



Farm Products Council
of Canada

Conseil des produits agricoles
du Canada

**Farm Products Council of Canada
2021-2022
Annual Report to Parliament on the
*Access to Information Act***

**Farm Products Council of Canada
Annual Report to Parliament on the
*Access to Information Act***

APRIL 1, 2021 - MARCH 31, 2022

TABLE OF CONTENTS

A. Annual Report on the *Access to Information Act*, 2021-2022

A1. Introduction

A2. Organizational Structure

A3. Delegation Order

A4. Highlights of Statistical Report, 2021-22

A5. Training and Awareness

A6. Policies, Guidelines, Procedures and Initiatives

A7. Summary of Key Issues and Actions Taken on Complaints

A8. Monitoring of Compliance A9. Monitoring of Compliance

A9. Reporting on Access to Information fees for the purposes of the
Service Fees Act

A. Report on the *Access to Information Act*

A1. Introduction

The *Access to Information Act* gives Canadian citizens, permanent residents, and all individuals and corporations present in Canada the right of access to records under the control of a government institution subject to the Act. The Act complements, but does not replace, other means of obtaining government information.

This report is prepared and tabled in Parliament in accordance with Section 72 of the *Access to Information Act*. It covers the period from April 1, 2021, to March 31, 2022.

Mandate

The FPCC was established in 1972 under the *Farm Products Agencies Act* (the Act) as a unique public interest oversight body which reports to Parliament through the Minister of Agriculture and Agri-Food (The Minister).

The FPCC, headed by a Chairperson (Deputy Head) appointed by the Governor in Council, is composed of up to seven members of which at least half must be primary producers at the time of their appointment.

The Act provides for the creation of National Marketing Agencies and Promotion Research Agencies. There are currently four Marketing Agencies: Canadian Hatching Egg Producers, Chicken Farmers of Canada, Egg Farmers of Canada and Turkey Farmers of Canada. There are also two Promotion Research Agencies, the Canada Beef Check-Off Agency and the Canadian Pork Promotion and Research Agency. The FPCC supervises and works with these agencies to ensure that the supply management system for poultry and eggs and promotion research activities for beef cattle and pork work in the balanced interest of all stakeholders, from producers to consumers, and can evolve to respond to current and future challenges.

The FPCC also provides advice and recommendations to the Minister, collaborates with provincial supervisory boards and actively works with the Department and other Agriculture and Agri-Food Portfolio Organizations.

A2. Organizational Structure

The Director of Corporate and Governmental Affairs has delegated authority to oversee the administration of the *Access to Information Act* within Farm Products Council of Canada and to ensure compliance with the legislation. FPCC currently has one ATIP Coordinator and also relies on Agriculture & Agri-Food Canada (AAFC) as its service provider to the organization.

A3. Delegation Order

Section 73 of the *Access to Information Act* provides for the Minister, as head of Agriculture & Agri-Food Canada, to delegate the powers, duties and functions designated by the *Act*.

The approved FPCC Delegation Order is provided in [Annex A.](#)

Delegation of Authority Instrument for the Administration of the Access to Information Act

The FPCC Delegation of Authority Instrument is provided in [Annex B.](#)

A4. Performance 2021-2022

FPCC responded to 100% of the requests within the legislated timelines with 2 requests being completed in 1-30 days and 1 request that was abandoned.

There are no active requests or complaints outstanding from previous periods as well as no requests for consultation from other institutions.

Of the 2 requests completed, 1 (50%) was “all disclosed” and 1 (50%) was “disclosed in part”.

Working remotely due to COVID-19 had no impact on FPCC’s ability to fulfill its *Access to Information Act* responsibilities.

The FPCC 2021–2022 statistical reports on the *Access to Information Act* is provided in [Annex C.](#)

A5. Training and Awareness

There was no orientation and awareness session undertaken for the 2021-2022 reporting period.

