



Memorandum D9-1-17

Ottawa, September 20, 2018

Canada Border Services Agency's Determination Procedures for Obscenity and Hate Propaganda

In Brief

This memorandum was revised to modify the address in paragraph 39.

This memorandum outlines and explains the Canada Border Services Agency's (CBSA) procedures when dealing with suspect obscenity and hate propaganda (including sedition and treason).

Guidelines and General Information

1. The handling of suspect material and the decision-making process for classifying material as obscenity or hate propaganda under tariff item 9899.00.00 have different repercussions for the CBSA and for importers than do comparable decisions made in respect of other goods that do not involve issues relating to the [Canadian Charter of Rights and Freedoms](#).
2. Before goods can be detained as suspect obscenity or hate propaganda, CBSA officials must first determine the presence of the undue exploitation of sex or the targeting of an identifiable group. They must also search the Technical Reference System (TRS) for any previous decisions made in respect of identical goods.
3. All suspect goods not found in the TRS and requiring a determination must be detained and forwarded to the Prohibited Importations Unit (PIU) at Headquarters in Ottawa, where the determination will be made.
4. A summary of this process is set out in [Appendix A](#).

Targeting

5. Effective targeting is an essential element in the success of the prohibited importations program.
6. By applying appropriate targeting criteria and using a risk management approach prior to the actual detention of goods, CBSA officials will ensure more accurate detentions and, ultimately, a higher rate of prohibition. This will ensure that there is no unnecessary infringement upon the right to freedom of expression guaranteed by the Charter.
7. CBSA officials are reminded that the CBSA does not target importers in relation to potential obscenity or hate propaganda.
8. Material should only be targeted for closer examination when it meets one or more of the following criteria:
 - (a) The invoice description of the goods, and/or any other documentation available, describes the importation and gives an indication that the shipment may contain suspect material that has been previously prohibited by the CBSA;
 - (b) The exporter is known to deal in obscenity or hate propaganda;
 - (c) The geographic origin of the production or publishing company is known in relation to obscenity or hate propaganda;

- (d) There is approved intelligence information relating to the shipment;
- (e) There is other information known about the goods that would lend itself to possible obscenity or hate propaganda.

9. Suspect material takes many forms, including written, visual and audio materials. This commonly includes DVDs, books, graphic novels, magazines and electronic devices. Laptops, smartphones and other electronic devices are unique material types and must be dealt with differently, as set out below.

Preliminary Examination

10. During the initial examination of suspect goods, CBSA officials must scan for the undue exploitation of sex (obscenity) or the targeting of an identifiable group (hate propaganda). For more detailed information, refer to the current versions of [Memoranda D9-1-1, Canada Border Services Agency's Policy on the Classification of Obscene Material](#) and [D9-1-15, Canada Border Services Agency's Policy on the Classification of Hate Propaganda, Sedition and Treason](#) respectively.

11. Following the initial examination, if the goods are found not to contain the undue exploitation of sex or the targeting of an identifiable group, the goods must be released immediately. No Form K27, *Notice of Detention/Determination* is required, as the goods have not been detained.

12. For commercially-reliable titles, when the undue exploitation of sex or the targeting of an identifiable group is suspected during the initial examination of the goods, CBSA officials should proceed with a search of the TRS, looking for an exact match to the suspect item.

Technical Reference System (TRS)

13. The TRS is a part of the Customs Commercial System (CCS) and identifies material that has previously been determined by the PIU. In the case of all suspect material identified as a result of targeting, the TRS should be consulted immediately in order to determine whether the suspect item has been previously reviewed. [Appendix B](#) provides a step-by-step guide on accessing the TRS and searching for titles of suspect material.

14. It is important for CBSA officials to ensure that the suspect item (i.e. title, material type, running time, number of pages, etc.) matches the TRS listing exactly.

