

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Statement of Management Responsibility (Unaudited)

Responsibility for the integrity and objectivity of the accompanying financial statements for the year ended March 31, 2021, and all information contained in these statements rests with the management of the Civilian Review and Complaints Commission for the RCMP (CRCC). These financial statements have been prepared by management using the Government's accounting policies, which are based on Canadian public sector accounting standards.

Management is responsible for the integrity and objectivity of the information in these financial statements. Some of the information in the financial statements is based on management's best estimates and judgment, and gives due consideration to materiality. To fulfill its accounting and reporting responsibilities, management maintains a set of accounts that provides a centralized record of the CRCC's financial transactions. Financial information submitted in the preparation of the *Public Accounts of Canada* and included in CRCC's *Departmental Results Report*, is consistent with these financial statements.

Management is also responsible for maintaining an effective system of internal controls over financial reporting (ICFR) designed to provide reasonable assurance that financial information is reliable, that assets are safeguarded and that transactions are properly authorized and recorded in accordance with the *Financial Administration Act* and other applicable legislation, regulations, authorities and policies.

Management seeks to ensure the objectivity and integrity of data in its financial statements through careful selection, training and development of qualified staff; through organizational arrangements that provide appropriate divisions of responsibility; through communication programs aimed at ensuring that regulations, policies, standards and managerial authorities are understood throughout the CRCC and through conducting an annual risk-based assessment of the effectiveness of the system of ICFR.

The system of ICFR is designed to mitigate risks to a reasonable level based on an on-going process to identify key risks, to assess effectiveness of associated key controls and to make any necessary adjustments.

The CRCC is subject to periodic Core Control Audits performed by the Office of the Comptroller General and uses the results of such audits to comply with the Treasury Board *Policy on Financial Management*.

A Core Control Audit was completed in 2011–12 by the OCG. The [Audit Report and related Management Action Plan](#) are posted on the departmental website.

The financial statements of CRCC have not been audited.

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**Micheline Lahaie**

Chairperson  
Ottawa, Canada

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**Tim Cogan**

Chief Financial Officer  
Ottawa, Canada

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September 3, 2021

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September 3, 2021

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Statement of Financial Position (Unaudited)

As at March 31

(in dollars)

2021 2020

### Liabilities

Accounts payable and accrued liabilities ( <u>note 4</u> )	450,162	430,503
Vacation pay and compensatory leave	682,229	389,513
Employee future benefits ( <u>note 5</u> )	269,227	263,777

**Total liabilities** 1,401,618 1,083,793

### Financial assets

Due from Consolidated Revenue Fund	421,641	381,840
Accounts receivable and advances ( <u>note 6</u> )	186,812	203,739

**Total financial assets** 608,453 585,579

**Departmental net debt** 793,165 498,214

### Non-Financial assets

Tangible capital assets ( <u>note 7</u> )	51,495	20,365
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**Total non-financial assets** 51,495 20,365

**Departmental net financial position** (741,670) (477,849)

The accompanying notes form an integral part of these financial statements

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**Micheline Lahaie**

Chairperson  
Ottawa, Canada

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**Tim Cogan**

Chief Financial Officer  
Ottawa, Canada

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September 3, 2021

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September 3, 2021

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Statement of Operations and Departmental Net Financial Position (Unaudited)

For the year ended March 31

(in dollars)

	2021 Planned Results	2021	2020
<b>Expenses</b>			
Civilian Review of RCMP members' conduct in the performance of their duties	8,410,865	<b>7,826,152</b>	7,744,692
Internal Services	2,984,891	<b>4,240,318</b>	5,214,203
<b>Total expenses</b>	<b>11,395,756</b>	<b>12,066,470</b>	<b>12,958,895</b>
<b>Revenues</b>			
Miscellaneous revenues	4,509	<b>0</b>	2,922
Revenues earned on behalf of government	(4,509)	<b>0</b>	(2,922)
<b>Total revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cost of operations before government funding and transfers</b>	<b>11,395,756</b>	<b>12,066,470</b>	<b>12,958,895</b>
<b>Government Funding and Transfers</b>			
Net cash provided by Government		<b>10,360,573</b>	11,636,092
Change in due from the Consolidated Revenue Fund		<b>39,801</b>	(179,548)
Services provided without charge by other government departments ( <a href="#">note 8</a> )		<b>1,402,275</b>	1,285,655
<b>Net cost of operations after government funding and transfers</b>		<b>263,821</b>	<b>(216,696)</b>
<b>Departmental net financial position - Beginning of Year</b>		<b>(777,849)</b>	<b>(261,153)</b>
<b>Departmental net financial position - End of Year</b>		<b>(741,670)</b>	<b>(477,849)</b>
Segmented information ( <a href="#">note 9</a> )			

The accompanying notes form an integral part of these financial statements.

## CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

### Statement of Change in Departmental Net Debt (Unaudited)

For the year ended March 31

(in dollars)

	2021	2020
Net cost of operations after government funding and transfers	263,821	216,696
Change due to tangible capital assets	51,495	
Amortization of tangible capital assets	(20,365)	(84,410)
<b>Total change due to tangible capital assets</b>	<b>31,130</b>	<b>(84,410)</b>
<b>Net increase (decrease) in departmental net debt</b>	<b>294,951</b>	<b>132,286</b>
<b>Departmental net debt - Beginning of Year</b>	<b>498,214</b>	<b>365,928</b>
<b>Departmental net debt - End of Year</b>	<b>793,165</b>	<b>498,214</b>

The accompanying notes form an integral part of these financial statements.

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Statement of Cash Flows (Unaudited)

For the year ended March 31

(in dollars)

	2021	2020
<b>Operating activities</b>		
Net cost of operations before government funding and transfers	12,066,470	12,958,895
<b>Non-cash items:</b>		
Amortization of tangible capital assets ( <u>note 7</u> )	(1,402,275)	(84,410)
Services provided without charge by other government departments ( <u>note 8</u> )	(20,365)	(1,285,655)
<b>Variations in Statement of Financial Position:</b>		
Increase (decrease) in accounts receivable and advances	(16,927)	(53,103)
Decrease (increase) in accounts payable and accrued liabilities	(19,659)	240,647
Decrease (increase) in vacation pay and compensatory leave	(292,716)	(122,288)
Decrease (increase) in employee future benefits	(5,450)	(17,994)
<b>Cash used in operating activities</b>	<b>10,309,078</b>	<b>11,636,092</b>
<b>Capital investing activities</b>		
<b>Cash used in capital investing activities</b>	<b>51,495</b>	<b>0</b>
<b>Net cash provided by Government of Canada</b>	<b>10,360,573</b>	<b>11,636,092</b>

The accompanying notes form an integral part of these financial statements.

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 1. Authority and objectives

The Civilian Review and Complaints Commission for the RCMP (CRCC) is a federal agency reporting to Parliament that receives and reviews public complaints about the conduct of members of the RCMP in the performance of any duty or function under the *Royal Canadian Mounted Police Act*. The CRCC is entirely separate from and independent of the RCMP. The mandate of the CRCC is set out in Part VII of the *Royal Canadian Mounted Police Act* and can be summarized as follows:

- To receive complaints from the public about the conduct of RCMP members;
- To conduct reviews when complainants are not satisfied with the RCMP's handling of their complaints;
- To hold hearings and carry out investigations; and
- To report findings and make recommendations.

The CRCC has two programs, Civilian review of RCMP members' conduct in the performance of their duties and Internal Services. Internal Services include all services that support the program, including management and oversight, communications, legal, human resources, financial management, procurement, information management and technology and other administrative services.

### 2. Summary of significant accounting policies

These financial statements have been prepared using the Government's accounting policies stated below, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

#### **(a) Parliamentary authorities**

The CRCC is financed by the Government of Canada through Parliamentary authorities. Financial reporting of authorities provided to the CRCC do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Consequently, items recognized in the Statement of Operations and Departmental Net Financial Position and in the Statement of Financial Position are not necessarily the same as those provided through authorities from Parliament. Note 3 provides a reconciliation between the bases of reporting. The planned results amounts in the "Expenses" and "Revenues" sections of the Statement of Operations and Departmental Net Financial Position are the amounts reported in the Future-oriented Statement of Operations included in the *2020-21 Departmental Plan*. Planned results are not presented in the "Government funding and transfers" section of the Statement of Operations and Departmental Net Financial Position and in the Statement of Change in Departmental Net Debt because these amounts were not included in the *2020-21 Departmental Plan*.

## 2. Summary of significant accounting policies (continued)

### *(b) Net cash provided by government*

The CRCC operates within the Consolidated Revenue Fund (CRF), which is administered by the Receiver General for Canada. All cash received by the CRCC is deposited to the CRF and all cash disbursements made by the CRCC are paid from the CRF. The net cash provided by Government is the difference between all cash receipts and all cash disbursements including transactions between departments of the Government.

### *(c) Amounts due from or to the CRF*

Amounts due from or to the CRF are the result of timing differences at year-end between when a transaction affects authorities and when it is processed through the CRF. Amounts due from the CRF represent the net amount of cash that the CRCC is entitled to draw from the CRF without further authorities to discharge its liabilities.

