TELIDON TREES

Part I: Report, Appendices D, E, F

Report submitted to

Dr. Eric Lee

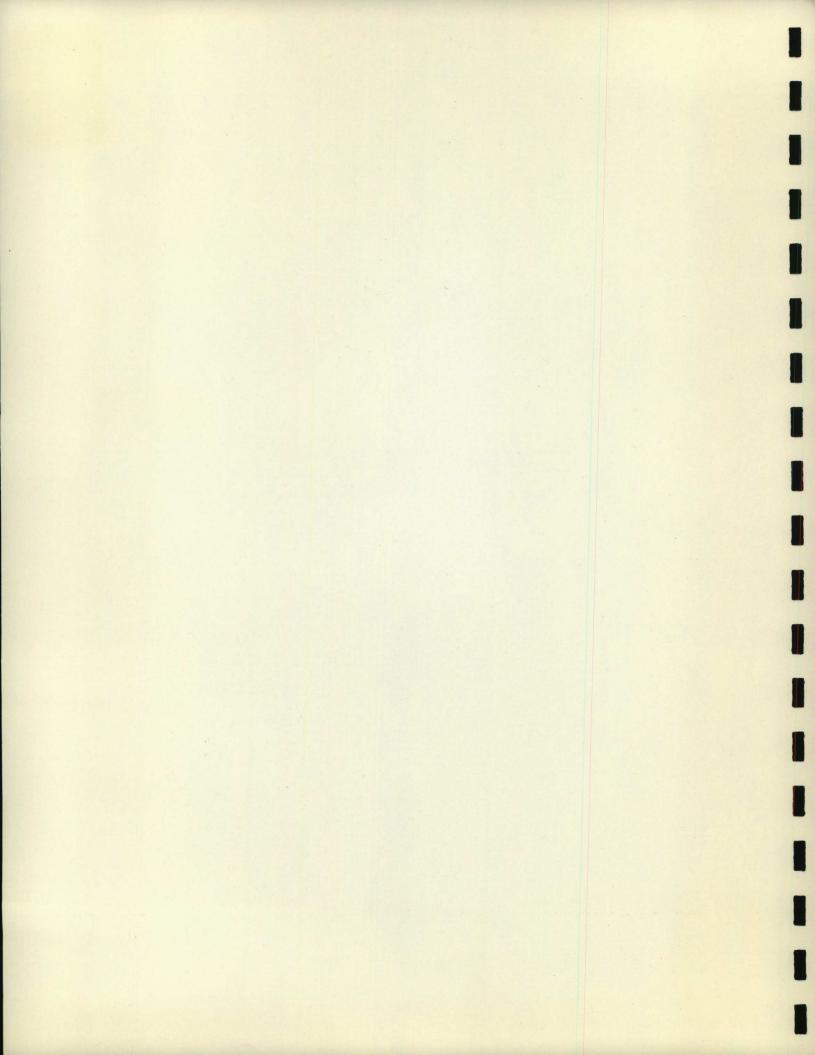
Behavioural Research Group Department of Communications

Contract OER 79-00471

by

Ann H. Schabas

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I Introduction

One of the major services to be offered on Telidon is information retrieval. The amount of information that will probably be available on a commercial Telidon information base will probably be large - perhaps as many as 100,000 to 200,000 pages. With such a large data base, it is important that users be able to find the information that they seek and that the information can be found quickly and easily (without making any mistakes).

At present information is retrieved on Telidon by searching through a hierarchical tree structure. Recent experiments conducted by the Behavioural Research Group indicate that considerable difficulty is often met in retrieving the right information using the present Telidon tree structure. The current tree needs to be improved to make it easier for people to use. Particular attention must be paid to improving the first menu page in the tree for it must be accessed on every single search for information in the data base. There are several alternatives for retrieving information which should also be considered. One alternative is a printed alphabetical subject index to the information base (a directory). A second alternative is the same alphabetical directory, included in the Telidon data base. A third alternative is a key-word search system.

At this time it is not clear which of the access methods or combination of methods is optimal for the typical user. However, the degree to which users make use of Telidon will depend to a very great extent on the speed and ease with which they can find information on Telidon. People will simply not make use of Telidon if they are directed down the wrong branch of the tree too often or if the terms that they search for in the directory aren't there or take too long to find. These various alternative methods for finding information on Telidon must be prepared, investigated and evaluated systematically. The preparation of some of these alternative retrieval mechanisms is the purpose of the work described in this report.

The deliverables of the contract as set down in its Statement of Work are:

- 1. A strict tree structure with no cross-references and no duplication of documents.
- 2. A strict tree structure with duplication of documents allowed.
- 3. A tree structure with cross-references between branches.
- 4. A directory (alphabetic index) for each of the trees listed above (1,2,3).
- 5. A final report describing work and the procedures developed.

II Methods

1. Background

a) Introduction

Three steps were taken to acquire the special knowledge necessary for the project: a literature search relevant to Telidon; a visit to London to observe the British Post Office's PRESTEL and to meet with key people involved with PRESTEL; work at a Telidon terminal to gain familiarity with it from the user's point of view.

b) The literature search

The reference librarian at the Faculty of Library Science of the University of Toronto conducted the literature search. This involved a manual search of relevant printed indexes and on-line searches of data bases such as LISA, INSPEC, NTIS. Her report is given in Appendix E.

The search was unfruitful. With one exception (Item 1) the 'tree structure' items found did not deal with the logical aspects of information. The PRESTEL, Viewdata, Teletext and Videotex searches retrieved items already known or with contents too similar to ones already known to be of use. This outcome was not unexpected. It was important to carry out the search if only to establish that the literature provides little help for this project.

Three useful manuscript items (Items 4, 5, 6) were acquired in London. These, with several other useful items, are listed in the short bibliography (Appendix D).

c) The London visit

The visit to London, England was made in mid-April, 1980. It included meetings with the following:

Ederyn Williams of PRESTEL
Catherine Sullivan and David Oliver of Aslib
Hilary Thomas of Communications Studies & Planning, Ltd. (CSP)
Derek Austin of the British Library
Christine Smith of BLAISE
Ken Knight of Mills and Allen Communications Ltd.
A. Vickery of the University of London
Goeffrey Bush of PRESTEL in Cambridge.

