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MUSICAL INSTRUMENT AND SOUND RECORDING INDUSTRY

1964

In terms of both the revised Standard Industrial Classification and the New Establishment Concept, this industry is defined as comprising those "Establishments primarily engaged in manufacturing pianos, organs, stringed instruments, wind instruments and percussion instruments; recording and duplicating, or in duplicating only such articles as records, tapes, wires and other media for recording vocal or instrumental performances".

No detailed information is collected on manufacturing materials and supplies used by this industry so that Table 12 presents these data with a minimum of breakdown. The shipments by the industry proper of goods of own manufacture are shown in Table 13 wherein the detail has been somewhat abridged in order that the more important shipments of the main products of this industry by all industries may be presented in Table 14.

A list of the establishments classified to this industry in the 1964 survey will be found at the end of this report.

SYMBOLS

The following standard symbols are used in Dominion Bureau of Statistics publications:

- .. figures not available.
- ... figures not appropriate or not applicable.
- nil or zero.
- amount too small to be expressed.
- p preliminary figures.
- * revised figures.
- x confidential to meet secrecy requirements of the Statistics Act.

TABLE 1. Principal Statistics, 1961-64

Year and province	Establishments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and electricity	Cost of materials and supplies	Value of shipments of goods of own manufacture	Value added	Working owners and partners		Employees		Value added
		Number	Man-hours paid	Wages					Number	Withdrawals	Number	Salaries and wages	
	No.		'000			\$'000				\$'000		\$'000	
1961													
Totals	30	1,310	2,772	4,590	202	6,366	21,428	15,003	13	38	1,639	6,193	15,084
1962													
Totals	26	1,414	3,031	5,100	215	7,739	25,000	17,097	7	21	1,775	6,904	17,172
1963													
Newfoundland	—	—	—	—	—	—	—	—	—	—	—	—	—
Prince Edward Island	—	—	—	—	—	—	—	—	—	—	—	—	—
Nova Scotia	—	—	—	—	—	—	—	—	—	—	—	—	—
New Brunswick	—	—	—	—	—	—	—	—	—	—	—	—	—
Quebec	7	x	x	x	x	x	x	x	x	x	x	x	x
Ontario	16	888	1,839	3,367	152	5,978	18,568	12,776	x	x	1,081	4,620	12,879
Manitoba	1	x	x	x	x	x	x	x	x	x	x	x	x
Saskatchewan	—	—	—	—	—	—	—	—	—	—	—	—	—
Alberta	—	—	—	—	—	—	—	—	—	—	—	—	—
British Columbia	1	x	x	x	x	x	x	x	x	x	x	x	x
Yukon and Northwest Territories	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Newfoundland	—	—	—	—	—	—	—	—	—	—	—	—	—
Prince Edward Island	—	—	—	—	—	—	—	—	—	—	—	—	—
Nova Scotia	—	—	—	—	—	—	—	—	—	—	—	—	—
New Brunswick	—	—	—	—	—	—	—	—	—	—	—	—	—
Quebec	6	x	x	x	x	x	x	x	—	—	x	x	x
Ontario	18	948	1,932	3,494	172	6,093	18,270	11,903	x	x	1,159	4,754	11,943
Manitoba	1	x	x	x	x	x	x	x	—	—	x	x	x
Saskatchewan	—	—	—	—	—	—	—	—	—	—	—	—	—
Alberta	—	—	—	—	—	—	—	—	—	—	—	—	—
British Columbia	1	x	x	x	x	x	x	x	x	x	x	x	x
Yukon and Northwest Territories	—	—	—	—	—	—	—	—	—	—	—	—	—
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 2. Principal Statistics classified by Size Group based on Value of Shipments of Goods of Own Manufacture, 1963 and 1964

Size group	Estab- lish- ments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and elec- tricity	Cost of materials and supplies	Value of shipments of goods of own manu- facture	Value added	Working owners and partners		Employees		Value added
		Number	Man- hours paid	Wages					Number	With- drawals	Number	Salaries and wages	
	No.		'000			\$'000				\$'000		\$'000	
1963													
Under \$10,000	—	—	—	—	—	—	—	—	—	—	—	—	—
\$ 10,000 to \$ 24,999	5	13	26	36	1	62	140	83	5	18	15	42	88
25,000 " 49,999	6	46	108	160	5	359	701	368	—	—	62	232	471
50,000 " 99,999	3	73	147	222	15	579	1,083	605	—	—	89	306	602
100,000 " 199,999	4	223	485	716	38	1,711	3,075	1,403	—	—	256	912	1,405
200,000 " 499,999	7	1,082	2,316	4,235	173	5,621	21,220	15,853	—	—	1,346	5,804	15,809
500,000 " 999,999
1,000,000 " 4,999,999
5,000,000 and over
Head offices, sales offices and auxiliary units
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Under \$10,000	—	—	—	—	—	—	—	—	—	—	—	—	—
\$ 10,000 to \$ 24,999	5	10	22	29	1	30	104	74	5	14	14	44	75
25,000 " 49,999	4	12	27	44	2	101	243	140	2	9	16	57	153
50,000 " 99,999	4	47	109	156	6	321	686	352	—	—	61	226	448
100,000 " 199,999	3	67	139	211	13	519	1,017	484	—	—	85	298	485
200,000 " 499,999	4	268	522	831	46	1,607	3,275	1,729	—	—	310	998	1,738
500,000 " 999,999	6	935	2,036	3,812	164	5,270	19,145	13,350	—	—	1,201	5,389	13,619
1,000,000 " 4,999,999
5,000,000 and over
Head offices, sales offices and auxiliary units
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 3. Principal Statistics classified by Size Group based on Manufacturing Value Added, 1963 and 1964