15. CBSA officials must also always ensure that they are looking at the most recent decision on the TRS, as well as the most exact match, as some titles will appear more than once. In instances where a TRS search results in more than one entry for a given title, the last entry to appear, in respect of that same material type, is the most current and should be consulted first.

TRS Results and Actions

16. When the exact item appears in the TRS as "Prohibited: N", the item is admissible and must be released to the importer immediately, subject to the payment of any applicable duties and/or taxes. A Form K27 is not required, as the goods have not been detained.

17. When the exact item appears in the TRS as "Prohibited: Y" the item is prohibited. As a result, the top portion and both parts A and B of the Form K27 must be completed in full, quoting the TRS number and providing the reasons for prohibition. The appropriate copy of the Form K27 must be forwarded to the importer and the remaining copies distributed as required.

18. Goods that have been incorrectly forwarded to the PIU for determination will be immediately returned to the originating port for processing.

19. When the exact item does not appear in the TRS, but remains suspect, further review is required.

20. When the exact item does not appear in the TRS, CBSA officials must examine the goods more closely, searching for indicators of obscenity or hate propaganda. For detailed information on these indicators, refer to [Memoranda D9-1-1, Canada Border Services Agency's Policy on the Classification of Obscene Material](#) and

[D9-1-15, Canada Border Services Agency's Policy on the Classification of Hate Propaganda, Seditious and Treason](#) respectively.

21. If the suspect item does not contain any indicators, the item must be released to the importer immediately. No Form K27 is required, as the goods have not been detained.
22. If the suspect item is found to contain indicators, the item must be detained for determination by the PIU. The top portion and Part A of the Form K27 must be completed in full. The appropriate copy of the Form K27 must be provided to the importer and the item forwarded to the PIU, along with a copy of the Form K27.
23. When a shipment contains multiple items, some of which have been previously prohibited and others that are suspect, the top portion and both Parts A and B of the Form K27 must be completed. In Part A, all of the detained and prohibited titles in the shipment must be listed. In Part B, only the titles that have been previously prohibited, as per the TRS, should be listed in the appropriate area. An asterisk must then be inserted in Part B explaining that the remaining titles have been forwarded to the PIU for determination. In cases where a shipment also contains non-suspect material, the admissible goods must be immediately released to the importer and should not be reflected on the Form K27, as they have not been detained.

Form K27

24. The Form K27, *Notice of Detention/Determination*, is required when suspect goods are detained and/or prohibited, as per the TRS, as obscenity or hate propaganda.
25. CBSA officials must always use the current version of the Form K27. The current version is available to all CBSA officials electronically, exclusively through the CBSA's intranet under "Forms and Templates". All forms are to be completed legibly and, whenever possible, electronically.
26. In the space labelled "Regional Control No." the port is to maintain a log in order to assign a separate running control number to each Form K27. All regional control numbers must be entered in the same manner, listing the calendar year, the unique port number, the term "K27", and a sequential four-digit number (e.g. 2016-803-K27-0001). Note that the numbering system will begin again at the start of each new calendar year.
27. When goods are detained as suspect obscenity or hate propaganda, both the top portion and Part A of the Form K27 must be completed in full.
28. When goods are prohibited as obscenity or hate propaganda, as per the TRS, the top portion, Part A and Part B of the Form K27 must be completed in full.
29. Care must be taken to ensure that all of the appropriate fields on the Form K27 are completed in full. If a CBSA official is unable to fit all relevant information into the space provided on the Form K27, an attached list is to be used and referenced on the K27 accordingly.
30. Completed copies of the Form K27 are to be distributed as follows:
 - (a) one copy – importer/consignee
 - (b) one copy – Prohibited Importations - Headquarters
 - (c) one copy – point of entry (originating CBSA office)
 - (d) one copy – regional intelligence
 - (e) one copy – goods control (to accompany detained goods)

Form K27A

31. When a shipment contains more than one prohibited title, the Form K27A, *Continuation Sheet*, is required. The current version of this form is available to all CBSA officials electronically, exclusively through the CBSA's intranet under "Forms and Templates". Care must be taken to ensure that all of the relevant fields are completed in full.
32. The Form K27A is to be distributed in the same manner as the Form K27.