### *(d) Revenues*

Revenues from regulatory fees are recognized based on the services provided in the year. Revenues are then recognized in the period in which the related expenses are incurred. Other revenues are recognized in the period the event giving rise to the revenues occurred. Revenues that are non-respendable are not available to discharge the CRCCs liabilities. While the Chair is expected to maintain accounting control, he or she has no authority regarding the disposition of non-respendable revenues. As a result, non-respendable revenues are considered to be earned on behalf of the Government of Canada and are therefore presented as a reduction of the entity's gross revenues.

### *(e) Expenses*

Expenses are recorded on the accrual basis:

- Vacation pay and compensatory leave are accrued as the benefits are earned by employees under their respective terms of employment.
- Services provided without charge by other government departments for accommodation and employer contributions to the health and dental insurance plans are recorded as operating expenses at their carrying value.

## 2. Summary of significant accounting policies (continued)

### *(f) Employee future benefits*

*Pension benefits:* Eligible employees participate in the Public Service Pension Plan, a multiemployer pension plan administered by the Government. The CRCC's contributions to the Plan are charged to expenses in the year incurred and represent the CRCC's total obligation to the Plan. Current legislation does not require the CRCC to make contributions for any actuarial deficiencies of the Plan. The CRCC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada, as the Plan's sponsor.

*Severance benefits:* The accumulation of severance benefits for voluntary departures ceased for applicable employee groups. The remaining obligation for employees who did not withdraw benefits is calculated using information derived from the results of the actuarially determined liability for employee severance benefits for the Government as a whole.

### *(g) Accounts receivable and advances*

Accounts receivable are initially recorded at cost and where necessary, are discounted to reflect their concessionary terms. When necessary, an allowance for valuation is recorded to reduce the carrying value of accounts receivable to amounts that approximate their net recoverable value.

### *(h) Non-financial assets*

The costs of acquiring land, buildings, equipment and other capital property are capitalized as tangible capital assets and, except for land, are amortized to expense over the estimated useful lives of the assets, as described in Note 7. All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. Tangible capital assets do not include immovable assets located on reserves as defined in the Indian Act, works of art, museum collection and Crown land to which no acquisition cost is attributable; and intangible assets. Inventories are valued at cost and are comprised of spare parts and supplies held for future program delivery and are not primarily intended for resale. Inventories that no longer have service potential are valued at the lower of cost or net realizable value.



# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### *(i) Measurement uncertainty*

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported and disclosed amounts of assets, liabilities, revenues and expenses reported in the financial statements and accompanying notes at March 31. The estimates are based on facts and circumstances, historical experience, general economic conditions and reflect the Government's best estimate of the related amount at the end of the reporting period. The most significant items where estimates are used are contingent liabilities, environmental liabilities, the liability for employee future benefits and the useful life of tangible capital assets. Actual results could significantly differ from those estimated. Management's estimates are reviewed periodically and, as adjustments become necessary, they are recorded in the financial statements in the year they become known.

### *(j) Related party transactions*

Related party transactions, other than inter-entity transactions, are recorded at the exchange amount.

Inter-entity transactions are transactions between commonly controlled entities. Inter-entity transactions, other than restructuring transactions, are recorded on a gross basis and are measured at the carrying amount, except for the following:

- i. Services provided on a recovery basis are recognized as revenues and expenses on a gross basis and measured at the exchange amount.
- ii. Certain services received on a without charge basis are recorded for departmental financial statement purposes at the carrying amount.

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 3. Parliamentary authorities

The CRCC receives most of its funding through annual parliamentary authorities. Items recognized in the Statement of Operations and Departmental Net Financial Position and the Statement of Financial Position in one year may be funded through parliamentary authorities in prior, current or future years. Accordingly, the CRCC has different net results of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

**(a) Reconciliation of net cost of operations to current year authorities used:**

	2021	2020
		(in dollars)
Net cost of operations before government funding and transfers	<b>12,066,470</b>	12,958,895
<i>Adjustments for items affecting net cost of operations but not affecting authorities:</i>		
Amortization of tangible capital assets (note 7)	<b>(20,365)</b>	(84,410)
Services provided without charge by other government departments (note 8)	<b>(1,402,275)</b>	(1,285,655)
Decrease (increase) in vacation pay and compensatory leave	<b>(292,716)</b>	(122,288)
Decrease (increase) in employee future benefits	<b>(5,450)</b>	(17,994)
Refund of prior year expenditures	<b>4,686</b>	59,299
Decrease (increase) in accrued liabilities not charged to authorities	<b>990,000</b>	(990,000)
	<b>(726,120)</b>	(2,441,048)
<i>Adjustments for items not affecting net cost of operations but affecting authorities:</i>		
Acquisitions of tangible capital assets	<b>51,495</b>	
Increase in salary overpayments	<b>24,392</b>	24,730
	<b>75,887</b>	24,730
<b>Current year authorities used</b>	<b>11,416,237</b>	<b>10,542,577</b>