Size group	Estab- lish- ments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and elec- tricity	Cost of materials and supplies	Value of shipments of goods of own manu- facture	Value added	Working owners and partners		Employees		Value added
		Number	Man- hours paid	Wages					Number	With- drawals	Number	Salaries and wages	
	No.		'000			\$'000				\$'000		\$'000	
1963													
Under \$10,000	6	22	45	53	2	150	252	104	5	18	26	67	130
\$ 10,000 to \$ 24,999	3	9	19	29	1	137	251	120	—	—	14	50	133
25,000 " 49,999	5	102	224	348	25	793	1,482	789	—	—	122	450	855
50,000 " 99,999	5	297	655	957	35	2,242	4,015	1,870	—	—	340	1,194	1,872
100,000 " 199,999	6	1,007	2,139	3,982	169	5,009	20,220	15,428	—	—	1,266	5,536	15,385
200,000 " 499,999
500,000 " 999,999
1,000,000 " 4,999,999
5,000,000 and over
Head offices, sales offices and auxiliary units
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Under \$10,000	7	14	31	43	2	76	191	116	7	24	19	61	120
\$ 10,000 to \$ 24,999	6	53	122	183	9	457	898	430	—	—	69	262	534
25,000 " 49,999	6	232	482	699	32	2,018	3,507	1,496	—	—	270	891	1,512
50,000 " 99,999	3	285	568	1,170	44	2,031	4,176	1,977	—	—	328	1,332	1,969
100,000 " 199,999	4	755	1,652	2,990	145	3,267	15,698	12,110	—	—	1,001	4,464	12,384
200,000 " 499,999
500,000 " 999,999
1,000,000 " 4,999,999
5,000,000 and over
Head offices, sales offices and auxiliary units
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 4. Principal Statistics classified by Size Group based on Total Value Added, 1963 and 1964

Size group	Estab- lish- ments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and elec- tricity	Cost of materials and supplies	Value of shipments of goods of own manu- facture	Value added	Working owners and partners		Employees		Value added
		Number	Man- hours paid	Wages					Number	With- drawals	Number	Salaries and wages	
	No.		'000			'000				'000		'000	
1963													
Under \$10,000	4	12	23	33	1	57	112	60	3	10	14	40	60
\$ 10,000 to \$ 24,999													
25,000 " 49,999													
50,000 " 99,999		19	40	49	2	231	390	164	2	8	26	78	202
100,000 " 199,999	5	102	224	348	25	793	1,482	789	—	—	122	450	855
200,000 " 499,999	5	297	655	957	35	2,242	4,015	1,870	—	—	340	1,194	1,872
500,000 " 999,999	6												
1,000,000 " 4,999,999		1,007	2,139	3,982	169	5,009	20,220	15,428	—	—	1,266	5,536	15,385
5,000,000 and over													
Head offices, sales offices and auxiliary units
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Under \$10,000	7	14	31	43	2	76	191	116	7	24	19	61	120
\$ 10,000 to \$ 24,999													
25,000 " 49,999													
50,000 " 99,999		37	82	118	7	389	730	331	—	—	49	173	359
100,000 " 199,999	3	49	110	169	6	369	800	399	—	—	68	261	480
200,000 " 499,999	7												
500,000 " 999,999		484	980	1,765	71	3,747	7,051	3,173	—	—	550	2,052	3,176
1,000,000 " 4,999,999	4												
5,000,000 and over		755	1,652	2,990	145	3,267	15,698	12,110	—	—	1,001	4,464	12,384
Head offices, sales offices and auxiliary units
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 5. Principal Statistics classified by Size Group based on Total Employed, 1963 and 1964

