

Department of National Defence

Fees Report

Fiscal year 2018 to 2019

The Honourable Harjit S. Sajjan, PC, OMM, MSM,
CD, MP
Minister of National Defence

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Minister's message

On behalf of the Department of National Defence, I am pleased to present our report on fees for fiscal year 2018 to 2019, my organization's second annual report under the *Service Fees Act*.¹

The act provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.

Last year, a detailed listing of individual fees under the department's authority, along with anticipated increases, was added to the reporting requirements.

This year's report provides more detail on each fee, such as the type and rate of adjustment, the service standard and the performance result. This information provides additional context on each fee, in the spirit of open and transparent fee management.

I welcome the increased transparency and oversight that the *Service Fees Act*'s reporting regime embodies. I will continue to lead my department's transition to this modern framework.

Original signed by:

The Honourable Harjit S. Sajjan, PC, OMM, MSM, CD, MP
Minister of National Defence

About this report

This report, which is tabled under section 20 of the *Service Fees Act* and section 4.2.8 of the [Directive on Charging and Special Financial Authorities](#),ⁱⁱ contains information about the fees that Department of National Defence had the authority to charge in the 2018 to 2019 fiscal year.

This report contains information about all fees that are under Department of National Defence's authority, even if some or all of the fees are collected by another department.

The information reported includes fees that:

- fall under the *Service Fees Act*
- are exempt from the *Service Fees Act*

The information covers fees set by:

- contract
- market-base, auction or both
- act, regulation or fees notice

For fees set by the following mechanisms, the report provides totals only:

- contract
- market-base, auction or both

For fees set by act, regulation or fees notice, the report provides totals for fee groupings, as well as detailed information for each individual fee.

Although the fees charged by Department of National Defence under the [Access to Information Act](#)ⁱⁱⁱ are subject to the *Service Fees Act*, they are not included in this report. Information on Department of National Defence's access to information fees for fiscal year 2018 to 2019 can be found in our access to information report, which is posted on our [Reports and publications](#)^{iv} web page.

Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer. This requirement does not take effect until April 1, 2020. This report therefore includes **only** those remissions issued under Department of National Defence's enabling legislation. It does not include remissions issued under the *Service Fees Act*.

Overall totals, by fee type

The following table presents the total revenue, cost and remissions for all fees that Department of National Defence had the authority to charge in fiscal year 2018 to 2019, by fee type.

Overall totals for fiscal year 2018 to 2019, by fee type

| Fee type | Revenue (\$) | Cost (\$) | Remissions (\$) |
|---------------------------------------------------|--------------|------------|-----------------|
| Fees set by contract | 16,650,487 | 17,769,773 | N/A |
| Fees set by market base, auction or both | 0 | 0 | N/A |
| Fees set by act, regulation or fees notice | 0 | 0 | 0 |
| Total | 16,650,487 | 17,769,773 | 0 |

Totals for fees set by act, regulation or fees notice, by fee grouping

The Department of National Defence does not have fees set by act, regulation or fees notice other than access to information fees.

Details on each fee set by act, regulation or fees notice

Although the fees departments charge under the *Access to Information Act* are subject to the *Service Fees Act*, they are no longer being included in the departments' fees reports.

Departments are to report these fees in their Annual Report on the *Access to Information Act*.

Endnotes

- i. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/FullText.html>
- ii. *Directive on Charging and Special Financial Authorities*, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- iii. *Access to Information Act*, <https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/access-information-act.html>
- iv. Reports and publications, <https://www.canada.ca/en/department-national-defence/corporate/reports-publications.html>