

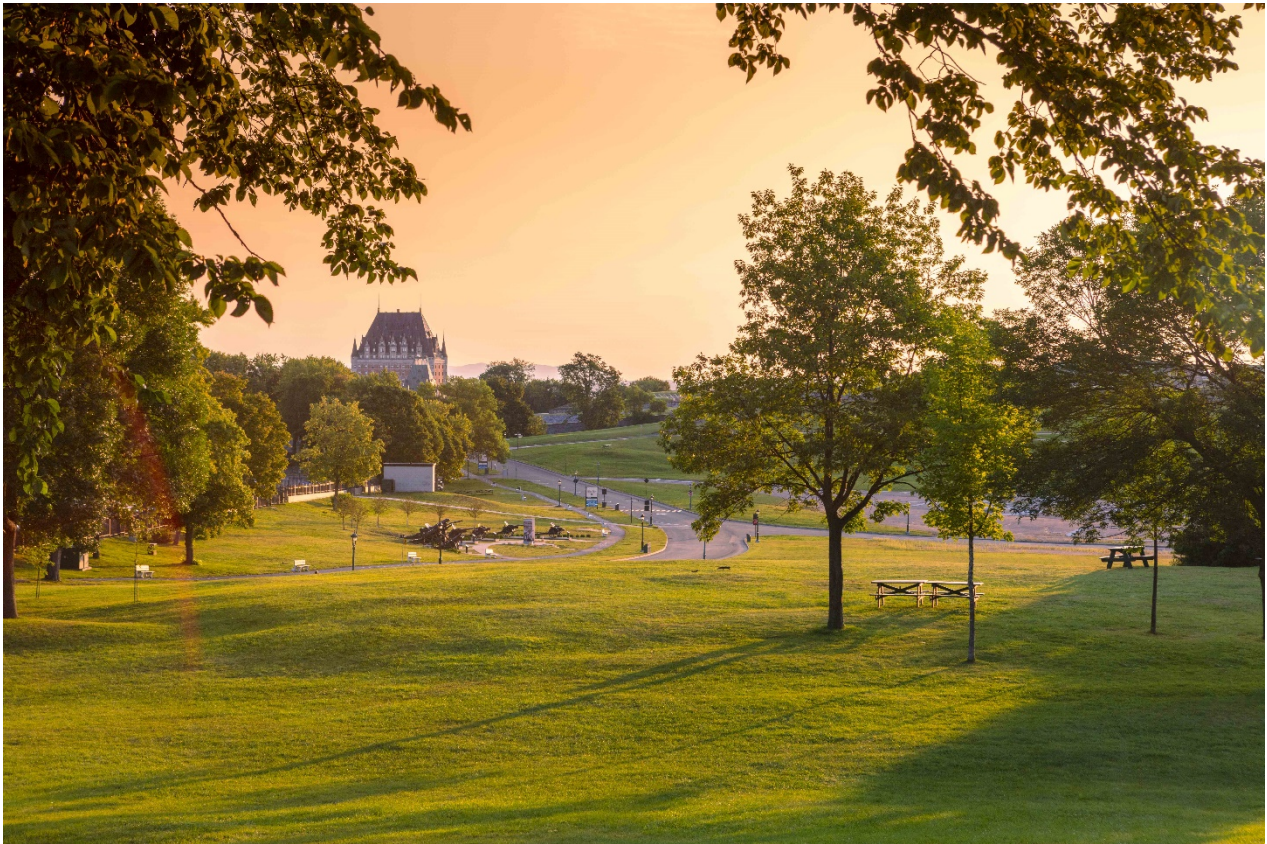


Gouvernement du Canada

Government of Canada

Commission des champs
de bataille nationaux

The National Battlefields
Commission



Annual reports 2021-22

ON *PRIVACY ACT*

National Battlefields Commission | June 2022 |



Gouvernement du Canada

Government of Canada

Commission des champs
de bataille nationaux

The National Battlefields
Commission

ANNUAL REPORT ON THE *PRIVACY ACT*, 2021-22

INTRODUCTION

The *Privacy Act* relates to individuals' right to access and correct personal information the Government of Canada holds about them or the Government's collection, use and disclosure of their personal information in the course of providing services (e.g., old age pensions or employment insurance).