Abandoning Goods

33. Importers have the right to abandon suspect goods to the Crown, as forfeit, prior to determination. If an importer wishes to exercise this right, CBSA officials should complete the top portion and Part A of the Form K27 and have the importer authorize the abandonment by signing in the designated area, just below Part A. A copy of the completed Form K27 is to be provided to the importer and the remaining copies distributed accordingly. Abandoned goods may be destroyed immediately or be adequately secured in the interim. Abandoned goods are not to be forwarded to the PIU.

Exporting Goods

34. Importers have the right to export prohibited obscenity and hate propaganda from Canada within 90 days of the date of determination. All exportations must be done under CBSA oversight and at the importer's arrangement and expense. Importers are responsible to ensure that the goods can be legally exported to the destination country they have chosen. Goods held inland, such as those prohibited at international mail centres, may only be exported by a licensed customs bonded carrier. All exportations of prohibited goods must be fully documented on a [Form E15, Certificate of Destruction/Exportation](#).

Forwarding Goods

35. Only suspect goods that have been properly detained on a Form K27 may be forwarded to the PIU for determination. All non-suspect goods must be immediately released to the importer.

36. Goods that have been incorrectly forwarded to the PIU for determination will be returned to the originating port for processing.

37. The suspect material must be forwarded to the PIU immediately in order to ensure that a determination is made within 30 days of the date of detention. As this timeframe is court-directed, the CBSA must make every effort to ensure that this deadline is met.

38. As suspect goods are controlled, they must be sent to the PIU using only a reputable overnight courier service. This will ensure that the goods arrive promptly and can be traced throughout the shipping process. Regular mail or internal mail are not acceptable shipping methods.

39. Goods, and the required Form K27, should be securely packaged and couriered to the following address:

Prohibited Importations Unit
Canada Border Services Agency
c/o CBSA Mail Processing Unit
2215 Gladwin Crescent, Entrance C
Ottawa ON K1A 0L8

40. When a shipment contains multiple copies of the same item, only one copy of each title should be sent to the PIU for determination. The remaining copies must be held securely at the port until further notice.

41. Once suspect goods have been properly detained on a Form K27 and are forwarded to Ottawa for a determination, CBSA officials should immediately notify the PIU. An e-mail message should be sent to piu-uip@cbsa-asfc.gc.ca advising the PIU of the specifics of the goods that have been detained and providing the shipping details. When an electronic version of the Form K27 has been prepared for the detention, a copy should be attached to the e-mail message. When required, advisals may also be conveyed by fax, at 613-957-4653.

42. If confirmation of the receipt of goods has not been received from the PIU within five working days of the goods having been sent, the port must follow up by contacting the PIU.

43. Copies of the Forms K27 and K27A, as well as the related shipping paperwork, must be retained at the port for reference.

Electronic Goods and Digital Storage Devices

44. When detaining electronic goods for determination, the device itself must be detained along with any necessary peripherals such as batteries, power cords, external drives, etc. If passwords are required to access the files held on the device, CBSA officials must also ensure that these passwords are properly noted and forwarded to the PIU.

Prohibited Importations Unit (PIU)

45. All new determinations of obscenity and hate propaganda will be made by the PIU at Headquarters. The PIU enters determinations on commercially-reliable goods into the TRS database to allow the release or prohibition of identical goods at the time of importation.

46. When a detained item sent to the PIU for a determination is found to be admissible, the item will be returned to the port of entry for immediate release to the importer, subject to the payment of any applicable duties and/or taxes. Both the port of entry and the importer will be provided with written notice of the determination by way of the Form K27.

47. When a detained item is determined by the PIU to be inadmissible, the item will be retained by the Unit. Both the port of entry and the importer will be provided with written notice of the determination, by way of the Form K27. A list of options will also be provided to the importer.

