



Parole Board of Canada Expungement Application Guide

Step-by-Step Instructions
and Application Form

NEED ASSISTANCE?

Contact the Parole Board of Canada

1-800-874-2652

expungement-radiation@pbc-clcc.gc.ca

Canada.ca/expungement

Did You Know?

You can apply directly to the Parole Board of Canada for an Expungement Order

Under the *Expungement of Historically Unjust Convictions Act*, the Parole Board of Canada is the only federal agency responsible for ordering or refusing to order expungement of convictions for eligible offences involving consensual sexual activity between same-sex partners that would be lawful today. Persons convicted of an offence listed in the schedule to the *Expungement Act* may apply, as well as authorized representatives in cases where the person is deceased.

Read this application guide carefully before starting your application. It includes a fillable application form and step-by-step instructions for completing the application for an expungement order.

While there is no fee to apply for an expungement order, please note that costs may be incurred in terms of retrieving the documentation needed for your application.

IMPORTANT!

Keep a photocopy for yourself of all documents you submit to the Parole Board of Canada. Your application must include copies of official court and/or police documents and any other document required for your application, as well as the original signed application form and the original sworn statement or solemn declaration (if one is being provided).

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Parole Board of Canada

For additional copies of this publication, contact:

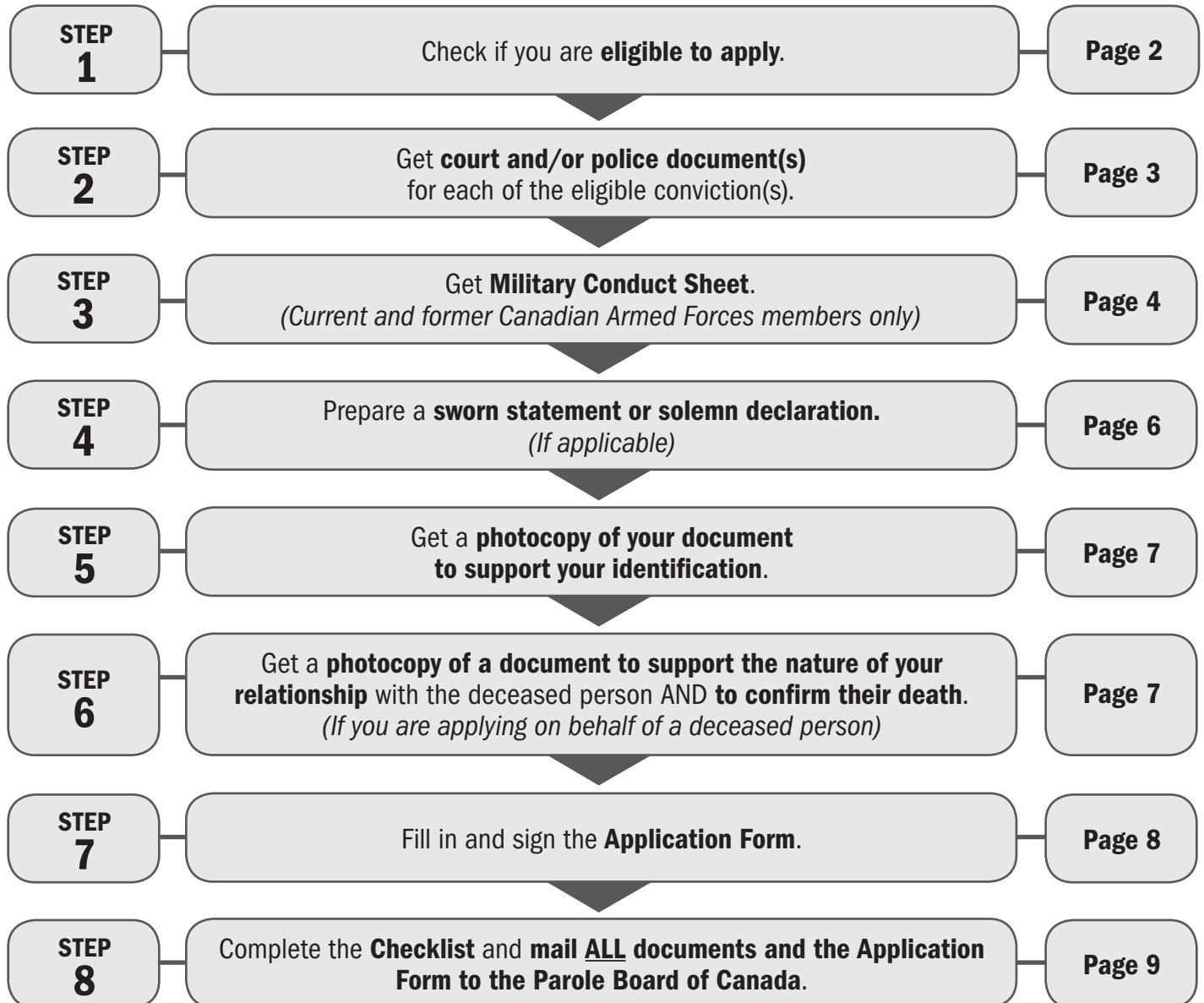
Public Affairs Division
Parole Board of Canada
410 Laurier Avenue West
Ottawa, ON K1A 0R1

