



Ingenium

Canada's Museums of Science and Innovation
Musées des sciences et de l'innovation du Canada

ANNUAL REPORT

on the

ADMINISTRATION OF THE *ACCESS TO INFORMATION ACT*

APRIL 1, 2022 TO MARCH 31, 2023

Canada 

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1. INTRODUCTION

The *Access to Information Act* gives Canadian citizens the legislated right to access information in federal government records, subject to certain limitations and specific exemptions. The Act complements other methods for obtaining government information, and does not limit in any way the access to federal government information that is normally available to the public upon request.

This report is prepared by Ingenium – Canada’s Museums of Science and Innovation, in accordance with section 94 of the *Access to Information Act* and is tabled in Parliament by the Minister of Canadian Heritage in accordance with the aforementioned section. It describes how Ingenium fulfilled its responsibilities under the Act during the fiscal year beginning April 1, 2022 and ending March 31, 2023.

Ingenium was established as an autonomous Crown Corporation on July 1, 1990, with the passage of the *Museums Act*. The mandate of the Corporation as stated in the Act is:

To foster scientific and technological literacy throughout Canada by establishing, maintaining and developing a collection of scientific and technological objects, with special but not exclusive reference to Canada, and by demonstrating the products and processes of science and technology and their economic, social and cultural relationships with society.

Although section 68 of the *Access to Information Act* does not apply to museum material, the nature of the institution’s mandate means that information is made readily available to anyone requesting it. Most requests are, therefore, addressed on an informal basis. The sources are so varied and the contacts so widely distributed that no statistics are maintained of those informal requests.

Ingenium has no wholly owned subsidiaries or non-operational institutions.

2. ORGANIZATIONAL STRUCTURE

The Corporate Secretariat of Ingenium – Canada’s Museums of Science and Innovation¹ administers the provisions of the *Access to Information Act* and the *Privacy Act* and is accountable to the President and CEO of Ingenium. Given the low volume of requests, Ingenium does not assign a full FTE to these activities. As such, two staff - the Director, Strategic Planning, Policy, and Results, as well as the Advisor, Governance and Compliance - undertake the following activities as part of their roles:

- processing all requests made under the Acts;
- developing policies, guidelines and procedures with respect to fulfilling the Corporation’s legislative requirements of both Acts;
- promoting awareness of both Acts, delivering training, and providing advice and guidance to ensure that employees and management understand their roles and responsibilities;
- monitoring compliance with both Acts;
- ensuring Ingenium publications tabled in Parliament are posted to Ingenium’s website within

¹ The legal name of the Corporation is the National Museum of Science and Technology. The name “Ingenium - Canada’s Museums of Science and Innovation” is used publicly in communications, other than when the legal name is required.

- the legislated timeframe;
- completing Privacy Impact Assessments (PIAs);
- coordinating reporting on privacy breaches;
- participating in and contributing to the broader ATIP community of practice;
- uploading statistical reports;
- preparing annual reports for tabling; and,
- updating the Ingenium *Info Source* chapter annually.

Ingenium's Finance division produces the Travel and Hospitality expense reports required under Part of the *Access to Information Act*, and ensures they are posted to Ingenium's website within the legislated timeframe.

The libraries at the Canada Science and Technology Museum and the Canada Aviation and Space Museum have been designated as reference centres for the purposes of the Act.

Ingenium was not party to any service agreements under section 96 of the *Access to Information Act* during the reporting period.

3. DELEGATION OF AUTHORITY

The President and CEO of Ingenium, as designated Head of the Corporation under the *Access to Information Act*, exercises powers entrusted to the position by the Act, such as exemptions and exclusions.

The Advisor, Governance and Compliance serves as the Access to Information Coordinator for Ingenium and is responsible for the administration and implementation of the *Access to Information Act* requirements (See Appendix A - Delegation Order).