The National Battlefields Commission (NBC) is an institution subject to the *Privacy Act* and, pursuant to section 72 of the *Act*, it is required to submit to Parliament an annual report on the administration of this *Act* within the institution.

The NBC is an agency of the Government of Canada and is part of the portfolio of the Minister of Canadian Heritage. Created in 1908 under the *Act respecting the National Battlefields at Quebec City*, SC 1908, c 57, the NBC, in accordance with its mandate, is responsible for the administration, management, conservation and promotion of Battlefields Park (located in Quebec City), and manages funds allocated for this purpose.

ORGANIZATIONAL STRUCTURE

Requests are sent to the Administration, which looks after personal files and ensures that requests are processed within the legal time frames. All other requests are forwarded to the Secretary-Director General, who processes them within the time frames prescribed by the *Act*.

The NBC has not entered into or been a party to any contract for the provision of services pursuant to article 73.1 of the *Act*.

DELEGATION ORDER

The President, Secretary-Director General, Director of Institutional Affairs and Director of Administration all hold full authority for the purposes of administering the *Privacy Act*, as per the signed copy of the delegation order attached to this report.

Commission des champs de bataille nationaux
835, Wilfrid-Laurier
Québec (Québec) G1R 2L3
Téléphone : (418) 648-3506
Télécopieur : (418) 648-3638



PERFORMANCE FOR 2021-2022

As demonstrated in the statistical report, no application was received during the reporting period.

The table below shows the multi-year trends in the number of privacy requests received and completed:

Period	Number of requests received during the period	Number of requests processed during the period
2021-2022	0	0
2020-2021	0	0
2019-2020	1	1
2018-2019	0	0
2017-2018	0	0

The context of the pandemic related to COVID-19 had no impact on the processing of requests since the NBC did not receive any new requests. As a result, no issues were raised with respect to privacy requests.

No applications or complaints are active and pending from a previous reporting period.

The form for the statistical report on the *Privacy Act* is attached.

TRAINING AND AWARENESS

No training activities were provided, but as an awareness tool, the NBC sent its employees a notice regarding government measures for the protection of personal information and the prevention of security breaches during the reporting period.

POLICIES, GUIDELINES, PROCEDURES AND INITIATIVES

During the period covered by this report, the NBC maintained the application of its directive on the protection of personal information, which consists of the insertion of a privacy notice following the NBC's signature and logo in e-mail exchanges. It also continued to include confidentiality clauses in its agreements.

The NBC has developed a new written procedure on rights of access to staff physical files in the context of access to information or privacy requests. The NBC has not developed any new policies, guidelines or initiatives during this reporting period.



SUMMARY OF KEY ISSUES AND ACTIONS TAKEN ON COMPLAINTS

In the context where the NBC did not receive any complaints during the reporting period, no specific issues were raised.

MONITORING COMPLIANCE

Follow-up on processing times is usually done by the Administration on a weekly basis when there are applications in process. Later, the Secretary-Director General is informed of the follow-up given to applications.

For the 2021-2022 reporting period, monitoring was carried out during processing to ensure, among other things, that deadlines were met.

MATERIAL PRIVACY BREACHES

No material privacy breaches were reported to the Office of the Privacy Commissioner and the Treasury Board of Canada Secretariat in 2021-2022.

PRIVACY IMPACT ASSESSMENTS

The NBC did not conduct any privacy impact assessment during the reporting period.

PUBLIC INTEREST DISCLOSURES

No disclosures pursuant to paragraph 8(2)(m) of the *Privacy Act* were made during the reporting period.