Size group	Estab- lish- ments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and elec- tricity	Cost of materials and supplies	Value of shipments of goods of own manu- facture	Value added	Working owners and partners		Employees		Value added
		Number	Man- hours paid	Wages					Number	With- drawals	Number	Salaries and wages	
	No.		'000			'000				'000		'000	
1963													
Under 5 employed	5	7	14	25	1	99	192	97	5	18	11	40	115
5-14 employed	5	34	73	100	6	323	541	299	—	—	43	143	318
15-49 "	5	117	247	367	24	939	1,745	859	—	—	141	490	926
50-99 "	4	268	561	957	25	1,853	3,644	1,850	—	—	296	1,116	1,855
100-199 "	6												
200-499 "		1,011	2,185	3,921	176	5,117	20,098	15,207	—	—	1,277	5,509	15,160
500 employed and over	—	—	—	—	—	—	—	—	—	—	—	—	—
Head offices, sales offices and auxiliary units
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Under 5 employed	6	9	19	31	1	96	219	124	7	24	12	42	139
5-14 employed	5	26	60	95	5	247	504	250	—	—	38	150	247
15-49 "	6	136	281	403	23	978	1,921	905	—	—	164	535	1,003
50-99 "	3	221	461	824	20	1,584	2,945	1,395	—	—	240	927	1,409
100-199 "	3	285	586	1,090	64	2,134	5,698	3,439	—	—	395	1,568	3,769
200-499 "	3	662	1,448	2,641	119	2,809	13,182	10,015	—	—	838	3,789	9,953
500 employed and over	—	—	—	—	—	—	—	—	—	—	—	—	—
Head offices, sales offices and auxiliary units
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 6. Principal Statistics classified by Type of Organization, 1963 and 1964

Type of organization	Estab-lish-ments	Manufacturing activity							Total activity				
		Production and related workers			Cost of fuel and elec-tricity	Cost of materials and supplies	Value of shipments of goods of own manu-facture	Value added	Working owners and partners		Employees		Value added
		Number	Man-hours paid	Wages					Number	With-drawals	Number	Salaries and wages	
	No.		'000			\$'000				\$'000		\$'000	
1963													
Individual ownerships	3	4	7	10	--	47	89	48	5	18	4	10	53
Partnerships													
Incorporated companies	22	1,433	3,074	5,359	231	8,284	26,130	18,264	1,764	7,286	18,321
Co-operatives	—	—	—	—	—	—	—	—	—	—	—
Head offices, sales offices and auxiliary units
Totals	25	1,437	3,081	5,369	232	8,332	26,219	18,312	5	18	1,768	7,297	18,374
1964													
Individual ownerships	4	6	11	15	--	52	119	69	7	24	6	15	71
Partnerships													
Incorporated companies	22	1,333	2,843	5,069	230	7,795	24,350	16,060	1,681	6,997	16,448
Co-operatives	—	—	—	—	—	—	—	—	—	—	—
Head offices, sales offices and auxiliary units
Totals	26	1,339	2,855	5,084	231	7,848	24,469	16,129	7	24	1,687	7,012	16,519

TABLE 7. Calculation of Output, Input and Value Added, 1963 and 1964

	Manufacturing activity		Non-manufacturing activities		Total activity	
	1963	1964	1963	1964	1963	1964
\$'000						
Output						
1. Shipments and other revenue	26,219	24,469	549	1,659	26,768	26,128
Inventories—Goods of own manufacture:						
Add closing—Goods in process	1,041	612	1,041	612
Finished goods	1,159	1,006	1,159	1,006
Deduct opening—Goods in process	726	816	726	816
Finished goods	818	1,065	818	1,065
2. Net inventory change	656	(263)	656	(263)
3. Gross output (1+2)	26,875	24,206	549	1,659	27,424	25,865
Input						
4. Purchases of goods not of own manufacture	360	1,114	360	1,114
Inventories—Goods not of own manufacture:						
Add opening	98	123	98	123
Deduct closing	132	76	132	76
5. Cost of goods sold (not of own manufacture)	326	1,161	326	1,161
6. Materials, supplies, etc.	8,332	7,848	161	107	8,493	7,955
7. Fuel and electricity	232	231	232	231
8. Gross input (5+6+7)	8,564	8,079	487	1,268	9,051	8,347
Value added (3-8)	18,312	16,129	62	391	18,374	16,519

TABLE 8. Employment and Payroll, 1963 and 1964

Year and province	Employees										Salaries and wages				
	Production and related workers				Adminis- trative and office		Sales and distribution		Total		Production and related workers		Admin- istra- tive and office	Sales and distri- bution	Total
	Manufacturing		Other												
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Manufac- turing	Other			
number										\$'000					
1963															
Newfoundland	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Prince Edward Island	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nova Scotia	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Brunswick	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Quebec	x	x	-	-	x	x	x	x	x	x	x	-	x	x	x
Ontario	533	355	2	-	81	68	31	11	647	434	3,367	6	1,003	244	4,620
Manitoba	x	x	-	-	x	x	x	x	x	x	x	-	x	x	x
Saskatchewan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Alberta	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
British Columbia	x	x	-	-	x	x	x	x	x	x	x	-	x	x	x
Yukon and Northwest Terri- tories	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	1,008	429	2	-	151	103	57	18	1,218	550	5,369	6	1,544	378	7,297
1964															
Newfoundland	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Prince Edward Island	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nova Scotia	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Brunswick	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Quebec	x	x	-	-	x	x	x	x	x	x	x	-	x	x	x
Ontario	530	418	5	-	90	75	28	13	653	506	3,494	22	1,013	225	4,754
Manitoba	x	-	-	-	x	x	x	x	x	x	x	-	x	x	x
Saskatchewan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Alberta	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
British Columbia	x	x	-	-	-	-	-	-	x	x	x	-	-	-	x
Yukon and Northwest Terri- tories	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	864	475	5	-	168	107	48	20	1,085	602	5,084	22	1,551	355	7,012