4. HIGHLIGHTS OF THE STATISTICAL REPORT

During the April 1, 2022 to March 31, 2023 reporting period, the Corporation processed one (1) request. Ingenium was consulted on one (1) request from other federal government institutions.

a. Formal Requests

A total of one (1) request was received during this reporting period (See Appendix B - Statistical Report). No requests were carried over from the previous fiscal year.

Access to Information Requests and Pages Processed, 2011-2012 to 2022-2023



In terms of trends, the Corporation continues to experience a low volume of ATI requests. Less than 10 requests per year have been received in each year since 2011-2012.

While it is not possible to determine the cause of the low volume of ATI requests, or even whether the trend will continue, Ingenium notes that the public has increasing points of open access to government information including Open Data sources, the Open Government portal and proactive disclosure statements. These sources reflect the government's commitment to openness and transparency. Ingenium has been trailblazing in open access for many years, making over 30,000 working documents available to the public on its Open Documents portal since its launch in 2014.

The number of Parliamentary Questions for which Ingenium has provided a response continues to be significant. In 2022-2023, 37 PQs were treated, compared to 33 the year before. Parliamentary questions offer a platform for members of parliament to represent the interests of their constituents by presenting questions in the House of Commons. This is another avenue for Canadians to seek information from federal institutions through their elected representatives. A single parliamentary question may be addressed to all of government or multiple federal institutions, whereas a request made under the *Access to Information Act* is addressed to a single institution. In the case of an ATI request, there may be a need to consult with other institutions, which may impact the length of time required to supply a full response.

The request this fiscal year concerned information about leaking roofs or windows at the Canada Science and Technology Museum or Ingenium Centre between January 1, 2021 and October 21, 2022. It required 14 days to process.

b. Sources of Requests

During the reporting period, the one (1) request received by Ingenium was from the public.

In terms of trends, the media remains the largest source of requests for information from the Corporation. Since 2013-2014, the media has been the source of eighteen (18) requests which represents approximately half of the requests.

c. Consultation Requests

During the reporting period, Ingenium received one (1) consultation request, which was from another federal government institution. The request was disclosed entirely. A total of four (4) pages were reviewed, and the consultation requests was completed within 30 days.

In terms of trends, the volume and nature of the consultations received from other government sources tend to be similar to the volume and nature of requests for information the Corporation received during the same period.

d. Processing Requests

There were no records for the one (1) request Ingenium completed during the reporting period, and it was completed within 1-15 days. Ingenium had no active requests at the end of the reporting period.

e. Fees and Costs

As a Schedule III Crown corporation, Ingenium is not subject to the *Service Fees Act*.

The Access to Information and Privacy Office collected \$5 in application fees during 2022-2023. The \$5.00 application fee is the only fee charged for an ATI request. Ingenium has no formal policy regarding the waiving of fees.

During 2022–2023, the Access to Information and Privacy Office incurred \$7,410 in salary costs to administer the *Access to Information Act*.

f. Impact of COVID-19

COVID-19 had no impact on the Corporation’s ability to fulfil its ATIA responsibilities during the reporting period.

5. TRAINING ACTIVITIES

Over the reporting period, no training/awareness activities was formally undertaken. As part of its privacy audit action plan, Ingenium is reviewing its full ATIP training and awareness program for relaunch in 2023-24.

6. POLICIES, GUIDELINES AND PROCEDURES

Ingenium did not implement any new access to information policies, guidelines and/or procedures during the reporting period.

7. INITIATIVES AND PROJECTS TO IMPROVE ACCESS TO INFORMATION

Ingenium uses the ATIP Online platform to improve access and processing times for requestors.

As part of its commitment to Truth and Reconciliation, equity, diversity, inclusion, and accessibility (TREDIA), Ingenium is undertaking a Harm Reduction Process for its collection catalogue and database. This project seeks to address language that could be harmful to certain communities – including Indigenous communities – in order to better respect and reflect these communities. This reduces barriers to accessing collections information.