A6. Policies, Guidelines, Procedures and Initiatives

FPCC did not implement any new policies, procedures or initiatives on the administration of the *Access to Information Act* for the 2021-2022 reporting period.

A7. Summary of Key Issues and Actions Taken on Complaints or Audits

FPCC received no complaints concerning the *Access to Information Act* during the 2021-2022 reporting period.

A8. Monitoring of Compliance

No monitoring was conducted during the 2021-2022 reporting period.

A9. Service Fees

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

With respect to fees collected under the *Access to Information Act*, the information below is reported in accordance with the requirements of section 20 of the Service Fees Act.

- Enabling authority: *Access to Information Act*
- Fee payable: \$5.00 application fee is the only fee charged for an ATI request
- Total revenue: FPCC's revenue fees for the 2021 to 2022 fiscal period are \$10.00
- Fees waived: FPCC had no fees waived for the 2021 to 2022 fiscal period
- Cost of operating the program: \$5,150

ACCESS TO INFORMATION DESIGNATION ORDER

(Farm Products Council of Canada)

The Minister of Agriculture and Agri-Food, pursuant to section 73 of the Access to the Information Act, hereby designates the persons of the Department holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and perform the duties and functions of the Minister as the Head of a government institution under the sections of the Act set out in the schedule opposite each position. This Designation Order supersedes all previous Designation Orders.

JUL 29 2019

Date



Minister of Agriculture & Agri-Food Canada

Delegation of Authority Instrument for the administration of *the Access to Information Act*

Sections of the Access to Information Act	Powers, Duties or Functions	Deputy Head	Director, Corporate and Governmental Affairs (CFO)	Director, Regulatory and Sectoral Affairs	Manager
4 (2.1)	Responsibility of government institutions.	X	X	X	X
7 (a)	To notify applicant and to give access to the record.	X	X	X	X
7 (b)	Giving access to records.	X	X	X	-
8(1)	To transfer to another institution or to accept transfer from another institution.	X	X	X	X
9	To extend time limits.	X	X	X	-
11(2), (3)	To require additional payment before access is given.	X	X	X	X
11(4)	To require deposit before search or production of record.	X	X	X	X
11(5)	To notify applicant of payment required.	X	X	X	X
11(6)	To waive requirement for payment or to refund.	X	X	X	X
12(2)(b)	To have record translated in the public interest.	X	X	X	X
12(3)(b)	To have record made accessible in alternative format.	X	X	X	X
13	To exempt information obtained in confidence.	X	X	X	-
13(2)	To disclose with consent of the other government.	X	X	X	-

Sections of the Access to Information Act	Powers, Duties or Functions	Deputy Head	Director, Corporate and Governmental Affairs (CFO)	Director, Regulatory and Sectoral Affairs	Manager
14	To exempt information re: federal - provincial affairs.	X	X	X	-
15	To exempt information re: international affairs and defense.	X	X	X	-
16	To exempt information re: law enforcement and investigations.	X	X	X	-
16.5	To exempt information re: Public Servant Disclosure Act.	X	X	X	-
16.6	National Security and Intelligence Committee	X	X	X	-
16.31	Investigation under the Elections Act	X	X	X	-
17	To exempt information re: safety of individuals.	X	X	X	-
18	To exempt information re: economic interests of Canada.	X	X	X	-
19	To exempt personal information.	X	X	X	-
20	To exempt third party information.	X	X	X	-
21	To exempt information re: advice and recommendations.	X	X	X	-
22	To exempt information re: testing procedures, tests and audits.	X	X	X	-
22.1	To exempt information re: Audit working papers and draft audit reports.	X	X	X	-
23	To exempt information re: solicitor client privilege.	X	X	X	-
23.1	Patent or Trademark privilege	X	X	X	-
24	To exempt information re: statutory prohibitions.	X	X	X	-
25	To sever exempt information from records and to disclose the remaining information.	X	X	X	-
26	To refuse access when information is	X	X	X	-

