

Royal Canadian Mounted Police

2017-18

Fees Report

The Honourable Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness

© Her Majesty the Queen in Right of Canada,
As represented by the Minister of Public Safety and Emergency Preparedness, 2018
2017-18 Fees Report
ISSN 2562-1645
Catalogue PS61-37E

Table of contents

Minister's message	3
General fees information.....	5
General and financial information by fee category	5
General Information: Access to Information and Privacy Branch Application Fee	5
General Information: Firearms Business Licences	6
General Information: Firearms Licences for Individuals	6
General Information: Authorization to Carry Restricted Firearms and Certain Handguns (ATC)	7
General Information: Non-Resident Permits	8
General Information: Replacement Services for Firearms Documents	8
Financial totals for all fee categories	9
Fees under the department's authority	10
Endnotes	13

Minister's message

On behalf of the Royal Canadian Mounted Police, I am pleased to present the 2017 to 2018 Report on Fees.

On June 22, 2017, the [Service Fees Act](#)ⁱ received royal assent, thereby repealing the [User Fees Act](#)ⁱⁱ.

The Service Fees Act introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The act provides for:

- ▶ a streamlined approach to consultation and the approval of new or modified fees
- ▶ a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met
- ▶ an automatic annual fee adjustment by the Consumer Price Index (CPI) to ensure that fees keep pace with inflation
- ▶ annual detailed reporting to Parliament in order to increase transparency

This 2017 to 2018 Fees Report is the first report to be prepared under the Service Fees Act. The report includes new information, such as a detailed listing of all fees.

I welcome the increased transparency and oversight that the Service Fees Act's reporting regime embodies, and fully support the RCMP as it assesses the feasibility of applying the Service Fees Act in its operational context.



The Honourable Ralph Goodale, P.C., M.P.
Minister of Public Safety and Emergency Preparedness

General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category
- the date that the fee (or fee category) was introduced and last amended (if applicable)
- service standards
- performance results against these standards
- financial information regarding total costs, total revenues and remissions

In addition to the information presented by fee category, there is a summary of the financial information for all fees as well as a listing of fees under the department's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

General and financial information by fee category

General Information: Access to Information and Privacy Branch Application Fee

Fee category	RCMP – Access to Information and Privacy Branch Application Fee
Fee-setting authority	Access to Information Regulations ⁱⁱⁱ
Year introduced	1982
Year last amended	Not applicable
Service standard	Government institutions must respond to all formal Access to Information Act requests within the legislated time frame (30 days) as defined under the Act. If required, under section 9 of the Act, the response time may be extended.
Performance results	For fiscal year 2017-18, the RCMP processed 29.9% of all Access to Information requests within the legislative time frame.
Other information	In the 2017-18 reporting period, the RCMP's compliance rate was 29.9% compared to 65.4% in the previous reporting period. This change in compliance can be attributed, in part, to the Treasury Board Secretariat's Interim Directive on the Administration of the Access to Information Act. The elimination of all fees prescribed by the Act and Regulations, other than the application fee, contributed directly to an increase in complex requests with the increased vagueness, scope, and volume. Due to these contributing factors there are over 4,000 files that have not been responded to and are past their legislative due date.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost ^{iv*}	2017-18 Remissions [†]
\$22,410	\$24,740	\$2,576,799	\$150

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

General Information: Firearms Business Licences

Fee category	Regulatory
Fee-setting authority	Firearms Fees Regulations ^v
Year introduced	1998
Year last amended	Not applicable
Service standard	The Canadian Firearms Program (CFP) service standard to process a properly completed business licence application is 55 days. ^{vi}
Performance results	In 2017-18, 88% of properly completed business licence applications were processed and completed within 55 days.
Other information	Business licences are renewed on a three-year cycle, except for ammunition only business licences, which are renewed on a five-year cycle.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost*	2017-18 Remissions [†]
\$191,947	\$410,180	See endnote iv	Not Applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

General Information: Firearms Licences for Individuals

Fee category	Regulatory
Fee-setting authority	Firearms Fees Regulations
Year introduced	1998
Year last amended	Not applicable
Service standard	The CFP service standard to process a properly completed individual licence application (see endnote vi) is 45 days.
Performance results	In 2017-18, 92% of properly completed individual licence applications were processed and completed within 45 days.
Other information	Most individual licences are renewed on a five-year cycle, except for minor's licences, which will expire on the holder's 18th birthday or the expiry date shown on their licence, whichever comes first.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost	2017-18 Remissions ^{vii}
\$25,902,693	\$26,784,200	See endnote iv	Not Applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

General Information: Authorization to Carry Restricted Firearms and Certain Handguns (ATC)

