



Public Services and Procurement Canada

Fees Report

Fiscal year 2019–20

The Honourable Anita Anand, PC, MP
Minister of Public Services and Procurement



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Minister's message

On behalf of Public Services and Procurement Canada (PSPC), I am pleased to present our report on fees for 2019–20.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.



The report lists fees for a broad range of services that support the effective operation of government. For example, the Translation Bureau provides translation and interpretation services in both official languages as well as Indigenous and foreign languages. Another example of specialized services provided by PSPC is the procurement of vaccines for provincial and territorial governments.

I am proud to present this report and will continue to lead my department's transition to the reporting regime provided under the *Service Fees Act*.

The Honourable Anita Anand, PC, MP
Minister of Public Services and Procurement Canada

About this report

This report, which is tabled under section 20 of the *Service Fees Act*ⁱ and section 4.2.8 of the *Directive on Charging and Special Financial Authorities*ⁱⁱ, contains information about the fees that Public Services and Procurement Canada had the authority to set in 2019–20.

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities; for other authorizations of rights or privileges; or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee setting mechanisms:

1. Act, regulation or fees notice
 - An act of Parliament delegates the fee setting authority to a department, minister or Governor in Council.
2. Contract
 - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market-rate or auction or both
 - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under Public Services and Procurement Canada’s authority, including any that are collected by another department.

The information covers fees that are subject to the *Service Fees Act* and fees that are exempted from the *Service Fees Act*.

For fees set by contract, fees set by market-rate, auction or both, the report provides totals only. For fees set by act, regulation or fees notice, it provides totals for fee groupings, as well as detailed information for each fee.

Although the fees that Public Services and Procurement Canada charges under the *Access to Information Act* are subject to the *Service Fees Act*, they are not included in this report. Information on Public Services and Procurement Canada’s access to information fees for 2019–20 can be found in our access to information report, which is posted on our departmental website, [Understanding your right to obtain information](#)ⁱⁱⁱ.

Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer if a service standard is not met. This requirement will not take effect until April 1, 2021, so this report does not include remissions issued under the *Service Fees Act*. It does, however, include remissions issued under Public Services and Procurement Canada's enabling legislation.

Overall totals, by fee setting mechanism

The following table presents the total revenue, cost and remissions for all fees that Public Services and Procurement Canada had the authority to set in 2019–20, by fee setting mechanism.

Overall totals for 2019–20, by fee setting mechanism

Fee setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	167,943,728.44	168,078,476.44	Remissions do not apply to fees set by contract.
Fees set by market-rate, auction or both	38,938,984.44	5,449,057.84 ¹	Remissions do not apply to fees set by market-rate, auction or both.
Fees set by act, regulation or fees notice	11,123,351.64	11,167,344.64	0
Total	218,006,064.52	184,694,878.92	0

¹ The difference between the revenues and the costs for fees set by market-rate, auction or both is mainly explained by the fact that the department has no mechanism for tracking costs associated with parking fees.

Totals, by fee grouping, for fees set by act, regulation or fees notice

The following tables present, for each fee grouping, the total revenue, cost and remissions for all fees that Public Services and Procurement Canada had the authority to set in 2019–20 that are set by any of the following:

- act
- regulation
- fees notice

A fee grouping is a grouping of all the fees that a department has the authority to set for activities relating to a single business line, directorate or program.

Canada Gazette: totals for 2019–20

Fee grouping	Canada Gazette	
Revenue (\$)	Cost (\$)	Remissions (\$)
144,608.00	188,601.00	0

Esquimalt Graving Dock: totals for 2019–20

Fee grouping	Esquimalt Graving Dock	
Revenue (\$)	Cost (\$)	Remissions (\$)
10,978,743.64	10,978,743.64	0

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that Public Services and Procurement Canada had the authority to set in 2019–20 and that was set by any of the following:

