market projections.

Land management assistance is provided in the form of settling land and lease controversies, ensuring that land is legally usable for industrial, commercial or other development, drafting leases to ensure that assessments for land value have been handled properly and that the long-term value of the land is adequately protected.

Development Activities

Some of the areas where Economic Development officials are working with Treaty #9 Indian groups and individuals are:

- Logging and sawmill operations,
- Truck, taxi and water transportation services.
- Central handicraft buying and distribution centre.
- Proposals for road maintenance, garage and commercial laundry operations.

- Advising on loan applications, production record keeping and reporting procedures.
- Reforestration and agricultural projects.
- Promotion of Indian recreation developments through brochures, publicity and trade shows.

Assistant Regional Director, Economic Development

The Section is headed by the Assistant Regional Director, Economic Development, whose function is to co-ordinate the activities of the four geographic areas, Development Services, Business Services, Land Administration, and Program Evaluation. He is responsible to the Regional Director for the total program. He must ensure that the objectives set for the region in economic development are met.

Area Superintendent of Economic Development, Southern Ontario

The Area Superintendent's main responsibility is to assess the economic potential within his Area and assist an Area Board to render the best possible service to Councils, Committees, individuals, and corporations by planning and assisting in the development of all available potential to create more jobs and income to improve the quality of life. He seeks to encourage the establishment of industry and commercial enterprises where desired by the Indian people and wherever it is possible in partnership with Bands, corporations and other forms of business organizations. He encourages individual Indians to become entrepreneurs by setting up their own business, especially in the service field. He is responsible in assisting Indians to obtain the necessary financial and management resources required to make their proposals operative. He gives guidance and supervision to various specialists in the development field within the area to ensure the area objectives are met.

Regional Forester

As the largest number of jobs provided Indians in the Province is in the woods industry and the timber resources are under the control of the Province, much technical data must be gathered and assessed by a specialist, especially in the proposed large operations before a judgement can be made on the feasibility of the project. The Regional Forester is called upon to evaluate the technical data and liaise with the Province for permits and allowable cuts and to work with woods industry officials of large companies in obtaining a bigger share of production for Indians. He also plans reforestration programs for Indian Reserves.

Regional Land Use and Agricultural Officer

This officer is responsible for developing recreation lands and the unused agricultural lands which are available. He co-ordinates the planning function for commercial recreation sites and the bringing of agricultural services for the development of agricultural lands. He is required to work through various projects and determine their viability through cash flows and market studies.

Regional Industrial Development & Small Business Adviser

This officer's role is to establish a profile of all businesses that can be established and assist Indian people through working with the Band Economic Development Committees in the establishment of these businesses. Until such time as an Arts and Crafts specialist is appointed, this officer is also responsible for the Regional Arts and Crafts program in the Ontario Region.

Regional Natural Resources Officer

This officer is responsible for providing specialized assistance to the Area Superintendents where they require sensitive liaison with the Province, or specialized advice as required in fur, wildlife, and game. This officer is also responsible for the hide program, and is the co-ordinator for Sportsmen's Shows held both in Canada and the United States for the promotion of Indian tourist camps, etc.

LandRegional Land Administrator

This officer is responsible for co-ordinating all land matters in the Region, and encouraging greater participation of Bands in land management. He is responsible for the ongoing effort to revise the Ontario Land Agreement, to settle the headland to headland agreement, and a number of long term controversial leases. He is responsible for ensuring that all land is legally usable for industrial, commercial, or real estate purpose before financing is recommended.

Land Research Officer

This officer is responsible for determining solutions and making recommendations to management after careful research has been carried out regarding:

- a. historical land problems
- b. unoccupied Indian reserves in relationship to crown land the Indians are living on instead of the Reserve
- c. headland to headland agreement.

Regional Business Services Manager

This officer is responsible for the business services and loan fund and directly responsible for processing all loan applications and guarantees.

Regional Business Services Adviser

This officer is responsible for analysing loan and guarantee applications and completing the additional work to make it ready for presentation to the Regional Business Services Manager. He is also called upon to give post loan counselling.

ECONOMIC DEVELOPMENT
ONTARIO REGIONAL OFFICE

REGIONAL DIRECTOR
SX 1

22,000	28,000
18,314	24,098

ASSISTANT REGIONAL DIRECTOR
(ECONOMIC DEVELOPMENT)
CO 3

ECONOMIC DEVELOPMENT
CLERK
CR 3

6,707	7,372
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SECRETARY
ST 5

6,676	7,338
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DEVELOPMENT SERVICES

LANDS

BUSINESS SERVICES

14,787	18,729
--------	--------

REGIONAL FORESTER
FO 2

14,473	21,281
--------	--------

REGIONAL NATURAL
RESOURCES OFFICER
CO 2

14,473	21,281
--------	--------

REGIONAL LAND USE AND
AGRICULTURAL OFFICER
CO 2

15,737	17,883
--------	--------

REGIONAL LAND
ADMINISTRATOR
PM 5

REGIONAL BUSINESS
SERVICES MANAGER
CO 2

CO 2

14,473	21,281
--------	--------

REGIONAL INDUSTRIAL
DEVELOPMENT OFFICER
CO 2

ARTS AND CRAFTS
OFFICER
CO 1

CO 1

11,586	13,165
--------	--------

LAND
RESEARCH
OFFICER
PM 3

PM 3

10,597	12,046
--------	--------

LAND
ADMINISTRATION
OFFICER
PM 2

PM 2

REGIONAL BUSINESS
SERVICES ADVISER
CO 1

CO 1

7,496	8,238
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LOAN FUND CLERK
CR 4

