

Annual Report on the *Access to Information Act*

2021–22



Office of the
Auditor General
of Canada

Bureau du
vérificateur général
du Canada

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21 September 2022

Office of the Auditor General of Canada
2021–22 Annual Report on the *Access to Information Act*

To the Honourable Speakers of the House of Commons and the Senate:

In accordance with section 94(1) of the *Access to Information Act* and section 20 of the *Service Fees Act*, please find attached the Office of the Auditor General of Canada's 2021–22 Annual Report on the *Access to Information Act*.

Yours sincerely,

Karen Hogan, FCPA, FCA
Auditor General of Canada
240 Sparks Street
Ottawa, Ontario K1A 0G6

Enclosure

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Introduction

The *Access to Information Act* gives Canadian citizens and permanent residents, and any person and corporation present in Canada, the right to access information contained in government records, subject to certain specific and limited exceptions.

Section 94(1) of the act requires the head of each government institution to prepare an annual report on the administration of the act within the institution and to submit the report to Parliament. Additionally, section 20 of the *Service Fees Act* requires institutions to report on any legislative fees processed during the reporting period.

This annual report on the *Access to Information Act* at the Office of the Auditor General of Canada (OAG) describes how we administered our responsibilities under the act during the 2021–22 fiscal year.

Who we are

The OAG audits federal government operations and provides Parliament with independent information, advice, and assurance regarding the federal government's stewardship of public funds.

We are in the business of legislative auditing. We conduct

- performance audits of federal departments and agencies
- annual financial audits of the government's financial statements
- special examinations and annual financial audits of Crown corporations
- audits of the governments of Nunavut, Yukon, and the Northwest Territories

Since 1995, the OAG has also had a specific environmental and sustainable development mandate, which is carried out by the Commissioner of the Environment and Sustainable Development on behalf of the Auditor General of Canada. The Commissioner has additional responsibilities under the *Federal Sustainable Development Act* and the *Canadian Net-Zero Emissions Accountability Act* to review and monitor the Government of Canada's sustainable development strategies and its implementation of measures aimed at mitigating climate change.

Access to Information and Privacy team

The Access to Information and Privacy (ATIP) Coordinator is a member of the Legal Services, ATIP, and Policy team headed by the OAG's General Counsel. The full-time ATIP Coordinator is supported by a junior analyst, counsel, and administrative staff as required. The main activities of the ATIP Coordinator included

- monitoring compliance with ATIP legislation and relevant procedures and policies
- processing requests under both the *Access to Information Act* and the *Privacy Act*
- developing and maintaining policies, procedures, and guidelines to ensure that the OAG respected the *Access to Information Act* and the *Privacy Act*

- promoting awareness of the *Access to Information Act* and the *Privacy Act* within the OAG to ensure that employees were aware of their responsibilities
- preparing annual reports to Parliament and other statutory reports, as well as other material that might be required by central agencies
- representing the OAG in dealings with the Treasury Board of Canada Secretariat, the information and privacy commissioners, and other government departments and agencies in matters pertaining to the *Access to Information Act* and the *Privacy Act*
- helping the OAG meet its commitments to ensure openness and transparency, through proactive and informal disclosure of information



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DELEGATION ORDER under the *ACCESS TO INFORMATION ACT* and the *PRIVACY ACT*

I, Karen Hogan, Auditor General of Canada, pursuant to subsection 95(1) of the *Access to Information Act* and subsection 73(1) of the *Privacy Act*, hereby delegate to the persons holding the positions set out below or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions as the head of the Office of the Auditor General of Canada, under the provisions of the Act and related regulations set out in the schedule beside each position. This delegation order replaces all previous delegation orders.

29 November 2021

Schedule

Position	<i>Access to Information Act</i> and Regulations	<i>Privacy Act</i> and Regulations
General Counsel	Full Authority	Full Authority
ATIP Coordinator	Full Authority	Full Authority

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Auditor General of Canada
240 Sparks Street
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Performance

During the reporting period, from 1 April 2021 to 31 March 2022, the OAG received 17 formal requests, 10 of which were closed during the reporting period and 7 of which were carried over to the next reporting period. No requests were carried over from the previous reporting period.