Electronic copies are available at: Canada.ca/expungement

Aussi disponible en français

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Application Steps: Overview



**STEP
1**

Check if you are eligible to apply

You may apply for an expungement order if you, or the deceased person for whom you are applying, has been convicted of one or more of the following offences:

- **gross indecency** (or attempt to commit gross indecency);
- **buggery** (or attempt to commit buggery);
- **anal intercourse** (or attempt to commit anal intercourse); or
- **any offence under the *National Defence Act*** or any previous version of that Act for an act or omission **that constitutes an offence listed in the schedule of the *Expungement of Historically Unjust Convictions Act*.**

An expungement can only be ordered if **all three of the following criteria** are met:

- the activity for which the person was convicted was between persons of the **same sex**;
- the person(s) other than the person who was convicted had given their **consent*** to participate in the activity; and
- the persons who participated in the activity were **16 years of age** or older at the time of the activity or subject to a “close in age” defence under section 150.1 of the *Criminal Code*.

* Section 273.1 of the *Criminal Code* defines consent as the voluntary agreement of a person to engage in the sexual activity in question.

To apply on behalf of a deceased person, you must be the person’s:

- a) spouse or the individual who, at the time of the person’s death, was cohabiting with the person in a conjugal relationship, having so cohabited for a period of at least one year;
- b) child;
- c) parent;
- d) brother or sister;
- e) agent or mandatary, attorney, guardian, trustee, committee, tutor or curator, or any other person who was appointed to act in a similar capacity before the person’s death;
- f) executor or the administrator or liquidator of the estate; or
- g) any other individual who, in the opinion of the Parole Board of Canada, is an appropriate representative of the person.

IMPORTANT!

If you are applying for an expungement **on behalf of a deceased person**, you must submit a photocopy of a document which supports your relationship with the person and a document that confirms that the person is deceased (see Step 6).

**STEP
2**

Get court and/or police documents

You must try to obtain the available court and/or police documents **for each of the eligible conviction(s) for which you are applying**. This documentation may serve to confirm the existence of the conviction(s) and demonstrate to the Parole Board of Canada that the following three criteria for ordering an expungement are met:

- the activity for which the person was convicted was between persons of the **same sex**;
- the person(s) other than the person who was convicted had given their **consent** to participate in the activity; and
- the persons who participated in the activity were **16 years of age** or older at the time of the activity or subject to a “close in age” defence under section 150.1 of the *Criminal Code*.

Contact the court(s) that heard the case(s) and/or the police service(s) having jurisdiction in the location where the arrest occurred and request a copy of the record(s).

- If the court(s) and/or police service(s) do not have a record of the conviction(s), request confirmation of this in writing.

Review the court and/or police documents carefully to determine if these contain **information regarding** the three criteria mentioned above.

If you **were unable to obtain** the court and/or police documents (e.g. the record was destroyed), or if the court and/or police documents **do not clearly demonstrate** that all three criteria for expungement are met, **you must produce a sworn statement or solemn declaration** (see Step 4).

IMPORTANT!

If you cannot recall the details of your conviction(s), you may wish to request a copy of your criminal record from the National Repository of Criminal Records maintained by the Royal Canadian Mounted Police. Should you have a criminal record within this repository, **it may assist you in your search for records. Please consult pages 12-13 of this Guide for information on how to obtain a fingerprint copy of your criminal record check.**

**STEP
3**

Get Military Conduct Sheet

(Current and former Canadian Armed Forces members only)

Did one or more conviction(s) for which you are applying for expungement occur while you (or the deceased person) were a member of the Canadian Armed Forces?