Hands on experience with PRESTEL was gained at five sessions, courtesy of Aslib, CSP, BLAISE, Mills & Allen and PRESTEL. A number of documents were acquired: reports, directories, Aslib's PRESTEL data organization, etc.

Of particular interest are PRESTEL/Telidon differences regarding modes of access. PRESTEL's 'double digit' displays to accommodate more than 10 options on a menu is impressive. The PRESTEL software which interprets keyed digits without waiting for a 'send' character makes this routing very smooth. The same effect could be simulated -- but more awkwardly -- on the present Telidon system.

The other impressive feature of PRESTEL is its ability to interpret menu responses as cross-references. Cross-references can thus be listed as menu options, making them 'transparent' to the user and avoiding the need to enter long strings of digits (page numbers). This also involves special software and some additional effort at data entry.

The overall design of menu frames on PRESTEL reflects two years of experience in achieving menu option clarity: at the higher levels, options are extended with qualifiers; highlighting techniques, effective use of colour and typography, are exploited.

d) Telidon terminal

Approximately ten hours were spent in April and May, 1980 working at a Telidon terminal. Routing methods and keypad capabilities were studied systematically. Wording weaknesses in frame headings and in menu options were identified. Illogical groupings and unsatisfactory document positions were noted.

e) PRESTEL seminar

A special PRESTEL seminar, sponsored by CSP, was attended in Toronto on May 22, 1980. It provided an opportunity to clarify the impressions of the London visit.

f) Martin Lane

A meeting was held in early May with Martin Lane of INFOMART (formerly with FINTEL) to discuss accessing differences of PRESTEL and Telidon.

2. Definition of the data base

There were three versions of the DOC Telidon data base from which to work:

(1) a printout of menu and document frames dated June, 1979; (2) a printed listing of the tree structure dated November 22, 1979 (hereafter referred to as the November tree); (3) the frames available at a terminal at the time of working — March—June, 1980. A careful examination of the three versions revealed that a few document frames had been deleted between successive versions and there were minor changes in a few menus from version to version; but these differences were very slight. For convenience, it was decided to work from the November tree.

A copy of this listing was then examined to arrive at the document set for the project. By agreement, the OECA section (4) and the Western Canada section (5) were not included. The very small Australian tour section (81) was also excluded. In some cases, where an array of like 'documents' was present only one or two was chosen to serve as an example. It was felt that this would reduce the bulk without affecting the logical structure of the ultimate tree. Typical arrays from which only one or two 'documents' were selected include: Toys by age group, Radio programs by the day of the week and the time of the day, Ballet companies, Prime ministers. A few large arrays were left intact in order to establish techniques for handling them (e.g., Small appliances). Some array members were kept because of anticipated use for the later trees (e.g., Children's car seats). Others were kept because there was some doubt about their location (e.g., Market area restaurants). A small number of 'documents' were left out because their meanings were unclear (e.g., Mixers (1756), Hunting & fishing (1375) and Transportation (13866).

Once the November tree had been reviewed and marked to indicate the choice of 'documents' the reclassification was started. The development of a classification of documents is facilitated if each document is described on a separate slip of paper of standard size. To this end, each 'document' of the document set was recorded on a separate card along with its series of broader terms in the November tree to set it in context and define it (Figure I).

CONCERTS
MUSIC
THE ARTS
ENTERTAINMENT
GENERAL INTEREST GUIDE

12432.0 D

Figure I: Sample 'document' card

It should be pointed out that the 'documents' -- the ends of the branches of the November tree -- are not really all documents or document positions. It is, therefore, somewhat misleading to refer to them as 'documents'. In many cases they are the umbrella headings for unexpanded branches. For example, no doubt Duplexes (1312) represents a menu which would subdivide by district and/or price, as Apartments (1311) does. But, for want of a better term and to avoid introducing yet another jargon word, all ends of branches of the November tree are referred to as 'documents'. Furthermore, only some of the document positions actually have documents -- Telidon frames -- associated with them. For example, several ballet companies are listed on menu 12421 but only The Royal Winnipeg Ballet leads to a document. The presence of an actual document was noted on the 'document' cards by a 'D', as shown in Figure I.

The absence of documents for most of the document positions (a rough estimate suggests 75%) meant that considerable guesswork was involved in visualizing what

documents were intended. Existing documents in an array set a pattern for the empty document positions in the same array, and the umbrella terms gave clues, but it is quite likely that some empty document positions were misinterpreted, resulting in placements and structures which contradict the original intent. The reclassification work was more a classification of categories than of actual items.

III The deliverables

1. Introduction

Deliverables 1-4 fall logically into three product groups, named the A products, the B products and the C products, corresponding to the tree structures defined as deliverables 1, 2 and 3, respectively, set down in the Statement of Work. Deliverable 4 is actually three deliverables, one associated with each of deliverables 1, 2 and 3. Table I lists the products by product group.

Deliverables 1, 2 and 3 have each been prepared in two formats: a list format (TREE-A, TREE-B and TREE-C) showing the successive levels of the tree structure by indention, similar to the November tree; and a menus format (MENUS-A, MENUS-B and MENUS-C) displaying the tree structure as an ordered series of menu frames, as they would be presented to a user. The menu format has been worked out and included because it is believed that the retrieval effectiveness of a hierarchy is dependent not only on a logical structure but also on a clear presentation of that structure to the user. Furthermore, these menus, if mounted on cards, could be used to simulate on-line searching and hence allow for expeditious and inexpensive testing.

DIRECTORY-A, DIRECTORY-B and DIRECTORY-C (deliverable 4) are the 'printed' indexes to each of the trees. DIRECTORY-C has also been integrated into TREE-C, where the cross-referencing feature makes this possible.

TABLE I: List of Products

A Products (Appendix A)

TREE-A A rigid tree structure for all the documents in the data base

with no duplication of documents and no cross-references.

MENUS-A The TREE-A structure in menu form, each menu designed to fit the

dimensions of the Telidon screen: not more than 20 lines of not

more than 40 characters.

