

Administrative Tribunals Support Service of Canada

Future-Oriented Statement of Operations (Unaudited)

	Estimated Results 2015–16	Planned Results 2016–17
<i>in dollars</i>		
Expenses		
Tribunal specialized and expert support services	37,791,248	31,799,840
Registry services	13,730,325	15,311,958
Payments to tribunal chairs and members	26,887,097	24,716,487
Internal services	18,826,203	20,760,830
Total expenses	97,234,874	92,589,114
Revenues		
Revenues Netted Against Expenditures	22,343,925	17,690,600
Miscellaneous revenues	531	531
Revenues earned on behalf of Government	(531)	(531)
Total revenues	22,343,925	17,690,600
Net cost of operations	74,890,949	74,898,514

The accompanying notes form an integral part of this Future-Oriented Statement of Operations.

Administrative Tribunals Support Service of Canada

Notes to Future-Oriented Financial Statements (Unaudited)

1. Departmental Strategic Outcomes and Programs

For more information on the Administrative Tribunals Support Service of Canada's (ATSSC) strategic outcomes and programs refer to Section II of the Report on Plans and Priorities (RPP).

2. Methodology and Significant Assumptions

The future-oriented financial statements have been prepared on the basis of the government priorities and the plans of the ATSSC as described in the Report on Plans and Priorities (RPP).

The information in the estimated results for fiscal year 2015–16 and the planned results for fiscal year 2016–17 are based on the activities and initiatives included in the forecast spending and planned spending amounts that are presented in the ATSSC RPP, expressed in terms of accrual accounting.

The main assumptions underlying the forecasts are as follows:

- (a) The ATSSC's activities will remain substantially the same as for the previous year.
- (b) Expenses and revenues, including the determination of amounts internal and external to the government, are based on historical experience. The general historical pattern is expected to continue.

These assumptions are adopted as at February 2, 2016.

3. Variations and Changes to the Forecast Financial Information

While every attempt has been made to accurately forecast final results for the remainder of 2015–16 and for 2016–17, actual results achieved for both years are likely to vary from the forecast information presented, and this variation could be material.

In preparing this future-oriented financial statement of operations, the ATSSC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Factors that could lead to material differences between the future-oriented statement of operations and the historical statement of operations include the following:

- (a) Effect of timing and amounts of acquisitions and disposals of equipment on gains or losses and amortization expense.
- (b) Implementation of new collective agreements.
- (c) Further changes to the operating budget through additional new initiatives or technical adjustments later in the year.
- (d) Changes in standard rate used by Treasury Board to calculate employee benefits.

Once the Report on Plans and Priorities is presented, the ATSSC will not be updating the forecasts for any changes in financial resources made in ensuing supplementary estimates. Variances will be explained in the ATSSC's Departmental Performance Report.

4. Summary of Significant Accounting Policies

The future-oriented statement of operations has been prepared using Government of Canada's accounting policies, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

(a) Expenses

Expenses are recorded on an accrual basis and are recorded when goods are received or services are rendered. These expenses include:

- Services provided without charge by other government departments for accommodation and legal services at their estimated cost.
- Vacation pay and compensatory leave when earned by employees under their respective terms of employment.

Amortization of tangible capital assets, which are capitalized at their acquisition cost. Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset.

(b) Revenues

Revenues are accounted for in the period in which the related transactions or the event that gives rise to the revenues occurred.

Revenues that are non-responsible are not available to discharge the ATSSC's liabilities. While the Chief Administrator is expected to maintain accounting control, he or she has no authority regarding the disposition of non-responsible revenues. As a result, non-responsible revenues are considered to be earned on behalf of the Government of Canada and are therefore presented in reduction of the entity's gross revenues.

5. Parliamentary Authorities

The ATSSC is financed by the Government of Canada through parliamentary authorities. Financial reporting of authorities provided to the ATSSC do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Items recognized in the Future-Oriented Statement of Operations in one year may be funded through parliamentary authorities in prior, current, or future years. Accordingly, the ATSSC has different net cost of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

(a) Reconciliation of net cost of operations to requested authorities:

	Estimated Results 2015–16	Planned Results 2016–17
	in dollars	
Net cost of operations	74,890,949	74,898,514
Adjustments for items affecting net cost of operations but not affecting authorities:		
Services provided without charge by other government departments	(14,430,431)	(14,574,735)
Amortization of tangible capital assets	(1,396,328)	(1,410,291)
Increase in employee future benefits	(82,871)	(82,871)
Decrease in vacation pay and compensatory leave	83,692	83,692
Refunds of previous year's expenditures	(89,276)	(89,276)
	<u>(15,915,213)</u>	<u>(16,073,481)</u>
Adjustments for items not affecting net cost of operations but affecting appropriations:		
Acquisitions of tangible capital assets	792,571	800,497
Forecasted current year lapse	3,607,766	1,007,858
Requested authorities	<u>63,376,072</u>	<u>60,633,388</u>

(b) Authorities requested:

	Estimated Results 2015–16	Planned Results 2016–17
	in dollars	
Authorities requested		
Vote 1 – Program expenditures	52,297,037	48,879,363
Vote 25 – Operating Budget Carry Forward	2,477,118	2,608,852
Vote 30 – Paylist Requirements	2,924	-
Statutory contributions to employee benefit plans	8,598,993	9,145,173
Authorities requested	<u>63,376,072</u>	<u>60,633,388</u>