



Fees Report 2019-20

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Minister's message

On behalf of Canadian Heritage, I am pleased to present the Report on fees for 2019–20.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.

For the first time, on March 31, 2020, Canadian Heritage adjusted some of its fees, as per section 17 of the *Service Fees Act*.

I am pleased that Canadian Heritage is continuing its transition to the reporting regime provided under the *Service Fees Act*.



The Honourable Steven Guilbeault, P.C., M.P.
Minister of Canadian Heritage

About this report

This report, which is tabled under section 20 of the [Service Fees Act](#) and section 4.2.8 of the [Directive on Charging and Special Financial Authorities](#), contains information about the fees that Canadian Heritage had the authority to set in 2019–20.

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities; for other authorizations of rights or privileges; or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee setting mechanisms:

1. Act, regulation or fees notice
 - An act of Parliament delegates the fee setting authority to a department, minister or Governor in Council.
2. Contract
 - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market-rate or auction or both
 - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under Canadian Heritage's authority.

The information covers fees that are subject to the *Service Fees Act* and fees that are exempted from the *Service Fees Act*.

For fees set by contract, fees set by market-rate, auction or both, the report provides totals only. For fees set by act, regulation or fees notice, it provides totals for fee groupings, as well as detailed information for each fee.

Although the fees that Canadian Heritage charges under the *Access to Information Act* are subject to the *Service Fees Act*, they are not included in this report. Rather, information on Canadian Heritage's access to information fees can be found in our access to information report, which is posted on [Plans and reports – Canadian Heritage](#) web page.

Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer if a service standard is not met. This requirement will not take effect until April 1, 2021, so this report does not include remissions issued under the *Service Fees Act*. The report does not include other remissions.

Overall totals, by fee setting mechanism

The following table presents the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to set in 2019–20, by fee setting mechanism.

Overall totals for 2019–20, by fee setting mechanism

Fee setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	5,397	5,475	Remissions do not apply to fees set by contract.
Fees set by market-rate, auction or both	0	0	Remissions do not apply to fees set by market-rate, auction or both.
Fees set by act, regulation or fees notice	6,045,907	6,376,125	N/A
Total	6,051,304	6,381,600	

Totals, by fee grouping, for fees set by act, regulation or fees notice

The following tables present, for each fee grouping, the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to set in 2019–20 that are set by any of the following:

- act
- regulation
- fees notice

A fee grouping is a grouping of all the fees that a department has the authority to set for activities relating to a single business line, directorate or program.

Canadian Audio-Visual Certification Office: totals for 2019–20

Fee grouping	Canadian Audio-Visual Certification Office	
Revenue (\$)	Cost (\$)	Remissions (\$)
5,949,793	5,953,433	N/A

Canadian Conservation Institute: totals for fiscal year 2019 to 2020

Fee grouping	Canadian Conservation Institute	
Revenue (\$)	Cost (\$)	Remissions (\$)
63,587	333,404	N/A

Capital Experience: totals for fiscal year 2019 to 2020

Fee grouping	Capital Experience	
Revenue (\$)	Cost (\$)	Remissions (\$)
32,527	89,288	N/A

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that Canadian Heritage had the authority to set in 2019–20 and that was set by any of the following:

- act
- regulation
- fees notice

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate and Certificate of Completion
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year fee-setting authority was introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Service standard	Exempt from the <i>Service Fees Act</i> . Issuance of a certificate within 120 working days from receipt of a complete application.
Performance result	The 120 working days processing standard was met 80% of the time over the course of the year.
Application of <i>Low-Materiality Fees Regulations</i>	Material (formula)
2019–20 fee amount (\$)	Fees based on percentage of Eligible Production Costs: 0.30% of the Eligible Production Cost for a Part A/B application, with a minimum fee of 204.40
2019–20 total fee revenue (\$)	3,614,343
Fee adjustment date	March 31, 2022
Adjusted fee amount in 2021–22 (\$)	0.30% with a minimum fee of 208.07