DIRECTORY-A A printed directory to TREE-A.

CROSS-INDEX-A A cross listing of DOC tree numbers and TREE-A numbers to show the

relationship between the DOC data base and the data base used for

this project.

B Products (Appendix B)

TREE-B The same as TREE-A with the addition of duplicate postings to locate

some documents in more than one place.

MENUS-B The TREE-B structure in menu form.

DIRECTORY-B A printed directory to TREE-B.

DUPLICATES-B A list of the duplicate documents present in TREE-B and MENUS-B.

C Products (Appendix C)

TREE-C The same as TREE-A with the addition of a branch to include

DIRECTORY-C.

MENUS-C The TREE-C structure in menu form with the addition to the menus of

two types of cross-references: cross references to serve in lieu of the document duplications of TREE-B; cross-references to direct

the user to related menus and documents elsewhere in the tree

structure.

DIRECTORY-C The printed version of the directory branch of TREE-C.

CROSS-REFERENCES-C A list of the cross-references present in MENUS-C.

In addition each set of products has a fourth product: CROSS-INDEX-A links

TREE-A numbers to the November tree numbers; DUPLICATES-B lists the documents

duplicated in TREE-B; CROSS-REFERENCES-C lists the cross-references present
in MENUS-C.

The products are included as appendices: the A products in Appendix A, the B products in Appendix B and the C products in Appendix C.

2. The A products

a) TREE-A

The preparation of TREE-A was the heart of the project. A large proportion of the project time was spent working and reworking its structure. The set of cards representing the 'document' set selected from the November tree were grouped and regrouped into categories. The object was to find mutually exclusive groupings.

Classifiers recognize the contradiction between subdividing knowledge into increasingly smaller units of mutually exclusive categories with each unit of knowledge in its absolute and right position, and arranging units of information in a tree structure. The units of information often don't fit the plan - there may be no place for them or they may belong in more than one place. For example, are toys best grouped with children's needs or with recreation? Specialized classification schemes can define their user group to minimize compromises, but this is not yet possible for Telidon, since the 'typical' Telidon user has not yet been identified. And the problems of rigid tree structure classification are increasing as our society increasingly stresses the importance of inter-disciplinary relationships.

The grouping and regrouping was done by one person -- the Principal Investigator -- in consultation with the Research Associate.

A policy decision was made to group together documents which would probably be used together. Further, it was decided to give importance to the notion of 'concretes' first proposed by J. Kaiser (Kaiser, J. Systematic indexing. London, 1911) and more recently discussed by E.J. Coates (Coates, E.J. Subject catalogues. London: The Library Association, 1960). This notion of concretes takes the position that users of subject indexes tend to search for the most concrete aspect of a subject and therefore it should be given prominence by the indexer. Concretes are things which can be touched or seen. Prominence, in a classification scheme, means grouping. Giving prominence to concretes, then, means grouping together 'documents' which share a concrete. For a particular object, for example, the 'for sale' document and the 'advice on buying' document are grouped together. This approach removed the poorly defined umbrella terms, such as Advice, Leisure and Marketplace, which it was felt, made selection of options difficult in the November tree. Initially some groupings 'fell together' quite naturally and, in fact, showed close correspondence to groupings in the November tree (The Telidon User's Guide and Telidon Explanation; The Business Guide; The Canadian Government; Emergency; Travel; Education, News; Weather & Sports; Employment; Notice Board) even though the method of work the complete fracturing of the November tree into separate 'documents' and their reassembly as an independent classification -- had removed all traces of the November tree structure. Two other groupings that emerged easily were Real estate and Motor vehicles.

The remaining 'documents' were more difficult to categorize. Eventually, they were assigned to one of two piles depending on whether they were seen as 'utility' information or 'quality of life' information. This utility/quality of life separation was not without problems. Are Antiques furnishings (a basic necessity) or collectors' items (a hobby)? Are Pets part of household welfare or a luxury? It could be argued that this dichotomy introduces a new element of subjectivity, and to a degree this is true; but it worked surprisingly well.

And such placement problems occur elsewhere in the tree, too. Is the Sculpture Walk cultural or athletic? Should Educational films be with Movies or with Education? What about hobby courses, maps (with the place or all together), car insurance (with cars or with other insurance)? There was often no single right place for a document and an arbitrary decision was made in such cases. It is the 'problem' placements such as these that make qualifiers in the early menus so important. Through this process the Root frame and menu I began to take shape.

Once these groupings of 'documents' had stabilized, the structure of each group was tackled. This meant looking for mutually exclusive subgroupings and sub-subgroupings. A decision was made not to limit the number of sub-divisions at any one point to fewer than ten. Rather, their number was worked out to suit the category, independent of technological constraints of the system. There are enough techniques available to handle situations with any number of subdivisions (options); and it was decided to deal with each situation on its own logical merits.

Nor was any attempt made to keep down the number of hierarchical levels by filling up the options at any one point to eight or nine. Again, the nature of the categories alone dictated the number of options. It is believed that a user has less trouble following a trail of easy decisions through more levels than following a trail containing difficult and confusing choices through fewer levels.

The process was iterative and was stopped when it was felt that no further improvements could be made.

Eventually, all the cards were regrouped according to a new numbering system to represent the new strict hierarchy. TREE-A was produced. (Appendix A) In addition to the new hierarchy number, the corresponding November tree number has been included with each of the 'documents'. The code 'D' indicates those documents which were actually available for consultation either from the set of printouts dated July, 1979 or at the terminal.

As TREE-A developed; a few additional 'documents' were added. These are marked in TREE-A with an 'X' in the DOC number column. The 'documents' in TREE-A represent the final set of documents. A separate listing of these has been provided as Appendix F. This same set was used for the B products and the C products. It is further suggested that this set also be used without change for future prototype access methods to allow for meaningful comparisons.

The products have all been produced with the help of a text editing system. However, the texts were not machine generated and the opportunity for human error was great within a product and between products. A notification of any errors of this sort would be appreciated.

b) menus-a

MENUS-A was then prepared. To some extent this was a mechanical transfer from TREE-A. However, the wording of menu headings and menu options was subjected to careful examination. One of the user's problems with tree searching is maintaining a sense of 'location'.