Destruction of Goods

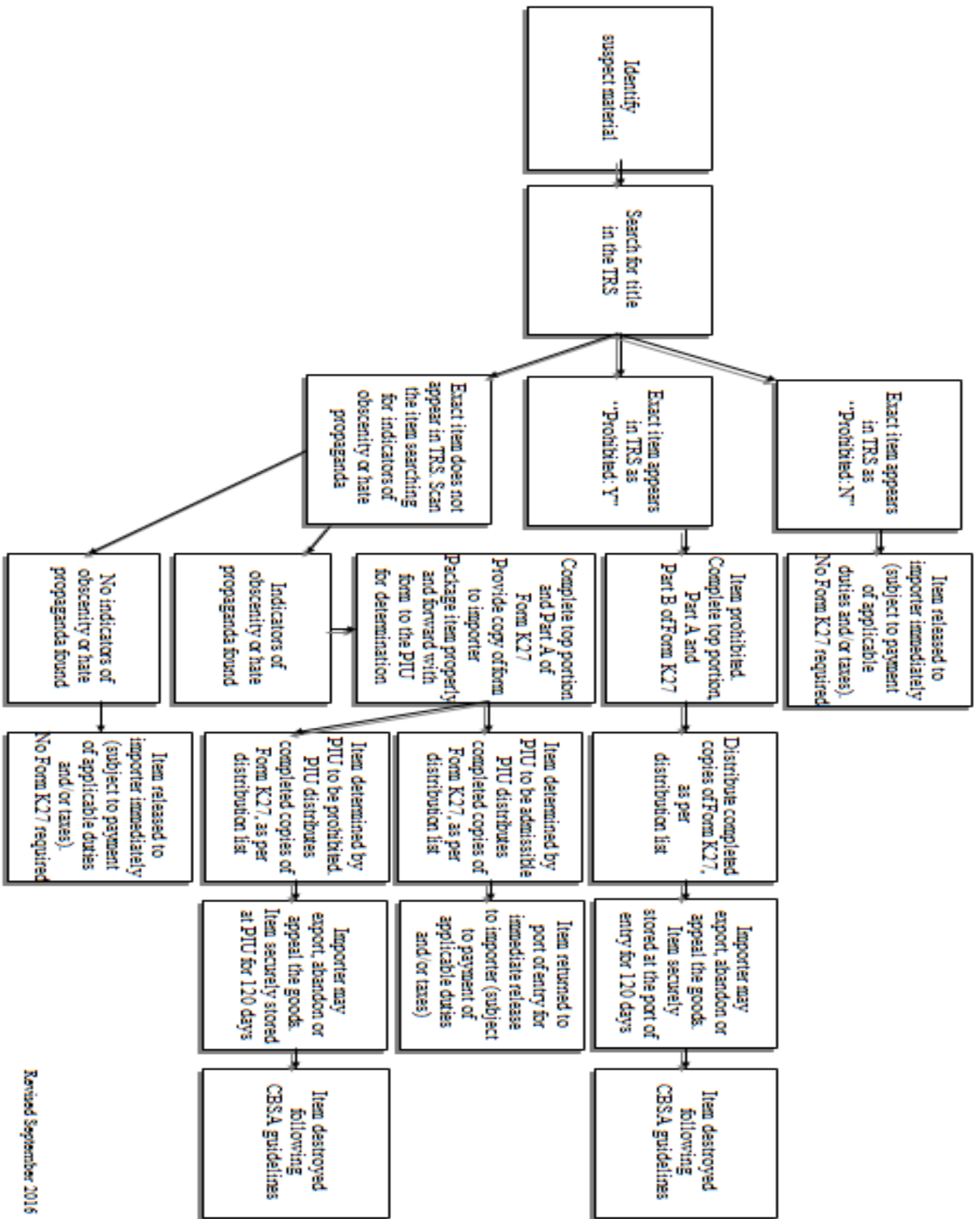
48. Adequate control must be maintained for prohibited and abandoned goods until their final disposition.

