

## ATIA Annual Report

### Annual Report on the Access to Information Act

**2017-18**

**Final**

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## 1. INTRODUCTION

This annual report to Parliament is prepared and tabled in accordance with section 72 of the [Access to Information Act](#) (ATIA). The report provides a summary of the activities related to the administration of the ATIA within Atomic Energy of Canada Limited (AECL) during the fiscal year ending March 31, 2018.

The purpose of the ATIA is to provide a right of access to records under the control of Canada's Federal government institutions subject to necessary exceptions that are limited and specific.

As a Crown corporation, AECL became subject to the ATIA on September 1<sup>st</sup> 2007, providing Canadian citizens, permanent residents and any person or corporation present in Canada a right to request information that relates to its general administration or its operation of any nuclear facility within the meaning of section 2 of the [Nuclear Safety and Control Act](#).

### Mandate

AECL's mandate is to enable nuclear science and technology and fulfill the Government of Canada's radioactive waste and decommissioning responsibilities. AECL receives federal funding to deliver on its mandate and reports to Parliament through the Minister of Natural Resources. It also leverages the unique capabilities at its sites to support industry and other third parties on commercial terms.

AECL delivers its mandate through a contractual arrangement with [Canadian Nuclear Laboratories](#) (CNL) for the management and operation of its sites under a Government-owned, Contractor-operated (GoCo) model.

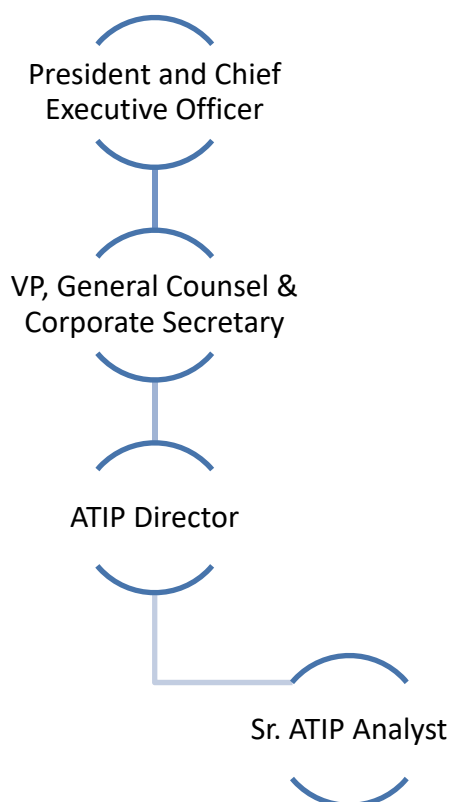
## 2. ORGANIZATIONAL STRUCTURE

AECL's Access to Information and Privacy (ATIP) Office, located in Ottawa, Ontario, is the focal point for the application of the ATIP legislations within AECL. The mandate of the ATIP Office is to implement and administer AECL's obligations under the ATIA and the [Privacy Act](#). The Office deals directly with the public and employees in relation to access to information and privacy requests, and serves as the center of ATIP expertise in enabling AECL to meet its statutory obligations under the Acts.

The ATIP Office consists of one Director and one Senior Analyst. The ATIP Director reports directly to the Vice-President, General Counsel and Corporate Secretary of AECL. The equivalent of 1.5

full time employee (FTE) was applied to *Access to Information Act* matters and 0.5 FTE was applied to *Privacy Act* matters.

### Organizational Structure of the ATIP Office



### 3. DELEGATION ORDER

Under the ATIA, the President is the designated head of the institution for the purpose of administering the legislation. Section 73 authorizes the head of the institution to designate, by order, one or more officers or employees of AECL to exercise or perform any powers, duties or functions of the head of AECL that are specified in the order. As ATIP Coordinator, the ATIP Director holds full delegated authority under the ATIA.

