



2017-18

Annual Report on the Administration
of the *Access to Information Act*



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PREFACE AND PURPOSE

The *Access to Information Act* (Revised Statutes of Canada, Chapter A-1, 1985) was proclaimed on July 1, 1983.

Section 2 of the *Access to Information Act* gives Canadian citizens and permanent residents a broad right of access to information contained in government records, subject to certain specific and limited exceptions.

Section 72 of the *Access to Information Act* requires that the head of every government institution prepare, for submission to Parliament, an annual report on the administration of the Act within the institution during each financial year.

This annual report is tabled in Parliament in accordance with section 72 of the *Access to Information Act* and describes how Innovation, Science and Economic Development Canada administered its responsibilities for the reporting period.



ABOUT THE ORGANIZATION

Departmental Mandate

Innovation, Science and Economic Development Canada (ISED) helps Canadian businesses grow, innovate and export so that they can create good quality jobs and wealth for Canadians. The Department works with provinces, territories, municipalities, the post-secondary education system, employers and labour to improve the quality and impact of its programs that support innovation, scientific research and entrepreneurship, in order to build a prosperous and innovative Canada.

ISED works with Canadians in all areas of the economy and in all parts of the country to improve conditions for investment, to enhance Canada's innovation performance, and to make Canadian firms more productive and competitive in the knowledge-based economy. The Department works on a broad range of matters related to industry and technology, trade and commerce, science, consumer affairs, corporations and corporate securities, competition and restraint of trade, weights and measures, bankruptcy and insolvency, intellectual property, investment, small business, and tourism. ISED supports three ministers and two deputy ministers.

Access to Information and Privacy Services

Access to Information and Privacy (ATIP) Services is part of the Office of the Corporate Secretary (OCS) of Innovation, Science and Economic Development Canada. The team has a complement of 15 employees consisting of one Director, three managers, nine advisors and two support staff, all of whom are dedicated to processing access and privacy requests, as well as related functions. In 2017-18, the team faced a 40 percent turnover, with the departure of six (6) employees at varying levels from PM-02 to PM-06. Three replacements were recruited and four students were hired to help. Recruitment was still ongoing at the end of 2017-18 to find full-time qualified employees.

ATIP Services is responsible for the implementation and management of programs and services relating to the administration of the *Access to Information Act* and *Privacy Act* for the Department. Specifically, ATIP Services makes decisions on the disposition of access and privacy requests; promotes awareness of the legislation to ensure departmental responsiveness to statutory obligations; monitors and advises on departmental compliance with the Acts, regulations, procedures and policies; and acts as the spokesperson for the Department when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government departments.



and agencies. ATIP Services is also responsible for consulting with other federal departments and third parties with respect to ATIP requests received.

Delegation of Authority

The current ATIP Delegation Order was approved in June 2016. Pursuant to section 73 of the Acts, the Minister has delegated full authority to the Corporate Secretary, the Director and the Managers of ATIP Services. The designation of the Corporate Secretary position is for the purposes of providing strategic support and advice to the executive management of the Department concerning ATIP issues, if and when required. For all daily ATIP activities and operations, the Director and the Managers of ATIP Services exercise full responsibility (see Appendix B).

The Director of ATIP Services is responsible for the development, coordination and implementation of effective policies, guidelines and procedures to manage the Department's compliance with the Acts. The administration of the legislation within the Department is managed by ATIP Services, but is also facilitated at the sector, branch and regional office levels. Each sector and corporate branch has an ATIP Liaison Officer (reporting to an Assistant Deputy Minister, Executive Director, etc.) who coordinates activities and provides guidance on the administrative processes and procedures of the Acts. ATIP Services, which is located in Ottawa, responds to all formal requests submitted to the Department under both Acts.

ATIP Policies, Procedures and Business Practices

To improve the administration of the ATIP program, and to ensure that Treasury Board ATIP policies are respected and implemented, ATIP Services regularly develops and updates various internal guidelines, procedures, and business practices.

Although faced with another 39 percent increase in total workload, (total of 115 percent since 2015-16), the team continued implementing measures from past experiences and lessons learned to address the volume of work. For example, team members doubled their efforts in negotiating with applicants, conducted faster consultations with other government departments and third-parties, relied on research and evidence provided by program officials to reduce the amount of consultations overall, ensured timelines at all stages of the process were efficient, and that tracking and reporting mechanisms were effective.