For this reason it is recommended that all frames, both menu and document, carry headings sufficient to set them in the context of the hierarchies in which they have been placed. (One small exception is discussed later in this section.)

One way of easing the constraint of the nine option limit is the double use of a single digit, as illustrated by options 2, 5 and 6 in menu 1, Figure II. It usually requires the setting up of a double menu frame at the next level, as shown by menu 12 in Figure III.

The double use of a single digit is one extreme of a technique which can also be used, slightly differently, for long arrays — double digit routing. This technique can be implemented in two ways on Telidon. One way is to instruct the user to key the four—key sequence: digit, send character, digit, send character. The other way is to present the user with the same choices twice. The latter approach has been taken here. (See menus 1133, 11331 in Figure IV.) This technique was used at menu 162 in the November tree. Even when a category such as Sports (1133) is first introduced into

ate afe afe afe afe afe afe afe afe afe af	it operate operate operate operate op	he age and and and only and and and a	44

ROOT FRAME

- 1 TABLE OF CONTENTS for the General Interest Guide
- 3 BUSINESS report, Business opportunities, Commercial real estate, Commercial services
- Metric conversion 4 MISCELLANY:
- tables, Horoscope, etc. 5 EMERGENCY telephone numbers, first aid procedures
- How to use it, How it 6 TELIDON: works.
- 7 NOTICE BOARD: Personal advertisements, Births, Deaths, etc.

TABLE OF CONTENTS

- 1 NEWS, WEATHER, SPORTS NEWS
- 2 REAL ESTATE, Rentals, Buying advice
- 2 MOTOR VEHICLES, Mobile homes, Trailers, etc. for sale, etc.
- 3 HOUSEHOLD & FAMILY: Planning, Management, Shopping, Services
- 4 HOME & COMMUNITY: Entertainment, Hobbies & hobby supplies, Events, Sports & sports equipment,
- Worship 5 EDUCATION: Opportunities, Resources
- 5 JOBS, Employment agencies, Careers
- 6 TRANSPORTATION, Travel, Maps
- 6 PLACES: Provinces & countries
- 7 Your GOVERNMENTS

Figure II: Root Frame and Menu 1

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REAL ESTATE, RENTALS, BUYING ADVICE, 12 MORTGAGES
1 Houses, etc. for sale 2 Rentals 3 Houses wanted 4 House buying advice, Mortgages
MOTOR VEHICLES, MOBILE HOMES, TRAILERS
6 Servicing, Repairs, Towing, Parking, Appraisals, Insurance 7 Driver education 8 Sales & sales advice, Accessories
Figure III: Menu 12

NEWS BY SPORT 1133
1 Baseball Football Hockey
2 Horse racing Soccer
સુર મેલ મેલ મેલ મુંત મુંત મેલ

(BASEBALL, ETC.) 11331 1 Baseball news 2 Football news

the tree it should be set up for double digit routing if its expected full set can be estimated at more than nine. The second level frames in a double digit routing situation need not have titles (this is the one exception mentioned above); in practice it is difficult to assign useful and meaningful titles for these frames. They are presented here in parentheses as token titles.

In organizing a double digit situation it is desirable to exploit the options at the first level to minimize the size of the option list at the second level. (Menus 42 and 421 in Figure V illustrate this.) If the members of an array are too many for one frame an alphabetical index frame can be inserted, as menus 3521 and 35212 illustrate in Figure VI.

The wording of options should aim to avoid any overlap in meaning. This can be achieved two ways. One way is to add qualifiers and/or examples. This is particularly important for the first frames accessed. Menu 1 (Figure II) is a good example. This is the menu which distinguishes the 'utility' documents from the 'quality of life' documents (options 3 and 4, respectively) and the qualifiers help in this regard. They crowd the frame; but there are only five frames like this. It is qualifiers, more than anything else, which help to overcome the unavoidable compromises of hierarchical classification.

Another way to distinguish between options is to sequence the more specific options first so that the user knows when he scans down to a more inclusive option that the specific options above it are excluded. HOUSEHOLD & FAMILY (option 3 of menu 1) does not include real estate because REAL ESTATE is option 2.

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HOROSCOPE		42
1 Aries	4 Libra	
Taurus	Scorpio	<u>:</u>
2 Gemini	5 Sagittarius Capricorn	
Cancer	6 Aquarius	
3 Leo Virgo	Pisces	
Artgo	risces .	
মুখ	****	le ale aleale aleale aleale
	•	
(ARIES, ETC.)		421
(ARIMO, MIOO)		
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2 Taurus		
•	•	
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771		
rigure V:	Menus 42 and 4	<u> </u>
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2 C-D	ψ.t.	
	,	ů.
ntale viewentant, ntantantantantantantantantantantantantan	Janka ale nlavia da se antanta da	la ala ata ata ala ala ata ata
ake	de d	de vier vier vier vier vier vier vier
ELECTRONIC EQUIPME	ENT C-D	35212
1 Communications		
2 Computers and pe	eripheral	
3 Control systems	•	
4 Counting & timin		
		•
5 Data acquisition		
5 Data acquisition 6 Data processing		
5 Data acquisition 6 Data processing 7 Digitizers		
5 Data acquisition 6 Data processing		
5 Data acquisition 6 Data processing 7 Digitizers		
5 Data acquisition 6 Data processing 7 Digitizers	equipment	ماد ماد ماد ران مواد مواد مواد مواد

Figure VI: Menus 3521 and 35212

In contrast to the detailed option wording at the top of the tree, very brief wording is desirable at lower levels where the frame title carries the context. (See menu 13312 in Figure VII.) It has already been noted that vague unbrella terms were avoided. The same is true of vague options further down the structure such as 'Other' and 'Miscellaneous'.

Sometimes, wording was adjusted to help the fit of options on the frame. Rugs was used deliberately on menu 137 (Figure VIII) because it is short. Joint & bone conditions was split to avoid a run-on in the list format of menu 1344 (Figure IX).