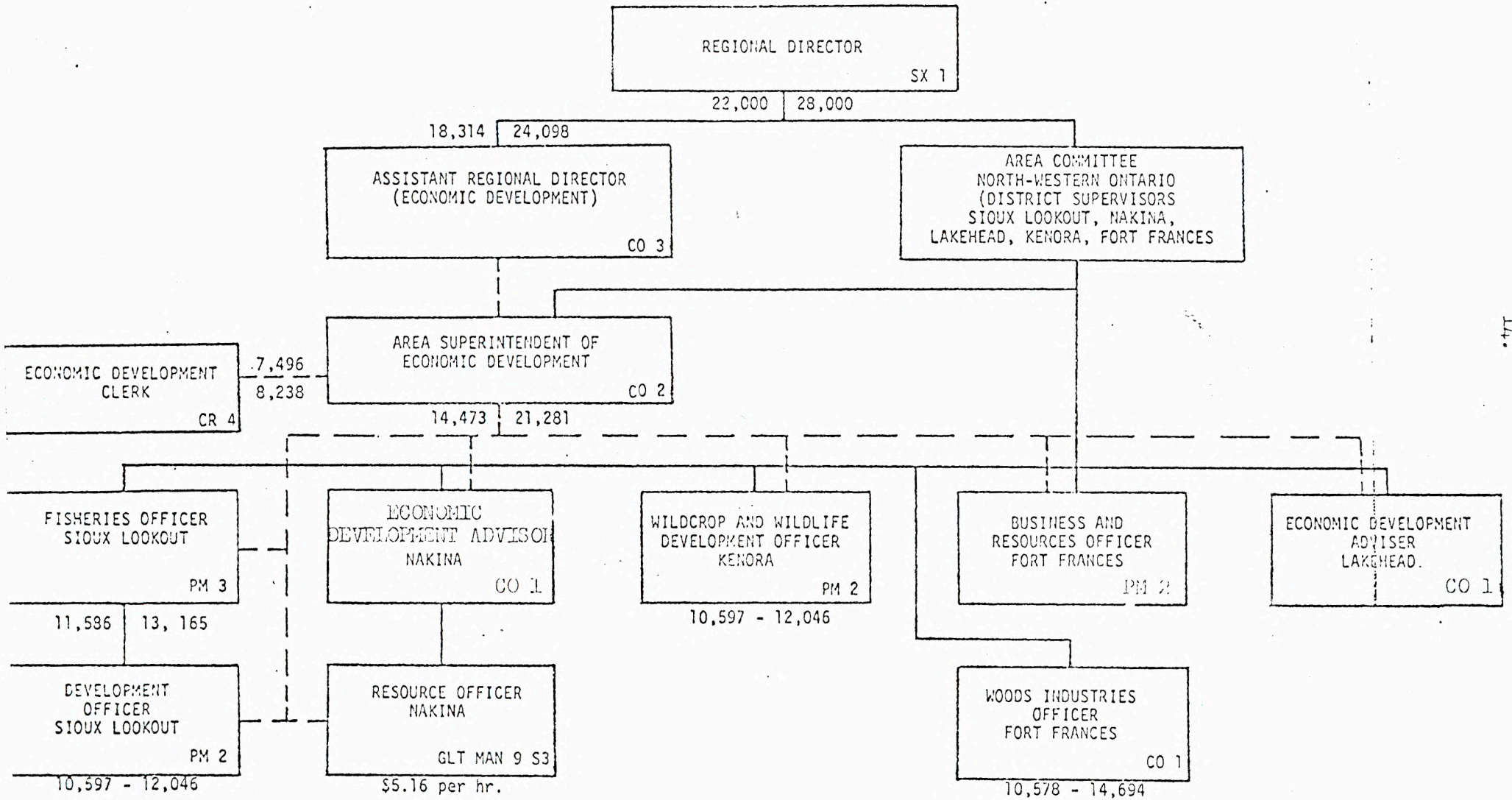
CR 4

5,486	6,028
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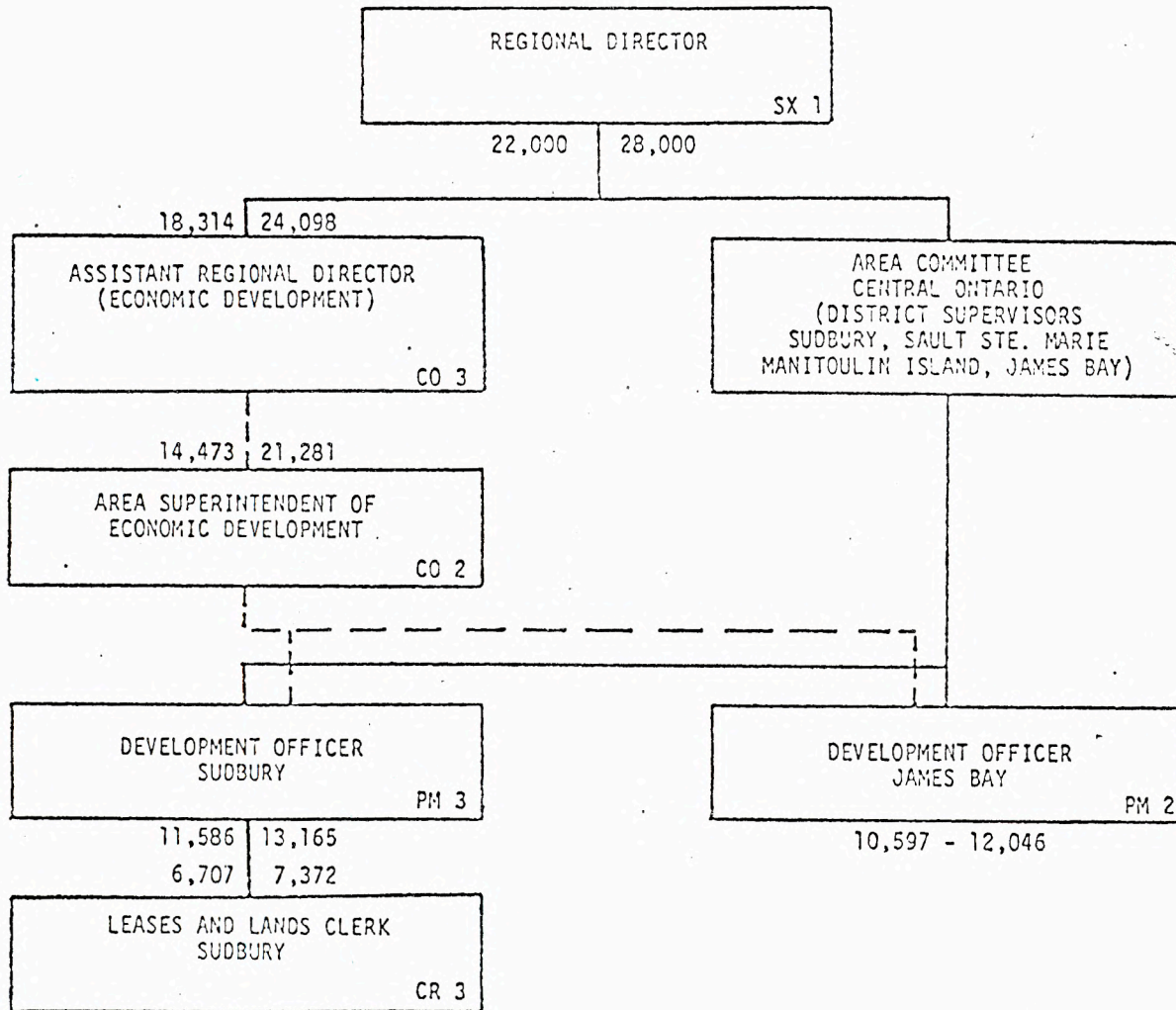
LAND
REGISTRY
CLERK
CR 2

CR 2

ECONOMIC DEVELOPMENT
NORTH-WESTERN ONTARIO AREA



ECONOMIC DEVELOPMENT
CENTRAL ONTARIO AREA



ECONOMIC DEVELOPMENT
SOUTHERN ONTARIO AREA

REGIONAL DIRECTOR

SX 1

22,000 | 28,000

18,314 | 24,098

ASSISTANT REGIONAL DIRECTOR
(ECONOMIC DEVELOPMENT)

CO 3

AREA COMMITTEE
SOUTHERN ONTARIO
(DISTRICT SUPERVISORS
LONDON, BRANTFORD, KINGSTON,
GEORGIAN BAY AND BRUCE)

14,473 | 21,281

AREA SUPERINTENDENT OF
ECONOMIC DEVELOPMENT

CO 2

ECONOMIC DEVELOPMENT
ADVISOR
LONDON

CO 1

BAND LANDS AND
ESTATES OFFICER
BRANTFORD

PM 2

10,597 - 12,046

ECONOMIC DEVELOPMENT
ADVISOR
KINGSTON

CO 1

10,578 - 14,694

LAND USE OFFICER
GEORGIAN BAY

PM 3

11,586 - 13,165

E D U C A T I O N

The Education Program of the Department of Indian and Northern Affairs is designed to provide Indian people with the educational opportunities required to enable them to exercise freedom and choice in their cultural, economic and social pursuits.

The Education Program is centred around five main objectives as follows:

- The provision of optimum involvement and participation of Indian people in their educational affairs.
- Implementation of more relevant curriculum and courses in both in-school and post-school programs to obtain academic excellence and increased opportunities.
- Ensuring adequate preparation and opportunities for employment.
- An educational team which will cooperate with bands, school boards, and ministries for effective efficient administration.
- Provision of boarding home accommodations requiring minimum cultural adjustments for the students.

The education program emphasizes growth of Indian culture, employment of Native people and increased band administration. In this respect, Native people are being trained to teach their language and then are being employed by the Bands to serve in that capacity. Native people are also being trained as Teacher Assistants and Social Counsellors. As band employees they are instrumental in maintaining the Indian culture and in serving as a link between the Indian and Non-Indian cultures. In both federal and non-federal schools curriculums are being adopted and new courses introduced to provide more relevant programs as well as incentive for the study. Band Councils are encouraged to assume increased responsibility for education administration and training is provided for band employees. In the last school year bands administered in education budget of approximately \$1,000,000.

Language Arts Specialist

Under the general direction of the Regional Superintendent of Schools, she supervises the language arts program of the federal schools in that section of Ontario east of Sault Ste. Marie. She maintains liaison with the teachers in the James Bay District and each District in southern Ontario.

It is also her role to give cooperation and assistance to the Language Arts Supervisors in the Thunder Bay and Sioux Lookout Districts; she distributes educational resource materials to federal schools, develops and maintains through classroom supervision the highest possible standard of excellence in Indian education in accordance with departmental policies and with current research findings especially as these relate to the particular needs of Indian children. She assists in planning staff training for the professional growth of teachers and maintains a close liaison between federal and provincial schools.

Regional Supervisor of Adult Education

Under the general direction of the Regional Superintendent of Vocational Education, he organizes, promotes, supervises and evaluates an effective adult education program. He also maintains full consultation with District staff, Band Councils and Band members to identify adult education program requirements and the direction these programs should take.

He collaborates with other federal, provincial and private agencies with the view to utilize their services and resources where feasible; assists in implementing satellite skill training programs to provide Indian people with saleable skills within the area of their environment and he develops and implements pre-move orientation programs to assist Indian people in overcoming the many hardships incurred in their relocation to areas of higher employment.

He establishes and maintains an effective evaluation and reporting system; develops a program for involving Indian people in identifying problem areas with respect to the Man & Resources Program; and recommends program requirements to other related duties as required.

Capital Budget, Construction Programs and Contracts Clerk

Under the general supervision of the Education Administrative Officer, consolidates the regional education capital budget including capital estimates, forecasts and monthly management reports; maintains a reporting system on approved federal and joint school construction programs and maintains records of service contracts.

He maintains a record of regional pupil transportation agreements, audits, contracts and advises the Education Administrative Officer of any discrepancies. He assists with the research for transferring surplus education buildings and equipment to Band Councils or other schools as required and performs other duties as required.

Education Budget, Ontario Region by Program

2000 - EDUCATION O & M	
2100 - Cultural Development	\$ 70.0*
2200 - General Administration	700.1
2300 - Education in Federal Schools	7,057.5
2400 - Education in Non-Federal Schools	8,757.1
2500 - Transportation & Maintenance of Pupils	3,063.5
2600 - Adult Education	686.4
2700 - Vocational Education	1,604.1
2800 - Employment & Relocation	786.7
2900 - Student Residences	2,046.9
	<hr/>
TOTAL O & M	<u>\$24,702.3</u>

* Cultural Grant in the amount of \$70,000 to be decentralized from Headquarters. Not included in total.

Also, \$110,000 Summer Employment for High School Students not included in budget but program being implemented summer 1973.

2000 - EDUCATION CAPITAL	
Capital Other	\$ 339.0
Capital Construction	<u>2,065.0</u>
TOTAL CAPITAL	<u>\$ 2,404.0</u>

Assistant Regional Director, Education

As the senior educational officer in the region, he advises and collaborates with the Regional Director to assure the co-ordination of all educational programs in harmony with the total departmental program in the region. He also develops and directs the department's educational program on behalf of the 15,000 Indian students in the Ontario Region.

He is responsible for a supervisory program ensuring the implementation of up to date educational service operated in accordance with accepted practices. He negotiates and implements the Department's joint education policy wherever possible. He encourages local innovation in educational methods that will meet the needs of the widespread Indian communities.

He forecasts educational requirements and accurately costs these to ensure that ample budget provision is obtained, properly managed and accounted for.

Regional Superintendent of Schools

Under the general direction of the Assistant Regional Director (Education), he directs the administration and supervision of the in-school education program for the Ontario Region on behalf of 15,000 children in accordance with departmental policy:

He plans and conducts the education program for Indian children in federal schools with particular emphasis on achievement standards, staffing, pupil enrolment, native studies programs, instruction in native language, cultural programs and school construction.

He arranges accommodation in non-federal schools and in federal student residences, monitors and evaluates the services provided; interprets Branch policy with respect to Indian involvement in the administration of the in-school education programs through Band Councils and assists Indian Bands in training Band staff as the first stage of readiness for Band Councils assuming administrative responsibilities in areas of their choice.

It is also his responsibility to plan staff training to ensure maintenance of education standards; to involve Band Councils in negotiations of tuition agreements with county Boards of Education with the view that through the involvement of Indian people, the services rendered will be in keeping with their wishes and aspirations.

Regional Superintendent of Vocational Education

Under the general direction of the Assistant Regional Director (Education) and in accordance with departmental policies, he is responsible for the implementation and coordination of a program of vocational training, counselling services, adult education and employment and relocation.

He fosters an awareness of programs available and the involvement of Indian people in program implementation; he coordinates and administers the purchase of vocational training and develops and establishes vocational training programs where provincial or private facilities are not available; he coordinates, develops and assists developing On-The-Job Training Programs.

He develops and maintains effective communications with other federal and provincial departments of government and private agencies; he assists Band Councils in developing required Band staff training and he encourages Band Councils in assuming administrative responsibility for those aspects of the education program where a readiness has been identified.

Education Administrative Officer

His role is to provide administrative services to the regional education section which includes estimates, budgeting, coordination and analysis of statistical data, interpretation of analysis as a basis for recommendations to senior officers.