- › **If NO**, you are NOT required to get a Military Conduct Sheet. Continue to STEP 4.
- › **If YES**, you MUST get a copy of a Military Conduct Sheet by contacting the appropriate organization below, in writing.

FOR CURRENT REGULAR OR RESERVE MEMBERS:
You must request a Military Conduct Sheet from your Commanding Officer.

FOR FORMER REGULAR MEMBERS:

- › **If you or the deceased person left the Forces on or after January 1, 1998**, get it by writing to:

Director, Military Personnel Management
Military Personnel Command
National Defence Headquarters
Carling Building 8
101 Colonel By Drive
Ottawa, Ontario K1A 0K2

- › **If you or the deceased person left the Forces before January 1, 1998**, get it from Library and Archives Canada – ATIP section:

**Access to Information, Privacy
and Personnel Records Coordinator**
Library and Archives Canada
395 Wellington Street
Ottawa, Ontario K1A 0N4
Telephone: 1-866-578-7777
[www.bac-lac.gc.ca/eng/transparency/
atippr/Pages/Online-requests-forms.aspx](http://www.bac-lac.gc.ca/eng/transparency/atippr/Pages/Online-requests-forms.aspx)

FOR FORMER RESERVE MEMBERS:

- › **If you or the deceased person left the Forces on or after March 1, 2008**, get it by writing to:

Director, Military Personnel Management
Military Personnel Command
National Defence Headquarters
Carling Building 8
101 Colonel By Drive
Ottawa, Ontario K1A 0K2

- › **If you or the deceased person left the Forces before March 1, 2008**, get it from Library and Archives Canada – ATIP section:

**Access to Information, Privacy
and Personnel Records Coordinator**
Library and Archives Canada
395 Wellington Street
Ottawa, Ontario K1A 0N4
Telephone: 1-866-578-7777
[www.bac-lac.gc.ca/eng/transparency/
atippr/Pages/Online-requests-forms.aspx](http://www.bac-lac.gc.ca/eng/transparency/atippr/Pages/Online-requests-forms.aspx)

**STEP
3**

Get Military Conduct Sheet (Continued)

(Current and former Canadian Armed Forces members only)

Make sure that your request to obtain a Military Conduct Sheet indicates that the purpose of your request is to apply for an expungement of convictions; and that it includes the following information:

If you are applying on your own behalf:

- › Your first and last name (if these have changed, please state your complete name at the time of your conviction);
- › Your date of birth;
- › Your Military Identification or Service Number;
- › Your enlistment and discharge dates;
- › Your signature.

If you are applying on behalf of a deceased person:

- › The person's first and last name (if these have changed, please state their complete name at the time of the conviction);
- › The person's date of birth;
- › The person's Military Identification or Service Number (if known);
- › The person's enlistment and discharge dates (if known);
- › Your first and last name and signature as applicant;
- › A death certificate or other proof of death of the person on whose behalf you are applying;
- › Proof of your relationship with the deceased person.

IF NO CONDUCT SHEET EXISTS OR COULD BE LOCATED, you must provide a letter from the Commanding Officer or the appropriate organization which indicates that no information is available.

If you **were unable to obtain** the Military Conduct Sheet (e.g.: the file was destroyed) or if the Military Conduct Sheet **does not clearly demonstrate** that all three criteria for expungement are met, **you must produce a sworn statement or solemn declaration** (see Step 4).

**STEP
4**

Prepare a sworn statement or solemn declaration

A **sworn statement or solemn declaration** must be submitted with your application for expungement:

- › If you were unable to obtain the court and/or police documents and/or the Military Conduct Sheet due to retention periods or other; **OR**
- › If you were able to obtain the court and/or police documents and/or the Military Conduct Sheet but these do not clearly demonstrate that the three criteria are met.