Some kind of logical sequencing of options in a menu is desirable. How important is it to put effort into this? Certainly, it can help to define the limits between options, as noted earlier. Often, there are natural groupings of options for one menu. Sometimes there is a 'built in' sequence (menu 42). Generally, with lists such as menu 1344, alphabetic sequence is desirable.

But the real problem is <u>maintaining</u> an established sequence. The very nature of Telidon presupposes a changing data base. This means changing menus, which causes a considerable 'ripple effect' down the branches. Even if the machine could adjust the numbering of the affected branches automatically, the users who access frames from a printed directory would be led to the wrong frames. It is more practical to add on options rather than insert them to keep the sequence.

Effective use of bold letters and colours either to highlight the bold or to set alternative options apart can help legibility considerably. These effects can be seen on PRESTEL. An attempt has been made in MENUS-A to highlight with BOLD type. Note GOVERNMENTS, for example, in Figure II.

TREE SERVICES

13312

1 Care

2 Removal

Figure VII: Menu 13312

FURNISHINGS, FOOD, CLOTHING, 137
PERSONAL NEEDS, HOUSEHOLD NEEDS

- 1 Furnishings, Large appliances, Rugs
- 1 TV sets, Radios, etc.
- 2 Food
- 3 Clothing & footwear
- 4 Personal needs: Jewelry,

Luggage, etc.

5 Household needs: Linens, Cleaning supplies, Small appliances, etc.

Figure VIII: Menu 137

ILLNESSES & PHYSICAL PROBLEMS

1344

- 1 Anemia
 Appendicitis
 Arthritis
 Asthma
 Cancer
- 2 Diabetes
 Epilepsy
 Gall bladder
 Gonorrhea
 Heart disease
 Hernias
- 3 Influenza Joint conditions Bone conditions Kidney disease Liver disease
- 4 Pneumonia
 Psoriasis
 Stroke
 Syphilis
 Tuberculosis
- 5 Ulsers Varicose veins

Figure IX: Menu 1344

There is an obvious advantage, in some situations, to storing information on menu pages. This has been done for restaurant ratings and credit card codes on menu 146 (Figure X).

Menu pages within multi-frame documents (such as are used in the DOC data base for restaurants) is useful when the documents are many and there are no logical categories in which to group them. This level of access has not been included in the products but it is endorsed.

c) DIRECTORY-A

The directory was prepared by examining the menus in MENUS-A. Directory entries were considered for each menu in turn. In addition, the penultimate menus were considered for directory entries to their options.

Special care was taken to include directory entries for hard-to-locate items. For all entries, synonyms which would file quite differently from one another were sought. On the other hand, if several candidate entries filed together in the directory also pointed to the same branch, they were often replaced with a single umbrella entry.

d) CROSS-INDEX-À

For convenience of referral from the November tree a cross-index was prepared, as a companion to TREE-A. It provides the links from the November tree to TREE-A.

	•			
RESTAURANTS	, NIGHT C	LUBS, E	rc.	146
3 Pancing 3 Food spec	atmosphere cialties cstaurants care ee houses care care care care care care care care	*] ** (***] PRICE * ** *** ****	an Expres Blanche Club	le e
সংসংসংসংগ্রেগ্রেগ্র	: মুহ মুহ মুহ মুহ মুহ মুহ মুহ মুহ মুহ	icateate ateateateatea	jeste stestestestestestest	হৈয়াৰ সংস্কৃত

Figure X: Menu 146

મુંદ એક	icaicaicaicaicaic
SCHOOLS, COLLEGES, LIBRARIES	151
1 Schools 2 Trade schools 3 Community colleges 4 Universities 5 Reference & research libraries	
For Public libraries KEY 1454 For Children's camps KEY 1364	

Figure XI: Menu 151 (MENUS-C)

建物类类类类物 化水管物 化水体水 化水体水 经收收 化水 化水体 化 化水体 化水体 化 化水体 化 化水体 化

3. The B products (Appendix B)

The best of strict classifications will result in a fifty percent failure rate for documents which belong equally well in two (or more) places. One way to overcome this is to put some documents in more than one place. The set of B products takes this approach to improving retrieval.

The documents for duplication were identified during the preparation of the A products. They are listed in DUPLICATES-B. They were the ones which gave most difficulty in setting up the strict hierarchy. The preparation of B products was, therefore, relatively mechanical once the TREE-A work was completed.

The amount of duplication is considerably more than DUPLICATES-B suggests at first glance. TREE-B includes several umbrella pairs

Cars for sale (by make, year) Cars for sale (by year, make)

Restaurants (by type)
Restaurants (by district)

Clubs (by type)
Clubs (by district)

Movies (by type)
Movies (by theatre)

Commercial real estate (by type)
Commercial real estate (by province)

each of which represents duplicate document sets.

TREE-B is the same as TREE-A with the addition of duplicate entries. MENUS-B is the corresponding set of menus.

DIRECTORY-B was derived from DIRECTORY-A. Some entries were given second and third frame numbers. There is some doubt about the advisability of

including two frame numbers in the directory for one document. On the one hand the user who browses in Telidon will benefit by following both leads. The user who looks up one number and then expects to find something different at the other number will be disappointed.

Not all duplicated documents lead to changes in the directory, since many of the directory entries are to umbrella frames and not to the document level of the tree.

Some entries, included in DIRECTORY-A more because they were judged 'hard-to-find' than because they merited space in the directory for reasons of importance, were not included in DIRECTORY-B. Children's car seats is a case in point.

4. The C products (Appendix C)

The duplication of documents is not a satisfactory approach to overcoming the constraints of rigid classification. It is uneconomical of space and it does not help the user to find his way to related documents.

Cross-referencing can do the job that duplication of documents does and it can set out road maps within the tree to alert the user to related material.

The C products use this technique.

The duplicates of DUPLICATES-B were translated into cross-references. This was not mechanical. In some situations the cross-reference was made at a

level in the tree above where the duplicate document had been put. It makes sense to tell the user at menu 151 that Public libraries is at frame 1454 rather than put the cross-reference on frame 1515 (Figure XI). It saves him a step.

Opening up the tree to include cross-references also means that the directory can be on-line. It is at frame 2 in TREE-C (Figure XII). TREE-C also includes a general Maps section and a Telephone number section, but no documents are assigned to either. In other respects TREE-C is identical to TREE-A.