Extensions and completion time of closed requests

During the reporting period, the OAG invoked extensions in processing 5 requests: 3 extensions of less than 30 days, 1 extension of 31 to 60 days, and 1 extension of 121 to 180 days, which included a mandatory extension to consult with third parties.

Of the requests received during the reporting period,

- 1 request, or 6% of the requests received, was disclosed in its entirety
- 4 requests, or 24% of the requests received, were disclosed in part
- 2 requests, or 12% of the requests received, were withheld in their entirety
- 3 requests, or 18% of the requests received, resulted in no records

No formal *Access to Information Act* requests exceeded their legislative deadlines during the reporting period.

Multi-year trends

The OAG continues to receive a low overall number of *Access to Information Act* requests:

- In the 3 most recent reporting periods, including the period of this report, the OAG received a total of 35 requests.
- During the 2019–20 fiscal year, the OAG received and completed 10 requests.
- During the 2020–21 fiscal year, the OAG received and completed 8 requests.

Most of these requests were complex or voluminous, and the OAG continues to receive multiple requests for personal information using the *Access to Information Act*. During the current reporting period, multiple requests pertained to the subject of coronavirus disease (COVID-19) vaccination and vaccines.

Consultations

Consultations received from other government departments are commonly related to ongoing audits, and while the OAG is required to withhold audit information pursuant to sub-paragraph 16.1(1)(a) of the *Access to Information Act*, consulting departments cannot invoke the same exemption. Therefore, the OAG cannot recommend doing so. If the records refer to an ongoing audit, the OAG typically recommends an exemption pursuant to section 22 of the act if disclosure of the records could prejudice the outcome of the audit. The OAG responded to 17 consultations during the reporting period and recommended exemptions in 2 cases.

Summary of key issues and actions taken on complaints or audits

The OAG received 4 complaints during the reporting period, all of which were carried over to the 2022–23 reporting period:

- One complaint alleged that the OAG unlawfully destroyed or concealed records related to the complainant's request.
- Related to the same request, 1 complaint alleged the improper application of section 16.5 of the *Access to Information Act*, which requires the exemption of any records related to disclosures under the *Public Servants Disclosure Protection Act*.
- Two complaints, related to 2 requests from 1 individual, alleged the improper application of section 16.1(1)(a) of the *Access to Information Act*, which requires the exemption of any records created or obtained during the course of audits. As the requests were exclusively for audit records, the OAG was required to withhold all of the records. Although these 2 complaints were carried over to the next reporting period, they have since been discontinued. A summary of these complaints will be included in the next annual report to Parliament.

One additional complaint regarding a request from the 2019–20 reporting period was carried over to the 2022–23 reporting period; however, at the time of tabling this report, the investigation of the complaint has been completed. A summary of this complaint will be included in the next annual report to Parliament.

The OAG did not conduct any internal audits during the reporting period.

Institution-specific policies, guidelines, and procedures

The OAG did not revise policies, guidelines, or procedures related to the *Access to Information Act*—or implement new ones—during the reporting period.

Monitoring compliance

The OAG uses a case management system that tracks both active and closed requests. The system is designed to track legislative deadlines.

The ATIP team holds biweekly meetings to discuss request-related activities, determine timelines, and help ensure that all team members are informed of the status of files. Regular meetings are also held with the General Counsel as the executive member responsible for ATIP matters.

Senior officials, up to and including the Auditor General, are advised about compliance with legislative, policy, and regulatory obligations, as requested or required.

As reflected in part 11.2 of the Appendix and described in the introduction of this report, the OAG dedicated 0.520 person-years to ATIP-related activities during the reporting period.

Training and awareness

The OAG requires that all employees complete mandatory ATIP training, offered by the Canada School of Public Service as an online, self-paced course.

All new OAG employees are required to complete the training within 3 months of the start date of their employment.

During the reporting period, 150 employees completed this training.

The ATIP Coordinator regularly provides OAG employees with guidance and briefings on the processing of ATIP requests. Furthermore, information and tools to help employees process ATIP requests are available on the OAG's external and internal websites.

Impact of COVID-19 measures

During the reporting period, the OAG was not affected by measures related to the COVID-19 pandemic.

