

BUSINESS DEVELOPMENT BANK OF CANADA ("BDC")

ANNUAL REPORT on the ACCESS TO INFORMATION ACT

Reporting period: April 1, 2006 to March 31, 2007

Mandate and Activity:

BDC's mandate, as set out in the *Business Development Bank of Canada Act*, is to support Canadian entrepreneurship by providing financial, consulting and venture capital services. As outlined in the attached statistical report, there were seven (7) new formal requests in this reporting period. In addition, there were thirteen (13) formal consultations from other departments and agencies concerning requests they received in which some BDC-related records were involved.

The percentage breakdown for the source of requests received or completed during this reporting period is as follows:

28.6% Media
71.4% Public

Organization of Access to Information activities, policies and procedures:

Procedures are in place for directing formal access requests to the Access to Information Coordinator who ensures that they are processed in accordance with the provisions of the Act. The Coordinator is normally occupied part-time in carrying out his responsibilities pursuant to the Act, although he is available at all times together with other administrative support, to process requests as the volume of activity may warrant. The Assistant General Counsel in BDC's legal department is currently designated as the Access to Information Coordinator, exercises delegated authority to exercise the powers, duties and functions under the Act and reports to BDC's President & CEO in access to information matters. The Coordinator has extensive knowledge of access to information and privacy laws and policies.

BDC receives requests from many sources and for all types of information throughout the year. BDC's approach in determining whether to deal with such requests informally or whether to require the requestor to make a formal request under the Act depends on whether the information is of the type that obviously can be disclosed without having to consider applying exemptions and whether the relevant records can be easily identified and located.

Decisions on waiving application and processing fees permitted under the Act are made on a case-by-case basis.



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Federal Business
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Access to Information and Privacy Acts Designation Order

I, François Beaudoin, President and Chief Executive Officer of the Federal Business Development Bank, hereby revoke all previous designations relating to the exercise of powers and performance of duties and functions as the head of a government institution under the Access to Information and Privacy Acts (the "Acts") and, by this Order, hereby designate Robert Annett, Assistant General Counsel, and Henriette Racine, Administrative Assistant, Legal Services, Legal Services Department, Head Office, Montreal, to exercise such powers and to perform such duties and functions under the Acts as the Access to Information and Privacy Co-ordinator and the Assistant Access to Information and Privacy Co-ordinator respectively.

Dated at Montreal, Quebec, this 1st day of July, 1994.



François Beaudoin,
President and Chief Executive Officer



Institution Business Development Bank of Canada / Banque de développement du Canada				Reporting period / Période visée par le rapport F2007 (2006/01/04 - 2007/31/03)	
Source	Media / Médias 2	Academia / Secteur universitaire 0	Business / Secteur commercial 0	Organization / Organisme 0	Public 5

I Requests under the Access to Information Act / Demandes en vertu de la Loi sur l'accès à l'information

Received during reporting period / Reçus pendant la période visée par le rapport	7
Outstanding from previous period / En suspens depuis la période antérieure	1
TOTAL	8
Completed during reporting period / Traitées pendant la période visées par le rapport	8
Carried forward / Reportées	0

II Disposition of requests completed / Disposition à l'égard des demandes traitées

1. All disclosed / Communication totale	3	6. Unable to process / Traitement impossible	
2. Disclosed in part / Communication partielle	5	7. Abandoned by applicant / Abandon de la demande	
3. Nothing disclosed (excluded) / Aucune communication (exclusion)	0	8. Treated informally / Traitement non officiel	
4. Nothing disclosed (exempt) / Aucune communication (exemption)	0	TOTAL	8
5. Transferred / Transmission	0		

III Exemptions Invoked / Exceptions invoquées

S. Art. 13(1)(a)		S. Art. 16(1)(a)		S. Art. 18(b)	1	S. Art. 21(1)(e)	
(b)		(b)		(c)		(b)	1
(c)		(c)		(d)	1	(c)	1
(d)		(d)		S. Art. 19(1)	2	(d)	1
S. Art. 14		S. Art. 16(2)		S. Art. 20(1)(a)		S. Art. 22	
S. Art. 15(1) International rel. / Relations intern.		S. Art. 16(3)		(b)	4	S. Art. 23	2
Defence / Défense		S. Art. 17		(c)	1	S. Art. 24	4
Subversive activities / Activités subversives		S. Art. 18(a)		(d)	1	S. Art. 26	

IV Exclusions cited / Exclusions citées

S. Art. 68(a)		S. Art. 69(1)(c)	
(b)		(d)	
(c)		(e)	
S. Art. 69(1)(a)		(f)	
(b)		(g)	

V Completion time / Délai de traitement

30 days or under / 30 jours ou moins	6
31 to 60 days / De 31 à 60 jours	2
61 to 120 days / De 61 à 120 jours	
121 days or over / 121 jours ou plus	

VI Extensions / Prorogations des délais

	30 days or under / 30 jours ou moins	31 days or over / 31 jours ou plus
Searching / Recherche		1
Consultation	1	
Third party / Tiers		
TOTAL	1	1

VII Translations / Traduction

Translations requested / Traductions demandées	0
Translations prepared / Traductions préparées	
English to French / De l'anglais au français	
French to English / Du français à l'anglais	

VIII Method of access / Méthode de consultation

Copies given / Copies de l'original	8
Examination / Examen de l'original	
Copies and examination / Copies et examen	

IX Fees / Frais

Net fees collected / Frais net perçus			
Application fees / Frais de la demande	35.	Preparation / Préparation	
Reproduction		Computer processing / Traitement informatique	
Searching / Recherche		TOTAL	35.
Fees waived / Dispense de frais		No. of times / Nombre de fois	\$
25.00 or under / 25 \$ ou moins		0	\$
Over \$25.00 / De plus de 25 \$		0	\$

X Costs / Coûts

Financial (all reasons) / Financiers (raisons)	
Salary / Traitement	\$ 8627.
Administration (O and M) / Administration (fonctionnement et maintien)	\$ 2357.
TOTAL	\$ 10984.
Person year utilization (all reasons) / Années-personnes utilisées (raison)	
Person year (decimal format) / Années-personnes (nombre décimal)	.075