49. In the case of goods abandoned to the Crown, the destruction may take place immediately, provided that the importer has signed the designated area of the Form K27.

50. In the case of prohibited goods, destruction is not to take place until at least 120 days after the date of determination (30 days after the statutory appeal period of 90 days).

51. Prohibited goods cannot be recycled or resold and they must be destroyed in a secure environment.

Appendix A – Process for Dealing With Suspect Obscenity and Hate Propaganda



Revised September 2016

Appendix B –TRS Title Search

1. After logging onto CCS, type TRS in the Trans prompt line and press Enter.

2. From the *TECHNICAL REFERENCE MENU* screen, type RTRV in the Trans prompt line and press ENTER.

*If the screen freezes up during any stage of the search, (a little stickman figure will appear at the bottom left of the screen), press SCROLL LOCK to unlock the screen and proceed.

TRFMENU0 10 TECHNICAL REFERENCE - TECHNICAL REFERENCE MENU
05/04/01

Trans - Description

CINQ - Case Inquiry

DEC - Decision Type Menu

DECQ - Decision Inquiry

DEST - Decision Status History

INV- Inventory Type Menu

PLCY - Policy Type Menu

RTRV - Retrievals

SIMA - Special Import Measures Menu

STS- Status Menu

CCS - CCS System Menu

EXIT - Exit Application

HELP - Display Valid Responses

Trans: **RTRV**

3. From the *DECISION RETRIEVAL TYPE MENU* screen, type PROH in the Trans prompt line and press ENTER.

* To return to this screen at any time, press PAUSE/ BREAK.

TRFRMTN0 10 TECHNICAL REFERENCE - DECISION RETRIEVAL TYPE MENU
05/04/01

Trans - Description

FTA - Origin Decisions

GEN - General Decisions

INST - Inst/End-Use Decisions

MARK - Marking Decisions

OIC - OIC Decisions

PROH - Prohibited 9956 Decisions

VALU - Valuation Decisions

CCS - CCS System Menu

EXIT - Exit Application

HELP - Display Valid Responses

RETURN - Return To Previous Menu

TRS - Technical Reference Menu

Trans: **PROH**

4. From the *PROHIBITED 9956 RETRIEVALS* screen, type the title into the space provided and press ENTER.

TRFSPRC0 TECHNICAL REFERENCE - PROHIBITED 9956 RETRIEVALS

Title : **VISTA VALLEY P.T.A.**

Language: E

Author :

SI Issue Material Type/Title

Trans: DC945025 ENTER RETRIEVAL CRITERIA

5. Place an X next to the most precise title match and press ENTER.

*** To advance to the next page and view more titles, use the F5 key. To view the previous page of titles, use the F4 key. To return to the previous screen, use the F2 key.**

TRFGKWH0 TECHNICAL REFERENCE - KEYWORD REVIEW NEXT

Keyword: VISTA VALLEY P.T.A.

Origin agreement:

SI

VISION OF LOVE

VISIONS OF FANTASY ALL-MALE CLASSICS SERIES, DIRECT MALE

VISIONS OF VICE (4 PAGES OF PHOTOS)

VISIONS..., ILLUMINISTIC CONSPIRACIES AND END-TIME PROPH

X VISTA VALLEY P.T.A.

VISTAPRO USER MANUAL

VISUAL COLLECTION

VIT AGRESSION / DOD AT ZOG

VIVE A VERDADE, REVOLUCAO DA VERDADE, LISBOA

VIVID RAW

Trans:

6. Place an X next to the most exact match by title / volume / issue / material type and press ENTER.

***When there is more than one entry for any given title, ensure that the material type is an exact match to the suspect item.**

*** To advance to the next page and view more titles, use the F5 key. To view the previous page of titles, use the F4 key. To return to the previous screen, use the F2 key.**

TRFSPRC0 TECHNICAL REFERENCE - PROHIBITED 9956 RETRIEVALS

Title : VISTA VALLEY P.T.A.