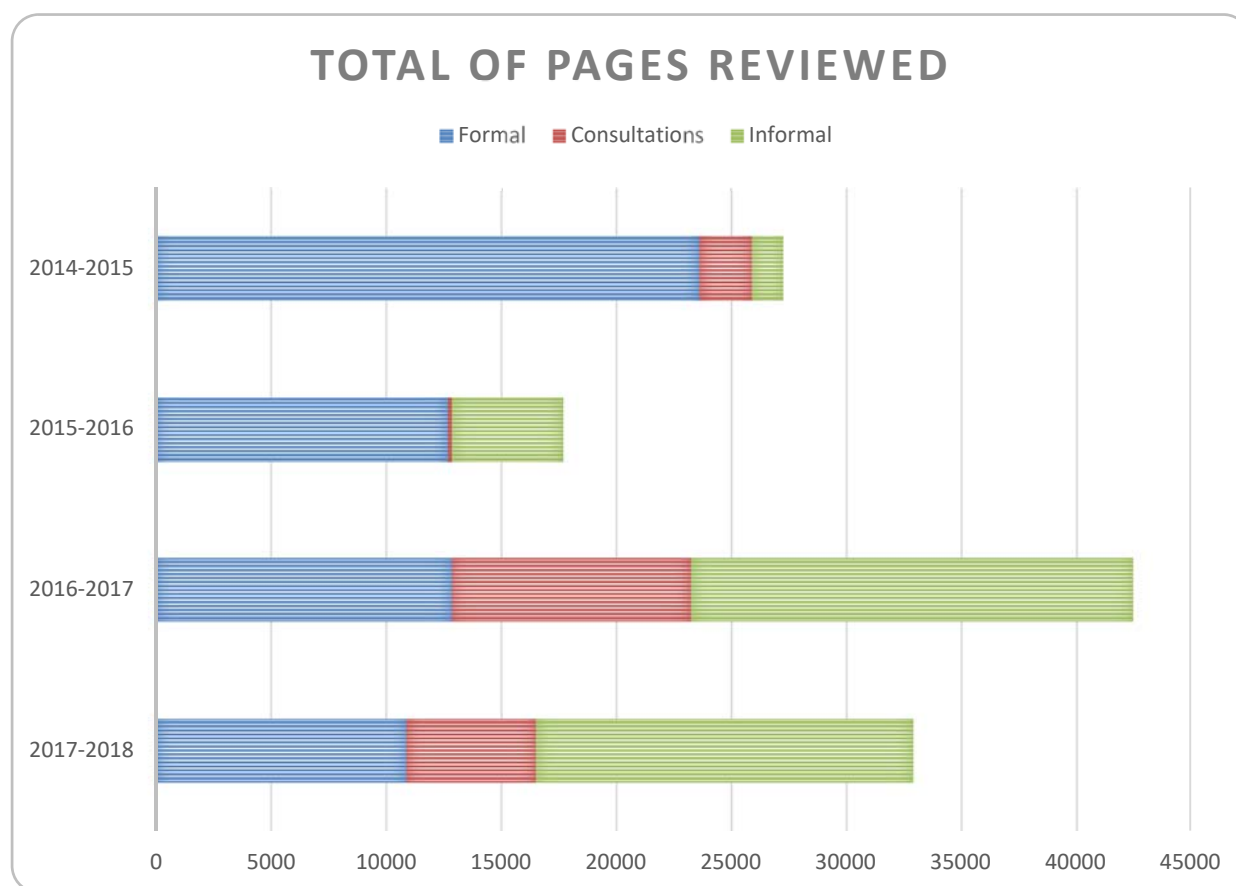
The signed copy of the Delegation Order is included in appendix A.

#### 4. 2017-18 HIGHLIGHTS

In 2017-18, AECL received 26 new requests under the *Access to Information Act* and 33 informal requests. AECL also received 29 requests for consultations from other government departments or other government levels.

Summaries of formal requests received can be found on the [Open Government](#) website. The subject of the requests varied from information related to the proposed Near Surface Disposal Facility, the GoCo model contracts and radiological property information.