TABLE 9. Production and Related Workers, - Manufacturing Activity, 1963 and 1964

Month	1963		1964	
	Male	Female	Male	Female
	number			
Establishments reporting monthly detail (large establishments only):				
January	1,032	427	862	430
February	1,052	419	890	528
March	1,042	412	865	537
April	1,017	384	854	425
May	1,031	373	821	396
June	937	419	839	397
July	794	383	847	434
August	1,001	466	860	477
September	1,053	472	872	510
October	1,060	472	890	557
November	1,053	469	893	532
December	1,036	441	870	475
Averages	1,008	429	864	475
Establishments reporting annual averages (small establishments only)
Average for all establishments	1,008	429	864	475

TABLE 10. Inventories, 1964

Province	Manufacturing				Non-manufacturing	Total inventories
	Materials, supplies, etc.	Goods in process	Finished goods of own manufacture	Total	Products or materials purchased for resale	
book value \$'000						
Opening:						
Newfoundland	—	—	—	—	—	—
Prince Edward Island	—	—	—	—	—	—
Nova Scotia	—	—	—	—	—	—
New Brunswick	—	—	—	—	—	—
Quebec	x	x	x	x	x	x
Ontario	1,353	134	921	2,408	105	2,513
Manitoba	x	—	—	x	x	x
Saskatchewan	—	—	—	—	—	—
Alberta	—	—	—	—	—	—
British Columbia	x	x	x	x	—	x
Yukon and Northwest Territories	—	—	—	—	—	—
Totals	1,988	816	1,065	3,869	123	3,992
Closing:						
Newfoundland	—	—	—	—	—	—
Prince Edward Island	—	—	—	—	—	—
Nova Scotia	—	—	—	—	—	—
New Brunswick	—	—	—	—	—	—
Quebec	x	x	x	x	x	x
Ontario	1,620	147	807	2,574	55	2,629
Manitoba	x	—	—	x	x	x
Saskatchewan	—	—	—	—	—	—
Alberta	—	—	—	—	—	—
British Columbia	x	x	x	x	—	x
Yukon and Northwest Territories	—	—	—	—	—	—
Totals	2,297	612	1,006	3,916	76	3,992

TABLE 11. Purchased Fuel and Electricity Used in Manufacturing Activity, 1963 and 1964

Description	1963		1964	
	Quantity	Cost	Quantity	Cost
		\$'000		\$'000
1. Large establishments reporting commodity detail:				
Bituminous coal:				
(a) From Canadian mines	ton	60	—	—
(b) Imported	"	3,403	2,136	37
Sub-bituminous coal (from Alberta mines only)	"	—	—	—
Anthracite coal	"	—	—	—
Lignite coal	"	—	—	—
Coke	"	90	197	2
Gasoline (including gasoline used in cars and trucks)	Imp. gal.	12,922	5	4
Fuel oil including kerosene or coal oil	"	332,368	33	42
Wood	cord	—	—	—
Gas:				
(a) Liquefied petroleum gases	Imp. gal.	250	1,250	—
(b) Other manufactured gas	M cu. ft.	—	—	—
(c) Natural gas	"	36,535	37	43
Other fuel	—	...	—
Electricity purchased	kwh.	7,529,207	93	96
Steam purchased	—	...	—
2. Small establishments not reporting commodity detail:				
Estimate for fuel and electricity	4	...	5
3. All establishments:				
Total fuel and electricity used	232	...	231

TABLE 12. Materials and Supplies - Manufacturing Activity, 1963 and 1964

Description	Cost	
	1963	1964
	\$'000	
1. Materials used:		
All materials and components used ¹	7,438	6,777
2. Containers and other packaging materials and supplies used	431	653
3. Operating, maintenance and repair supplies used (excluding fuel)	451	406
4. Amount paid out to others for work done on materials owned by establishments	12	11
Totals	8,332	7,848

¹ No detailed information on materials used was collected from small establishments, the estimated costs for which are included here. These estimated costs were \$226,426 in 1963 and \$217,302 in 1964.

TABLE 13. Shipments of Goods of Own Manufacture, 1963 and 1964

Description	1963		1964	
	Quantity	Value	Quantity	Value
	number	\$'000	number	\$'000
1. Products:				
Pianos:				
Upright	10,930	4,764	...	¹
Grand	—
Player	—
Organs:				
Pipe	808	2,635	642	2,710
Electronic	¹
Piano and organ parts	¹	...	¹
All other musical instruments	¹	...	¹
Other products related to the industry:				
Benches and stools	17,081	...	18,690
Cabinets music and record
Parts for musical instruments, n.e.s.
Piano boxes
Sound recording products - records, tapes, etc.
All other products:				
Cabinet work	1,740	...	3,072
Furniture
Woodwork, etc.
2. Amount received in payment for work done on materials and products owned by others (including repair and tuning of organs and pianos)	50	...	51
Less adjustment for value of sales taxes, excise duties and outward transportation charges which could not be deducted from individual commodity items described above	(52)	...	(54)
Total adjusted value of shipments and work done	26,219	...	24,469

¹ Confidential data. Include in "Other products related to the industry".