EDUCATION SECTION - ONTARIO REGIONAL OFFICE

REGIONAL DIRECTOR	SX 1
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22,000	23,000
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ASSISTANT REGIONAL DIRECTOR (EDUCATION)	ED EDS 5
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21,271	23,765	6,676
		7,338

SECRETARY	ST 5
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19,532	21,669
REGIONAL SUPERINTENDENT OF VOCATIONAL EDUCATION AND SPECIAL SERVICES	ED EDS 4

19,532	21,669
REGIONAL SUPERINTENDENT OF SCHOOLS	ED EDS 4

10,547	11,989
ADMINISTRATIVE CO-ORDINATOR	AS 2

11,236	12,767
HEAD COUNSELLING UNIT EMPLOYMENT AND RELOCATION OFFICER OTTAWA	WP 3

11,236	12,767
HEAD COUNSELLING UNIT EMPLOYMENT AND RELOCATION OFFICER TORONTO	WP 3

17,608	19,671
ADULT EDUCATION SPECIALIST	ED EDS 3

14,703	16,429
LANGUAGE ARTS SPECIALIST	ED EDS 1

7,496 - 8,238	
CAPITAL BUDGET, CONSTRUCTION PROGRAMS, AND CONTRACTS CLERK	CR 4

4,657 - 15,330 + 20%	
EDUCATION COUNSELLOR	ED EST 1

4,657 - 15,330 + 20%	
EDUCATION COUNSELLOR	ED EST 1

4,657 - 15,330 + 20%	
EDUCATION COUNSELLOR	ED EST 1

7,496 - 8,238	
MAIN ESTIMATES, O & M BUDGET AND MANPOWER UTILIZATION CLERK	CR 4

4,657 - 15,330 + 20%	
EDUCATION COUNSELLOR	ED EST 1

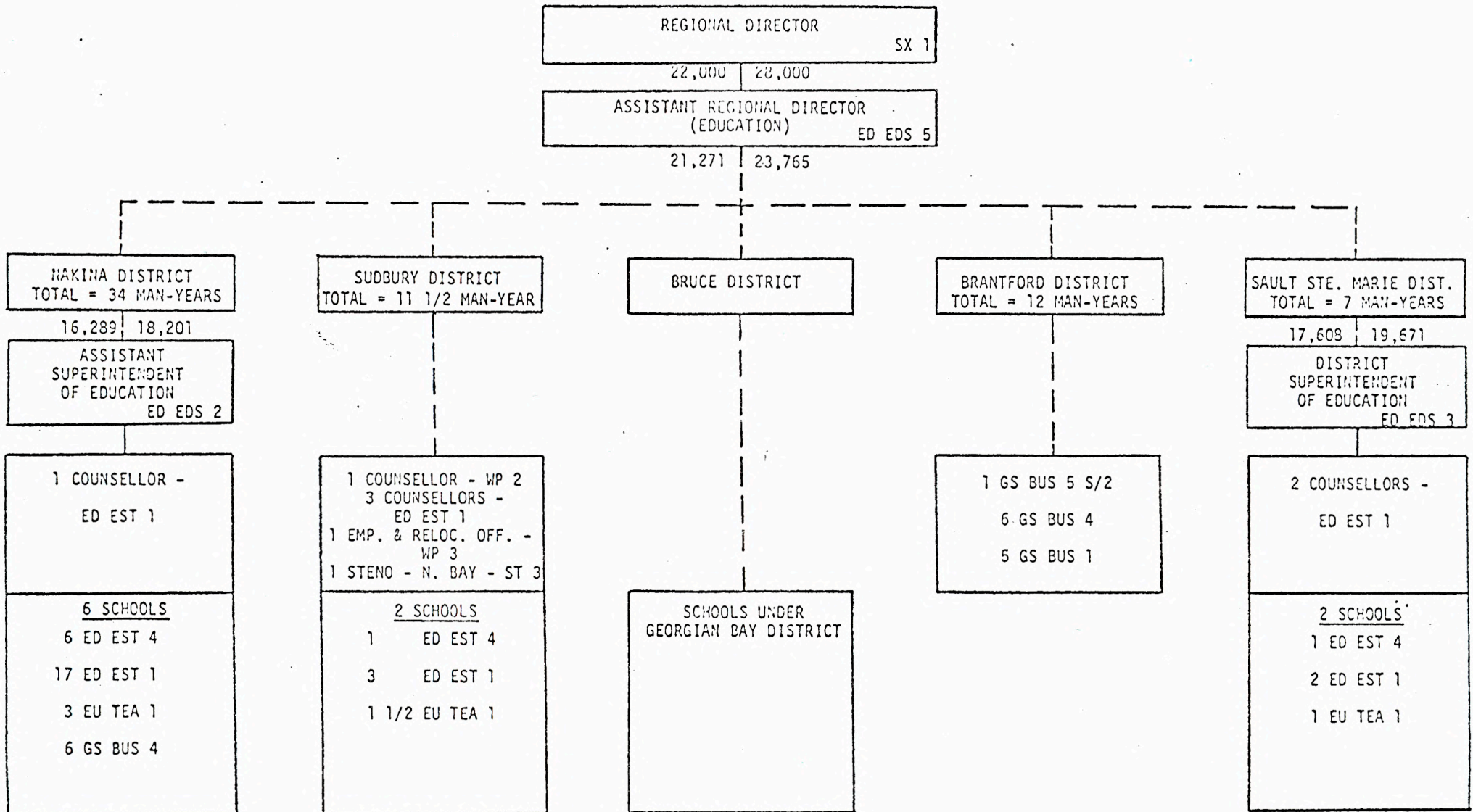
4,657 - 15,330 + 20%	
EDUCATION COUNSELLOR	ED EST 1

5,486 - 6,028	
COUNSELLING UNIT CLERK	CR 2

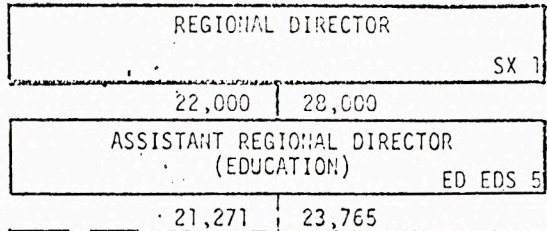
6,707 - 7,372	
EDUCATION RETURNS, STATISTICS AND RECORDS CLERK	CR 3

6,707 - 7,372	
COUNSELLING UNIT CLERK	CR 3

EDUCATION ACTIVITY - ONTARIO REGION



EDUCATION ACTIVITY - ONTARIO REGION



FORT FRANCES DISTRICT
TOTAL = 43 MAN-YEARS

16,289 | 18,201

ASSISTANT SUPERINTENDENT OF EDUCATION
ED EDS 2

1 COUNSELLOR - WP 2
2 COUNSELLORS - ED EST 1

3 SCHOOLS
2 ED EST 4
4 ED EST 1
1 EU TEA 1
3 GS BUS 4

FORT FRANCES S.R.
1 WP
1 CR
5 HP
1 GL MAN
3 GS MPS
6 GS FOS
2 GS LAS
2 GS BUS
8 C.C.W.

JAMES BAY DISTRICT
TOTAL = 98 MAN-YEARS

17,608 | 19,671

DISTRICT SUPERINTENDENT OF EDUCATION
ED EDS 3

1 COUNSELLOR - ED EST 1

4 SCHOOLS
3 ED EST 4
22 ED EST 1
4 EU TEA 1
3 GS BUS 4
1 GS BUS 1

<u>HORDEN HALL S.R.</u> 1 WP 3 HP 1 GL MAN 6 GS FOS 2 GS LAS 2 GS MPS 2 GS BUS 1 GS PRC 8 C.C.W.	<u>FORT ALBANY S.R.</u> 1 WP 1 AS 5 HP 2 GL MAN 2 GS BUS 10 GS FOS 3 GS LAS 2 GS MPS 1 GS PRC 10 C.C.W.
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KENORA DISTRICT
TOTAL = 62 MAN-YEARS

17,608 | 19,671

DISTRICT SUPERINTENDENT OF EDUCATION
ED EDS 3

3 COUNSELLORS - ED EST 1
1 EMP. & RELOC. OFF. - WP 3

4 SCHOOLS
3 ED EST 4
8 ED EST 1
2 EU TEA 1
1 GS BUS 4
1 GLT MAM 6

CECILIA JEFFREY S.R.
1 WP
1 AS
1 CR
4 HP
1 GL MAN
3 GS BUS
9 GS FOS
2 GS LAS
2 GS MPS
1 HS PHS
1 GS PRC
16 C.C.W.

SIOUX LOOKOUT DISTRICT
TOTAL = 142 MAN-YEARS

17,608 | 19,671

DISTRICT SUPERINTENDENT OF EDUCATION
ED EDS 3

2 ASST. SUPTS. - ED EDS 2
1 LANGUAGE ARTS SPECIALIST - ED EDS 1
2 COUNSELLORS - ED EST 1

19 SCHOOLS
16 ED EST 4
1 ED EST 3
65 ED EST 1
6 EU TEA 1
20 GS BUS 4

PELICAN LAKE S.R.
1 WP
1 AS
4 HP
1 GL MAN
7 GS FOS
2 GS LAS
1 GS MPS
1 GS PRC
2 GS BUS
8 C.C.W.
1 HP (McINTOSH)