Ongoing communication and collaboration across the department continued to be important to achieve the level of productivity required by the team.

The department now regularly uses epost Connect™ to transmit responses to applicants electronically in a safe, secure and timely manner. Feedback from our clients who have signed up for this service has been positive.

ATIP Services continues to maintain its lean engineering practices by reviewing processes and eliminating redundant administrative activities to ensure a high-level compliance and performance as well as positive communications with its clients and stakeholders.

Training and Outreach

Enhanced awareness and knowledge of ATIP obligations on the part of departmental officials has shown to improve the quality of responses and the Department's rate of compliance with legal obligations.

Due to the significant increase in formal requests (access, privacy and access consultations) and the reduced capacity in the ATIP team, little training could be made available to departmental employees. Only a few new employees received training this year – approximately 10 sessions took place over the year and about 25 individuals received training.

The lack of ATIP awareness and training has been reflected in the quality of recommendations received from officials, thus requiring more time for ATIP reviews and negatively influencing compliance levels.

ACCESS TO INFORMATION – TRENDS AND STATISTICS

A summarized statistical report on *Access to Information Act* requests processed from April 1, 2017 to March 31, 2018 is found at Appendix A. An explanation and interpretation of the information contained in the statistical report follows.

Statistical Report – Interpretation and Analysis

The Department received a total of 1,700 ATI requests and completed 1,544 during the reporting period. The total of completed requests excluded the 373 treated informally either upon request by applicants or by negotiating with



applicants to accept previously released material or by redirecting them to areas of the department that have publicly accessible information.

During the reporting period, the Department also received 256 consultation requests from other government institutions and organizations, closed 247 and carried forward 23 outstanding consultations.

The volume of pages processed (both access and consultation requests, including informal ones) totaled 390,914 pages – a decrease of 79 percent from the previous year. Of these, 189,355 pages were disclosed in part or in full, while the balance was either entirely exempt or excluded in keeping with legislative requirements.

This reporting period, one significantly large active file was carried-forward into 2018-19 (a telecommunications issue with approximately 2 million pages) and has yet to be processed.

Topics of requests received were similar to those reported in previous years, most notably relating to aerospace, telecommunications, funding agreements and expenses, and intellectual property as well as requests for specific briefing notes on various topics relating to the Department's mandate. A new topic, innovation, was added, as a result of the new programming for the department.

Once again this reporting period, the trend continued and requests for briefing documents including lists represented 71 percent of the received requests as compared to 66 percent for 2016-17.

Levelling of costs and human resources

ATIP Services

Total salary costs associated with ATIP Services administering the *Access to Information Act* activities amounted to \$1,094,547 for this reporting period. Non-salary costs amounted to \$122,229 for a total cost of \$1,216,776. This amount included the contracting services of two consultants for a three-month period.

The human resources required to administer the *Access to Information Act* amounted to 13.09 full-time equivalents (FTEs), including students plus the two consultants (0.42 FTE) for a total of 13.51 FTEs.



Department

Administrative costs as reported by program officials across the Department associated with retrieving, reviewing and providing information to ATIP Services amounted to \$93,311. The human resources outside of ATIP Services required to retrieve documents and provide recommendations totaled 1.37 FTEs.

Total Costs

The overall cost to administer the *Access to Information Act* at Innovation, Science and Economic Development Canada amounts to \$1,310,087 for the reporting period. Total human resources requirements for the reporting period was 14.5 FTEs.

Changes in requester source

Business and media were once again the most frequent type of requesters, representing 41 and 35 percent respectively, of all requests received in 2017-2018. Requesters who declined to identify themselves dropped to 12 percent of all requests received during the reporting period, as compared to 23 percent the previous year.

Organizations and members of the general public also submitted fewer requests with each representing 5 percent of the total received. Academic institutions submitted the least amount of requests at 2 percent, also less than the previous year (6 percent).

Improvements for completion time

The 1,544 requests were completed within the following timeframes:

- 372 within 1 to 15 days (24%)
- 537 within 16 to 30 days (35%)
- 197 within 31 to 60 days (13%)
- 263 within 61 to 120 days (17%)
- 78 within 121 to 180 days (5%)
- 58 within 181 to 365 days (4%)
- 39 within 366 or more days (2%)

An overall 89 percent on-time compliance level was achieved during the reporting period, a ranking of "C" based on the Information Commissioner's compliance formula. This decrease from the previous year (93 percent) is the result of an additional 15 percent increase in received ATI request for a total of 92 percent since 2015-16.



