

Civilian Review and
Complaints Commission
for the RCMP



Commission civile d'examen
et de traitement des plaintes
relatives à la GRC

Access to Information Act

Annual Report

**Civilian Review and Complaints Commission
for the Royal Canadian Mounted Police**

2019–2020



Civilian Review and Complaints Commission for the RCMP

Access to Information Reporting for 2019–2020

INTRODUCTION

The purpose of the *Access to Information Act* (Act) is to provide Canadian citizens and residents with a right of access to information under the control of government institutions.

This Annual Report was prepared in accordance with section 72 of the Act, which stipulates that annual reports on access to information shall be tabled in Parliament.

ABOUT THE CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE ROYAL CANADIAN MOUNTED POLICE

The Civilian Review and Complaints Commission for the Royal Canadian Mounted Police (CRCC) operates pursuant to the *Royal Canadian Mounted Police Act*, R.S.C. 1985, c. R-10. The CRCC provides civilian review of RCMP members' conduct in performing their policing duties so as to hold the RCMP accountable to the public.

The CRCC's main role is to take public complaints about members of the RCMP. These complaints are then forwarded to the RCMP for initial investigation as mandated by the *Royal Canadian Mounted Police Act*; however, if the complainant is dissatisfied with the response that he or she receives from the RCMP, the CRCC will review the complaint with a view to determining the reasonableness of the RCMP's response. In appropriate cases, the CRCC will undertake its own investigation or hearing into a complaint. The Chairperson of the CRCC also has the power to file his or her own complaint if he or she feels that a matter is deserving of investigation.

Additionally, even in the absence of a public complaint, the CRCC is empowered to conduct a review of RCMP activities to evaluate compliance with legislation, regulations, ministerial directions, policy, procedures and/or guidelines.



ATIP RESPONSIBILITIES

At the CRCC, the Access to Information and Privacy (ATIP) Unit consists solely of the ATIP Coordinator. The ATIP Coordinator processes all requests from the public and consultations from other departments or agencies. The ATIP Coordinator also provides advice to CRCC employees and senior officials on ATIP-related matters, prepares annual statistical reports, ensures the ongoing accuracy of Info Source, prepares completed Access to Information summaries for proactive disclosure on the CRCC's website, participates in forums for the ATIP community and monitors changes in ATIP policy, guidelines and directives.

When processing requests and consultations under the Access to Information and Privacy Acts, the ATIP Coordinator also benefits from some administrative assistance from personnel in the Information Management Unit of the CRCC and a student assistant.

The CRCC Chairperson, under delegated authority from the Minister of Public Safety, provides the final approval for all responses on ATIP requests and consultations.

During the reporting period, the CRCC was not party to any service agreements under section 96 of the *Access to Information Act*.

Proactive disclosure responsibilities are shared by Corporate Services, the Chairperson's Office and the Communications group.

DELEGATION ORDER

The Minister of Public Safety has delegated full authority under the Act to the CRCC Chairperson and Senior Director, Operations. The Minister has also delegated administrative duties and functions to the CRCC ATIP Coordinator. The most recent delegation order was signed by the Minister of Public Safety on July 4, 2016 (see **Annex A**).

ACCESS TO INFORMATION REQUESTS RECEIVED

During the course of the reporting period (April 1, 2019 to March 31, 2020), thirty-eight (38) new Access to Information requests were received. Four (4) requests were carried over from the previous year. Of those forty-two (42), thirty-nine (39) requests were processed during that period and three (3) were carried forward into 2020–2021.

Of those thirty-nine (39) requests completed during the reporting period, three (3) were from former complainants to the CRCC and one (1) was from a member of the



RCMP. Requestors that self-identified as belonging to categories include eight (8) from the media, two (2) from academia as well as nine (9) from the general public, and twenty (20) declined to self-identify. Fourteen (14) of those thirty-nine (39) requests completed during the reporting period resulted in partial disclosures, four (4) requests resulted in full disclosure, one (1) was exempted in its entirety, thirteen (13) were transferred to other institutions, one (1) was abandoned, one (1) was treated informally, and no records were found to exist for the other five (5) requests.

PERFORMANCE

The CRCC processed a similar volume of pages (8,470) in responding to Access to Information requests in the 2019–2020 reporting year to the previous four years:

2019-20	8,470
2018-19	14,995
2017-18	3,312
2016-17	9,962
2015-16	7,570

As noted above, the number of Access to Information requests received in 2019–2020 was thirty-eight 38, which is significantly more than the number received in the preceding four years (25 in 2018-2019; 17 in 2017-18; 11 in 2016-17; and 12 in 2015-16).