Your sworn statement or solemn declaration should contain the following information for each conviction for which you are applying for an expungement order **IF** this information is not contained in the court and/or police documents and/or Military Conduct Sheet you are providing:

- › the **reasonable efforts that you made to obtain the documents**;
- › the **reasons why they could not be obtained** (e.g. the records were lost or destroyed);
- › how the activity that led to the conviction(s) was **between persons of the same sex**;
- › how the person(s) other than the person who was convicted **had given their consent*** to participate in the activity; and
- › how the persons who participated in the activity were **16 years of age or older** at the time of the activity or subject to a “close in age” defence under Section 150.1 of the *Criminal Code*.

* Section 273.1 of the *Criminal Code* defines consent as the voluntary agreement of a person to engage in the sexual activity in question.

Make sure that your **sworn statement** or **solemn declaration** also includes the following information:

- › your sworn statement or solemn declaration is made in support of your application for an expungement order;
- › your first and last name(s);
- › your date of birth;
- › your address;
- › the offence(s) for which you are applying, the date(s) and place(s) of conviction(s) and the name(s) of the court(s) where the case(s) were heard;
- › if you are applying on behalf of a deceased person, the deceased person’s first and last name and date of birth; and
- › your signature and date of signature.

The sworn statement or solemn declaration must be signed by a justice of the peace, attorney, barrister, solicitor, notary public, commissioner of oaths or another official designated that has authority to sign your sworn statement or solemn declaration.

Examples of a sworn statement or solemn declaration can be found on pages 10 and 11 of this guide to assist you.

**STEP
5**

Get a photocopy of a document to support your identity

You must submit a clear photocopy of a valid document that supports your identity. This government issued (federal, territorial, provincial or municipal) document must have your name, date of birth and signature on it (examples of these include a driver's license, a health card or passport).

Should you have any difficulties in providing a copy of this document, please contact the Parole Board of Canada at 1-800-874-2652 or expungement-radiation@pbc-clcc.gc.ca.

**STEP
6**

Get a photocopy of a document to support your relationship with the deceased person AND a proof of death

If you are applying for an expungement **on behalf of a deceased person**, you must also submit a copy of:

1. a document which supports your relationship with the person.

For example: if you are the deceased person's son or daughter, you could provide a copy of your long form birth certificate to establish your relationship.

2. the person's death certificate.

If you are unable to obtain a copy of a death certificate, another document may be provided, including a statement signed by a medical doctor, coroner or funeral director, or a Memorandum of Notification of Death issued by the Chief of National Defence Staff, among others.

The Parole Board of Canada will consider accepting any reasonable evidence that establishes your relationship with the deceased person and proof of death.

For more information on acceptable documents, please contact the Parole Board of Canada at 1-800-874-2652 or expungement-radiation@pbc-clcc.gc.ca.

STEP 7

Fill in the Expungement Application Form

Please use the **Expungement Application Form** found at the end of this Guide.

- If you are applying **on your own behalf**, please complete Sections A, C, D and E.
- If you are you applying **on behalf of a deceased person**, please complete Sections B, C, D and E.

The application form is fillable, and can be filled-in online, printed and signed. If you are completing it by hand, please print clearly using blue or black ink only.

You must answer all questions truthfully and completely. Concealing information or making false or deceptive statements could result in your application being refused.

You may attach additional pages to the form if you require extra space to include all of the required information. The Parole Board of Canada reserves the right to contact you to obtain additional information for the processing of your application.

IMPORTANT!

The Parole Board of Canada must be able to contact you directly. If your mailing address changes after you submit your application, please inform the Parole Board of Canada in writing. Make sure your letter includes your:

- name;
- application Reference Number;
- new mailing address; and
- signature.

Send your letter to:

Parole Board of Canada
Clemency and Record Suspension Division
410 Laurier Avenue West, 5th Floor
Ottawa, Ontario K1A 0R1

**STEP
8**

Complete this Checklist before you mail your expungement application

EXPUNGEMENT APPLICATION CHECKLIST:

Have you included these documents in your application?

- | | |
|--|--------------------------|
| › Photocopy of the court and/or police documents (explained in Step 2) | <input type="checkbox"/> |
| › Photocopy of the Military Conduct Sheet (if applicable - explained in Step 3) | <input type="checkbox"/> |
| › Original sworn statement or solemn declaration (if applicable - explained in Step 4) | <input type="checkbox"/> |
| › Photocopy of your identification document (explained in Step 5) | <input type="checkbox"/> |
| › Photocopy of proof of relationship with the deceased person and proof of death (if applicable - explained in Step 6) | <input type="checkbox"/> |
| › Original signed Application Form (explained in Step 7) | <input type="checkbox"/> |

Before you mail your application, please make sure that you have:

- › answered all questions accurately and completely;
- › signed and dated the application form, whether applying for yourself or on behalf of a deceased person; and
- › photocopied all of your application documents for your own records and future reference.