With respect to monitoring the processing time of requests, ATIP Services has continued the following business practices:

- Managers regularly review and monitor the status of access requests using the ATIP case management tool (Axcress-1);
- Managers regularly review the status of consultations processes on access requests using the ATIP case management tool (Axcress-1);
- Managers conduct weekly operational meetings with staff to review work plans and establish priorities; and
- Managers report weekly to the Director on requests to be closed as well as on-time compliance.
- The Director reports on the overall departmental performance to senior management on a monthly basis.

Frequency and reasons for not meeting statutory deadline

Of the 1,544 completed requests, the department was able to respond within legislated deadlines 89 percent of the time (1,375 requests). However, 169 requests were completed past the legal due date, compared to 79 the previous year. This represents a 114 percent increase in the number of requests that were not completed on time and is directly attributable to the significant increase (92%) in the volume of ATI requests received since 2015-2016.

Disposition of requests

The disposition of the 1,544 completed requests is as follows:

- 229 were fully disclosed (15%)
- 1061 were disclosed in part (68%)
- 118 had no existing records (8%)
- 95 requests were abandoned (6%)
- 23 requests were transferred (1%)
- 8 were all excluded (1%)
- 10 were all exempted (1%)

Records were fully disclosed in 15 percent of instances, as compared to 44 percent in 2016-17, while 68 percent were disclosed in part as compared to 38 percent the previous year. Also, records were fully exempted and excluded in only 1 percent, respectively, of requests, similar to 2016-17.



Limits to the right of access - Exemptions and Exclusions

Exemptions in accordance with sections 13 through 24 of the *Access to Information Act* were invoked by the Department as outlined at Appendix A. Several exempting provisions can be applied to withhold information in response to one request, and these are reported separately in the statistical report. However, the same exempting provision invoked to withhold information more than once within the same request is reported only once in the statistical report.

The statistics demonstrate that the Department invoked a broad range of exempting provisions throughout the reporting period, with sections 15, 16, 19, 20, 21, 23 and 24 being the most frequently used. This reflects the nature of the information held by the Department (i.e., third party, personal, advice/recommendations, legal advice and other statutes).

The department has four statutory provisions recognized under the *Access to Information Act* relating to section 24, such exemptions are most frequently applied to information relating to the *Competition Act* and to the *Investment Canada Act*.

The *Access to Information Act* does not apply to published material, material available for purchase by the public, or confidences of the Queen's Privy Council for Canada, pursuant to sections 68 and 69 of the Act, respectively. As in the case of exemptions, Appendix A shows the types of exclusions invoked. The majority of the exclusions invoked by the Department to withhold information were related to Cabinet Confidences (section 69).

Complaints, Audits, Investigations and Appeals

Applicants have the right to register a complaint with the Office of the Information Commissioner regarding any matter relating to the processing of their requests, and several complaints can be linked to the same request.

The department received 48 new complaint notices during the reporting year, as compared to the 19 received in 2016-17, a 153 percent increase. These 48 complaints however, represent less than 3 percent of the total ATI requests received for this reporting period. The types of complaints received have been identified in the table below.

The Commissioner also issued findings on 12 complaint investigations during the reporting period. The nature of these complaints and their findings are summarized below:



Complaint type	Received	Completed	Findings
Refusal – exclusions	4		
Refusal – exemptions	21	11	3 - discontinued 8 - well-founded/resolved
Refusal – general (i.e.: missing information, no records, etc.)	7	2	1 – well-founded/resolved 1 – resolved
Delay	6	5	4 – resolved 1 – well-founded/resolved
Extensions	10	11	5 – resolved 6 – well-founded/resolved
Total	48	29	

The Commissioner provided her conclusions on the two complaint investigations related to the pending Federal Court reviews of 2014. As a result, two new challenges were received for the same cases, bringing the total to four (4) Federal Court reviews which were pending at the end of the reporting period.

No audits relating to the administration of ATIP legislation were concluded during the reporting period.