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate – amendment
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year fee-setting authority was introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i>
Application of <i>Low-Materiality Fees Regulations</i>	Material (>\$151)
2019–20 fee amount (\$)	306.60
2019–20 total fee revenue (\$)	0
Fee adjustment date	March 31, 2022
Adjusted fee amount in 2021–22 (\$)	312.11

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate – certified copy
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year fee-setting authority was introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (\$51–\$151)
2019–20 fee amount (\$)	100
2019–20 total fee revenue (\$)	1,200
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable
Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10

Year fee-setting authority was introduced	October 24, 1998
Last year fee-setting authority was amended	Not applicable.
Service standard	Exempt from the <i>Service Fees Act</i> . Issuance of a certificate within 120 working days from receipt of a complete application.
Performance result	The 120 working days processing standard was met 92% of the time over the course of the year.
Application of <i>Low-Materiality Fees Regulations</i>	Material (>\$151)
2019–20 fee amount (\$)	5,110 per application. Rebate available based on a sliding scale related to value of tax credit received.
2019–20 total fee revenue (\$)	2,329,250
Fee adjustment date	March 31, 2022
Adjusted fee amount in 2021–22 (\$)	5,201.78

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate - amendment
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year fee-setting authority was introduced	October 24, 1998
Last year fee-setting authority was amended	Not applicable.
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .
Application of <i>Low-Materiality Fees Regulations</i>	Material (>\$151)
2019–20 fee amount (\$)	1,022
2019–20 total fee revenue (\$)	5,000
Fee adjustment date	March 31, 2022
Adjusted fee amount in 2021–22 (\$)	1,040.36

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate – certified copy
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10

Year fee-setting authority was introduced	October 24, 1998
Last year fee-setting authority was amended	Not applicable.
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (\$51–\$151)
2019–20 fee amount (\$)	100
2019–20 total fee revenue (\$)	0
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable

Fee grouping	Canadian Conservation Institute
Fee	Publications https://pub.cci-icc.gc.ca/resources-ressources/publications/index-eng.aspx
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year fee-setting authority was introduced	1996
Last year fee-setting authority was amended	Not applicable.
Service standard	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 of the <i>Service Fees Act</i> .
2019–20 fee amount (\$)	Publication prices vary between 25 and 110, depending on the product types (books, technical bulletins, poster)
2019–20 total fee revenue (\$)	14,574
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable

Fee grouping	Canadian Conservation Institute
Fee	Workshops and Conferences
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year fee-setting authority was introduced	1997
Last year fee-setting authority was amended	2013-14
Service standard	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 of the <i>Service Fees Act</i> .
2019–20 fee amount (\$)	Fees vary depending on the type and the length of time of the workshops and conferences: 250 (Lecture); 750 (Regional Workshops); 150 to 1,500 (Advanced Professional Workshops).

2019–20 total fee revenue (\$)	23,457
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable

Fee grouping	Canadian Conservation Institute
Fee	Professional Conservation Services
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year fee-setting authority was introduced	1997
Last year fee-setting authority was amended	2013-14
Service standard	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Not subject to section 17 of the <i>Service Fees Act</i> .
2019–20 fee amount (\$)	Professional services fees vary depending of the type of services, the client category and their eligibility to free services. Hourly rate between 80 to 170; Daily rate between 600 and 1,275; Overtime hourly rate between 115 and 200.
2019–20 total fee revenue (\$)	25,556
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable

Fee grouping	Capital Experience
Fee	Rent and Loan Program
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year fee-setting authority was introduced	In 1994 by the National Capital Commission and transferred to the Department of Canadian Heritage in October of 2013
Last year fee-setting authority was amended	Not applicable
Service standard	Not applicable
Performance result	Not applicable
Application of Low-Materiality Fees Regulations	Not subject to section 17 of the <i>Service Fees Act</i> .
2019–20 fee amount (\$)	Between 2 and 6,700
2019–20 total fee revenue (\$)	32,527
Fee adjustment date	Not applicable
Adjusted fee amount in 2021–22 (\$)	Not applicable

Endnotes

- i. Plans and reports – Canadian Heritage: <https://www.canada.ca/en/canadian-heritage/corporate/publications/plans-reports.html>