8. PROACTIVE PUBLICATION UNDER PART 2 OF THE *ACCESS TO INFORMATION ACT*

Ingenium is a government institution for the purposes of Part 2 of the *Access to Information Act*. As such, it is subject to the following proactive publication requirements:

- Travel expenses (s.82 of the ATIA)
- Hospitality expenses (s.83 of the ATIA)
- Reports tabled in Parliament (s.84 of the ATIA)

All proactive publication requirements were met during the reporting period. The status of these required publications – in addition to other compliance requirements – are reported to Ingenium's Board of Trustees twice annually through a compliance report.

All documents proactively published by Ingenium are available on the [Corporate Documents section](#) of its website.

9. COMPLAINTS AND INVESTIGATIONS

Ingenium received no complaints during the reporting period. Ingenium has two outstanding complaints received in 2020-2021, one relating to extensions and one relating to the application of exemptions.

In consultation with the Office of the Information Commissioner, Ingenium disclosed additional records.

Representations were submitted for the remaining records at issue, but the report of findings has not yet been received from the Office of the Information Commissioner.

10. MONITORING PROCESS

The ATIP Office monitors the time to process requests and administer the *Access to Information Act* through weekly verbal status reports. Any issues of significant interest are discussed with the President and CEO on an as-needed basis.

APPENDIX A – DELEGATION ORDER

ACCESS TO INFORMATION ACT DELEGATION ORDER

In accordance with the *Access to Information Act*, the President and CEO of Ingenium – Canada’s Museums of Science and Innovation, hereby delegates the powers, duties and functions stipulated in the under-listed sections and subsections of the *Act*:

Position	<i>Access to information Act</i> and Regulations
Director, Strategic Planning, Policy and Results	All powers that can be delegated as per the Treasury Board Policy on Access to Information
Advisor, Governance and Compliance	All powers that can be delegated as per the Treasury Board Policy on Access to Information



Christina Tessier
President and CEO

July 6, 2023

APPENDIX B – STATISTICAL REPORT AND SUPPLEMENTAL REPORT



Government of Canada
Gouvernement du Canada

Statistical Report on the *Access to Information Act*

Name of institution: Ingenium - Canada's Museums of Science and Innovation

Reporting period: 2022/04/01 to 2023/03/31

Section 1: Requests Under the *Access to Information Act*

1.1 Number of requests

		Number of Requests
Received during reporting period		1
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		1
Closed during reporting period		1
Carried over to next reporting period		0
• Carried over within legislated timeline	0	
• Carried over beyond legislated timeline	0	

1.2 Sources of requests

Source	Number of Requests
Media	0
Academia	0
Business (private sector)	0
Organization	0
Public	1
Decline to Identify	0
Total	1

1.3 Channels of requests

Source	Number of Requests
Online	0
E-mail	0
Mail	1
In person	0
Phone	0
Fax	0
Total	1

Section 2: Informal Requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		1
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		1
Closed during reporting period		1
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	1
Mail	0
In person	0
Phone	0
Fax	0
Total	1

2.3 Completion time of informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
0	0	1	0	0	0	0	1

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

2.5 Pages re-released informally

Less Than 100 Pages Re-released		100-500 Pages Re-released		501-1000 Pages Re-released		1001-5000 Pages Re-released		More Than 5000 Pages Re-released	
Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released	Number of Requests	Pages Re-released
0	0	0	0	0	0	1	3043	0	0

Section 3: Applications to the Information Commissioner on Declining to Act on Requests

	Number of Requests
Outstanding from previous reporting period	0
Sent during reporting period	0
Total	0
Approved by the Information Commissioner during reporting period	0
Declined by the Information Commissioner during reporting period	0
Withdrawn during reporting period	0
Carried over to next reporting period	0

Section 4: Requests Closed During the Reporting Period

4.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	1	0	0	0	0	0	0	1
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0
Total	1	0	0	0	0	0	0	1

4.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	0
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	0
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	0
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	0	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	0	23.1	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	24(1)	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	0	28	0
16(1)(a)(ii)	0	16.5	0	20(1)(d)	0		
16(1)(a)(iii)	0	16.6	0				
16(1)(b)	0	17	0				
16(1)(c)	0						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