The increase in number of requests received is likely attributable to the ATIP Online Request Service, which has allowed requesters to submit their requests online to the CRCC since late 2018, many of which it turned out were intended for other institutions.

The CRCC claimed exemptions under paragraph 13(1)(c) (Information obtained in confidence from a provincial government), paragraph 13(1)(d) (Information obtained in confidence from a municipal government), paragraph 13(1)(e) (Information obtained in confidence from an aboriginal government), sub-paragraph 16(1)(a)(i) (Information obtained or prepared by an investigative body), paragraph 16(1)(b) (information relating to investigative techniques or plans for specific lawful investigations), paragraph 16(1)(c) (Information that could be injurious to the enforcement of any law of Canada or lawful investigations), subsection 16(2) (Information that could facilitate the commission of an offence), subsection 19(1) (Personal information), paragraph 21(1)(a) (Advice or recommendations), paragraph 21(1)(b) (Consultations or deliberations), paragraph 21(1)(c) (Positions or plans developed for the purpose of negotiations), paragraph 21(1)(d) (Plans relating the management of personnel or the administration of a government institution), section 23 (Solicitor-client privilege), and subsection 24(1) (Statutory prohibitions against disclosure restricted by or pursuant to any provision set out in Schedule II) of the *Access to Information Act*.

As some of the material requested originated with other departments and external consultation was required, extensions were taken in nine (9) of the requests completed in the reporting period in order to consult. The CRCC also took four (4)



extensions for requests that necessitated a search through a large number of records or where meeting the original time limit would have unreasonably interfered with the operations of the CRCC. The CRCC processed 97.4% of requests within legislated timelines. One (1) request was not completed within the statutory deadline due to the need for external consultation. Therefore, thirty-eight (38) of the thirty-nine (39) requests processed were responded to within the established timelines.

The CRCC responded within 30 days for all four (4) requests disclosed in full. For requests disclosed in part, the CRCC took 30 days or less to respond to four (4); 30 to 60 days to respond to four (4) requests; 90 to 120 days to respond to one (1) request; 120 to 150 days to respond to one (1) request; 150 to 180 days to respond to two (2) requests and over 365 days to respond one (1) request. The CRCC responded to two (2) requests in fewer than 30 days where the CRCC withheld all records in their entirety for exemptions. The CRCC responded within 30 days for the thirteen (13) requests that were transferred, the five (5) requests for which records did not exist and the one (1) formal request to which the CRCC responded informally. The CRCC closed the one (1) abandoned request after waiting 60 days for a reply for clarification.

Finally, in 2019–2020, the CRCC received twenty-six (26) consultations from other Government of Canada institutions and had one (1) outstanding from 2018–2019. The CRCC processed twenty-five (25) requests during the reporting period. These consultations mainly related to documents having to do with public complaints against the RCMP, documents showing general employee data such as salary levels, leave information, position classifications and other demographic information, and ministerial briefing materials. They originated from five different government departments. There were no consultations received from other organizations.

See **Annex B** for the Statistical Report.

Since March 14, 2020, the CRCC implemented exceptional workplace measures to curb the spread of novel coronavirus (COVID-19) and protect federal employees and the public. The CRCC Access to Information and Privacy staff are working from home most of the time, but complete tasks that cannot be performed remotely by attending the CRCC workplace as required. This work is supported by part-time on-site information management staff.



REPORTING ON ACCESS TO INFORMATION FEES FOR THE PURPOSES OF THE *SERVICE FEES ACT*

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*.

Enabling authority: *Access to Information Act*

- Fee amount: \$5, the only fee charged for an ATI request
- Total revenue: \$150
- Fees waived: \$45
- Cost of operating the program: \$49,492

TRAINING AND AWARENESS

During the reporting period, no CRCC employees participated in formal access to information training. Guidance on access to information matters was provided on an ad hoc basis (e.g. in person, by email and through the CRCC's electronic newsletter).

POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES

In July 2019, CRCC ATIP staff worked with staff from Finance, Communications, and senior management to develop procedures for compliance with new proactive publication requirements in response to the *Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts*, introduced on June 21, 2019.

SIGNIFICANT CHANGES

Due to the increasing complexity and sensitivity of the records being requested, the ATIP Unit conducted in-person consultations more frequently with Offices of Primary Interest for disclosure advice.