**(b) Authorities provided and used:**

	2021	2020
		(in dollars)
Vote 1 – Program expenditures	<b>10,564,150</b>	10,235,241
Vote 40 – Budget implementation	<b>0</b>	420,000
Contributions to employee benefits plan	<b>1,218,481</b>	990,288
	<b>11,782,631</b>	11,645,529
Less:		
Lapsed : Operating	<b>(366,394)</b>	(1,102,952)
<b>Current year authorities used</b>	<b>11,416,237</b>	<b>10,542,577</b>

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 4. Accounts payable and accrued liabilities

The following table presents details of the CRCC's accounts payable and accrued liabilities:

	2021	2020
		(in dollars)
Accounts payable to other government departments and agencies	120,478	106,657
Accounts payable to external parties	67,694	236,192
<b>Total accounts payable</b>	<b>188,172</b>	<b>342,849</b>
Accrued liabilities	261,990	87,654
<b>Total accounts payable and accrued liabilities</b>	<b>450,162</b>	<b>430,503</b>

### 5. Employee future benefits

#### (a) Pension benefits

The CRCC's employees participate in the Public Service Pension Plan (the "Plan"), which is sponsored and administered by the Government of Canada. Pension benefits accrue up to a maximum period of 35 years at a rate of 2 percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are integrated with Canada/Québec Pension Plan benefits and they are indexed to inflation.

Both the employees and the CRCC contribute to the cost of the Plan. Due to the amendment of the *Public Service Superannuation Act* following the implementation of provisions related to Economic Action Plan 2012, employee contributors have been divided into two groups – Group 1 relates to existing plan members as of December 31, 2012 and Group 2 relates to members joining the Plan as of January 1, 2013. Each group has a distinct contribution rate.

The 2020-21 expense amounts to \$719,809 (\$673,281 in 2019-20). For Group 1 members, the expense represents approximately 1.01 times (1.01 times in 2019-20) the employee contributions and, for Group 2 members, approximately 1.00 times (1.00 times in 2019-20) the employee contributions.

The CRCC's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the Financial Statements of the Government of Canada, as the Plan's sponsor.

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 5. Employee future benefits (continued)

#### *(b) Severance benefits*

Severance benefits provided to the CRCC's employees were previously based on an employee's eligibility, years of service and salary at termination of employment. However, since 2011 the accumulation of severance benefits for voluntary departures progressively ceased for substantially all employees. Employees subject to these changes were given the option to be paid the full or partial value of benefits earned to date or collect the full or remaining value of benefits upon departure from the public service. By March 31, 2021, substantially all settlements for immediate cash out were completed. Severance benefits are unfunded and, consequently, the outstanding obligation will be paid from future authorities.

The changes in the obligations during the year were as follows:

	2021	2020
		(in dollars)
Accrued benefit obligation - Beginning of year	263,777	245,783
Expense for the year	(3,240)	16,094
Benefits paid during the year	8,690	1,900
<b>Accrued benefit obligation - End of year</b>	<b>269,227</b>	<b>263,777</b>

### 6. Accounts receivable and advances

The following table presents details of the CRCC's accounts receivable and advances balances:

	2021	2020
		(in dollars)
Receivables – Other government departments and agencies	27,924	48,064
Receivables – External parties	143,188	139,475
Employee advances	15,700	16,200
<b>Total accounts receivable</b>	<b>186,812</b>	<b>203,739</b>

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 7. Tangible capital assets

Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset as follows:  
 All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more are recorded at their acquisition cost. The CRCC does not capitalize intangibles, works of art and historical treasures that have cultural, aesthetic or historical value, assets located on Indian Reserves and museum collections.

