

Public Health Agency of Canada

2017–18

Fees Report

The Honourable Ginette Petitpas Taylor, P.C., M.P.
Minister of Health

**TO PROMOTE AND PROTECT THE HEALTH OF CANADIANS THROUGH LEADERSHIP,
PARTNERSHIP, INNOVATION AND ACTION IN PUBLIC HEALTH.**

— Public Health Agency of Canada

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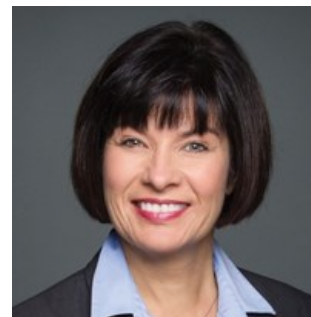
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Minister's message



On behalf of the Public Health Agency of Canada, I am pleased to present the 2017 to 2018 Report on Fees.

On June 22, 2017, the [Service Fees Act](#)ⁱ received royal assent, thereby repealing the [User Fees Act](#)ⁱⁱ.

The Service Fees Act introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The act provides for:

- a streamlined approach to consultation and the approval of new or modified fees
- a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met
- an automatic annual fee adjustment by the Consumer Price Index (CPI) to ensure that fees keep pace with inflation
- annual detailed reporting to Parliament in order to increase transparency

This 2017 to 2018 Fees Report is the first report to be prepared under the Service Fees Act. The report includes new information such as a detailed listing of all fees along with future year fee amounts. Additional fee information will be included starting next fiscal year, once Public Health Agency of Canada fully transitions to the Service Fees Act regime.

I welcome the increased transparency and oversight that the Service Fees Act's reporting regime embodies, and I am fully committed to transitioning my department to this modern framework. I look forward to continuing to advance my key mandate priorities through collaboration and evidence-based decision-making that will maintain and improve the health and safety of all Canadians.

The Honourable Ginette Petitpas Taylor, P.C., M.P.
Minister of Health

General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category
- the date that the fee (or fee category) was introduced and last amended (if applicable)
- service standards
- performance results against these standards
- financial information regarding total costs, total revenues and remissions

In addition to the information presented by fee category, there is a summary of the financial information for all fees as well as a listing of fees under the department's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

General and financial information by fee category

General information

Fee category	Fees for ship sanitation certificates under the Traveling Public Program ⁱⁱⁱ
Fee-setting authority	Financial Administration Act ^v , paragraph 19(1)(a) Department of Health Act ^v , paragraph 6(1)
Year introduced	2007
Year last amended	2008
Service standard	A cost estimate is provided to maritime shipping clients within 24 hours of receiving service requests.
Performance results	The Agency responded within 24 hours to 828 out of 828 requests for ship sanitation inspections.
Other information	As part of the implementation of the World Health Organization's International Health Regulations (2005) ^{vi} , Public Health Agency of Canada issues Ship Sanitation Certificates. Fees for ship sanitation certificates will be amended effective April 1, 2019 based on a review of the costs to provide the service and to reflect fee adjustments based on the Consumer Price Index.

Financial information (dollars)

2016–17 Revenue	2017–18 Revenue	2017–18 Cost*	2017–18 Remissions†
683,294	764,116	803,223	N/A

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

Fees under the department's authority

Fee amounts for 2017–18 and 2019–20 and for a future fiscal year, as applicable (dollars)

Name of fee	2017–18 Fee amount	2019–20 Adjusted fee amount*	Future fee amount and fiscal year†
Ship Sanitation Certificate – Designated Port	\$750.00	\$767.00	N/A
Ship Sanitation Certificate – Non-Designated Port	\$750.00 plus overtime and travel	\$767.00 plus overtime and travel	N/A
Ship Sanitation Certificate – Designated Port - Short-Notice	\$937.50	\$958.00	N/A
Ship Sanitation Certificate – Non-Designated Port - Short-Notice	\$937.50 plus overtime and travel	\$958.00 plus overtime and travel	N/A
Ship Sanitation Certificate – Extension of Existing Certificate	\$300.00	\$157.00	N/A

* Fees are adjusted annually in one of two ways: (1) Under the Service Fees Act, fees are adjusted in each fiscal year by the percentage change over 12 months in the April All-Items Consumer Price Index for Canada, as published by Statistics Canada for the previous fiscal year. The Consumer Price Index rate for this report is 2.2%. (2) The fee is subject to a periodic adjustment at a predetermined rate, in accordance with another authority in legislation or regulation.

† The "Future fee amount and fiscal year" is the new amount of the fee, in a future fiscal year other than 2019 to 2020, adjusted by a predetermined rate, in accordance with the authority in legislation or regulation.

Endnotes

- ⁱ Service Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ⁱⁱ User Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/20040331/P1TT3xt3.html>
- ⁱⁱⁱ Travelling Public Program, <https://www.canada.ca/en/public-health/services/emergency-preparedness-response/centre-emergency-preparedness-response/travelling-public-program.html>
- ^{iv} Financial Administration Act, <https://laws-lois.justice.gc.ca/eng/acts/f-11/>
- ^v Department of Health Act, <https://laws-lois.justice.gc.ca/eng/acts/H-3.2/>
- ^{vi} World Health Organization’s International Health Regulations (2005), https://www.who.int/ihr/ports_airports/ssc/en/