MONITORING OF TIMELINESS

The CRCC monitors the time to process Access to Information requests through its case management software. The ATIP Coordinator keeps track of upcoming deadlines for requests and consultations. Reminders of approaching deadlines are provided to senior management at least once a month. The ATIP Coordinator meets regularly with the CRCC Chairperson and General Counsel to discuss various issues pertaining to in-progress ATIP files.

COMPLAINTS

During the reporting period, there were six (6) complaints filed against the CRCC.

Three (3) of those complaints related to the length of extensions taken. The Office of the Information Commissioner (OIC) concluded that one of the complaints was not well-founded and the other two were still under investigation on March 31, 2020.

Of the remaining complaints, two (2) of the complaints involved a refusal to release records, and one (1) alleged that the CRCC did not perform a proper or complete search for records. These three (3) complaints were still under investigation on March 31, 2020.

Furthermore, three (3) complaints had been carried over from the 2018-19 reporting period and the OIC issued findings for all of them during the reporting period of 2019-20. Two (2) of those complaints related to the exemptions applied by the CRCC. During the investigations, the CRCC agreed to release additional information to the requestors. Both were concluded as “resolved.” The other complaint was related to the length of the extension. During the investigation, the CRCC provided a response to the requestors months earlier than the extended due date. The OIC concluded that the complaint was resolved.

Finally, there were no audits or other investigations conducted during the reporting period.



ANNEX A

Delegation Order

Delegation Order - Access to Information Act and Access to Information Regulations
Arrêté de délégation en vertu de la Loi sur l'accès à l'information et du
Règlement sur l'accès à l'information
Civilian Review and Complaints Commission for the RCMP/Commission civile d'examen et de traitement
des plaintes relatives à la GRC

The Minister of Public Safety Canada, pursuant to section 73 of the *Access to Information Act**, hereby designates the persons holding the positions set out below, or acting in those positions, to exercise the powers and perform the duties and functions of the Minister as the head of a government institution, that is, the **Civilian Review and Complaints Commission for the RCMP**, under the section of the Act set out opposite each position.

En vertu de l'article 73 de la *Loi sur l'accès à l'information**, le ministre de la Sécurité publique Canada délègue aux titulaires des postes sous mentionnés, ou aux personnes qui occupent ces postes à titre intérimaire, les pouvoirs et les fonctions dont il est, en qualité de responsable d'une institution fédérale, c'est-à-dire le **Commission civile d'examen et de traitement des plaintes relatives à la GRC**, investi conformément à l'article de la Loi mentionné à l'égard de chaque poste.

<i>Access to Information Act / Loi sur l'accès à l'information</i>		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
Section / Article				
4(2.1)	Responsibility of government institutions / Responsable de l'institution fédérale	●	●	●
7(a)	Notice where access requested / Aviser l'auteur de la demande d'accès	●	●	●
7(b)	Giving access to record / Autoriser l'accès à un document	●	●	●
8(1)	Transfer of request to another government institution / Transmission de la demande à une autre institution	●	●	●
9	Extension of time limits / Prorogation du délai	●	●	●
11(2)-(6)	Additional Fees / Frais supplémentaires	●	●	●
12(2)(b)	Language of access / Version de la communication	●	●	●
12(3)(b)	Access to record in alternative format / Communication sur support de substitution	●	●	●
13	Exemption – Information obtained in confidence / Exception – Renseignements obtenus à titre confidentiel	●	●	
14	Exemption – Federal-provincial affairs / Exception – Affaires fédéro-provinciales	●	●	
15	Exemption – International affairs and defence / Exception – Affaires internationales et défense	●	●	
16	Exemption – Law enforcement and investigations / Exception – Application de la loi et enquêtes	●	●	
16.5	Exemption – <i>Public Servants Disclosure Protection Act</i> / Exception – <i>Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i>	●	●	