Mail your application form and all supporting documents to the Parole Board of Canada at:

Parole Board of Canada
Clemency and Record Suspension Division
410 Laurier Avenue West, 5th Floor
Ottawa, Ontario K1A 0R1

Example of sworn statement/solemn declaration if you are applying on your own behalf

Sworn statement/solemn declaration of [*Complete NAME*]

I, [*Complete NAME (with middle name if applicable)*], born on [*date of birth*], residing at [*full address*],
[solemnly affirm or swear] that:

[I make this sworn statement/I solemnly affirm] in support of my application for an expungement order
and as such, I have personal knowledge of the matters herein referred to.

- On [*date of conviction*] I was convicted of [*offence*], by the court of [*name of court*] in the city
of [*name of city*] and in the province/territory of [*name of province or territory*].
- On [*date*] I attended the [*name of court*] to obtain a copy of the relevant court records for this
conviction but I was informed by the court that the records have been destroyed. I attach to this
[*sworn statement or solemn declaration*] the letter from the court dated [*date*] attesting to this.
- On [*date*] I attended the [*name of police service*] to obtain a copy of the relevant police records
for this conviction but I was informed by the police service that the records have been destroyed.
I attach to this [*sworn statement or solemn declaration*] the letter from the police service dated
[*date*] attesting to this.
- Indicate how the persons involved in the activity that led to the conviction mentioned above were
of the same sex.
- Indicate how the other person who participated in the activity that led to this conviction had given
their consent.
- Indicate how the participants were more than 16 years of age when the offence occurred.

[SWORN OR SOLEMNLY AFFIRMED] BEFORE ME at the
City of (name of city)
In the province/territory of (name of province or territory)
This _____ day of _____ (month), 2018

Commissioner for taking sworn statements
(or attorney, or other person authorized to swear affidavits)

[*Complete NAME*]
Signature

Example of sworn statement/solemn declaration if you are applying on behalf of a deceased person

Sworn statement/solemn declaration of [Complete NAME]

I, [Complete NAME (with middle name if applicable)], born on [date of birth], residing at [full address], [solemnly affirm or swear] that:

[I make this sworn statement/I solemnly affirm] in support of my application for an expungement order on behalf of [full name of deceased person and date of birth] and as such, I have personal knowledge of the matters herein referred to.

- › On [date of conviction], [name of the person I am applying for] was convicted of [offence], by the court of [name of court] in the city of [name of city] and in the province or territory of [name of province or territory].
- › On [date] I attended the [name of court] to obtain a copy of the relevant court records for this conviction but I was informed by the court that the records have been destroyed. I attach to this [sworn statement or solemn declaration] the letter from the court dated [date] attesting to this.
- › On [date] I attended the [name of police service] to obtain a copy of the relevant police records for this conviction but I was informed by the police service that the records have been destroyed. I attach to this [sworn statement or solemn declaration] the letter from the police service dated [date] attesting to this.

And, to the best of my knowledge:

- › Indicate how the persons involved in the activity that led to the conviction mentioned above were of the same sex.
- › Indicate how the other person who participated in the activity that led to the conviction had given their consent.
- › Indicate how the participants were more than 16 years of age when the offence occurred.

[SWORN OR SOLEMNLY AFFIRMED] BEFORE ME at the
City of (name of city)
In the province/territory of (name of province or territory)
This _____ day of _____ (month), 2018

Commissioner for taking sworn statements
(or attorney, or other person authorized to swear affidavits)

[Complete NAME]
Signature

Instructions for obtaining a fingerprint based copy of your criminal record

Only applies to living applicants

In order to facilitate the retrieval of your court and/or police documents for an expungement application, a fingerprint based criminal record check can be processed. Use this wording in your request: **Privacy Act application type**.

This type of request will determine if you have an existing criminal record within the Royal Canadian Mounted Police (RCMP) National Repository of Criminal Records. Should a criminal record exist, a copy of your criminal record will be provided to you in the form of a report, containing information such as file numbers, the date and place of sentencing, charge, and court dispositions.

