

National Battlefields Commission
Fees Report
Fiscal year 2020–21

The Honourable Pablo Rodriguez, P.C., M.P.
Minister of Canadian Heritage

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Table of contents

Minister's message	5
About this report	6
Remissions	7
Overall totals, by fee-setting mechanism.....	8
Totals, by fee grouping, for fees set by act, regulation or fees notice ...	9
Details on each fee set by act, regulation or fees notice	10
End notes	15

Minister's message

On behalf of the National Battlefields Commission (NBC), I am pleased to present the 2020–21 Fees Report.

In 2020–21, the Canadian Heritage Portfolio organizations, including the NBC, faced the challenges of the pandemic and still succeeded in serving Canadians in extraordinary circumstances, to enrich our communities through the arts, culture and heritage.

During this period, the NBC worked to realize its mission of preserving the history and enhancing the grounds of Battlefields Park. In this report, the NBC presents each group of fees in a detailed fashion and provides all the information on the published fees. In 2021–22, the NBC will continue to offer up-to-date information on fees on its website.



I am pleased that the National Battlefields Commission is continuing its transition to the reporting regime provided under the *Service Fees Act*.

The Honourable Pablo Rodriguez, P.C., M.P.
Minister of Canadian Heritage

About this report

This report, which is tabled under section 20 of the [Service Fees Act](#),ⁱ including the [Low-Materiality Fees Regulations](#)ⁱⁱ and subsection 4.2.8 of the [Directive on Charging and Special Financial Authorities](#),ⁱⁱⁱ contains information about the fees that the NBC had the authority to set in 2020–21.¹

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities, for other authorizations of rights or privileges, or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee-setting mechanisms:

1. Act, regulation or fees notice
 - An act of Parliament delegates the fee-setting authority to a department, minister or Governor in Council.
2. Contract
 - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction
 - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under the NBC's authority.

The information covers fees subject to the *Service Fees Act*.

For fees set by contract and fees set by market rate or auction, the report provides totals only. For fees set by act, regulation or fees notice, the report provides totals for fee groupings, as well as detailed information for each fee.

Although the fees that the NBC charges under the *Access to Information Act* were subject to the *Service Fees Act*, they are not included in this report. Information on the NBC's access to information fees for 2020–21 can be found in our access to information report, which is posted on our Web page: [Reports and Policies – The National Battlefields Commission](#).^{iv}

1. All years presented in this manner refer to fiscal years.

Remissions

This report does not include remissions issued under the authority of the *Service Fees Act*, since this requirement took effect on April 1, 2021. Remissions issued under the *Service Fees Act* will be reported for the first time, as applicable, in the 2021–22 Fees Report, which will be published in 2022–23.

The *Service Fees Act* requires departments to remit a fee, in part or in full, to a fee payer when a service standard is deemed not met. Under the *Service Fees Act* and the *Directive on Charging and Special Financial Authorities*, departments had to develop policies and procedures for determining:

- whether a service standard has been met
- how much of a fee will be remitted to a fee payer if a service standard is deemed not met

The [*NBC Refund Policy*](#),^v which includes the policy and procedures, was made available to the public as of April 1, 2021.

No other remissions related to fees were issued by the NBC since it did not have or seek other authorities to remit.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees that the NBC had the authority to set in 2020–21, by fee-setting mechanism.

Overall totals for 2020–21, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	122,848	329,022	Remissions do not apply to fees set by contract.
Fees set by either market rate or auction	0	0	0
Fees set by act, regulation or fees notice	971,927	3,302,342	0
Total	1,094,775	3,631,364	0

Totals, by fee grouping, for fees set by act, regulation or fees notice

The following section presents, for each fee grouping, the total revenue, cost and remissions for all fees that the NBC had the authority to set in 2020–21 that are set by fees notice.

A fee grouping is a set of fees relating to a single business line, directorate or program that a department had the authority to set for those activities.

Fees for providing a service: totals for 2020–21

Revenue (\$)	Cost (\$)	Remissions (\$)
115,900	1,204,015	0

Fees for the use of a facility: totals for 2020–21

Revenue (\$)	Cost (\$)	Remissions (\$)
855,575	2,050,830	0

Assessment fees: totals for 2020–21

Revenue (\$)	Cost (\$)	Remissions (\$)
452	47,498	0

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that the NBC had the authority to set in 2020–21 and that was set by any of the following:

- act
- regulation
- fees notice

Fee grouping

Providing a service

Fee

- Educational activity for school groups – Primary school student
 - Level 1
 - An Unusual House
 - Abraham's Family
 - Abraham's Family in Your Classroom
 - Abraham's Family through Videoconferencing
 - Saint-Nicolas or Santa Claus
 - Saint-Nicolas or Santa Claus in Your Classroom
 - Saint-Nicolas or Santa Claus through Videoconferencing
 - Level 2
 - Tales and Legends at the Martello Tower
 - The Voyager
 - The Voyager in Your Classroom
 - The Voyager through Videoconferencing
 - The Colony
 - The militiamen of New France
 - Abraham's Family in Your Classroom
 - Level 3
 - The Military
 - The Military in Your Classroom
 - The Military through Videoconferencing
 - Battles | 1759-1760
 - Soldier for a Day at the Martello Tower
 - The Great March of the 20th Century
 - The Besieged Tower
 - The Snowshoer
 - The Investigator
 - Myths, Legends and Tales in Your Classroom
- Educational activity for school groups – High school students
 - The Military
 - Wolfe and Montcalm in Your Classroom