Fee category	Regulatory
Fee-setting authority	Firearms Fees Regulations
Year introduced	1998
Year last amended	Not applicable
Service standard	The CFP service standard to process an Authorization to Carry Restricted Firearms and Certain Handguns (ATC) application is 30 days.
Performance results	In 2017-18, 100% of properly completed ATC applications were processed and completed within 30 days.
Other information	ATCs are valid for a maximum of two years.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost	2017-18 Remissions
\$211,297	\$202,189	See endnote iv	Not Applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

General Information: Non-Resident Permits

Fee category	Regulatory
Fee-setting authority	Firearms Fees Regulations
Year introduced	1998
Year last amended	Not applicable
Service standard	All requests for non-resident permits are fulfilled for eligible applicants by the Canada Border Services Agency (CBSA) as per section 35 of the Firearms Act.
Performance results	CBSA fulfilled 49,358 requests for non-resident firearms declarations.
Other information	The count of 49,358 requests fulfilled represents first-time imports and does not include re-importations under the same declaration form, which require a subsequent confirmation by a Border Services Officer. The form is valid for 60 days and can be used to re-import the firearms multiple times within that time frame. The reusing of the form within this time frame is not part of the count of 49,358.

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost	2017-18 Remissions
\$1,230,670	\$1,233,955	See endnote iv	Not Applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

General Information: Replacement Services for Firearms Documents

Fee category	Regulatory
Fee-setting authority	Firearms Fees Regulations
Year introduced	1998
Year last amended	Not applicable
Service standard	The CFP service standard to process a replacement document application is 25 days.
Performance results	In 2017-18, 94% of applications for replacement documents were completed within 25 days.
Other information	Not applicable

Financial information (dollars)

2016-17 Revenue	2017-18 Revenue	2017-18 Cost	2017-18 Remissions
\$219,666	\$239,256	See endnote iv	Not Applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

Financial totals for all fee categories

Total revenues, cost and remissions (dollars)

2016 to 2017 Total revenue	2017 to 2018 Total revenue	2017 to 2018 Total cost	2017 to 2018 Total remissions
\$27,778,683	\$28,894,520	\$56,808,717	\$150

Note: the totals are the sums of the revenues, costs and remissions reported for all fee categories in the "Financial information" tables.

Fees under the department's authority

Fee amounts for 2017 to 2018, 2019 to 2020, and a future fiscal year, as applicable (dollars)

Name of fee	2017 to 2018 Fee amount	2019 to 2020 Adjusted fee amount ^{*viii}	Future fee amount and fiscal year [†]
FEES FOR LICENCES — INDIVIDUALS			
Renewal of a possession licence for firearms (Note: This type of licence no longer exists, but fee remains as a part of the regulations.)	\$60.00	\$61.32	Not Applicable
Possession licence for firearms for individuals who are less than 18 years old			
(a) for a period of up to one year	\$10.00	\$10.22	Not Applicable
(b) for a period of more than one year but not more than two years	\$20.00	\$20.44	Not Applicable
(c) for a period of more than two years	\$30.00	\$30.66	Not Applicable
Non-resident's 60-day possession licence (borrowed firearms)	\$30.00	\$30.66	Not Applicable
Possession and acquisition licence for firearms			
(a) non-restricted firearms	\$60.00	\$61.32	Not Applicable
(b) restricted firearms	\$80.00	\$81.76	Not Applicable
(c) prohibited firearms	\$80.00	\$81.76	Not Applicable
BUSINESS ACTIVITY			
Retail sale of firearms			
(a) selling fewer than 50 non-restricted firearms	\$125.00	\$127.75	Not Applicable
(b) selling 50 or more non-restricted firearms	\$250.00	\$255.50	Not Applicable
(c) selling fewer than 50 firearms, including at least 1 restricted firearm or prohibited firearm	\$325.00	\$332.15	Not Applicable
(d) selling 50 or more firearms, including at least 1 restricted firearm or prohibited firearm	\$450.00	\$459.90	Not Applicable
Selling at auction	\$125.00	\$127.75	Not Applicable
Taking in pawn	\$250.00	\$255.50	Not Applicable
Attendance at an out-of-province gun show	\$25.00	\$25.55	Not Applicable