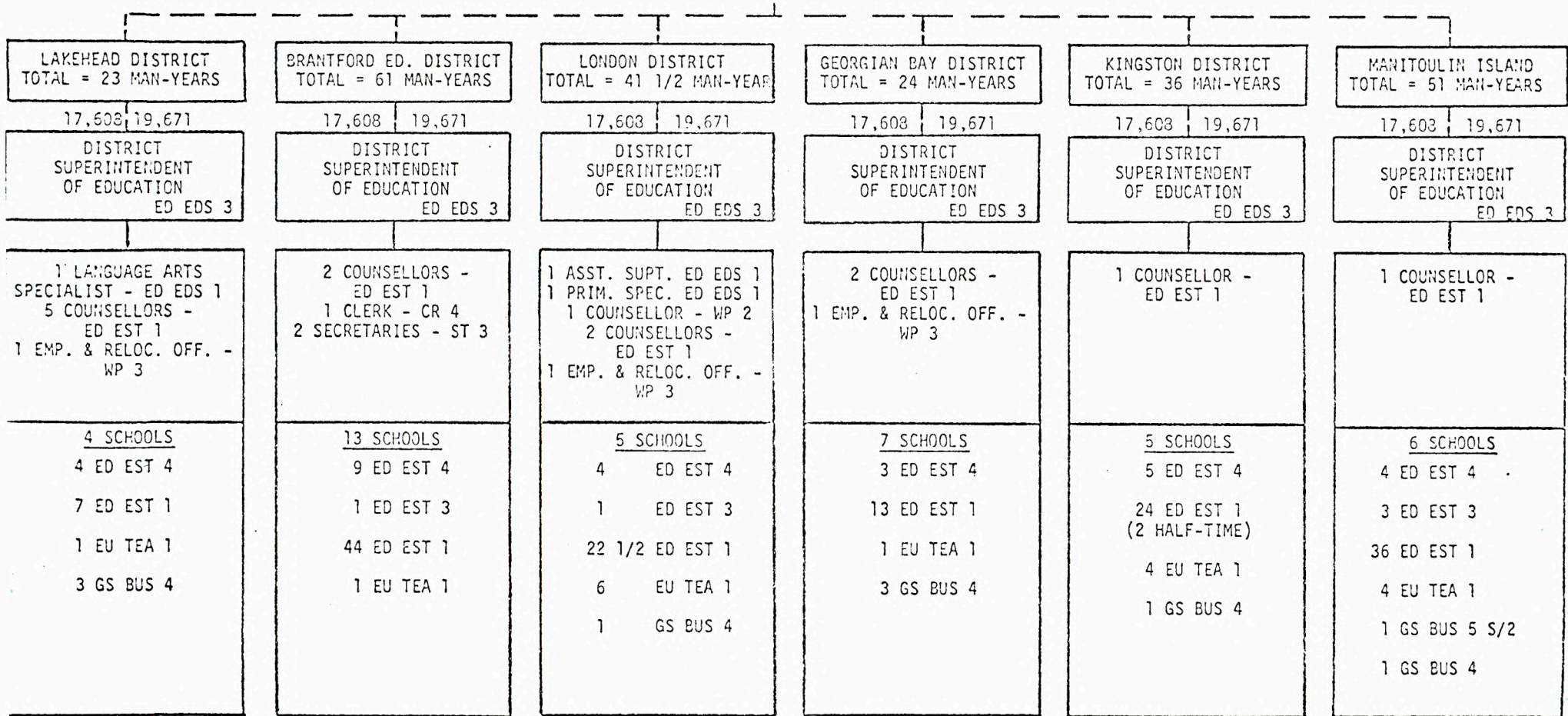
EDUCATION ACTIVITY - ONTARIO REGION

REGIONAL DIRECTOR
SX 1

22,000 | 23,000

ASSISTANT REGIONAL DIRECTOR
(EDUCATION) ED EDS 5

21,271 | 23,765



21B.

ED EDS 2	- 16,289 - 18,201
ED EDS 1	- 14,703 - 16,429
WP 2	- 9,326 - 11, 107 (SOCIAL COUNSELLORS)
ED EST 1	- 4,657 - 15,330 + 20% (EDUCATION COUNSELLORS)
WP 3	- 11,236 - 12,767 (EMPLOYMENT AND RELOCATION OFFICERS)
CR 4	- 7,496 - 8,238 (CLERK)
ST 3	- 4,207 - 6,292 (STENOGRAPHER)
ED EST 4	- 4,657 - 15,330 + PRINCIPAL'S ALLOWANCE (PRINCIPALS)
ED EST 3	- 4,657 - 15,330 + ASSISTANT PRINCIPAL'S ALLOWANCE (ASST. PRIN.)
ED EST 1	- 4,657 - 15,330 (TEACHERS)
EU TEA 1	- 3,973 - 5,646 (TEACHER AIDES)
GS BUS 5 S/2	- \$3.56 (BRANTFORD) - \$3.64 (MANITOULIN ISLAND) (CARETAKERS)
GS BUS 4	- \$3.04 - \$3.76 PER HOUR (CARETAKERS)
GS BUS 2	- \$2.77 PER HOUR (CARETAKERS)
GS BUS 1	- \$2.03 - \$2.08 PER HOUR (CARETAKERS)
GLT MAM 6	- \$3.91 PER HOUR (CARETAKER)
WP 3	- 11,236 - 12,767 (STUDENT RESIDENCE ADMINISTRATORS)
AS 1	- 9,348 - 11,133 (ADMINISTRATIVE OFFICERS)
HP 3	- \$160.47 - \$170.70 PER WEEK (CHIEF ENGINEERS)
HP 2	- \$143.49 - \$152.65 PER WEEK (SHIFT ENGINEERS)
HP 1	- \$127.31 - \$135.44 PER WEEK (ASSISTANT SHIFT ENGINEER)
GLT MAN 3	- \$3.65 PER HOUR (MAINTENANCE CRAFTSMAN)
GS FOS 6 S/4	- \$4.19 PER HOUR (MATRON)
GS FOS 6 S/3	- \$4.08 PER HOUR (CHIEF COOK)
GS FOS 6 S/2	- \$3.99 PER HOUR (CHIEF COOK)
GS FOS 5 S/2	- \$3.05 PER HOUR (CHIEF COOK)
GS FOS 5	- \$2.88 PER HOUR (COOK)
GS FOS 2	- \$1.88 PER HOUR (KITCHEN HELPER)
GS LAS 2 S/1	- \$2.40 PER HOUR (LEAD LAUNDRESS)
GS LAS 2	- \$2.31 PER HOUR (LAUNDRESS)
GS PRC 2	- \$2.69 PER HOUR (NIGHT WATCHMAN)
HS PHS 5	- \$2.89 PER HOUR (PRACTICAL NURSE)
WP 1	- 7,447 - 9,801 (CHILD CARE WORKERS)
GS MPS 5	- \$2.90 PER HOUR (CHILD CARE WORKERS)
GS MPS 3	- \$2.65 PER HOUR (CHILD CARE WORKERS)
GS MPS 2	- \$2.46 PER HOUR (SEAMSTRESS)

ACTIVITIES OF THE FINANCIAL
AND ADMINISTRATIVE SUPPORT SERVICES

Financial Services

Provide financial services and advice to all levels of Regional Management;

Provide advice, guidance and financial training to Indian Bands administering their own funds and accountable contributions;

Institute auditing procedures to improve the financial control of appropriated funds and to ensure that compliance with regulations is maintained at Regional, District and Band level.

Planning and Analysis - Program Forecasts, Operations and Capital
- Main Estimates, Operations and Capital
- Budgets, Operations and Capital
- Management Reports, Operations and Capital
- Management Reports, Manpower Utilization.

Audits - Responsibility Centres
- Indian Bands
- Indian Associations
- Miscellaneous

Systems and Procedures - Review and Evaluation

Financial Advising - Responsibility Centres
- Indian Bands
- Indian Associations

Accounting Services - Accounts Payable
- Travel and Removal
- Revenue
- Cash Control
- Petty Cash
- Pre-Audit
- Commitment Control
- Year-End Procedures
- Public Accounts

Statistics - Development and Maintenance
- Computer Input for Social Assistance

- | | |
|---------------------|---|
| <u>Personnel</u> | <ul style="list-style-type: none"> - Organizational Structure and Requirements - Interviews - Training and Development - Supervision and Direction - Evaluations and Performance Reviews |
| Material Management | <ul style="list-style-type: none"> - Review and Evaluation |
| Miscellaneous | <ul style="list-style-type: none"> - Interpretation of Directives - Delegation of Authority and Signing Controls - Government Contract Regulations - Liaison with Other Departments and Governments |

Administrative Support Services

Provide at Regional and District levels the administrative support services necessary for other Programs to achieve their objectives and goals;

After consultation, training and upon request, transfer administrative functions presently being done by Departmental staff to Indian Bands;

As the need arises, provide advice and guidance to Indian Bands on office methods, procedures, accounting, budgeting and other administrative matters.

Stenographic Services
 Central Registry
 Reception, Information and Library Services
 Communications
 Duplicating Services
 Accommodation Requirements
 Records Management
 Material Procurement
 Inventory Control
 Personnel

Line authority for both these sections is from the Ontario Regional Director to the Regional Superintendent of Finance and Administration who is responsible for both these services in the Regional Office.

Functional guidance and support is received from the respective services in Headquarters and is provided to district offices through the District Supervisors.

THE BUDGETING PROCESS

The method used in budgetary planning is dictated by the Indian and Eskimo Affairs Program Forecast and Main Estimates Manual consisting of four chapters which are based on the Treasury Board Program Forecast and Estimate Manual.

Program Managers at Headquarters advise Region of the policies, objectives and goals of the program within the legislative and other government regulations. It then becomes the responsibility of the Regional Director, Regional Program Managers, District Supervisors and Chiefs and Councils to plan their operations within the framework of these goals and objectives as they apply to the local level.

The planning process is a continuous one. Consultation between Band Chiefs and Councillors and District Personnel brings to light the expression of need as seen by the Indian people. These expressions are discussed at all levels and alternative actions are proposed or adopted to suit the circumstances, bearing in mind current financial and manpower constraints levied.

The Program Forecast is submitted in two stages:

The A Level which is voted current year budget plus additions or deletions such as:

- (i) deductions, occasioned by discontinuance or contraction of existing service or operation which the department has decided will take place irrespective of the budgetary allocation eventually made by Cabinet;
- (ii) Additions for salary increases and approved increments;
- (iii) Officially announced price increases;
- (iv) additions for uncontrollable increases in the quantity of services that must be provided because of clearly identifiable increases in the population being served;
- (v) replacement equipment;
- (vi) projects of an ongoing nature where contracts have been or will be awarded in the Current Year. In effect, this covers contracts or projects begun in the current year and which carry on into the New Year;
- (vii) projects planned for the New Year arising from forced growth (e.g. population increase) to provide the same level of service;
- (viii) new equipment for uncontrollable programs (e.g. new schools, residences, etc.).

The B Level which is determined by adding to A Level the costs to be increased in financing new services and operations, in improving the quality of existing services and providing controllable increases in the quantity of services.

Presentation of the Budget

The process used in presenting the Operating and Capital budgets is as follows:

Treasury Board requires that the Program Forecast be prepared for:

- (i) Operating expenditures and personnel requirements for three years;
- (ii) Grants and Accountable Contributions for three years;
- (iii) Capital expenditures for five years with some adjustments made for quarterly returns.

The Department requires that the Program Forecast Main Estimates and Annual Budgets be prepared for five Activities: Community Affairs, Education, Administration, Research and Liaison and Economic Development, sub-divided into twenty-five Sub-Activities I and one hundred and sixteen Sub-Activities II.

The timing of Program Forecast, Main Estimates and Budget submissions is as follows:

<u>Program Forecast.</u>	Operating Expenditures 1975/76 - 1978/79	Capital Expenditures 1975/76 - 1980/81
August 1, 1973	Annual Program Forecast letter covering general guidelines due from Headquarters to Region.	
August 15, 1973	Annual Program Forecast letter due from Region to Districts.	
September 30, 1973	District A Level Operating and A and B Capital Program Forecasts due in Regional Office.	
October 31, 1973	Regional A Level Operating and A and B Capital Program Forecasts to be submitted to Headquarters.	
November 20, 1973	Headquarters' Finance Section to submit Program Forecast material and financial analyses to Program Managers.	

