



# Canada Border Services Agency

## 2017 to 2018

### Fees Report

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The Honourable Ralph Goodale, P.C., M.P.  
Minister of Public Safety and Emergency Preparedness

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## Minister's message

On behalf of the Canada Border Services Agency (CBSA), I am pleased to present the 2017 to 2018 Report on Fees.

On June 22, 2017, the [Service Fees Act](#)<sup>i</sup> received royal assent, thereby repealing the [User Fees Act](#).<sup>ii</sup>

The Service Fees Act introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The Act provides for:

- a streamlined approach to consultation and the approval of new or modified fees;
- a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met;
- an automatic annual fee adjustment by the Consumer Price Index (CPI) to ensure that fees keep pace with inflation; and
- annual detailed reporting to Parliament in order to increase transparency.

This 2017 to 2018 Fees Report is the first report to be prepared under the Service Fees Act. The report includes new information such as a detailed listing of all fees, along with future year fee amounts. Additional fee information will be included starting next fiscal year, once the CBSA fully transitions to the Service Fees Act regime.

I welcome the increased transparency and oversight that the Service Fees Act's reporting regime embodies, and am fully committed to transitioning the CBSA to this modern framework.



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The Honourable Ralph Goodale, P.C., M.P.  
Minister of Public Safety and Emergency Preparedness



## General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category;
- the date that the fee (or fee category) was introduced and last amended (if applicable);
- service standards;
- performance results against these standards; and
- financial information regarding total costs, total revenues and remissions.

In addition to the information presented by fee category, there is a summary of the financial information for all fees, as well as a listing of fees under the CBSA's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

## General and financial information by fee category

### Customs Brokers Licensing Fee

#### General information

<b>Fee category</b>	Customs Brokers Licensing Fee
<b>Fee-setting authority</b>	<a href="#">Customs Act<sup>iii</sup></a> <a href="#">Customs Brokers Licensing Regulations (SOR/86-1067)<sup>iv</sup></a>
<b>Year introduced</b>	1986
<b>Year last amended</b>	2006
<b>Service standard</b>	The CBSA will strive to process Customs Brokers Licence applications within three months from the date of submission of a correctly completed application that meets all the requirements of the Regulations.
<b>Performance results</b>	This fiscal year, the Customs Brokers Licensing Program issued 25 new licences, of which 9 licences (36%) did not meet the 90-day service standard. The average processing time for new licences was 84.44 days.
<b>Other information</b>	In addition to the processing of new licence applications, the Customs Brokers Licensing Program renewed 557 licences.  In previous years, the fees for Customs Brokers Licensing and Customs Brokers Professional Examination were reported together, but they are now being reported separately as the two programs are distinct, each with its own service standard.

## Financial information (dollars)

2016 to 2017 Revenue*	2017 to 2018 Revenue*	2017 to 2018 Cost**	2017 to 2018 Remissions†
373,000	385,155	212,877	N/A

\* The amount includes revenue for both Customs Brokers Licensing and Customs Brokers Professional Examination.

\*\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.

**Customs Brokers Professional Examination Fee**

## General information

<b>Fee category</b>	Customs Brokers Professional Examination Fee
<b>Fee-setting authority</b>	<a href="#">Customs Act</a> <sup>iii</sup> <a href="#">Customs Brokers Licensing Regulations (SOR/86-1067)</a> <sup>iv</sup>
<b>Year introduced</b>	1986
<b>Year last amended</b>	2006
<b>Service standard</b>	The Customs Brokers Professional Examination results are scored and communicated to the individuals who wrote the exam within four weeks from the date the exam was administered.
<b>Performance results</b>	This fiscal year, the Customs Brokers Professional Examination was administered to 147 participants and the service standard was met 100% of the time.
<b>Other information</b>	In previous years, the fees for Customs Brokers Licensing and Customs Brokers Professional Examination were reported together, but they are now being reported separately as the two programs are distinct, each with its own service standard.

## Financial information (dollars)

2016 to 2017 Revenue*	2017 to 2018 Revenue*	2017 to 2018 Cost**	2017 to 2018 Remissions†
373,000	385,155	206,161	N/A

\* The amount includes revenue for both Customs Brokers Licensing and Customs Brokers Professional Examination.

\*\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.



## Customs Sufferance Warehouse Licensing Fee

### General information

<b>Fee category</b>	Customs Sufferance Warehouse Licensing Fee
<b>Fee-setting authority</b>	<a href="#">Customs Act<sup>iii</sup></a> <a href="#">Customs Sufferance Warehouses Regulations (SOR/86-1065)<sup>v</sup></a>
<b>Year introduced</b>	1986
<b>Year last amended</b>	2015
<b>Service standard</b>	The CBSA will strive to process Customs Sufferance Warehouse Licence applications within 60 business days from the date of receipt of the complete application.
<b>Performance results</b>	This fiscal year, 27 applications were received and processed, and the service standard was met 100% of the time.
<b>Other information</b>	As per <a href="#">Customs Notice 13-022<sup>vi</sup></a> , this fee is no longer being collected and will be removed from future reports pending a regulatory change.

### Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost <sup>*</sup>	2017 to 2018 Remissions <sup>†</sup>
0	0	0	N/A

<sup>\*</sup> The amount includes direct and indirect costs, where such costs are identifiable and material.

<sup>†</sup> A remission is a partial or full return of a fee paid.

**CANPASS Programs Application Fees**

## General information

<b>Fee category</b>	CANPASS Programs Application Fees
<b>Fee-setting authority</b>	<a href="#">Customs Act<sup>iii</sup></a>
<b>Year introduced</b>	1995
<b>Year last amended</b>	2002
<b>Service standard</b>	Within 30 business days of receipt of a complete application, applicants are informed of their success in reaching the interview stage. A performance target of 95% has been established.
<b>Performance results</b>	This fiscal year, the service standard was met 94.4% of the time.
<b>Other information</b>	As of April 2018, the CBSA has discontinued the CANPASS Air and CANPASS Private Boat programs and will no longer be accepting new applications; however, the CBSA will continue to honour existing memberships until expiry.

## Financial information (dollars)

<b>2016 to 2017 Revenue</b>	<b>2017 to 2018 Revenue</b>	<b>2017 to 2018 Cost*</b>	<b>2017 to 2018 Remissions†</b>
148,514	117,384	0	N/A

\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.

## Storage charges – Queen's and Frontier warehouses

### General information

<b>Fee category</b>	Storage charges – Queen's and Frontier warehouses
<b>Fee-setting authority</b>	<a href="#">Customs Act<sup>iii</sup></a>
<b>Year introduced</b>	1992
<b>Year last amended</b>	2006
<b>Service standard</b>	The CBSA ensures that goods are handled with care and stored in a secure manner, to safeguard against damage or loss, while at a Frontier Examining Warehouse or Queen's Warehouse.
<b>Performance results</b>	The CBSA continues to ensure that goods are handled with care and stored in a secure manner, and will work to improve its national administration in the future to better report on performance results.
<b>Other information</b>	N/A

### Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost*	2017 to 2018 Remissions†
5,054	8,353	0	N/A

\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.

## Fees charged for processing Access requests filed under the Access to Information Act

### General information

<b>Fee category</b>	Fees charged for processing Access requests filed under the Access to Information Act
<b>Fee-setting authority</b>	<a href="#">Access to Information Act</a> <sup>vii</sup> <a href="#">Access to Information Regulations (SOR/83-507)</a> <sup>viii</sup>
<b>Year introduced</b>	1983
<b>Year last amended</b>	1992
<b>Service standard</b>	A response is to be provided within 30 days following receipt of an Access request. The response time may be extended pursuant to section 9 of the Access to Information Act, in which case a notice of extension is to be sent within 30 days following receipt of the request.
<b>Performance results</b>	This fiscal year, 86.8% of the Access requests received were processed within the legislated timeframes.
<b>Other information</b>	N/A

### Financial information (dollars)

<b>2016 to 2017 Revenue</b>	<b>2017 to 2018 Revenue</b>	<b>2017 to 2018 Cost*</b>	<b>2017 to 2018 Remissions†</b>
30,585	33,886	1,946,801	7,915

\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.

## Financial totals for all fee categories

Total revenues, cost and remissions (dollars)

2016 to 2017 Total revenue	2017 to 2018 Total revenue	2017 to 2018 Total cost	2017 to 2018 Total remissions
557,153	544,778	2,365,839	7,915

Note: the totals are the sums of the revenues, costs and remissions reported for all fee categories in the "Financial information" tables.

## Fees under the department's authority

Fee amounts for 2017 to 2018, 2019 to 2020, and a future fiscal year, as applicable (dollars)