DOCUMENT DE DÉLÉGATIONDU MINISTRE DU PATRIMOINE
CANADIENPOUR LACOMMISSION DES CHAMPS DE
BATAILLE NATIONAUX

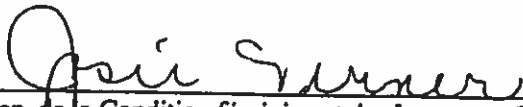
Afin d'habiliter la direction et les employés de la Commission des champs de bataille nationaux à fournir le meilleur service possible aux clients et de façon la plus efficiente, je délègue, par la présente, les pouvoirs suivants :

1. Dans les limites des crédits affectés à la Commission et sous réserve des lois applicables et de la politique des organismes centraux, telles qu'amendées périodiquement s'il y a lieu, je délègue les pleins pouvoirs de signature au président et au secrétaire ou leurs remplaçants et des pouvoirs de signature limités à d'autres titulaires ou leurs remplaçants, tel que décrits à l'annexe A.
2. En vertu de l'article 3 de la *Loi sur les immeubles fédéraux*, j'autorise le président et le secrétaire de la Commission ainsi que leurs remplaçants respectifs à exercer en mon nom tous les pouvoirs qui me sont conférés sous le régime de cette *Loi*, notamment, celui prévu au paragraphe 16 (3) de la *Loi* ainsi que celui de signer un acte.

CANADIAN HERITAGEDELEGATION DOCUMENTFORTHE NATIONAL BATTLEFIELDS
COMMISSION

In order to enable the management and staff of the National Battlefields Commission to provide the best and most efficient service to clients, I hereby delegate authority within the Commission, as follows:

1. Within the limits of the appropriations voted to the Commission, and subject to applicable legislation and central agency policies, as amended from time to time, I delegate full signing authority to the Chairman and Secretary or their respective replacements, as well as limited signing authority to other incumbents or their respective replacements as defined in Schedule A.
2. Under the terms of section 3 of the *Federal Real Property Act*, I authorize the Chairman and Secretary of the Commission or their respective replacements to exercise on my behalf all the powers vested in me under the said *Act*, in particular as provided in section 16 (3) of the *Act*, and to sign instruments.

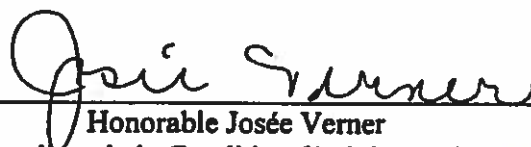

Ministre du Patrimoine canadien, de la Condition féminine et des Langues officielles – Minister
of Canadian Heritage, Status of Women and Official Languages

25 OCT. 2007

DATE

En vertu des pouvoirs qui me sont conférés à l'article 9 de la *Loi sur le ministère du Patrimoine canadien*, j'autorise par la présente le président et le secrétaire de la Commission des champs de bataille nationaux ainsi que leurs remplaçants à exercer mes pouvoirs de fixer le prix à payer pour la fourniture de produits ou l'attribution de droits ou avantages par la Commission.

By virtue of the powers conferred upon me by section 9 of the *Department of Canadian Heritage Act*, I hereby delegate to the Chairman and Secretary of the National Battlefields Commission or their respective replacements my authority to fix the fees payable in respect of products, rights and privileges provided by the Commission.



Honorable Josée Verner

Minsitre du Patrimoine canadien, de la Condition féminine et des Langues officielles –
Minister of Canadian Heritage, Status of Women and Official Languages

25 OCT. 2007

Date

The National Battlefields Commission		Spending Authority																				Other Authorities														
Delegated Financial Signing Authorities Chart		Expenditure Initiation Section 32 FAA - Commitment Authority													Section 34 FAA Contract Performance							Other Authorities														
		Salaries & Other Personnel Costs	Recognition	Travel	Relocation	Isolated Posts	Training and Development	Hospitality	Conferences	Memberships	Standing Advances	Approval of Grants and Contributions	Approval of Grants and Contributions plus Amendments	Grant or Contribution arrangements	Refunds of Revenue	Claims by and against the Crown	EX-Gratia Payments	Other Goods and Services	Travel, Relocation and Hospitality Claims	Grants and Contributions	Salaries & Other Personnel Costs							Other Goods and Services	Section 33 FAA Payment Authority	Leases and licences (Crown as Tenant)	Loan Agreement (Material/Assets/Objects)	Losses of Money	Approve Debt Write-Off	Request or Acceptance of Set-Offs	Write-Off Material	Interest & Admin Charges Waiver
Position Title	Area Of Authority	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
Chairman	Commission	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F				
Secretary	Commission	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F				
Assistant Secretary	Commission	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F				
Financial Services Agent	Commission	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F				
Pay & Benefits Assistant	Commission	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F	F				
Material Management Officer & Accountant Assistant	Commission																																			
Surety Service Chief	Service																2		F			F														
Maintenance Service Officer	Service																2																			
Green Environment Officer	Service																2																			
Cultural and Technical Service Officer	Service																2																			
Customer's Service Officer	Service																2																			
Communication Officer	Service																2																			
Executive Assistant	Service																2																			
RECOMMENDED BY:		APPROVED BY:																																		
President of The National Battlefields Commission		Minister of Canadian Heritage, Status of Women and Official Languages																																		

