

# 2017-18 Annual Report on Travel, Hospitality and Conference Expenditures

---

As required by the Treasury Board [Directive on Travel, Hospitality, Conference and Event Expenditures](#), this report provides information on travel, hospitality and conference expenditures for the Privy Council Office (PCO) for the fiscal year ended March 31, 2018, except for information withheld under the [\[Access to Information Act\]](#) or the [\[Privacy Act\]](#).

Travel, hospitality and conference expenditures incurred by a federal department or agency relate to activities that support the department or agency's mandate and the government's priorities.

The PCO serves Canada and Canadians by providing professional, non-partisan advice and support to the Prime Minister, portfolio ministers and Cabinet. To achieve its mandate, the PCO delivers support through four key program areas, Advice and support to the Prime Minister and portfolio ministers; Advice and support to the Cabinet and Cabinet committees; Public Service leadership and direction; and Commissions of Inquiry. Additional information on the PCO programs and activities may be found on the department's website and in its [2017-18 Departmental Plan](#).

Total annual PCO expenditures for travel, hospitality and conferences for the 2017-18 fiscal year and the 2016-17 fiscal year are summarized in the table below.

<b>Expenditure Category</b>	<b>Expenditures for year ended March 31, 2018 (\$ thousands)</b>	<b>Expenditures for year ended March 31, 2017 (\$ thousands)</b>	<b>Variance (\$ thousands)</b>
<b>Travel</b>			
Operational Activities	\$4,818		Not Applicable*
Key Stakeholders	\$202		Not Applicable*
Internal Governance	\$159		Not Applicable*
Training	\$51		Not Applicable*
Other	\$103		Not Applicable*
<b>A. Total Travel</b>	<b>\$5,333</b>	<b>\$3,118</b>	<b>\$2,215</b>
<b>B. Hospitality</b>	<b>\$453</b>	<b>\$344</b>	<b>\$109</b>
<b>C. Conference Fees</b>	<b>\$26</b>	<b>\$9</b>	<b>\$17</b>
<b>Total [A+B+C]</b>	<b>\$5,812</b>	<b>\$3,471</b>	<b>\$2,341</b>
<b>International travel by minister and minister's staff (included in travel)</b>	<b>\$138</b>	<b>\$26</b>	<b>\$112</b>

\*Due to a change in reporting format, required level of detail for Travel in the current fiscal year has changed.

## Significant variances compared with previous fiscal year

- **Travel:** Compared to fiscal year 2016-17, departmental travel expenditures increased by \$2.2 million. This increase is primarily attributed to the full fiscal year of operations for the [National Inquiry into Missing and Murdered Indigenous Women and Girls \(MMIWG\)](#), launched September 1, 2016.
- **Hospitality:** Compared to fiscal year 2016-17, departmental hospitality expenditures increased by \$109 thousand. As in the case of travel, this is primarily attributable to the full year of operations for MMIWG.
- **Minister and minister's exempt staff:** Compared with fiscal year 2016–17, departmental expenditures for international travel by Ministers and their exempt staff increased by \$112 thousand. This increase is attributable to travel for the modernization of the North American Free Trade Agreement, and to further strengthen bi-lateral and commercial ties as well as to support the diversification and growth of strategic partnerships.