Section / Article		Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
17	Exemption – Safety of individuals / Exception – Sécurité des personnes	●	●	
18	Exemption – Economic interests of Canada / Exception – Intérêts économiques du Canada	●	●	
18.1	Exemption – Economic interest of the Canada Post Corporation, Export Development Canada, the Public Sector Pension Investment Board and VIA Rail Canada Inc. / Exceptions – Intérêts économiques de la Société canadienne des postes, d'Exportation et développement Canada, de l'Office d'investissement des régimes de pensions du secteur public et de VIA Rail Canada Inc.	●	●	
19	Exemption – Personal information / Exception – Renseignements personnels	●	●	
20	Exemption – Third-party information / Exception – Renseignements de tiers	●	●	
21	Exemption – Operations of Government / Exception – Activités du gouvernement	●	●	
22	Exemption – Testing procedures, tests and audits / Exception – Examens et vérifications	●	●	
22.1	Exemption – Audit working papers and draft audit reports / Exception – Documents de travail relatifs à la vérification et ébauche des rapports de vérification	●	●	
23	Exemption – Solicitor-client privilege / Exception – Secret professionnel des avocats	●	●	
24	Exemption – Statutory prohibitions / Exception – Interdictions fondées sur d'autres lois	●	●	
25	Severability / Prélèvements	●	●	●
26	Exemption – Information to be published / Exception – Renseignements devant être publiés	●	●	
27(1), (4)	Third-party notification / Avis aux tiers	●	●	●
28(1)(b), (2), (4)	Representations of third party and decision / Observations des tiers et décision	●	●	●
29(1)	Where the Information Commissioner recommends disclosure / Recommandation du Commissaire à l'information	●	●	●
33	Advising Information Commissioner of third-party involvement / Avis au Commissaire à l'information de la participation d'un tiers	●	●	●
35(2)(b)	Right to make representations / Droit de présenter des observations	●	●	●
37(4)	Access to be given to complainant / Communication accordée au plaignant	●	●	●
43(1)	Notice to third party (application to Federal Court for review) / Avis au tiers (demande de révision par la Cour fédérale)	●	●	●
44(2)	Notice to person who requested record (application to Federal Court by third party) / Avis à la personne qui a fait la demande (demande de révision par la Cour fédérale)	●	●	●

Chairperson / Président	Senior Director, Operations / Directeur principal, Opérations	ATIP Coordinator / Coordonnateur d'AIPRP
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Section / Article

	présentée par un tiers)			
52(2)(b)	Special rules for hearings / Règles spéciales (auditions)	●	●	
52(3)	<i>Ex parte</i> representations / Présentation d'arguments en l'absence d'une partie	●	●	
71(1)	Facilities for inspection of manuals / Installations de consultation des manuels	●	●	
72	Report to Parliament / Rapports au Parlement	●	●	

<i>Access to Information Regulations / Règlement sur l'accès à l'information</i>	
Section / Article	

6(1)	Transfer of request / Transmission de la demande	●	●	●
7(2)	Search and preparation fees / Frais liés à la recherche et à la préparation	●	●	●
7(3)	Production and programming fees / Frais liés à la production et aux programmes	●	●	●
8	Providing access to record(s) / Donner accès aux documents	●	●	●
8.1	Limitations in respect of format / Restrictions applicables au support	●	●	

Dated, at the City of Ottawa,
this 4th day of July, 2016

Daté, en la ville d'Ottawa,
le 4^e jour de juillet, 2016

Hon. Ralph Goodale, P.C., M.P. / L'hon. Ralph Goodale, C.P., député

*R.S.C. 1985, c. A-1

*L.R.C. 1985, ch. A-1



Government
of Canada

Gouvernement
du Canada

REPORT ON THE *ACCESS TO INFORMATION ACT*
RAPPORT CONCERNANT LA *LOI SUR L'ACCÈS À L'INFORMATION*

ANNEX B

Statistical Report

Statistical Report on the Access to Information Act

Name of institution: Civilian Review and Complaints Commission for the RCMP

Reporting period: 2019-04-01 to 2020-03-31

Section 1: Requests Under the Access to Information Act

1.1 Number of requests

	Number of Requests
Received during reporting period	38
Outstanding from previous reporting period	4
Total	42
Closed during reporting period	39
Carried over to next reporting period	3

1.2 Sources of requests

Source	Number of Requests
Media	5
Academia	2
Business (private sector)	0
Organization	0
Public	9
Decline to identify	22
Total	38

1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
17	16	0	0	0	0	0	33

Note: All requests previously recorded as "treated informally" will now be accounted for in this section only.