The [Port Hope Area Initiative](#) website continues to provide the public with guidance on accessing radiological property information.



AECL reviewed a total of 32,888 pages in 2017-18. 10,871 pages were from formal requests, 5,637 pages were from consultations and 16,380 pages were from informal requests.

## 4.1 Highlights of the Statistical Report, 2017-18

The completed Statistical Report 2017-18 is included in appendix B.

### 4.1.1 Part 1 – Requests under the *Access to Information Act*

#### Part 1.1 - Number of Requests

AECL received 26 new requests for information under the ATIA and carried over 2 outstanding ATIA request from the previous fiscal year. Of the total 28 requests, the 28 requests were completed during the fiscal year.

#### Part 1.2 - Sources of requests

73% of the new requests received came from a public source. Details concerning the source of the requests are as follows:

Source	Percentage of new requests	Number of new requests
Business (Private Sector)	8%	2
Organization	19%	5
Public	73%	19

#### Part 1.3 – Informal requests

AECL treated 33 requests informally in 2017-18. Twenty-nine of these requests were completed within 15 days, 3 were treated between 16 and 30 days and 1 was treated within 61-120 days.

### 4.1.2 Part 2 – Requests Closed During the Reporting Period

#### Part 2.1 - Disposition and completion time

Disposition of requests (including requests for which extension were required)	Closure time (Calendar days)					Total
	0-30 days	31-60 days	61-120 days	121-180 days	More than 181 days	
All disclosed	1	0	0	1	0	2
Disclosed in part	16	3	2	1	0	22
Transferred or abandoned	4	0	0	0	0	4
Total number of requests	21	3	2	2	0	28
Total as percentage	75%	11%	7%	7%	0%	100%

Of 28 requests closed in 2017-18, twenty-one (75%) were closed within the initial deadline of 30 days. Furthermore, 100% were closed within established timelines (that is, closed within the initial statutory deadline of 30 days or within an extension period provided for in the Act).

Requested information was disclosed in full without exemptions or exclusions for 2 requests. One of these requests was disclosed in full within 30 days and one within 121 to 180 days.

Additionally, information was disclosed in part for 22 requests. Six of these requests were closed within 15 days, 10 were closed between 16 to 30 days, 3 were closed within 31 to 60 days, 2 were closed within 61 to 120 and 1 was closed between 121 to 180 days.

AECL was able to process 24 requests as the requested information was within the organization's custody and control. One request was transferred to another federal department and 3 requests were abandoned within 30 days. A request is considered abandoned when:

- The requester formally withdraws the request;
- The administration fee to make a request was not received; or
- When the requester does not respond to a notice indicating that the request will be closed if they do not provide clarification within the specified timeline.

## Part 2.2 – Exemptions

In cases in which access to certain information was denied, the following exemptions were cited:

Reasons	Incidences
Security (s.16(2))	7
Economic interests of Canada (s.18)	18
Personal information (s.19)	16
Third party information (s.20)	21
Operations of Government - Advice, etc. (s.21(1))	12
Solicitor-client privilege (s.23)	1

## Part 2.3 – Exclusions

Other information was denied under the following exclusions:

Reasons	Incidences
Published material or material available for purchase by the public (s.68(a))	2

## Part 2.4 - Format of information released

The format in which information has been submitted, entirely or partially, to the requesters was in paper for 10 requests and electronically for 14 requests.

## Part 2.5 – Complexity

### Part 2.5.1 - Relevant pages processed and disclosed

280 relevant pages were processed and fully disclosed for 2 requests. As for the 22 “Disclosed in part” requests, 10,524 pages were processed and a total of 7,527 pages were disclosed. 67 pages were processed but never disclosed for the 3 “abandoned” requests.