Administration of the *Access to Information Act*

Requests under the *Access to Information Act*

Received during the reporting period	17
Outstanding from the previous period	0
Total	17

Sources of requests received

During the reporting period, 14 requests were submitted by members of the public, 2 requests were submitted by businesses, and 1 request came from a media source.

Disposition of completed requests

Of the requests completed during the reporting period,

- 1 request was disclosed in its entirety
- 4 requests were disclosed in part
- 2 requests were withheld in their entirety because of exemptions
- 3 requests could not be processed because no relevant records existed

Exemptions invoked

Of the 4 requests in which exemptions were invoked,

- section 15(1) was invoked in 1 request
- section 16.1(1)(a) was invoked in 4 requests
- section 16(2)(c) was invoked in 1 request
- section 16.5 was invoked in 1 request
- section 19(1) was invoked in 2 requests
- section 20(1)(a) was invoked in 1 request
- section 20(1)(b) was invoked in 1 request
- section 20(1)(c) was invoked in 1 request
- section 20(1)(d) was invoked in 1 request
- section 21(1)(a) was invoked in 2 requests
- section 21(1)(b) was invoked in 2 requests
- section 21(1)(c) was invoked in 2 requests
- section 23 was invoked in 1 request

Exclusions cited

The OAG did not invoke any exclusions during the reporting period.

Completion time

Of the requests completed during the reporting period,

- 5 were completed within 30 days
- 2 were completed within 31 to 60 days
- 2 were completed within 61 to 120 days
- 1 was completed within 121 to 180 days

Extension of time limits

Section 9 of the act provides for the extension of the statutory time limits if consultations are necessary, or if a large number of records have been requested and processing the request within the original time limit would unreasonably interfere with OAG operations. Of the requests completed during the reporting period,

- 3 were extended for 30 days or less pursuant to section 9(1)(a)
- 1 was extended for 31 to 60 days pursuant to section 9(1)(a)
- 1 was extended for 121 to 180 days pursuant to section 9(1)(a)
- 1 was extended for 60 days pursuant to section 9(1)(c)

Method of access

Electronic copies of records were provided for all 7 requests resulting in disclosure, in their entirety or in part.

Access to Information Act* fees for the purposes of the *Service Fees Act

The *Service Fees Act* requires a responsible authority to report annually to Parliament on the fees collected by the institution.

With respect to fees collected under the *Access to Information Act* during the reporting period, the information below is reported in accordance with the requirements of section 20 of the *Service Fees Act*:

- Enabling authority: *Access to Information Act*
- Fee payable: \$5 application fee*
- Total revenue: \$0
- Fees waived: \$85

* In accordance with the Directive on Access to Information Requests and the changes to the *Access to Information Act* that came into force on 21 June 2019, the OAG waives all fees prescribed by the act and regulations, other than the \$5 application fee set out in paragraph 7(1)(a) of the regulations, unless a waiver is requested.

Operational costs

The costs directly associated with the administration of the *Access to Information Act* for the reporting period are estimated to be \$192,984 for salaries and \$2,182 for goods and services, for a total of \$195,166. This salary amount includes time spent by the ATIP Coordinator, part-time members of the ATIP team, and all other OAG employees and contractors on activities related to the act. The OAG is able to estimate salary costs for time spent on all ATIP-related activities because of the OAG's timekeeping software and practices, which require all employees to charge time spent on ATIP matters.

Appendix—Statistical Report on the *Access to Information Act*



Statistical Report on the *Access to Information Act*

Name of institution: Office of the Auditor General of Canada

Reporting period: 2021-04-01 to 2022-03-31

Section 1: Requests Under the *Access to Information Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		17
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		17
Closed during reporting period		10
Carried over to next reporting period		7
• Carried over within legislated timeline	7	
• Carried over beyond legislated timeline	0	

1.2 Sources of request

Source	Number of Requests
Media	1
Academia	0
Business (private sector)	2
Organization	0
Public	14
Decline to Identify	0
Total	17

1.3 Channels of requests

Source	Number of Requests
Online	2
Email	13
Mail	2
In person	0
Phone	0
Fax	0
Total	17