TABLE 14. Shipments of Selected Goods of Own Manufacture - All Industries, 1963 and 1964

(Includes shipments from other industries which manufacture, as a secondary activity, the commodities listed)

Description	1963		1964	
	Quantity	Value	Quantity	Value
	number	\$'000	number	\$'000
Pianos:				
Upright	10,930	4,764	10,627	4,443
Grand			—	—
Player			—	—
Organs:				
Pipe	835	2,639	659	2,713
Reed
Electronic
Piano and organ parts	1,231	...	2,713
Phonograph records	25,782,462	16,033	29,067,084	15,524
Other musical instruments, parts and cases	299	...	447
Total value of shipments	24,966	...	24,283

List of Establishments classified to This Industry, 1964

(Does not include establishments classified to other industries, which as a secondary activity, manufacture products typical of this industry)

Name	Location
Quebec:	
Casavant Frères, Limitée	50, rue Girouard, St-Hyacinthe
Compo Co. Limited, The	485 - 18th Ave., Lachine
Glomus Inc.	114 South Robinson St., Granby
Les Pianos Lesage Ltée	15, rue Lesage, Ste-Thérèse-de-Blainville
Les Pianos Modernes Enr.	9090 St. Laurent Blvd., Montreal 11
Orgue Providence Inc.	730 Crevier St., La Providence, St. Hyacinthe
Ontario:	
Baldwin Piano Co. (Canada) Ltd., The	86 Rivalda Road, Weston
Best, D.M. & Co. Limited	221 Richmond St. W., Toronto 2B
Compa Records (Ontario) Ltd.	3400 Montreal Rd., Cornwall
Hallmark Recordings Limited	81 Grenville St., Toronto 5
Helntzman & Co. Limited	Hanover
Holmes Organ Co.	465 Second St., London
Keates Organ Co. Ltd.	100 Frederick St., Acton
Kney & Bright	137 Falcon St., London
Kramer Magnetics Ltd.	Port Credit
Mason & Risch Limited	525 Adelaide St. W., Toronto 2B
Neutel Organ Company	Burford
Precision Record Productions Ltd.	1 Waterman St., Scarborough
Quality Records Limited	380 Birchmount Road, Scarborough
RCA Victor Company Ltd.	Hannibal St., Smiths Falls
Sherlock-Manning Piano Co. Limited	123 East St., Clinton
Sound Elect Specialities Ltd.	76 Sherry Rd., Scarborough
Sterling Action & Keys Limited, The	39 Alice St., Brantford
Universal Record Manufacturing Co. Ltd.	1244 Dufferin St., Bldg. No. 3, Toronto 4
Manitoba:	
Dollard Recording Ltd.	818 Portage Ave., Winnipeg 10
British Columbia:	
Sabathil and Son	3911 W. 25th Ave., Vancouver 8

CONCEPTS AND DEFINITIONS

Census of Manufactures

General

The Census of Manufactures is an annual mail survey covering Canada's Manufacturing Industries. It is based on the Standard Classification of Industries and full details concerning the system may be found in the Standard Industrial Classification manual, Catalogue No. 12-501 which is available from the Queen's Printer or the Dominion Bureau of Statistics. In summary, the Classification as it relates to the manufacturing industries provides for a breakdown into 140 industries arranged in 20 major industry groups. Of the 140 (3 digit) industries, 18 are further broken down into 56 (4 digit) sub classes. At the Canada level, principal statistics are collected and compiled for 176 separate industries. They cannot all be published separately by province, however, because of the confidential nature of the data in certain provinces.

The reporting unit for the Census is designated as the **establishment** (see definition of "Establishment" in following section) and a return is requested from every establishment classified to a manufacturing industry. Although respondents are required to submit reports covering the calendar year, financial year reports other than the calendar year are accepted in instances where respondents find it impossible to supply calendar year data from accounting records. When an establishment is operated for only part of a year a report is required covering the period of operation.

There are four different questionnaires used in the Census of Manufactures; (a) short form (b) long form (c) head office questionnaire and (d) commodity questionnaire. The short and long forms are used to obtain principal statistics and commodities shipped from establishments classified to manufacturing industries and differ only in the amount of detail requested. The short form is a single-sheet questionnaire sent to small manufacturers generally reporting shipments of less than \$100,000; this cut-off, however, varies somewhat between industries. The head office questionnaire is generally used for company head offices and/or auxiliary units separately located from the manufacturing establishment(s), (see following notes on Head offices and auxiliary units). The Commodity questionnaire is used to survey certain establishments which are coded (on the basis of their principal activity) to industries other than manufacturing in the Standard Industrial Classification system, but which undertake some manufacturing as a subsidiary activity. This single-sheet questionnaire is designed to collect information on the quantity and value of goods of own manufacture shipped by such establishments in order to achieve full coverage of domestically manufactured commodities (see the following note under Shipments).