4.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
88(a)	0	88(1)	0	88(1)(g) re (a)	0
88(b)	0	88(1)(a)	0	88(1)(g) re (b)	0
88(c)	0	88(1)(b)	0	88(1)(g) re (c)	0
88.1	0	88(1)(c)	0	88(1)(g) re (d)	0
88.2(a)	0	88(1)(d)	0	88(1)(g) re (e)	0
88.2(b)	0	88(1)(e)	0	88(1)(g) re (f)	0
		88(1)(f)	0	88.1(1)	0

4.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	0	0	0	0	0

4.5 Complexity

4.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
0	0	0

4.5.2 Relevant pages processed per request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

4.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

4.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less Than 60 Minutes Processed		60 - 120 Minutes Processed		More than 120 Minutes Processed	
	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed	Number of Requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0	0	0
Total	0	0	0	0	0	0

4.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
Neither confirmed nor denied	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	0	0

4.6 Closed requests

4.6.1 Requests closed within legislated timelines

Number of requests closed within legislated timelines	1
Percentage of requests closed within legislated timelines (%)	100

4.7 Deemed refusals

4.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations/ Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

4.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

4.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
Request abandoned	0	0	0	0
No records exist	0	0	0	0
Declined to act with the approval of the Information Commissioner	0	0	0	0
Total	0	0	0	0

5.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations/ Workload	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	0	0
31 to 60 days	0	0	0	0
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	0	0	0	0

Section 6: Fees

Fee Type	Fee Collected		Fee Waived		Fee Refunded	
	Number of Requests	Amount	Number of Requests	Amount	Number of Requests	Amount
Application	1	\$5.00	0	\$0.00	0	\$0.00
Other fees	0	\$0.00	0	\$0.00	0	\$0.00
Total	1	\$5.00	0	\$0.00	0	\$0.00

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	1	4	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	1	4	0	0
Closed during the reporting period	1	4	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	1	0	0	0	0	0	1
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	1	0	0	0	0	0	1

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Investigations and Reports of finding

9.1 Investigations

Section 32 Notice of intention to investigate	Subsection 30(5) Ceased to investigate	Section 35 Formal Representations
0	0	0

9.2 Investigations and Reports of finding

Section 37(1) Initial Reports			Section 37(2) Final Reports		
Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner	Received	Containing recommendations issued by the Information Commissioner	Containing orders issued by the Information Commissioner
0	0	0	0	0	0

Section 10: Court Action

10.1 Court actions on complaints

Section 41				
Complainant (1)	Institution (2)	Third Party (3)	Privacy Commissioner (4)	Total
0	0	0	0	0

10.2 Court actions on third party notifications under paragraph 28(1)(b)

Section 44 - under paragraph 28(1)(b)
0

Section 11: Resources Related to the Access to Information Act

11.1 Allocated Costs

Expenditures		Amount
Salaries		\$7,410
Overtime		\$0
Goods and Services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$7,410

11.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	0.100
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.100

Note: Enter values to three decimal places.



Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Ingenium - Canada's Museums of Science and Innovation

Reporting period: 2022-04-01 to 2023-03-31

Section 1: Capacity to Receive Requests under the *Access to Information Act* and the *Privacy Act*

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

Section 2: Capacity to Process Records under the *Access to Information Act* and the *Privacy Act*

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	0	0	52	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	0	0	52	52

Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
Total	0	0	0

Row 11, Col. 3 of Section 3.1 must equal Row 7, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Access to Information Act*

3.2 Enter the number of open complaints with the Information Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	2
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	2

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
Total	0	0	0

Row 11, Col. 3 of Section 4.1 must equal Row 7, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Privacy Act*

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	0
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	0

Section 5: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2022-2023?	No
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Section 6: Universal Access under the Privacy Act

How many requests were received from confirmed foreign nationals outside of Canada in 2022-2023?	0
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Row 1, Col. 1 of Section 6 must be equal to or less than Row 1, Col. 1 of Section 1.1 of the 2022-2023 Statistical Report on the *Privacy Act*

