



Shared Services Canada  
Fees Report  
Fiscal year 2020–21

*Original signed by*

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The Honourable Filomena Tassi, P.C., M.P.  
Minister responsible for Shared Services Canada



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## Minister's message

On behalf of Shared Services Canada, I am pleased to present our report on fees for 2020–21.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.

The report lists fees for services related to information technology that support the effective operation of the government. For example, services related to email, services related to data centres and services related to networks are provided to certain Crown Corporations and other levels of government.

I will continue to lead my department's transition to the reporting regime provided under the *Service Fees Act*.

The Honourable Filomena Tassi P.C., M.P.  
Minister responsible for Shared Services Canada





## About this report

This report, which is tabled under section 20 of the *Service Fees Act*, including the *Low-Materiality Fees Regulations* and subsection 4.2.8 of the *Directive on Charging and Special Financial Authorities*, contains information about the fees that Shared Services Canada had the authority to set in 2020–21.<sup>1</sup>

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities, for other authorizations of rights or privileges, or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee-setting mechanisms:

1. Act, regulation or fees notice
  - An act of Parliament delegates the fee-setting authority to a department, minister or Governor-in-Council.
2. Contract
  - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction
  - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor-in-Council has no control over the fee amount.

This report contains information about fees that are under Shared Services Canada's authority. No fees under Shared Services Canada's authority are set by act, regulation or fees notice. This report therefore only covers fees set by contract. It provides total revenue and costs only.

Although the fees that Shared Services Canada charges under the *Access to Information Act* were subject to the *Service Fees Act*, they are not included in this report. Information on Shared Services Canada's access to information fees for 2020–21 can be found in our access to information report, which is posted on the Department of Shared Services Canada Access to Information and Privacy web page.

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1. All years presented in this manner refer to fiscal years.

## Overall totals, by fee-setting mechanism

The following table presents the total revenue and total cost for all fees that Shared Services Canada had the authority to set in 2020–21, by fee-setting mechanism.

### Overall totals for 2020-21, by fee setting mechanism

| Fee setting mechanism                            | Revenue (\$) | Cost (\$)    |
|--|--------------|--------------|
| <b>Fees set by contract</b>                      | 5,428,854.78 | 6,837,348.59 |
| <b>Fees set by either market-rate or auction</b> | 0            | 0            |
| <b>Total</b>                                     | 5,428,854.78 | 6,837,348.59 |



## Endnotes

- i. Government of Canada, <https://www.canada.ca/home.html>
- ii. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/FullText.html>
- iii. Directive on Charging and Special Financial Authorities, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- iv. *Shared Services Canada Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.9/page-1.html#:~:text=Shared%20Services%20Canada%20Act%201%20Short%20Title.%201,Functions.%20...%206%20Organization%20and%20Head%20Office.%20>
- v. *Financial Administration Act*, <https://laws-lois.justice.gc.ca/eng/acts/f-11/fulltext.html>
- vi. Shared Services Canada, Annual report to Parliament on the Administration of the *Access to Information Act*, <https://www.canada.ca/en/shared-services/corporate/transparency/access-information-privacy/publications.html>