Section 2: Informal Requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		4
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		4
Closed during reporting period		4
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
Email	4
Mail	0
In person	0
Phone	0
Fax	0
Total	4

2.3 Completion time of informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	4	0	0	0	0	0	4

2.4 Pages released informally

Less Than 100 Pages Released		100–500 Pages Released		501–1000 Pages Released		1001–5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

2.5 Pages re-released informally

Less Than 100 Pages Re-released		100–500 Pages Re-released		501–1000 Pages Re-released		1001–5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Re-released	Pages Re-released	Number of Re-released	Pages Re-released	Number of Re-released	Pages Re-released	Number of Re-released	Pages Re-released	Number of Re-released	Pages Re-released
0	0	0	0	0	0	0	0	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	1
Total	1
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	1

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Completion Time								
Disposition of Requests	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	0	0	0	1	0	0	0	1
Disclosed in part	0	0	2	1	1	0	0	4
All exempted	2	0	0	0	0	0	0	2
All excluded	0	0	0	0	0	0	0	0
No records exist	1	2	0	0	0	0	0	3
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	3	2	2	2	1	0	0	10

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests		
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0		
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0		
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0		
13(1)(d)	0	16(2)(c)	1	18(d)	0	21(1)(a)	2		
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	2		
14	0	16.1(1)(a)	4	18.1(1)(b)	0	21(1)(c)	2		
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0		
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0		
15(1)	1	16.1(1)(d)	0	19(1)	2	22.1(1)	0		
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	1	23	1		
15(1) - Def.*	0	16.3	0	20(1)(b)	1	23.1	0		
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0		
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	1	26	0		
16(1)(a)(ii)	0	16.5	1	20(1)(d)	1				
16(1)(a)(iii)	0	16.6	0						
16(1)(b)	0	17	0						
16(1)(c)	0								
16(1)(d)	0								
* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities									

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	10	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
23998	2960	7

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

	Less Than 100 Pages Processed		100–500 Pages Processed		501–1000 Pages Processed		1001–5000 Pages Processed		More Than 5000 Pages Processed	
Disposition	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	1	8	0	0	0	0	0	0	0	0
Disclosed in part	1	56	1	356	0	0	1	1012	1	22566
All exempted	2	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	4	64	1	356	0	0	1	1012	1	22566

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

	Less Than 60 Minutes Processed		60–120 Minutes Processed		More Than 120 Minutes Processed	
Disposition	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

	Less Than 60 Minutes processed		60–120 Minutes processed		More Than 120 Minutes processed	
Disposition	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	0	0

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	10
Percentage of requests closed within legislated timelines (%)	100

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with Operations/ Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

4.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	1	0	0	0
Disclosed in part	4	0	0	1
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	5	0	0	1

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	3	0	0	0
31 to 60 days	1	0	0	1
61 to 120 days	0	0	0	0
121 to 180 days	1	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	5	0	0	1

Section 6: Fees

	Fee Collected		Fee Waived		Fee Refunded	
Fee Type	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	0	\$0.00	17	\$85.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	0	\$0.00	17	\$85.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Other Organizations
Received during the reporting period	17	4515	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	17	4515	0	0
Closed during the reporting period	17	4515	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	13	0	0	0	0	0	13
Disclose in part	2	1	0	0	0	0	0	3
Exempt entirely	0	1	0	0	0	0	0	1
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	2	15	0	0	0	0	0	17

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

	Fewer Than 100 Pages Processed		100–500 Pages Processed		501–1000 Pages Processed		1001–5000 Pages Processed		More Than 5000 Pages Processed	
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

	Fewer Than 100 Pages Processed		100–500 Pages Processed		501–1000 Pages Processed		1001–5000 Pages Processed		More than 5000 Pages Processed	
Number of Days	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of Finding

9.1 Investigations

Section 32 Notice of Intention to Investigate	Subsection 30(5) Ceased to Investigate	Section 35 Formal Representations
3	1	1

9.2 Investigations and reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated costs

Expenditures		Amount
Salaries		\$192,984
Overtime		\$0
Goods and services		\$2,182
• Professional services contracts	\$1,081	
• Other	\$1,101	
Total		\$195,166

11.2 Human resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.520
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.520

Note: Enter values to three decimal places.