This information may assist you in determining the appropriate court(s) and or police agency/agencies to contact and simplify the process of collecting other relevant documents needed for your expungement application.

A report containing a copy of the contents of your criminal record check or a letter indicating that no criminal record exists will be sent to your mailing address.

Please note that should you choose to share your entire criminal record report with the Parole Board of Canada, only the information relevant to the expungement application will be used for processing.

Here are the steps to obtain a fingerprint-based criminal record check from the RCMP's National Repository of Criminal Records, under: **Privacy Act application type**.

1. You must go to a local police agency or accredited private fingerprint agency to have your fingerprints taken. For more information, visit:
www.rcmp.gc.ca/en/who-can-conduct-criminal-record-check
2. You will need to provide two pieces of identification, one being a valid government issued photo identification, along with the following information:
 - your full name
 - your date of birth
 - your sex
 - your mailing address
 - your phone number, fax number or email address.
3. You must state that you are requesting a criminal record check under: **Privacy Act application type "other"**. Indicate that you are seeking a copy of "RCMP Criminal Record data holding including active criminal history, pardon record and archived record".
4. You must present a copy of the attached "**Instruction letter for individuals applying for an expungement order**" to the person taking your fingerprints.



Instruction letter for individuals applying for an expungement order requesting a criminal record check

Applicant Instructions:

- › Present a copy of the following instructions to the agency taking your fingerprints for the purpose of your expungement application.

Agency Instructions:

- › Re: Fingerprint-based criminal record check for the purpose of an application for an Expungement Order.
- › *Privacy Act Application Type* – Other.
- › Use application type: *Privacy Act – Sub Application type* – Other.
- › Application specifics/Provide Details: Expungement application, Active, Suspended, Archived.
- › Send results field: Individual. (Must be the applicant's mailing address, cannot be a third party).

If you require further information, please contact CCRTIS-SCICTR@rcmp-grc.gc.ca.



APPLICATION FOR AN EXPUNGEMENT ORDER PURSUANT TO THE EXPUNGEMENT OF HISTORICALLY UNJUST CONVICTIONS ACT

Please print clearly using black or blue ink.

IMPORTANT – IF YOU ARE APPLYING ON YOUR OWN BEHALF, PLEASE COMPLETE SECTIONS A, C, D AND E. IF YOU ARE APPLYING ON BEHALF OF A DECEASED PERSON, PLEASE COMPLETE SECTIONS B, C, D AND E.

SECTION A: PERSONAL INFORMATION – You must answer all questions

1. **What is your full legal name?**

Last Name(s): _____ First Name(s): _____

2. **Have you ever used one or more names other than your legal name above (include nicknames and/or aliases)?**

No Yes → If YES, please write the other names below.

Previous Last Name(s)	Previous First Name(s)

3. **What is your date of birth?**

Y	Y	Y	Y	M	M	D	D

4. **If one or more of your offence(s) or conviction(s) occurred while you were a member of the Canadian Armed Forces, please see Step 3 of the guide and provide us with the information below.**

Current regular or reserve member Former regular member Former reserve member

Military Identification or Service Number: _____

Date of Enrolment:

Y	Y	Y	Y	M	M	D	D

 Date of Discharge:

Y	Y	Y	Y	M	M	D	D

If you are a current member provide the name and address of your commanding officer:

SECTION B: To be completed only if applying on behalf of a deceased person

PERSONAL INFORMATION – You must answer all questions

5. **What is your full legal name?**

Last Name(s): _____ First Name(s): _____

6. **What is your relationship with the deceased person on behalf of whom you are applying?**

- | | |
|---|---|
| <input type="checkbox"/> Spouse or common-law partner | <input type="checkbox"/> Executor or administrator or liquidator of the estate |
| <input type="checkbox"/> Child | <input type="checkbox"/> Other – Please provide details of your relationship to the deceased. The Parole Board of Canada (PBC) will determine if you are authorized to make this application: |
| <input type="checkbox"/> Parent | _____ |
| <input type="checkbox"/> Brother or sister | _____ |
| <input type="checkbox"/> Agent or mandatary, attorney, guardian, trustee, committee, tutor or curator, or any other person who was appointed to act in a similar capacity before his or her death | |

→ Proof of the nature of your relationship with the person must be provided. Please see **Step 6** of the Guide for more information.