MENUS-C is the menu equivalent of TREE-C showing the cross-references. Some cross-references are reciprocal, others are not. A general policy is to make general-to-specific references one-way. The more loosely defined 'related' cross-references were dealt with on an individual basis regarding reciprocity.

Cross-referencing introduces the problem of keying long numbers. The PRESTEL technology has avoided this by linking menu options to cross-references so that the user only needs to key in one digit and, in fact, may not even be aware that a jump is being made to another branch.

One situation that cross-references cannot help is demonstrated by the Cars for sale documents. If the document itself includes the last sequencing (by year under make or by make under year) all cars for sale will have to be listed twice.

The on-line directory (frame 2) is a special application of cross-referencing.

Alphabetic breakdown should be directory specific to ensure good distribution

2/4 2	(c 3/c 3/c	****	(c 2) c 2) c	: >¦c >¦	(3/03/	12636) (1)(1	2(¢ 2)¢	i oje oje i	ie zie z	্ৰ গ্ৰহ গ্ৰহ	ik aik ai	esteste:	oje aje aje aje	3/4 3/4 3/4 3/4
A.	LPH	AFI	ETI	CA	L	IN	DE	X	,						2
123456	A, C, H, L,	D F	J	,	K O		•						• .		
789	P, R, T,	S U,			Z										
3 (c)	হৈ স্বাহ কুলে:	(4 x x x)	e pje bje	2/C2/C	ioje aje	: > c > c	5)c 5)s	X(nienien	40 42	(estestes	(c 2(c 2(: 3/43/63	(e s)e s/e s/e	****
A]	LPH.	AEF	TT:	CA	L	IN	DΕ	Х:	A		В	-			21
12345	A AP AR AT		AC AC AS			:		7 8	BA BE BL BU		EI BR BY				
**	k akasa	(বেং মূ	< >/< >/<	o¦es¦e	***	খংখ	મુંદ મુંદ	***	nje nje s	(হ স্বাধ্য	kajeaka	(c) (c)(c	্ সুধি সুধি স	(e sje sje sje	pienie nienie
Al	LPH.	ABE	T.I	C A	L	ΙN	DE:	X :	Ė.		AM				211
A C	cci cco lve ir ibu	nmc rti tra	da si ve	ti ns 1		(I.i	vi	rg))	1; 16 5:				
	us										14	1.	:		•

Figure XII: Menus 2, 21 and 211 (MENUS-C)

of entries at the last level. This has been worked out at frame 211 (Figure XII) as an example.

One last point about cross-references. Mention was made earlier about the need to help the user maintain a sense of 'location'. For this reason, and to avoid the 'where do I go next' situation, it is recommended that all document frames have at least one cross-reference back up the hierarchy, not necessarily just to the next level above which is handled by the key pad.

IV Conclusions

This project has attempted a systematic organization of the Telidon data base, to provide a relatively logical structure, within the constraints of the hierarchical tree. Directory and cross-reference devices have been developed to improve access and reduce problems of retrieval where more than one location in the tree structure is desirable. The products to support the organization are presented in a form ready for testing.

APPENDIX D

BIBLIOGRAPHY

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 Local Information Database. London, Aslib Research Department,
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REPORT ON LITERATURE SEARCH

May 2/80

I ONLINE DATABASES

The following online databases were used on the DIALOG System to locate information relevant to the topic. The search terms were used either individually or in conjunction with the other search terms listed.

DATABASE

ABI/INFORM 1971-

COMPENDEX 1970-

DISSERTATION ABSTRACTS INTERNATIONAL 1861-

ERIC 1966- -

INSPEC 1969-1977

INSPEC 1978-

SEARCH TERMS USED

business information needs business information utilization

teletext
videotex
telereference
Prestel
Telidon
Tic Tac
Vista
Viewtron

tree structure

Telidon
Oracle
Prestel
telereference
videotex
telset
Antiope
Ceefax
Tic Tac
Vista
Viewtron
business information needs
business information utilization
citizen information needs
general public information needs

tree structure cc=C7240 cc=C6120 cc=C4210 cc=C7220 cc=C7250

tree structure
videotex:
teletext
business information needs
business information utilization
citizen information needs
general public information needs

I ONLINE DATABASES (continued)

DATABASE

LISA

MAGAZINE INDEX 1977-

NTIS 1964-

SSCI 1972-

SSIE CURRENT RESEARCH 1978-

SEARCH TERMS USED

Telidon Oracle Prestel telereference videotex telset Antiope Ceefax Tic Tac Vista Viewtron business information needs business information utilization citizen information needs general public information needs tree structure

teletext
videotex
telereference
Prestel
Telidon
Tic Tac
Vista
Viewtron

Telidon
Oracle
Prestel
telereference
videotex
telset
Antiope
Ceefax
Tic Tac
Vista
Viewtron
tree structure

tree structure videotex teletext

tree structure

II MANUAL SEARCH

The Faculty of Library Science Card Catalogue was searched under the following headings: Business - Information Services; Information Services.

```
LIST OF DOCUMENTS
TREE-A
Number
1111
           News in brief
           News of the past hour
1112
           Today's local news
11131
           Yesterday's local news
11132
           Today's national news
11141
           Yesterday's national news
11142
           Today's international news
11151
           Yesterday's international news
11152
11211
           Local weather report
           Local weather forecast
11212
11213
           Local weather statistics
11221
           National weather report
11222
           National weather map
1123
           Temperatures throughout the world
1124
           Special weather stories
1131
           Sports news in brief
1132
           General sports news
           Baseball League standings
11331111
11331112
           Baseball League: Today's games, scores
11331211
           Football League standings
11331212
           Football League: Today's games, scores
11331311
           Hockey League standings
11331312
           Hockey League: Today's games, scores
           Hockey League leaders
11331313
           Horse racing (news)
113321
113322
           Soccer (news)
1211
           Houses for sale (by place, price)
1212
           Condominiums for sale
1213
           Cottages for sale
12141
           City properties for sale
12142
           Country properties for sale
1215
           Real estate services
1221
           Houses for rent
1222
           Garden homes for rent
1223
           Duplexes for rent
1224
           Condominiums for rent
1225
            Apartments for rent (by place, price)
1226
           Sublets (Rentals).
1227
           Rooms for rent
1228
           Room & board (Rentals)
1229
           Shared accommodation (Rentals)
123
           Houses wanted (for purchase)
1241
            Consumer reports on housing
1242
           How to buy a house
1243
           How to buy a condominium
1244
           How to buy a guaranteed home
1245
           How to shop for a mortgage
12611
            Advice on motor vehicle repairs
12612
           Motor vehicle servicing, repairs
12613
           Motor vehicle winterizing (services)
12614
            Anticorrosion guide for motor vehicles
1382
            Motor vehicle towing (services)
12631
            Garages for rent
```