Wholesale or retail sale of firearms, as an agent	\$125.00	\$127.75	Not Applicable
Wholesale sale of firearms	\$950.00	\$970.90	Not Applicable
Manufacture, processing or assembly, other than any activity referred to in item 14:			
(a) of firearms	\$1,075.00	\$1,098.65	Not Applicable
(b) of prohibited devices (other than replica firearms), prohibited and restricted weapons and prohibited ammunition	\$125.00	\$127.75	Not Applicable
Operating the business of a gunsmith	\$100.00	\$102.20	Not Applicable
Storage of firearms	\$100.00	\$102.20	Not Applicable
Transportation of firearms by a carrier	\$125.00	\$127.75	Not Applicable
Activities of a museum possessing:			
(a) fewer than 20 firearms	\$40.00	\$40.88	Not Applicable
(b) 20 to 49 firearms	\$60.00	\$61.32	Not Applicable
(c) 50 or more firearms	\$150.00	\$153.30	Not Applicable
Display or storage of firearms by the Royal Canadian Legion or an organized group of veterans of any armed forces of Canada or of a police force	\$25.00	\$25.55	Not Applicable
Supplying to, or possessing for the purposes of, motion picture, video, television or theatrical productions, or publishing activities, other than activities referred to in item 14			
(a) firearms (other than prohibited firearms referred to in paragraph (b)), prohibited weapons and prohibited devices including replica firearms	\$250.00	\$255.50	Not Applicable
(b) prohibited firearms other than handguns under paragraph (a) of the definition prohibited firearm in subsection 84(1) of the Criminal Code	\$1,250.00	\$1,277.50	Not Applicable
For the purposes of theatrical productions or publishing activities, manufacturing or supplying or possessing replica firearms or supplying or possessing firearms except prohibited firearms referred to in item 13(b)	\$50.00	\$51.10	Not Applicable

Ammunition			
(a) retail sale	\$25.00	\$25.55	Not Applicable
(b) wholesale sale and manufacturing	\$625.00	\$638.75	Not Applicable
Possession for a purpose referred to in paragraph 22(j) of the Firearms Licences Regulations	\$125.00	\$127.75	Not Applicable
Possession for a purpose referred to in section 22 of the Firearms Licences Regulations, other than the activities set out in items 1 to 16	\$125.00	\$127.75	Not Applicable
Activities other than those set out in items 1 to 17	\$50.00	\$51.10	Not Applicable
FEES FOR AUTHORIZATIONS AND CONFIRMATIONS			
Authorization to carry — to protect life	\$100.00	\$102.20	Not Applicable
Authorization to carry — lawful profession or occupation			
(a) for a period of one year or less	\$40.00	\$40.88	Not Applicable
(b) for a period of more than one year	\$80.00	\$81.76	Not Applicable
Issuance of a confirmation made under subsection 35(1) of the Act (importation by a non-resident without a licence)	\$25.00	\$25.55	Not Applicable
GENERAL			
Replacement of a lost, stolen or destroyed licence, including any document referred to in subsection 120(4) of the Act, or for a lost, stolen or destroyed authorization or confirmation	\$25.00	\$25.55	Not Applicable
The replacement of a lost, stolen or destroyed possession licence for firearms for individuals who are less than 18 years	\$10.00	\$10.22	Not Applicable
The replacement of lost, stolen or destroyed registration certificates for each set of four or fewer certificates replaced at the same time.	\$10.00	\$10.22	Not Applicable

* Fees are adjusted annually in one of two ways: (1) Under the Service Fees Act, fees are adjusted in each fiscal year by the percentage change over 12 months in the April All-Items Consumer Price Index for Canada, as published by Statistics Canada for the previous fiscal year. The Consumer Price Index rate for this report is 2.2%. (2) The fee is subject to a periodic adjustment at a predetermined rate, in accordance with another authority in legislation or regulation.

† The "Future fee amount and fiscal year" is the new amount of the fee, in a future fiscal year other than 2019 to 2020, adjusted by a predetermined rate, in accordance with the authority in legislation or regulation.

Endnotes

ⁱ The Service Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/>

ⁱⁱ The User Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/>

ⁱⁱⁱ Access to Information Act, <https://laws-lois.justice.gc.ca/eng/acts/a-1/>

^{iv} The total cost of the CFP for 2017-18 was \$54,231,918. This amount includes salaries, Employee Benefit Plan (EBP), direct operating costs, capital, grants, and contributions.

^v Firearms Fees Regulations, <https://laws-lois.justice.gc.ca/eng/Regulations/SOR-98-204/FullText.html>

^{vi} Properly completed applications are those where all required information is provided and there are no eligibility concerns that require a public safety investigation.

^{vii} A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with the authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

^{viii} Some of the fees identified in the “2019-20 adjusted fee amount” column may not be adjusted as indicated if Treasury Board makes regulations with regard to low materiality fees before the fee’s adjustment date and the fee is considered to be a low materiality fee pursuant to those regulations. The regulations, currently under development, are targeted to come into force sometime between April 1, 2019 and March 31, 2020.