Program Forecast

December 15, 1973	Headquarters' Program Managers to return material with input of program content to Headquarters Finance.
December 31, 1973	Districts to forward to Regional Office B Level Operating Program Forecast.
January 7, 1974	Headquarters' Finance to forward A Level Operating and A and B Level Capital material to Assistant Deputy Minister for his review and approval.
January 15, 1974	A Level Operating and A and B Level Capital material to be submitted to Departmental Financial and Management Adviser.
January 31, 1974	Region to submit B Level Operating Program Forecast to Headquarters.
February 21, 1974	Headquarters' Finance to prepare and forward financial analysis of B Level Operating Program Forecast to Program Managers.
March 7, 1974	Headquarters' Program Managers to return B Level Material to Headquarters' Finance.
April 7, 1974	Headquarters' Finance to forward B Level material to Assistant Deputy Minister for his review and approval.
April 15, 1974	B Level Program Forecast material to be submitted to Departmental Financial and Management Adviser.
April/May 1974	Review of A and B Forecasts by Treasury Board Secretariat and discussions as necessary to enable Treasury Board Secretariat to arrive at A and B recommendations to the Treasury Board.
June 1974	Treasury Board reviews A and B Forecasts with Minister, Cabinet reviews total expenditures recommended by Treasury Board and establishes budgetary levels.
July 1974	Department informed of budgetary level to be adhered to in preparing Main Estimates for the fiscal year 1975-76.

Main Estimates

July 1974	Main Estimates letter covering program changes and budget targets to be forwarded to Regional Office.
July 31, 1974	Region to submit Program Forecast changes to be incorporated into the Main Estimates submission to Headquarters.
August 10, 1974	Program Financial and Management Adviser to analyze changes and to submit material to Headquarters Program Managers.
September 1, 1974	Estimates to be returned to Program Financial and Management Adviser for consolidation.
September 18, 1974	Estimates to be submitted to the Program Executive Committee for review.
September 28, 1974	Estimates to be presented to Assistant Deputy Minister for his final approval.
September 30, 1974	Estimates to be submitted to the Departmental Financial and Management Adviser.
October 1974	Submission of Main Estimates to Treasury Board.
December 1974	Treasury Board and Cabinet consider Main Estimates.
December 1974	Headquarters to advise Regions of 1975/76 budget allocations.
December 1974	Allocation of budgets to Districts.
January 1975	Submission of budget input to Headquarters.
February 1975	Tabling of Main Estimates in Parliament.
March 1975	Procurement of interim supply on Main Estimates.
June 1975	Procurement of full supply on Main Estimates.
September 1975	Call for Supplementary if necessary at this time.

Main Estimates

October 1975	Receipt and review of Supplementary Estimates.
November/December 1975	Tabling of Supplementary Estimates and procurement of supply.
January 1976	Call for Final Supplementary Estimates.
February 1976	Receipt and review of Final Supplementary Estimates.
March 1976	Tabling of Final Supplementary Estimates and procurement of supply.

ONTARIO REGION BUDGET

The amount of funds allocated to the Ontario Region by Headquarters for the 1973-74 fiscal year is as follows:

Operations & Maintenance

Community Affairs	- Paylist	\$ 337,600
	- Other Operations	547,200
	- Contributions	<u>8,700,900</u>
		<u>\$ 9,585,700</u>
Education	- Paylist	5,858,700
	- Other Operations	14,944,100
	- Contributions	<u>2,626,200</u>
		<u>\$23,429,000</u>
Administration	- Paylist	2,013,700
	- Other Operations	<u>540,000</u>
		<u>\$ 2,553,700</u>
Research & Liaison	- Paylist	24,300
	- Other Operations	<u>7,700</u>
		<u>\$32,000</u>
Economic Development	- Paylist	369,500
	- Other Operations	486,500
	- Contributions	<u>175,500</u>
		<u>\$ 1,031,500</u>
Total Region - O&M	- Paylist	8,603,800
	- Other Operations	16,525,500
	- Contributions	<u>11,502,600</u>
		<u>\$36,631,900</u>

Capital

Community Affairs	- Housing	4,860,800
	- Roads-Gross \$1,014,200	
	Prov. Subsidy <u>401,500</u>	612,700
	- Water & Sanitation	1,688,500
	- Electrification	539,900
	- Community Facilities	110,000
	- Fire Protection	<u>145,000</u>
		<u>\$ 7,956,900</u>

Education	- Transportation Facilities	\$ 17,500
	- Federal Schools - Instruction	65,000
	- Federal Schools - Facilities	398,000
	- Student Residences	
	Transportation	20,500
	- Student Residences - Buildings	135,000
	- Student Residences - Catering	<u>4,000</u>
		<u>\$ 640,000</u>
Capital Projects controlled by Headquarters		
	Major School Construction	\$1,764,000
	Joint School Agreements	<u>636,600</u>
		<u>2,400,600</u>
		<u>\$ 3,040,600</u>
Administration		
	- Office Equipment	1,200
	- Transportation Facilities	101,000
	- Office Accommodation	5,000
	- Residential Accommodation	<u>25,000</u>
		<u>\$ 132,200</u>
Economic Development		
	- Agriculture	26,000
	- Commercial Recreation	50,500
	- Commercial Fishing	185,000
	- Wildlife	25,000
	- Industrial, Commercial, Real Estate	<u>380,000</u>
		<u>\$ 666,500</u>
	<u>Total Region - Gross Program Capital</u>	12,197,700
	Provincial Road Subsidies	<u>401,500</u>
	<u>Total Region - Net Program Capital</u>	<u>\$11,796,200</u>
	Total Region Program - Operations & Capital	<u>\$48,428,100</u>

Distribution of Funds

The method used in the distribution of funds from Regional Office to Districts, to Indian Bands, is as follows:

Operations & Maintenance. In December each year, Headquarters advises Region of the budget targets for the following fiscal year. For example, in December 1973 the Region receives the targets for the fiscal

year 1974-75. These targets are allocated by Sub-Activity 1.

In the Community Affairs Activity the Sub-Activity 1's are General Administration, Social Services, Band Management and Community Improvement. In addition, the allocations are made by the closed allotments, Salaries, Other Operating Expenditures and Accountable Contributions. Transfers cannot be made from Salary funds to the other closed allotments.

These targets are allocated by Regional Office Program Managers to the various Districts in December on the basis of the Program Forecast material submitted by the Districts fifteen months before, adjusted by the information incorporated at the time of the Main Estimates Updating in the previous July. This information is gathered by Regional Office Program Managers from communications with the District Office Program Managers who are in continuous consultation with the Indian Bands in the District.

Once the Districts are aware of their actual budget allotments, in the January prior to the commencement of the new fiscal year, they determine on the basis of their knowledge of their District and the various Bands' needs, the amount of funds to be allocated to the various Sub-Activity 1's subject to the restrictions mentioned before - transfer of funds cannot be made between the major Activities, salary funds cannot be used for other purposes.

In January, the Districts return to Regional Office their new fiscal year's budget input, broken down by major Activity, Sub-Activity 1, Sub-Activity 11 and Expenditure Grouping, for example, Salaries, Allowances, Travel, Contributions, etc. These submissions are consolidated at Regional Office and forwarded to Headquarters for computer input.

Capital. The distribution of Capital budget targets follows the same basic procedure outlined for Operations & Maintenance, with some slight variations.

In the last two years there has been a major change in the method of presenting the Capital Program Forecast to Headquarters. Using the budget year 1975-76 as an example, in August/September 1973 Districts will be consulting with the various Bands on their Capital needs for the 1975-76 fiscal year.

At this time Bands will be aware of the Capital allocations by project in the current fiscal year 1973-74. Also, they will be aware of the projects they included previously in their Capital Inventory of Needs for the 1974-75 fiscal year. District Offices will be aware of the approximate amount of Capital funds which will be available in 1974-75 for the District as a whole and these are tentatively allocated by Band, by project, by the Bands in each District.

At the same time, each Band will be requested to up-date their Capital Inventory of Needs for the years 1975-76 to 1980-81. These up-dates are forwarded by the District Offices to the Regional Office where they are consolidated and submitted to Headquarters.

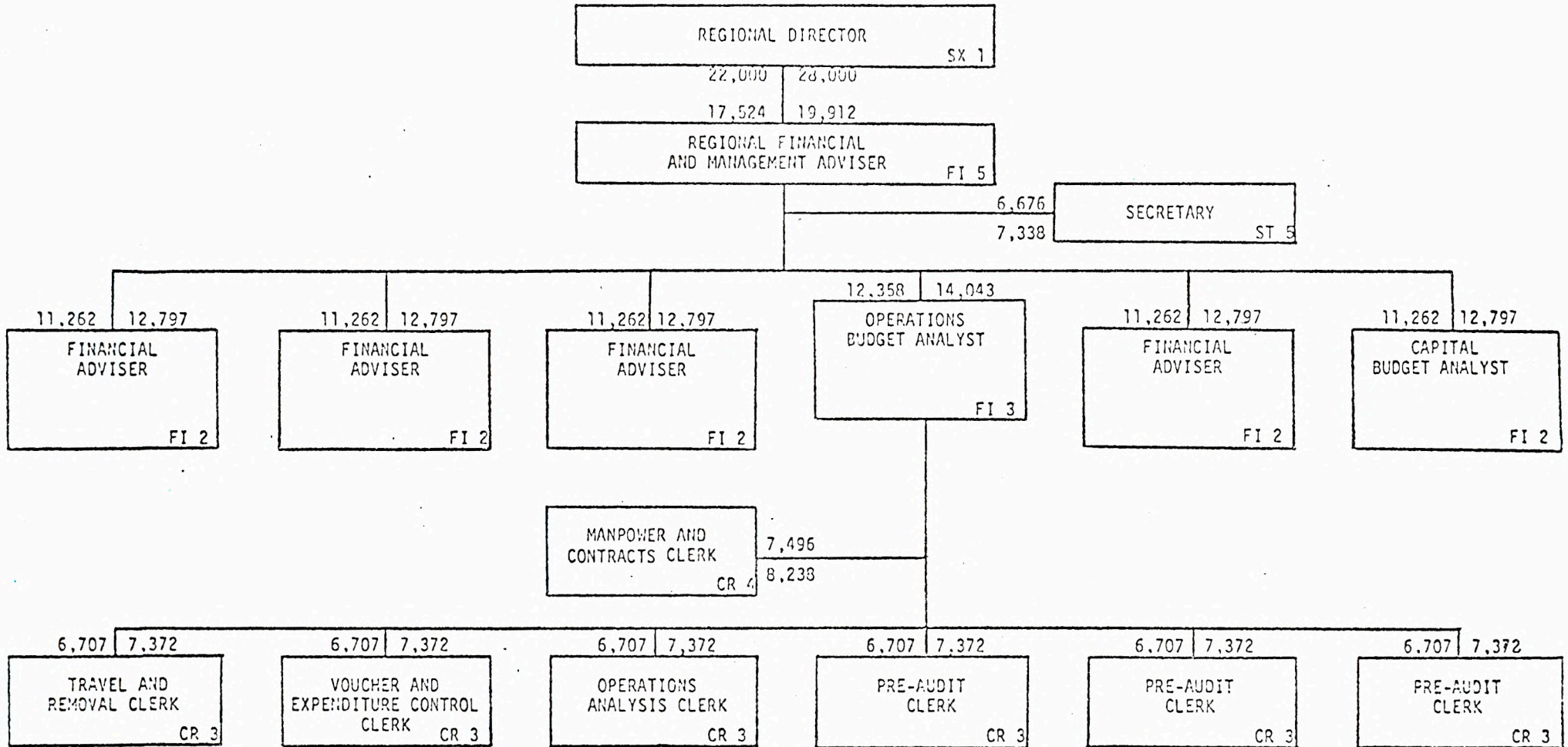
On the basis of the information contained in these Band submissions, the Program and the Department make representation to Treasury Board and in effect to the Cabinet for the Capital funds required in 1975-76 and subsequent years.