- act
- regulation
- fees notice

Fee grouping	Canada Gazette Insertion Fees
Fee	Crown Corporations: Part 1 Crown Corporations: Part 2 Non-federal clients: Part 1 Federal Departments and Agencies: Part 1
Fee-setting authority	Department of Public Works and Government Services Act^{iv} , Section 17; Publishing rates are available on the Canada Gazette website^v .
Year fee-setting authority was introduced	1996
Last year fee-setting authority was amended	2017
Service standard	The Canada Gazette Directorate strives for the highest level of client service by: <ul style="list-style-type: none"> • maintaining an accuracy rating of over 99% of documents published in Part I and Part II of the Canada Gazette • maintaining a client satisfaction rating of at least 85% • meeting 100% of all legislated deadlines
Performance result	Overall rating of 99.99% (2018-2019), 99.91% (2019-2020)
Application of Low-Materiality Fees Regulations	Material (formula): Crown Corporations – Part 1
	Material (formula): Crown Corporations – Part 2
	Material (formula): Non-federal clients – Part 1
	Material (formula): Federal Departments and Agencies – Part 1

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Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Crown Corporations: Part 1	402.00	80,109.80	April 1, 2021	Future-year adjustment.
Crown Corporations: Part 2	122.00	9,516.00	April 1, 2021	Future-year adjustment.
Non-federal clients: Part 1	402.00	46,614.00	April 1, 2021	Future-year adjustment.
Federal Departments and Agencies: Part 1	354.00	8,368.20	April 1, 2021	Future-year adjustment

Fee grouping	Esquimalt Graving Dock
Fee	Booking Draining, per section Berthage, per metre, per day Rail mounted crane, per hour, with light hook Rail mounted crane, per hour, with main hook, up to 50-tonne lift Rail mounted crane, per hour, with main hook, over 50-tonne lift Mobile crane, per hour, 9-tonne crane Mobile crane, per hour, 20-tonne crane Mobile crane, per hour, 30-tonne crane Mobile crane, per hour, forklift Mobile crane, per hour, tower crane Air compressor (first), per manifold hour Air compressor (second), per manifold hour Air compressor (wheeled), per manifold hour Motorized vessel, per hour Fresh water, per cubic metre Electric power, per kilowatt hour Tie-up or letting go Overtime labour services, dry dock employee, per hour Security services, per vessel, per day Dockage, 1 section, per day Dockage, 2 sections, per day Dockage, 3 sections, per day Dockage per day: under 5 000 gross tonnage Dockage per day: 5 000 to 34 999 gross tonnage Dockage per day: 35 000 to 69 999 gross tonnage Dockage per day: 70 000 to 89 999 gross tonnage Dockage per day: over 89 999 gross tonnage Sewer discharge, per litre Vacuum loader
Fee-setting authority	Department of Public Works and Government Services Act ^{vi} , Section 23; Esquimalt Graving Dock Regulations ^{vii} (SOR/89-332, SOR/95-642, and SOR/2009-324)
Year fee-setting authority was introduced	2009
Last year fee-setting authority was amended	2018
Service standard	The department will provide, in a reasonable manner: <ul style="list-style-type: none"> • administration services, to reserve services or space for vessels • notification to users, within 48 hours of changes to service or space that may affect the safe and efficient operations of the facility • an emergency response plan for the dock • an approved Marine Facility Security Plan and a qualified Marine Facility Security Officer
Performance result	The department reports annually on the measurement of the following performance standards: <ul style="list-style-type: none"> • reservations and confirmed bookings were provided in a reasonable manner when requested