The results of the Census are presented in some 140 publications. In addition to these annual industry publications there are annual summary reports for Canada and the provinces and special reports giving principal statistics by detailed geographic areas, by type of ownership and size of establishment. A special annual report covering the shipments of all manufactured commodities arranged in alphabetical order is also published.

Since 1960 the following major changes have been implemented in the Census of Manufactures: (a) a revised Standard Industrial Classification (b) a new establishment definition and (c) an extension of the establishment definition to cover the non-manufacturing activities of manufacturing establishments. The statistics presented in the various 1963 reports reflect the complete implementation of these changes and enable comparisons to be made with the years 1961 and 1962. For a complete description of the procedures followed in establishing the revised series, reference should be made to the Explanatory Notes included in the 1960, 1961 and 1962 industry publications. The statistical framework within which the Census of Manufactures is now carried out is based on the following concepts and definitions which have been developed as part of a general programme to achieve a fully integrated system of economic statistics.

Establishment

A manufacturing establishment is typically a factory, mill or plant principally engaged in manufacturing activities. The majority of such establishments are firms but many firms have more than one establishment. Such firms are requested to submit a separate Census of Manufactures report for each manufacturing establishment which can meet the reporting requirements embodied in the following definition of the "establishment":

"The smallest unit which is a separate operating entity capable of reporting the following principal statistics:

- Materials and supplies used
- Goods purchased for resale as such
- Fuel and power consumed
- Number of employees and salaries and wages
- Man-hours worked and paid
- Inventories
- Shipments or sales."

Each establishment is required to report on all the activities carried out within its accounting boundaries (except income from investments such as rent, interest and dividends) and data on the different activities (manufacturing, trading in goods not of own manufacture, construction by own labour

force, revenue from services, etc.) are requested to be reported separately. It should be noted that the statistics for separate activities are not completely consistent since some respondents cannot distinguish, in their records, materials, shipments and inventories relating solely to their own manufacturing activities. For example, inventory of goods purchased for re-sale may not be distinguishable from inventory of own manufactured goods. Complete consistency, therefore, can be obtained only at the "all operations" (total activity) level and for studies or statistical measures requiring accurate coordinated data, the "total" statistics should be used.

The number of establishments represents the number of operating units that are principally engaged in the activities of the manufacturing industries to which they have been classified. These units do not necessarily represent the total number engaged in the production of a commodity mainly produced in a certain industry. Some commodities are produced as secondary products in other manufacturing and non-manufacturing industries. It should be noted that head offices and auxiliary units which are surveyed separately are not included in the establishment count, (see following notes on head offices and auxiliary units).

Head Offices and Auxiliary Units

All head offices and auxiliary units of companies classified to the manufacturing industries such as sales offices, administrative offices, warehouses, laboratories, etc. are now surveyed as part of the Census of Manufactures.

These head offices and auxiliary units are either included in an establishment report or are surveyed by means of the head office questionnaire. The former is the most common case where a single establishment firm has its executive personnel, sales office, etc. located at the site of the manufacturing plant (establishment). The special head office questionnaire is generally used where a firm, regardless of the number of establishments, has separately located offices or auxiliary units. Such offices or units do not constitute establishments within the Census of Manufactures as they do not normally generate operational revenues, but give rise only to costs of operations (mainly salaries and wages) which are automatically included in the value of shipments or sales. Although not considered as establishments, and hence, not included in the "establishment" count for an industry, the operational costs are reflected in either the "Industry" statistics (3 or 4 digit level) or the "Major group" statistics (2 digit level) according to the following rules:

(a) In the case of single establishment firms, statistics for separately located offices and units are classified to the same industry (3 or 4 digit) as the establishment;

(b) In the case of multi-establishment firms, the statistics for such offices and units are coded to the same industry as the establishments of the firm, when all establishments are in the same industry (3 or 4 digit). When establishments of

such firms are coded (1) to different industries within a major group, (2) to industries in different major groups or (3) to industries in different divisions of the Standard Industrial Classification, then the statistics are included in the major group totals (2 digit level) in which the major part of the company's operations are classified. Although this may result in some distortion of major group statistics in the case of (2) and (3) the statistics at the industry (3 or 4 digit) level in all cases will be left free of these company-wide data.

Employees

(a) Production and related workers – Manufacturing activities

In addition to those engaged in production and assembling activities, they include those employed in storing, inspecting, handling, packing, warehousing, etc. They also include employees engaged in maintenance, repair, janitorial and watchman services and line supervisors (working foremen) engaged in similar work to that of the employees they supervise. For those establishments reporting on the "long" form, production and related workers engaged in manufacturing activity are reported as those receiving pay during the last pay period of each month, an average for the year being obtained by summing the monthly figures and dividing by 12. This procedure is followed even though the establishment did not operate in all months in order to arrive at equivalent annual full-time employment. The numbers are somewhat affected by turnover, in that employment is overstated when an employee changes employment during a pay period. In the case of those establishments reporting on the "short" form, respondents are requested to report average annual figures. The man-hours of production and related workers in manufacturing activity represent total man-hours paid (total hours at work during the calendar year plus hours not worked but nevertheless paid for, such as paid vacations, sick leave, statutory holidays, etc.). Data on man-hours are not collected from establishments reporting on the short form. Man-hours for these establishments are estimated on the basis of ratios derived from the 1958 census. During this census all establishments reported on the long form. In reporting overtime hours, respondents are requested to report only hours actually at work. It should be noted that the division of hours paid into production and related workers payrolls results in average hourly earnings and does not represent hourly wage rates which are collected and published by the Department of Labour and which are based on selected occupations.