- Battles | 1759-1760
 - The Snowshower
 - The 20th Century Walk
 - The Quebec City Martello Towers on the Alert through Videoconferencing
 - Montcalm through Videoconferencing
 - Soldier of the Martello Tower
- Educational activity for adult groups
 - Battles | 1759–1760
 - Guided Tour of the Park
 - Artilleryman of the Tower
 - Wolfe and Montcalm
 - Tales of the Bad Old Days
 - Montcalm through Videoconferencing
 - The Snowshoer
 - Wolfe and Montcalm on Furlough
- Educational activity for day camps
 - At My Command, Attention!
 - The Case of the Missing Soldier
 - Pirate Academy
 - Wizards, Witches—Wands Out!
 - Battlefield Exercises
 - “La Corriveau”

Fee-setting authority

- The National Battlefields Commission’s authority under *An Act respecting the National Battlefields at Quebec*^{vi}
- Notice of fees for rates: *Group activities*^{vii}

Year fee-setting authority was introduced
1995

Last year fee setting authority was amended
2020

Service standard

Exempt.

The following service standard is not subject to remissions pursuant to the *Service Fees Act*: Completion of the activity following a group reservation at the scheduled time, under normal circumstances.

Performance result

Exempt. The service standard was met 100%.

Fee grouping

Use of a facility

Fee

- Access to the Plains of Abraham Museum
- Activities for the general public
 - Québec by Lantern Light
 - The Tormentor
 - Halloween – Haunted Tower
 - Halloween – Ghoulish Walk
 - Halloween – Tales of the Bad Old Days
 - Halloween – Stories to Wake the Dead
 - Halloween – The Convict's Last Drink
 - Halloween – Abracadabra!
 - Tales to Break Your Heart
 - The Mardi Gras Dance
 - The Landscape Architect and the Hidden Treasure
 - The Challenge of the Great Wars / Escape Rally
 - Shoot, score!

Fee-setting authority

- The National Battlefields Commission's authority under *An Act respecting the National Battlefields at Quebec*^{viii}
- Notice of fees for rates: [Access to Plains of Abraham Museum](#)^{ix} - [Activities](#)^x

Year fee-setting authority was introduced

1995

Last year fee setting authority was amended

2020

Service standard

Exempt.

The following service standard is not subject to remissions pursuant to the *Service Fees Act*: Access to facilities and activity following the purchase of entry to a general public activity under normal circumstances.

Performance result

Exempt. The service standard was met 100%.

Fee grouping

Use of a facility

Fee

- Parking lots
 - Montcalm parking lot, Plains of Abraham Museum parking lot and Laurier parking lot
- On-street parking with meters
 - Taché Avenue, De Bernières Avenue, George VI Avenue and Grey Terrace
- Parking with monthly pass
 - De Bernières, De Laune, Laurier parking lot, Montcalm parking lot and other sectors

Fee-setting authority

- The National Battlefields Commission's authority under [*An Act respecting the National Battlefields at Quebec*](#)^{xi}
- Notice of fees for rates: [Parking](#)^{xii}

Year fee-setting authority was introduced

1995

Last year fee setting authority was amended

2019

Service standard

Exempt.

The following service standard is not subject to remissions pursuant to the *Service Fees Act*: Access to a parking space under normal circumstances. Periodic maintenance work, bad weather conditions or emergency operations could impact access to facilities.

Performance result

Exempt. The service standard was met 100%.

Fee grouping

Assessment fees

Fee

- Processing of a land use application

Fee-setting authority

The National Battlefields Commission's authority under *An Act respecting the National Battlefields at Quebec*^{xiii}

Notice of fees for rates: [Application form for using the ground](#)^{xiv}

Year fee-setting authority was introduced

2017

Last year fee setting authority was amended

Not applicable

Service standard

Exempt.

The following service standard is not subject to remissions pursuant to the *Service Fees Act*: Sending an acknowledgment of a land use request within 10 business days of receiving a complete land use request.

Performance result

Exempt. The service standard was met 100%.

The complete list of the NBC's fees is available on our [Web site](#).

End notes

- ⁱ *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ⁱⁱ *Low-materiality Fees Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-2019-109/index.html>
- ⁱⁱⁱ *Directive on Charging and Special Financial Authorities*, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- ^{iv} *Reports and Policies*, <https://www.ccbn-nbc.gc.ca/en/about-us/reports-and-policies>
- ^v *NBC Refund Policy*, <https://www.ccbn-nbc.gc.ca/en/about-us/reports-and-policies/nbc-refund-policy/>
- ^{vi} *An Act respecting the National Battlefields at Quebec*, <https://laws-lois.justice.gc.ca/eng/acts/n-3.4/index.html>
- ^{vii} Notice of fees for rates: Group activities, <https://www.ccbn-nbc.gc.ca/en/>
- ^{viii} *An Act respecting the National Battlefields at Quebec*, <https://laws-lois.justice.gc.ca/eng/acts/n-3.4/index.html>
- ^{ix} Notice of fees for rates : Access to Plains of Abraham Museum, <http://www.ccbn-nbc.gc.ca/en/plains-abraham-museum/information/schedule-and-rates/>
- ^x Notice of fees for rates: Activities, <http://www.ccbn-nbc.gc.ca/en/>
- ^{xi} *An Act respecting the National Battlefields at Quebec*, <https://laws-lois.justice.gc.ca/eng/acts/n-3.4/index.html>
- ^{xii} Notice of fees for rates: Parking, <https://www.ccbn-nbc.gc.ca/en/about-us/parking/>
- ^{xiii} *An Act respecting the National Battlefields at Quebec*, <https://laws-lois.justice.gc.ca/eng/acts/n-3.4/index.html>
- ^{xiv} Notice of fees for rates: Application form for using the ground, <https://www.ccbn-nbc.gc.ca/en/about-us/rights-and-responsibilities/#appendix2>