**Part 2.5.2 – Relevant pages processed and disclosed by size of requests**

A total of 14 requests had fewer than 100 pages to process and a total of 351 pages were disclosed. Six requests had between 101-500 pages to process and a total of 958 pages were disclosed. Three requests had between 501-1,000 pages to process and a total of 1,349 pages were disclosed. Four requests had between 1,001-5,000 pages to process and a total of 5,149 pages were disclosed. Finally, no requests had more than 5,000 pages to process.

**Part 2.5.3 - Other complexities**

Eight of the requests disclosed in-part and one “disclosed in full” required consultations with other Government institutions or third parties.

**Part 2.6 - Deemed refusals****Part 2.6.1 – Reasons for not meeting statutory deadline**

All requests were closed within established time-lines.

**Part 2.6.2 – Number of days past deadline**

All requests were closed within established time-lines.

**Part 2.7 - Requests for translation**

No translations were prepared during the period under review.

**4.1.3                    Part 3 – Extensions****Part 3.1 – Reasons for extensions and disposition of requests**

In 2017-18, AECL found it necessary to extend the timeframe of 4 requests, where the information was partially disclosed, under paragraph 9(1)(b) in order to consult other Government institutions. AECL also found it necessary to extend the time frame in 9 other cases where 8 were partially disclosed cases and 1 disclosed in full case under paragraph 9(1)(c) in order to consult with third parties.

**Part 3.2 – Length of extensions**

Out of the 4 requests in which paragraph 9(1)(b) was applied, 3 requests were extended 30 days or less and 1 was extended between 31 to 60 days. Out of the 9 requests which paragraph 9(1)(c) was applied, 5 requests were extended for 30 days or less, 2 were extended between 31 to 60 days and 2 were extended between 61 to 120 days.

**4.1.4                    Part 4 – Fees**

\$70.00 in application fees were collected between April 1, 2017 and March 31, 2018 for a total of 14 requests. No search, production, programming, preparation, alternate formats or

reproduction fees were assessed or collected. The ATIA allows for the waiving of fees when a request is deemed to be in the public's interest. Application fees of \$65.00 were waived for 13 requests received during the reporting period.

#### **4.1.5 Part 5 – Consultations Received from Other Institutions and Organizations**

##### **Part 5.1 – Consultations received from other Government of Canada institutions and organizations**

AECL received 28 new requests for consultations from other Government institutions and one from other organizations. 28 of these consultations were closed during the reporting period and one was carried forward to the next reporting period (2018-2019).

##### **Part 5.2 – Recommendations and completion time for consultations received from other Government of Canada institutions**

Of the 27 consultations received from other Government of Canada institutions, information was recommended to be disclosed in full for 12 requests within 60 days. Of the 15 other requests, 13 were recommended to be disclosed in-part; 6 were completed within 15 days, 3 within 16 to 30 days, 2 between 31 to 60 days and 2 between 61 and 120 days. The last 2 requests for consultation were recommended to consult another institution.

##### **Part 5.3 – Recommendations and completion time for consultations received from other organizations**

AECL received one consultation from another organization during the period of this annual report. Information of this consultation was recommended to be disclosed in full within 15 days.

#### **4.1.6 Part 6 – Completion Time of Consultations on Cabinet Confidences**

AECL did not process any Cabinet confidences in relation to requests under the ATIA during the reporting year.

##### **Part 6.1 Requests with Legal Services**

No consultations were required with legal services concerning Cabinet confidence during the period under review.

##### **Part 6.2 Requests with Privy Council Office**

No consultations were required with Privy Council Office concerning Cabinet confidences during the period under review.

#### **4.1.7 Part 7 – Complaints and Investigations**

**Section 32** – AECL has received two new complaints from the Information Commissioner pursuant to section 32 this fiscal year.

**Section 35** – AECL made representations to the Information Commissioner pursuant to section 35 of the ATIA for one complaint originating from fiscal year 2011-12 and the two new complaints received this fiscal year.

**Section 37** – AECL received a discontinuance letter for one investigation from the Information Commissioner of Canada this fiscal year.