	<ul style="list-style-type: none"> • notifications of changes to service and/or capacity of the facility will be provided within 48 hours after first noting the change in condition of the service or capacity at least 90% of the time • the dock's emergency response plan will be reviewed and updated, if required, every two years • the dock will continue to have a valid Statement of Compliance to the International Ship and Port Facility Security Code as issued by Transport Canada and that all regulated security audits have been completed • disputes related to service and/or capacity of the dock would be handled in the following manner: <ul style="list-style-type: none"> ○ first level of referral: Director, Esquimalt Graving Dock ○ second level of referral: Director, Engineering Assets ○ third level of referral: Director General, Infrastructure Assets Management ○ fourth level of referral: Associate Assistant Deputy Minister, Public Services and Procurement Canada
Application of Low-Materiality Fees Regulations	Material (>\$151): Booking
	Material (formula): Draining, per section
	Material (formula): Berthage, per metre, per day
	Material (formula): Rail mounted crane, per hour, with light hook
	Material (formula): Rail mounted crane, per hour, with main hook, up to 50-tonne lift
	Material (formula): Rail mounted crane, per hour, with main hook, over 50-tonne lift
	Material (formula): Mobile crane, per hour, 9-tonne crane
	Material (formula): Mobile crane, per hour, 20-tonne crane
	Material (formula): Mobile crane, per hour, 30-tonne crane
	Material (formula): Mobile crane, per hour, forklift
	Material (formula): Mobile crane, per hour, tower crane
	Material (formula): Air compressor (first), per manifold hour
	Material (formula): Air compressor (second), per manifold hour
	Material (formula): Air compressor (wheeled), per manifold hour
	Material (formula): Motorized vessel, per hour
	Material (formula): Fresh water, per cubic metre
	Material (formula): Electric power, per kilowatt hour
	Material (>\$151): Tie-up or letting go
	Material (formula): Overtime labour services, dry dock employee, per hour
	Material (formula): Security services, per vessel, per day
	Material (formula): Dockage, 1 section, per day
	Material (formula): Dockage, 2 sections, per day
	Material (formula): Dockage, 3 sections, per day
	Material (formula): Dockage per day – under 5 000 gross tonnage
	Material (formula): Dockage per day – 5 000 to 34 999 gross tonnage
	Material (formula): Dockage per day – 35 000 to 69 999 gross tonnage
	Material (formula): Dockage per day – 70 000 to 89 999 gross tonnage
	Material (formula): Dockage per day – over 89 999 gross tonnage
Material (formula): Sewer discharge, per litre	
Material (\$51–\$151): Vacuum loader	

Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Booking	5,748.94	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Draining, per section	5,748.94	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Berthage, per metre, per day	6.71	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Rail mounted crane, per hour, with light hook	527.83	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

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Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Rail mounted crane, per hour, with main hook, up to 50-tonne lift	762.42	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Rail mounted crane, per hour, with main hook, over 50-tonne lift	1,172.98	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Mobile crane, per hour, 9-tonne crane	146.63	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Mobile crane, per hour, 20-tonne crane	187.68	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Mobile crane, per hour, 30-tonne crane	228.73	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Mobile crane, per hour, forklift	111.43	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Mobile crane, per hour, tower crane	187.67	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Air compressor (first), per manifold hour	129.02	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

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Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Air compressor (second), per manifold hour	123.17	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Air compressor (wheeled), per manifold hour	64.51	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Motorized vessel, per hour	213.26	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Fresh water, per cubic metre	1.47	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Electric power, per kilowatt hour	0.18	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Tie-up or letting go	933.05	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Overtime labour services, dry dock employee, per hour	114.11	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Security services, per vessel, per day	527.83	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

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Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Dockage, 1 section, per day	3,449.37	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage, 2 sections, per day	11,497.89	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage, 3 sections, per day	16,097.03	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage per day: under 5,000 gross tonnage	0.00	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Dockage per day: 5,000 – 34,999 gross tonnage, x the vessel's gross tonnage	0.13	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage per day: 35,000 – 69,999 gross tonnage, x the vessel's gross tonnage	0.12	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage per day: 70,000 – 89,999 gross tonnage, x the vessel's gross tonnage	0.10	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Dockage per day: over 89,999 gross tonnage, x the vessel's gross tonnage	0.09	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

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Fee	2019–20 fee amount (\$)	2019–20 total fee revenue (\$)	Fee adjustment date	Adjusted fee amount in 2021–22 (\$)
Sewer discharge, per litre	0.01	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%
Vacuum loader	76.24	The department had no mechanism for tracking revenue.	April 1, 2021	A + B where: A is the average of the Government of Canada benchmark 10-year bond yields as published monthly by the Bank of Canada for the first six months of the previous calendar year; and B is equal to 1%

Endnotes

ⁱ *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/page-1.html>

ⁱⁱ *Directive on Charging and Special Financial Authorities*, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>

ⁱⁱⁱ Understanding your right to obtain information, <https://www.tpsgc-pwgsc.gc.ca/aiprp-atip/comprendredroit-understandingright-eng.html>

^{iv} *Department of Public Works and Government Services Act*, <https://laws-lois.justice.gc.ca/eng/acts/P-38.2/page-1.html>

^v Latest publishing rates for the Canada Gazette, <http://canadagazette.gc.ca/pi-ip/insrate-tarins-eng.html>

^{vi} *Department of Public Works and Government Services Act*, <https://laws-lois.justice.gc.ca/eng/acts/P-38.2/page-1.html>

^{vii} *Esquimalt Graving Dock Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/sor-89-332/page-1.html>