→ Proof of death must be provided. Please see **Step 6** of the Guide for more information.



APPLICATION FOR AN EXPUNGEMENT ORDER PURSUANT TO THE EXPUNGEMENT OF HISTORICALLY UNJUST CONVICTIONS ACT

Please print clearly using black or blue ink.

SECTION B (CONTINUED): To be completed only if applying on behalf of a deceased person

DECEASED PERSON'S INFORMATION – Please complete as much information as possible

7. **What was the person's full legal name?**

Last Name(s): _____ First Name(s): _____

8. **Has this person ever used one or more names other than the legal name shown above (include nicknames and/or aliases)?**

No Yes → If YES, please write the other names below.

Previous Last Name(s)	Previous First Name(s)

9. **What was the person's date of birth?** Y Y Y Y M M D D

Y	Y	Y	Y	M	M	D	D

10. **If one or more of the offence(s) or conviction(s) occurred while this person was a member of the Canadian Armed Forces, please see Step 3 of the guide and provide us with the information below:**

Former regular member Former reserve member Military Service ID Number (if known): _____

Date of Enrolment (if known): Y Y Y Y M M D D Date of Discharge (if known): Y Y Y Y M M D D

Y	Y	Y	Y	M	M	D	D

Y	Y	Y	Y	M	M	D	D

SECTION C: CONTACT INFORMATION – You must answer all questions

→ If your contact information changes, you must notify PBC in writing, with your signature.

11. **Do you want information to be sent to you in English or French?**

English French

12. **What is your mailing address?**

 Apartment/House Number and Street Address/P.O. Box City/Town Province Postal Code Country

13. **What is your telephone number?** () - _____

14. **Can we leave a voicemail message?**

No Yes

15. **Can PBC contact you by email?**

No Yes → If YES, provide your email address: _____

16. **Can we contact someone else about this application?**

No Yes → If YES, provide their name and telephone number:

Name: _____ Telephone Number: () - _____

APPLICATION FOR AN EXPUNGEMENT ORDER PURSUANT TO THE EXPUNGEMENT OF HISTORICALLY UNJUST CONVICTIONS ACT

Please print clearly using black or blue ink.

SECTION D: CONVICTION(S) INFORMATION

17. Please provide a list of ALL conviction(s) for offences listed in the schedule of the *Expungement of Historically Unjust Convictions Act* for which you are seeking an expungement order (use separate sheets if required) (see Step 1 of the guide for a complete list of the eligible offences). PBC will not consider expunging convictions for offences that are not eligible.

Offence	Arresting Police	Court (Street, City, Province)	Sentence	Date (YYYY-MM-DD)

Please ensure that all eligible convictions are included in this application. PBC will only consider ordering the expungement of convictions specifically requested by the applicant.

18. Has a pardon or record suspension been awarded to the person for whom this expungement application is being submitted?

No Unknown Yes → If YES, please provide the following information:

Date:

Y	Y	Y	Y	M	M

 Reference Number (if known): _____

19. **OPTIONAL:** Provide the FingerPrint Serial Number/criminal record number (if known) – FPS: _____

SECTION E: APPLICANT AUTHORIZATION

The information you provide in this application is collected under the authority of the *Expungement of Historically Unjust Convictions Act* for the purpose of processing your request for an expungement order. You have the right to the access to, protection of, and correction of, your personal information under the *Privacy Act*. Personal information collected during the processing of your application will be stored in the Personal Information Bank Number PBC PPU 010 and can be accessed and assessed for accuracy by sending a written request to the Access to Information and Privacy Coordinator, Parole Board of Canada, 410 Laurier Avenue West, Ottawa ON K1A 0R1. Exempt personal information obtained from external partners in the course of processing this application cannot be provided upon request.

You must sign and date this form to confirm the following: I understand that the information may be used to make an expungement decision and to conduct inquiries. I grant permission for the disclosure of relevant personal information provided in this application to the contact person identified in question 16, if any, and to justice system participants as defined in the *Criminal Code*, as may be deemed necessary for the purpose of the inquiry related to this application and the implementation of the decision.