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12632
           Indoor parking spaces
12633
           Outdoor parking spaces
1264
           Motor vehicle appraisals
1265
           Motor vehicle insurance
127
           Driver education
           How to buy a car
128111
128112
           How to buy a used car
           Consumer reports on cars (by make)
128113
12812
           Cars for sale (by make, year)
12814
           Sports cars for sale
12815
           Antique cars for sale
           Car leasing
12816
12817
           Cars wanted
           How to buy a pickup truck
12821
           Trucks for sale (by make, year)
12822
           Specialized trucks for sale
12823
           Customized vans for sale
12824
12825
           Truck bodies for sale
12826
           Trucks wanted
           Trailers for sale
12831
           Trailers for rent
12832
12833
           How to buy a recreational vehicle
           How to buy a mobile home
12841
12842
           Mobile home parks
12843
           Mobile homes moved
12844
           Mobile homes exchanged
12845
           Mobile homes for sale
           Mobile homes for rent
12846
           Motorcycles for sale
128511
128512
           Motorcycles for rent
           Mopeds for sale
128521
           Mopeds for rent
128522
128531
           Scooters for sale:
128532
           Scooters for rent
12861
           Car parts for sale
12862
           Car accessories for sale
12863
           How to buy tires
1311
           General financial advice
13121
           House insurance (advice)
           Life insurance (advice)
13122
13123
           Medical insurance (advice)
1313
           Investments (advice)
13141 .
           Retirement planning (advice)
           Wills & estate planning (advice)
13142
1315
           Advice on signing contracts
           How some people manage on so little (financial advice)
1316
132111
           Consumer reports on tools
           How to buy an electric drill
1321121
           How to buy portable power tools
1321122
1321131
           How to buy a hammer
1321132
           How to buy a handsaw
           Do-it-yourself maintenance
13212
13221
           General building services
13222
           Ceramics (Building supplies & services)
13223
           Drywall & cement (Building supplies & services)
           Flooring (Building supplies & services)
13224
           Masonr, (Building supplies & services)
13225
           Roofing (Building supplies & services)
13226
13227
           Sheet metal (Building supplies & services)
```

```
1323
            Plumbing & heating services
13241
            How to build a fuel-saving house
132421
            Advice on insulation contractors
132422
            Insulation services
13243
            Insulation materials
13244
            Cut fuel bills (how to)
13245
            Solar heat(ing) (advice)
13246
            Wood and fuel for sale
           How to buy paint, paper, paneling Painting & decorating services
13251
13252
13253
            Carpentry services
            Anti-theft measures
1326
13311
            General landscaping services
            Tree care (services)
133121
            Tree removal (services)
133122
13313
            Top soil for sale
13321
            Snow blowers for sale
13322
            Snow removal services
13331
            How to buy a lawn mower
13332
            How to buy a ladder
1341
            General health care
1342
            Infant & childhood diseases
134311
            Allergies
134312
            Colds
134313
            Constipation .
134314
            Cysts
134321
            Headaches
134322
            Insomnia
134323
            Motion sickness
134411
            Anemia
134412
            Appendicitis
134413
            Arthritis
134414
            Asthma
134415
            Cancer
134421
            Diabetes
134422
            Epilepsy
134423
            Gall bladder
134424
            Gonorrhea
134425
            Heart disease
134426
            Hernias
134431
            Influenza
134432
            Joint & bone conditions
134433
            Kidney disease
            Liver disease
134434
134441
           Pneumonia
134442
            Psoriasis
134443
            Stroke
134444
            Syphilis
134445
            Tuberculosis
1344511
            Ulcer symptoms .
1344512
            Treatment of ulcers
134452
            Varicose veins
13451
            Hypochondria
1346
            Home medical supplies
1351
            How to get consumer help
            Shopping for quality (advice)
13521
            How to read labels
13522
13523
            Hidden hazards (advice)
13524
            Comparison shopping
```