Language: E

Author :

SI - Issue - Material Type/Title

X - DVD - VIDEO CASSETTES

VIDEO CASSETTES

CD ROM

DVD

Trans:

7. The decision screens contain three pages of input. Each screen must be reviewed.

From the first screen, note the “TRS No” and the prohibition decision:

“Prohibited: N” = admissible

“Prohibited: Y” = prohibited

TRFPDEI0 TECHNICAL REFERENCE - PROHIBITED 9956 DECISION INQUIRY

Case No : F0254022

Type : F

Decsn Status: 850

Officer ID : BXC227

TRS No : 200149

Effect Date: 04/05/17

New TRS No :

Expiry Date: 99/99/99

Repl TRS No:

Class No : . . .

Adj/Apl No:

Decsn Level : REQ

Rev Officer: BXC227

File No : 4547-5-13 RP

Correspondent: JOHN DOE

Material Type: DVD

Film Type :

Title : VISTA VALLEY P.T.A.

Issue :

Author :

Prohibited : Y

Category : OBSC

Trans:

8. The second screen provides applicable reason codes.

* To return to the previous screen, use the F2 key.

TRFPDEI2 TECHNICAL REFERENCE - PROHIBITED 9956 REASONS INQUIRY

Case No : F0254022

TRS No : 200149

Decsn Status: 850

Title : VISTA VALLEY P.T.A.

Pages:

Reason No - Reason

16 - SEXUAL ASSAULT (INCLUDING COERCION, EXPLOITATION, DOMINATION WITHOUT CONSENT)

23 - INCEST

24 - BESTIALITY

29 - SEX WITH PAIN

Trans:

9. The third and final decision screen may include additional information, such as the name of the producer / director, the total running time as noted on the case, the number of pages, an ISBN number, elaboration on the reasons for the determination and sometimes a brief summary of the material's content.

*** To return to the previous screen, use the F2 key.**

TRFTGLI0 TECHNICAL REFERENCE - PROHIBITED REMARKS

TRS No : 200149

Case Number : F0254022

Text:

THIS DVD IS "LIVE ACTION" AND IS RECORDED IN ENGLISH. PREVIOUSLY REVIEWED AUGUST 16/01 AND WAS DETERMINED TO BE PROHIBITED (F229223 / TRS#179650). NEW DECISION ENTERED WITH UPDATED REASON CODES. IN ADDITION TO THE FEATURE, THERE IS A SLIDESHOW OF THE FEATURE AND THE FLIP SIDE OF THE DISK HAS PREVIEW TRAILERS WITH DEPICTIONS OF BESTIALITY AND SEX WITH PAIN. THIS DVD HAS DEPICTIONS OF INCEST AND DEPICTIONS AND DESCRIPTIONS OF SEXUAL ASSAULT. DIRECTOR IS ANTHONY SPINNELLI AND IT IS PRODUCED BY SKYLARK PRODUCTIONS / NUTECH DIGITAL, INC. IT RUNS FOR 1:24:52 HOURS AND IS PART OF THE "CLASSICS COLLECTION". COPYRIGHT YEAR IS 1980 CAL VISTA INTERNATIONAL / 2000 NUTECH DIGITAL.

Trans: DC946540 PRESS <ENTER> TO CONTINUE

References	
Issuing Office	Prohibited Importations – Traveller Compliance Unit Program Compliance and Outreach Division Programs Branch
Headquarters File	5905-7-4
Legislative References	<u>Customs Tariff</u> , tariff item 9899.00.00 of the Schedule
Other References	<u>D9-1-1</u> and <u>D9-1-15</u>
Superseded Memorandum D	D9-1-17 dated June 20, 2017