By about July 1974, the Indian & Eskimo Affairs Program has some indication of the amount of Capital funds which will be provided by Treasury Board. This target amount is allocated by Headquarters to the various Regions, where in turn it is allocated by District, by Band, by project priorities established on each Bands's Capital Inventory of Needs. Bands have the prerogative to alter their priorities at any time.

By December 1974, each Indian Band in a District will have informed the District Office of the projects they wish implemented in 1974-75. The Districts in turn submit the various Capital project forms required to the Regional Office, where they are consolidated and forwarded to Headquarters for computer input.

In summary, because of the complexity of the Regional program, particularly as far as budgets, timing and method of fund allocation are concerned, the above is of necessity comparatively brief in certain sections. If there are areas where further explanation is required, this will be provided by our Finance Section at your request.

FINANCIAL SERVICES - ONTARIO REGION



ADMINISTRATIVE SUPPORT SERVICES
ONTARIO REGION

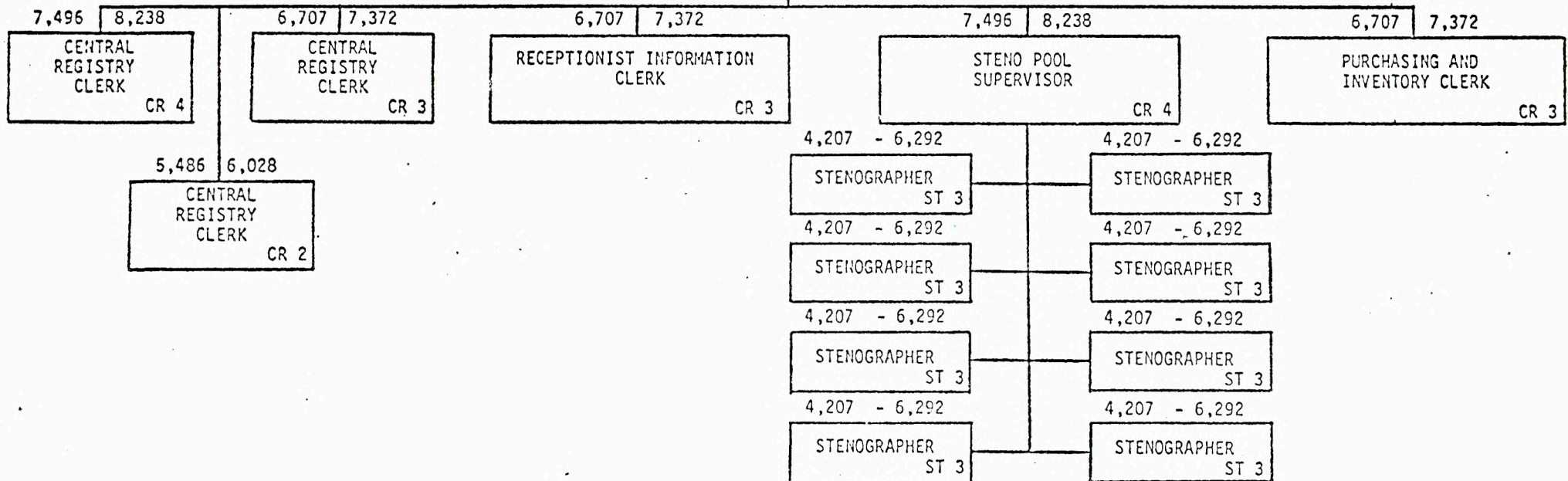
REGIONAL DIRECTOR
SX 1

22,000 | 28,000
17,524 | 19,912

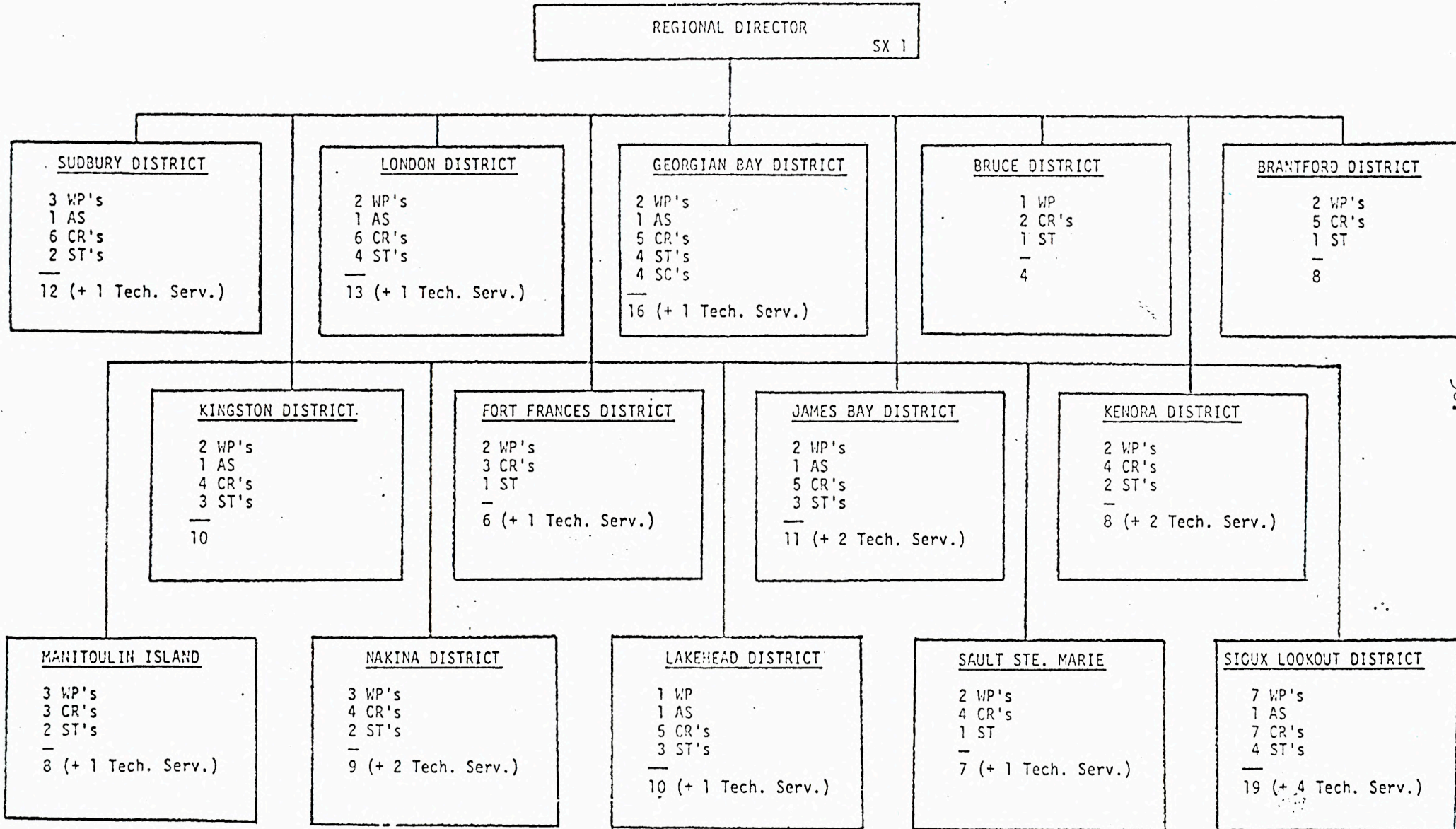
REGIONAL FINANCIAL AND
MANAGEMENT ADVISER
FI 5

10,547 | 11,989

REGIONAL OFFICE MANAGER
AS 2



ADMINISTRATION ACTIVITY - ONTARIO REGION
(PLUS TECHNICAL SERVICES IN BRACKETS)