(b) Production and related workers – Non-manufacturing activities

Such employees include those on manufacturing establishments' payrolls engaged in activities such as construction undertaken for the use of these establishments, some outside piece-workers employed in certain industries, logging employees who are reported as part of a sawmilling establishment and any other production workers who are not engaged in manufacturing-type operations.

(c) Administrative and office employees

This category includes all executive and supervisory officials such as presidents, vice-presidents, comptrollers, secretaries, treasurers, etc., together with managers, professional, technical and research employees, superintendents and factory supervisors above the line supervisor or working foreman level, and clerical staffs. Also included are employees in activities such as advertising, credit collections, purchasing, personnel, legal, medical, etc. It should be noted that prior to 1961 this category also included working owners and partners. Also included in this category are employees located at head offices or auxiliary units separately located from the establishment; these are generally included in the figures for the province in which they are located according to the rules outlined under "Head offices and auxiliary units" above.

(d) Sales and distribution workers

This category includes office personnel whose salaries are charged to selling expense, travelling salesmen, driver salesmen, truckdrivers and their helpers, etc. It may also include some sales employees who are reported as part of a manufacturing establishment but are not working at the establishment's location. These are generally broken down by province in cases where more than 15 employees are involved in any one province. The figures exclude persons working on a commission basis who are not considered regular employees of the establishment.

(e) Total Employees

This total comprises the foregoing categories including employees located at separately located head offices and auxiliary units. The numbers of employees included under categories (b), (c) and (d) are reported in the form of annual averages and represent as closely as possible full time employment; adjustments are made when reported figures indicate the existence of part time or seasonal employment. In all the above categories, figures on employment refer to the calendar year whether or not other establishment statistics can only be reported on a fiscal year other than the calendar year.

Working Owners or Partners

These are not now included in the statistics of employees and salaries and wages. There is some duplication in numbers when a person owns more than one establishment and is reported as a working owner on each Census return. Withdrawals of working owners are defined as amounts withdrawn by owners or partners for normal living expenses excluding withdrawals for payment of income tax.

Salaries and Wages

Salaries and wages refer to gross earnings of employees **before** deductions for income tax and employees contributions to social services such as sickness, accident and unemployment insurance, pensions, etc. They include all salaries, wages,

bonuses, profits shared with employees, the value of room and board where provided, commissions (paid to regular employees only) as well as any other allowance forming part of the worker's earnings. Payments for over-time are included. Figures on salaries and wages refer to the calendar year.

Fuel and Electricity

Figures for fuel refer to amounts actually used (including fuel used in cars, trucks, locomotives, etc.), not to purchases unless the quantities are substantially the same. **Any fuel and electricity produced by establishments for internal consumption are not included in the total cost.** Values represent laid down cost at the establishment including freight, duty, etc. Although fuel and electricity used is considered part of manufacturing activity it should be noted that it also includes relatively small amounts used in non-manufacturing activities since these cannot be reported separately.

Materials and Supplies

(a) Manufacturing activities

Figures represent quantities and laid down cost values, at the establishment, of materials, supplies and purchased components owned and used during the year in manufacturing activities and related processes. These statistics represent only commodity items or physical goods (cost of services or overhead charges such as advertising, insurance, depreciation, etc. are not included) whether purchased from others or received as transfers (in the form of materials, components or semi-processed goods) from other establishments of the reporting company. Included are maintenance and repair supplies not chargeable to fixed assets accounts and any amounts charged by other establishments for work done on materials owned by the reporting establishment. Cost of repairs or maintenance done by outside contractors and cost of returnable containers are not included.

(b) Non-manufacturing activities

1. Purchases for re-sale as such

Figures represent cost of materials or products purchased from others by the reporting establishment (or received as transfers from other establishments of the reporting company) for re-sale as such in the same condition as purchased. Included are any finished products received on consignment from other countries.

2. Other materials and supplies used

Figures represent the cost of materials and supplies, if any, used in new construction and in the production of machinery and equipment (for the use of the reporting establishment) by the establishment's own employees. Included are materials used for any capital repairs and alterations carried out by the establishment's employees. Amounts paid to outside contractors for construction and repair work are not included nor is the cost of

purchased machinery and equipment. Also included is the cost of office supplies not chargeable to fixed assets accounts and the cost of such other items of materials and supplies used as food, beverages and supplies for establishment-operated cafeterias and lunch counters, first aid and medical supplies, laboratory supplies, etc.

Shipments

(a) General

The figures represent revenue from all production, sales, services and related activities of reporting establishments with shipments valued in Canadian dollars at the point at which the establishment relinquishes control. The unsold portion at year end of consignment shipments in Canada is treated as inventory and not as shipments but all shipments to foreign countries for which the form B13 "Customs Canada Export Entry" has been completed, are treated as shipments.