Asset Class	Amortization Period
Computer hardware	4 to 7 years
Computer software	3 to 5 years
Other equipment including furniture	5 years
Leasehold improvements	Over the useful life of the improvement or the lease term, whichever is shorter
Assets under construction	once in service, in accordance with asset type

Capital asset class	(in dollars)									
	Cost				Accumulated amortization				Net book value	
	Opening balance	Acquisitions	Disposals & write-offs	Closing balance	Opening balance	Amortization	Disposals & write-offs	Closing balance	2021	2020
Computer hardware	350,107	51,495	0	401,602	329,742	20,365	0	350,107	51,495	20,365
Computer software	15,569	0	0	15,569	15,569	0	0	15,569	0	0
Other equipment including furniture	181,061	0	0	181,061	181,061	0	0	181,061	0	0
Leasehold improvements	813,110	0	0	813,110	813,110	0	0	813,110	0	0
<b>Total</b>	<b>1,359,847</b>	<b>51,495</b>	<b>0</b>	<b>1,411,342</b>	<b>1,339,482</b>	<b>20,365</b>	<b>0</b>	<b>1,359,847</b>	<b>51,495</b>	<b>20,365</b>

Assets under construction are recorded in the applicable asset class in the year they are put into service and are not amortized until they are put into service.

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 8. Related party transactions

The CRCC is related as a result of common ownership to all government departments, agencies, and Crown corporations. Related parties also include individuals who are members of key management personnel or close family members of those individuals, and entities controlled by, or under shared control of, a member of key management personnel or a close family member of that individual. The CRCC enters into transactions with these entities in the normal course of business and on normal trade terms. In addition, the CRCC has an agreement with Public Safety Canada related to the provision of finance, human resource and security services. During the year, the CRCC received common services which were obtained without charge from other government departments as disclosed below.

#### *(a) Common services provided without charge by other government departments*

During the year the CRCC received services without charge from certain common service organizations related to accommodation, and the employer's contribution to the health and dental insurance plans. These services provided without charge have been recorded in the CRCC's Statement of Operations and Departmental Net Financial Position as follows:

	2021	2020
		(in dollars)
Accommodations	682,466	628,387
Employer's contribution to the health and dental insurance plans	719,809	657,268
<b>Total</b>	<b>1,402,275</b>	<b>1,285,655</b>

The Government has centralized some of its administrative activities for efficiency, cost-effectiveness purposes and economic delivery of programs to the public. As a result, the Government uses central agencies and common services organization so that one department performs services for all other departments and agencies without charge. The costs of these services, such as payroll and cheque issuance services provided by Public Services and Procurement Canada and audit services provided by the Office of the Auditor General are not included in the CRCC's Statement of Operations and Departmental Net Financial Position.

#### *(b) Other transactions with related parties*

	2021	2020
		(in dollars)
Accounts receivable – Other government departments and agencies	27,924	128,487
Accounts payable – Other government departments and agencies	120,478	34,770
Expenses – Other government departments and agencies	145,218	103,743
<b>Total</b>	<b>293,620</b>	<b>267,000</b>

Expenses and revenues disclosed in (b) exclude common services provided without charges, which are already disclosed in (a).

# CIVILIAN REVIEW AND COMPLAINTS COMMISSION FOR THE RCMP

## Notes to the Financial Statements (Unaudited)

For the year ended March 31, 2021

### 9. Segmented information

Presentation by segment is based on the CRCC's program alignment architecture. The presentation by segment is based on the same accounting policies as described in the Summary of significant accounting policies in note 2. The following table presents the expenses incurred and revenue generated for the main program, by major object of expenses and by major type of revenues. The segment results for the period are as follows:

Expenses	2021			2020
	Civilian review	Internal services	Total	(in dollars) Total
<b>Operating expenses</b>				
Salaries and employee benefits	7,067,297	3,442,826	10,510,123	8,895,442
Professional and special services	76,384	705,494	781,878	1,052,653
Accommodation	458,435	229,341	687,776	692,540
Rentals	49,547	112,672	162,219	194,795
Information	103,666	1,919	105,585	47,716
Communication	33,872	37,499	71,371	67,122
Utilities, materials and supplies	4,059	62,625	66,684	80,663
Equipment	12,527	40,817	53,344	271,339
Amortization	20,365	0	20,365	84,410
Repair and maintenance	0	3,532	3,532	91,457
Travel and relocation	0	62	62	201,584
Other	0	(396,469)	(396,469)	1,279,174
<b>Total expenses</b>	<b>7,826,152</b>	<b>4,240,318</b>	<b>12,066,470</b>	<b>12,958,895</b>
<b>Revenues</b>				
Miscellaneous revenues	0	0	0	2,922
Revenue earned on behalf of government	0	0	0	(2,922)
<b>Total revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cost of operations before government funding and transfers</b>	<b>7,826,152</b>	<b>4,240,318</b>	<b>12,066,470</b>	<b>12,958,895</b>