NOTES: *See below*

Chart must be read in conjunction with the Notes to the Delegated Financial Signing Authorities Chart and Appendix A; which defines terms/conditions and financial limitations to the Delegated Financial Signing Authorities Chart.

(F) means that the position has been delegated full authorities subject to specific authorities and dollar limitations as described in Appendix A for the corresponding column.

*amounts are specified as \$ 2 = \$2,000, these amounts cannot be exceeded. In addition, a blank cell means that no authority has been granted

Statistical Report on the *Privacy Act*

Name of institution: National Battlefields Commission

Reporting period: 2021-04-01 to 2022-03-31

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0

19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	0
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27,1	0
21	0	22,3	0	28	0
		22,4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
0	0	0

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests

Less Than 100 Pages Processed	100-500 Pages Processed	501-1000 Pages Processed	1001-5000 Pages Processed	More Than 5000 Pages Processed

Disposition	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0

Total	0	0	0	0	0	0
--------------	---	---	---	---	---	---

3.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Minutes Processed	Number of requests	Minutes Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0

All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	0
Percentage of requests closed within legislated timelines (%)	0

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0

61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6: Extensions

6.1 Reasons for extensions

15(a)(i) Interference with operations	15 (a)(ii) Consultation
---------------------------------------	-------------------------

Number of requests where an extension was taken	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet ConfidenceSection (Section 70)	External	Internal	15(b) Translation purposes or conversion
0	0	0	0	0	0	0	0	0

6.2 Length of extensions

Length of Extensions	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet ConfidenceSection (Section 70)	External	Internal	
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	0	0	0	0	0	0	0
31 days or greater								0
Total	0	0	0	0	0	0	0	0

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0

Carried over beyond negotiated timelines	0	0	0	0
--	---	---	---	---

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of days required to complete consultation requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	0	0	0	0
Central	0	0	0	0
Total	0	0	0	0

Section 11: Privacy Breaches

11.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	0
---	---

Section 12: Resources Related to the Privacy Act

12.1 Allocated Costs

Expenditures	Amount
Salaries	\$0
Overtime	\$0
Goods and Services	\$0
• Professional services contracts	\$0
• Other	\$0
Total	\$0

12.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0,000
Part-time and casual employees	0,000
Regional staff	0,000
Consultants and agency personnel	0,000
Students	0,000
Total	0,000

Note: Enter values to three decimal places.

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: National Battlefields Commission

Reporting period: 2021-04-01 to 2022-03-31

Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	52	0	0	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	52	0	0	52



Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022	Total
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016 or earlier	0	0	0
Total	0	0	0

Row 8, Col. 3 of Section 3.1 must equal Row 7, Col. 1 of Section 1.1 of the 2021-2022 Statistical Report on the *Access to Information Act*

3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0

Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016 or earlier	0
Total	0

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2022	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2022	Total
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016 or earlier	0	0	0
Total	0	0	0

Row 8, Col. 3 of Section 4.1 must equal Row 7, Col. 1 of Section 1.1 of the 2021-2022 Statistical Report on the *Privacy Act*

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016 or earlier	0
Total	0

Section 5: Social Insurance Number (SIN)

Did your institution receive authority for a new collection or new consistent use of the SIN in 2021-2022?	No
--	----