In those industries where work on principal products extends over a relatively long period, (Fabricated Structural Metal Industry, Aircraft and Parts Manufacturers, Railroad Rolling Stock Industry and Shipbuilding and Repair Industry) the value of production rather than the value of shipments is recorded. There are certain establishments in other industries which also operate on a basis of progress payments. For these establishments, shipments are also adjusted to work put in place on the basis of the net change in progress payments over the year.

(b) Shipments of goods of own manufacture

These figures represent shipments of goods made from own materials either in the reporting establishments or by other manufacturers on the basis of a charge to the reporting establishments for work done. Included are revenue from repair and custom work, amounts received in payment for work done on materials owned by other establishments and the cost (book value) of any goods shipped on a rental basis.

All products and by-products of own manufacture shipped from the establishment are covered, including transfer shipments to sales outlets, distributing warehouses or to other manufacturing plants of the reporting firm, when such units are treated as separate establishments. The value of shipments are net of returned goods, discounts, returns, allowances, sales tax and excise taxes and duties, returnable containers and charges for outward transportation by common or contract carriers. Transportation or delivery expense incurred by the reporting establishment's own carriers are included.

Shipments of goods of own manufacture of establishments which are coded to some other division of the Standard Industrial Classification (on the basis of principal activity) but which are engaged in manufacturing as a subsidiary activity

are collected by means of the Commodity questionnaire referred to earlier. Such shipments together with shipments of goods of own manufacture of establishments forming the universe of manufacturing industries are compiled and recorded in the various industry publications.

(c) Shipments of goods not of own manufacture

These figures represent the net selling value at establishment (net of discounts, returns, allowances, sales taxes and excise duties and taxes and transportation charges by common or contract carriers) of all products or materials (including products transferred from other establishments of the reporting firm) sold as such in the same condition as purchased or received as transfers. For those industries which ship such goods on a rental basis, the value of shipments represents the book value of these goods. All sales of consignment goods from other countries are included.

(d) Other revenue

Figures represent the book value of fixed assets, if any, (new construction and machinery and equipment including major repairs, alterations, additions, modifications, installation and assembly work) produced during the year for the use of reporting establishments by the establishment's own employees and for which depreciation accounts are maintained. Included also are any revenues from the sale of electricity and from any operations performed by the establishment's own employees, such as revenue from goods produced or purchased for rental (the book value of such goods are included as part of shipments of goods of own manufacture or shipments of goods not of own manufacture), servicing revenues, commissions on sales (when not included in value of sales), revenue for company-operated cafeterias and lunch counters and revenue from outside installation or construction work not related to the establishment's own products, sale of used materials (excluding sale of used fixed assets) research and development work, etc. As mentioned previously the figures do not include non-operating revenue such as rent, dividends, interest, etc.

Inventories

(a) Manufacturing activities

Values represent the book values of manufacturing inventory owned in Canada. Inventories held for which progress payments have been received are not included. Where progress payment accounts are maintained, the change in these accounts is treated as a net adjustment to shipments. Figures consist of inventory owned at the plant and at warehouses or selling outlets which are treated as extensions of establishments for the purpose of reporting shipments. Inventory owned in transit in Canada or on consignment in Canada is included. Goods shipped abroad and held in inventory are included in shipments. Opening inventories may differ from the closing inventories of the previous year because of changes in classification, the

receipt of revised data, the inclusion of new establishments and the removal of establishments which did not operate during the survey year.

(b) Non-manufacturing activities

Figures represent the book value of inventory of goods purchased for re-sale as such without further processing, owned by the reporting establishments and held at plants and at any warehouses or selling outlets which are treated as extensions of establishments. Other characteristics are the same as in (a) above.

Value Added

(a) By manufacturing activities

Figures are compiled by deducting the cost of manufacturing materials, supplies, etc. and fuel and electricity consumed from the (value of shipments of goods of own manufacture adjusted for changes in the value of inventories of finished goods and goods in process).

(b) By non-manufacturing activities

The figures are compiled by deducting the cost of goods purchased for re-sale (adjusted for changes in the value of inventories of goods pur-

chased for re-sale) and the cost of non-manufacturing materials and supplies used from the value of shipments of goods not of own manufacture, plus other revenue.

(c) By Total activities

The figures consist of value added by manufacturing activities plus value added by non-manufacturing activities. This total value added figure may, in some cases, be less than value added by manufacturing activities as a result of expenditures associated with non-manufacturing exceeding revenues from such activities or because of a decrease in inventory of goods not of own manufacture exceeding the mark-up on the sale of such goods. "Value added" is sometimes referred to as net output or net production. However, to arrive at the National Accounts concept of net production, or Gross Domestic Product at "Factor cost" it would be necessary to subtract also the cost of advertising, insurance and other business expenses which are not collected as part of the annual Census of Manufactures. "Value added" figures for the primary industries, manufacturing and construction are published in DBS publication Catalogue No. 61-202, "Survey of Production".

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