```
13525
           Guarantee or warranty (advice)
13531
           Advertising
           Telephone & mail solicitations
13532
1354
           Consumer rights
1355
           How to complain
13561
           Credit advice
13562
           Shop for credit (advice)
13563
           Buying at the bank
13564
           Choosing a credit card
           Conserver society
1357
1361
           A new baby (how to prepare for)
1362
           Baby services
1363
           Day care centres
           Children's camps
1364
           General buying advice on toys
13651
           How to buy bicycles & tricycles
13652
           How to buy rattles & pacifiers
136531
13661
           How to buy playpens
           How to buy cribs & cradles
13662
           How to buy children's car seats
13663
1369
           Pets for sale
           Ranges (advice)
137111
           Refrigerators (advice)
137112
           Freezers (advice)
137113
137114
           Dishwashers (advice)
137115
           Clothes washers (advice)
137116
           Clothes dryers (advice)
           Vacuum cleaners (advice)
Energy labeling (of large appliances)
137117
137119.
137121
           How to buy audio equipment
           How to buy a TV set
1371221
1371222
           TV sets for sale
1371231
           How to buy a radio
           Radios for sale
1371232
           How to buy a citizens' band radio
1371241
1371242
           Citizens' band radio equipment for sale
1371251
           How to buy a record player
1371252
           Stereos for sale
1371261
           How to buy a tape recorder
           How to buy loud speakers
1371271
           How to buy uphelstered furniture
1371311
           How to buy a piano
1371312
           Kitchen furniture
137132
137141
           Furniture repairs
137142
           Appliance repairs
137151
           How to buy a carpet
           How to buy floor coverings
137152
137153
           Carpet installation (services)
           Consumer reports for foods
137211
           Universal product code for foods
137212
           No-name food products (Quality control)
137213
137221
           How to plan a menu
137222
           Nutrition
137223
           Grocery List
           Metric measures for food
137224
           Food dollar by unit pricing
1372251
1372252
           Food dollar by grade
           10 ways to set more for your food dollar
1372255
1372261
           Bread & cereals dollar
```

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1372262
            Fruit & vesetables dollar
1372263
            Meat & meat alternatives dollar
1372264
            Milk & milk products dollar
137227
            Meat alternatives
13723
            Caterin<sub>e</sub> services
13731
            Textile labeling
            Cleaning instructions for clothes
13732
13733
            Dry cleaning for clothes
13734
            Clothing that lasts (advice)
13735
            Dressmaking (services)
13736
            How to buy shoes
13741
            How to buy luggage
            How to buy jewelry
13742
            Drugs (advice)
137431
137432
            Toilet soaps (advice)
137433
            Shampoos (advice)
137434
            Hair dyes (advice)
137435
            Wigs (advice)
137511
            How to buy blankets
            How to buy pillows
137512
137513
            How to buy towels
137514
            How to buy sheets
137521
            How to buy pots & pans
1375311
            How to buy a blender
1375312
            How to buy a coffee maker
1375313
            How to buy an electric knife
1375314
            How to buy a food processor
1375315
            How to buy an iron
            How to buy a mixer
1375321
1375322
            How to buy a pressure cooker
1375323
            How to buy a slow cooker
1375324
            How to buy a toaster
1375325
            How to buy a waffle iron
137541
            Detergents (advice)
13811
            Commercial cleaners
13812
            Carpet cleaners
13813
            Chimney cleaners
13821
            Household moving advice
13822
            Movers
1383
            Household storage services
14111
            Autobiographies, Biographies
14112
            Classics
141131
            Novels
141132
            Science fiction
141133
            Mystery & suspense books
            History books
14114
141151
            How to buy an encyclopedia
14116
            Literature courses
14121
            TV stations
1412211
            Monday, etc. merning, etc. TV programs
14123
            TV movie guide
14124
            TV sport guide
14125
            Consumer reports on TV programs
14131
            Radio stations
1413211
            Monday, etc. morning, etc. radio programs
14133
            Radio specials
14134
            Consumer reports on radio programs
141411
            Peanuts cartoon.
141412
            Video-tex cartoon
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Telidon colour illusions
141421
           Telidon geometric illusions
141422
141423
           Telidon ambiguous effects
1414311
           Telidon geometry games
           Telidon match games
1414312
1414313
           Telidon algebra games
1414314
           Telidon logic games
141432
           Telidon word games
141433
           Telidon chess
141434
           Telidon orbit
141435
           Telidon pons
           Telidon road rally
141436
141441
           Grey Cup quiz
           Telidon jokes
14145
14146
           Telidon stories
142111
           Brownies (Recipes)
142112
           Buns (Recipes)
142113
           Cookies (Recipes)
142114
           Fish 'n brews (Recipes)
142115
           Omelet (Recipes)
14221
           Gardening
14222
           Plants
1423
           Carpentry
1424
           Sewing
1425111
           Antique shops
1425112
           Antiques for sale
1425121
           Art collecting
1425122
           Fine art for sale
           Canadian artists
1425123
142513
           Bicycle collecting
142514
           Book collecting
142515
            Camera collecting
142521
           Collecting cars
142522
           China collecting
1425231
           Coins for collectors
1425232
           Coin collecting
1425241
           Stamps for collectors
1425242
           Stamp collecting
           Crafts courses
142611
142612
           Crafts
142621
           Dancing lessons
142631
           Musical instruments
142632
           Music lessons.
142641
           Art workshops
           Theory of design (Art courses)
1426421
           Fine arts courses
1426422
142651
           Cameras for sale
142652
           Photography courses
143111
           Hull arenas (Local athletic facilities)
143112
           Ottawa arenas (Local athletic facilities)
14312
           Gymnasiums
1432111
           NCC guided walks
1432112
           Summertrails
143221
            Swimming pools
143222
           Swimming
143231
           Now to buy fishing gear
           How to buy exercise equipment
143241
143251
           Riding academies
143311
           Golf courses
```

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143312
           How to buy golfing equipment
143321
            Squash courts
143331
            Tennis courts
143411
            Skating
            Skates for sale
143412
           How to buy skating equipment
143413
143414
            Skate centre
143421
            Cross country ski trails
143422
            Cross country skiing conditions
143431
           How to buy skis
143432
            Skis for sale
143433
           Ski centre
14344
           Tobogganing
14351:
           Hockey
143611
            Boats & motors for sale
           Aviation equipment for sale
143621
14363
           Motor sports
143641
           Pikeways
143642
           Bicycles for sale
14371
           Motor sports events
144
            Community centres, Community clubs
14511
           National Museum of Man
1.4531
            Art galleries
14532
           Art exhibitions
            Introduction to the Sculpture Walk
145331
145332
           Hull Sculpture Walk
1453331
           Ottawa Sculpture Walk map
1453332
           Ottava Sculpture Walk guide
1454
           Public libraries
146111
           Afghanistan (Restaurants)
146115
           European (Restaurants)
           French (Restaurants)
146121
146122.
           French-Canadian (Restaurants)
146125
            Indian (Restaurants)
14621
           Restaurants with historic atmosphere
14622
           Outside restaurants
14623
           Dine & dance restaurants
14624
           Restaurants with musical entertainment
14625
           Market area restaurants
14626
            Other restaurants with special atmosphere
14631
            Brunch (Resaurants)
14632
           Crepes (Restaurants)
           Natural foods & vegetarian foods (Restaurants)
14633
            Seafood (Restaurants)
14634
14635
           Steak (Restaurants)
14641
            Canadian restaurants
14642
           General fare
           Tea and coffee houses
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