WP 5 - 15,737 - 17,883

WP 4 - 13,070 - 14,852

WP 3 - 11,236 - 12,767

WP 2 - 9,326 - 11,107

AS 2 - 10,547 - 11,989

SC DED 5 - \$550 per month

SC DED 4 - \$523 per month

CR 5 - 8,569 - 9,415

CR 4 - 7,496 - 8,238

CR 3 - 6,707 - 7,372

CR 2 - 5,486 - 6,028

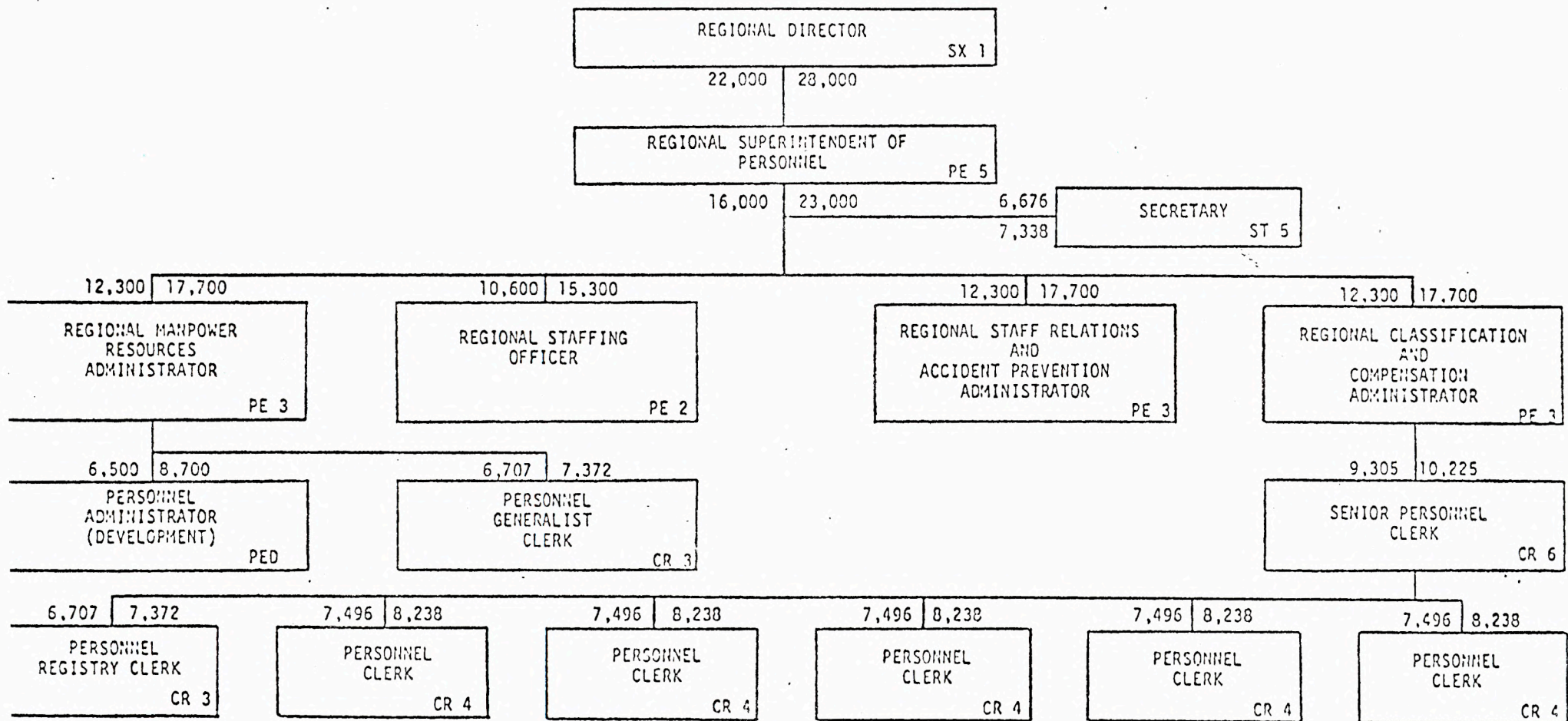
ST 4 - 6,233 - 6,849

ST 3 - 4,207 - 6,292

REGIONAL SUPERINTENDENT OF PERSONNEL

Administers and co-ordinates a broad personnel management service by providing advice to management and co-ordinating regional activities and responsibilities in the areas of manpower planning, training, employee appraisal, staffing, classification and compensation, employee benefits, staff relations and accident prevention. Advises on personnel policies and practices by interpreting the application of directives, regulations and collective agreements as they apply to regional conditions. Counsels employees and keeps informed on local trends and conditions of employment in the private and provincial sectors, and maintains contact with technical and professional organizations and training institutions. Maintains the manpower strength, through recruiting practices in accordance with authority delegated by the Public Service Commission.

PERSONNEL SECTION
ADMINISTRATION ACTIVITY - ONTARIO REGION



REGIONAL ENGINEER

Under the direction of the Regional Director for Ontario Indian Affairs, plans and organizes the development and operation of capital construction and maintenance construction within the region; directs the physical planning and programming for future construction and continuing construction on approximately 50 of the 110 populated Indian reserves per year; controls the engineering design, costs, layout and supervision of the major projects in the region; provides a consulting and advisory service; supervises a small engineering staff; performs related duties. Provides functional supervision to 12 Construction Supervisors and 5 maintenance craftsmen in the field.

Summarization of Technical Services Activities

Generally, the objective of this section is to ensure that where possible, construction programmes embarked upon by Programme Managers at the Regional and District level and by Indian Bands are economically and technically feasible operations; to plan and schedule the planning, design, financing, and construction time frame necessary to carry out construction projects and encompassing the various disciplines of Engineering and Architecture as required; to ensure that the projects are properly designed and supervised during construction; to ensure that all contract work is carried out in accordance with Government Contract Regulations; to inspect and to establish sound maintenance programmes based on consistent guidelines on every Indian reserve; to make District Construction Supervisors aware at all times of technical standards and changes to Government policy so that a high degree of competency is attained.

Administrative Office

Under the direction of the Regional Engineer, co-ordinates and directs the functions of the Contracts and Clerical Section of the Regional Technical Services Office; co-ordinates the annual O & M Engineering Administration Budget for the Region; controls O & M Engineering Administration Budget for Regional Office; reviews, co-ordinates and/or prepares capital budget estimates and five-year forecasts as required by program managers and administers capital variance reporting system; maintains systems and controls on progress and expenditures for major capital projects in the Region; provides guidance and advice to the Engineering Section, all levels of Regional and Field management on construction and consultants' service contracts and capital projects; prepares a variety of complex correspondence to District Offices, Headquarters, Indian Band Councils, Engineering Consultants and other government and non-government agencies; and performs other duties.

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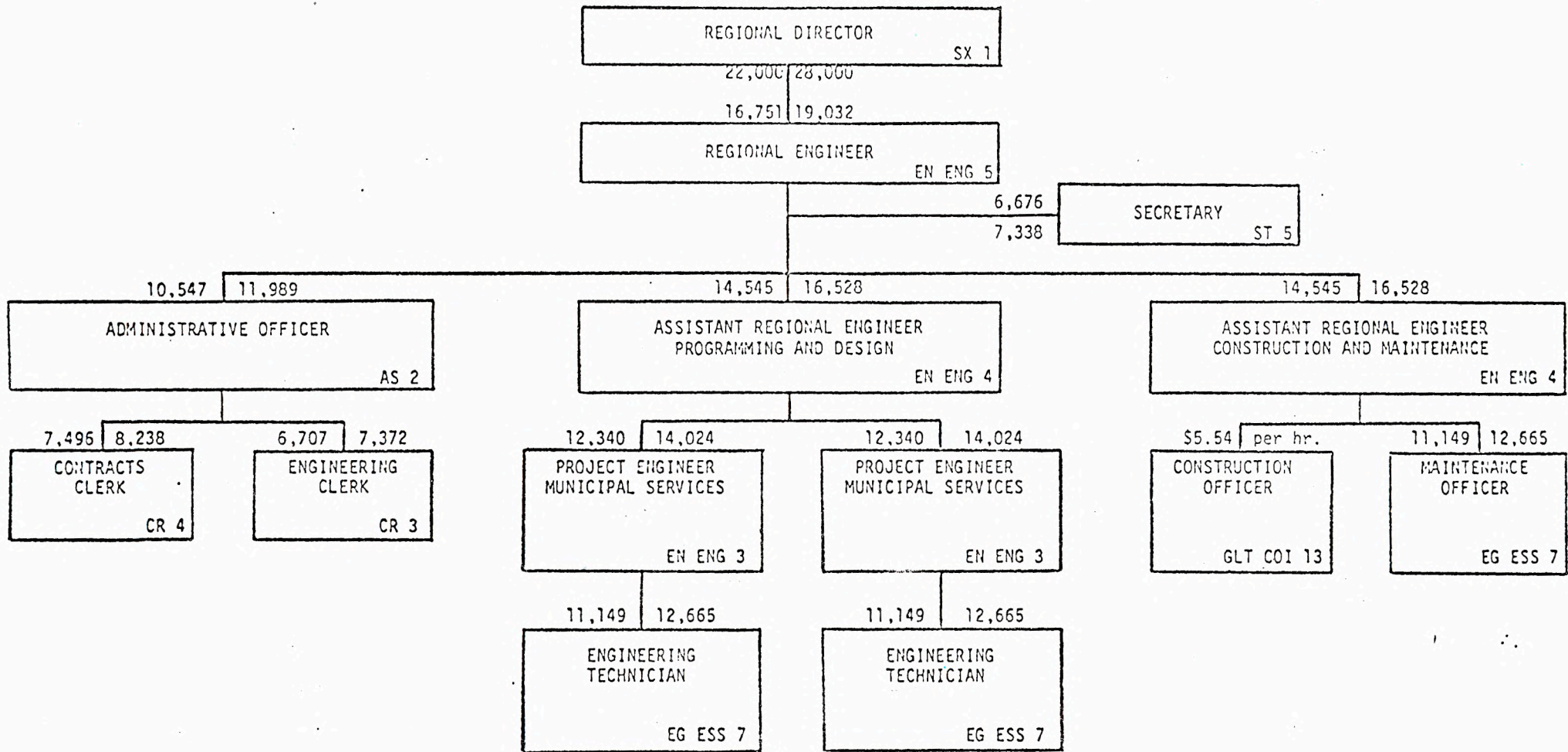
Assistant Regional Engineer
(Construction and Maintenance)

Under the direction of the Regional Engineer for Ontario, controls directly and through subordinate staff and consulting engineers the work of contractors engaged in the construction of major municipal utilities, buildings and other works; organizes, co-ordinates and monitors all minor construction work and the maintenance programme for the Region; authorizes, controls and co-ordinates the quality and progress of the work of consultants, architects, Construction Supervisors and other specialists in the layout, resident and general supervision of construction work; provides construction and maintenance advice and assistance relating to scheduling, costs, programming, budgeting, standards of construction to three other Section Heads under Regional Engineer to Construction Supervisors, and to District Supervisors, Program Managers and Indian Band Councils; supervises the work of a Construction Officer and a Maintenance Officer and provides guidance for construction and maintenance to 12 Construction Supervisors and 5 Maintenance Craftsmen in the field; and performs related duties.

Assistant Regional Engineer
(Programming and Design)

Under the direction of the Regional Engineer for Ontario, plans and conducts or directs the conduct of feasibility studies and investigations of proposals for construction and major maintenance projects; authorizes, controls and co-ordinates the quality and progress of the work of consultants, architects, Headquarters design specialists and other government departments designing the facilities; advises program managers in Regional Office and the field, Construction Supervisors and Indian Band Councils on programming for design and construction; provides design advice and assistance relating to scheduling, costs, programming, budgeting, quality of construction, to three other section heads under Regional Engineer and to Construction Supervisors; supervises design engineering and architectural consultant work in the region and the work of two project engineers and two engineering technicians; and performs related duties.

TECHNICAL SERVICES
ONTARIO REGIONAL OFFICE



11.

BIBLIOGRAPHY

APPENDIX

The following is a list of reports and projects carried out by or under the auspices of the Department of Indian Affairs and Northern Development which apply to reserves in Treaty No. 9 area. Copies of these reports are held by the Regional Planner at the Regional Office.

SUDBURY DISTRICTBrunswick House - Mountbatten

1. W. L. Wardrop & Associates Ltd. - Power Supply Feasibility Study
Tophet - Mountbatten Reserve, Ontario. March 1968.

This study was conducted as a result of a request by the Band for an electrification program for their settlement. The report is to serve as a guide for the establishment of such a system. It was determined that the project was feasible and would require a capital outlay of \$167,000.00. It was suggested that it be jointly financed by Indian Affairs and the Ministry of Natural Resources.

2. Sawchuck and Peach Architects, Planners-Brunswick House Relocation Study, January 1972.

Owing to the isolation of the settlement, lack of essential services, and substandard living conditions, it was felt that a more favourable environment was required. Consequently, the firm of Sawchuck and Peach was asked to study the alternative and prepare a report with recommendations on the relocation of the Band according to defined guidelines.