Sections of the Access to Information Act	Powers, Duties or Functions	Deputy Head	Director, Corporate and Governmental Affairs (CFO)	Director, Regulatory and Sectoral Affairs	Manager
	to be published.				
27(1)	To notify third party of intent to disclose.	X	X	X	X
27(4)	To extend time limit for third party notification process.	X	X	X	X
28(1)(b)	Review representations of third parties.	X	X	X	-
28(2)	To waive the requirement of third parties providing representations in writing.	X	X	X	-
28(4)	To notify third party of decision.	X	X	X	-
29(1)	Where the Information Commissioner recommends disclosure.	X	X	X	-
33	To advise Information Commissioner of third party involvement.	X	X	X	-
35(2)(b)	To have the right to make representations to the Information Commissioner.	X	X	X	-
37(4)	To provide access to complainant pursuant to Information Commissioner's recommendation.	X	X	X	-
43(1)	To provide notification to third party (application to Federal Court for review).	X	X	X	-
44(2)	To notify applicant that third party has applied for Court review.	X	X	X	-
52(2)(b), (3)	Special rules for hearing.	X	X	X	-
71(1)	Facility for inspection of manuals.	X	X	X	-
71(2)	To exempt information severed from manuals.	X	X	X	-
72	To prepare annual report to	X	X	X	-

Sections of the Access to Information Act	Powers, Duties or Functions	Deputy Head	Director, Corporate and Governmental Affairs (CFO)	Director, Regulatory and Sectoral Affairs	Manager
	Parliament.				

Section of the Access to Information Regulations	Powers, Duties or Functions	Deputy Head	Director, Corporate and Governmental Affairs (CFO)	Director, Regulatory and Sectoral Affairs	Manager
6(1)	Transfer of request.	X	X	X	-
7(2)	Search and preparation fees.	X	X	X	-
7(3)	Production and programming fees.	X	X	X	-
8	Providing access to record(s).	X	X	X	-
8.1	Limitation in respect of format.	X	X	X	-

Statistical Report on the *Access to Information Act*

Name of institution: Farm Products Council of Canada

Reporting period: 2021-04-01 to 2022-03-31

Section 1: Requests Under the *Access to Information Act*

1.1 Number of requests

		Number of Requests
Received during reporting period		2
Outstanding from previous reporting periods		1
• Outstanding from previous reporting period	1	
• Outstanding from more than one reporting period	0	
Total		3
Closed during reporting period		3
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

1.2 Sources of requests

Source	Number of Requests
Media	0
Academia	0
Business (private sector)	1
Organization	0
Public	1
Decline to Identify	0
Total	2

1.3 Channels of requests

Source	Number of Requests
Online	2
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	2

Section 2: Informal Requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0

0

2.2 Channels of informal requests

0

2.3 Completion time of informal requests

1

2.4 Pages released informally

0

2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released	Number of Requests	Pages Re- released
0	0	0	0	0	0	0	0	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	1	0	0	0	0	0	1
Disclosed in part	0	1	0	0	0	0	0	1
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	1	0	1
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	0	2	0	0	0	1	0	3

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	1	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	0	26	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	2	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
63	63	3

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	1	3	0	0	0	0	0	0	0	0
Disclosed in part	1	60	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	3	63	0	0	0	0	0	0	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	1	0	1
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	1	0	1

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	3
Percentage of requests closed within legislated timelines (%)	100

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	1	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	1	0

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	1	0
365 days or more	0	0	0	0
Total	0	0	1	0

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	2	\$10.00	0	\$0.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	2	\$10.00	0	\$0.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	1	215
Total	0	0	1	215
Closed during the reporting period	0	0	1	215
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	1	0	0	0	0	1
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	1	0	0	0	0	1

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

9.2 Investigations and Reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$5,150
Overtime		\$0
Goods and Services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$5,150

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.050
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.050

Note: Enter values to three decimal places.