#### **4.1.8 Part 8 – Court Action**

No appeals were filed with the Federal Court at the end of this reporting period.

#### **4.1.9 Part 9 – Resources Related to the *Access to Information Act***

##### **Part 9.1 – Costs**

Total salary costs associated with ATIA activities are estimated at \$208,657 for 2017-18. Other operation and maintenance costs amounted to \$3,459 for a total of \$212,116.

Included in the costs attributable to the ATIP Office are the costs accountable for the administration of the ATIA. These are the salary costs of individuals working on access to information activities such as processing requests, assisting the Information Commissioner with complaint investigations, processing consultation requests from other Government institutions, maintenance of the ATIP software, preparing reports or training materials, maintaining statistics, and giving awareness sessions.

##### **Part 9.2 – Human Resources**

The associated full-time equivalency (FTE) human resources was 1.5.

## **5. TRAINING AND AWARENESS**

One formal training activity was provided to 12 Canadian Nuclear Laboratories employees in Deep River, Ontario by the ATIP Director during the reporting period 2017-18. Additionally, informal briefing sessions were given regularly by the ATIP Director during the process of retrieval and review of documents in response to ATIA requests.

## **6. INSTITUTION-SPECIFIC PROCEDURES**

AECL did not implement any new and/or revised institution-specific Access to Information

related policies, guidelines or procedures during the reporting year 2017-18.

## **7. COMPLAINTS**

AECL received two new complaints this fiscal year relating to exemptions applied. Two complaints relating to exclusions applied were carried forward from fiscal year 2016-17 and one complaint relating to exemptions applied was carried forward from fiscal year 2011-12. One investigation was discontinued during this reporting period. Therefore, AECL carried forward five complaints to the next fiscal year 2018-19.

## **8. MONITORING PROCESSING TIME**

AECL utilizes Privasoft software as a tool to monitor the time to process every access to information requests. No other monitoring was necessary or conducted during the reporting period as 100% of the requests were completed on time.

## 9. APPENDIX A – DELEGATION ORDER



AECL EACL

***Access to Information Act and Privacy Act Delegation Order /  
Arrêté de délégation en vertu de la Loi sur l'accès à  
l'information et de la Loi sur la protection des  
renseignements personnels***

Pursuant to section 73 of the *Access to Information Act* and section 73 of the *Privacy Act*, the President of Atomic Energy of Canada Limited (AECL), head of AECL, hereby designates the person holding the position set out in the schedule hereto, or the person occupying on an acting basis this position, to exercise the powers, duties and functions of the President, under the provisions of the Acts and related regulations set out in the schedule opposite the position. This designation replaces all previous delegation orders.

En vertu de l'article 73 de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, le Président d'Énergie atomique du Canada limitée (EACL), responsable d'EACL, délègue au titulaire du poste mentionné à l'annexe ci-après, ainsi qu'à la personne occupant à titre intérimaire ledit poste, les attributions dont il est, en qualité de responsable d' EACL, investi par les dispositions de la Loi ou de son règlement mentionnées en regard du poste. Le présent document remplace et annule tout arrêté antérieur.

Schedule / Annexe		
Position / Poste	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et Règlement</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et Règlement</i>
Director of the Access to Information and Privacy Office / Directeur, bureau de l'accès à l'information et de la protection des renseignements personnels	Full authority / Autorité absolue	Full authority / Autorité absolue

Richard Sexton, President and Chief Executive Officer of Atomic Energy of Canada Limited / Président et premier dirigeant d'Énergie atomique du Canada limitée

5/7/2018  
Date

## 10. APPENDIX B - STATISTICAL REPORT, 2017-18



### Statistical Report on the *Access to Information Act*

Name of institution: Atomic Energy of Canada Limited

Reporting period: 2017-04-01 to 2018-03-31

#### Part 1: Requests Under the *Access to Information Act*

##### 1.1 Number of requests

	Number of Requests
Received during reporting period	26
Outstanding from previous reporting period	2
<b>Total</b>	<b>28</b>
Closed during reporting period	28
Carried over to next reporting period	0