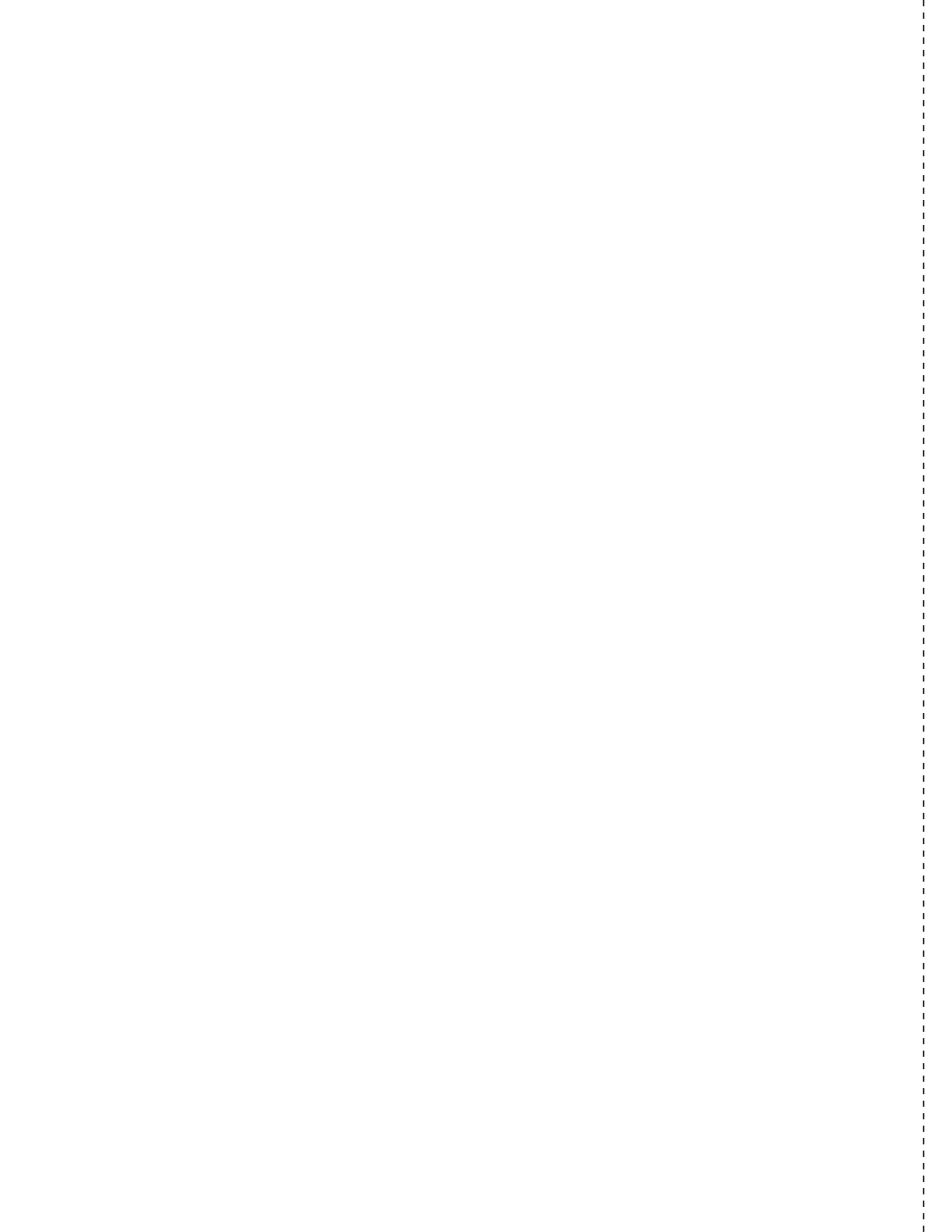
I understand that PBC reserves the right to contact me to obtain additional information to assist in the processing of my application. I certify that the statements made by me are true and complete to the best of my knowledge and I hereby undertake to notify PBC of any changes as they relate to my request.

Signature: _____ Date:

Y	Y	Y	Y	M	M	D	D

TO BE PRINTED, SIGNED AND RETURNED TO:

Parole Board of Canada
Clemency and Record Suspension Division
410 Laurier Avenue West
Ottawa, ON K1A 0R1



NEED ASSISTANCE?

Contact the Parole Board of Canada

1-800-874-2652

expungement-radiation@pbc-clcc.gc.ca

Canada.ca/expungement