

COPYRIGHT BOARD OF CANADA

**PRIVACY ACT
ANNUAL REPORT**

2011-2012

COPYRIGHT BOARD OF CANADA

PRIVACY ACT ANNUAL REPORT FOR REPORTING PERIOD OF APRIL 1, 2010 TO MARCH 31, 2011

1. INTRODUCTION

In accordance with the provisions of section 72 of the *Privacy Act* (the “*Act*”), the Copyright Board of Canada has prepared its annual report on the administration of this *Act*.

The *Act* extends the present laws of Canada to protect the privacy of individuals with respect to personal information about themselves held by a government institution and that provide individuals with a right of access to that information. It is based on the principles that the collection and use of personal information is essential to the performance of many federal government activities and programs. However, individuals have the right to a reasonable expectation of privacy, including a basic right to exercise control over their own personal information.

The Copyright Board of Canada is an economic regulatory body empowered to establish, either mandatorily or at the request of an interested party, the royalties to be paid for the use of copyrighted works, when the administration of such copyright is entrusted to a collective-administration society. The Board also has the right to supervise agreements between users and licensing bodies and issues licences when the copyright owner cannot be located.

2. ORGANIZATION OF PRIVACY ACTIVITIES

The administration of the *Act* is the responsibility of the Secretariat of the Board. All requests are received and processed by the Manager of Corporate Services who acts as the Access to Information and Privacy coordinator.

3. STATISTICAL REPORT

The Board did not receive any request for personal information between April 1, 2011 and March 31, 2012. The Board incurred costs in the amount of \$1,000 for the administration of the *Act*.

In general, the Board receives very few requests annually. For example, no request was received in 2009-2010 and 2010-2011

4. **PRIVACY IMPACT ASSESSMENTS**

The Board did not undertake any Privacy Impact Assessments.

5. **DATA SHARING ACTIVITIES**

The Board does not have any data sharing activities to report.

6. **TRAINING ACTIVITIES**

The Access to Information and Privacy coordinator keeps abreast of new development through information communiques received on a regular basis from the Information and Privacy Policy Division of the Chief Information Officer Branch at Treasury Board. However, no formal training was undertaken by the personnel of the Copyright Board of Canada.

The Copyright Board did not implement any new policies, guidelines and procedures during the reporting period.

7. **PERSONAL INFORMATION DISCLOSURE**

The Copyright Board of Canada did not disclose any personal information under paragraph 8(2)(m) of the *Act*.

8. **COMPLAINTS**

No complaint was filed with the Privacy Commissioner during the reporting period.

9. **APPEALS**

No appeal was filed with the Federal Court during the reporting period.