APPENDIX A

Statistical Report on the *Access to Information Act*

Name of institution: Innovation, Science and Economic Development

Reporting period: 2017-04-01 to 2018-03-31

Part 1: Requests Under the *Access to Information Act*

1.1 Number of requests

	Number of Requests
Received during reporting period	1700
Outstanding from previous reporting period	223
Total	1923
Closed during reporting period	1544
Carried over to next reporting period	379

1.2 Sources of requests

Source	Number of Requests
Media	596
Academia	27
Business (private sector)	700
Organization	81
Public	87
Decline to Identify	209
Total	1700

1.3 Informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
237	118	18	0	0	0	0	373

**Part 2: Requests Closed During the Reporting Period****2.1 Disposition and completion time**

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	25	118	53	28	2	3	0	229
Disclosed in part	229	309	136	232	74	51	30	1061
All exempted	1	4	0	1	2	2	0	10
All excluded	1	6	0	0	0	1	0	8
No records exist	25	84	6	2	0	1	0	118
Request transferred	21	2	0	0	0	0	0	23
Request abandoned	70	14	2	0	0	0	9	95
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	372	537	197	263	78	58	39	1544

2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	5	16(2)	3	18(a)	43	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	2	20.2	0
13(1)(c)	22	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	8	16(2)(c)	35	18(d)	6	21(1)(a)	499
13(1)(e)	1	16(3)	0	18.1(1)(a)	0	21(1)(b)	529
14	1	16.1(1)(a)	0	18.1(1)(b)	1	21(1)(c)	10
14(a)	29	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	6
14(b)	10	16.1(1)(c)	1	18.1(1)(d)	0	22	2
15(1)	0	16.1(1)(d)	0	19(1)	251	22.1(1)	2
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	1	23	52
15(1) - Def.*	65	16.3	0	20(1)(b)	242	24(1)	22
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	2
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	194		
16(1)(a)(ii)	4	16.5	0	20(1)(d)	3		
16(1)(a)(iii)	0	17	0				
16(1)(b)	3						
16(1)(c)	11						
16(1)(d)	0						

* I.A.: International Affairs
Activities

Def.: Defence of Canada

S.A.: Subversive



2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	3	69(1)	0	69(1)(g) re (a)	131
68(b)	0	69(1)(a)	11	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	47
68.1	0	69(1)(c)	3	69(1)(g) re (d)	22
68.2(a)	0	69(1)(d)	11	69(1)(g) re (e)	80
68.2(b)	0	69(1)(e)	15	69(1)(g) re (f)	11
		69(1)(f)	0	69.1(1)	0

2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	60	169	0
Disclosed in part	186	875	0
Total	246	1044	0

2.5 Complexity

2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	27,693	27,693	229
Disclosed in part	89,669	45,224	1061
All exempted	112,425	0	10
All excluded	118	0	8
Request abandoned	6,794	0	95
Neither confirmed nor denied	0	0	0



2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	218	3051	5	1234	0	0	5	15465	1	7943
Disclosed in part	923	13062	100	15596	23	8670	14	7026	1	870
All exempted	6	0	2	0	1	0	0	0	1	0
All excluded	8	0		0	0	0	0	0	0	0
Request abandoned	86	0	5	0	1	0	3	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	1241	16113	112	16830	25	8670	22	22491	3	8813

2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	86	0	0	0	86
Disclosed in part	879	0	12	0	891
All exempted	15	0	0	0	15
All excluded	2	0	0	0	2
Request abandoned	18	0	1	0	19
Neither confirmed nor denied	0	0	0	0	0
Total	1000	0	13	0	1013

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
169	146	8	3	12



2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	14	36	50
16 to 30 days	4	15	19
31 to 60 days	3	24	27
61 to 120 days	3	19	22
121 to 180 days	2	9	11
181 to 365 days	0	23	23
More than 365 days	1	16	17
Total	8	142	169

2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Part 3: Extensions

3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	16	0	54	5
Disclosed in part	178	113	224	105
All exempted	2	1	3	3
All excluded	1	1	0	0
No records exist	3	0	2	2
Request abandoned	8	0	11	6
Total	208	115	294	121



3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	130	10	116	2
31 to 60 days	50	17	112	119
61 to 120 days	20	87	61	0
121 to 180 days	2	1	1	0
181 to 365 days	5	0	4	0
365 days or more	1	0	0	0
Total	208	115	294	121

Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	829	\$4,145	667	\$3,335
Search	0	\$0	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
Total	829	\$4,145	667	\$3,335

Part 5: Consultations Received From Other Institutions and Organizations

5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	249	8631	7	352
Outstanding from the previous reporting period	14	800	0	0
Total	263	9431	7	352
Closed during the reporting period	240	7143	7	352
Pending at the end of the reporting period	23	2288	0	0



5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	47	38	16	2	0	0	0	103
Disclose in part	36	55	40	1	0	0	0	132
Exempt entirely	0	3	0	0	0	0	0	3
Exclude entirely	1	0	1	0	0	0	0	2
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	84	96	57	3	0	0	0	240

5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	2	2	1	0	0	0	0	5
Disclose in part	0	1	0	0	0	0	0	1
Exempt entirely	0	1	0	0	0	0	0	1
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	2	4	1	0	0	0	0	7



Part 6: Completion Time of Consultations on Cabinet Confidences

6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	2	9	0	0	0	0	0	0	0	0
16 to 30	48	642	4	188	0	0	0	0	0	0
31 to 60	26	188	5	322	0	0	0	0	0	0
61 to 120	1	10	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	77	849	9	510	0	0	0	0	0	0

6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	1	27	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	1	27	0	0	0	0	0	0	0	0

Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
45	1	2	48



Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	2	2

Part 9: Resources Related to the Access to Information Act

9.1 Costs

Expenditures		Amount
Salaries		\$1,094,547
Overtime		\$0
Goods and Services		\$ 122,229
• Professional services contracts	\$82,846	
• Other	\$39,383	
Total		\$1,216,776

9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	11.20
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.42
Students	1.89
Total	13.51



APPENDIX B

DELEGATION ORDER

Industry Canada (to be known as Innovation, Science and Economic Development)

Industrie Canada (qui sera connu sous le nom d'Innovation, Sciences et Développement économique)

Access to Information Act and Privacy Act Delegation Order

Arrêté sur la délégation en vertu de la Loi sur l'accès à l'information et de la Loi sur la protection des renseignements personnels

The Minister of Industry Canada, pursuant to section 73 of the *Access to Information Act* and the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and functions of the Minister as the head of a government institution, under the section of the Acts set out in the schedule opposite each position. This Delegation Order supersedes all previous Delegation Orders

En vertu de l'article 73 de la *Loi sur l'accès à l'information* et la *Loi sur la protection des renseignements personnels*, le Ministre d'Industrie Canada délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire les-dits postes, les attributions dont il est, en qualité de responsable d'une institution fédérale, investie par les articles des lois mentionnées en regard de chaque poste. Le présent décret de délégation remplace et annule tout décret antérieur

Schedule / Annexe

<u>Position / Poste</u>	<i>Access to information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Corporate Secretary / Secrétaire général	Full authority / Autorité absolue	Full authority / Autorité absolue
Director, Access to Information and Privacy (ATIP) Services / Directeur (trice), Service de l'accès à l'information et à la protection des renseignements personnels (AIPRP)	Full authority / Autorité absolue	Full authority / Autorité absolue



Manager, ATIP Services /
Gestionnaire, Services de
l'AIPRP

Full authority / Autorité
absolue

Full authority / Autorité
absolue

And / et

Senior Advisor, ATIP
Services / Conseiller (ère)
principal(e), Services de
l'AIPRP

Section / Articles: 7, 8(1), 9,
11(4)(5), 13, 14, 15, 16, 17,
18, 19, 20, 21, 22, 23, 24, 25,
26, 27(1), 68, 69

Section / Articles : 8(1), 14,
15, 19, 20, 21, 22, 23, 24, 25,
26, 27, 28, 69, 70

Dated, at the City of Ottawa
this 10 day of June

, 2016

Daté, en la ville d'Ottawa
ce 10 jour de juin

2016

THE HONOURABLE NAVDEEP SINGH BAINS
MINISTER OF INDUSTRY CANADA
(to be known as Minister of INNOVATION,
SCIENCE AND ECONOMIC DEVELOPMENT)

MINISTRE D'INDUSTRIE CANADA
(identifié comme Ministre d'INNOVATION, SCIENCES
et DÉVELOPPEMENT ÉCONOMIQUE)
L'HONORABLE NAVDEEP SINGH BAINS