##### 1.2 Sources of requests

Source	Number of Requests
Media	0
Academia	0
Business (private sector)	2
Organization	5
Public	19
Decline to Identify	0
<b>Total</b>	<b>26</b>

##### 1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
29	3	0	1	0	0	0	33

**Note:** All requests previously recorded as "treated informally" will now be accounted for in this section only.

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	1	0	0	1	0	0	2
Disclosed in part	6	10	3	2	1	0	0	22
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	1	0	0	0	0	0	0	1
Request abandoned	2	1	0	0	0	0	0	3
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	9	12	3	2	2	0	0	28

### 2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	3	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	7	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	7	18(d)	8	21(1)(a)	5
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	5
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	16	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	1
15(1) - Def.*	0	16.3	0	20(1)(b)	6	24(1)	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	6		
16(1)(a)(ii)	0	16.5	0	20(1)(d)	9		
16(1)(a)(iii)	0	17	0				
16(1)(b)	0						
16(1)(c)	0						
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

### 2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	2	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

### 2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	2	0	0
Disclosed in part	8	14	0
<b>Total</b>	10	14	0

### 2.5 Complexity

#### 2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	280	280	2
Disclosed in part	10524	7527	22
All exempted	0	0	0
All excluded	0	0	0
Request abandoned	67	0	3
Neither confirmed nor denied	0	0	0

#### 2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	1	2	1	278	0	0	0	0	0	0
Disclosed in part	10	349	5	680	3	1349	4	5149	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	3	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	14	351	6	958	3	1349	4	5149	0	0

**2.5.3 Other complexities**

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	1	0	0	0	1
Disclosed in part	8	0	0	0	8
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor	0	0	0	0	0
<b>Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>

**2.6 Deemed refusals****2.6.1 Reasons for not meeting statutory deadline**

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

**2.6.2 Number of days past deadline**

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

**2.7 Requests for translation**

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Part 3: Extensions

#### 3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	1
Disclosed in part	0	0	4	8
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
<b>Total</b>	0	0	4	9

#### 3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	3	5
31 to 60 days	0	0	1	2
61 to 120 days	0	0	0	2
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
<b>Total</b>	0	0	4	9

### Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	14	\$70	13	\$65
Search	0	\$0	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
<b>Total</b>	14	\$70	13	\$65

### Part 5: Consultations Received From Other Institutions and Organizations

#### 5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	28	5672	1	2
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	28	5672	1	2
Closed during the reporting period	27	5640	1	2
Pending at the end of the reporting period	1	32	0	0

#### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	7	3	2	0	0	0	0	12
Disclose in part	6	3	2	2	0	0	0	13
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	2	0	0	0	0	0	0	2
Other	0	0	0	0	0	0	0	0
<b>Total</b>	15	6	4	2	0	0	0	27

#### 5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	1	0	0	0	0	0	0	1
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	1	0	0	0	0	0	0	1

**Part 6: Completion Time of Consultations on Cabinet Confidences****6.1 Requests with Legal Services**

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

**6.2 Requests with Privy Council Office**

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0	0	0

**Part 7: Complaints and Investigations**

Section 32	Section 35	Section 37	Total
2	3	1	6

**Part 8: Court Action**

Section 41	Section 42	Section 44	Total
0	0	0	0

**Part 9: Resources Related to the Access to Information Act**
**9.1 Costs**

Expenditures		Amount
Salaries		\$208,657
Overtime		\$0
Goods and Services		\$3,459
• Professional services contracts	\$0	
• Other	\$3,459	
<b>Total</b>		<b>\$212,116</b>

**9.2 Human Resources**

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	1.50
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
<b>Total</b>	<b>1.50</b>

**Note:** Enter values to two decimal places.