

# Infrastructure Canada

**2017 to 2018 Fees Report**

This publication is available upon request in accessible formats.

Contact:

Communications Directorate

Infrastructure Canada

180 Kent Street, Suite 1100

Ottawa, Ontario K1P 0B6

Public information line: 613-948-1148

Telephone toll free: 1-877-250-7154

TTY #: 1-800-465-7735

Email: [infoc.info.infoc@canada.ca](mailto:infoc.info.infoc@canada.ca)

This publication is available at: <http://www.infrastructure.gc.ca/pub/drr-rrm/2018/2018-suppl-eng.html#fees>

Permission to Reproduce

Except as otherwise specifically noted, the information in this publication may be reproduced, in part or in whole and by any means, without charge or further permission from Infrastructure Canada, provided that due diligence is exercised in ensuring the accuracy of the information reproduced; that Infrastructure Canada is identified as the source institution; and that the reproduction is not represented as an official version of the information reproduced, nor as having been made in affiliation with, or with the endorsement of, Infrastructure Canada.

For permission to reproduce the information in this publication for commercial redistribution, please email:

[infoc.info.infoc@canada.ca](mailto:infoc.info.infoc@canada.ca)

©Her Majesty the Queen in Right of Canada, as represented by the Minister of Infrastructure and Communities, 2019.

Catalogue No. T91-6E-PDF

ISSN 2562-3230

Aussi offert en français sous le titre Infrastructure Canada – Rapport sur les frais de 2017– 2018.

## Table of Contents

Minister's message.....	1
General fees information.....	2
General and financial information by fee category.....	2
Endnotes.....	4



## Minister's message

On behalf of Infrastructure Canada, I am pleased to present the 2017 to 2018 Fees Report.

On June 22, 2017, the [Service Fees Act](#)<sup>ii</sup> received royal assent, thereby repealing the [User Fees Act](#)<sup>iii</sup>.

The Service Fees Act introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The act provides for:

- a streamlined approach to consultation and the approval of new or modified fees
- a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met
- an automatic annual fee adjustment by the Consumer Price Index to ensure that fees keep pace with inflation
- annual detailed reporting to Parliament in order to increase transparency

This 2017 to 2018 Fees Report is the first report to be prepared under the Service Fees Act. The report includes information about the fees collected by the Department.

I welcome the increased transparency and oversight that the Service Fees Act's reporting regime embodies, and I am fully committed to transitioning my department to this modern framework.

The Honourable François-Philippe Champagne, P.C., M.P.  
Minister of Infrastructure and Communities

## General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category
- the date that the fee (or fee category) was introduced and last amended (if applicable)
- service standards
- performance results against these standards, and
- financial information regarding total costs, total revenues and remissions.

In addition to presenting the information by fee category, there is a summary of the financial information.

## General and financial information by fee category

### General information

<b>Fee category</b>	Fees for processing requests filed under the <i>Access to Information Act</i>
<b>Fee-setting authority</b>	<a href="#">Access to Information Act</a> <sup>iv</sup>
<b>Year introduced</b>	1983
<b>Year last amended</b>	1992
<b>Service standard</b>	A response is provided within 30 days following receipt of a request; the response time may be extended under section 9 of the <i>Access to Information Act</i> .
<b>Performance results</b>	76.55% of responses were provided on or before the statutory deadline.
<b>Other information</b>	In 2016, Treasury Board Secretariat issued an Interim Directive on the Administration of the <i>Access to Information Act</i> . Section 7.5 of the Directive waives all fees prescribed by the Act and Regulations, other than the application fee set out in section 7(1) (a) of the Access to Information Regulations.

\* Includes cases where a Notice of Extension is sent to the requester within 30 days of receipt of the request.

## Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost*	2017 to 2018 Remissions†
775	780	462,225	Not applicable

\* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with their authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act.

## Endnotes

---

<sup>i</sup> Report, <http://www.infrastructure.gc.ca/pub/drr-rrm/2018/2018-supp-eng.html#fees>

<sup>ii</sup> Service Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>

<sup>iii</sup> User Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/20040331/P1TT3xt3.html>

<sup>iv</sup> Access to Information Act, <http://laws-lois.justice.gc.ca/eng/acts/A-1/index.html>