Section 2: Decline to act on vexatious, made in bad faith or abuse of right requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Carried over to next reporting period	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	4	0	0	0	0	0	4
Disclosed in part	1	3	4	1	3	1	1	14
All exempted	0	2	0	0	0	0	0	2
All excluded	0	0	0	0	0	0	0	0
No records exist	4	1	0	0	0	0	0	5
Request transferred	13	0	0	0	0	0	0	13
Request abandoned	1	0	0	0	0	0	0	1
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Decline to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	19	10	4	1	3	1	1	39

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	3	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	2	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	1	16(2)(c)	0	18(d)	0	21(1)(a)	7
13(1)(e)	1	16(3)	0	18.1(1)(a)	0	21(1)(b)	2
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	1
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	13	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	2
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.31	0	20(1)(b.1)	0	24(1)	1
16(1)(a)(i)	1	16.4(1)(a)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	0	16.4(1)(b)	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.5	0				
16(1)(b)	1	16.6	0				
16(1)(c)	7	17	0				
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

3.4 Format of information released

Paper	Electronic	Other
5	13	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
8470	5271	21

3.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	4	20	0	0	0	0	0	0	0	0
Disclosed in part	6	86	3	355	2	894	3	3916	0	0
All exempted	0	0	2	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	11	106	5	355	2	894	3	3916	0	0

3.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	9	0	0	0	9
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	9	0	0	0	9

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	38
Percentage of requests closed within legislated timelines (%)	97.4

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of Requests Closed Past the Legislated Timelines	Principal Reason			
	Interference with Operations / Workload	External Consultation	Internal Consultation	Other
1	0	1	0	0

3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of Days Past Legislated Timelines	Number of Requests Past Legislated Timeline Where No Extension Was Taken	Number of Requests Past Legislated Timeline Where an Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	1	1
Total	0	1	1

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Extensions

4.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	4	0	9	0
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Total	4	0	9	0

4.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	2	0	3	0
31 to 60 days	1	0	0	0
61 to 120 days	0	0	1	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	4	0
365 days or more	1	0	1	0
Total	4	0	9	0

Section 5: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Requests	Amount	Requests	Amount
Application	30	\$150	9	\$45
Other fees	0	\$0	0	\$0
Total	30	\$150	9	\$45

Section 6: Consultations Received From Other Institutions and Organizations

6.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	26	367	0	0
Outstanding from the previous reporting period	1	2	0	0
Total	27	369	0	0
Closed during the reporting period	25	311	0	0
Carried over to next reporting period	2	58	0	0

6.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	17	1	0	0	0	0	0	18
Disclose in part	2	3	1	0	0	0	0	6
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	1	0	0	0	0	0	0	1
Total	20	4	1	0	0	0	0	25

6.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 7: Completion Time of Consultations on Cabinet Confidences

7.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

7.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 8: Complaints and investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal representations	Section 37 Reports of finding received	Section 37 Reports of finding containing recommendations issued by the Information Commissioner	Section 37 Reports of finding containing orders issued by the Information Commissioner
6	0	5	4	0	0

Section 9: Court Action

9.1 Court actions on complaints received before June 21, 2019 and on-going

Section 41 (before June 21, 2019)	Section 42	Section 44
0	0	0

9.2 Court actions on complaints received after June 21, 2019

Section 41 (after June 21, 2019)				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

Section 10: Resources Related to the Access to Information Act

10.1 Costs

Expenditures	Amount
Salaries	\$49,125
Overtime	\$0
Goods and Services	\$367
• Professional services contracts	\$0
• Other	\$0
Total	\$49,492

10.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.50
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.11
Total	0.61

Supplemental Statistical Report – Requests affected by COVID-19 measures

The following table reports the total number of formal requests received during two periods; 2019-04-01 to 2020-03-13 and 2020-03-14 to 2020-03-31.

Table 1 – Requests Received

	Number of requests
Received from 2019-04-01 to 2020-03-13	35
Received from 2020-03-14 to 2020-03-31	3
Total	38

The following table reports the total number of requests closed within the legislated timelines and the number of closed requests that were deemed refusals during two periods 2019-04-01 to 2020-03-13 and 2020-03-14 to 2020-03-31.

Table 2 – Requests Closed

	Number of requests closed within the legislated timelines	Number of requests closed past the legislated timelines
Received from 2019-04-01 to 2020-03-13 and outstanding from previous reporting periods	37	1
Received from 2020-03-14 to 2020-03-31	1	0
Total	38	1

The following table reports the total number of requests carried over during two periods; 2019-04-01 to 2020-03-13 and 2020-03-14 to 2020-03-31.

Table 3 – Requests Carried Over

	Number of requests
Requests received from 2019-04-01 to 2020-03-13 and outstanding from previous reporting period that were carried over to the 2020-2021 reporting period	1
Requests received from 2020-03-14 to 2020-03-31 that were carried over to the 2020-2021 reporting period	2
Total	3