3. Bird & Hale - Air Photo Interpretation Study, Brunswick House, 1971.
4. Department of Forestry, Administration Branch - Report on the Forest Survey of the Mountbatten Indian Reserve No. 76A, Sudbury District, Ontario, 1961.

Contains basic information for commencing a forest management program.

Physical Terrain Evaluation studies provide background information to facilitate the planning process. The primary function of these studies is to identify the physical characteristics and economic development potential of the reserves in question. Soils topography water supply, sewage disposal, water table, garbage disposal, climate and vegetation are considered the physical characteristics. Areas suitable for intensive campsite development, possible road access,

cottage sites, beach types, marina sites, landing strips, seaplane bases, identification of sand and gravel pits and forest areas having commercial possibilities are items of economic and commercial interest. Studies of this nature provide the necessary infrastructure of information required to realistically assess reserve development proposals.

This type of study is sometimes referred to as Aerial Photo Interpretation (A.P.I.) studies.

Matachewan

Nil

Mattagami

1. Bird & Hale - Physical Terrain Evaluation, 1972.

Flying Post

Nil

Chapleau

1. Airphoto Analysis Associates - Chapleau Site Evaluation, June 1970.

Missanable

Nil

NAKINA DISTRICT

Long Lake No. 77

1. Dominion Fire Commissioner, Department of Public Works - Fire Protection and Engineering Survey of Seven Indian Day Schools at Nakina, 1970.

Constance Lake

Nil

Abitibi

Nil

Martin Falls

1. Resource Management Consultants - A Feasibility Study for the Manufacture of Snowshoes at Martin Falls Reserve, October 1969.

Owing to the paucity of economic opportunity for the residents, it is hoped that the stimulus to the local snowshoe manufacturing industry would create more full-time employment.

2. Bird & Hale - Physical Terrain Analysis, 1971.

Fort Hope

1. Bird & Hale - Physical Terrain Evaluation Study, 1971.
2. Community Planning Section, Engineering and Construction, Indian Affairs Branch - Photographs, September 1967.
3. W. L. Wardrop & Associates Limited - Power Supply Feasibility Study, Fort Hope Reserve Settlement, September 1967.

Study and report assessing feasibility of an electrification program and evaluation of Band's interest and ability to assume responsibility of operating a small utility. Report includes electrification not economically feasible and suggests utilizing Education Department's generation plant during off-peak periods.

4. Environmental Protection Service Report re: Water Supply and Waste Disposal, Fort Hope, Ontario. September 1972.
5. W. L. Wardrop & Associates Limited - Evaluation of Warranted Condition of Electrical Facilities at Indian Schools, August 1968.

Assessment of Contractors execution of contract obligations with regard to installation of electrical equipment. The Department is encountering difficulties in having the contracts completed to the standards outlined in the Contract Specifications.

6. Reserve No. 64 - Terrain Analysis - 1969 - Air Photo Analysis Association.

Lansdowne House

1. Bird & Hale - Physical Terrain Evaluation Study, 1971.
2. Environmental Protection Service, Department of Environment, Winnipeg, Manitoba - Water Quality at Lansdowne House, Ontario, September 1972.

Study of water collection systems and sources of supply.

Webiquie

1. Bird & Hale - Physical Terrain Evaluation, 1971.

JAMES BAY DISTRICTNew Post

Nil

Factory Island

1. Air Photo Interpretation Study, Bird & Hale, July 1972.

Moose Factory

1. F. J. Williams Associates Limited - Sewerage System Feasibility Study, Moose Factory Indian Village, Ontario, November 1967.

Study investigating feasibility of sewerage settlement area complete with recommendations and estimates of costs for Moose Factory Island Special Indian Reserve No. 1.

2. F. J. Williams Associates Ltd. - Assessment of School Buildings, James Bay Indian Agency, Moose Factory Island, July 1968.

Review of plans and estimates of cost for new school prompted further consideration of alternative means of expanding present facilities.

3. M. C. Tucker, Office of Dominion Fire Commissioner - Structural Fire Fighting Facilities, June 1967.

A review of the organization, practices, fire prevention program and inspections, training, manpower, apparatus and equipment, communications and fire stations in Moose Factory and the Canadian Forces Base, Moosonee.

4. P. H. Waterson, Regional Office of the Dominion Fire Commissioner, Horden Hall Student Residence and Associated Day School Buildings, October 1972.

5. F. J. Williams Associates Ltd. - Survey and Report of Property Development at Moose Factory Island, June 1969.

Analysis of influence the Northern Stores Department of Hudson's Bay Company has on present and future development of the Island.

6. Moose Factory Grounds Building and Utilities Survey, F. J. Williams and Associates, 1968.

Moosonee

1. Sutcliffe Company - A Report and Cost Estimates for Water, Sewage, Storm Sewers and Road Restoration for Townsite of Moosonee, January 1966.

An appraisal of present and future water and sewage works requirements for that part of the Townsite developed under Stage 1; sanitary sewers and connections; storm drainage and road restoration; provision of water mains, connection and fire hydrants; water supply including full water treatment; sewage treatment and outfall.

Albany

1. Stevenson & Kellogg Ltd. - Power Survey Study and Report at Fort Albany, October 1967.

Survey of existing power system at Fort Albany to determine if physically and economically practical to utilize and expand the existing system to provide electrical power to roughly 60 Indian dwellings in addition to the present demand.

Attawapiskat

1. Air Photo Analysis Associates - Airstrip Site Evaluations, Attawapiskat, July 1970.

Siting of an airstrip established in accordance with the Department of Transport, Ontario Airstrip Development Program Policy.

2. Attawapiskat Housing Survey, James Bay, January 1971.

Summarized by A. F. Emery, carried out by Mr. J. Sutherland, Construction Supervisor.

Winisk

1. Winisk Goose Camp 1968 and Statistical Report of Winisk Goose Hunt - 1968.

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Nil

Pikangikum

1. Terra-Scan Ltd. - Terrain Evaluation Report for Pikangikum Indian Reserve No. 14.
2. K. A. Mellish, Department of the Environment, Environmental Protection Service, Western Region, Winnipeg, Manitoba - Report of Survey of Water Distribution Systems and the Water Quality at Pikangikum Indian Reserve, Ontario, June 1971.

Assessment of existing water pollution abatement facilities and effect of discharged wastes on the receiving body of water to determine water quality and possible sources of pollution. The topic of waste disposal is discussed.

3. Evaluation of Warranted Condition of Electrical Facilities at Indian Schools - August 1968 - W. L. Wardrop & Associates.

Poplar Hill

1. Air Photo Analysis Associates - Site Investigation, Poplar Hill Indian Settlement, March 1971.

Air Photo interpretation study of Poplar Hill and North Spirit Lake Settlement area.

2. Regional Office of the Dominion Fire Commissioner, Department of Public Works - Fire Protection Engineering Survey, October 16, 1970. Poplar Hill Development School, Poplar Hill, Ontario.

Cat Lake

1. Bird & Hale Ltd. - Terrain Evaluation of the Community and Surrounding Area for Cat Lake Indian Reserve No. 630, March 1972.

Study executed as per standard terms of reference.

Bamaji Lake

Nil

Wunnumin Lake

Nil

Kingfisher Lake

1. Airphoto Analysis Associates - School Site Investigation, Kingfisher Lake Indian Settlement, March 1971.

Airphoto interpretation study of Bearskin and Kingfisher Indian settlements. Standard terms of reference.

Sachigo Lake

1. Evaluation of Warranted Condition of Electrical Facilities at Indian Schools - August 1968 - W. L. Wardrop & Associates.
2. Terrain Evaluation Report for Sachigo Lake Indian Reserve No. 85 - June 1972 - Terra Scan Limited.

Bearskin Lake

1. Airphoto Analysis Associates - School Site Investigation, Bearskin Lake Indian Settlement, March 1971.

Standard airphoto interpretation study.

Muskrat Dam

Nil

Big Trout Lake

1. Airphoto Analysis Associates - Big Trout Lake Causeway, July 1971.

Feasibility studies related to causeway roadway, use of materials, soils and sewage lagoon at Big Trout Lake, Post Island settlement, Findings outlined with recommendations.

Big Trout Lake (continued)

2. Airphoto Analysis Associates - Terrain Evaluation, Big Trout Lake Reserve No. 82, May 1970.

Standard terms of reference for Physical Terrain Evaluation Studies.

3. Underwood McLellan & Associates Ltd. - Report on Waste Collection and Disposal for Post Island, Big Trout Lake, Ontario, December 1972.

Report of waste collection and disposal including costs for construction and operation of the various schemes outlined.

4. Pilot study of Indian Community in Relation to its Resource Base - February 1964.

Kassabonika

1. Operation and Maintenance Manual for Kassabonika School and Staff Residence.

Includes list of contractors and information on furnaces, grilles, ventilation equipment, humidifier, warranties, oil burners, valve chart, controls, fixture brass, water heater and oil pumps.

2. Terrain Evaluation Report for Kassabonika Indian Reserve - May 1972
Terra Scan Ltd.

Caribou Lake

Nil

Round Lake

1. Round Lake Study - Interim Report, March 1969 - Lands and Forests
Terrain Evaluation Report for Round Lake, June 1972 - Terra Scan Ltd.

Land and Resources of Round Lake Ojibwa - Part II - November 1970
Lands and Forests.

North Spirit Lake

1. Airphoto Analysis Associates - Site Investigation, North Spirit Indian Settlement, March 1971.

Physical data inventory with discussion on soils, water supply, sewage disposal, solid waste disposal, trees as an environmental control and a school site.

Deer Lake

1. Evaluation of Waranteed Conditions of Electrical Facilities at Indian Schools - August 1968 - W. L. Wardrop and Associates.

Sandy Lake

1. Investigation into Interim Improvements to the Electrical Facilities at the Sandy Lake Indian Reservation School.

Recommendations for interim improvement to allow new school and teachers' quarters to be used.

2. W. L. Wardrop and Associates Ltd. - Recommendation for Permanent Improvements to the Electrical Facilities at the Sandy Lake Reservation School.

Assessment of present equipment with recommendations of required modifications to meet load increase as a result of the 1967 construction program at Sandy Lake School.

3. Terra Scan Ltd. - Terrain Evaluation Report for Sandy Lake Indian Reserve No. 88, June 1972.

Report and mosaic of reserve and a regional interpretation of the entire reserve to determine a base for economic development potential on a more detailed evaluation of the physical characteristics of the Indian settlement and immediate environs.

4. Department of the Environment - Report on Water and Sewerage Systems at Sandy Lake Indian Day School, July 1971.

Fort Severn

1. Terra Scan Ltd. - Terrain Evaluation Report for Fort Severn Indian Reserve, June 1972.
2. Statistical Report on Goose Camp - 1966.