Name of fee	2017 to 2018 Fee amount	2019 to 2020 Adjusted fee amount†	Future fee amount and fiscal year††
Customs Brokers Licensing Fee	<b>Issuance of a licence:</b> \$600 per licence	<b>Issuance of a licence:</b> \$613.20 per licence	N/A
	<b>Renewal of a licence:</b> \$600 per renewal	<b>Renewal of a licence:</b> \$613.20 per licence	N/A
Customs Brokers Professional Examination Fee	\$200 per applicant	\$204.40 per applicant	N/A
Customs Sufferance Warehouse Licensing Fee*	\$500 per year	\$511 per year	N/A
CANPASS Programs Application Fees**	<b>CANPASS Air:</b> \$50 for a one-year membership	<b>CANPASS Air:</b> \$51.10 for a one-year membership	N/A
	<b>CANPASS Private Boat:</b> \$40 for a five-year membership	<b>CANPASS Private Boat:</b> \$40.88 for a five-year membership	N/A
	<b>CANPASS Corporate Aircraft:</b> \$40 for a five-year membership	<b>CANPASS Corporate Aircraft:</b> \$40.88 for a five-year membership	N/A
	<b>CANPASS Private Aircraft:</b> \$40 for a five-year membership	<b>CANPASS Private Aircraft:</b> \$40.88 for a five-year membership	N/A
	<b>Other authorizations:</b> \$25 per year	<b>Other authorizations:</b> \$25.55 per year	N/A
Storage charges – Queen's and Frontier warehouses	<b>Any automobile, truck or other vehicle and any self- propelled machinery:</b> \$10 per day or part thereof	<b>Any automobile, truck or other vehicle and any self- propelled machinery:</b> \$10.22 per day or part thereof	N/A
	<b>Any shipment of goods other than those described above:</b> \$0.45 per 50 kg or part thereof per day or part thereof, with a minimum charge of \$5 per day	<b>Any shipment of goods other than those described above:</b> \$0.46 per 50 kg or part thereof per day or part thereof, with a minimum charge of \$5.11 per day	N/A

NEXUS Program Application***	\$50 per application	Exempt	N/A
Free and Secure Trade Program (FAST) Driver Application***	\$50 per application	Exempt	N/A

† Fees are adjusted annually in one of two ways: (1) Under the [Service Fees Act](#),<sup>i</sup> fees are adjusted in each fiscal year by the percentage change over 12 months in the April All-Items Consumer Price Index (CPI) for Canada, as published by Statistics Canada for the previous fiscal year; or (2) The fee is subject to a periodic adjustment at a predetermined rate, in accordance with another authority in legislation or regulation. The CBSA's adjusted fees for 2019 to 2020 are based on the [April 2018 CPI increase of 2.2%](#).<sup>ix</sup> As the CBSA is currently transitioning to the Service Fees Act regime, adjusted fees are not reflected in the existing fee-setting regulations and the date on which adjusted fees will come into effect has yet to be determined.

†† The "Future fee amount and fiscal year" is the new amount of the fee, in a future fiscal year other than 2019 to 2020, adjusted by a predetermined rate, in accordance with the authority in legislation or regulation.

\* As per [Customs Notice 13-022](#),<sup>vi</sup> this fee is no longer being collected and will be removed from future reports pending a regulatory change.

\*\* As of April 2018, the CBSA has discontinued the CANPASS Air and CANPASS Private Boat programs and will no longer be accepting new applications; however, the CBSA will continue to honour existing memberships until expiry.

\*\*\* Subsection 24(1) of the [Presentation of Persons \(2003\) Regulations](#)<sup>x</sup> sets out a fee amount of \$80; however, as per [Customs Notice 07-034](#),<sup>xi</sup> the fee amount has been reduced to \$50 and the regulations will be updated accordingly. Adjusted fee amounts for 2019 to 2020 are omitted because the NEXUS and FAST programs are exempted from the Service Fees Act under subsection 11.1(4) of the [Customs Act](#).<sup>iii</sup>





## Endnotes

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- i. Service Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ii. User Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/20040331/P1TT3xt3.html>
- iii. Customs Act, <https://laws-lois.justice.gc.ca/eng/acts/C-52.6/>
- iv. Customs Brokers Licensing Regulations, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1067/>
- v. Customs Sufferance Warehouses Regulations, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1065/index.html>
- vi. Customs Notice 13-022: Proposed Regulatory Amendments to the Customs Sufferance Warehouses Regulations – Annual Licence Fee Removal, <https://www.cbsa-asfc.gc.ca/publications/cn-ad/cn13-022-eng.html>
- vii. Access to Information Act, <https://laws-lois.justice.gc.ca/eng/acts/A-1/>
- viii. Access to Information Regulations, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-83-507/index.html>
- ix. Consumer Price Index: April 2018, <https://www150.statcan.gc.ca/n1/daily-quotidien/180518/dq180518a-eng.htm>
- x. Presentation of Persons (2003) Regulations, <https://laws-lois.justice.gc.ca/eng/Regulations/SOR-2003-323/index.html>
- xi. Customs Notice 07-034: Reduction of the Fee for the NEXUS and Free and Secure Trade (FAST) Commercial Driver Programs Under the Presentation of Persons (2003) Regulations of the Customs Act, [http://publications.gc.ca/collections/collection\\_2007/cbsa-asfc/Rv55-5-2007-034E.pdf](http://publications.gc.ca/collections/collection_2007/cbsa-asfc/Rv55-5-2007-034E.pdf)